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Direct questions or concerns to the Commission Liaison at (310) 618-2937, or individual department head prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

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Any correspondence received after 2:00 p.m. on WEDNESDAY on any item on the agenda will be provided to the Commission electronically and available for public inspection in the City Clerk's Office. A copy of the correspondence will be available for public inspection in a binder at the back of the Council Chamber or Commission Meeting room.

**TORRANCE PARKS AND RECREATION COMMISSION AGENDA
WEDNESDAY, JULY 10, 2024
REGULAR MEETING
6:30 P.M. AT CHARLES H. WILSON PARK – MULTIPURPOSE ROOM
AT 2200 CRENSHAW BL.**

**THE PARKS AND RECREATION COMMISSION MAY TAKE ACTION ON ANY ITEM LISTED
ON THE AGENDA**

1. CALL MEETING TO ORDER

ROLL CALL: Commission members Craft, Habel, Hoover, Mele, Muhammed, Wright, and Chair: Candioty

2. FLAG SALUTE

3. REPORT OF THE STAFF ON THE POSTING OF THE AGENDA

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Wednesday, July 3, 2024.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

5. ORAL COMMUNICATIONS (Limited up to a 15-minute period)

*This portion of the meeting is reserved for comment on items on the Consent Calendar or not on the agenda. Under the Ralph M. Brown Act, the Commission cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. **No longer than 1 minute per speaker**. If presenting handout material to Commission, please provide 10 copies to staff before speaking.*

6. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Councilmember from the Consent Calendar and considered separately.

6A. Approve Commission Minutes: May 8, and June 10, 2024

7. ADMINISTRATIVE MATTERS

7A. COMMUNITY SERVICES DIRECTOR – STATUS OF PROGRAMMING AND PROJECTS.

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file updates on the status of programming and projects in the City of Torrance.

7B. COMMUNITY SERVICES DIRECTOR - APPROVAL OF THE 2023-2024 PARKS AND RECREATION COMMISSION ANNUAL REPORT

Recommendation of the Community Services Director that the Commission approve the Parks and Recreation Annual Report.

7C. COMMUNITY SERVICES DIRECTOR – REVIEW AND PROVIDE INPUT ON LITTLE LEAGUE LEASE RENEWALS

Recommendation of the Community Services Director that the Parks and Recreation Commission review and provide input on the Torrance Little League Renewals.

7D. COMMUNITY SERVICES DIRECTOR – REVIEW DEPARTMENT MONTHLY REPORTS.

Recommendation of the Community Services Director that the Commission review the Department Monthly Reports for:

- Administrative Services
- Park Services
- Recreation Services

8. COMMISSION ORAL COMMUNICATIONS

9. ADJOURNMENT

9A. Adjournment of Parks and Recreation Commission Meeting to Wednesday, August 14, 2024, at 6:30 p.m. in the West Annex Commission Meeting Room.



**MINUTES OF A REGULAR MEETING OF THE
TORRANCE PARKS AND RECREATION COMMISSION**

1. CALL TO ORDER

The regular meeting convened on Wednesday, May 8, 2024 at 6:30 p.m. at the West Annex Commission Meeting Room at City Hall, 3031 Torrance Boulevard, CA 90503.

ROLL CALL/MOTIONS FOR EXCUSED ABSENCE

Present: Commissioners Candioly, *Craft, Hoover, Mele, Wright and Chairperson Muhammad

Absent: Commissioner Habel

Also Present: Community Services Director La Rock
Recreation Services Manager Craig
Park Ranger Supervisor Arevalo
Administrative Analyst Lee

*Commissioner Craft arrived at 6:33 p.m.

2. FLAG SALUTE

Commissioner Candioly led the Pledge of Allegiance.

3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA

Community Services Director La Rock reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard and on the City's website on Thursday, May 2, 2024.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

MOTION: Commissioner Wright moved to excuse Commissioner Habel's absence. Commissioner Candioly seconded the motion. A roll call vote reflected a vote of 6-0. (Commissioner Habel absent)

5. ORAL COMMUNICATIONS

Member of the public spoke.

6. CONSENT CALENDAR

6A. APPROVAL OF MINUTES – April 10, 2024

MOTION: Commissioner Candioly moved to approve the minutes of April 10, 2024. Commissioner Mele seconded the motion; a roll call vote reflected a vote of 5-0. (Commissioner Hoover abstained and Commissioner Habel absent)

7. ADMINISTRATIVE MATTERS

7A. COMMUNITY SERVICES DIRECTOR- STATUS OF PROGRAMMING AND PROJECTS

Community Services Director La Rock announced that the City Council approved the City's first off-leash dog park which will be located at Columbia Park and is planned to be open before the end of summer. Also, the work done by the committee and subcommittee were acknowledged.

Community Services Director La Rock announced that the City Council approved the additional purchase of 500 tickets for Dodger Day on July 21, 2024. Also, informed that Torrance Transit is planning to have limited bus service for Torrance residents.

Community Services Director La Rock announced that Wilson Park's splash pad will open on May 24th to kick off the summer season.

Community Services Director John La Rock stated that the City's 2023 Annual report has been posted on the City's website. This report includes all the work the city has done in the community.

Community Serviced Director La Rock stated that the schedule for the Torrance Summer Nights has been announced which includes live concerts, movies in the park and other special events free of charge.

MOTION: Commissioner Craft moved to receive and file updates on the status of programming and projects in the City of Torrance. Commissioner Hoover seconded the motion; a roll call vote reflected a vote of 6-0 (Commissioner Habel absent)

7B. COMMUNITY SERVICES DIRECTOR – OPTIONS FOR RECOGNIZING STUDENTS FOR PARK PROJECTS

Community Services Director La Rock presented various options in which students can be formally recognized for completing a variety of special park projects. One option would be for the recognition to be through the already in place "People with Purpose" acknowledgement or a 2nd recognition format can be adopted specifically for the students. Some of the options were challenge coins similar to the Centenarian Honors, printed certificate, and recognition at the Commission meeting and/or the City's website.

Commissioner Mele suggested that a certificate would be more ideal for the students since they would be able to include it in their college applications.

