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Direct questions or concerns to the Commission Liaison at (310) 618-2937, or individual department head prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

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**TORRANCE PARKS AND RECREATION COMMISSION AGENDA
WEDNESDAY, AUGUST 14, 2024
REGULAR MEETING
6:30 P.M. IN THE WEST ANNEX COMMISSION MEETING ROOM
AT 3031 TORRANCE BL.**

**THE PARKS AND RECREATION COMMISSION MAY TAKE ACTION ON ANY ITEM LISTED
ON THE AGENDA**

1. CALL MEETING TO ORDER

ROLL CALL: Commission members Craft, Habel, Hoover, Mele, Muhammed, Wright, and Chair: Candioty

2. FLAG SALUTE

3. REPORT OF THE STAFF ON THE POSTING OF THE AGENDA

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Thursday, August 8, 2024.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

5. ORAL COMMUNICATIONS (Limited up to a 15-minute period)

*This portion of the meeting is reserved for comment on items on the Consent Calendar or not on the agenda. Under the Ralph M. Brown Act, the Commission cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. **No longer than 1 minute per speaker**. If presenting handout material to Commission, please provide 10 copies to staff before speaking.*

6. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Councilmember from the Consent Calendar and considered separately.

6A. Approve Commission Minutes: May 8, 2024, June 12, 2024, and July 10, 2024

7. ADMINISTRATIVE MATTERS

7A. COMMUNITY SERVICES DIRECTOR – STATUS OF PROGRAMMING AND PROJECTS.

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file updates on the status of programming and projects in the City of Torrance.

7B. COMMUNITY SERVICES - PARK RESEARCH REPORT FROM SOUTH HIGH SCHOOL STUDENTS

Recommendation of the Community Services Director that the Commission consider approval of a proposal from South High School students to research and solicit community input regarding a new playground at Alta Loma Park.

7C. COMMUNITY SERVICES – PICKLEBALL UPDATES

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file updates on the status of Torrance pickleball.

7D. COMMUNITY SERVICES – NATIONAL FITNESS COURTS

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file information regarding a potential new park amenity.

7E. COMMUNITY SERVICES DIRECTOR – REVIEW DEPARTMENT MONTHLY REPORTS.

Recommendation of the Community Services Director that the Commission review the Department Monthly Reports for:

- Administrative Services
- Park Services
- Recreation Services

8. COMMISSION ORAL COMMUNICATIONS

9. ADJOURNMENT

9A. Adjournment of Parks and Recreation Commission Meeting to Wednesday, September 11, 2024, at 6:30 p.m. in the West Annex Commission Meeting Room.



**MINUTES OF A REGULAR MEETING OF THE
TORRANCE PARKS AND RECREATION COMMISSION**

1. CALL TO ORDER

The regular meeting convened on Wednesday, May 8, 2024 at 6:30 p.m. at the West Annex Commission Meeting Room at City Hall, 3031 Torrance Boulevard, CA 90503.

ROLL CALL/MOTIONS FOR EXCUSED ABSENCE

Present: Commissioners Candioly, *Craft, Hoover, Mele, Wright and Chairperson Muhammad

Absent: Commissioner Habel

Also Present: Community Services Director La Rock
Recreation Services Manager Craig
Park Ranger Supervisor Arevalo
Administrative Analyst Lee

*Commissioner Craft arrived at 6:33 p.m.

2. FLAG SALUTE

Commissioner Candioly led the Pledge of Allegiance.

3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA

Community Services Director La Rock reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard and on the City's website on Thursday, May 2, 2024.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

MOTION: Commissioner Wright moved to excuse Commissioner Habel's absence. Commissioner Candioly seconded the motion. A roll call vote reflected a vote of 6-0. (Commissioner Habel absent)

5. ORAL COMMUNICATIONS

Member of the public spoke.

6. CONSENT CALENDAR

6A. APPROVAL OF MINUTES – April 10, 2024

MOTION: Commissioner Candioly moved to approve the minutes of April 10, 2024. Commissioner Mele seconded the motion; a roll call vote reflected a vote of 5-0. (Commissioner Hoover abstained and Commissioner Habel absent)

7. ADMINISTRATIVE MATTERS

7A. COMMUNITY SERVICES DIRECTOR- STATUS OF PROGRAMMING AND PROJECTS

Community Services Director La Rock announced that the City Council approved the City's first off-leash dog park which will be located at Columbia Park and is planned to be open before the end of summer. Also, the work done by the committee and subcommittee were acknowledged.

Community Services Director La Rock announced that the City Council approved the additional purchase of 500 tickets for Dodger Day on July 21, 2024. Also, informed that Torrance Transit is planning to have limited bus service for Torrance residents.

Community Services Director La Rock announced that Wilson Park's splash pad will open on May 24th to kick off the summer season.

Community Services Director John La Rock stated that the City's 2023 Annual report has been posted on the City's website. This report includes all the work the city has done in the community.

Community Serviced Director La Rock stated that the schedule for the Torrance Summer Nights has been announced which includes live concerts, movies in the park and other special events free of charge.

MOTION: Commissioner Craft moved to receive and file updates on the status of programming and projects in the City of Torrance. Commissioner Hoover seconded the motion; a roll call vote reflected a vote of 6-0 (Commissioner Habel absent)

7B. COMMUNITY SERVICES DIRECTOR – OPTIONS FOR RECOGNIZING STUDENTS FOR PARK PROJECTS

Community Services Director La Rock presented various options in which students can be formally recognized for completing a variety of special park projects. One option would be for the recognition to be through the already in place "People with Purpose" acknowledgement or a 2nd recognition format can be adopted specifically for the students. Some of the options were challenge coins similar to the Centenarian Honors, printed certificate, and recognition at the Commission meeting and/or the City's website.

Commissioner Mele suggested that a certificate would be more ideal for the students since they would be able to include it in their college applications.

Commissioners Candioly suggested to have the Daily Breeze do an article on the recognition of the students.

Commissioner Wright inquired on having City Council present the certificate at the City Council meeting. In response, Community Services Director La Rock advised that City Council has limited proclamations being issued. This option can be presented to the City Manager for review.

Chair Muhammad inquired if the park volunteers would be recognized in the same way as the students. To which, Community Services Director La Rock responded that the “People with Purpose” acknowledgment is in place for the park volunteers.

MOTION: Commissioner Hoover moved to create a recognition specifically for the students which would include a printed certificate, recognition during a Commission meeting, documentation on the City website and an article in the Daily Breeze. Commissioner Candioly seconded the motion; a roll call vote reflected a vote of 6-0. (Commissioner Habel absent)

7C. COMMUNITY SERVICES DIRECTOR – PROPOSED BATTING CAGES AT LAGO SECO PARK

Community Services Director La Rock presented the report for the proposed batting cages at Lago Seco Park by Riviera Little League. Staff has a list of recommendations in hopes of reaching a compromise to present to the City Council.

Commissioner Candioly recommended a subcommittee and have the subcommittee consider all factors relating to the location of the batting cages. Commissioner Wright in support of subcommittee.

Community Services Director La Rock clarified that the proposed location was driven by the City staff and not the Riviera little league.

Commissioner Mele provided a background regarding the pros and cons of placing the batting cages at Lago Seco Park.

In response to Commissioner Craft’s question, Community Services Director La Rock stated that this plan was not presented to the public until it was published online.

Commissioner Craft foresees an issue with pathway access between the fields, specifically for people with mobility issues. Community Services Director La Rock stated that there would be no problem for people with mobility issues in relation to the pathway.

Commissioner Hoover asked if the staff had taken into consideration the previously submitted resident concerns. Community Services Director La Rock stated that the concerns were primarily related to the operation of the league. The only concern on the list that the City would control is the operating hours and days. Commissioner Hoover expressed support for the subcommittee.

Members of the public expressed their concerns with the proposed batting cages at Lago Seco Park.

In response to Chair Muhammad’s question, Community Services Director La Rock stated that there are no sound studies to compare pickle ball and baseball.

In response to Chair Muhammad’s question, Community Services Director La Rock stated that the lease process is a privileged process between the parties involved. He advised that in the future there will be two meetings involved to discuss two of the four lease renewal processes at each of the meetings.

In response to Commissioner Mele's question, Community Services Director La Rock informed that security or a barrier along Ocean Ave will be a requirement of any new amenity in the lease.

Commissioner Craft feels that the public does not want a batting cage and any plans would not be acceptable to the public.

In response to Chair Muhammad's question, Community Services Director La Rock advised that this item will go to the City Council with or without recommendation from the Commission. The purpose is to provide background information so that City Council can make an informed decision.

MOTION: Commissioner Wright moved to form a subcommittee that will provide information to the Committee before the next meeting. Commissioner Candioly seconded the motion; a roll call vote reflected a vote of 6-0. (Commissioner Habel absent).

MOTION: Commissioner Mele moved to appoint Commissioner Wright, Commissioner Hoover and Chair Muhammad as part of the subcommittee. Commissioner Candioly seconded the motion; a roll call vote reflected a vote of 6-0. (Commissioner Habel absent)

7D. COMMUNITY SERVICES DIRECTOR- REVIEW DEPARTMENT MONTHLY

Administrative Services

Park Ranger Supervisor Arevalo presented the report for April 2024, stating that it was a busy month for the park rangers due to the warm weather and longer days. The park rangers provided support for the Cherry Blossom Festival and the Islamic Prayer Event at Wilson Park. Additionally, two new trainees were hired, and there are plans to hire 3-5 more staff to support summer operations.

Administrative Analyst Lee presented a report on the home improvement program, stating that twenty-five household projects have been completed with eight ongoing projects. Additionally, ten mobile home households were completed, along with three mobile home clients. The Farmers Market operated on five Tuesdays and four Saturdays, with a fair attendance. The Community Gardens Program continues to fill plots and weed the garden with the support of weekly ICAN volunteers. The Animal Control Program's coyote abatement runs from Monday through Sunday, with twenty coyote sightings reported by the public and four coyotes captured by the vendor. In terms of pet licensing, a total of five hundred and eight licenses were sold, generating over \$16,000 in revenue.

MOTION: Commissioner Candioly accept and file report to the agenda. Commissioner Wright seconded the motion; a roll call vote reflected a vote of 6-0. (Commissioner Habel absent)

Park Services

Community Services Director La Rock presented the April 2024 Park Services Division report. The Cherry Blossom Festival was very successful with the assistance of park services in prepping the park and running the event. An update was provided for the work being done at Guenser Park, primarily around the basketball court. Major concrete work has been completed, and they are currently finalizing the details regarding the top layer and striping. McMaster Park had its fire engine playground equipment upgraded. The staff is ready to support the Armed Forces Parade next weekend by taking care of all the fencing and decorating. Pequeno Park is currently being upgraded, and Wilson Park is being prepped for the upcoming summer events. The restoration of Los Arboles Park Rocketship is about $\frac{3}{4}$ complete. There is a filming request to use the Rocketship. Madrona Marsh Nature Center conducted the annual Nature Festival and Earth Day with many activities.

Recreation Services

Recreation Services Manager Craig presented the Recreation Services Monthly Report for April 2024. There was an increase in total fees received for April 2024 compared to April 2023, mainly due to early registration for the afterschool program. The Plunge has hired new staff, allowing for an expansion of public lap swim hours. Sierra Golf Course has been active with over 3000 rounds played. Early registration for the Spring Day Camp for Torrance residents will begin on May 15. Registration can be completed through the new software platform: torrance.rec.us. The dates for the Summer Movies in the Park have been released, and there are plans to add special activities to the events. PALS participants in Adaptive Recreation competed in the first Summer Special Olympics Season Tournament on April 27, 2024, with both participating teams receiving medals. The Torrance Youth Council successfully hosted a pancake breakfast event featuring a live band. The award ceremony for the Beat the Odds Scholarship, hosted by the Torrance Youth Council, will take place on May 16, 2024. The Torrance Travelers on the Go have their next trip to the Getty Center scheduled for June. Registration for the trip will begin on May 23rd at the registration office.

No public comment.

MOTION: Commissioner Candioly moved to accept and file the monthly April reports. Commissioner Hoover seconded the motion; a roll call vote reflected a vote of 6-0 (Commissioner Habel absent)

8. COMMISSION ORAL COMMUNICATIONS

Commissioners spoke.

9. ADJOURNMENT

MOTION: Commissioner Candioly moved to adjourn the meeting at 8:25 p.m., to Wednesday, June 12, 2024 at 6:30 p.m., in the West Annex Commission meeting room, Torrance City Hall. The motion was seconded by Commissioner Wright and a roll call vote reflected 6-0 approval. (Commissioner Habel absent.)

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**MINUTES OF A REGULAR MEETING OF THE
TORRANCE PARKS AND RECREATION COMMISSION**

1. CALL TO ORDER

The Torrance Parks and Recreation Commission convened in regular session at 6:30 p.m. on Wednesday, June 12, 2024, at the West Annex Commission meeting room, Torrance City Hall.

ROLL CALL/MOTION FOR EXCUSED ABSENCE

Present: Commissioners Candioly, Craft, Habel, Hoover, Mele, Wright and Chair Muhammed

Absent: None.

Also Present: Community Services Director La Rock,
Recreation Services Manager Craig,
Park Ranger Supervisor Arevalo,
Administrative Analyst Lee.

2. FLAG SALUTE

The pledge of Allegiance was led by Commissioner Craft.

3. REPORT ON THE POSTING OF THE AGENDA

Community Services Director La Rock stated that the agenda for the Torrance Parks and Recreation Commission was posted on the Public Notice Board and the City's website on Thursday, June 6, 2024.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED AND/OR SUPPLEMENTAL ITEMS

Community Services Director La Rock stated that there were two supplemental items for Item 7D: a presentation deck from the subcommittee and the public comment received.

5. ORAL COMMUNICATIONS

Park Ranger Supervisor Arevalo introduced Peggy Orenstein, Staff Assistant for Community Services Coyote Management Program. Ms. Orenstein stated that she looked forward to presenting before the Commission at a future meeting.

6. CONSENT CALENDAR

6A. APPROVAL OF MINUTES:

No Minutes Available.

7. ADMINISTRATIVE MATTERS

7A. COMMUNITY SERVICES DIRECTOR – STATUS OF PROGRAMMING AND PROJECTS

Community Services Director La Rock announced that the City Council and the City Clerk's office had extended the deadline for applications for City Commissions and SST Oversight Committee through June 13, 2024.

Community Services Director La Rock reminded the Commission that the City would present their annual July 4th fireworks at the Civic Center at 9:00 p.m.

Community Services Director La Rock stated that on June 15 and June 16, there would be a volunteer cleanup of the bandshell at Torrance Park, led by the Cultural Services Division.

