

The Social Services Commission is an advisory body to the City Council that generally meets on the fourth Thursday of each month at 6:00 p.m. The Commission may make recommendations to the City Council on Veterans affairs, homeless issues, adults with development disabilities, and children with special needs. All meetings are open to the public except for those portions that under law may be considered in closed session.

Staff reports are available for review at the Civic Center Main Library and the City Clerk's Office. Direct any other questions or concerns to the Social Services Commission liaison at 310.618.5880. Agendas are posted on the City of Torrance Home Page www.TorranceCA.Gov.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Manager's office at (310) 618-5880. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II]

TORRANCE SOCIAL SERVICES COMMISSION AGENDA
JULY 25, 2024
REGULAR MEETING
6:00 P.M. WEST ANNEX COMMISSION MEETING ROOM
SOCIAL SERVICES COMMISSION MAY TAKE ACTION ON ANY ITEM
LISTED ON THE AGENDA

1. CALL MEETING TO ORDER

ROLL CALL: Commission Members Bickford, Furey, Pryor, Reynolds, Sansalone, Wright, Chair Leys

EXCUSED ABSENCE: Commission Member Wright

2. FLAG SALUTE: Commissioner Furey

3. REPORT OF STAFF ON THE POSTING OF THE AGENDA The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on June 18, 2024

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

5. ORAL COMMUNICATIONS (Limited to a 15-minute period)

*This portion of the meeting is reserved for comment on items on the Consent Calendar or items not on the agenda. Under the Ralph M. Brown Act, the Commission cannot act on items raised during public comment, but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. **No longer than 1 minute per speaker.** If presenting handout material to the Commission, please provide 10 copies to staff before speaking.*

6. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Commissioner from the Consent Calendar and considered separately.

6A. APPROVAL OF MINUTES: JUNE 27, 2024

7. ADMINISTRATIVE MATTERS

7A. APPOINT COMMISSION CHAIRPERSON AND VICE CHAIRPERSON FOR FISCAL YEAR 2024 – 2025

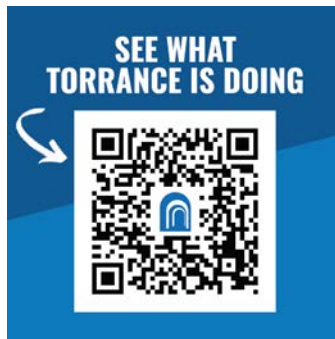
7B. ACCEPT AND FILE PRESENTATION FROM DEE PRESCOTT ON EASTERSEALS SOUTHER CALIFORNIA

7C. APPROVE THE 2024 VETERANS APPRECIATION LUNCH AND RESOURCE FAIR

8. COMMISSION ORAL COMMUNICATIONS

9. ADJOURNMENT

9A. Adjournment of the Social Services Commission Meeting to Thursday, August 22, 2024, at 6:00 pm for a regular meeting in the West Annex Commission Meeting Room



Honorable Members of the Social Services Commission
City Hall
Torrance, California

Members of the Commission:

**SUBJECT: Appoint Commission Chairperson and Vice Chairperson for Fiscal Year
2024 – 2025**

RECOMMENDATION

Recommendation of staff that the Social Services Commission Appoint a Chairperson and Vice Chairperson for Fiscal Year 2024 – 2025.

BACKGROUND/ANALYSIS

Section 13.20.050 of the Torrance Municipal Code provides that, "At the first meeting of the Commission and at the first meeting of the Commission in every fiscal year, thereafter, the members shall appoint one (1) of their number as Chairperson who shall hold office for one (1) year until the successor is appointed."

Additionally, the Social Services Commission Rules of Order was adopted on February 25, 2016. Article 10, Section 10.1 of the Rules of Order provides that, "The Chairperson and Vice Chairperson shall be selected by a majority vote." Section 10.2 provides that, "At the first meeting of the Commission and at the first meeting of the Commission in every fiscal year, thereafter, the members shall select a Chairperson and Vice Chairperson who shall hold office for one year until a successor is selected."

It is the practice of several other City Commissions that the Vice Chairperson of the previous term is selected to be the Chairperson for the subsequent term; however, there are no rules that require this practice.

The Commission meeting of July 25, 2024 is the first meeting of the 2024 – 2025 Fiscal Year, and as such, is the appropriate time for the commission to select a Chairperson and Vice Chairperson to hold office for one year.

Respectfully submitted,



Viet Hoang
Staff Liaison to the Commission



Lauren Allen
Staff Liaison-In-Training



Candice Lau
Staff Liaison-In-Training

Honorable Members of the Social Services Commission
City Hall
Torrance, California

Members of the Commission:

SUBJECT: Accept and File Presentation from Dee Prescott on Easterseals Southern California

RECOMMENDATION

Recommendation of staff that the Social Services Commission accept and file a presentation from Dee Prescott, Vice President of Adult Day Services Easterseals Southern California.