Commissioners Candioly suggested to have the Daily Breeze do an article on the recognition of the students.

Commissioner Wright inquired on having City Council present the certificate at the City Council meeting. In response, Community Services Director La Rock advised that City Council has limited proclamations being issued. This option can be presented to the City Manager for review.

Chair Muhammad inquired if the park volunteers would be recognized in the same way as the students. To which, Community Services Director La Rock responded that the “People with Purpose” acknowledgment is in place for the park volunteers.

MOTION: Commissioner Hoover moved to create a recognition specifically for the students which would include a printed certificate, recognition during a Commission meeting, documentation on the City website and an article in the Daily Breeze. Commissioner Candioly seconded the motion; a roll call vote reflected a vote of 6-0. (Commissioner Habel absent)

7C. COMMUNITY SERVICES DIRECTOR – PROPOSED BATTING CAGES AT LAGO SECO PARK

Community Services Director La Rock presented the report for the proposed batting cages at Lago Seco Park by Riviera Little League. Staff has a list of recommendations in hopes of reaching a compromise to present to the City Council.

Commissioner Candioly recommended a subcommittee and have the subcommittee consider all factors relating to the location of the batting cages. Commissioner Wright in support of subcommittee.

Community Services Director La Rock clarified that the proposed location was driven by the City staff and not the Riviera little league.

Commissioner Mele provided a background regarding the pros and cons of placing the batting cages at Lago Seco Park.

In response to Commissioner Craft’s question, Community Services Director La Rock stated that this plan was not presented to the public until it was published online.

Commissioner Craft foresees an issue with pathway access between the fields, specifically for people with mobility issues. Community Services Director La Rock stated that there would be no problem for people with mobility issues in relation to the pathway.

Commissioner Hoover asked if the staff had taken into consideration the previously submitted resident concerns. Community Services Director La Rock stated that the concerns were primarily related to the operation of the league. The only concern on the list that the City would control is the operating hours and days. Commissioner Hoover expressed support for the subcommittee.

Members of the public expressed their concerns with the proposed batting cages at Lago Seco Park.

In response to Chair Muhammad’s question, Community Services Director La Rock stated that there are no sound studies to compare pickle ball and baseball.

In response to Chair Muhammad’s question, Community Services Director La Rock stated that the lease process is a privileged process between the parties involved. He advised that in the future there will be two meetings involved to discuss two of the four lease renewal processes at each of the meetings.

In response to Commissioner Mele's question, Community Services Director La Rock informed that security or a barrier along Ocean Ave will be a requirement of any new amenity in the lease.

Commissioner Craft feels that the public does not want a batting cage and any plans would not be acceptable to the public.

In response to Chair Muhammad's question, Community Services Director La Rock advised that this item will go to the City Council with or without recommendation from the Commission. The purpose is to provide background information so that City Council can make an informed decision.

MOTION: Commissioner Wright moved to form a subcommittee that will provide information to the Committee before the next meeting. Commissioner Candioly seconded the motion; a roll call vote reflected a vote of 6-0. (Commissioner Habel absent).

MOTION: Commissioner Mele moved to appoint Commissioner Wright, Commissioner Hoover and Chair Muhammad as part of the subcommittee. Commissioner Candioly seconded the motion; a roll call vote reflected a vote of 6-0. (Commissioner Habel absent)

7D. COMMUNITY SERVICES DIRECTOR- REVIEW DEPARTMENT MONTHLY

Administrative Services

Park Ranger Supervisor Arevalo presented the report for April 2024, stating that it was a busy month for the park rangers due to the warm weather and longer days. The park rangers provided support for the Cherry Blossom Festival and the Islamic Prayer Event at Wilson Park. Additionally, two new trainees were hired, and there are plans to hire 3-5 more staff to support summer operations.

Administrative Analyst Lee presented a report on the home improvement program, stating that twenty-five household projects have been completed with eight ongoing projects. Additionally, ten mobile home households were completed, along with three mobile home clients. The Farmers Market operated on five Tuesdays and four Saturdays, with a fair attendance. The Community Gardens Program continues to fill plots and weed the garden with the support of weekly ICAN volunteers. The Animal Control Program's coyote abatement runs from Monday through Sunday, with twenty coyote sightings reported by the public and four coyotes captured by the vendor. In terms of pet licensing, a total of five hundred and eight licenses were sold, generating over \$16,000 in revenue.

MOTION: Commissioner Candioly accept and file report to the agenda. Commissioner Wright seconded the motion; a roll call vote reflected a vote of 6-0. (Commissioner Habel absent)

Park Services

Community Services Director La Rock presented the April 2024 Park Services Division report. The Cherry Blossom Festival was very successful with the assistance of park services in prepping the park and running the event. An update was provided for the work being done at Guenser Park, primarily around the basketball court. Major concrete work has been completed, and they are currently finalizing the details regarding the top layer and striping. McMaster Park had its fire engine playground equipment upgraded. The staff is ready to support the Armed Forces Parade next weekend by taking care of all the fencing and decorating. Pequeno Park is currently being upgraded, and Wilson Park is being prepped for the upcoming summer events. The restoration of Los Arboles Park Rocketship is about $\frac{3}{4}$ complete. There is a filming request to use the Rocketship. Madrona Marsh Nature Center conducted the annual Nature Festival and Earth Day with many activities.

Recreation Services

Recreation Services Manager Craig presented the Recreation Services Monthly Report for April 2024. There was an increase in total fees received for April 2024 compared to April 2023, mainly due to early registration for the afterschool program. The Plunge has hired new staff, allowing for an expansion of public lap swim hours. Sierra Golf Course has been active with over 3000 rounds played. Early registration for the Spring Day Camp for Torrance residents will begin on May 15. Registration can be completed through the new software platform: torrance.rec.us. The dates for the Summer Movies in the Park have been released, and there are plans to add special activities to the events. PALS participants in Adaptive Recreation competed in the first Summer Special Olympics Season Tournament on April 27, 2024, with both participating teams receiving medals. The Torrance Youth Council successfully hosted a pancake breakfast event featuring a live band. The award ceremony for the Beat the Odds Scholarship, hosted by the Torrance Youth Council, will take place on May 16, 2024. The Torrance Travelers on the Go have their next trip to the Getty Center scheduled for June. Registration for the trip will begin on May 23rd at the registration office.