There was no public comment.

MOTION: Commissioner Wright moved to accept and file Community Services Director – Status of Programming and Project; motion was seconded by Commissioner Candioly. The motion passed by a 7-0 vote.

7B. COMMUNITY SERVICES DIRECTOR – APPROVE PROCLAMATION FOR PARKS AND RECREATION MONTH

Community Services Director La Rock reported that in the past the City Council had issued the Proclamation, but this year the Community Services would issue the Proclamation. He noted that once approved, the official document would be signed at the next Commission meeting.

There was no public comment.

MOTION: Commissioner Candioly moved to approve the Proclamation for Parks and Recreation Month in July in the City of Torrance; the motion was seconded by Commissioner Wright. The motion passed by a 7-0 vote.

7C. RECOMMENDATION THAT THE COMMISSION NOMINATE AND ELECT THE CHAIR AND THE VICE CHAIR OF THE PARKS AND RECREATION COMMISSION FOR 2024-2025.

Commissioner Habel nominated Commissioner Candioly for Chair.

Commissioner Wright nominated Commissioner Habel for Chair.

Chair Muhammed nominated Commissioner Mele for Chair.

Commissioner Habel declined the nomination for Chair.

Commissioner Wright withdrew the motion.

Commissioner Hoover seconded the motion for Commissioner Candioly for Chair.

Commissioner Candioly seconded the motion for Commissioner Mele for Chair.

The poll vote for Commissioner Candioly and Commissioner Mele was:

Commissioner Craft: Candioly
Commissioner Wright: Candioly
Commissioner Mele: Candioly
Commissioner Candioly: Candioly
Commissioner Habel: Candioly
Commissioner Hoover: Mele
Chair Muhammed: Mele

Commissioner Candioly was elected as Chair by a vote of 5 to 2.

Commissioner Habel nominated Commissioner Wright as Vice Chair. There was no second, so the motion failed.

Commissioner Craft nominated Commissioner Mele as Vice Chair. Commissioner Muhammed seconded the motion for Commissioner Mele for Vice Chair.

The poll vote for Commissioner Mele for Vice Chair was 7-0 in favor.

Community Services Director La Rock reported that per Chair Muhammed's request, the list of previous Chairs had been included in the agenda.

7D. COMMUNITY SERVICES DIRECTOR – RECEIVE REPORT FROM THE SUBCOMMITTEE ON THE BATTING CAGES AT LAGO SECO PARK

Community Services Director La Rock reported that the subcommittee members, Commissioners Hoover, Muhammed and Wright, had visited Lago Seco Park, both individually and as a group, numerous times and had joined Community Services Director La Rock on two occasions. He explained that the subcommittee report was available to see at the meeting in printed form and would also be posted on the website with the minutes of the meeting.

Commissioner Wright stated that in addition to visiting Lago Seco Park, the subcommittee had also visited other local parks with little league fields with batting cages. He explained that the subcommittee had examined an area that staff had recommended for the batting cages (Option C), which was already a part of the Rivera Little League (RLL) existing lease area. He discussed the subcommittee's observations based on the proposed area option and the residents' concerns. He confirmed that the subcommittee concluded that Option C would provide a better location for the proposed batting cages and recommended that RLL consider the location in their design for their presentation, which would also need to include the replacement of the sidewalk.

In response to a question from Commissioner Mele, Commissioner Wright stated that in the subcommittee's observations and conversations with other Little Leagues, the batting cages were mainly used to warmup during the games.

Community Services Director La Rock noted that during lease negotiations, operating conditions could be set for batting cages.

Responding to a question from Chair Candioly, Commissioner Wright confirmed that the suggested size of the batting cages did meet one version of RLL's proposals.

Marsha Kelly, a Lago Seco Park Community member, voiced her concern about the noise of the batting cage.

Commissioner Hoover noted that the batting cages would be designed with noise curtains.

Russ, a Lago Seco Park Community member, stated that he did not want batting cages, as there was already parking problems and limited ways to enforce park rules and the lease agreement.

Frank Kenny, HOA member, presented a list of the reasons that the residents were against installing batting cages in the Park.

MOTION: Commissioner Wright moved to receive and file the report from the Subcommittee on the batting cages at Lago Seco Park; motion was seconded by Commissioner Muhammed. The motion passed by a 7-0 vote.

Sue Gibson, a Lago Seco Park Community member, spoke about her concern about the plan.

Nellie Ruiz noted her concerns: she had believed that a resident would be allowed to be a part of the Subcommittee work, there had been a signed petition against the batting cages, there was still a parking issue at the park and requested that her March 13 email be read.

Chairperson Candioly explained that residents would be alerted at the time of a visitation by the Parks and Recreation Commission and members of the City.

Community Services Director La Rock provided some information:

- RLL had noted that they would provide batting sleeves and rubber balls to reduce noise and those could be conditions of the lease
- Questions could be asked of RLL as to whether more users of the batting cages would be present beyond those who were present to play on one of the fields
- Parking and general park use would be quantified with RLL and included as a condition, if necessary
- He noted that it was proposed to require minimum operating deposits for all the leagues, at all of the sites and use the fund as an enforcement of rules and penalty application, with the starting penalty of \$100, to be deducted from their deposit.
- He confirmed that the neighborhood petition had been received and filed, but noted that that petition had referenced a former proposed site and recommended that the petition be resubmitted to reference the current site.

MOTION: Commissioner Muhammed moved to approve the recommendation of the subcommittee of the suggested location and any conditions attached; motion was seconded by Commissioner Hoover. The motion passed by a 7-0 vote.

Community Services Director La Rock noted that the proposal would be returned at the next meeting as a component of the lease agreement. He noted that the public would have the opportunity to provide feedback at the Park and or through electronic means.

7E. COMMUNITY SERVICES DIRECTOR- REVIEW AND DISCUSS TORRANCE LITTLE LEAGUE USE AGREEMENTS

Administrative Analyst Lee presented the report for the item and noted that the report included agreements with both the Torrance American Boys Baseball (TABB) and Torrance Little League (TLL). He explained that the current lease agreements had been approved by the City Council on November 19, 2019 for a five-year term and added that the leases would end on December 31, 2024.

Administrative Analyst Lee stated that background information on the features and highlights of the current leases for both TABB and TLL, as well as potential inclusions had been included in the report.

Commissioner Mele discussed that she had once been charged to attend a tournament at Entradero Park and requested that the wording regarding “no admission fee may be imposed” be made more inclusive to read, “no fee of any kind may be charged”.

In response to questions from Commission Mele on the lease agreement, Community Services Director La Rock noted that the Department:

- would supply extra trash bins for opening and closing games
- add wording to the lease to specify the rules for signs in the Park and include guidance on family-friendly branding

Responding to a question from Commissioner Mele, Administrative Analyst Lee explained that the neighborhood liaison was expected to go around the neighborhood at each park event, to provide the event information and contact information for the liaison.

Community Services Director La Rock noted that a place holder might be placed in the lease agreements to accommodate any potential changes/impacts due to Olympic events or any other City events.

Commissioner Hoover requested that the Commission see a copy of the proposed 2025 lease. Community Services Director La Rock explained that the Commission would be able to see the staff’s draft proposal, but noted that the final contract would be negotiated by the Council in a legal process. He noted in the coming weeks, members of the community would also be asked to provide input on league operations and issues.

Community Services Director La Rock clarified that any terms would be applied evenly through all lease agreements, unless it was site specific. He confirmed that all the comments, from the Commission and the public outreach would be codified and processed into a lease proposal for the league.

Members of public spoke about their concerns about enforcement of the rules of lease and the lack of Park Rangers.

Community Services Director La Rock noted that any documents in a Commission meeting were available at the meeting or on the City website for the public to see, but noted that the actual lease negotiation and agreement would be private, until it had been approved by both sides.

There was a discussion about configuring My Torrance App to be able to report more specific park issues and the need to troubleshoot the geo location function.

MOTION: Commissioner Wright moved to receive and file the report to review and discuss Torrance Little League use agreements; motion was seconded by Commissioner Habel. The motion passed by a 7-0 vote.

7F. COMMUNITY SERVICES DIRECTOR- Review Department Monthly Reports

Administrative Services

Administrative Analyst Lee presented the Administrative Services Division Reports for May 2024, included in agenda packets. Park Ranger Supervisor Arevalo stated that a trainee had been promoted to Ranger and two new trainees had been added. He noted that the entire Ranger team would provide support for the Fourth of July Fireworks at the Civic Center. He explained that the Rangers did go through each park weekly and noted that Joyce Chen at the Farmer's Market could reach out to him directly.

Administrative Analyst Lee highlighted completed and ongoing Home Improvement projects and noted that there had been 15 total services in May. He discussed the average attendance for Tuesdays and Saturdays, new vendors at the Farmer's Market for the month of May and the monthly revenues. He reported that the Community Gardens' gardeners were in their planting season now. He discussed coyote sightings and trapping in May and noted that 534 pet licenses had been sold in May. Administrative Analyst Lee reported that a new custodian service was being sought for the Parks.

Park Services

Community Services Director La Rock presented the report for the month of May 2024, included in the material of record and announced that the main project for the Parks department was to prepare all the Parks for the Summer season and special events. He noted that weed abatement still continued and confirmed that the Guenser Park basketball court renovation and path upgrades were underway. He noted that playground upgrades were being completed at Columbia Park and turf maintenance of the soccer fields had begun. He explained that the installation of new barbecues was about 80% complete, new trash lids were continuing to be installed and the Gene Barnett plaque would be installed at Wilson Park. He added that the department was seeking to add a .5 maintenance worker, dedicated to Columbia Park, who would also assist with the maintenance of the dog park when completed.

Recreation Services

Senior Recreation Services Craig presented the Recreation Services Monthly Report for May 2024, included in the material of record. He explained that Recreation Services had switched to a new platform for registration and the registrations for the old and new system combined had far exceeded last May's totals. He highlighted the water safety day in May with 47 participants, both children and family, the nationwide world's largest swim day coming on June 20 and the first movie night with Mulan on June 21. He added that the City had hired 13 new staff members for Aquatics. He noted that there were currently 1040 participants signed up for Youth Sports and volunteer coaches were needed. He reported that Sea Aire Golf had 3780 rounds in May and the after-school program would be ending. He noted that the Early Childhood Education group had gone to Wilson Park for train rides from the Live Steamers

and Adaptive Education had had a night out at the Torrance batting cages. He announced that the Torrance Youth Group had painted and installed the Little Library at Hickory Park. He noted that there were 32 new members in the Senior Citizens Program and there had been 81 participants for the Annual Senior Citizens Prom.

There was a discussion of pickle ball courts and a new quieter pickle ball.

Members of the public spoke against the 4:00 p.m. daily closure of the pickle balls courts at Sur la Brea Park.

MOTION: Commissioner Wright moved to receive and file the monthly staff reports. Commissioner Mele seconded the motion; a roll call vote reflected a vote of 7-0.

8. COMMISSION ORAL COMMUNICATIONS

Commissioner Hoover requested that the Commission examine how best to enforce the rules in the Park.

Commissioner Muhammed thanked the Commission and staff for their support during her term as Chair.

The Commission thanked Commission Muhammed for her term as Chair.

Commissioner Wright requested an update report on SST.

9. ADJOURNMENT

9A. Adjournment of Parks and Recreation Commission Meeting to Wednesday, July 10, 2024

MOTION: At 8:25 p.m., Commissioner Craft moved to adjourn the meeting to Wednesday, July 10, 2024 at 6:30 p.m., at the West Annex Commission meeting room, Torrance City Hall. The motion was seconded by Commissioner Wright and a roll call vote reflected 7-0 approval.

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**MINUTES OF A REGULAR MEETING OF THE
TORRANCE PARKS AND RECREATION COMMISSION**

1. CALL TO ORDER

The Torrance Parks and Recreation Commission convened in regular session at 6:35 p.m. on Wednesday, July 10, 2024, at Charles H. Wilson Park - MultiPurpose Room at 2200 Crenshaw Boulevard.

ROLL CALL/MOTION FOR EXCUSED ABSENCE

Present: Commissioners Craft, Habel, Hoover, Muhammed*, Wright and Acting Chair Mele

Absent: Commissioner Candioty

Also Present: Community Services Director La Rock,
Senior Recreation Supervisor Castro,
Park Ranger Supervisor Arevalo,
Administrative Analyst Lee.

*Commissioner Muhammed arrived at 6:36 p.m.

2. FLAG SALUTE

The pledge of Allegiance was led by Commissioner Habel.

MOTION: Commissioner Wright moved to approve the excused absence of Commissioner Candioty; motion was seconded by Commissioner Habel. The motion passed by a roll call vote. (Absent Commissioner Candioty)

3. REPORT ON THE POSTING OF THE AGENDA

Community Services Director La Rock stated that the agenda for the Torrance Parks and Recreation Commission was posted on the Public Notice Board and the City's website on Wednesday, July 3, 2024.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED AND/OR SUPPLEMENTAL ITEMS

Community Services Director La Rock stated that there were no items.

5. ORAL COMMUNICATIONS

Members of the public spoke.

6. CONSENT CALENDAR

6A. APPROVAL OF MINUTES: May 8 and June 10, 2024

MOTION: Commissioner Hoover moved to approve Item 6A, as submitted. Commissioner Muhammed seconded the motion; a roll call vote reflected a vote of 6-0. (Absent: Commissioner Candioty)

7. ADMINISTRATIVE MATTERS

7A. COMMUNITY SERVICES DIRECTOR – STATUS OF PROGRAMMING AND PROJECTS

Community Services Director La Rock announced that the new basketball court at Guenser Park had been dedicated and reopened on July 6 and the rocket ship at Los Arboles Park had been reopened on July 3.

Community Services Director La Rock noted that the LA County Technical Assistance Program consultant had begun the research and public outreach project at Columbia Park to study how best to use the Edison right of way space in Columbia Park.

Community Services Director La Rock announced that “Torrance Dodger Day” would be held on July 21, 2024 at 4:10 p.m. and the tickets had been sold out.

There was no public comment.

MOTION: Commissioner Wright moved to accept and file Community Services Director – Status of Programming and Project; motion was seconded by Commissioner Muhammed. The motion passed by a 6-0 vote. (Absent: Commissioner Candioly)

7B. COMMUNITY SERVICES DIRECTOR – APPROVE THE 2023-2024 PARKS AND RECREATION COMMISSION ANNUAL REPORT

Community Services Director La Rock discussed the Annual Report and asked for any changes or corrections.

