

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (310) 618-2780. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II]

Direct questions or concerns to the Commission Liaison at (310) 784-7900 or individual department head prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

Any correspondence received after 2:00 p.m. on Thursday October 10th, 2024 on any item on the agenda will be provided to the Commission electronically and available for public inspection in the City Clerk's Office.

**TORRANCE AIRPORT COMMISSION AGENDA
OCTOBER 10, 2024
REGULAR MEETING
7:00 P.M. WEST ANNEX COMMISSION MEETING ROOM
AT 3031 TORRANCE BL.**

**AIRPORT COMMISSION MAY TAKE ACTION ON ANY ITEM
LISTED ON THE AGENDA**

1. CALL MEETING TO ORDER

ROLL CALL: Commission members: Cohen, De Rago, Hammond, Love, Marshall, Seferian,
Chair Vacant.

2. FLAG SALUTE:

3. REPORT OF THE AIRPORT STAFF ON THE POSTING OF THE AGENDA

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Thursday October 3, 2024.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

5. ORAL COMMUNICATIONS (Limited up to a 15 minute period)

*This portion of the meeting is reserved for comment on items on the Consent Calendar or not on the agenda. Under the Ralph M. Brown Act, the Commission cannot act on items raised during public comment, but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. **No longer than 1 minute per speaker.** If presenting handout material to Commission, please provide 10 copies to staff before speaking.*

6. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Commissioner from the Consent Calendar and considered separately.

6A. APPROVAL OF MINUTES - NONE

7. ADMINISTRATIVE MATTERS

7A. Accept and File Monthly Update of Aeronautical Operational Information Under the Purview of the General Services Department.

7B. General Services, Facilities Operations Manager – Recommendation that the Airport Commission Nominate and Elect a Chair and Vice Chair for the term 2024 – 2025.

8. COMMISSION ORAL COMMUNICATIONS

9. ADJOURNMENT

9A. Adjournment of Airport Commission Meeting to Thursday, November 14, 2024, at 7:00 p.m. West Annex Commission Meeting Room.



Commission meeting of
NOVEMBER 10, 2024

Honorable Chair and Members
of the Airport Commission

Members of the Commission:

SUBJECT: Transmittal of Aeronautical Operational Information under the Purview of the General Services Department for the Months of **SEPTEMBER 2024**
The General Services Department acts as both the landlord for the city-owned facilities at the airport and as business manager for the airport. As such, the department is providing the following informational reports for review by the commission:

Report #1: Hangar and Tie down Rental Status

Report #2: Project Status Updates

Report #3: Meeting Room Calendar

Report #4: Hangar Waiting List

Report #5: Events Requiring Emergency Response

Report #6: Airfield Operations Status

For any questions about this transmittal, please call Rafael Herrera at (310) 784-7900.

REPORT 1

ZAMPERINI FIELD

HANGAR AND TIEDOWN INFORMATION

Total Number of City-Owned Hangars	341
Total Number of Hangar Vacancies	10
Total Number of Airport Tiedowns	181
Total Number of Tiedowns Available	42

The 341 hangars owned by the City are broken down into three size categories: small, medium, and executive. Of 341 total hangars, 74 were built by the City, while 267 hangars were funded by several private contractors. At time of construction, these hangars were built with individual preferences in mind and were not standardized according to size. Here are approximate sizes of small, medium and executive hangars.

Small Type A: Under 40' Door Opening Width	800-1,200 sq. ft.
Small Type B: 40'-41' Door Opening Width	800-1,200 sq. ft.
Medium: 52'-54' Door Opening Width	1,200-2,200 sq. ft.
Executive: 57'-61' Door Opening Width	2,200-3,200 sq. ft.

Current rates for hangars are: \$0.711/sq. ft. per month for Torrance Residents.
\$0.798/sq. ft. per month for Non-Residents.