No public comment.

MOTION: Commissioner Candioly moved to accept and file the monthly April reports. Commissioner Hoover seconded the motion; a roll call vote reflected a vote of 6-0 (Commissioner Habel absent)

8. **COMMISSION ORAL COMMUNICATIONS**

Commissioners spoke.

9. **ADJOURNMENT**

MOTION: Commissioner Candioly moved to adjourn the meeting at 8:25 p.m., to Wednesday, June 12, 2024 at 6:30 p.m., in the West Annex Commission meeting room, Torrance City Hall. The motion was seconded by Commissioner Wright and a roll call vote reflected 6-0 approval. (Commissioner Habel absent.)

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**MINUTES OF A REGULAR MEETING OF THE
TORRANCE PARKS AND RECREATION COMMISSION**

1. CALL TO ORDER

The Torrance Parks and Recreation Commission convened in regular session at 6:30 p.m. on Wednesday, June 12, 2024, at the West Annex Commission meeting room, Torrance City Hall.

ROLL CALL/MOTION FOR EXCUSED ABSENCE

Present: Commissioners Candioly, Craft, Habel, Hoover, Mele, Wright and Chair Muhammed

Absent: None.

Also Present: Community Services Director La Rock,
Recreation Services Manager Craig,
Park Ranger Supervisor Arevalo,
Administrative Analyst Lee.

2. FLAG SALUTE

The pledge of Allegiance was led by Commissioner Craft.

3. REPORT ON THE POSTING OF THE AGENDA

Community Services Director La Rock stated that the agenda for the Torrance Parks and Recreation Commission was posted on the Public Notice Board and the City's website on Thursday, June 6, 2024.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED AND/OR SUPPLEMENTAL ITEMS

Community Services Director La Rock stated that there were two supplemental items for Item 7D: a presentation deck from the subcommittee and the public comment received.

5. ORAL COMMUNICATIONS

Park Ranger Supervisor Arevalo introduced Peggy Orenstein, Staff Assistant for Community Services Coyote Management Program. Ms. Orenstein stated that she looked forward to presenting before the Commission at a future meeting.

6. CONSENT CALENDAR

6A. APPROVAL OF MINUTES:

No Minutes Available.

7. ADMINISTRATIVE MATTERS

7A. COMMUNITY SERVICES DIRECTOR – STATUS OF PROGRAMMING AND PROJECTS

Community Services Director La Rock announced that the City Council and the City Clerk's office had extended the deadline for applications for City Commissions and SST Oversight Committee through June 13, 2024.

Community Services Director La Rock reminded the Commission that the City would present their annual July 4th fireworks at the Civic Center at 9:00 p.m.

Community Services Director La Rock stated that on June 15 and June 16, there would be a volunteer cleanup of the bandshell at Torrance Park, led by the Cultural Services Division.

There was no public comment.

MOTION: Commissioner Wright moved to accept and file Community Services Director – Status of Programming and Project; motion was seconded by Commissioner Candioly. The motion passed by a 7-0 vote.

7B. COMMUNITY SERVICES DIRECTOR – APPROVE PROCLAMATION FOR PARKS AND RECREATION MONTH

Community Services Director La Rock reported that in the past the City Council had issued the Proclamation, but this year the Community Services would issue the Proclamation. He noted that once approved, the official document would be signed at the next Commission meeting.

There was no public comment.

MOTION: Commissioner Candioly moved to approve the Proclamation for Parks and Recreation Month in July in the City of Torrance; the motion was seconded by Commissioner Wright. The motion passed by a 7-0 vote.

7C. RECOMMENDATION THAT THE COMMISSION NOMINATE AND ELECT THE CHAIR AND THE VICE CHAIR OF THE PARKS AND RECREATION COMMISSION FOR 2024-2025.

Commissioner Habel nominated Commissioner Candioly for Chair.

Commissioner Wright nominated Commissioner Habel for Chair.

Chair Muhammed nominated Commissioner Mele for Chair.

Commissioner Habel declined the nomination for Chair.

Commissioner Wright withdrew the motion.

Commissioner Hoover seconded the motion for Commissioner Candioly for Chair.

Commissioner Candioly seconded the motion for Commissioner Mele for Chair.

The poll vote for Commissioner Candioly and Commissioner Mele was:

Commissioner Craft: Candioly
Commissioner Wright: Candioly
Commissioner Mele: Candioly
Commissioner Candioly: Candioly
Commissioner Habel: Candioly
Commissioner Hoover: Mele
Chair Muhammed: Mele

Commissioner Candioly was elected as Chair by a vote of 5 to 2.

Commissioner Habel nominated Commissioner Wright as Vice Chair. There was no second, so the motion failed.

Commissioner Craft nominated Commissioner Mele as Vice Chair. Commissioner Muhammed seconded the motion for Commissioner Mele for Vice Chair.

The poll vote for Commissioner Mele for Vice Chair was 7-0 in favor.

Community Services Director La Rock reported that per Chair Muhammed's request, the list of previous Chairs had been included in the agenda.

7D. COMMUNITY SERVICES DIRECTOR – RECEIVE REPORT FROM THE SUBCOMMITTEE ON THE BATTING CAGES AT LAGO SECO PARK

Community Services Director La Rock reported that the subcommittee members, Commissioners Hoover, Muhammed and Wright, had visited Lago Seco Park, both individually and as a group, numerous times and had joined Community Services Director La Rock on two occasions. He explained that the subcommittee report was available to see at the meeting in printed form and would also be posted on the website with the minutes of the meeting.

Commissioner Wright stated that in addition to visiting Lago Seco Park, the subcommittee had also visited other local parks with little league fields with batting cages. He explained that the subcommittee had examined an area that staff had recommended for the batting cages (Option C), which was already a part of the Rivera Little League (RLL) existing lease area. He discussed the subcommittee's observations based on the proposed area option and the residents' concerns. He confirmed that the subcommittee concluded that Option C would provide a better location for the proposed batting cages and recommended that RLL consider the location in their design for their presentation, which would also need to include the replacement of the sidewalk.