MOTION: Commissioner Wright moved to approve to forward to City Council for approval the 2023-2024 Parks and Recreation Annual Report; the motion was seconded by Commissioner Habel. The motion passed by a 6-0 vote. (Absent: Commissioner Candioly)

7C. COMMUNITY SERVICES DIRECTOR – REVIEW AND PROVIDE INPUT ON THE LITTLE LEAGUE LEASE RENEWALS

Administrative Analyst Lee reviewed the items and provided input on the proposed lease agreements with Rivera Little League (RLL) and West Torrance Little League (WTLL) and noted that the suggestions from previous discussions had been included in these renewals.

Commissioner Hoover stated that he would forward his written comments to Community Services Director La Rock.

The Commission listed their concerns:

- Parking
- Noise Limits
- Special events and tournaments
- League requirements for event notifications
- Any liaison’s contact information prominent and easy to find to the neighborhood community
- How to implement compliance to the lease-with fines for violation
- Infractions and fines will be clearly defined, and neighbors and any park staff could report violations
- Use of time stamped photos to record infractions

Members of the Public listed their concerns:

- At Lago Seco Park: Traffic and parking-especially on opening and closing days
- Sewage lines- system old and leaks
- Fences were not high enough to prevent a ball from going out of the Park and injuring someone
- Suggestion to split minor and major league opening days
- Trash left behind
- Players and coaches playing and gathering outside of the league's area
- Players urinating in the bushes
- Restrooms maintenance issues
- Lights not turned off
- Need for higher penalties and/or suspension of play and proper enforcement
- Ball came into a car while passing by
- Discussion of maintenance issues: plumbing issues since 2009, who was responsible- City or League
- Lack of liaison
- Violation for other clubs using the Park, such as Hit Factory-no permission granted per the agreement
- Need more meetings with the liaison
- Use the TABB lease agreement as an example to follow
- Clarifying the language on lights out regulation
- Combative participants, no oversight
- Why was the league not here to listen to the neighbor's complaints?
- No one available for neighborhood to contact to discuss problems
- Use of the fields should be limited to the contracted team and the contracted team should not have the authority/permission to sublet the fields
- Not games/use of the fields outside of the times listed in the lease
- Send someone from the City to inspect the sewer leak/septic tank
- Make the lease effective for one year only
- Residents disappointed on the lack of action after numerous complaints to the City

In response to a question from Acting Chair Mele, Community Services Director La Rock stated that there were no plans at this time to change the status of the League's activities based on the sewer system. He explained that the repair of the sewer had been funded, but still needed to go out for the bid process.

Community Services Director La Rock stated that the Council was aware of the discussions and issues regarding the league, but there had been no direction from the Council.

Community Services Director La Rock stated that the comments made at the meeting would be taken into consideration during the process of the draft lease agreement.

7D. COMMUNITY SERVICES DIRECTOR – Review Department Monthly Reports

Administrative Services

Administrative Analyst Lee presented the Administrative Services Division Reports for June 2024, included in agenda packets. Park Ranger Supervisor Arevalo stated that since the end of the school year, patrols had been shifted to evening patrols as well as weekend patrols and noted that support from Police Department had been requested for repeat violators at Wilson Park and panhandling at the Farmer's Market.

Community Services Director La Rock noted that Code Enforcement staff was now at the Farmer's Market on Saturday to deal with issues that have been raised of illegal carting, illegal amplified sound and pan handling.

Administrative Analyst Lee highlighted completed and ongoing Home Improvement projects and noted that there had been 18 total services in May. He noted that the Farmer's market had partnered with WIC Families and Senior WIC and distributed WIC checks at the Market. He discussed the average attendance for Tuesdays and Saturdays and new vendors at the Farmer's Market for the month of June.

He reported that the Community Gardens' gardeners were working at filling empty plots, discussed coyote sightings and trapping in June and noted that 542 pet licenses had been sold in June.

Park Services

Community Services Director La Rock presented the report for the month of June 2024, included in the material of record and announced that a number of staff were out on injuries, with an average of eight per day. He noted that the turf management project continued at Columbia Park in preparation for the AYSO season and sand would be added to the playground areas. He reported that staff was working at Entradero Park in preparation to reopen the second playground and a vendor had been hired to remove dead vegetation. He explained that staff continued to work with the unhoused individual at the Park and added that signage would be posted in several parks with a warning that items left in the Park after 10 p.m. would be removed and disposed. He discussed that many Parks were undergoing trimming as preparation for the winter season. He noted that stolen bronze bench plaques would be replaced with etched stone plaques. He discussed Madrona Marsh's participation in curriculum for naturalist classes for Torrance Unified School District. He stated that the picnic area in Columbia Park would be upgraded for National Night Out in August.

Recreation Services

Senior Recreation Supervisor Castro presented the Recreation Services Monthly Report for June 2024, included in the material of record. He noted that Summer Camp had begun on June 17 with over 220 campers. He announced that there had been 250 attendees at the Movie in the Park at Greenwood Park on June 15 and noted that the next movie would be at McMaster Park. He noted that 120 people in Adaptive recreation had met on June 6 for their Annual Award ceremony and added that the Special Olympics Summer games had taken place at California State University Long Beach on June 8 and 9. He announced that the Torrance Youth Group had painted and installed the Little Library at Hickory Park and the new members 2024-2025 school year had been selected and would be installed on August 14. He noted that Torrance Travelers had visited the Getty Museum and on September 25 would visit the Huntington Library, museums and gardens.

MOTION: Commissioner Wright moved to receive and file the monthly staff reports. Commissioner Muhammed seconded the motion; a roll call vote reflected a vote of 6-0. (Absent: Commissioner Candioty)

8. COMMISSION ORAL COMMUNICATIONS

In response to a request from Commissioner Wright, for a report on SST, Community Services Director La Rock noted that the City would soon unveil a public dashboard for SST which will be a GSI-enabled site map to enable views of the progress of projects in the City and their funding sources. He added that once the site map had been launched, the Commission would receive a report and a demonstration of the site.

Community Services Director La Rock explained that staff would present a report to the Commission on the status of pickleball at the next meeting, either through the “rumors page” of the website or a draft of the report.

Senior Recreation Supervisor Castro announced that Family Swim night would be on July 12, 2024 and the next movie at the pool would be “Finding Nemo”.

9. ADJOURNMENT

MOTION: At 8:18 p.m., Commissioner Habel moved to adjourn the meeting to Wednesday, August 14, 2024 at 6:30 p.m., at the West Annex Commission meeting room, Torrance City Hall. The motion was seconded by Commissioner Wright and a roll call vote reflected 6-0 approval. (Absent: Commissioner Candioty)

###

For Commission Meeting
August 14, 2024

TO: PARKS AND RECREATION COMMISSION
FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR
SUBJECT: ADMINISTRATIVE UPDATES

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file general Department updates.

- A Request for Proposals for design-build services for the WWII Incarceration Monument at Columbia Park is now open.
- The parking lot lights at Wilson Park have been upgraded to LED fixtures. Upgraded LED pathway lighting at Columbia Park is next.
- The firm Kounkuey Design Initiative began outreach to stakeholder groups to record input on Columbia Park and to develop conceptual plans for the areas of the park within the Southern California Edison transmission tower corridor.
- The City will host a pet vaccination clinic on Sunday, August 25, from 11:30am-1:30pm at Wilson Park. The restaurant Raising Cane's in Torrance is co-sponsoring with the City and will be providing the first 50 vaccinations for free. Microchipping will also be available.
- The City welcomed a student delegation from its Sister City, Kashiwa, Japan, on August 5 and they will enjoy Torrance through August 22.

Respectfully submitted,



John La Rock
Community Services Director

For Commission Meeting
August 14, 2024

TO: PARKS AND RECREATION COMMISSION
FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR
SUBJECT: PARK RESEARCH REPORT FROM SOUTH HIGH SCHOOL STUDENTS

RECOMMENDATION

The Community Services Director recommends that the Parks and Recreation Commission consider approval of a proposal from South High School students, Hannah Lee and Maggie Gerlach to research and solicit community input regarding a new playground at Alta Loma Park.

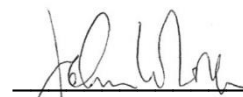
BACKGROUND/ANALYSIS

On April 10, 2024, the Commission approved a California State Seal of Civic Engagement project proposal from South High School students, Hannah Lee and Maggie Gerlach. The project involved community outreach regarding the replacement of the playground equipment at Alta Loma Park.

Staff met with the students to confirm the scope of the project. Since April, the students have initiated contact with the Alta Loma Park area community to solicit feedback on the replacement of the playground equipment and what amenities the community would like to see included with the replacement project. Staff is provided the students with playground manufacturer information to assist the outreach effort.

The students have completed their research and surveys and will present their report to the Commission.

Respectfully submitted,



John La Rock
Community Services Director

Attachment: A) Alta Loma Park Research Report



Alta Loma Playground Renovation Project

Hannah Lee & Maggie Gerlach
South High School Students





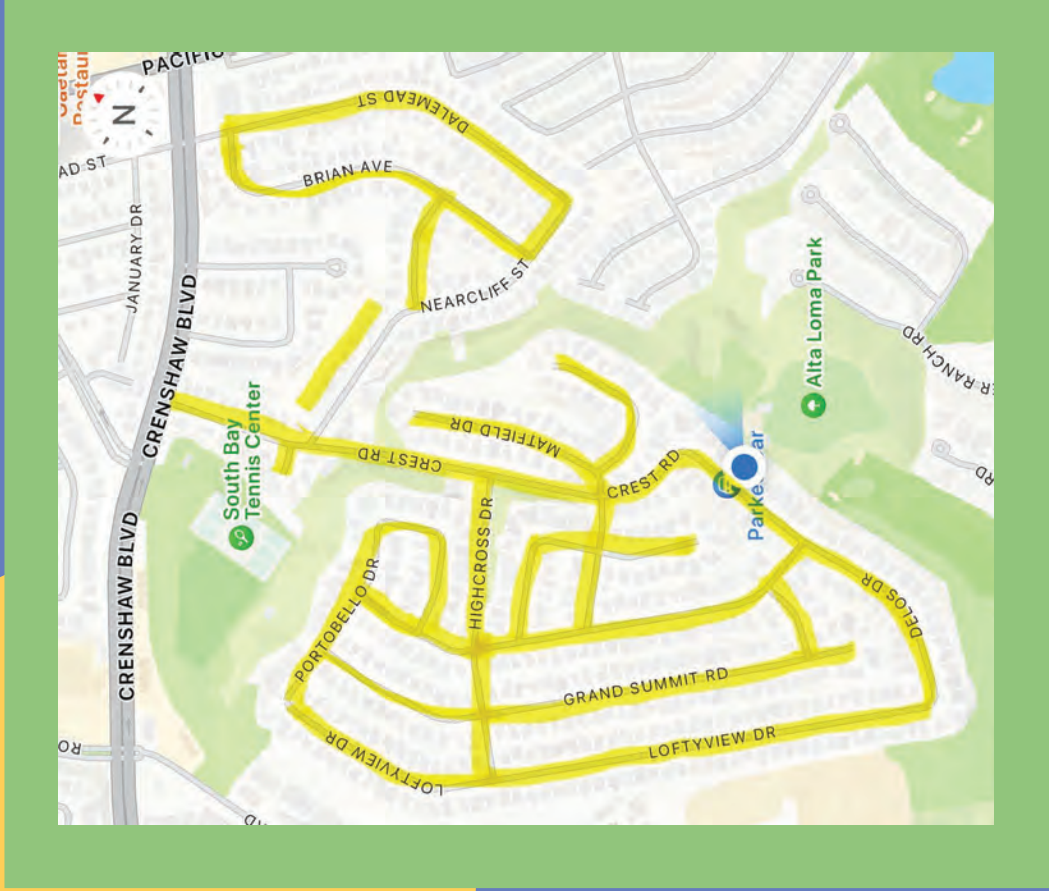
How We Collected Responses



Door-to-door Flyer Distribution



Flyer



Poster at Alta Loma Park

Urbance Community Group
Shibby Hoff · 1d · 📷

Survey to vote on playground designs for Alta Loma Park.

<https://docs.google.com/forms/d/e/1FAIpQLScgMqtuw0QwRZHjdsbK8Yramh6SpsFtHH9k6ho-dpw3USMZjw/viewform?pli=1> — at Alta Loma Park.





Our Survey Results

181 responses



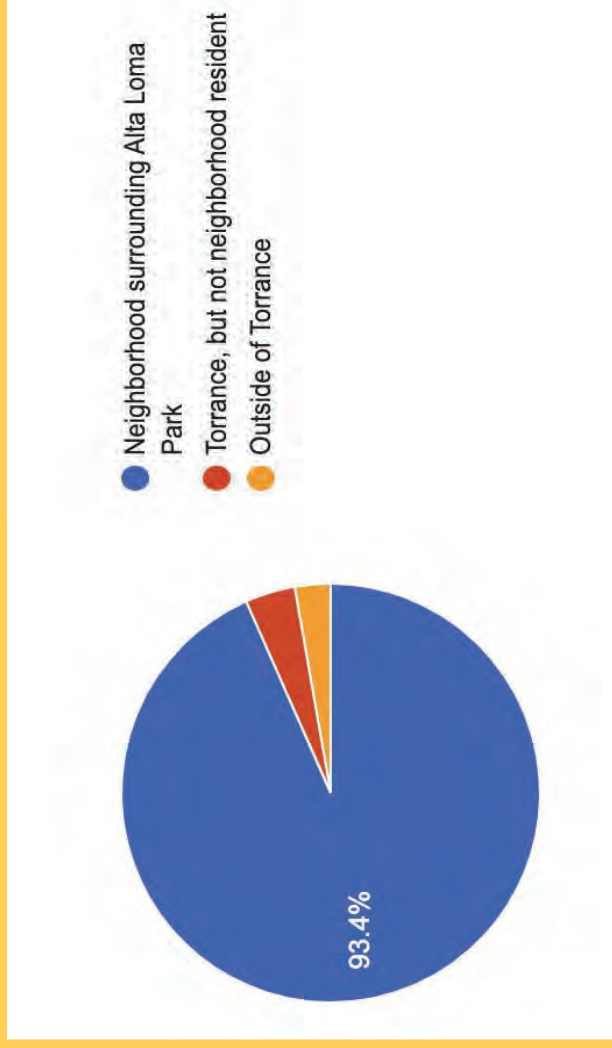
Q1: Where do you live?

181 responses

93.4% (169 responses) → Neighborhood surrounding Alta Loma Park

3.9% (7 responses) → Torrance but not neighborhood resident

2.8% (5 responses) → Outside of Torrance



Q2: How often do you visit Alta Loma Park?

