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Direct questions or concerns to the City Council at 310-618-2801, City Manager at 310-618-5880, or individual department head prior to submission to the City Council. Parties will be notified if the complaint will be included on a subsequent agenda.

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**TORRANCE CITY COUNCIL AGENDA  
SEPTEMBER 13, 2016  
ADJOURNED REGULAR MEETING  
5:30 P.M. – CLOSED SESSION  
7:00 P.M. – REGULAR BUSINESS BEGINS  
IN COUNCIL CHAMBER AT 3031 TORRANCE BL.**

**OPENING CEREMONIES**

**1. CALL MEETING TO ORDER**

**ROLL CALL:** Councilmembers Ashcraft, Goodrich, Griffiths, Herring, Rizzo, Weideman, and Mayor Furey

**2. FLAG SALUTE:** Councilmember Herring

**NON SECTARIAN INVOCATION:** Councilmember Rizzo

**3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA**

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Thursday, September 8, 2016 /s/ Rebecca Poirier

**MOTION TO WAIVE FURTHER READING OF RESOLUTIONS AND ORDINANCES**

**AFTER NUMBER & TITLE** – See Council Rules of Order Section 2.11 (Resolution 2006-65)

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**

**5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS**

**6. COMMUNITY MATTERS**

**6A. PROCLAMATION** declaring Saturday, September 17, 2016 as **Coastal Cleanup Day** in the City of Torrance.

**6B.** Recognition of Torrance Adoptive and Foster Family.

**7. ORAL COMMUNICATIONS #1 (Limited to a 30 minute period)**

*This portion of the meeting is reserved for comment on items not on the agenda. Under the Ralph M. Brown Act, City Council cannot act on items raised during public comment, but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under Orals are limited to either Oral Communications #1 or Oral Communication #2 and no longer than 3 minutes per speaker. Speakers please turn off or leave your cellular phone when you come to the podium to speak.*

**8. CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and considered separately.*

**8A. City Clerk – Approve City Council Minutes. Expenditure: None.**

Recommendation of the City Clerk that City Council approve the City Council minutes of August 9, 2016, August 16, 2016, and August 23, 2016.

**8B. Parks and Recreation Commission and Community Services – Accept and File the 2015-2016 Parks & Recreation Commission Annual Report. Expenditure: None.**

Recommendation of the Parks and Recreation Commission and the Community Services Director that City Council accept and file the 2015-2016 Parks & Recreation Commission annual report.

**8C. City Treasurer – Accept and File Investment Report for July 2016. Expenditure: None.**

Recommendation of the City Treasurer that City Council accept and file the monthly Investment Report for the month of July 2016.

**8D. Commission on Aging and Community Services – Accept and File the 2015-2016 Commission on Aging Annual Report. Expenditure: None.**

Recommendation of the Commission on Aging and the Community Services Director that City Council accept and file the 2015-2016 Commission on Aging annual report.

**8E. Cultural Arts Commission and Community Services – Accept and File the 2015-2016 Cultural Arts Commission Annual Report. Expenditure: None.**

Recommendation of the Cultural Arts Commission and the Community Services Director that City Council accept and file the 2015-2016 Cultural Arts Commission annual report.

**8F. Police – Accept the 2016 Edward Byrne Memorial Justice Assistance Grant (JAG) and Appropriate and Allocate the Grant Monies to the Police Cadet Program and Staff Training. Expenditure: \$14,193 (Grant Fund – Non-General Fund).**

Recommendation of the Chief of Police that City Council:

- 1) Authorize the acceptance of the 2016 Edward Byrne Memorial Justice Assistance Grant in the amount of \$14,193; and
- 2) Establish a trust fund for the deposit of grant monies; and
- 3) Appropriate and allocate the grant monies, and any interest on the funds to the Police Cadet Program and Fair and Impartial Policing training.

**8G. Transit – Approve Agreement with the South Coast Air Quality Management District for the Construction of Electric Vehicle Charging Stations. Expenditure: \$64,000 (South Coast Air Quality Management District Fund – 50%, Municipal Operator Service Improvement Plan – 50%, Both Non-General Fund).**

Recommendation of the Transit Director that City Council approve an agreement with the South Coast Air Quality Management District for the construction of eight, Level 2, Electric Vehicle Charging stations.

**8H. Transit – Approve Payment for Licensing and Maintenance of Bus Dispatching and Scheduling Software. Expenditure: \$203,757 (\$189,725 Transit Enterprise Fund Operating Budget and \$14,032 Facility, Equipment, Automation Plans – FEAP 266 (Grant Funding – \$11,225 and Municipal Operator Service Improvement Plan Fund – \$2,807), All Non-General Fund).**

Recommendation of the Transit Director that City Council:

- 1) Approve annual payments to Trapeze Software Group, Incorporated of Scottsdale, AZ in an amount not-to-exceed \$180,000 (approximately \$60,000 per year) for continued use of bus scheduling, planning and dispatching software; and
- 2) Authorize payment of current invoices totaling \$23,757.

