

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (310) 618-2780. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II]

Direct questions or concerns to the Commission Liaison at (310) 618-2937, or individual department head prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

Security procedures: Members of the public will be directed enter the West Annex at the front of the building through the sliding door. All other entrances will remain locked for entry. Oversized bags or backpacks will not be allowed in the Council Chamber or Commission meeting room. All bags are subject to search.

Any correspondence received after 2:00 p.m. on WEDNESDAY on any item on the agenda will be provided to the Commission electronically and available for public inspection in the City Clerk's Office. A copy of the correspondence will be available for public inspection in a binder at the back of the Council Chamber or Commission Meeting room.

**TORRANCE PARKS AND RECREATION COMMISSION AGENDA
WEDNESDAY, OCTOBER 9, 2024
REGULAR MEETING
6:30 P.M. IN THE WEST ANNEX COMMISSION MEETING ROOM
AT 3031 TORRANCE BL.**

**THE PARKS AND RECREATION COMMISSION MAY TAKE ACTION ON ANY ITEM LISTED
ON THE AGENDA**

1. CALL MEETING TO ORDER

ROLL CALL: Commission members Craft, Habel, Hoover, Mele, Muhammed, Wright, and Chair: Candioty

2. FLAG SALUTE

3. REPORT OF THE STAFF ON THE POSTING OF THE AGENDA

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Thursday, October 3, 2024.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

5. ORAL COMMUNICATIONS (Limited up to a 15-minute period)

*This portion of the meeting is reserved for comment on items on the Consent Calendar or not on the agenda. Under the Ralph M. Brown Act, the Commission cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. **No longer than 1 minute per speaker**. If presenting handout material to Commission, please provide 10 copies to staff before speaking.*

6. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Councilmember from the Consent Calendar and considered separately.

6A. Approve Commission Minutes: September 11, 2024

7. ADMINISTRATIVE MATTERS

**7A. COMMUNITY SERVICES DIRECTOR – PRESENTATION OF THE COYOTE
MANAGEMENT PROGRAM**

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file a presentation and updates regarding the City's Coyote Management Program.

7B. COMMUNITY SERVICES DIRECTOR – STATUS OF PROGRAMMING AND PROJECTS.

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file updates on the status of programming and projects in the City of Torrance.

7C. COMMUNITY SERVICES – JOINT MEETING WITH THE SOCIAL SERVICES COMMISSION

Recommendation of the Community Services Director that the Parks and Recreation Commission provide input on the scheduling of a joint meeting of the Parks & Recreation Commission & Social Services Commission.

7D. COMMUNITY SERVICES – PARADISE PARK IMPROVEMENT PROJECT

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file information regarding the Paradise Park capital improvement project.

7E. COMMUNITY SERVICES – DEVELOPMENT PROJECTS PUBLIC INFORMATION

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file a report regarding available online information about development projects.

7F. COMMUNITY SERVICES – APPROVAL OF THE 2022-2023 LIVING TREE DEDICATION PROGRAM ANNUAL REPORT

Recommendation of the Community Services Director that the Parks and Recreation Commission approve the 2022-2023 Living Tree Dedication Program Annual Report.

7G. COMMUNITY SERVICES – NOMINATE MEMBERS OF THE PICKLEBALL SUB-COMMITTEE OF THE COMMISSION

Recommendation of the Community Services Director that the Parks and Recreation Commission nominate one to three members of the Commission to serve on a standing sub-committee for pickleball matters in the City's parks.

7H. COMMUNITY SERVICES DIRECTOR – REVIEW DEPARTMENT MONTHLY REPORTS.

Recommendation of the Community Services Director that the Commission review the Department Monthly Reports for:

- Administrative Services
- Park Services
- Recreation Services

8. COMMISSION ORAL COMMUNICATIONS

9. ADJOURNMENT

9A. Adjournment of Parks and Recreation Commission Meeting to Wednesday, November 13, 2024, at 6:30 p.m. in the West Annex Commission Meeting Room.



**MINUTES OF A REGULAR MEETING OF THE
TORRANCE PARKS AND RECREATION COMMISSION**

1. CALL TO ORDER

The Torrance Parks and Recreation Commission convened in regular session at 6:30 p.m. on Wednesday, September 11, 2024, at the West Annex Commission meeting room, Torrance City Hall.

ROLL CALL/MOTION FOR EXCUSED ABSENCE

Present: Commissioners Habel, Mele, Muhammed, Wright and Chair Candioly

Absent: Commissioners *Craft and Hoover

Also Present: Community Services Director La Rock,
Recreation Services Manager Craig,
Public Works Supervisor Stanojevic,
Park Ranger Supervisor Arevalo,
Administrative Analyst Lee.

Commissioner Craft arrived at 6:35 p.m.

2. FLAG SALUTE

The pledge of Allegiance was led by Commissioner Muhammed.

3. REPORT ON THE POSTING OF THE AGENDA

Chair Candioly stated that the agenda for the Torrance Parks and Recreation Commission was posted on the Public Notice Board and the City's website on Thursday, September 5, 2024.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED AND/OR SUPPLEMENTAL ITEMS

Community Services Director La Rock stated that there was a supplemental report for 7D: COMMUNITY SERVICES DIRECTOR- Review Department Monthly Reports.

5. ORAL COMMUNICATIONS

Selene from the Torrance Youth Council spoke.

6. CONSENT CALENDAR

6A. APPROVAL OF MINUTES: May 8, 2024, June 12, 2024, July 10, 2024 and August 14, 2024.

Community Services Director La Rock noted that the minutes for May 8, June 12 and July 10, 2024 had previously been approved in a summary motion, but were now required to be approved separately.

MOTION: Commissioner Wright moved to approve the minutes of May 8, 2024, as submitted. Commissioner Habel seconded the motion; a roll call vote reflected a vote of 5-0. (Absent: Commissioners *Craft and Hoover)

MOTION: Commissioner Wright moved to approve the minutes of June 12, 2024, as submitted. Commissioner Mele seconded the motion; a roll call vote reflected a vote of 5-0. (Absent: Commissioners *Craft and Hoover)

MOTION: Commissioner Wright moved to approve the minutes of July 10, 2024, as submitted. Commissioner Mele seconded the motion; a roll call vote reflected a vote of 5-0. (Absent: Commissioners *Craft and Hoover)

MOTION: Commissioner Wright moved to approve the minutes of August 14, 2024, as submitted. Commissioner Habel seconded the motion; the motion failed.

Ayes: Commissioners Habel, Wright and Chairperson Candioly
Noes: None.
Abstain: Commissioners Mele and Muhammed
Absent: Commissioners *Craft and Hoover

Commissioner Craft arrived at 6:35 p.m.

MOTION: Commissioner Wright moved to approve the minutes of August 14, 2024, as submitted. Commissioner Habel seconded the motion; the motion passed.

Ayes: Commissioners Craft, Habel, Wright and Chairperson Candioly
Noes: None
Abstain: Commissioners Mele and Muhammed
Absent: Commissioner Hoover

MOTION: Commissioner Habel moved to approve the excused absence of Commissioner Hoover. Commissioner Wright seconded the motion; The motion passed by a vote of 6-0. (Absent: Commissioner Hoover)

7. ADMINISTRATIVE MATTERS

7A. COMMUNITY SERVICES DIRECTOR – STATUS OF PROGRAMMING AND PROJECTS

Community Services Director La Rock reported that the City Council had recognized two teams from the Torrance Babe Ruth Leagues: the Torrance 14U team, the runners up to the champion in Mexico and the Torrance 16U team, who won the championship in Branson, Missouri.

Community Services Director La Rock announced that requests for proposals for the WWII Incarceration Camp Monument had closed on August 28, 2024 and staff was in the process of evaluating the proposals.

Community Services Director La Rock noted that the City had hosted a pet vaccination clinic on August 25: with 51 patrons registered and vaccinations dispensed to 54 dogs and 10 cats. He added that there would be a second vaccination clinic on September 22.

Community Services Director La Rock announced that the Wilson Park Splash Pad would close for the season on September 30.

Community Services Director La Rock reported that a free, community futsal clinic will be held in Wilson Park Community Sports Complex in partnership with LA Galaxy.

Community Services Director La Rock announced that Seaside Heros Park had a 9-11 memorial display of U.S. flags provided by community volunteers in partnership with Park Services.

There was no public comment.