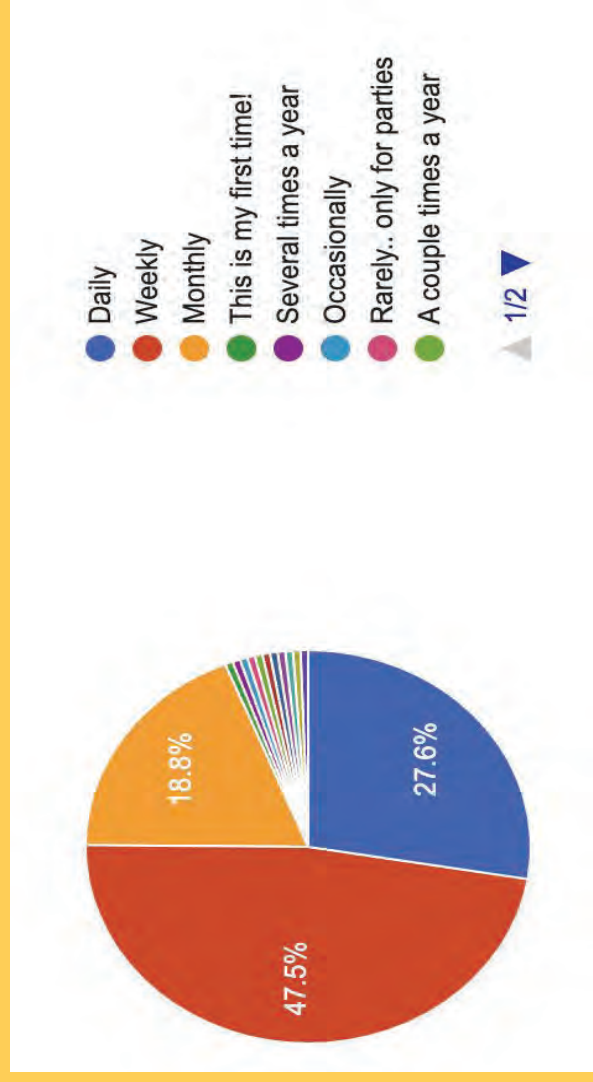
181 responses

47.5% (86 responses) → Weekly

27.6% (50 responses) → Daily

18.8% (34 responses) → Monthly

6.1% (11 responses) → Other (3-4 times a week, occasionally, a couple times a year, etc.)



Q3: What playground purpose is most important to you?

181 responses

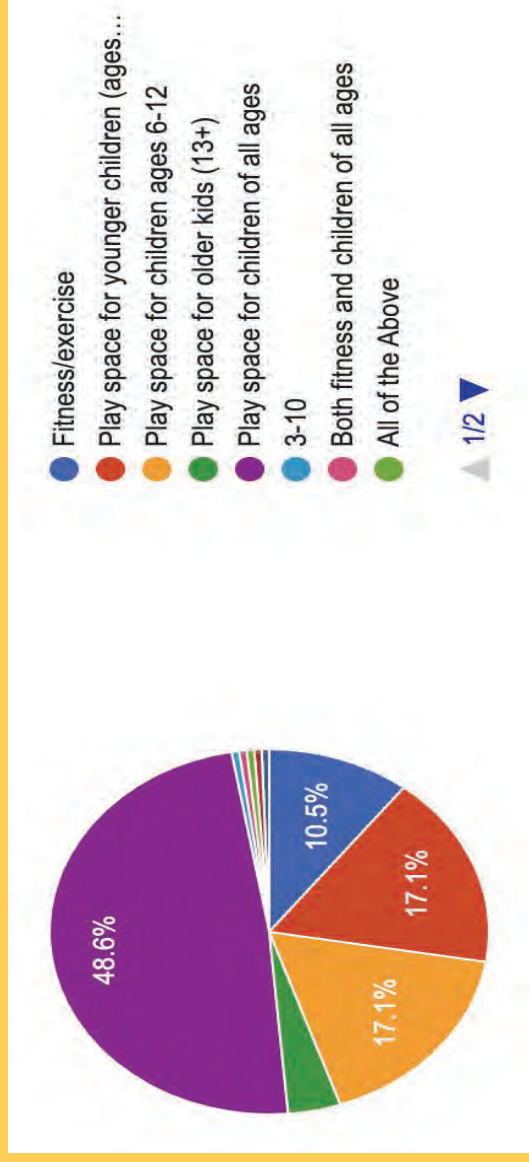
48.6% (88 responses) → Play space for children of all ages

17.1% (31 responses) → Play space for children ages 6-12

17.1% (31 responses) → Play space for younger children (ages 0-5)

10.5% (19 responses) → Fitness/exercise

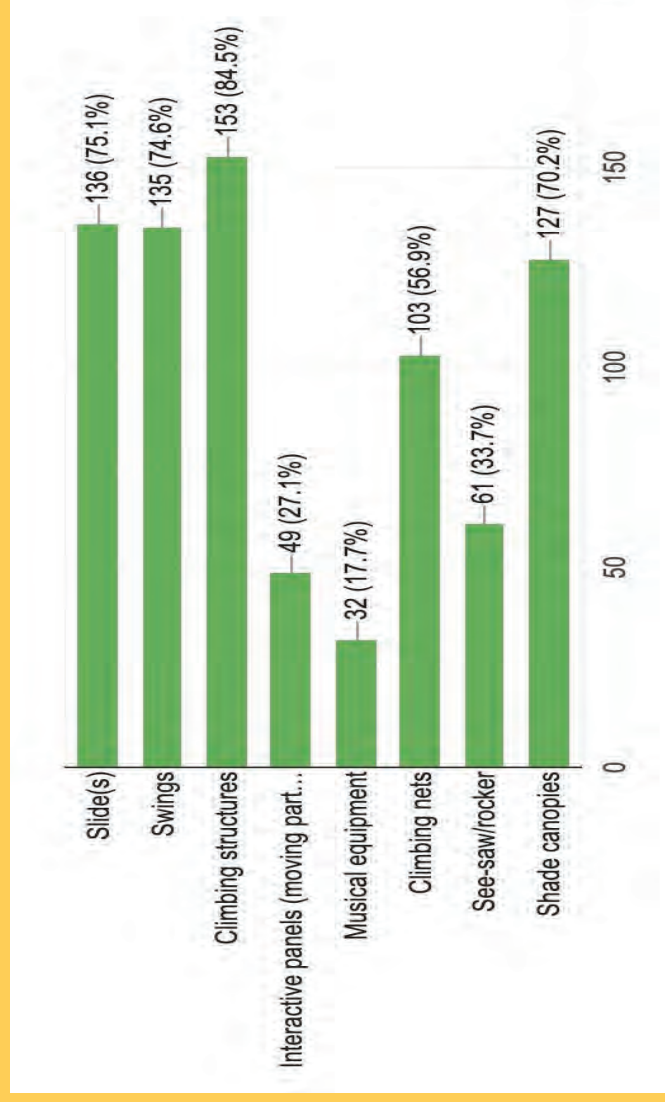
6.7% (12 responses) → Other (all of the above, play space for older kids, dog walking)



Q4: What features of a playground are most important to you?

181 responses

Select any number of boxes



Q5: What are your top 3 playground designs? (fit to size)

181 responses



Playground Designs



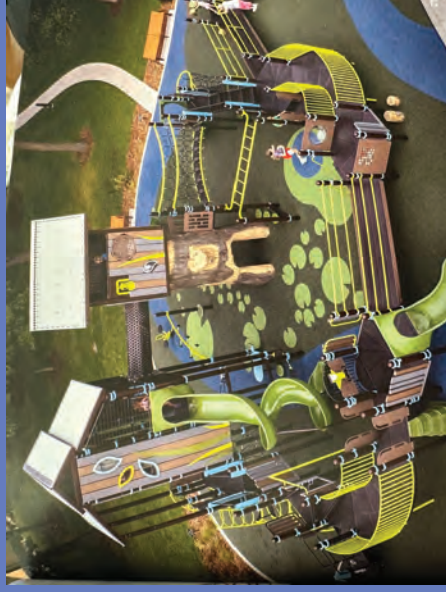
Option 6

136 responses
(75.1% selected)



Option 3

67 responses
(37% selected)



Option 4

123 responses
(68% selected)

Playground Designs Continued



Option 7
58 responses
(32% selected)



Option 5
20 responses
(11% selected)



Option 2
42 responses
(23.2% selected)

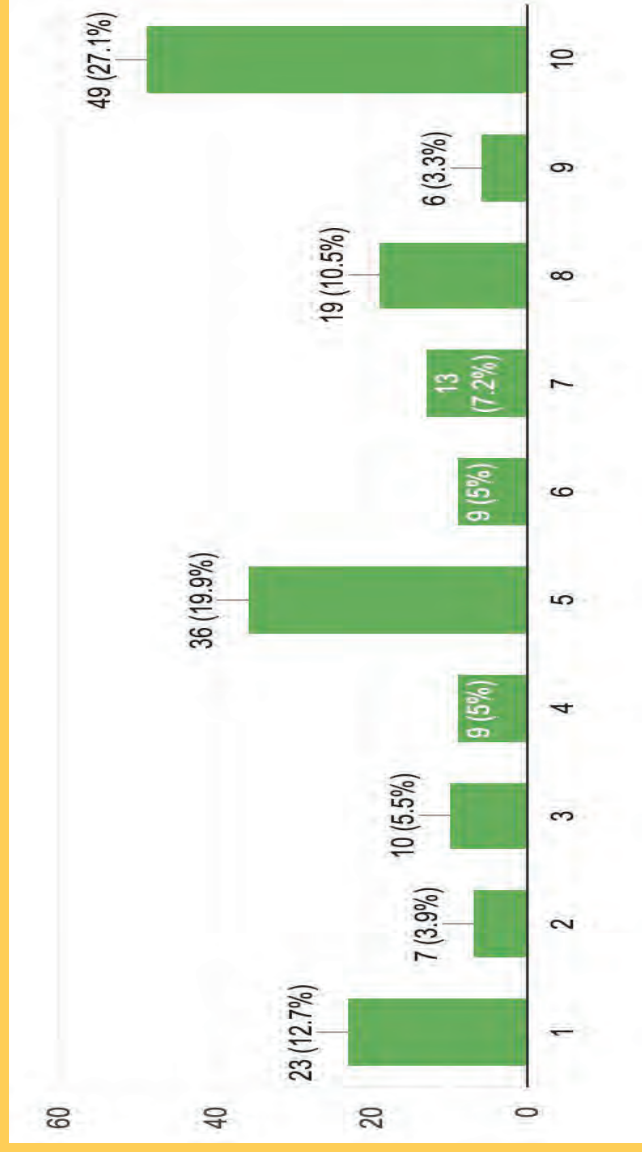


Option 1
14 responses
(7.7% selected)

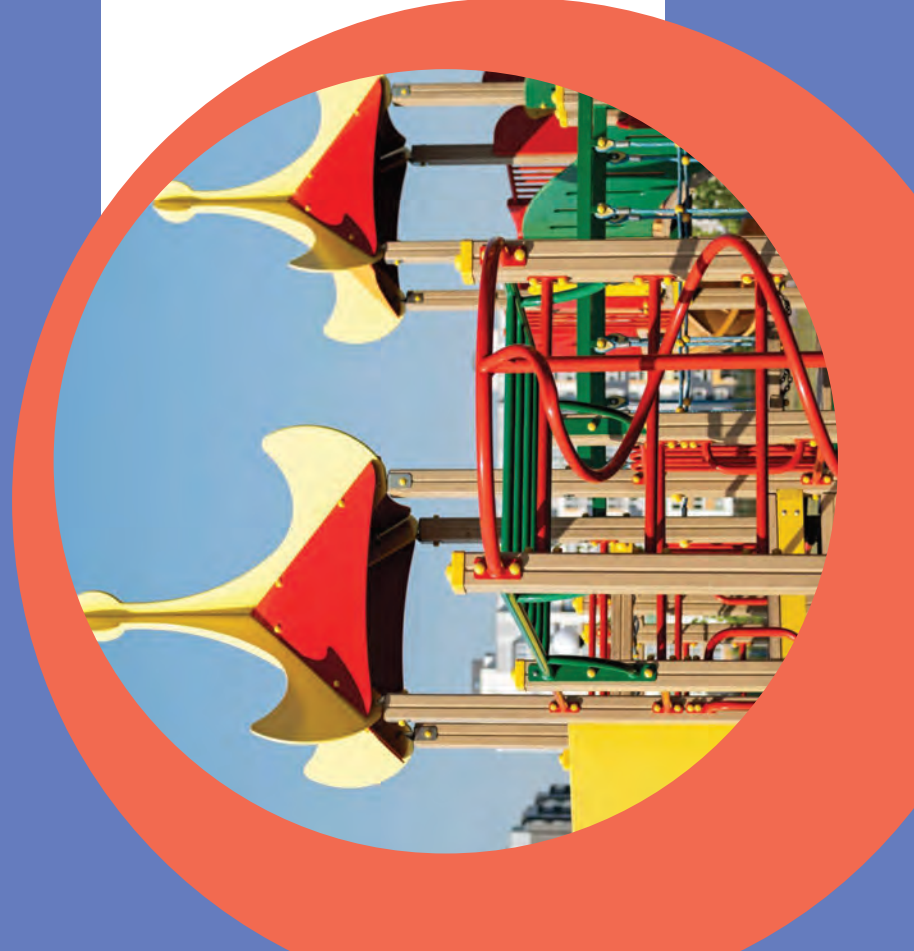
Q6: How important is a disability-friendly playground to you?

1 → Not important at all
10 → Playground must be inclusive

Median of data is 6.21



Additional Comments (from survey respondents)



- Sand areas (separate from equipment-filled areas)
- Rubber, not wood chips or sand
- More benches & seating areas with shade
- Separate the areas for “younger kids” and “older kids + adults”
- Possible renovation of the bathrooms





Why is a disability- friendly playground important? Why should we implement it?

- A disability-friendly playground is a crucial in order to promote diversity, creativity, and safe learning opportunities for ALL children
- Implementing inclusive equipment into playgrounds will allow children with disabilities to play in the same spaces as other children, and foster connections between kids of all abilities.
- This will also increase accessibility for people of all ages and capabilities.



How should we implement disability-friendly equipment?