Current rates for Tiedowns are: Single Engine \$141.00
Twin Engine \$156.00

Current rates for Transient (Overnight) are: Single Engine \$11.00
Twin Engine \$18.00
Jet Engine \$24.00

REPORT 2

TORRANCE AIRPORT – ZAMPERINI FIELD PROJECT STATUS UPDATES

TOPIC	STATUS 10/10/24
Airport Taxiway Lighting	<p>Staff is developing a design/build Request for Proposals (RFP) for the complete replacement of all runway and taxiway lights and signage. This will include removal of all existing lights and signs, which will be replaced by new LED lighting fixtures, signage, and underground wiring.</p> <p>The Airport remains open for overnight operations. The RFP is projected to be released in Q3 of FY 2024-25.</p>
Automated Weather Observing System (AWOS)	<p>General Services has retained Kane Construction Services Inc. to identify an authorized contractor/ installer so that the equipment specification details can be provided to complete plans and be approved through plan check. Kane solicited quotes from three companies for the equipment and received two quotes. One was non-responsive as it did not meet FAA standards. The City is preparing to purchase equipment from Mesotech, which is the selected system. Plans will then be resubmitted to plan check. Kane will then solicit proposals for construction. Timelines will be updated when known.</p>
Upcoming Airport Projects	<ul style="list-style-type: none">• <u>Runway 29R/ 11L Restriping</u>: All existing runway markings will be repainted to comply with CALTRANS Division of Aeronautics inspection. Contract currently routing for approval. Cost: \$242,000• <u>East T Hangar Painting</u>: Areas of peeling paint within each East T hangar row will be power washed, primed and repainted. Cost: \$131,000

Upcoming Airport Projects, Continued.	<ul style="list-style-type: none"> • <u>Airport Security Camera Replacement</u>: All Airport security cameras and wireless network to be replaced. Also adding cameras to front of General Aviation Center and Meadow Park Parking Lot. Contract routing for approval. Some items have 2-3 month lead time. Project timelines will be posted once known. Cost: \$245,000
General Aviation Center Parking Lot	Parking lot was slurry sealed and re-striped. Project Completed September 2024.

For the status of Airport projects, please refer to the Trending in Torrance website at <https://www.trendingintorrance.com/airport-matters.html>.

REPORT 3

OCTOBER MEETING ROOM SCHEDULE

10/2	AIRPORT OPS TRAINING	10:00AM-2:00PM
10/2	AYSO	6:30PM-9:30PM
10/3	SO BAY QUILTERS	10:00AM-12:00PM
10/4	PRIVATE MEETING	7:00PM-8:00PM
10/6	MIRACLE OF LIFE CHURCH	9:30AM-11:30AM
10/6	INDIVISIBLE SOUTHBAY	12:00PM-4:15PM
10/7	FIRE DEPARTMENT	8:00AM-4:00PM
10/7	RIVIERA LITTLE LEAGUE	6:30PM-9:30PM
10/10	CITY DEPARTMENT	9:00AM-12:00PM
10/11	PRIVATE MEETING	7:00PM-8:00PM
10/13	MIRACLE OF LIFE CHURCH	9:30AM-11:30AM
10/13	INDIVISIBLE SOUTHBAY	12:00-4:00PM
10/13	CALIFORNIA TAXPAYER	4:30PM-6:30PM
10/14	SO BAY CAMERA CLUB	6:30PM-9:30PM
10/15	SLING MEETING	8:30AM-12:30PM
10/16	SO BAY QUILTERS	9:30AM-4:30PM
10/16	SO BAY ARCHERY	7:00PM-9:00PM
10/18	PRIVATE MEETING	7:00PM-8:00PM
10/19	AAUW	9:00AM-12:00PM
10/20	MIRACLE OF LIFE CHURCH	9:30AM-11:30AM
10/20	INDIVISIBLE SOUTHBAY	12:00-4:00PM
10/22	SO BAY ORCHID SOCIETY	7:00PM-8:00PM
10/25	WMF	7:00AM-5:00PM
10/25	PRIVATE MEETING	7:00PM-8:00PM
10/26	WMF	7:00AM-5:00PM
10/27	MIRACLE OF LIFE CHURCH	9:30AM-11:30AM
10/27	INDIVISIBLE SOUTHBAY	12:00-4:00PM
10/27	MMLA	4:15PM-7:15PM
10/28	SO BAY CAMERA CLUB	6:30PM-9:30PM
10/29	WIDER CIRCLE	10:30AM-12:30PM
10/30	CITY DEPARTMENT	12:00PM-2:00PM