MOTION: Commissioner Habel moved to receive and file Community Services Director – Status of Programming and Project; motion was seconded by Commissioner Wright. The motion passed by a 6-0 vote. (Absent Commissioner Hoover)

7B. COMMUNITY SERVICES – RECEIVE AND FILE REPORT REGARDING A COMMUNITY SURVEY OF THE SCE RIGHT OF WAY AT COLUMBIA PARK

Community Services Director La Rock presented the report for the item and explained that the funding for the community survey was awarded through LA County Regional Park and Open Space District (RPOSD) Measure A Technical Assistance Program (TAP) to evaluate and conceptualize the open space at Columbia Park that is owned by Southern California Edison (SCE) as a Right of Way (ROW) space and leased for use as parkland by the City. He explained that now that the power plant in Redondo Beach had shut down, the high tension power lines no longer served a purpose. and noted that the City had just completed a method of service study on the impact and costs for the removal of the power lines and the towers. He confirmed that the City had engaged a company, Kounkuey Design Initiative, Inc. (KDI), using RPOSD TAP funds, to conduct an outreach campaign to residents, stakeholders, elected officials and the Commissions. He requested that the Commissioners complete the survey and ask others to complete the survey. He added that the survey was available online and would be promoted through the website, City newsletter and social media pages. He explained that once the outreach campaign had been completed, the Commission would review all data collected, conceptual planning and reports from staff and KDI. He clarified that once the Commission had contributed their input, the item would be presented to City Council.

MOTION: Commissioner Wright moved to receive and file report regarding a Community Survey of the SCE Right of Way at Columbia Park; motion was seconded by Commissioner Muhammed. The motion passed by a 6-0 vote. (Absent Commissioner Hoover)

7C. COMMUNITY SERVICES – RECEIVE AND FILE REPORT REGARDING CALIFORNIA PROPOSITION 4

Community Services Director La Rock presented the report regarding California State Proposition 4 Parks, Environment, Energy, and Water Bond. He explained that out of the \$10 billion to spend on the projects, \$1.9 billion would be for drinking water improvements and \$3.8 billion would be spent on water projects to improve water quality and protect the state from floods and drought and restore rivers and lakes. He explained that all the funding for parks would be competitive and if Proposition 4 passed, staff would receive training from the State on grant cycles and applying for grants. He noted the website link for more information on Proposition 4.

MOTION: Commissioner Wright moved to receive and file report regarding California Proposition 4; motion was seconded by Commissioner Craft. The motion passed by a 6-0 vote. (Absent Commissioner Hoover)

7D. COMMUNITY SERVICES DIRECTOR- Review Department Monthly Reports

Administrative Services

Administrative Analyst Lee presented the Administrative Services Division Reports for August 2024, included in agenda packets. Park Ranger Supervisor Arevalo stated that there had been an unauthorized DJ at Wilson Park and a horse at Columbia Park. He announced that one of the rangers had received an appointment to the Department of Homeland Services.

Administrative Analyst Lee highlighted completed and ongoing Home Improvement projects and noted that there had been 23 completed services in August. He discussed the average attendance and revenue for Tuesdays and Saturdays and new vendors at the Farmer's Market for the month of August. He reported that the Second Annual Pie Contest would take place on October 1. He noted that a new member had been added to the Community Gardens program, discussed coyote sightings and trappings in August and noted that 570 pet licenses had been sold in August.

Administrative Analyst Lee announced that he would be leaving for a new job and thanked the Commission for the opportunity to work with all of them.

Park Services

Community Services Director La Rock introduced Vincent Stanojevic, Supervisor from the Public Works Department, who was currently co-managing Park Services. Supervisor Stanojevic presented the report for the month of August 2024, included in the material of record and discussed the maintenance report for all parks as well as the support provided by the Projects and Mowing Crews. He highlighted projects completed by district: irrigation lines repaired, weed abatement, repairs to playground, paths and block walls, installation of barbeque grills, tree trimming and repair of mainline and irrigation leaks. He noted that Urban Trees Grant project was underway at Discovery Park with a request for Bids posted on Planet Bids and listed the attendance numbers for Madrona Marsh Preserve and the Nature Center.

Recreation Services

Recreation Services Manager Craig presented the Recreation Services Monthly Report for August 2024, included in the material of record. He reported that there had been 96 official picnic reservations in the parks with a total of 4821 guests. He noted that registrations were proceeding for Fall classes, after school registration and adult sports. He announced that there had been 2400 pool visits as well as 2556 recreational swimmers in August. He noted that the City had hosted a Southern California Municipal Athletic Federation (SCMAF) "City vs City Softball tournament in August and reported that Torrance had finished in second place. He stated that over \$3800 worth of golf lessons had been scheduled at Sea-Aire Golf Course and announced that the After-School Club had officially started with 341 participants and with waiting lists. He thanked staff for their fast action to open the afterschool sites centers when schools closed early, due the heat. He reported that there had been over 850 people at the final movie in the park. He noted that there would be a Halloween event and movie at Wilson Park. He reported that the Special Olympics golf, soccer and softball seasons had begun and added that the first tournament would be on September 28. He pointed out that Torrance Youth Council had held their first meeting with ATTIC Advisory Committee on August 19, 2024. He announced that the sixth centenarian had been honored on August 20 and noted that CitiCable would now interview centenarians to document their life history. He discussed the National Senior Day celebration on August 27 at the Bartlett Center.

MOTION: Commissioner Wright moved to receive and file the monthly staff reports. Commissioner Muhammed seconded the motion; a roll call vote reflected a vote of 6-0. (Absent Commissioner Hoover)

8. COMMISSION ORAL COMMUNICATIONS

Commissioner Wright announced the Breast Cancer Angels Luncheon and Boutique on October 27.

Commissioner Habel announced that the Torrance Police Foundation would sponsor a Halloween Ball at The Depot on October 27.

Commissioner Craft invited everyone to the Rotary Club International Day of Peace in San Pedro on September 21.

Chair Candioty requested information on the City website on ongoing or upcoming construction.

9. ADJOURNMENT

9A. Adjournment of Parks and Recreation Commission meeting to Wednesday, October 9, 2024

MOTION: At 7:43 p.m., Commissioner Craft moved to adjourn the meeting to Wednesday, October 9, 2024 at 6:30 p.m., at the West Annex Commission meeting room, Torrance City Hall. The motion was seconded by Commissioner Muhammed and a roll call vote reflected 6-0 approval. (Absent Commissioner Hoover)

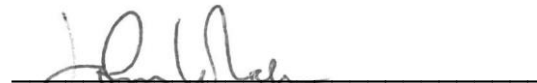
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For Commission meeting
October 9, 2024

TO: PARKS AND RECREATION COMMISSION
FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR
SUBJECT: COYOTE PROGRAM UPDATE

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file a presentation and updates regarding the City's Coyote Management Program.

Respectfully submitted,



John La Rock
Community Services Director

Attachment: A) Coyote Management Program Presentation



Coyote Management Program

Providing tools and resources to minimize unwanted coyote interactions and prevent conflict.