In response to a question from Commissioner Mele, Commissioner Wright stated that in the subcommittee's observations and conversations with other Little Leagues, the batting cages were mainly used to warmup during the games.

Community Services Director La Rock noted that during lease negotiations, operating conditions could be set for batting cages.

Responding to a question from Chair Candioly, Commissioner Wright confirmed that the suggested size of the batting cages did meet one version of RLL's proposals.

Marsha Kelly, a Lago Seco Park Community member, voiced her concern about the noise of the batting cage.

Commissioner Hoover noted that the batting cages would be designed with noise curtains.

Russ, a Lago Seco Park Community member, stated that he did not want batting cages, as there was already parking problems and limited ways to enforce park rules and the lease agreement.

Frank Kenny, HOA member, presented a list of the reasons that the residents were against installing batting cages in the Park.

MOTION: Commissioner Wright moved to receive and file the report from the Subcommittee on the batting cages at Lago Seco Park; motion was seconded by Commissioner Muhammed. The motion passed by a 7-0 vote.

Sue Gibson, a Lago Seco Park Community member, spoke about her concern about the plan.

Nellie Ruiz noted her concerns: she had believed that a resident would be allowed to be a part of the Subcommittee work, there had been a signed petition against the batting cages, there was still a parking issue at the park and requested that her March 13 email be read.

Chairperson Candioly explained that residents would be alerted at the time of a visitation by the Parks and Recreation Commission and members of the City.

Community Services Director La Rock provided some information:

- RLL had noted that they would provide batting sleeves and rubber balls to reduce noise and those could be conditions of the lease
- Questions could be asked of RLL as to whether more users of the batting cages would be present beyond those who were present to play on one of the fields
- Parking and general park use would be quantified with RLL and included as a condition, if necessary
- He noted that it was proposed to require minimum operating deposits for all the leagues, at all of the sites and use the fund as an enforcement of rules and penalty application, with the starting penalty of \$100, to be deducted from their deposit.
- He confirmed that the neighborhood petition had been received and filed, but noted that that petition had referenced a former proposed site and recommended that the petition be resubmitted to reference the current site.

MOTION: Commissioner Muhammed moved to approve the recommendation of the subcommittee of the suggested location and any conditions attached; motion was seconded by Commissioner Hoover. The motion passed by a 7-0 vote.

Community Services Director La Rock noted that the proposal would be returned at the next meeting as a component of the lease agreement. He noted that the public would have the opportunity to provide feedback at the Park and or through electronic means.

7E. COMMUNITY SERVICES DIRECTOR- REVIEW AND DISCUSS TORRANCE LITTLE LEAGUE USE AGREEMENTS

Administrative Analyst Lee presented the report for the item and noted that the report included agreements with both the Torrance American Boys Baseball (TABB) and Torrance Little League (TLL). He explained that the current lease agreements had been approved by the City Council on November 19, 2019 for a five-year term and added that the leases would end on December 31, 2024.

Administrative Analyst Lee stated that background information on the features and highlights of the current leases for both TABB and TLL, as well as potential inclusions had been included in the report.

Commissioner Mele discussed that she had once been charged to attend a tournament at Entradero Park and requested that the wording regarding “no admission fee may be imposed” be made more inclusive to read, “no fee of any kind may be charged”.

In response to questions from Commission Mele on the lease agreement, Community Services Director La Rock noted that the Department:

- would supply extra trash bins for opening and closing games
- add wording to the lease to specify the rules for signs in the Park and include guidance on family-friendly branding

Responding to a question from Commissioner Mele, Administrative Analyst Lee explained that the neighborhood liaison was expected to go around the neighborhood at each park event, to provide the event information and contact information for the liaison.

Community Services Director La Rock noted that a place holder might be placed in the lease agreements to accommodate any potential changes/impacts due to Olympic events or any other City events.

Commissioner Hoover requested that the Commission see a copy of the proposed 2025 lease. Community Services Director La Rock explained that the Commission would be able to see the staff’s draft proposal, but noted that the final contract would be negotiated by the Council in a legal process. He noted in the coming weeks, members of the community would also be asked to provide input on league operations and issues.

Community Services Director La Rock clarified that any terms would be applied evenly through all lease agreements, unless it was site specific. He confirmed that all the comments, from the Commission and the public outreach would be codified and processed into a lease proposal for the league.

Members of public spoke about their concerns about enforcement of the rules of lease and the lack of Park Rangers.

Community Services Director La Rock noted that any documents in a Commission meeting were available at the meeting or on the City website for the public to see, but noted that the actual lease negotiation and agreement would be private, until it had been approved by both sides.

There was a discussion about configuring My Torrance App to be able to report more specific park issues and the need to troubleshoot the geo location function.

MOTION: Commissioner Wright moved to receive and file the report to review and discuss Torrance Little League use agreements; motion was seconded by Commissioner Habel. The motion passed by a 7-0 vote.

7F. COMMUNITY SERVICES DIRECTOR- Review Department Monthly Reports

Administrative Services

Administrative Analyst Lee presented the Administrative Services Division Reports for May 2024, included in agenda packets. Park Ranger Supervisor Arevalo stated that a trainee had been promoted to Ranger and two new trainees had been added. He noted that the entire Ranger team would provide support for the Fourth of July Fireworks at the Civic Center. He explained that the Rangers did go through each park weekly and noted that Joyce Chen at the Farmer's Market could reach out to him directly.

Administrative Analyst Lee highlighted completed and ongoing Home Improvement projects and noted that there had been 15 total services in May. He discussed the average attendance for Tuesdays and Saturdays, new vendors at the Farmer's Market for the month of May and the monthly revenues. He reported that the Community Gardens' gardeners were in their planting season now. He discussed coyote sightings and trapping in May and noted that 534 pet licenses had been sold in May. Administrative Analyst Lee reported that a new custodian service was being sought for the Parks.