REPORT 4
HANGAR WAITING LIST

1	Bohner, R.	08/21/12	EXEC
2	Freitag, D.	11/05/12	EXEC
3	Striplin, D.	04/17/13	EXEC
4	Dwoskin, D.	07/12/13	EXEC
5	Deaver R.	10/22/13	EXEC
6	Ellison, B.	11/05/13	EXEC
7	Deal, J.	03/12/15	MED/EXEC
8	Deal, B.	03/12/15	MED/EXEC
9	Garcia, D.	08/20/15	MED/EXEC
10	Hadley, L.	08/31/15	MED/EXEC
11	Schladen, M.	02/18/16	MED/EXEC
12	Robinson, A.	03/22/16	MEDIUM
13	Broen, P.	05/06/16	MED/EXEC
14	Macey, B.	08/02/16	MED/EXEC
15	Van De Velde, D.	09/26/16	MEDIUM
16	Woodside, D.	12/29/16	MED/EXEC
17	Ristevski, B.	01/09/17	MED/EXEC
18	Mabry, M.	01/24/17	MED/EXEC
19	Geiger, G.	02/06/17	EXEC
20	Adli, B.	02/22/17	EXEC
21	Constable, W.	03/23/17	EXEC
22	Stewart, D.	04/07/17	EXEC
23	Regan, K.	05/24/17	MEDIUM
24	Gerts, I.	06/27/17	MEDIUM
25	Armstrong, S.	11/14/17	MED/EXEC
26	Levine, M.	01/26/18	MED/EXEC
27	Bryson, Z.	03/22/18	EXEC
28	Badour, S.	09/24/18	MED/EXEC
29	Wachner, J.	10/02/18	MED/EXEC
30	Vartanian, J.	10/15/18	MED/EXEC
31	McNerney, R.	11/05/18	MED/EXEC
32	McKay, R.	03/28/19	MEDIUM
33	Burshtan, D.	06/24/19	MEDIUM
34	Ribitsch, R.	10/04/19	MEDIUM
35	Colton, J	06/03/20	MEDIUM
36	Ristevki, B.	10/02/20	MED/EXEC
37	Elminoufi, G.	01/08/21	MED/EXEC
38	McGivern, J.	05/14/21	MED/EXEC
39	Zimmer, C.	05/26/21	EXEC
40	Hong, D.	06/17/21	MED/EXEC
41	Henry, M.	09/28/21	MED/EXEC
42	Ford, W.	09/28/21	MEDIUM
43	Liu, A.	12/28/21	MED/EXEC
44	Blaire, W.	03/31/22	MED/EXEC
45	Holm, B.	06/09/22	MED/EXEC
46	Peterson, J.	07/11/22	MEDIUM
47	Au, J.	07/18/22	EXEC
48	Nosrati, D.	10/03/22	SMALL TYPE A OR B
49	Jimenez, R.	11/08/22	EXEC
50	Ye, M.	03/01/23	MEDIUM