Community Services Department

October 9, 2024

PRESENTATION GOALS

Learn

- ✓ Understand normal v. nuisance behavior

Prevent

- ✓ Safeguard pets and family
- ✓ Use tools and resources

Report

- ✓ Recognize when and where
- ✓ Notify neighbors

COYOTE PHYSICAL FEATURES



Western Coyote

Weight: 20 – 30 lbs.
Height: 18 inches



German Shepherd

Weight: 85 - 95 lbs.
Height: 26 inches



30 mph

Average domestic cat.
Source: Petfinder.com



19 mph

Average dog.
Source: reference.com

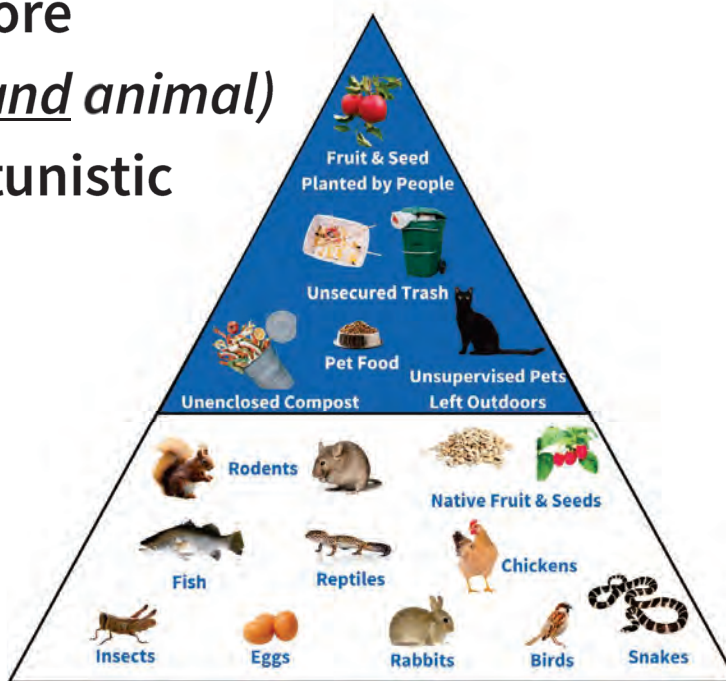


40 mph

Average Coyote

COYOTE DIET

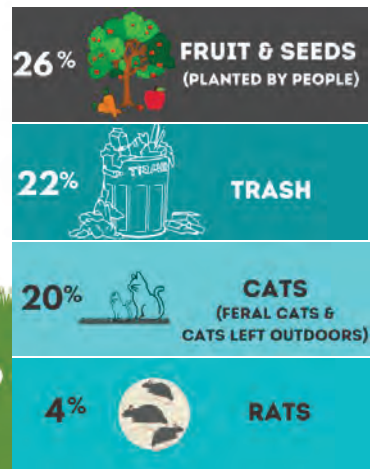
- Omnivore
(*plant and animal*)
- Opportunistic



65%

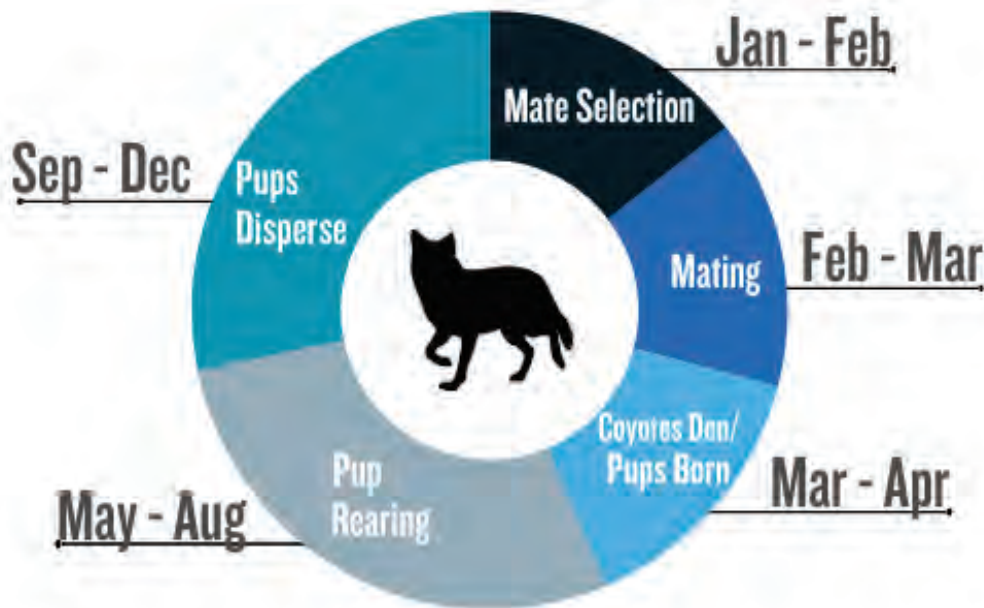
OF
THE
URBAN
COYOTE
DIET

COMES FROM
HUMAN-RELATED
ACTIVITY



COYOTE BEHAVIOR

- Life cycle-based behavior



DEFINING COYOTE BEHAVIOR

➤ Normal behavior

- Trotting, sniffing, foraging
- Watchful of people and pets
- Escorting (*pupping season*)
- Hunting animals left outside alone



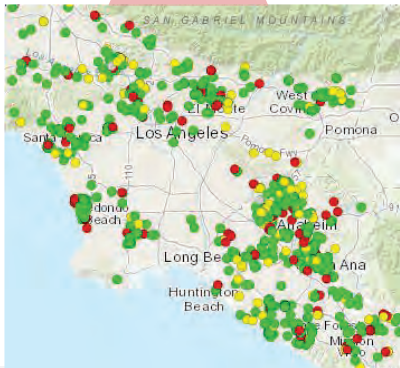
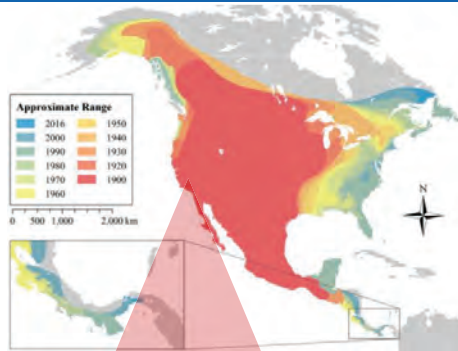
➤ Nuisance behavior

- Feeling comfortable near people
- Biting, injuring or killing an **attended** pet (*in yard or leash no longer than 6 feet*)
- Aggressive behavior (*hair standing on its' back; showing teeth; growling*)

VS.



WHY ARE COYOTES IN THE SOUTH BAY?

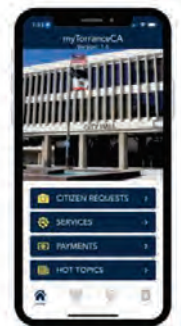
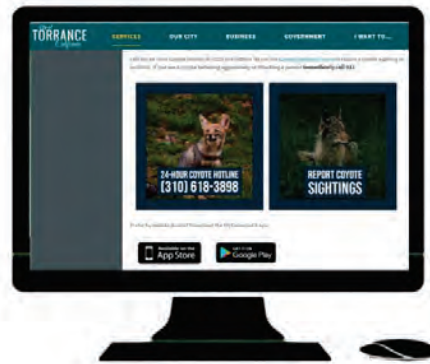


1. Fewer predators.
2. More food.
3. Easily accessible food.

Fact: Coyote fossils are the **3rd** most common large mammal fossil in La Brea Tar Pits

CITY RESOURCES

- ✓ **www.TorranceCA.Gov/Coyotes**
- ✓ **24-Hour Torrance Coyote Hotline**
- ✓ **MyTorranceCA App**



WHAT TO DO IF YOU ENCOUNTER A COYOTE?

DO:



- 1) Stop.
- 2) Assess your situation.
- 3) Haze or scare it.
- 4) Notify neighbors or passers-by.

DON'T:



- Turn your back or run.
- Be quiet “the wallpaper effect”.
- Scare a coyote that is injured or sick.
- Touch coyote pups.

TAKE-AWAYS

1. Be Aware. Coyotes are part of the environment.
2. Know what to do before, during, and after a coyote encounter.
3. Be part of the solution.



**BE PART OF THE
SOLUTION.**

COMMUNITY SERVICES DEPARTMENT

Report Coyote Activity:

- ❑ 24-Hour Hotline (310)618-3898
- ❑ Website
- ❑ MyTorranceCA App

Report Sick, Injured, or Deceased Animal:

- ❑ Torrance Animal Control (310) 618-3850

For Coyote Behaving Aggressively Toward a Person:

- ❑ Call 9-1-1

www.TorranceCA.Gov/Coyotes

For Commission Meeting
October 9, 2024

TO: PARKS AND RECREATION COMMISSION
FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR
SUBJECT: ADMINISTRATIVE UPDATES

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file general Department updates.

- At their meeting of September 24, the City Council provided direction for pickleball based in part on the recommendation by the Commission. Pickleball play at Sur La Brea Park is permitted from 8:00 a.m. to 8:00 p.m. There will be no conversion of an existing tennis court at Wilson Park. The project to construct eight new courts at Wilson Park continues and an update on the vendor and project will be provided to the City Council on October 22.
- The Mayor and City Council Commemorated a Friendship City agreement with Osho City, Japan. As part of the ceremonies, three cherry blossom trees were planted at Torrance Park.
- The City hosted a pet vaccination clinic on September 22. The next clinic will be on October 27 and will be held monthly at Wilson Park at the Dee Hardison Sports Center exterior plaza.
- The Splash Pad in Wilson Park closed for the season on September 30.
- Downtown Torrance Association will hold the Scaredown special event on October 5 from 4:00-9:00 p.m.