Park Services

Community Services Director La Rock presented the report for the month of May 2024, included in the material of record and announced that the main project for the Parks department was to prepare all the Parks for the Summer season and special events. He noted that weed abatement still continued and confirmed that the Guenser Park basketball court renovation and path upgrades were underway. He noted that playground upgrades were being completed at Columbia Park and turf maintenance of the soccer fields had begun. He explained that the installation of new barbecues was about 80% complete, new trash lids were continuing to be installed and the Gene Barnett plaque would be installed at Wilson Park. He added that the department was seeking to add a .5 maintenance worker, dedicated to Columbia Park, who would also assist with the maintenance of the dog park when completed.

Recreation Services

Senior Recreation Services Craig presented the Recreation Services Monthly Report for May 2024, included in the material of record. He explained that Recreation Services had switched to a new platform for registration and the registrations for the old and new system combined had far exceeded last May's totals. He highlighted the water safety day in May with 47 participants, both children and family, the nationwide world's largest swim day coming on June 20 and the first movie night with Mulan on June 21. He added that the City had hired 13 new staff members for Aquatics. He noted that there were currently 1040 participants signed up for Youth Sports and volunteer coaches were needed. He reported that Sea Aire Golf had 3780 rounds in May and the after-school program would be ending. He noted that the Early Childhood Education group had gone to Wilson Park for train rides from the Live Steamers

and Adaptive Education had had a night out at the Torrance batting cages. He announced that the Torrance Youth Group had painted and installed the Little Library at Hickory Park. He noted that there were 32 new members in the Senior Citizens Program and there had been 81 participants for the Annual Senior Citizens Prom.

There was a discussion of pickle ball courts and a new quieter pickle ball.

Members of the public spoke against the 4:00 p.m. daily closure of the pickle balls courts at Sur la Brea Park.

MOTION: Commissioner Wright moved to receive and file the monthly staff reports. Commissioner Mele seconded the motion; a roll call vote reflected a vote of 7-0.

8. COMMISSION ORAL COMMUNICATIONS

Commissioner Hoover requested that the Commission examine how best to enforce the rules in the Park.

Commissioner Muhammed thanked the Commission and staff for their support during her term as Chair.

The Commission thanked Commission Muhammed for her term as Chair.

Commissioner Wright requested an update report on SST.

9. ADJOURNMENT

9A. Adjournment of Parks and Recreation Commission Meeting to Wednesday, July 10, 2024

MOTION: At 8:25 p.m., Commissioner Craft moved to adjourn the meeting to Wednesday, July 10, 2024 at 6:30 p.m., at the West Annex Commission meeting room, Torrance City Hall. The motion was seconded by Commissioner Wright and a roll call vote reflected 7-0 approval.

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For Commission meeting
July 10, 2024

TO: PARKS AND RECREATION COMMISSION
FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR
SUBJECT: ADMINISTRATIVE UPDATES

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file updates on the status of programming and projects in the City of Torrance:

- The basketball court at Guenser Park was reopened on July 6.
- The rocketship at Los Arboles Park was reopened on July 3.
- LA County Technical Assistance Program consultant begins research and outreach project on Columbia Park this month.
- Torrance Dodger Day is July 21. All tickets have been sold.

Respectfully submitted,



John La Rock
Community Services Director

For Commission Meeting
July 10, 2024


TO: PARKS AND RECREATION COMMISSION

FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR

**SUBJECT: APPROVE THE 2023-2024 PARKS AND RECREATION COMMISSION
ANNUAL REPORT**

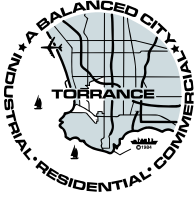
Attached is the 2023-2024 annual report attached for your consideration. With the Commission's approval staff will be forwarding the recommendation to City Council for acceptance and filing.

Respectfully submitted,



John La Rock
Community Services Director

Attachments: A) 2023-24 Parks and Recreation Annual Report



City of Torrance
PARKS AND RECREATION COMMISSION

ANNUAL REPORT
for July 2023 to June 2024

Chairperson: Zohra Muhammed

Vice-Chairperson: Ed Candioty

Commissioners:

Ed Candioty	Chet Craft	Robert Habel	Martin Hoover
Linda Mele	Zohra Muhammed	Garrett Wright	

The Parks and Recreation Commission completed the year with discussions on different programs and projects. Here is a summary of their meetings and activities:

Public Meetings and Workshops:

- Public meetings for input regarding the Riviera Little League's proposal to add batting cages at Lago Seco Park

Public Events

The Commission attended various Community Services events such as the Annual Turkey Trot 5K Fun Run on Thanksgiving Day, the Halloween Movie night at Wilson Park, Coastal Clean Up Day at Torrance Beach, the reopening ceremony of El Retiro Library, the Armed Forces Day Parade and the reopening of the Sea Aire Golf Course.

Research and Review:

- Commissioners are registered as members of the California Association of Parks and Recreation Commissioners and receive California Parks and Recreation Society (CPRS) quarterly publications and discounted rates for the conferences and workshops, general information regarding legislation, and other information to remain current with parks and recreation industry matters.
- The Commission reviewed and approved the proposed use of outdoor basketball courts for pickleball and other recreational activities to create more space and opportunities for the community in addition to additional revenue, through reservations for public use, private rentals, and city contract classes.
- The Commission received and provided input on a presentation from West Basin Municipal Water District regarding the Pump Station project at Lago Seco Park.
- The Commission provided input on the location of new playground equipment scheduled for installation at Entradero Park.

- The Commission implemented the “People with Purpose” Awards for organizations and individuals that have contributed to the betterment of Parks and Recreation Programs.
- Commissioners received and provided input on a proposal from the Riviera Little League (RLL) to install batting cages at Lago Seco Park.
- Commissioners approved a proposal from South High students, Alexis Choi and Kaelyn Kang for a Little Library at Hickory Park.
- Received a proposal from South High School students to research and solicit community input regarding a new playground at Alta Loma Park.
- Receive and provide input on Off Leash Dog parks in the City of Torrance.
- The Commission served on the Selections Committee for Beat the Odds Scholarship.
- In addition, the Commission asked the City Council to proclaim July as “Parks and Recreation Month” in the City of Torrance.