51	Ebrahim, S.	03/09/23	MED/EXEC
52	Osipov, Y.	03/16/23	MED/EXEC
53	Kanfoudi, K.	04/04/23	EXEC
54	Blaire, W.	04/20/23	SMALL TYPE B
55	Nakamura, H.	12/13/23	MED/EXEC
56	Moran, D.	12/13/23	MED/EXEC
57	Liu, E.	02/20/24	EXEC
58	Inskeep, J.	03/18/24	EXEC
59	Slusser, J.	06/26/24	MEDIUM
60	Hawkins, K.	07/18/24	SMALL A, B, MED OR EXEC
61	Stukas, K.	07/24/24	SMALL A, B, MED OR EXEC
62	Centers, R.	07/24/24	MED OR EXEC
63	Starflinger, P.	07/25/24	SMALL A OR B
64	Langel, M.	08/07/24	SMALL A OR B
65	Goebel, J.	08/08/24	SMALL B
66	Busta, D.	08/08/24	SMALL A OR B
67	Nordel, S.	08/13/24	MED/EXEC
68	Aguilar, G.	08/19/24	SMALL A OR B
69	Nordhaus, B.	08/19/24	SMALL A
70	Kreiner, K.	08/27/24	SMALL A OR B
71	Kulakhmetov, M.	08/29/24	SMALL A OR B
72	MacMillan, M.	09/16/24	SMALL A, B OR MED
73	Sholl, M.	09/18/24	SMALL A OR B
74	Schroeder, J.	09/19/24	SMALL A
75	Choo, K.	09/23/24	SMALL A OR B
76	Willis, T.	09/25/24	SMALL A OR B

Summary of Changes to Hangar Waiting List

Applicants From Waiting List Who Received Hangars

Wolfe, S.	05/10/24	Small Type B
Gilman, Y.	05/20/24	Small Type A
Brandt, J.	06/17/24	Small Type A, B or Medium
Mendez, R.	07/16/24	Small Type B
Smith, C. R.	07/16/24	Small Type A
Rogers, J.	07/18/24	Small Type A or B
Nordel, S.	05/20/24	Small Type B
Morris, D.	07/02/24	Small Type A or B
Liebsack, S.	07/05/24	Small Type A
Smith, C.	06/03/24	Small Type B

New Waiting List Applicants Added

Slusser, J.	06/26/24	Medium
Hawkins, K.	07/18/24	Small Type A, B, Medium or Exec
Stukas, K.	07/24/24	Small Type A, B, Medium or Exec
Centers, R.	07/24/24	Medium or Exec
Starflinger, P.	07/25/24	Small Type A or B
Langel, M.	08/07/24	Small Type A or B
Goebel, J.	08/08/24	Small Type B
Busta, D.	08/08/24	Small Type A or B
Nordel, S.	08/13/24	Medium or Exec
Aguilar, G.	08/19/24	Small Type A or B
Nordhaus, B.	08/19/24	Small Type A
Kreiner, K.	08/27/24	Small Type A or B
Kulakhmetov, M.	08/29/24	Small Type A or B
MacMillan, M.	09/16/24	Small Type A, B or Medium
Sholl, M.	09/18/24	Small Type A or B
Schroeder, J.	09/19/24	Small Type A
Choo, K.	09/23/24	Small Type A or B
Willis, T.	09/25/24	Small Type A or B

Request For Refund/Removal From Hangar Waiting List

Bohner, R.	06/24/24	Small Type B
Miller, JD	06/26/24	Small Type B or Medium
Dunbar, P.	07/02/24	Small Type A, B, or Medium
Gattu, P.	07/17/24	Small Type B or Medium
Goebel, J.	07/29/24	Small Type A
Sholl, M.	06/20/24	Small Type A or B
Jenkins, R.	09/23/24	Medium

***Hangars Received Through Advertisement (not from Waiting List)**

NON-AVIATION HANGAR WAITING LIST

1	Pudumjee, V.	06/24/22	SMALL
2	Rodriguez, M.	08/04/22	SMALL
3	Lindman, P.	09/06/22	SMALL
4	Lee, B.	09/15/22	SMALL
5	Kane, C.	09/26/22	SMALL
6	Walters, J..	10/10/22	SMALL
7	Valentino, A	10/24/22	SMALL
8	Tanaka, A.	11/21/22	SMALL
9	Juska, P.	11/23/22	SMALL
10	Aparicio, A.	02/09/23	SMALL
11	Flaig, F.	03/28/23	SMALL
12	Thomson, J.	05/08/23	SMALL
13	Viking, J.	08/22/23	SMALL
14	Fitton, L.	09/05/23	SMALL
15	Yau, V.	09/18/23	SMALL
16	Giebler, M.	10/02/23	SMALL
17	Thompson, S.	10/12/23	SMALL
18	Gentile, M.	11/29/23	SMALL
19	Dunbar, K.	01/23/24	SMALL
20	Lorman, M.	05/16/24	SMALL
21	Haddad, S.	08/12/24	SMALL