Respectfully submitted,



John La Rock
Community Services Director

For Commission Meeting
October 9, 2024

TO: PARKS AND RECREATION COMMISSION
FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR
SUBJECT: JOINT MEETING WITH SOCIAL SERVICES COMMISSION

Recommendation of the Community Services Director that the Parks and Recreation Commission provide input on the scheduling of a joint meeting of the Parks & Recreation Commission & Social Services Commission.

The staff liaisons for the Parks and Recreation Commission and Social Services Commission request that the Parks and Recreation Commission provide a preference for a meeting on one of the following dates on which a quorum of at least four commissioners can attend:

- February 5, 2025, 6:30 pm
- February 26, 2025, 6:30 pm
- March 5, 2025, 6:30 pm
- March 19, 2025, 6:30 pm

Once a date is confirmed, the joint meeting date would replace the regularly scheduled February or March Commission meeting.

Respectfully submitted,



John La Rock
Community Services Director

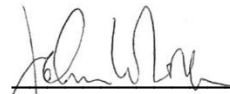
For Commission Meeting
October 9, 2024

TO: PARKS AND RECREATION COMMISSION
FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR
SUBJECT: PARADISE PARK IMPROVEMENT PROJECT

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file information regarding the Paradise Park capital improvement project.

The City's capital improvement program includes a major renovation of Paradise Park. The project elements will be informed, in part, by feedback from the community at large. Staff is working with design, engineering and construction firms to realize the project. In advance of any conceptual plans for the park, outreach to the community for input will be solicited. The first outreach event will be held at the park on November 9. Additional details will be provided along with schedule information for two additional outreach events.

Respectfully submitted,



John La Rock
Community Services Director

For Commission Meeting
October 9, 2024

TO: PARKS AND RECREATION COMMISSION
FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR
SUBJECT: DEVELOPMENT PROJECTS PUBLIC INFORMATION

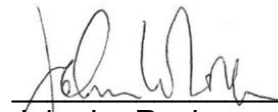
Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file a report regarding available online information about development projects.

At the Commission's September meeting, a request was made about where the public could find information regarding development projects in the City. Staff is providing two City website links below and examples of these pages as attachments to this report.

<https://www.torranceca.gov/services/community-development/properties-permits-and-records-search>

<https://www.torranceca.gov/our-city/community-development/community-development-quarterly-reports>

Respectfully submitted,



John La Rock
Community Services Director

Attachment: A) Development Webpage Examples



Torrance Online Citizen Portal

[Announcements](#) [Register for an Account](#) [Login](#)

City of Torrance Online Citizen Portal

Don't work without it! Limited building inspection availability.

Be aware that permittees must coordinate with your inspector before work any work can commence, or continue, on an active permit. Inspections will be performed solely at the discretion of the inspector on a case by case basis. To see if an inspection can be performed safely, you must contact the inspector assigned to your permit during their regular office hours (M-Th 7:00 - 8:00am; 4:00 - 5:00 pm and Alternating Fridays 7:00-8 :00am; 3:30 - 4:00 pm) to discuss construction activity on your permit, and inspection needs. Construction done without proper inspection may require complete removal and re-work, and may result in stop work notices and/or additional fees.

[Home](#) [Citizen Requests](#) [Annual Fire Inspections](#) [Building](#) [Economic Development](#) [Engineering](#)
[Environmental](#) [Events & Filming](#) [Fire](#)
[more](#) ▼

Search Records

Search for Building Records

Additional functions such as applying online or paying fees are available only when you are logged in to this system. Please use the Login or Register for an Account links above.

Use the fields below to search for Building records. You can search using:

- The Record Number, if you know the permit number (like BLD17-00000, MEC16-00000, etc.)
- The Address for the permitted work, by using the Street No and Street Name fields
- The date the application was submitted (not issued), by using the Start Date and End Date fields

General Search

Use the General search to look for records using any of the fields below. Searching works best when entering less information, such as a record number or only the street number and first few letters of the street name.

Record Number:

Record Type:

Start Date:

End Date:

Street No.:

 -

Street Name:

Street Type:

Unit No.:

Parcel No.:

Properties, Permits, and Records Search

Welcome to City of Torrance Community Development Department Building and Safety Division Records portal. Please choose one of the following options located on the right.



Active Building Permits provides information regarding active Building and Safety permits.



Permit Records grants access to scanned Building, Plumbing, Mechanical, Electrical, Grading, Sign, and Engineering permit records.



Property Information provides information regarding parcel profile attributes such as zoning, special overlay areas (Hillside, Expansive Soils, etc), assessor parcel number, year built, legal description, and more.

Building and Architectural Plans are not available through this system, as they are copy righted material. To view any commercial or residential plans, please contact the City Clerk's Office at (310) 618-2870 or submit a Public Records Request (PRR) through the following link: **[Public Records Request](#)**.



Major Projects

Major Projects

Entitlement

Plan Check

Construction

Project Name

Sort by Category

Del Amo Senior Village
Status: Construction
New mixed-use development composed of a 177-unit senior living

Comfort Suites Hotel
Status: Construction
New 28-suite hotel.

Ennio Schiappa Homes
Status: Construction
New 15-unit townhome development.

CalBay Development
Status: Construction

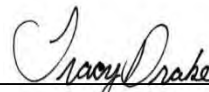
TO: PARKS AND RECREATION COMMISSION
FROM: TRACY DRAKE, PARK SERVICES MANAGER
SUBJECT: APPROVAL OF THE 2022-2023 LIVING TREE DEDICATION PROGRAM ANNUAL REPORT

On November 17, 1992, on the recommendation of the Parks and Recreation Commission the City Council approved the implementation of a "Living Tree Dedication Program". The purpose of the program was to offer community members an opportunity to donate living trees to commemorate the life of a loved one or other significant events such as births and anniversaries. The implementation of the Program established guidelines for donating trees and an informational brochure was made available to the public at the various counters of City buildings.

Since the inception of the program in 1992, 422 Living Dedication trees have been planted throughout the various parks. In 2022-2023, an additional fourteen (14) trees were planted at different City parks. Park Services staff members continue to personally assist donors with the selection of park locations, tree species, coordinate the planting, and provide each donor with a Certificate of Recognition. Park Services replaces any vandalized, diseased or missing dedication trees as needed. In 2022-2023 three (3) trees were replaced.

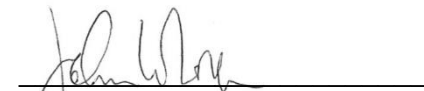
It is staff's recommendation that the Commission approve the 2022-2023 Living Tree Dedication Program Annual Report (Attachment A). With the Commission's approval staff will be forwarding the recommendation to City Council for acceptance and filing.

Respectfully Submitted,



Tracy Drake
Park Services Manager

CONCUR:



John La Rock
Community Services Director

Attachment: A) 2022-23 Living Tree Dedication Program Annual Report

ATTACHMENT A

Community Services Department LIVING TREE DEDICATIONS REPORTING PERIOD 2022-2023

Donor	Honoree	Type of Tree	Park	Date
Hank and Bonnie Bonner	LAPD & USAF	Eastern Red Bud	El Prado	*3.19.24
Hank and Bonnie Bonner	Bill and Chieko Bonney	Eastern Red Bud	El Prado	*3.19.24
Soka Gakkai - USA	Citizens of Torrance	10 Cherry trees	El Prado	11.13.22
Soka Gakkai - USA	Citizens of Torrance	10 Cherry trees	Columbia	12.15.23
Rebecca Clark	Patricia Sanders	Cork Oak	Paradise	6.19.23
Mitzi Baird and Michelle Clahoun	James Hill	Golden Medallion	Los Arboles	6.6.23
Linda Cowman	Robert Cowman	Silk Oak Tree	Paradise Park	8.1.23
Jill Reed/Nick Larson	Ake Larson	Coastal Live Oak	Alta Loma	8.9.23

*This donation was received on 8.2.22. They also donated 2 benches that needed to be installed before the trees. They arrived in Winter 2024.

For Commission Meeting
October 9, 2024

TO: PARKS AND RECREATION COMMISSION
FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR
SUBJECT: PICKLEBALL SUB-COMMITTEE OF THE COMMISSION

Recommendation of the Community Services Director that the Parks and Recreation Commission nominate one to three members of the Commission to serve on a standing sub-committee for pickleball matters in the City's parks.