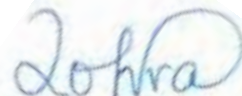
Presentations in 2022-2023 made to the Commission included:

- West Basin Municipal Water District Pump Station at Lago Seco Park
- Riviera Little League Batting Cages Proposal for Lago Seco Park
- City Manager Torrance Civic Center Master Plan and economic Feasibility Study.

Reports for 2023 - 2024 reviewed and accepted by the Commission included:

- Parks and Recreation Commission Annual Report
- Park Rangers Annual Report
- Madrona Marsh Preserve and Nature Center
- Living Tree Dedication Annual Report

Respectfully submitted,



Zohra Muhammed, Chairperson
Parks and Recreation Commission

CONCUR:



John La Rock, Director
Community Services Department

TO: PARKS AND RECREATION COMMISSION

FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR

SUBJECT: REVIEW AND PROVIDE INPUT ON LITTLE LEAGUE LEASE RENEWALS

Recommendation of the Community Services Director that the Parks and Recreation Commission receive a report and provide input on the Little League Lease Agreements with Riviera Little League (RLL) and West Torrance Little League (WTLL).

Background

Under the direction of the City Council, staff began the process of reviewing the Little League leases with the four Little League organizations (Leagues). The current lease agreements were approved by the City Council on November 19, 2019, for a five-year term beginning January 1, 2020, and ending December 31, 2024. Before a new five-year agreement is considered for approval for January 1, 2025, through December 31, 2029, staff is seeking input from the Commission and from the community for lease conditions that address league use of City property in proximity to residential dwellings. The West Torrance Little League (WTLL) and Riviera Little League (RLL) are the organizations for review in this report. Review and discussion for Torrance American Boys Baseball and Torrance Little League occurred at the June 12, 2024, Commission meeting.

For background, the City currently leases the properties for \$1 a year in exchange for the Leagues' responsibilities to maintain and upkeep their respective fields and to reimburse the City for a portion of water billing. Responsibilities included: Maintenance of the fields, field vegetation, bleachers, and backstop, submission of annual reports, including registration numbers, and 40% of the average monthly water usage. The leagues have been responsive and have made payments on time. Each organization is responsible providing an annual report to the City that contains registration numbers for each season, a list of activities that took place during the year, any complaints received from the public regarding facility usage, and any capital projects completed.

WTLL plays at Entradero Park, located at 5500 Towers Street. They use five baseball fields and have two batting cages, one storage container next to the batting cage, five small field sheds (one next to each field), and operate two snack stands during game days. Their Lease Agreement includes in Article 5 and its Special Conditions that WTLL may not charge spectators for admission, must follow the Parking and Traffic Plan and "Respect Our Neighbors" policy, and maintain a neighborhood liaison.

RLL plays at Lago Seco Park, located at 23701 Ocean Avenue. They use two baseball fields and currently have no batting cages. They have two storage containers and operate one snack shack

for their users. RLL is the only little league with nighttime lights. They are also the only little league with a Challengers Team, which in 2024 consisted of 16 members of the special needs community who learn and play at no cost. RLL did not have any Special Conditions in this past five-year lease. In Article 5 of their Lease Agreement, it is specified that RLL may use artificial lights from dusk to 9:00 p.m.

New Lease Agreement Discussions

Staff recommend including the same basic special conditions to all four agreements, such as incorporating a similar Parking and Traffic plan, a “Respect Our Neighbors” policy, and maintenance of a neighborhood liaison.

Discussions for any further additions to a new lease agreement can include:

- Codifying maintenance obligations,
- Possible consequences for neglecting any portion of the lease, or
- Other location-specific conditions

The City could incorporate an annual maintenance obligation fund from the four Leagues. This would offset field maintenance costs and allow the City to levy fines against this deposit for any violations to the Lease conditions. The new Agreements can also codify language for both an informal and formal warning system for any violations that the City documents against the Leagues. For instances of formal warnings or violations, the City can levy fines against the annual maintenance obligation fund. Besides other location-specific conditions, all four leagues can include the following special conditions that could be subject to financial fines:

- Ensuring no parking fees are charged or reservations are made by the League for any practices, game days, or other League-hosted events (without prior written authorization by the City).
 - Immediate trash pick-up and area clean up, with proper disposal at City-designated receptacles
 - City signs may not be covered or removed; City brandings and signs supersede all League signs
 - Neighborhood Liaison and their contact information must be made available to the Public
- Other site-specific conditions for RLL can include specific parameters should the City allow the construction of batting cages. For WTLL, site-specific conditions can remain largely the same with the traffic and parking plan, respecting the neighborhood policy, and the maintenance of a neighborhood liaison.


As mentioned in the last Commission meeting, other potential inclusions to a new lease agreement could include:

- Accommodating potential international little league friendlies,
- Accommodating potential L.A. Olympics-related programming,
- Ability for the City to provide potential accommodations for the North Torrance Little League transition at the Hamilton Adult School.

- The North Torrance Little League does not use City property and does not require a lease agreement.

Comments made by the Commission and members of the public will be collected by staff for negotiation considerations with the organizations. Staff recommends that the Commission discuss the presented considerations and provide one or more recommendations for a new lease agreement.

Respectfully submitted,



John La Rock

Community Services Director

Attachment: A) Riviera Little League Lease (2019-2024)

B) West Torrance Little League Lease (2019-2024)

LEASE

This Lease made and entered into as of this 1st day of January, 2020 by and between the **City of Torrance**, a municipal corporation, ("CITY"), and the **Riviera Little League**, a non-profit organization, ("LESSEE").

WITNESSETH

1. PROPERTY

The CITY leases to LESSEE that certain parcel of real property designated as Lago Seco Park Little League Fields (23701 Ocean Ave.), Torrance, CA, ("PROPERTY") as depicted in Exhibit 1.

2. TERM

- a) Subject to the provisions of subparagraph (b) of this paragraph two, this Lease will commence on the date first written above and expire December 31, 2024.
- b) Either party may cancel this Lease on thirty (30) days written notice in the manner provided in paragraph 19.

3. RENT

- a) LESSEE will pay the CITY as rent for the PROPERTY the sum of One Dollar (\$1.00) on or before January 1st of each year.
- b) LESSEE will be responsible for the payment of all license fees associated with its use of the PROPERTY.