Safety

- Ramps instead of ladders
- No nets
- Rubber flooring instead of wood chips or sand

Diversity

- Diverse range of equipments such as those that use senses (sand boxes)
- Inclusive swing sets (accelerator swings) in addition to regular swing sets

Creativity

- Promoting areas that allow children with cognitive disabilities to be creative (such as musical equipment or accelerator swings)

Conclusion

We propose an addition of inclusive playground equipment to the set plan of Alta Loma's playground renovation which will occur in 2025/2026, in order to make the playground accessible to all children. We believe that providing an inclusive playground is crucial to the Torrance community. We also propose a themed playground with rubber flooring, shade canopies, and separate equipment for younger and older children based on the survey responses.

TO: PARKS AND RECREATION COMMISSION

FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR

SUBJECT: PICKLEBALL UPDATES

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file updates on the status of Torrance pickleball.

BACKGROUND/ANALYSIS

Trending in Torrance

The city recently launched a Trending in Torrance webpage to provide the latest information about pickleball. This page will be updated as needed to share news about existing court play, construction of new courts, class programs and additional relevant information. The webpage is viewable at the following link:

<https://www.trendingintorrance.com/pickleball.html>

Additional Trending topics are also available including Airport, Homelessness, and Public Safety.

Existing Pickleball Play

Table of Pickleball locations and playable hours:

Court	Day	Schedule	Times
Walteria Park	Monday & Thursday	Open Play	9 a.m. - 12 p.m.
Sur La Brea	Monday through Sunday	Open Play	9 a.m. - 4 p.m.
Wilson Park	Mondays	Open Play first come Pickleball/Paddle Tennis	12 - 3 p.m.
		Open Play	6 - 10 p.m.
Wilson Park	Tuesday	Open Play	8 a.m. - 12 p.m.
		Open Play first come Pickleball/Paddle Tennis	12 - 3 p.m.
Wilson Park	Wednesday	Open Play	6 - 10 p.m.
		Open Play first come Pickleball/Paddle Tennis	12 - 3 p.m.
Wilson Park	Thursday	Open Play	8 a.m. - 12 p.m.
		Open Play first come Pickleball/Paddle Tennis	12 - 3 p.m.

		Open Play	6 - 10 p.m.
Wilson Park	Friday	Open Play	8 a.m. - 12 p.m.
		Open Play first come Pickleball/Paddle Tennis	12 - 3 p.m.
		Open Play	6 - 10 p.m.
Wilson Park	Saturday	Open Play	8 a.m. - 12 p.m.
Wilson Park	Sunday	Open Play first come Pickleball/Paddle Tennis	12 - 6 p.m.
		Open Play	6 - 10 p.m.

In addition, a prior action by the Commission allowed for certain basketball courts in parks to be used for open play pickleball. These public courts may be temporarily marked with lines and or netted to play pickleball at the following park locations on Monday through Friday, from 9 a.m. through 2 p.m.: La Carretera, La Romeria, Delthorne, Wilson, Lago Seco, and DePortola.

Sur La Brea Park

The courts at Sur La Brea Park are the only courts from the current location roster that are a source of concern among the City Council, area residents, pickleball players, Torrance Police and City staff.

The pre-existing condition of Sur La Brea Park was two tennis courts. In 2019, the city initiated the conversion of one of the tennis courts for pickleball in response to the sport being one of the first approved for play under LA County COVID-19 protocols. Initially, use during the pandemic period was without incident. Since the end of the pandemic and the surge of activities in the park as well as lifestyles in general, the pickleball activity pickleball and the routines of the neighborhood have come into conflict.

Several adjustments to the days and times available for pickleball play have been implemented over the past 16 months. As of today, pickleball play hours are posted for Monday through Sunday, from 9:00 a.m. through 4:00 p.m. The city has received communications from the residents requesting that no pickleball be allowed at the park. The city has received communications from pickleball players requesting that pickleball hours be expanded.

As the city transitions from summer into the school year and the end of daylight savings, the timing of allowable pickleball play and the application of nighttime court lights will need to be considered as the city seeks to strike a balance between the stakeholder groups. The Commission may provide recommendations to staff.

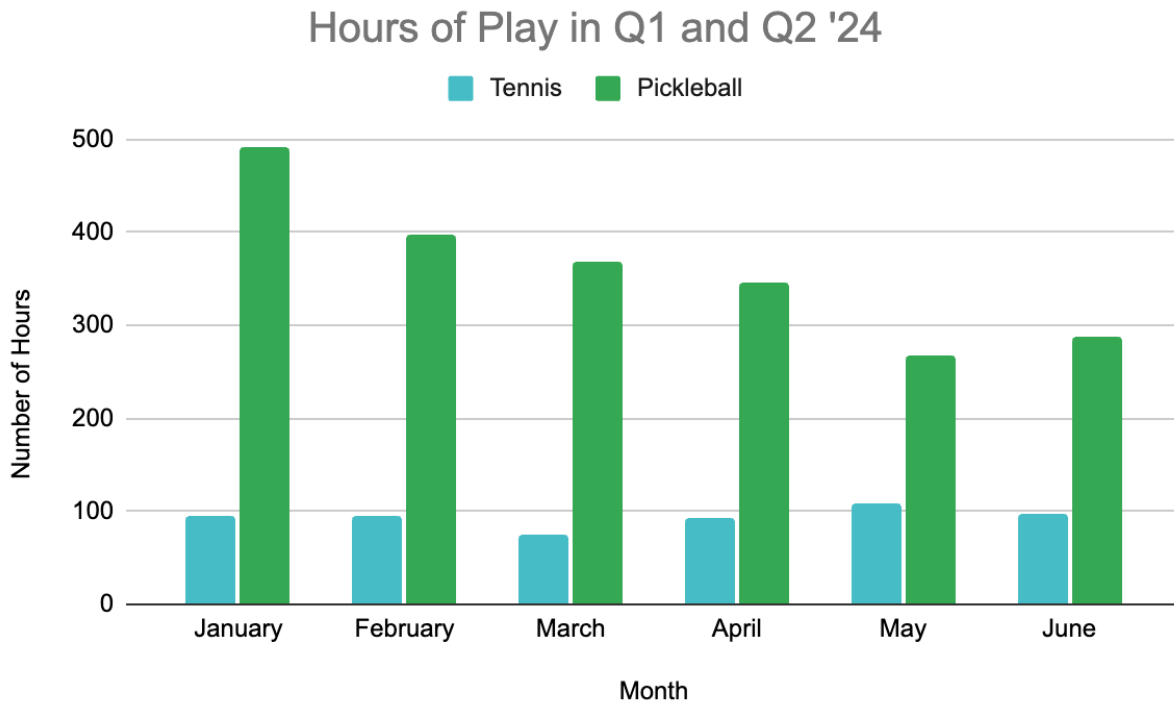
Wilson Park Community Sports Complex (Roller Rink) pickleball courts

In February, the city upgraded the Community Sports Complex/roller rink floor surface with Sports Court Defense™ tiles. The new surface meets the requirements for a Class 1 sports safety surface, with shock absorption leading to a reduction of up to 40% of joint injuries. The new tiles are showing great results for roller hockey, lacrosse, and futsal. The initial reviews for

pickleball were mixed as the surface did not play like an outdoor tennis court. Over time, pickleball play has improved, with the use of both indoor and quiet “library” balls; it’s functional for beginner and intermediate levels. The rink holds “Intro to Pickleball” and “Novice Pickleball” classes and the City’s Adaptive Sports Program has regular program outings to play pickleball. In July, the rink hosted a team building pickleball event with great reviews. Open play at the Rink will be available Monday through Friday, from 9:00 a.m. through 1:00 p.m., with preregistration required on www.Torrance.Rec.us.

Rec.us Class Registration

The following graph details the hours of play in lessons and Rec.us managed programs. Currently there are 13 distinct class offerings with multiple sections available for various days of the week and times of day.



New courts at Wilson Park

The City is due to issue a Request for Proposals to identify a design-build vendor to construct 8 new, dedicated pickleball courts at Wilson Park. The design would include nighttime lighting and complete fencing. The new courts would be available for play from 6:00 a.m. through 10:00 p.m., Monday through Sunday. The project is fully funded and the process to award the contract, start construction and other milestones will be added to the Trending in Torrance pickleball webpage.

Respectfully submitted,



 John La Rock
 Community Services Director

For Commission Meeting
August 14, 2024

TO: PARKS AND RECREATION COMMISSION
FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR
SUBJECT: NATIONAL FITNESS COURT

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file information regarding a potential new park amenity.


BACKGROUND/ANALYSIS

The National Fitness Court is a well-established program of more than 40 years, with over 500 Fitness Courts installed at public locations throughout the United States. In addition to the propriety technologies of the Court, equipment and e-workout system, the NFC program also provides grants to support the installation of new courts and takes the lead on connecting the community to new courts. The intention and design of the courts are for state-of-the-art calisthenics and body weight exercises for free in a park environment.

It should be noted that the city has one outdoor, modern, adult fitness amenity. It is located at Wilson Park next to the Splash Pad and is comprised of several stand-alone units designed by the manufacturer Greenfields.

NFC has informed the city of a funding opportunity to support up to two fitness courts in Torrance. In advance of the location analysis by staff, input from the Parks and Recreation Commission on the concept of the Fitness Court and other considerations is requested to aid staff in the process.

Respectfully submitted,



John La Rock
Community Services Director

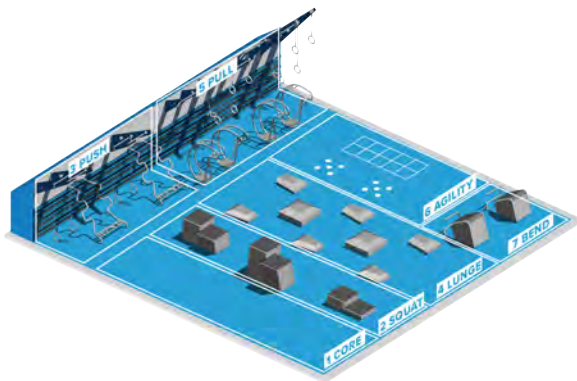
Attachment: A) National Fitness Court Information

[Campaign](#) ▾[The Fitness Court®](#) ▾[Cities & Schools](#) ▾[Available Grants](#) ▾[Contact Us](#)

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The World's Best Outdoor Gym

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7 Movements for every day health



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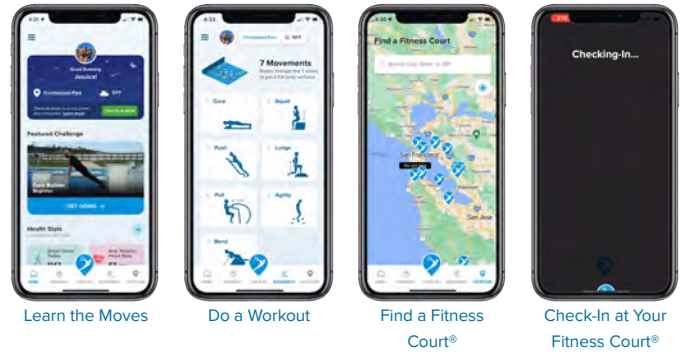
The Fitness Court® is designed to provide a full body workout in only seven minutes, all for free in the great outdoors. Rotate through all seven zones: Core, Squat, Push, Lunge, Pull, Agility and Bend on The Fitness Court® for a circuit training workout that will have you full of energy.

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The Fitness Court® App

Digitally Activated, Coach in Your Pocket

Have fun and get the most out of your Fitness Court® workout with the official Fitness Court® app. Unlock access to the world's largest free outdoor gym network and expert training wherever you go around your schedule.

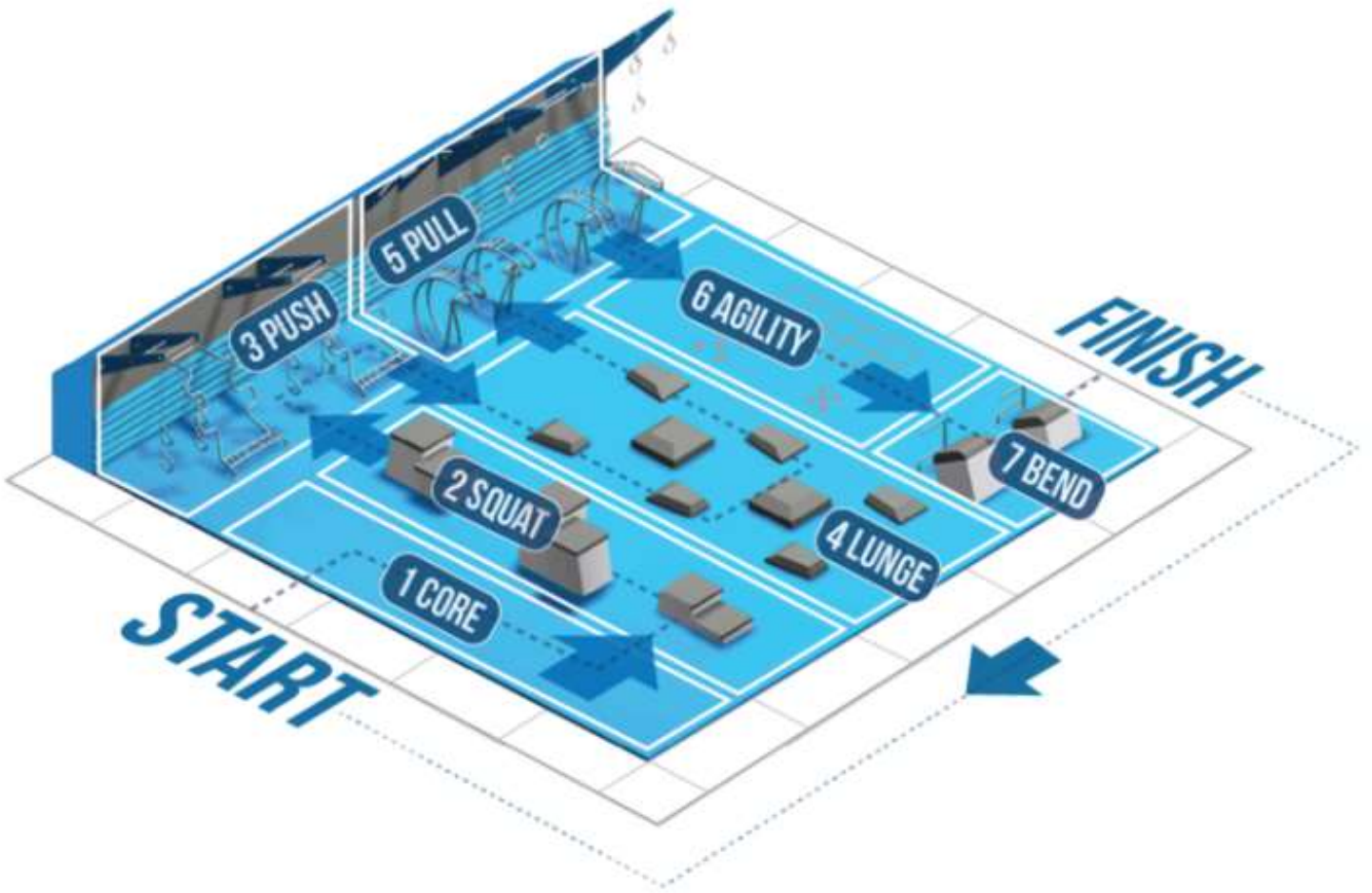


Every Fitness Court® is a Work of Art

Building an outdoor gallery of art

Each Fitness Court® is a unique work of art. We are working to build a world class gallery of public art across the country.