Although the City Council provided direction regarding current park play locations and times of play, the subject of pickleball remains a priority for the City and a mechanism for residents who play or are interested would help maintain communication and updates as the City advances the new courts at Wilson Park. The sub-committee would be expected to meet no more than one time per month and report any activity to the Commission.

Respectfully submitted,



John La Rock
Community Services Director

TO: PARKS AND RECREATION COMMISSION
FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR
SUBJECT: ADMINISTRATIVE SERVICES DIVISION REPORT – September 2024

PARK RANGER PROGRAM – *Victor Arevalo, Program Supervisor*

During the month of September, the Ranger Unit (13 part-time staff) maintained a consistent deployment schedule, not including holidays.

- Weekday afternoon patrols include providing a uniformed support presence at all city libraries.
- Weeknight patrols focus on supervision of field permits and securing facilities.
- Weekend patrols include general supervision of the parks, educating patrons on rules, and facilitating building and picnic reservations.

Parks:

- Contact on 9/1/24 for a horse being allowed to walk around and be ridden at Columbia Park.
- Rangers dealt with animal remains, possibly coyote related at El Nido Park.
- Numerous support requests for unhoused persons disturbing park patrons; documenting increased frequency of persons living out of vehicles in park parking lots.
- Rangers fielding many inquiries about security camera set up at El Retiro Park.
- Multiple contacts with unpermitted "Responsible Dog Owners" group at El Nido Park.
- Increase in permit conflicts coinciding with return of long-term permit holders at Columbia Park and McMaster Park (AYSO 16).
- Large group permit inquiries resulting in scrutiny of users at parks who refused to book permit (often stating their group isn't actually as large as previously stated).
- Promotion of Trainee Filimoehala to Ranger Filimoehala.

Municipal Code Violations	September	YTD
Alcohol	20	330
Amplified Sound	8	63
Dog Off Leash Contacts	113	1308
Marijuana/Smoking	19	203
Parking Violations	14	221
Trespassing on Closed Fields	3	24
Unpermitted Commercial Class/Instructional Contacts	32	312
Unpermitted Food/Street Vendor Contacts	11	19

Park Patron Specific Contacts	September	YTD
Assisting Park Patrons	46	285
Building, Picnic, or Field Permit Conflicts	31	252
Defiant/Disruptive Subjects	2	209
Missing Subjects	0	2
Patrons Causing Building, Park or Field Damage	3	143
Skating/Biking Violations	26	326
Suspicious Subjects	1	68

Building, Park, and Facility Issues	September	YTD
Graffiti Hotline Report/Removal	42	824
Facility Maintenance Report	5	180
Hazard Report/Removal	3	144
Unpermitted Bouncer/Vendor Violations	2	8

City Resource Support Requests	September	YTD
EMT/Fire Department Callouts	0	0
Park Services Callouts	2	3
Police Department Callouts	3	23
Ranger Unit Callouts	12	124

Unhoused Interactions	September	YTD
Unhoused Subject Contacts and Observations	30	286
Unhoused Subject Outreach Requests	9	131
Unhoused Subject Welfare Checks	5	207

HOME IMPROVEMENT PROGRAM – *Shawn Plunkett, Program Supervisor*

During the month of September, the Home Improvement Program completed projects at 6 households, with ongoing projects at 5 additional households. Total mobile home clients 2, with 2 mobile home households completed.

	September	YTD
ADA	0	16
Carpentry	2	48
Electrical	4	40
Paint	0	0
Plumbing	8	52
Miscellaneous	5	46
Total number of services provided	19	186

FARMER'S MARKET PROGRAM – Joyce Chan, Farmer's Market Manager

September brought a vibrant array of winter plums to the market, including yellow, green, and deep purple varieties. Lettuces of all kinds also began appearing, from crisp butter and romaine to red and green leaf, as well as radicchio and the ever-popular bib.

The Farmers' Market staff have been hard at work preparing for the 2nd Annual "World Famous Pie Contest" on October 1st. They've been upgrading the Information Booth canopies, ordering supplies, creating forms, planning the event, recruiting pie judges, handling marketing, and coordinating with Discover Torrance.

New vendors have joined the market, including Chaffolio Tea and Piizaa. Chaffolio Tea, available only on Tuesdays, sources its leaves from a farm in China and sells its packaged tea in the prepackaged vendor section. Their tea is out of this world. Piizaa, a wood-fired pizza vendor, has started offering their creations on Tuesdays and Saturdays. They cook their pizzas in a custom clay oven designed by Chef Hung, using locally sourced wood for the fire. Their ingredients, like tomatoes, squash blossoms, and pickled onions, are sourced from the Farmers' Market. The dough is made from the chef's own sourdough starter. Given the quality of their products, Piizaa's prices are remarkably reasonable, with a single margherita pizza costing just \$15.

During the month of September, the Farmers' Market operated on four Tuesdays and four Saturdays. Average attendance for Tuesdays was 7,334 and for Saturdays was 16,034.

Revenue	Tuesday	Saturday	Monthly Total	FY YTD
September 2024	\$29,021.95	\$65,194.18	\$94,216.13	\$221,884.65
September 2023 Comparison	\$25,713.50	\$75,370.72	\$101,084.22	\$208,922.10

COMMUNITY GARDENS PROGRAM – Joyce Chan, Farmer's Market Manager

Gardeners are planting for the fall. Staff is weeding and getting plots ready for new gardeners. Staff and the Farmer's Market Manager are planning a phone meeting with Kuonkuey Design Initiative to discuss focus group actions at Columbia Park.

ANIMAL CONTROL PROGRAMS – Administrative Analyst

Coyote abatement continues Monday through Sunday trapping. The City's pet licensing program with DocuPet also continues servicing Torrance residents.

Coyote Report:

During the month of September, there were 47 reported coyote encounters by the public, with 4 coyotes captured by the vendor.

Type of Coyote Encounter	September	Current Trapping Period (October 2023 – Present)
Sighting Reported by Public	36	354
Dog Attack	2	8
Cat Attack	0	5
Dog Attack Resulting in Fatality	0	0
Cat Attack Resulting in Fatality	8	67

Wild Animal Fatality of Unknown Origins	0	13
Injured Coyote	1	6
Total Encounters	47	453

	September	Current Trapping Period (October 2023 – Present)
Coyotes Trapped	4	33
Carrion (non-trapped)	1	6
Total	5	39

Pet Licensing:

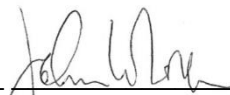
Statistics provided below may not be finalized numbers as the official pet licensing invoices are delivered by DocuPet, to the city at the end of the second week of each month.

During the month of September, a total of 504 licenses were sold. 483 of these were purchased through DocuPet’s online portal and 21 were purchased offline by mail. Total revenue received by the city will be approximately \$15,503.68.

	September 2024	Year to Date (December 23 – Present)
Licenses Sold	504	5,018
Donations Received	\$0.00	\$180.00
Total Revenue less Fees	\$15,503.68	\$154,646.52

For a year-over-year comparison, in September 2023, there were a total of 473 license sales resulting in revenue of \$14,822.68.

Respectfully submitted,



 John La Rock
 Community Services Director

TO : PARKS AND RECREATION COMMISSION
FROM: VINCENT STANOJEVIC, ASSISTANT PARK SERVICES MANAGER
SUBJECT: PARK SERVICES DIVISION REPORT – September 2024

ALL PARKS

During the month of September, the members of Park Services maintained a consistent schedule of Park Maintenance represented below:

PARKS AND PARKS FACILITY MAINTENANCE	MONTHLY	QTY	Hours
Restroom Maintenance	✓		427.5
Trash Maintenance	✓		503
Irrigation Maintenance	✓		120
Debris cleanup	✓		224
Tree limbs picked up	✓		66
Landscape Maintenance (Shrub or Tree)	✓		295
Safety Checks	✓		175
Playground Check	✓		175
Mow crew service to 33 parks	✓	270 acres	
Projects crew completed projects for September	✓	24	
Reservation Facility Custodial Services			147
Little Libraries		9	

HIGHLIGHTS OF PROJECTS COMPLETED BY DISTRICT

District 1 – Descanso, Guenser, La Carretera, McMaster, Osage

Maintenance crews addressed several issues across the park system. At Descanso Park, they repaired the irrigation main lines to optimize the irrigation system's performance. In Guenser, they applied topsoil and seed to enhance the turf conditions. After an electrical box was vandalized at La Carretera Park, crews restored the security lighting, significantly improving safety. They also removed a downed limb and raised the trees. At McMaster Park, the team addressed safety concerns along the outer fence line.