4. UTILITIES

The LESSEE will be responsible for the payment of all electrical charges associated with the PROPERTY. LESSEE will be responsible for the payment of water charges, however, the CITY will be responsible for paying an amount not-to-exceed 60% of the average monthly water usage charges of all four organizations as established in 2009.

5. USE

- a) The PROPERTY will be used by LESSEE solely for the purpose of maintaining the two baseball fields, together with bleachers and other improvements and facilities, including without limitation, artificial lighting, as are necessary for the operation of a ball field. Any other use of the PROPERTY must be pre-approved in writing by the Community Services Director. LESSEE must abide by the following:

- i) No admission charge may be imposed on spectators.
- ii) No public address or loudspeaker system may be used on the PROPERTY. Except that amplified sound may be allowed for opening and closing day ceremonies provided LESSEE obtains the appropriate sound permit from CITY.
- iii) Artificial lights may be used on the PROPERTY, provided that LESSEE is solely responsible for the costs of purchase, installation, operation and maintenance of the lighting. Lighting is allowed only from dusk to 9:00 p.m.
- iv) All ball games on the PROPERTY must be played solely by persons eighteen years of age or under.

6. USE BY THE CITY

LESSEE will notify the CITY as provided in paragraph 19 whenever the PROPERTY will be used by LESSEE. All periods of LESSEE's use must be identified by the LESSEE, including start and end dates of each season/league. The CITY reserves the right to operate the PROPERTY as a public recreation facility during periods not identified by the LESSEE.

7. CONCESSIONS

- a) LESSEE may sell or otherwise distribute food and drink to players and spectators at ball games on the PROPERTY, subject to reasonable regulations of the CITY and the Los Angeles County Health Department.
- b) LESSEE may not assign or otherwise transfer the right to sell or distribute food or drink on the PROPERTY.
- c) LESSEE agrees that in the event LESSEE operates a snack bar upon the PROPERTY, LESSEE will assure that no litter, rubbish or trash resulting from any snack bar sales will be permitted to be carried, blown or in any other manner be deposited on adjoining properties, but instead shall be properly disposed of in closed trash containers on the PROPERTY.

8. APPROVAL OF PLANS

LESSEE may not alter any improvements whatsoever on the PROPERTY including, but not limited to, the two (2) baseball fields, without first having secured approval of the plans from the Director of Community Services and the Community Development Director. Improvements existing on the PROPERTY at the commencement of this Lease are deemed approved.

9. SAFETY PROVISIONS

- a) LESSEE agrees it will, at its own expense, construct and/or maintain on the PROPERTY any fences or other improvements necessary to protect persons or PROPERTY from injury or damage as a result of the activities of LESSEE.

- b) LESSEE agrees that it will arrange off-street parking for all participants and spectators at league functions on the PROPERTY to the greatest extent possible. LESSEE will use its best efforts to minimize the impact of on-street parking to the residents or businesses adjacent to the PROPERTY by such means as the scheduling of activities; soliciting the cooperation of participants; posting of signs, if necessary, with CITY permission; arranging for other off-site parking, if possible; arranging and scheduling car pools for participants and spectators. LESSEE further agrees to provide, before and after each league function, sufficient adult persons to direct traffic in and out of the off-street parking facilities on the PROPERTY, and such other off-street parking facilities as may be available to LESSEE, to insure that vehicles leaving such parking facilities will do so in a safe and orderly manner, minimizing noise, traffic congestion and dust.
- c) LESSEE agrees to provide the Community Services Director with a Traffic Plan outlining the efforts of LESSEE to limit the impacts described above. The Traffic Plan will be reviewed and approved by the Director or designee, and will be kept on file at all times by CITY and LESSEE.

10. MAINTENANCE

At its own expense, LESSEE will:

- a) Maintain all improvements erected upon the PROPERTY in good order and repair and may modify or remodel them from time to time with the consent of the Director of Community Services and the Director of Community Development.
- b) Plant and maintain grass on the baseball diamond or diamonds; provided, however, that the CITY may abate weeds whenever required by the CITY.
- c) Plant and maintain vegetation on all cut banks as is required by the Director of Community Development.
- d) Keep the PROPERTY clean and neat, and dispose of all debris and other waste matter which may accumulate, and provide containers with proper covers for the deposit of waste which may accumulate upon the PROPERTY.
- e) Not pave or otherwise hard surface any part of the PROPERTY except as permitted by the Community Development Director; provided, however, that LESSEE at the expense of LESSEE, shall construct and maintain such drainage structures as are necessary and proper to protect adjacent PROPERTY, or as may be required by the Community Development Director.

LESSEE agrees that in the event the PROPERTY is not properly maintained or cleaned, CITY reserves the right to enter upon the PROPERTY in order to maintain or clean the PROPERTY, and LESSEE will pay the cost thereof to CITY upon demand.

11. SIGNS

No signs or advertising matter may be erected on the PROPERTY without the prior written consent of the of Community Services Director; provided, however, that the LESSEE may continue to maintain the signs and advertising matter located on the PROPERTY at the commencement of this Lease.

12. TAXES

This Lease may create a taxable possessory interest. LESSEE will pay any possessory interest tax or assessment that may be levied as a result of LESSEE's possessory interest in this leasehold. Possessory interest means any interest described in Section 107 of the California Revenue and Taxation Code, or its successor statute. This section is deemed to comply with Section 107.6 of the same code.

13. ENCUMBRANCES

LESSEE may not place, or allow to be placed, upon the PROPERTY, any encumbrances whatsoever and will promptly remove any mechanic's or material men's liens or any attachments or charges, or other liens of any kind or nature, which might be placed upon or levied against the PROPERTY.