TO: PARKS AND RECREATION COMMISSION
FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR
SUBJECT: ADMINISTRATIVE SERVICES DIVISION REPORT – July 2024

PARK RANGER PROGRAM – Victor Arevalo, Program Supervisor

During the month of July the Ranger Unit (16 part time staff) maintained a consistent deployment schedule, not including holidays.

- Weekday afternoon patrols include providing a uniformed support presence at all city libraries.
- Weeknight patrols focus on supervision of field permits and securing facilities.
- Weekend patrols include general supervision of the parks, educating patrons on rules, and facilitating building and picnic reservations.

Parks

- Diminished weekend coverage due to staff out of hours; Hours reset July 1, 2024 and coverage expected to improve.
- Special event support of Concerts in the Park and Movies in the Park; concerts yielded high number of alcohol contacts.
- Rangers assisted in closure and reopening of Sur La Brea Tennis and Pickleball courts after vandalism.
- Ranger Trainees progressing through training phase.
- Requested support with repeat violators at Wilson Park; unpermitted food vendor/street musician engaging in panhandling.
- Preparing to support the 4th of July Fireworks event held at Civic Center.

Statistics were kept of common incidents that Rangers observed during the month of December.

Municipal Code Violations	July	YTD
Alcohol	31	191
Amplified Sound	7	21
Dog Off Leash Contacts	91	900
Marijuana/Smoking	17	120
Parking Violations	66	137
Trespassing on Closed Fields	0	10
Unpermitted Commercial Class/Instructional Contacts	3	181
Unpermitted Food/Street Vendor Contacts	3	5

Park Patron Specific Contacts	July	YTD
Assisting Park Patrons	39	143
Building, Picnic, or Field Permit Conflicts	6	129
Defiant/Disruptive Subjects	11	176
Missing Subjects	0	2
Patrons Causing Building, Park or Field Damage	6	72
Skating/Biking Violations	22	149
Suspicious Subjects	4	48

Building, Park, and Facility Issues	July	YTD
Graffiti Hotline Report/Removal	80	634
Facility Maintenance Report	12	141
Hazard Report/Removal	5	84
Unpermitted Bouncer/Vendor Violations	0	0

City Resource Support Requests	July	YTD
EMT/Fire Department Call-Outs	0	0
Park Services Call-Outs	0	1
Police Department Call-Outs	3	18
Ranger Unit Call-Outs	11	78

Unhoused Interactions	July	YTD
Unhoused Subject Contacts and Observations	13	172
Unhoused Subject Outreach Requests	10	82
Unhoused Subject Welfare Checks	17	128

HOME IMPROVEMENT PROGRAM – Shawn Plunkett, Program Supervisor

During the month of July, the Home Improvement Program completed projects at 12 households, with ongoing projects at 6 additional households. Total mobile home clients 5, with 5 mobile home households completed.

	July	YTD
ADA	1	16
Carpentry	9	42
Electrical	4	31
Paint	0	0
Plumbing	3	36
Miscellaneous	6	35
Total number of services provided	22	144

FARMER’S MARKET PROGRAM – Joyce Chan, Farmer’s Market Manager

Summer is in full effect at the Farmers’ Market. The market is full of white and yellow peaches; white and yellow nectarines; melons such as watermelons, cantaloupes, with pale green, bright orange, and pale yellow flesh; and pluots that are green with a yellow flesh, as well as purple with deep red flesh.

Grapes have started to appear too! We have dark, sweet Thomcord grapes, lychee grapes, red grapes, green, and purple table grapes all with their own specific flavor. Stop by and taste all the different grapes.

New farmer, Burkdoll Farms, has started both Saturday and Tuesday markets. They have amazing peaches, plums, and seeded grapes (a new food trend, brought back from the old days, that many customers are requesting).

The Tuesday Farmers’ Market welcomed a new bagel vendor. These bagels are some of the best bagels I’ve ever tasted. Visit on Tuesday and support the prepackaged food vendors.

During the month of May the Farmers’ Market operated on five Tuesdays and four Saturdays. Average attendance for Tuesdays was 8,865 and for Saturdays was 14,227.

Revenue	Tuesday	Saturday	Monthly Total	FY YTD
July 2024	\$41,651.33	\$61,899.13	\$103,550.46	\$103,550.46
July 2023 Comparison	\$29,845.82	\$80,299.68	\$110,145.50	\$110,145.50

COMMUNITY GARDENS PROGRAM – Joyce Chan, Farmer’s Market Manager

Sunflowers are all the rage at the Community Gardens and planting for the fall harvest has begun.

Staff is currently focused on enforcement of all garden plots such as weeding, inactivity, clutter, etc. We are having issues with weeding plots and are slowly but surely addressing each plot.

We are working on calling new gardeners for 16 plots at Columbia Gardens and Registration is working hard to fill the spots.

ANIMAL CONTROL PROGRAMS – Shane Lee, Administrative Analyst

Coyote abatement continues Monday through Sunday trapping. The trapping cycle begins anew every October. The City’s pet licensing program with DocuPet also continues servicing Torrance residents, with its yearly reporting restarting in December.

Coyote Report

During the month of June, there were 46 reported coyote sightings by the public, with 3 coyotes captured by the vendor.

Type of Coyote Encounter	July	Current Trapping Period (October 2023 – Present)
Sighting Reported by Public	46	279
Dog Attack	0	4
Cat Attack	2	5
Dog Attack Resulting in Fatality	0	0
Cat Attack Resulting in Fatality	9	51
Wild Animal Fatality of Unknown Origins	0	13
Injured Coyote	0	3
	57	355

	July	Current Trapping Period (October 2023 – Present)
Coyotes Trapped	2	26
Carrion (non-trapped)	0	3
Total	2	29

Pet Licensing

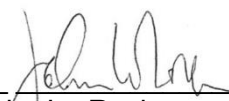
Statistics provided below may not be finalized numbers as the official invoices are delivered by DocuPet, the vendor, to the city at the end of the second week of each month.

During the month of June, a total of 542 licenses were sold. 519 of these were purchased through DocuPet's online portal and 23 were purchased offline by mail. Total revenue received by the City will be approximately \$16,714.67.

	June	Year-to-Date (December 2023 – November 2024)
Licenses Sold	542	3,310
Donations Received	\$25.00	\$146.00
Total Revenue less Fees	\$16,714.67	\$102,115.50

For a year-over-year comparison, in June 2023, there were a total of 540 license sales resulting in revenue of \$18,409.66.

Respectfully submitted,



John La Rock
Community Services Director

TO: PARKS AND RECREATION COMMISSION
FROM: TRACY DRAKE, PARK SERVICES MANAGER
SUBJECT: PARK SERVICES DIVISION REPORT – July 2024

ALL PARKS

- Trash & debris clean-up
- Reported graffiti
- Performed playground equipment safety checks
- Performed routinely maintenance and inspections
- Adjusted security light timers and checked all irrigation clocks for time. Repairs made where needed
- Cared for dedication trees

Custodial/Rental Buildings

Cleaned and serviced all rental facilities and restrooms

Events

No events

Turf Management

All Sports Fields

- Columbia, De Portola, El Nido, Guenser, La Romeria, McMaster, Walteria & Wilson are currently on track for weekly routine maintenance. Columbia Soccer fields have been undergoing annual summer maintenance of scarifying, aeration, fertilizing and over seeding

Baseball Diamonds

- Service included daily dragging, watering & cleanup service to the fields at Guenser, Mc Master, Columbia, El Nido, La Romeria, Walteria, De Portola & Wilson parks

SPECIALTY CREWS

Projects Crew

Projects crew has remained available to assist all three supervisors and all parks leads with daily ongoing support for all parks emergencies and planned construction projects such as playground repairs, concrete sidewalk / path repairs, sign replacements, fence and block wall repairs, new barbeque grill installation. See each park by region for this month's contributions.

Please note: Barbeque grill installations are still ongoing with approximately 80% of the installations now completed.

Mowing Crew

- All mowing is currently on track. Crews have remained ready for redirection as higher priority projects or emergency tasks are required
- Lead Maintenance Workers have continued training our Maintenance Worker staff Including new hires on the safe operation of large & small equipment such as Toro Big

Red & Toro Zero Turn mowers to promote safe work practices and gain regimented experience operating large equipment under direct supervision

- Groundwork training has continued for our permanent full & part time staff including new hires regarding the safe use of edgers, blowers, string trimmers and hand tools

VOLUNTEERS and GRANT PROGRESS

	Volunteers	Hours
Live Steamers	71	655
Wilson Horseshoe Pits	1	20
Madrona Marsh Preserve /Nature Center	573.39	55
Cherry Trees (city wide)	6	6
Seaside Heroes Park	12	27
Civic Center Veteran’s Memorial and Rose Garden	n/a	n/a
Entradero Park	2	21
Wilson Park	68	109.5
Guenser Park	6	58
Lago Seco Park	0	0
TOTAL	739.39	951.5

Grant Progress

- Specs for an RFQ are being drafted for the Discovery Park Urban Trees Grant
- Repairs on the Tree House and a plant to tent it for termites are being submitted to Annenberg
- Research is continuing for the potential to move the Tar Plant Preserve to the Elm Water Yard

PARKS BY DISTRICT

District 1 – Descanso, Guenser, La Carretera, McMaster, Osage

Descanso Park

- Installed signs at playground
- Repaired the parallel bar workout equipment

Guenser Park

- Repaired the irrigation mainline
- Grand opening of New Basketball court 7/6 City cable 3 reported

La Carretera Park

- Repaired the chain link fence on the south side of the park

McMaster Park

- Facilitated Movie in the Park

District 2 - Entradero, La Romeria, Paradise, Sunnyglen, Victor

Entradero Park

- Weed abatement at all perimeters

- Spray tech weed application whole park
- Minor repairs to split rail fence
- Built new wire cover for path light
- Water main line repair
- Gopher abatement
- Demolition of old stone BBQ tower
- Installation of new BBQs and posts

La Romeria Park

- Repaired Irrigation along the north fence line

Paradise Park

- Mainline Break

Sunnyglen Park

- Jetted curb drain on north side of park

Victor Park

- Mainline Break

District 3 – City Yard, Civic Center, Columbia, Delthorne, El Nido, Greenwood, Pequeno

City Yard

- Maintained the Park Services nursery & daily trash services

Civic Center

- Removed downed tree limb in the Pine Wind Garden
- Revitalized Cultural Arts Center roundabout planter
- Located and turned-on water irrigation system at Pine Winds Garden

Columbia Park

- Columbia Soccer fields have been undergoing annual summer maintenance of scarifying, aeration, fertilizer and over seeding
- Repair of Community Garden water line break
- Parking lot North & East side were given extra curb cleaning

Delthorne Park

- Clean up of dry creek in prep for employee picnic
- Benches have been cleaned & painted
- Pump access vault door rebuilt with new wood, hinges & paint
- Picnic tabletop replaced with new expanded rubber coated top
- Water fountain repaired and painted
- Playground was updated with new caps and power cleaning
- Basketball court cleanup

El Nido Park

- Started Kingsdale parkway cleanup
- Fence repairs at South-East corner near railroad track

District 4 – Downtown, El Prado, Pueblo, Southeast Library, Sur la Brea, Torrance, Torrance Scout Center, Wilson Park

Downtown

- Provided cleanup for the Antique fair

Sur La Brea Park

- Removed downed tree limbs
- Installation of two new combination locks at tennis court gates
- Installation of camera signs on tennis court gates

Torrance Park

- Repaired irrigation on west side of park
- Fence repair at North bathroom near train tracks

Wilson Park

- Reconfigured irrigation to mitigate standing water on walking paths
- Raised trees in parking lots
- Repaired and maintained splash pad chemical feeder system
- Replaced outdated and malfunctioning parking lot light and timers
- Facilitated 3 Concerts in the Park and 4 Volunteer Groups
- Installation of new clay on ball diamonds batter's boxes
- Installation of new tree house sign

District 5 – El Retiro, La Palmona, Lago Seco, Los Arboles, Miramar, Riviera, Seaside Heroes, Sea Aire Golf Course

El Retiro Park

- Removed weeds in sandbox

Lago Seco Park

- Tree trimming completed
- Installation of new shade hood on Dino climber feature

Los Arboles Park

- Soft opening of Rocketship on July 4th. Completed welding to center support, new rocket fins, new slide legs, andn to the new climbing ladders. Applied new paint and galvanized coating

Riviera Park Seaside Heroes Park

- Weed abatement

Sea Air Golf Course

- Installed of 20 feet of barbed wire
- Removal of three bee hives in the service garage

District 6 - Alta Loma, De Portola, Discovery, Hickory, Waleria

Hickory Park

- Removed downed tree limbs on the east side of the park

Waleria Park

- Main line repair
- Installation of new BBQ
- Installation of new bench at playground
- Installation/ repair of spring ride on Frog toy

MADRONA MARSH PRESERVE and NATURE CENTER (MMP)

July Attendance	Hard Count	Projected Count
Preserve	1629	1800
Nature Center	832	n/a

This month we have limited data for Preserve attendance because many of our regular Preserve Entrance volunteers took well-deserved breaks. As such, the gate was unmanned for significant periods of time, so July's hard count is considerably lower than the true attendance number. Estimated attendance is closer to 1,800 people.