District 2 – Entradero, La Romeria, Paradise, Sunnyglen, Victor

The irrigation at Entradero Park has been restored, allowing watering to resume and improve the turf conditions. Landscaping maintenance is ongoing at Victor Park and Paradise Park, and irrigation mainline issues have been resolved, further enhancing the turf at those locations. New

water bottle fillers have been installed at Victor Park and Entradero Park. At Victor Park specifically, missing wall caps and cracked concrete parking stops were replaced, and new springs were installed on the "Bumble Bee Spring Rocker" play equipment. Rubber base repairs were also completed adjacent to the "Bumble Bee Spring Rocker."

District 3 – City Yard, Civic Center, Columbia, Delthorne, El Nido, Greenwood, Pequeno

The Parks Services Crew accomplished quite a bit. They delivered and installed 26 tons of crushed rock at the Madrona Marsh Sump, along with setting up a large water retention berm and a full pallet of sandbags in preparation for upcoming pump replacements. At the Civic Center, they replaced damaged concrete waste cans and broken parking stops. El Nido Park saw the completion of the first phase of compound cleanup and repairs to a section of chain link fence near the south gate. Columbia Park underwent cleanup and landscape maintenance to prepare for the reopening of the parking lot on the 186th St. side, including extensive work to remove grass thatch from the sports fields.

District 4 – Downtown, El Prado, Pueblo, Southeast Library, Sur la Brea, Torrance, Torrance Scout Center, and Wilson Park

The LAPD and FBI recently held an endurance challenge, and the city also hosted 3 volunteer group events which Park Services facilitated. In Downtown Torrance, the Kennedy Memorial had replacement concrete tables, benches, and a trash can installed, addressing damage from a previous vehicle accident. Landscape maintenance was performed at the Torrance Theatre Company ahead of its season opener. At Wilson Park, Parks Services located petroleum pipeline holes to prepare for an upcoming beautification project on Jefferson Street. They also fixed a damaged storm basin fence at the north end of the parking lot. In El Prado Park, a Payne Dedication bench was installed, and some elm trees were raised. At Torrance Park, preparations were made for a cherry tree planting. This involved removing an old, rusted signpost, installing a newly restored park sign, grinding old tree stumps, and applying ground cover mulch. Landscape trimming was done at the Southeast Library, and irrigation repairs were completed at Sur La Brea.

District 5 – El Retiro, La Palmona, Lago Seco, Los Arboles, Miramar, Riviera, Seaside Heroes, Sea Aire Golf Course

At Los Arboles Park, crews focused on tree trimming to ensure proper clearance. Over at Seaside Heroes Park, extensive preparations were made for the upcoming 9/11 Memorial. Weed abatement efforts were successfully carried out at El Retiro Park. At Sea Aire Golf Course, we installed a new hole 3 post and marker, and conducted repairs on the chain link fence and posts north of the putting green. Lago Seco Park saw tree-raising work, while El Retiro Park required extensive cleaning after a tree limb fell behind the restrooms. Finally, both La Paloma Park and Los Arboles Park underwent irrigation repairs.

District 6 - Alta Loma, De Portola, Discovery, Hickory, Walteria

The picnic tables at Alta Loma Park have been power washed, making the picnic area even more inviting for everyone. To ensure safe and easy access for pedestrians, the trees have been trimmed. Over at Deportola Park, we're currently addressing any irrigation issues and have also taken care of the tree-raising work. The Urban Trees Grant project at Discovery is making great progress, and we're expecting bids from contractors by early October. At Hickory Park, we've repaired the irrigation clock and restored the water schedule. And lastly, the installation of the Steven Leavitt Dedication bench at Alta Loma Park is now complete.

VOLUNTEERS

	Volunteers	Hours
Live Steamers	33	411
Wilson Horseshoe Pits	1	20
Madrona Marsh Preserve /Nature Center	72	689.3
Cherry Trees (city wide)	10	7.5
Seaside Heroes Park	26	57.25
Civic Center Veteran's Memorial and Rose Garden	11	23.5
Civic Center Pine Wind Garden	1	3
Entradero Park	2	60
Wilson Park	97	127
Guenser Park	6	63
Pequeno Park	1	11
Lago Seco Park	3	11
TOTAL	263	1483.55

MADRONA MARSH PRESERVE and NATURE CENTER (MMP)

August Attendance Numbers:

Preserve: 1282 people

Nature Center: 362 people

Precipitation:

Precipitation: none

Seasonal total (Oct. 1, 2023, to present): 24.7"

Regularly Scheduled Programs:

- Friday Fun: Sept. 6 (13 people), Sept. 13 (23 people), Sept. 20 (20 people), Sept. 27 (17 people)
- Nature Story time: Sept. 12 (35 people)
- Tyke Hike: Sept. 5 (no data)
- Nature Walk: Sept. 7 (9 people), Sept. 14 (no data)
- Night Hike: Sept. 12 (35 people)
- Henrietta Basin Walk: Sept. 21 (10 people)

Marsh Events:

Throughout this month, preparations for the pump replacement continued. Special recognition goes to Morgan Griffin and several other division employees for their outstanding efforts

September also marked docent training month, featuring 6 trainings for returning docents and interested volunteers. Tree People's Generation Earth program visited the Marsh for a field trip. Additionally, the Nature Storytime class, led by Carol Craft, notified us that this will be her last year running the program. Her years of dedicated service and commitment to our neighborhood children have been honorable, she will be missed. Other notable events at the Marsh include the Star Party (Riverside Astronomical Society), Palos Verdes/South Bay Audubon monthly meeting, and Lazaro Arvisu conducted the Tongvan history and culture presentation.

VOLUNTEERS

Assignment	Volunteers	Hours
Advanced Restoration Crew	7	43:37
Animal Care	2	5:21
Docent (tours/outreach)	8	58:06
Education Programs	8	97:02
Gift Shop Clerk (21 yrs or older)	3	19:30
Habitat Support & Maintenance	1	5:39
Native Plant Propagation	1	2:39
Nature Center Maintenance Support	3	18:07
Preserve Entrance Greeter	10	96:56
Reception Desk Greeter	10	113:14
Restoration Program	36	159:06
Research Assistant	1	5:38
Special Assignment	4	19:17
Outreach (events & schools)	6	45:28
Total	72	689:30

Respectfully submitted,



Vincent Stanojevic
Assistant Park Services Manager

CONCUR:



John La Rock
Community Services Director

TO: PARKS AND RECREATION COMMISSION
FROM: GARRETT CRAIG, RECREATION SERVICES MANAGER
SUBJECT: RECREATION SERVICES MONTHLY REPORT FOR SEPTEMBER 2024

The following is information regarding Recreation Division programs and facilities for September 2024:

FACILITY BOOKING AND REGISTRATION – *Veronica Minter, Senior Recreation Supervisor, Kenita Trinidad, Facility and Registration Program Coordinator and Suzy Corzine, Senior Program Specialist*

Facility Booking:

During the month of September:

- Field Bookings:
 - Staff issued 75 short-term permits for fields
 - Long-term field users were issued 775 permits
 - There were 2 softball tournaments held at Wilson

- Picnic Reservations:
 - 44 bouncer permits were issued

Park	Picnics	Guests
Columbia Park	22	1330
El Nido Park	9	324
El Retiro Park	7	350
Hickory Park	6	300
Lago Seco Park	4	200
McMaster Park	1	54
Paradise Park	7	350
Torrance Park	6	475
Victor Park	0	0
Walteria Park	2	100
Wilson Park	44	3192
Total	108	6675

- Facilities Revenue Report:

	September 2024	2024 YTD	September 2023
Attic		\$239.75	\$1,096.00
Facility Reservations	\$180.00	\$10,776.88	\$2,170.00
Field Lights/Support	\$15,267.98	\$89,501.18	\$5,731.50
Field Prep	\$140.00	\$945.00	\$35.00

Filming Permits			
Hockey Rink	\$10,605.00	\$35,316.23	\$9,852.00
Picnic Reservations		\$72,680.00	\$5,140.00
Pool Rental	\$1,087.50	\$76,243.75	\$23,091.25
Special Events	\$500.00	\$7,800.00	
Sports Center	\$17,335.00	\$59,984.44	\$12,146.00
Torrance Art Museum			
LA Galaxy Sports Complex	\$24,313.00	\$307,516.20	\$35,091.03
Weddings		\$1,950.00	\$300.00
Monthly	\$69,428.48	\$662,953.43	\$94,652.78

Registration:

Registration processed a total of 925 enrollments for a total of \$76,457.48 during the month of September 2024:

	Resident	Non-Resident	Total Enrollments	September 2024 Total Fees	September 2023 Total Fees
Total	534	391	925	\$76,457.48	\$51,312.69
Staff	431	280	711	\$8,837.58	\$24,514.71
Web	103	111	214	\$67,619.90	\$26,797.98

Fall classes and Youth Flag Football began this month.