Summary of Changes to Non-Aviation Hangar Waiting List

Applicants From Waiting List Who Received Hangars

Schroff, G.	05/07/24	Small
Ahmed, J.	07/25/24	Small

New Waiting List Applicants Added

Lorman, M.	05/16/24	Small
Haddad, S.	08/12/24	Small

Request For Refund/Removal From Hangar Waiting List

***Hangars Received Through Advertisement (not from Waiting List)**

REPORT 5

EVENTS REQUIRING EMERGENCY RESPONSE FOR THE MONTH OF MARCH TO AUGUST 2024

OPERATIONS	-----TOTAL	8,705
INCIDENTS	-----	2
ACCIDENTS	-----	0
PERCENT OF OPERATIONS	-----	.02

Airport Incidents:

August:

8/12/2024- 13:00- Mobile 102 responded to a Beechcraft Duchess. Airplane touch down smoothly on 29R. Left main gear tire had a flat tire. Mobile 102 towed to Solano Aircraft Services. No injuries or further incidents. TFD was not required.

8/29/2024- 14:25 – Mobile 102 responded to a Cirrus SR-22 with a flat tire while on runup on 29R. Mobile 102 towed aircraft to transient parking without further incident. TFD was not required.

July:

7/21/2024- 13:45- Mobile 102 responded to a Cessna C-172 with a flat tire on run-up 29L. Aircraft taxied to Solano Maintenance. No further incidents were reported. TFD was not required.

April:

4/1/2024-14:05- Mobile 102 responded to Beechcraft Sierra with no left gear and verified by tower via a low approach. Aircraft made an emergency gear up landing on runway 29R. Airplane landed safely with no injuries with damage to aircraft. With the assistance of Solano Aircraft Maintenance and Van Lingen the aircraft was removed and towed to Solano Aircraft Maintenance from runway 29R. No further incident. TFD responded.

March:

3/4/2024- 17:15- Mobile 102 responded to a Cessna C-172 with a flat tire on 29L. Mobile 102 responded and towed airplane to South Bay Aviation without further incidents. TFD was not required.

Definitions:

ACCIDENTS: An occurrence associated with the operation of an aircraft, which takes place between the time any person boards the aircraft with the intention of flight and all such persons have disembarked, and in which any person suffers death or serious injury, or in which the aircraft receives substantial damage.

SUBSTANTIAL DAMAGE means damage or failure which adversely affects the structural, strength, performance, or flight characteristics of the aircraft, and which would normally require major repair or replacement of the affected component. Engine failure or damage limited to an engine if only one engine fails or is damaged, bent fairings or cowling, dented skin, small punctured holes in the skin or fabric, ground damage to rotor or propeller blades, and damage to landing gear, wheels, tires, flaps, engine accessories, brakes, or wingtips are not considered "substantial damage".

SERIOUS INJURY means any injury which: (1) requires hospitalization for more than 48 hours, commencing within 7 days from the date the injury was received; (2) results in a fracture of any bone (except simple fractures of fingers, toes, or nose); (3) causes severe hemorrhages, nerve, muscle or tendon damage; (4) involves any internal organ; or (5) involves second or third degree burns; or any burns affecting more than 5% of the body surface.

INCIDENT: Any occurrence other than an accident associated with the operation of an aircraft, which affects or could affect the safety of operations.

NOTE: Per the FAA, Airport Operations totals will no longer be reported for the previous month. Due to automation, the totals will now be reported two months after they occur.