BACKGROUND AND ANALYSIS

Easterseals Southern California provides services and support to children and adults with physical and mental disabilities and special needs as well as their families. Easterseals' efforts reach more than 19,000 people yearly through early childhood programs, autism services, daily and independent living services for adults, and employment training/placement.

Easterseals' Adult Day Services provide a variety of programs for adults with developmental, physical, cognitive or multiple disabilities. These programs assist participants with gaining social and daily living skills as well as valuable work-related experience. The primary objectives are for individuals to learn:

- Community safety awareness
- Use of public transportation
- Personal care
- Money skills
- How to access community resources
- Self-advocacy
- Vocational skills
- Social skills

This evening, Staff has asked Ms. Prescott to provide an overview of Easterseals Southern California including how the programs are accessed and targeted beneficiaries of the programs. Ms. Prescott will also provide ways in which the City can support Easterseals Southern California and address questions from your Honorable Body.

Respectfully submitted,



Viet Hoang
Staff Liaison to the Commission



Lauren Allen
Staff Liaison-In-Training



Candice Lau
Staff Liaison-In-Training

Honorable Members of the Social Services Commission
City Hall
Torrance, California

Members of the Commission:

SUBJECT: Approve the 2024 Veterans Appreciation Lunch and Resource Fair

RECOMMENDATION

Recommendation of staff that the Social Services Commission approve the Veterans Appreciation Lunch and Resource Fair for 2024.

BACKGROUND AND ANALYSIS

Since 2017, the Social Services Commission has coordinated an annual event to honor the nation's Military Veterans through an in-person event, and during the COVID pandemic, a virtual event. This year, Veterans Day will be observed on Monday, November 11, 2024.

In recent Commission meetings, your Honorable Body has discussed elements that you wish to see in the 2024 Veterans Appreciation Lunch and Resource Fair. This staff report provides your Honorable Body an overview of the key elements, based on recommendations from the Commission and based on feedback from participants at past events.

This evening, staff is respectfully requesting that your Honorable Body approve this event so that staff may immediately begin coordinating the event, and securing supplies and vendors. Staff will return to the Commission in the coming months with updates and requests for Commission members to volunteer their time to support these elements.

Date and Time of Event: Friday, November 8, 2024

Location of Event: Toyota Meeting Hall and Tarino Plaza

Major Event Elements:

- Staff Set Up: 7 am – 9 am
- Resource Fair Participants Set Up: 8 am
- Event Opens to Veterans and Guests: 10 am
- Resource Fair: 10 am – Noon
- Lunch and Brief Program
 - Brief Welcome and Remarks from the Commission
 - Posting of Colors, Pledge of Allegiance, National Anthem, Blessing of the Meal
 - Appreciation from Torrance Mayor
 - Open Mic
- Event Closes: 1 pm
- Staff Clean up: 1 pm – 3 pm

Meal Caterer for Event: Gaetano's Restaurant

Raffle:

- A raffle will be conducted for Veterans who are in attendance at event.
- Commission members will solicit donations for raffle prizes September & October 2024.

RSVPs for the Event:

- Each Veteran and one guest can RSVP to the City Manager's Office October 2 – October 27, 2024.
- Maximum number of Veterans and guests that will be able to attend the event is 180.

Marketing of Event:

- City's standard marketing avenues: digital billboards, City website, mailers, social media, weekly CitiCABLE broadcast.
- List of Veterans who have requested to be notified of future events maintained by the City Manager's Office.
- City Council meeting announcements.

Solicitation of Appreciation Messages for Veterans:

- Online submission via City's official website:
- Coastal Clean Up Day at the Torrance Beach: Saturday, September 21, 2024
- Torrance Certified Farmer's Market Expressive Conduct User Zone: One day in the month of October 2024

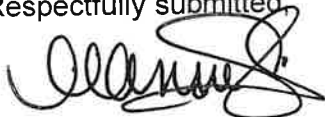
Veterans Organizations Resource Booths

- Dates City Staff will recruit organizations for July 26 – October 27, 2024.

Adoption of Proclamation Declaring Military Veterans Appreciation Month in the City of Torrance by Social Services Commission: September 2024.

Adoption of Proclamation Declaring Military Veterans Appreciation Month in the City of Torrance by City Council: October 22, 2024.

Respectfully submitted,



LeAnne Chen
Veterans Event Coordinator



Viet Hoang
Staff Liaison to the Commission