YOUTH AND ADULT SPORTS / AQUATICS / SEA-AIRE – Allison Saufua, Senior Recreation Supervisor; Justin Ferneau, Recreation Supervisor; Jacob Castillo, Recreation Supervisor, Traci Fuentes, Senior Program Specialist– Youth Sports and Darius Holmes, Senior Program Specialist– Adult Sports

Aquatics:

- This division has offered positions to 3 Assistant Pool Managers, 4 Lifeguards and 3 Program Leaders this month.
- Torrance Torpedoes continues their weekly workouts with maximum attendance.
- The Plunge will be hosting the Floating Pumpkin Patch event on Saturday, October 26 from 1 - 5 p.m. Registration is required.
- 2,533 Swim Torrance swimmers joined us in September.
- Drop-in lap swimmers accounted for 2,105 visits.
- Recreational Swim had 189 swimmers.
- 107 members of the LAPS Masters Swim Team used the Plunge for their weekly workouts.

Youth Sports:

- Flag Football season has kicked off! Registration closed out with 22 teams total and 338 participants, over 100 more than 2023.
- Youth Sports staff hosted a successful staff training/scrimmage to warm up for the season.
- Participants and staff are all excited about the season. Games are scheduled for Monday nights and Saturday mornings for 8 weeks.
- The Youth Sports Cheerleaders are ready and excited to cheer for the youth flag football participants! The cheer team practices every Monday and Wednesday at the Dee Hardison Sports Center.

Adult Sports:

- Adult Softball registration closed out with 77 teams this fall season. The managers meeting was conducted by our Sr. Adult Sports Specialist, Darius Holmes.
- The South Bay Inline Roller Hockey League has continued their rentals/leagues at the rink every Monday thru Friday.
- Lacrosse leagues started up again at the rink every Saturday and Sunday. Staff has been doing an excellent job score keeping and preparing the rink each weekend.
- The Roller Rink has been holding up with all the daily use. There has been only a couple times staff needed to replace the floor tile.
- Adult Sports staff had a very informative staff meeting that took place in the gym and introduced the new cart.
- LASPORTSNET continues to rent the Dee Hardison Sports Center, providing Adult Basketball for our community.
- Private gym and field rentals for basketball, baseball, softball and AYSO soccer have also continued to be strong throughout the month, and all patrons have shown, or expressed their satisfaction.
- Judo and Kendo have been using the MPR frequently this month, and all have been enjoying their time while at our facility.
- A big thank you to Darius Holmes, Jackie Ogata, and Jenny Ziegler for their contributions to both Adult and Youth Sports this past month. They have taken initiative and assisted both programs throughout September.

Sea-Aire Golf Course:

- September saw the start of the fall golf season at Sea-Aire Golf Course. Total rounds of golf played at Sea-Aire throughout the month of September were 2,910.
- This year's annual Labor Day Junior Golf Challenge was well attended, and the junior golfers had a fun day. Congratulations to the first-place junior golfer winners in each of their respective age flights. The winners were Elijah Davis (8), Sarah Lasiter (7), Glenn Hetrick (11), Sophie Lasiter (10), and Cole Tamingo (13).
- Golf lessons are back! The new Sea-Aire golf instructor golf lesson program started in September with instructors provided by REC. The new golf lessons program is off to a positive start and is taught by instructors on Tuesdays, Wednesdays, Saturdays, and Sundays.
- The Friday morning Sea-Aire Seniors golf club membership continues to grow after a drop in members as a result of the COVID pandemic period.
- With the shorter daylight hours, the new last tee-off time is 5:30 p.m.

AFTER SCHOOL CLUB / PARK DROP-IN / DAY CAMPS / VIRTUAL RECREATION – *Veronica Minter, Senior Recreation Supervisor; Nicole Madera, Recreation Supervisor and Alora Alvarado, Senior Program Specialist*

After School Club Program:

The After School Club has had a busy September full of group games and back to school crafts. Each program site is getting acclimated to the campuses and logistics of each. There have been a few bumps in the road but overall, we are off to a great start. We are approaching the second session of the program which begins on November 18. We have begun to recognize staff members that are creating lasting impacts on the program by awarding Staff of the Month. These recipients will be highlighted on our social media account. As mentioned in August, each After School Club site created welcome posters for the school faculty, check out some of the photos.

Lastly, an I love ASC sticker has been made, pick one up at the registration counter at the West Annex!

Virtual Recreation/Social Media:

Torrance virtual recreation and social media continue to provide content for residents. This month's content included:

- Turkey Trot – program reel
- Bartlett Senior Center Employee of the Quarter – spotlight
- Golf Lessons – program spotlight and story
- The Bartlett Senior Center Walking Club – program spotlight
- The After School Club Welcome – program spotlight
- Free Community Futsal Clinic - story
- Turkey Trot Early Registration – spotlight and story
- National Senior Day at the Bartlett Senior Center – program spotlight
- Sea-Aire Labor Day Youth Golf Tournament – program spotlight
- ECE Registration - story
- Commission on Aging – program spotlight

TEENS / CO-REC / YOUTH COUNCIL / SENIOR CITIZENS / COMMISSION ON AGING

EARLY CHILDHOOD EDUCATION / ADAPTIVE PROGRAMS / SPECIAL EVENTS

Jesus Castro, Senior Recreation Supervisor; Patti Goldenson, Recreation Supervisor Senior Programs; Charlene Walker, Program Coordinator; Linda Wilson-Gray, Senior Program Specialist Senior Programs; Nena Davis, Senior Program Specialist Teen Programs, Cindy Tapp, Senior Program Specialist Early Childhood Education.

Special Events:

- No special events in the month of September.

Early Childhood Education (ECE):

- ECE classes resumed on September 11th at Greenwood Park, with two classes in full swing!
- Staff are excited and looking forward to a fun and engaging year.
- Amalia Rios joined the ECE staff in September. Welcome Amalia!
- Fun and Friends participants are getting to know each other through imaginative play while learning the alphabet letters: A and B. They're making crafts for each letter, practicing letter sounds, writing skills, pencil grip, scissor safety, and writing their names.
- The children have especially enjoyed, music, story time and outdoor play.
- Lollipop Tree participants are enjoying getting to know new friends while exploring the "All About Me" theme. They created mini-me dolls, decorating them to look like themselves.
- They are also having fun with painting and learning about color mixing.
- During their free time, children explored the classroom, engaged in imaginary play at centers like the kitchen and dress-up area, and had fun building with blocks.
- During music and movement sessions, participants enjoyed action songs with scarves and egg shakers.
- ECE had 1 volunteer, and 8 parents began the process of becoming volunteers.

Adaptive Recreation:

- On Monday, September 9, a group of 25 PALS participants met at the Del Amo Mall for dinner and shopping. After everyone had dinner at the food court, the group split up and went to their favorite shops.
- On Monday, September 16, 18 PALS participants participated in the last beach walk of the summer season. Beach walks are always a favorite activity, and watching the sunset was the highlight of the evening.
- On Monday, September 23, 16 PALS members enjoyed a fun evening of game night at the McMaster Park Adaptive Recreation multipurpose room. Many laughs were had, and prizes were given away!

- On Sunday, September 22, the FTEA (Friends of Torrance Exceptional Athletes) held their annual walkathon fundraiser and picnic. The fundraiser was a huge success. The walkathon is the largest fundraiser of the year. This year surpassed last year's donations, and they continue collecting donations until the end of the year. Thank you to the FTEA Board members for organizing this annually. The funds go directly back to the athletes for equipment needs, special clinics as well as special events.
- On Saturday, September 28, two Torrance softball teams participated in the first Special Olympics tournament of the season. This is the first time there have been enough athletes for two complete teams! Both teams did very well! The "D" level team took home silver, and the "C" level team took home gold! It was a fantastic day!
- On Sunday, September 29, Coach Tony Medina hosted his annual softball skills clinic at McMaster Park for the players. Medina Softball Clinics is a highly successful organization that runs clinics all over the US and Samoa. He takes time out of his busy travel schedule to run a highly energetic and positive program that the coaches and athletes look forward to every year. A huge thank you to FTEA for sponsoring this clinic.