REPORT 6

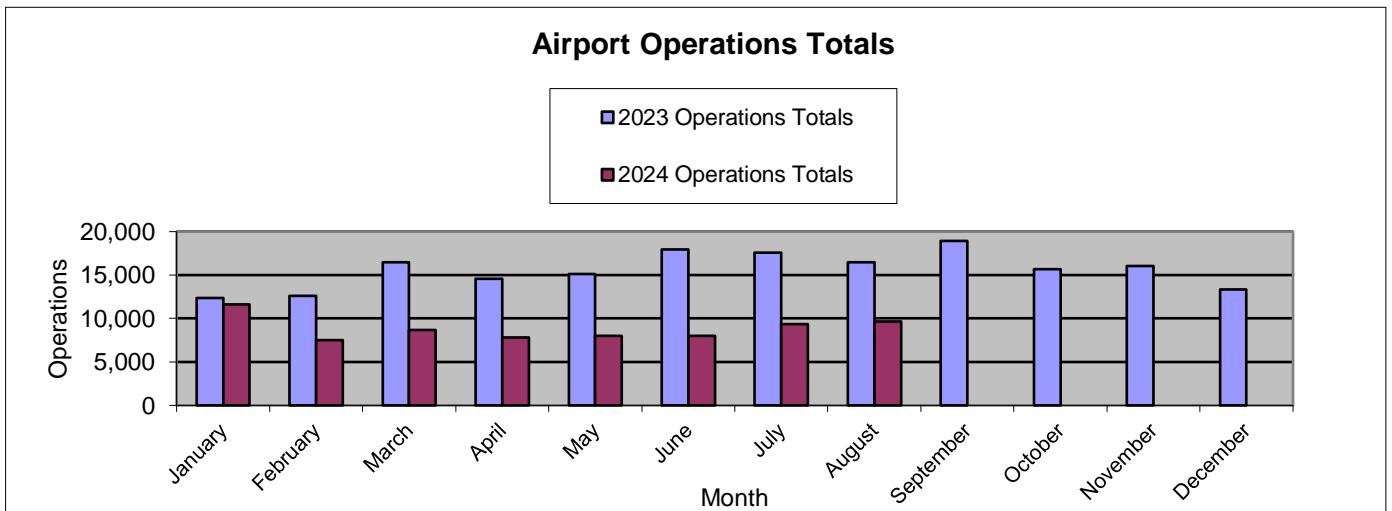
AIRFIELD OPERATIONS STATUS ZAMPERINI FIELD

OPERATIONS ACTIVITIES FOR THE MONTH OF **AUGUST 2024**

- Morning runway, taxiway, and hospital pad/lights checked for safety
- Foreign object debris checked on all runways and taxiways
- Storm water check done (for foreign object debris) for all drains, inlets, and outlets
- All runways, taxiways, and ramp areas vacuum swept
- Various hangars cleaned and prepared for rental
- All taxiway lights and signs sprayed for weeds
- All runways and taxiways swept
- Large items removed from trash bin area
- FOD removed from fence line