Assignment	Hours	Volunteer Count
Advanced Restoration Crew	33:56	4
Animal Care	6:53	2
Docent (tours/outreach)	8:08	3
Education Programs	38:07	4
Gift Shop Clerk (must be 21 or older)	17:36	5
Habitat Support & Maintenance	12:22	2
Native Plant Propagation	0	0
Nature Center Maintenance Support	11:53	1
Preserve Entrance Greeter	83:32	8
Reception Desk Greeter	105:17	9
Restoration Program	160:01	25
Research Assistant	11:39	1
Special Assignment	81:15	2
Outreach (events & schools)	0	0
IT technician	3:00	1
Total	573.39	55

Precipitation: none

Season Total (Oct. 1, 2023 to present): 24.7"

Program Highlights:

- The new autoclave for the Water Lab was purchased and delivered. The machine and delivery cost approximately \$6500. Of the \$25,000 allocated for new Water Lab equipment, \$9,542.87 has been spent. There is \$15,457.13 remaining for further purchases. The next items we expect to purchase are the incubator and the gravity convection oven.
- Our Summer Intern, Kaylin Lee, continues her work testing water quality in various city sumps with Miriam Taeubel. They have done water quality analysis and water invertebrate analysis for the sumps at Henrietta Basin, Entradero Park, Amie Basin, Walnut Basin, and Maple Basin (the Madrona Marsh sump). Kaylin is creating a report/presentation to summarize her findings. She will present her work to Madrona Marsh staff and other interested community members. The date for her presentation is to be determined but will likely be during the week of August 5th.

- Staff has been working with two volunteers on Nature Center Maintenance (cleaning live animal tanks, feeding amphibians, cleaning high-touch surfaces, watering the plant nursery, etc.). These volunteers come to us from iCAN, the California Abilities Network, which helps adults living with intellectual disabilities secure meaningful volunteer work and employment. We are so proud to work with this organization and these volunteers as they move forward on their employment journey.
- On Saturday, July 13, the Riverside Astronomical Society held a Star Party at the Nature Center. They gave a lecture about what can be seen in the July night sky and then set up telescopes for guests to see the constellations themselves. 24 people attended.
- On Saturday, July 13, the PV/SB Audubon led their annual Butterfly Count in the Preserve. 8-10 folks helped with this year's count, including FOMM's Jeanne Bellemin and many of our regular Tuesday birding group.
- On Saturday, July 13, Mark Comon of Paul's Photo led a photography session at night in the Preserve with 17 people.
- On Tuesday, July 16, the PV/SB Audubon held their monthly meeting at the Nature Center where they heard a talk from Brad Waller, the new program manager for the local Audubon chapter. There were 13 people in attendance.
- On Saturday, July 20, we held a Volunteer Orientation for people who have cleared their background checks and are ready to begin volunteering at Madrona Marsh. 9 people attended and 3 of them have already signed up or completed their first shift. 3 people are interested in working in the Gift Shop and at least 2 would like to become docents.
- On Saturday, July 27, we held a Volunteer Orientation for new applicants who have yet to do their background checks. 5 people attended. We continue to get strong interest in our volunteer program month after month. We are considering temporarily closing volunteer applications for certain roles because they are currently full. For example, we have no room in the Animal Care program.
- On Saturday, July 27, the PV/SB Audubon held their morning bird walk. Unfortunately, no one came for the walk. We spoke with the organizer about ways that the Audubon and the Nature Center can better advertise the event going forward. This was only their second month back after a long hiatus, so it will take some time to get the event on people's radar.
- The Advanced Restoration Crew (ARC) has been having a great summer. In July we welcomed 5 new members to ARC. They are all local high school students who have completed at least 15 hours of habitat restoration work in Madrona Marsh.
- Saturday restoration continues through the heat of the summer. On July 6, 20 volunteers helped remove horseweed (*Erigeron canadensis*) from the prairie and beggarstick (*Bidens frondosa*) from the East Fork. On July 13, 16 volunteers cleaned up the nursery and carefully thinned mulefat (*Baccharis salicifolia*) seedlings from the area upland of Vernal Pool 6. On July 20, 17 volunteers worked on removing mustard (*Brassica nigra*) from Vernal Pool 5 and pulling prickly lettuce (*Lactuca serriola*) in the prairie. On July 27, 14 volunteers continued to remove prickly lettuce in the prairie.
- Maintenance and upkeep projects continue throughout the Preserve. Morgan Griffin designed and installed a new shade cloth and awning on the front gate kiosk to provide more shade for staff and volunteers working the gate. Morgan also repaired broken split-rail fencing around Drain 1.

Regularly Scheduled Programs:

- Friday Fun: July 5 – 29 people; July 12 – 30 people; July 19 – 33 people; July 26 – 33 people.

- Nature Storytime: July 11 – 33 people
- Tyke Hike: none (the first Thursday of this month was July 4 and we were closed for the holiday)
- Nature Walk: July 13 – 14 people; July 20 – 8 people
- Night Hike: July 13 – 27 people
- Henrietta Basin Walk: July 20 – 30 people

Respectfully submitted,



Tracy Drake
Park Services Manager

CONCUR:



TO: PARKS AND RECREATION COMMISSION
FROM: GARRETT CRAIG, RECREATION SERVICES MANAGER
SUBJECT: RECREATION SERVICES MONTHLY REPORT FOR JULY 2024

The following is information regarding Recreation Division programs and facilities for July 2024:

FACILITY BOOKING AND REGISTRATION – *Veronica Minter, Senior Recreation Supervisor, Kenita Trinidad, Facility and Registration Program Coordinator and Suzy Corzine, Senior Program Specialist*

Facility Booking:

During the month of July:

- Field Bookings:
 - Staff issued 100 short-term permits for fields
 - Long-term field users were issued 574 permits
 - There were 0 softball tournaments held at Wilson

- Picnic Reservations:
 - 54 bouncer permits were issued

Park	Picnics	Guests
Columbia Park	23	1110
El Nido Park	11	1125
El Retiro Park	7	350
Hickory Park	3	150
Lago Seco Park	7	350
McMaster Park	4	100
Paradise Park	4	200
Torrance Park	28	645
Victor Park	3	150
Walteria Park	4	200
Wilson Park	38	2104
Total	132	6484

- Facilities Revenue Report:

	July 2024	2024 YTD	July 2023
Attic		\$239.75	\$523.00
Facility Reservations	\$2,080.00	\$9,376.88	\$12,214.52
Field Lights/Support	\$6,218.14	\$67,165.31	\$58,629.08
Field Prep	\$105.00	\$735.00	\$562.50
Filming Permits		\$-	\$2,000.00

Hockey Rink	\$4,266.00	\$17,875.23	\$26,751.00
Picnic Reservations	\$16,300.00	\$65,230.00	\$56,190.00
Pool Rental	\$5,770.00	\$60,821.25	\$78,555.93
Special Events		\$7,300.00	\$500.00
Sports Center	\$9,784.00	\$34,764.44	\$14,444.00
Torrance Art Museum		\$-	\$-
LA Galaxy Sports Complex	\$36,508.00	\$255,959.20	\$203,442.47
Weddings	\$750.00	\$1,650.00	\$1,500.00
Monthly	\$81,781.14	\$521,117.06	\$455,312.50

Registration:

Registration processed a total of 548 enrollments for a total of \$56,272.87 during the month of July 2024:

	Resident	Non-Resident	Total Enrollments	July 2024 Total Fees	July 2023 Total Fees
Total	391	157	548	\$56,272.87	\$40,916.05
Staff	39	24	63	\$6,500.96	\$23,956.98
Web	352	133	485	\$49,771.91	\$16,959.07

Enrollment continued for After School, Dodger Tickets and PALS. All Class registrations are in REC.

YOUTH AND ADULT SPORTS / AQUATICS / SEA-AIRE – Allison Saufua, Senior Recreation Supervisor; Justin Ferneau, Recreation Supervisor; Jacob Castillo, Recreation Supervisor, Traci Fuentes, Senior Program Specialist– Youth Sports and Darius Holmes, Senior Program Specialist– Adult Sports

Aquatics:

- The Plunge was able to add more swim lessons and created more spots for children to attend the Learn to Swim classes.
- The second Swim-In Movie night added an extra 75 spots putting the maximum at 175 available spots and 171 people were registered for the event, doubling the first swim-in movie.
- The second Junior Guard Academy finished their program.
- Torrance Torpedoes ended and had positive reviews from parents and participants. The program will continue into the Fall.
- The drop-in lap swimmers accounted for 2,444 pool visits.
- Recreational swim had 2,904 swimmers.
- LAPS Masters Swim Team had 104 swimmers.
- P.A.L.S. Swim Team continues their weekly Sunday morning workouts.
- Fall hours will begin August 19.

Youth Sports:

- Summer Basketball is nearing the end of the season and grades 5th through 8th are gearing up for playoffs.
- Youth Flag Football registration will continue through September 13. Flag Football is co-ed for kids in grades K through 8. The 8-week league is scheduled to begin September 28, 2024.
- Youth Cheerleading registration is ongoing. This program is for participants in grades 2 through 8 and will cheer on our Flag Football teams.

- Youth and Adult Sports staff are looking to create a Softball team to represent The City of Torrance in a SCMAF City vs. City Softball Tournament in August.

Adult Sports:

- The Summer/Spring seasons for Softball will continue into August.
- All programs took a break for the weekend to Celebrate the 4th of July.
- Park Services was able to repair both the pitcher's mounds and batter's boxes at all 4 fields at Wilson Park.
- The Fall softball season is looking to start the week of September 8.
- Wilson Park's parking lot lights have been fixed and upgraded with LEDs. Staff have received many positive compliments about the upgrade.
- All fields have continued to be reserved with patrons showing signs of satisfied use.
- Adult Roller Hockey has continued their leagues at the rink Monday - Saturday. On non-league days, rentals for practices, skate parties, etc. have been a frequent occurrence.
- Private gym and field rentals for basketball and baseball have also continued to be strong throughout the month.

Sea-Aire Golf Course:

- Sea-Aire golf course attendance was impressive and in full swing throughout July. With school out for the summer and the long warm days the total attendance was 4,875.
- Junior golf attendance spikes during the summer as Sea-Aire golf is a "must go to place" for the kids.
- July 4th at Sea-Aire featured several traditional family golf tournament outings.
- The Sea-Aire Women's and Seniors golf clubs held their monthly golf tournaments in July.
- Park Services had to remove a wall in the storage building to remove a huge bee honeycomb. The hope is now that the honeycomb is gone, and the large number of bees will stop coming back every year.
- There are some early stage talks about offering some new golf lesson programs at Sea-Aire.
- The hot humid weather has resulted in some dry patches in some fairways and some spots on the greens.
- With the long summer daylight hours, the last tee-off time remains 6:30 p.m.

AFTER SCHOOL CLUB / PARK DROP-IN / DAY CAMPS / VIRTUAL RECREATION – *Veronica Minter, Senior Recreation Supervisor; Nicole Madera, Recreation Supervisor and Alora Alvarado, Senior Program Specialist*

After School Club Program:

We are nearing the start of the upcoming school year, which begins on August 22. We are working hard on preparations in addition to hiring staff and some promotions for Program Specialist. We have a total of 279 participants enrolled across the 12 program sites offered. We anticipate more enrollment of course as the start of the school year approaches.

Summer Day Camp:

Summer camp is nearing the end, which came very fast! Camps end on Friday, August 9. Until then, we have a trip to Boomers in Irvine, Torrance Plunge field trips and fun and engaging activities at all the camps still to come. Sessions 1-4 have all been full if not only a couple of participants short of being full, which is amazing. We have a fantastic group of staff who have shown dedication and stamina throughout the summer, we love highlighting them on our social media page!

Parents have also been fantastic, and we receive frequent and positive feedback via our online survey. Some recent comments are:

"Ariana - taught dance and put up a great show at the end of session Sophia, Aeron, Melina, Kaylee and Ludy all of these counselors were really great and Kind to my child ,this is in her words. They

took the kids on a fun excursion to soak city , I felt very comfortable and safe to let my kid go with the very responsible counsellors”

“Everyone was amazing and friendly!! Alessandra loved learning the dance from Arianna, Sophia and Kaylie.”

“My son Ben loved coming to Teen camp for the first time. He really enjoyed the more "grown up" activities like going to the Attic and Del Amo mall. All your counselors were kind and upbeat and a special shout out to Brock at the Teen Camp. He helped Ben out when he wasn't feeling well and was always cheery with him. He's a keeper!”

“Ben, Adam, and Shannon are exceptional, very professional, kind, and always listens and cares to the kids.”

Social Media/Virtual Recreation:

Torrance's social media and virtual recreation continue gaining followers and providing residents with content and program information. July's social media content included:

- International Lifeguard Appreciation Day – spotlight
- ECE fall programming – program spotlight
- Now Hiring - spotlight
- Movie in the Park – event story
- Flick and Float at the Plunge – event spotlight and story
- Happy Park and Recreation Professionals Day! – event spotlight
- HIP Custom Stairs – project spotlight
- Dive-In Movie at the Plunge Sign-up – event spotlight
- Movies in the Park – program spotlight reel
- Teen Camp – program spotlight
- Camp staff of the week – program spotlight
- Youth Basketball – program spotlight reel and story
- Junior Lifeguard Academy - spotlight
- Guenser Park Basketball Reopening– event spotlight
- Torrance Sports Camp – program spotlight reel

TEENS / CO-REC / YOUTH COUNCIL / SENIOR CITIZENS / COMMISSION ON AGING EARLY CHILDHOOD EDUCATION / ADAPTIVE PROGRAMS / SPECIAL EVENTS

Jesus Castro, Senior Recreation Supervisor; Patti Goldenson, Recreation Supervisor Senior Programs; Charlene Walker, Program Coordinator; Linda Wilson-Gray, Senior Program Specialist Senior Programs; Nena Davis, Senior Program Specialist Teen Programs

Special Events:

- The second movie in the park event, featuring "Trolls Band Together," was held on Saturday, July 13, at McMaster Park. Over 450 people attended!
- A City Booth was set up and recreation staff provided information to park patrons. Recreation Staff also gave away free giveaways, including Glow Foam Sticks, basketballs, and Parks Make Life Better stickers.
- Multiple vendors and activities were available for those in attendance, including a City Booth, El Camino College, Raising Cane's, an ICAN beverage cart, the City of Torrance Adaptive program, and a photo booth.
- It was great seeing so many families gathered with lawn chairs, blankets, and picnic dinners. Kids Bop music played in the background before the movie, and many in attendance had great fun.
- Mark your calendars for the second movie of the summer, which will be on Saturday, August 17, at Wilson Park. We're excited to feature "Kung Fu Panda 4" beginning at dusk, and we can't wait to see you there!



Early Childhood Education (ECE):

- ECE session saw its final 3 weeks of its summer session in the month of July, concluding on Friday, July 19th, 2024.
- **7/1/24 "Week 3 Stars and Stripes"**
 - Participants enjoyed marble painting, a red, white and blue fan, crafting stars and stripes wreaths and vibrant patriotic necklaces.
- **7/8/24 "Week 4 The Rainforest"**
 - A jungle of fun! Exciting crafts included binoculars, jungle masks, rain sticks, snakes and safari silhouette paintings.
- **7/15/24 "Week 5 The Beach"**
 - Beach Vibes all around with decorated sunglasses, sun visors, seagull crafts, and imaginative sandcastle building. The final day of the session featured an ice cream sundae party bringing smiles to all the participants!
- Additional activities included bubble chasing, outdoor water play and bathing safari animals, fishing for underwater magnets, lively music, and plenty of park playtime.
- July saw a turnout of 4 parent volunteers with a total of 10 hours.