**8I. Community Development – Approve Agreement for Plan Review Services. Expenditure: Not to exceed \$400,000 (Operating Budget).**

Recommendation of the Community Development Director that City Council approve a consulting services agreement with California Code Check of Westlake Village, CA for an amount not to exceed \$400,000 for plan review services on an as needed basis from July 1, 2016 to June 30, 2018.

**8J. City Attorney – Approve and Appropriate Fee Agreement with Liebert Cassidy Whitmore to Provide Legal Services Pertaining to the Administrative Appeal of Personnel Matter #A16-000568. Expenditure: \$35,000 (Self-Insurance Reserve Fund).**

Recommendation of the City Attorney that City Council:

- 1) Approve a fee agreement with Liebert Cassidy Whitmore of Los Angeles, CA in the amount of \$35,000 to provide legal services pertaining to the administrative appeal of personnel matter #A16-000568; and
- 2) Appropriate \$35,000 from funding from the Self-Insurance Reserve Fund.

**8K. Public Works – Approve an Amendment to an Existing Agreement and Approve an Agreement for the Purchase of the City’s Recyclable Material. Expenditure: None.**

Recommendation of the Public Works Director that City Council:

- 1) Approve a third amendment to contract services agreement with WestRock CP, LLC (C2007-115) to cease delivery of recyclable material to their Torrance facility and to pay the City the difference of their contracted rate of \$65 per ton and Potential Industries’ rate of \$30 per ton until July 11, 2017; and
- 2) Approve an agreement with Potential Industries, Inc. of Wilmington, California to purchase the City's recyclable material for \$30 per ton for an initial four-year term beginning September 14, 2016 and ending September 13, 2022 with two (2) one-year renewal options.

**9. ADMINISTRATIVE MATTERS**

**9A. City Council State Legislative Advocacy Committee – Approve and Concur with the Committee's Position on the November 2016 Ballot Measures. Expenditure: None.**

Recommendation of the City Council State Legislative Advocacy Committee that City Council approve and concur with the Committee's position on the state measures on the 2016 General Election scheduled for November 8, 2016.

**9B. City Council State Legislative Advocacy Committee – Approve and Concur with the Committee's Position on the League of California Resolution. Expenditure: None.**

Recommendation of the City Council State Legislative Advocacy Committee that City Council approve and concur with the Committee's position on the League of California Cities resolution being presented at their annual conference in Long Beach, CA, on October 5 through October 7, 2016.

**9C. Transit – Approve an Updated Authorizing Resolution for the Use of Federal Transit Administration Grant Funds. Expenditure: None.**

Recommendation of the Transit Director that City Council approve an updated Authorizing Resolution allowing the Transit Department to apply for, receive, and utilize Federal Transit Administration grant funds.

**9D. City Manager – Review Torrance eNewsletter & Social Media Guidelines. Expenditure: None.**

Recommendation of the City Manager that City Council review the guidelines for publication of the “Torrance eNewsletter” and information on social media.

**9E. Community Development – Adopt RESOLUTION to Summarily Vacate a Public Utility Easement. Expenditure: None.**

Recommendation of the Community Development Director that City Council approve and adopt a RESOLUTION summarily vacating a public utility easement on the east side of Hawthorne Boulevard south of 182nd Street.

**9F. City Manager – Approve Insurance Agreement and Rates for Dental Employee Coverage. Expenditure: \$1,110,466 (52.5% General Fund, 22.5% Non-General Fund, 25% Employee Contributions).**

Recommendation of the City Manager that City Council approve an agreement with Delta Dental of San Francisco, CA in the amount of \$1,110,466 for insurance and group rates for employee Preferred Provider Organization (PPO) dental coverage at \$38.22 single party, \$76.44 two-party, and \$131.87 family for a one-year period beginning January 1, 2017 and ending January 1, 2018.

**10. HEARINGS**

None Scheduled.

**11. APPEALS**

None Scheduled.

**12. 2ND READING ORDINANCES**

None Scheduled.

**13. ORAL COMMUNICATIONS #2 (Staff & Public Comments)**

Council Order – Rizzo, Weideman, Ashcraft, Goodrich, Griffiths, Herring

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**14. CLOSED SESSION**

**14A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

(Initiation of Litigation Pursuant to California Government Code § 54956.9 (d)(4):

One case

15. ADJOURNMENT

15A. City Manager – Adjournment of City Council meeting to Tuesday, September 20, 2016 at 5:30 p.m. for closed session, with regular business commencing at 7:00 p.m. in the Council Chamber.

  
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Rebecca Poirier, City Clerk

*[Handwritten initials: RP]*

Visit [www.torranceca.gov/10634.htm](http://www.torranceca.gov/10634.htm) to view the City's current bid list