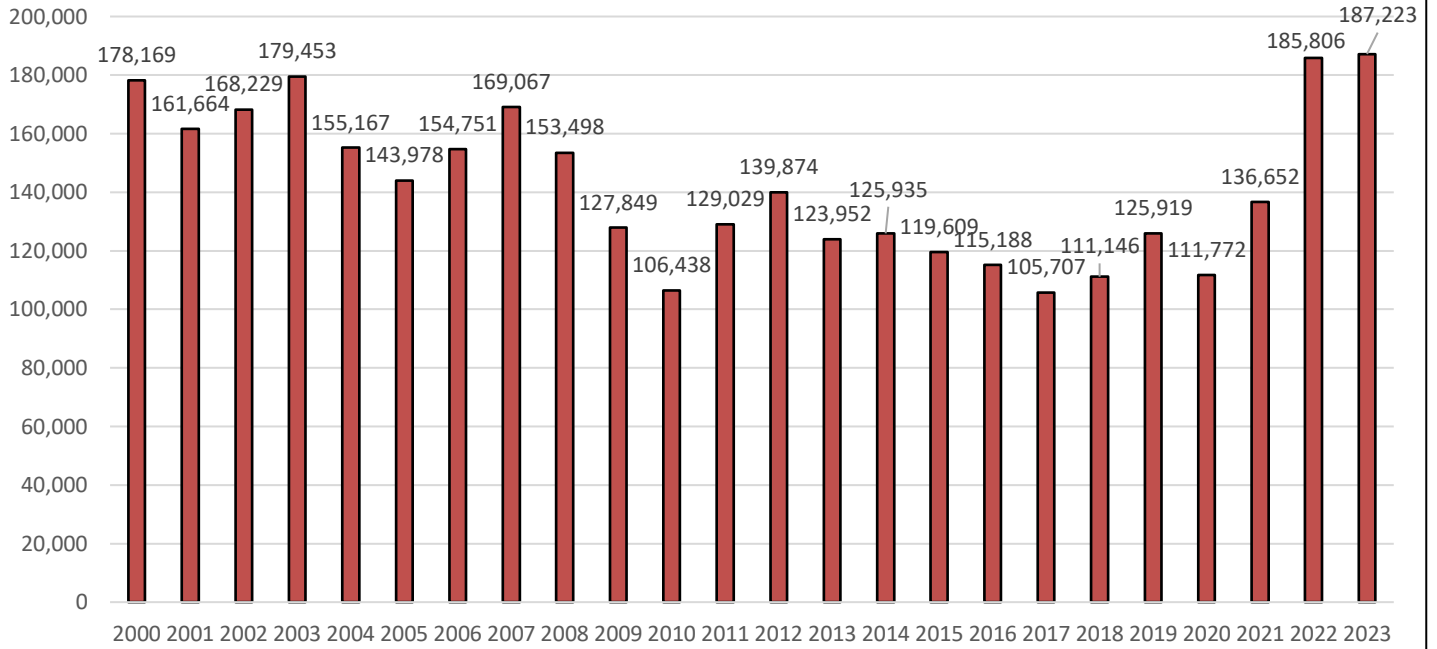
2024/2023 OPERATIONS TOTALS

Month	Year	Operations		Month	Year	Operations
January	2024	11,609		January	2023	12,389
February	2024	7,532		February	2023	12,618
March	2024	8,705		March	2023	16,495
April	2024	7,797		April	2023	14,549
May	2024	7,990		May	2023	15,152
June	2024	7,994		June	2023	17,929
July	2024	9,334		July	2023	17,602
August	2024	9,633		August	2023	16,455
September	2024			September	2023	18,932
October	2024			October	2023	15,690
November	2024			November	2023	16,041
December	2024			December	2023	13,371



2000 - 2023 Airport Operations Totals

■ Total Operations



Honorable Chair and Members
of the Airport Commission
City Hall
Torrance, California

Members of the Commission:

SUBJECT: General Services, Facilities Operations Manager – Recommendation that the Airport Commission Nominate and Elect a Chair and Vice Chair for the term 2024 – 2025.

Airport Commission Chair and Vice Chair are currently vacant. General Services, Facilities Operations Manager recommends that the honorable Airport Commission nominate and elect a new Airport Commission Chair and Vice Chair. The term for the newly elected Chair and Vice Chair will begin November 1, 2024 and run through June 30, 2025.

Office	Name	Term Begins	Term Expires
Chair	Vacant	11-1-2024	6-30-2025
Vice Chair	Vacant	11-1-2024	6-30-2025
Member	John De Rago	7-01-2021	6-30-2025
Member	Kathy Cohen	7-01-2021	6-30-2025
Member	Jeffrey Love	7-01-2023	6-30-2027
Member	G. Rick Marshall	7-01-2023	6-30-2027
Member	Gary Seferian	8-09-2022	6-30-2026
Member	Vacant		6-30-2026
Member	Donald Hammond	7-01-2024	6-30-2028

Respectfully Submitted,

Gerry Pinela

Gerry Pinela,
Facilities Operations Manager