Adaptive Recreation:

- On July 9, a large group gathered at the Del Amo AMC Theatre for a movie night featuring Despicable Me 4. The event was a resounding success, with everyone thoroughly enjoying the movie and the opportunity to catch up with each other.
- On Saturday, July 13, the Friends of Torrance Exceptional Athletes set up a booth and sold movie snacks and drinks at the Community Services Summer Movies in the Park at McMaster Park. The group raised over \$300.00! This money will help support the athletes with equipment needs for the upcoming sports season. Thank you to the Community Services Department for allowing FTEA to participate in the event!
- On Monday, July 22 and 29, the PALS group and the volunteers from the Torrance Theatre came together for the yearly Theatre Games! This event is always one of the favorite activities of the year! Loren Gould and her crew of actors are always warm and gracious with our group. They know everyone by name, and they treat them like stars! This year did not disappoint! As always, PALS is invited to an exclusive preview of the Summer Musical. This

year, they will be watching the rehearsal of The Little Mermaid on Thursday, August 1. Thank you to Gia Jordhal, who makes this all happen every year!

- Along with all the fun social activities, Summer Bocce was a huge hit! Over 20 participants, seasoned and new players, met at Columbia Park on July 1, 8, and 15 for the very popular sport. Since the program was so well received, it will be resumed in the fall.

THE ATTIC Teen Center:

- THE ATTIC was closed to students on Thursday, July 4, 2024.
- THE ATTIC continued with regular summer hours 12pm – 4pm for the month of July.
- Teen Center had a total attendance of 126, including guests and members for the month of July.
- ATTIC staff held Game Day Mondays, for the members to participate in each week. Monday games were “UNO”, “Star Realms”, and “Monopoly.”
- Staff held different activities throughout the month to give participants further recreational opportunities. Activities included: Victoria Bustamante and Ryan Locano- “Cornhole” “Frisbee” and “Mario Kart Competition.”
- The ATTIC gym was open to students from 1-2 pm on Tuesday and Thursday.
- Friday Movie days featured: “Old School”, “The Goonies” and “Despicable Me”.

ATTIC Advisory Committee:

- ATTIC Advisory Committee interviews were held on Wednesday, July 17, 2024, for 2024-2025 school year.
- The first workshop/training will be held on Monday, August 19, from 4 – 6pm at THE ATTIC. This workshop will be in collaboration with the Torrance Youth Council. This will be an opportunity for members to learn leadership skills, as well as meet fellow City of Torrance Youth Council.
- The next *Advisory Committee* meeting will be held on Monday September 9, 2024, at 6:00pm in THE ATTIC multi-purpose room.

Babysitting Preparedness Course:

- On July 8, 2024, the first session of The ATTIC annual summer Babysitting Preparedness course began. There were 12 participants enrolled in each course, and there was a waitlist of 10 participants. From July 8-11, 2024, and July 22- 25, the class met every day from 10 am to 2 pm. During the course, the participants learned about the safety surrounding babysitting toddlers and infants, possible hazards, and several methods of taking precautions against accidents by reviewing CPR. Participants also learned how to interact, be creative, play games, and stay engaged with the child they are caring for. Participants designed business cards and flyers and learned the business end of what may be their first job.
- On Thursday, July 11, and 25, the Senior Program Specialist Nena Davis and Program Specialist Victoria Bustamante led a field trip to the Greenwood Fun Camp. The participants had the opportunity to play and lead games and crafts with children (participants of Greenwood Fun Camp) under the guidance of staff.



Torrance Youth Council (TYC):

- The TYC Commission was dark in the month of July.
- The 2024/2025 commission is set to be appointed at the Tuesday, August 13, 2024, City Council Meeting.

Commission on Aging (COA):

- The commission met on Tuesday, July 2, 2024, at the West Annex Commission meeting room at 9:30 a.m.

- A presentation by Tommy Tom from El Camino College, was provided to the commissioners and public in attendance with information on senior programs offered at the college for older adults.

Focal Point on Aging:

- The board met on July 19, 2024. The monthly speaker was Blanca Nazareth, LCSW, a Senior care manager and volunteer for the nonprofit Foundation for Senior Services. The Foundation for Senior Services is a centralized senior services organization that links the community with the needs of seniors. It provides older adults and their loved ones with education, resources, and various services to help seniors preserve their independence and improve their well-being. Additionally, Ms. Nazareth discussed the daily stressors seniors experience, gave a general overview of the importance of managing those stressors, and discussed how emotional and mental wellness benefits clients and volunteers. She offered many simple and mostly free resources for people to utilize to maintain their emotional and mental well-being.
- The amazing volunteers from Focal Point have handled 30 phone calls and 122 web inquiries this month. Focal Point does not take walk-ins, as it operates from 9 a.m. to noon, with in-person consultations available by appointment only. Some volunteers work remotely, pick up messages, and make referrals from 12 p.m. to 3 p.m.
- Focal Point staff continues to make birthday calls to seniors in the community.
- Focal Point has eight volunteers who collectively worked 128 hours in July.

Senior Citizens Programs (Bartlett Center, Tillim, WALTERIA)

- At the City of Torrance Senior Centers, everyone aged 50 and older is welcomed. For just five dollars a year, members can access numerous benefits, including the bi-monthly "5-0 and On-the-Go!" Newsletter, which keeps them updated on special events, exercise classes, Senior Center schedules, activities, lunch menus, and more. The staff have noted an increase in registrations each month.
- The Bartlett Senior Center crafting group meets in the Hobby Shop every Friday from 9 am to noon, attracting 28 participants this month. This group is open to all kinds and levels of crafts and welcomes donations of fabric, art supplies, and yarn. These materials help the crafters create items that are donated to the Veterans Hospital, LA Children's Hospital, and several other organizations, a practice the staff fondly call "art from the heart." Donations are divided into three boxes and distributed among senior facilities, which can share supplies they do not need.
- The Creative Crafters group at Tillim Senior Center meets on Tuesdays from 11 am to 3 pm, focusing on making blankets and quilts for Miller's Children's Hospital, hospice, and Veterans Hospital, while also creating leis, aprons, and pillowcases. This group is always looking for new ideas and offers instruction to beginners. Currently, there are 43 participants per month, and all levels of crafters are welcome.
- The Senior Gardening Club is growing, with 14 dedicated gardeners working on raised bed gardens. Part of the Healing Garden has been planted, and this week, the rest of the herbs will go in. If you're interested in gardening or want to know more, the garden angel would love to have you join the group. It is held at Bartlett Senior Center on Wednesdays at 9:00 a.m.
- The beading workshop meets on Wednesdays at the Bartlett Center from 8 a.m. to 12:30 p.m. It has 23 members, but it is summer, and many are on vacation. Participants of all levels are welcome. These ladies make beautiful jewelry, and they will teach you how to make your own.
- The Mini-Fitness Center at the Bartlett Senior Center is open Monday through Friday from 8:30 a.m. to 11:00 a.m. and 1:30 p.m. to 3:30 p.m. In July, 62 participants used the facility.
- On Wednesday, September 25, 2024, The Torrance Travelers will travel to the Huntington Library with 50 seniors and two chaperones. They will depart Wilson Park at 8:30 a.m. and return around 3:00 p.m. The seniors will take the Estate Tour, including the Library, the Museum, and the beautiful gardens. Lunch is on their own, but there are four different restaurants on-site. There is also a museum store if you want to shop. Registration will be

held at the West Annex on Thursday, September 5, 2024, from 9:00 a.m. to 11:00 a.m. for residents and 10:00 am to 11:00 a.m. for Non-residents.

- The painting workshop meets at the Tillim Senior Center on Wednesdays from 1 to 3 p.m. There have been 15 people participating for July. All levels are welcome. The workshop teachers are great and will help get anyone who wants to give it a try.
- The Senior Citizen Walking Club meets on Mondays at 9:30 a.m. at the Bartlett Senior Center and on Fridays at a site determined by the group the week before. It is for all levels. There were 35 walkers during July.
- The meditation workshop is on Fridays from 9:15 to 11:15 a.m. Everyone is welcome! It helps one find peace in this wild world. The class has 13 participants.
- On Tuesday, there is a discussion group called Conversations with Maxine, a discussion group for women and brave men. They meet in the library at Bartlett, and they are always laughing.

BARTLETT SENIOR CENTER PROGRAMS AND CLASS ATTENDANCE

PROGRAM	ATTENDANCE
Beading Workshop	52
Cards	86
Craft Workshops	24
Drop-ins	108
Table, Games, and Puzzles	12
Lapidary	50
Line Dancing	142
Paid Lunches	477
Pool	121
Senior Discussion	12
Telephone Log	405
Television	23
OLEF Chair Fusion	54
OLEF Fitness Difference	119
OLEF Salsa for Seniors	52
OLEF Spanish Class	31
Walking Club	56
Gardening Club	23
Mini-Fitness Center	62
Coffee With Maxine (Discussion Group)	27
Meditation	14
English/Spanish Book Club	5
Volunteers	5
TOTALS	1673

TILLIM SENIOR CENTER PROGRAMS AND CLASS ATTENDANCE

PROGRAM	ATTENDANCE
Cards	20
Creative Crafters	42
Drop-ins	6
Games	32

Pool	4
Telephone	0
Volunteers	2
Watercolor workshop	44
TOTALS	150

WALTERIA SENIOR CENTER PROGRAMS AND CLASS ATTENDANCE

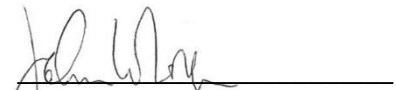
PROGRAM	ATTENDANCE
Games	0
Ping Pong	47
Drop-ins	1
TOTALS	48

Respectfully Submitted,



Garrett Craig
Recreation Services Manager

CONCUR:



John La Rock
Community Services Director

Rec Report: City of Torrance Q2 '24

Prepared for the City of Torrance
July 2024 |

Rec generated \$7,193 in revenue for the City of Torrance in Q2 '24, from \$20,551 in program signups for pickleball and tennis programming. Community members spent over 1200 hours on the courts and popular classes continue to sell out regularly.

Revenue Report

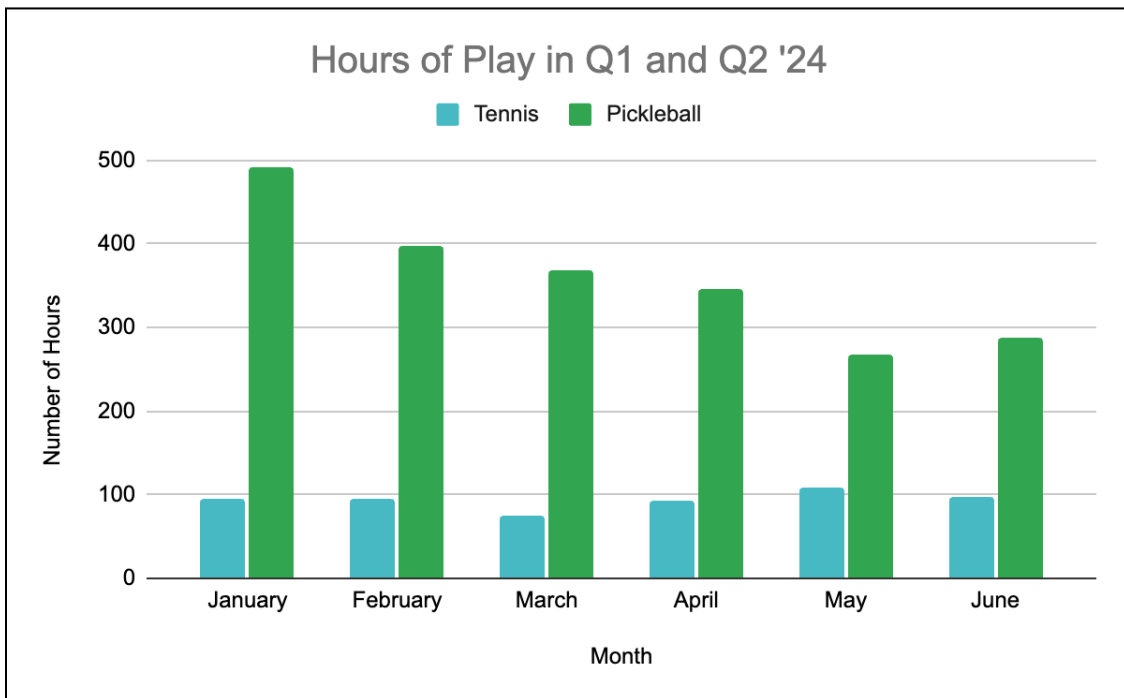
This report includes both total payout for Rec-Managed programming in Torrance and a final payout amount that includes reconciliation for credits used in Rec-managed programming.

Total Revenue and Total Payout to Torrance from Q2

	Q2 Total Revenue	Q2 Parks Payout
Classes	\$20,551	\$7,193
Tournaments	\$0	\$0
Private Lessons	\$0	\$0
Total	\$20,551	\$7,193

Note: #'s are realized revenue (ie. date the reservation actually occurred).

Hours of Play in Lessons and Rec-Managed Programs - more than 1200 hours in Q2!



Highlights

- **Many sold out classes** - numerous pickleball and tennis classes sold out this quarter, including Youth and Intermediate Tennis, Advanced Beginner to Intermediate Pickleball, Novice Pickleball, and 3&Me Intermediate to Advanced Clinics, showing continued demand for a broad range of programming
- **817 users** across all Torrance Rec-managed facilities
- **Switch to the new Torrance homepage** - Rec collaborated with instructors to migrate existing classes to the new homepage and ensure already-registered students had a smooth transition

Learnings

- **Youth programming interest is strong** - Parents signing up their kids for City programming also found Rec's tennis classes and expressed enthusiasm for additional offerings
- **Free community classes continue to grow the pickleball community** - Many free classes offered in Q2 were at full capacity. These clinics continue to draw new players into the game!
- **Showcasing private lessons** - Rec has brought on additional instructors to teach lessons in Q3, and we are working to highlight individual instructors in our weekly e-blasts to generate more awareness of this offering



It's been a great few seasons of Rec instruction in Torrance and we're excited for an awesome fall!