THE ATTIC Teen Center:

- THE ATTIC was closed to students on September 2, 2024.
- THE ATTIC continued with regular summer hours, 3:30 to 7 p.m., for the month of September. THE ATTIC Teen Center had a total attendance of 1,145, including guests and members.
- On Wednesday, September 11, from 4 to 6 p.m., THE ATTIC held its annual "Open House." This event gave students the opportunity to bring a friend, tour the facility, hang out with friends, enjoy a light snack, and meet THE ATTIC staff.
- ATTIC staff held game days on Mondays for the members to participate in each week. Monday's games were "What Do You Meme?" "Star Realms" "Apples to Apples" and "I Feel Attacked."
- Staff held different activities throughout the month to give participants further recreational opportunities. Activities included: Ryan Locano- "Pool Tournament" and Ben Vega "Dodgeball."
- THE ATTIC gym was open to students every Wednesday from 4 to 5 p.m., with an attendance of 7 or more students each week.
- Friday Movie days featured: "Fast and the furious," "Pirates of The Caribbean," "Star Troopers," and "Harry Potter".

ATTIC Advisory Committee:

- On Monday, September 9, 2024, THE ATTIC *Advisory Committee* held its monthly meeting at THE ATTIC at 6 p.m. There were 11 committee members present.
- Agenda items included reviewing THE ATTIC Advisory Committee and Torrance Youth Council training day, Officer Elections, and Program proposal events/mixers to host for the 2024-2025 school year.
- Committee members are working with their sub-committees on October and November events.
- The next *Advisory Committee* meeting will be held on Monday, October 7, 2024, at 6 p.m. in THE ATTIC multi-purpose room.

Torrance Youth Council (TYC):

- The Youth Council met for their regular scheduled meetings on Wednesday, September 4, and 18, at the West Annex Commission room.
- The council selected their 2024/2025 officers, and signed up for their committees for the year.
- The next meeting is scheduled for Wednesday, October 2, 2024, at 7 p.m. in the West Annex Commission Meeting Room.

Commission on Aging (COA):

- The commission met on Tuesday, September 3, 2024, at 9:30 a.m. in the West Annex Commission meeting room.
- Grace Farwell, Program Coordinator from Helping Elders Live Productively (H.E.L.P.), gave a presentation and covered the programs H.E.L.P. offers and the free resources available to seniors.
- The next scheduled COA meeting is on Tuesday, October 1, at the West Annex meeting room at 9:30 a.m.

Focal Point on Aging:

- The board met on Friday, September 20, 2024. The City of Torrance gave a presentation on "Family & Elder Fraud Prevention." The speakers at this event highlighted the most common scams affecting many people today, including some of our most vulnerable residents, senior citizens. They gave examples of internet scams, telephone scams, in-person scams, mail fraud, and theft.. Additionally, many preventive measures were offered to help individuals minimize and hopefully eliminate their risks of becoming a victim of one of these scams.
- Focal Point had 42 phone calls and 137 web inquiries in September.
- Focal Point does not take walk-ins. It operates from 9 a.m. to noon, with in-person consultations available by appointment only. Some volunteers work remotely, pick up messages, and make referrals from 12 to 3 p.m.
- Focal Point staff continues to make birthday and wellness calls to seniors in the community.
- Focal Point has ten volunteers who collectively worked 127 hours in September.

Senior Citizens Programs (Bartlett Center, Tillim, WALTERIA)

- At the City of Torrance senior centers, everyone 50 and older is welcome. Members can access numerous benefits for just five dollars a year, including the bi-monthly "5-0 and On-the-Go!" Newsletter, which keeps them updated on special events, exercise classes, senior center schedules, activities, lunch menus, and more. The staff have noted an increase in registrations each month.
- The Bartlett Senior Center crafting group meets in the Hobby Shop every Friday from 9 a.m. to noon, attracting 28 participants this month. This group is open to all levels of crafters and welcomes donations of fabric, art supplies, and yarn. These materials help the crafters create items donated to the Veterans Hospital, LA Children's Hospital, and several other organizations, a practice the staff fondly call "art from the heart." Donations are divided into three boxes and distributed among senior facilities, which can share supplies they do not need. It is a beautiful group of generous ladies.
- September was Senior Citizen Center Month, and we celebrated weekly with games, music, and a lot of laughter.
- The Creative Crafters group at Tillim Senior Center meets on Tuesdays from 11 a.m. to 3 p.m., focusing on making items to give to others with unmet needs. This group is always looking for new ideas and offers instruction to beginners. Currently, there are 40 participants per month, and all levels of crafters are welcome.
- The Senior Gardening Club harvested over 20 fresh carrots from the garden bed! The seniors enjoyed snacking on their hard work. There are 14 dedicated gardeners working on raised bed gardens. If you're interested in gardening or want to know more, the group would love to have you join. It is held at Bartlett Senior Center on Wednesdays at 9 am.
- The beading workshop is not just about making jewelry; it's about learning a new skill. With 25 members, this workshop at the Bartlett Senior Center on Wednesdays from 8 a.m. to 12 p.m. is an excellent place for beginners and experienced beaders alike. Let these talented ladies teach you how to make your own beautiful jewelry.
- The Mini-Fitness Center at the Bartlett Senior Center is open Monday through Friday from 8:30 to 11:00 a.m. and 1:30 to 3:30 p.m.
- On Wednesday, September 25, 2024, The Torrance Travelers went to the Huntington Library with 53 seniors and two chaperones. They met at Wilson Park at 8:30 a.m. and returned at 3:45 pm. The seniors took the Estate Tour which included the library, museum and gardens.

- The painting workshop meets at the Tillim Senior Center on Wednesdays from 1 to 3 p.m. 18 people participated in the month of September. All levels are welcome.
- The Senior Citizen Walking Club meets on Mondays from 9:15 am to 11:15 am at the Bartlett Senior Center and on Fridays at a site determined by the group the week before. All levels are welcomed.
- The meditation workshop is on Fridays from 9:15 a.m. to 1:15 pm. Everyone is welcome! It helps one find peace in this wild world. The class has 8 participants.
- On Tuesday, there is a discussion group called Conversations with Maxine, a group for women and brave men. They meet in the library at Bartlett, and they are always laughing. They average 12 to 15 people a week.

BARTLETT SENIOR CENTER PROGRAMS AND CLASS ATTENDANCE

PROGRAM	ATTENDANCE
Beading Workshop	59
Cards	58
Craft Workshop	19
Drop-ins	104
Table, Games, and Puzzles	2
Lapidary	20
Line Dancing	160
Paid Lunches	352
Pool	54
Senior Discussion	15
Telephone Log	336
Television	17
OLEF Chair Fusion	47
OLEF Fitness Difference	68
OLEF Salsa for Seniors	49
OLEF Spanish Class	29
Walking Club	21
Gardening Club	18
Mini-Fitness Center	11
Coffee With Maxine (Discussion Group)	55
Meditation	11
English/Spanish Book Club	3
Volunteers	17
Radio Club	5
TOTALS	1530

TILLIM SENIOR CENTER PROGRAMS AND CLASS ATTENDANCE

PROGRAM	ATTENDANCE
Cards	11
Creative Crafters	45
Drop-ins	10
Games	25
Pool	1
Telephone	0
Volunteers	0
Watercolor workshop	26
TOTALS	107

WALTERIA SENIOR CENTER PROGRAMS AND CLASS ATTENDANCE

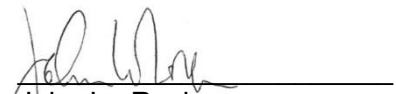
PROGRAM	ATTENDANCE
Games	0
Ping Pong	153
Drop-ins	0
TOTALS	153

Respectfully Submitted,



Garrett Craig
Recreation Services Manager

CONCUR:


John La Rock
Community Services Director



The After School Club staff and participants at Madrona, Hickory and Edison.



Adaptive Recreation participants at the Special Olympics Softball Tournament.



Seniors gathering carrots from their garden.



The 'Fun and Friends' ECE Children showcasing their newly learned letter A's.



The 2024/2025 Youth Council after a meeting.