14. LIABILITY

- a) LESSEE agrees that its taking possession of the PROPERTY will be an acceptance of the safety and condition thereof.
- b) LESSEE will indemnify, defend, and hold harmless CITY, its City Council, each member thereof, present and future, its officers, agents and employees from and against any and all liability, expenses, including defense costs and legal fees, and claims for damages whatsoever, including , but not limited to, those arising from breach of contract, bodily injury, death, personal injury, property damage, loss of use, or property loss however the same may be caused and regardless of the responsibility for negligence. The obligation to indemnify, defend and hold harmless includes, but is not limited to any liability or expense, including defense costs and legal fees, arising from the negligent acts or omissions, or willful misconduct of LESSEE, its officers, employees, agents, subcontractors or vendors. It is further agreed, LESSEE's obligations to indemnify, defend and hold harmless will apply even in the event of concurrent negligence on the part of CITY, the City Council, each member hereof, present and future, or its officers, agents and employees, except for liability resulting solely from the negligence or willful misconduct of CITY, its officers, employees or agents. In the event of any dispute between LESSEE and City, as to whether liability arises from the sole negligence of the CITY or its officers, employees agents, subcontractors or vendors, LESSEE will be obligated to pay for CITY's defense until such time as a final judgment has been entered adjudicating the CITY as solely negligent. LESSEE will not be entitled in the event of such a determination to any reimbursement of defense costs including but not limited to attorney's fees, expert fees and costs of litigation.

15. INSURANCE

- a) LESSEE must maintain for the duration of the Agreement at their sole expense the following insurance, which will be full coverage, not subject to self-insurance provisions:
1. Automobile Liability, if applicable, including owned, non-owned and hired vehicles, with at least the following limits of liability:
 - a. Primary Bodily Injury with limits of at least \$500,000 per person, \$1,000,000 per occurrence; and
 - b. Primary Property Damage of at least \$250,000 per occurrence; or
 - c. Combined single limits of \$1,000,000 per occurrence.
 2. General Liability including coverage for premises, products and completed operations, independent contractors/vendors, personal injury and contractual obligations with combined single limits of coverage of at least \$1,000,000 per occurrence and \$2,000,000 aggregate.

If the Commercial General Liability Policy does not cover or has an exclusion of sexual and physical abuse and/or molestation, a separate policy to cover this exposure will be required with \$1,000,000 per claim and \$2,000,000 aggregate.
 3. Workers' Compensation coverage as required by the Labor Code of the State of California and, if workers' compensation is required, employer's liability insurance with minimum limits of \$1,000,000 per occurrence or occupational illness. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the CITY for all work performed by the LESSEE, its employees, agents and subcontractors.
- b) The insurance provided by LESSEE will be primary and non-contributory.
- c) CITY ("City of Torrance"), the Successor Agency to the Former Redevelopment Agency of the City of Torrance, the City Council and each member thereof, members of boards and commissions, every officer, agent, official, employee and volunteer must be named as additional insured under the automobile and general liability policies.
- d) LESSEE must provide certificates of insurance including all required amendatory endorsements (or copies of the applicable policy language effecting coverage required by this clause) indicating appropriate coverage, to the City Clerk of the City of Torrance before the commencement of the lease.

- e) Each insurance policy required by this Paragraph must contain a provision that no termination, cancellation or change of coverage can be made without thirty days notice to CITY.
- f) If the LESSEE maintains broader coverage and/or higher limits than the minimums shown above, the CITY requires and shall be entitled to the broader coverage and/or the higher limits maintained by the LESSEE. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the CITY.
- g) The procuring of insurance shall not be construed as a limitation on liability nor as full performance of the indemnification provisions of the LESSEE.
- h) LESSEE hereby grants to CITY a waiver of any right to subrogation which any insurer of said LESSEE may acquire against the CITY by virtue of the payment of any loss under such insurance. LESSEE agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the CITY has received a waiver of subrogation endorsement from the insurer.

16. SUFFICIENCY OF INSURERS

Insurance required by this Agreement will be satisfactory only if issued by companies admitted to do business in California, rated "A" or better in the most recent edition of Best's Key Rating Guide, and only if they are of a financial category Class VII or better, unless these requirements are waived by the Risk Manager of CITY ("Risk Manager") due to unique circumstances. In the event the Risk Manager determines that the work or services to be performed under this Agreement creates an increased or decreased risk of loss to CITY, the LESSEE agrees that the minimum limits of any insurance policies or performance bonds required by this Agreement may be changed accordingly upon receipt of written notice from the Risk Manager; provided that LESSEE will have the right to appeal a determination of increased coverage by the Risk Manager to the City Council of CITY within 10 days of receipt of notice from the Risk Manager.

17. ANNUAL REPORTS

LESSEE will submit an Annual Report to the Community Services Department of the CITY on or before October 30th of each year. The report will include a summary of the following

- a) Registration numbers for the spring, all-star, and fall seasons;
- b) A list of activities that took place on the property during the year;
- c) A list of any complaints received from the neighborhood/residents along with LESSEE's responses; and
- d) Any capital projects that were completed during the year

18. COMPLIANCE WITH LAW

LESSEE will conduct its operations and business upon the PROPERTY in compliance with all federal, state, and municipal laws and ordinances and with health, fire, and safety rules and regulations of any board or public authority relating to the use of the PROPERTY or any appliances, machinery, fixtures, or structure.

19. NOTICE

All notices, requests, demands or other communications under this Agreement will be in writing. Notice will be sufficiently given for all purposes as follows:

- a) Personal delivery. When personally delivered to the recipient. Notice is effective on delivery.
- b) First-class mail. When mailed first class to the last address of the recipient known to the party giving notice. Notice is effective three mail delivery days after deposit in a United States Postal Service office or mailbox.
- c) Certified mail. When mailed certified mail, return receipt requested. Notice is effective on receipt, if delivery is confirmed by a return receipt.
- d) Overnight delivery. When delivered by an overnight delivery service, charges prepaid or charged to the sender's account. Notice is effective on delivery, if delivery is confirmed by the delivery service.
- e) Facsimile transmission. When sent by fax to the last fax number of the recipient known to the party giving notice. Notice is effective on receipt, provided that (i) a duplicate copy of the notice is promptly given by first-class or certified mail or by overnight delivery, or (ii) the receiving party delivers a written confirmation of receipt. Any notice given by fax shall be deemed received on the next business day if it is received after 5:00 p.m. (recipient's time) or on a non-business day.

Addresses for purpose of giving notice are as follows:

LESSEE: Riviera Little League P.O. Box 1040 Torrance, CA 90504	CITY: City Clerk 3031 Torrance Boulevard Torrance, CA 90503 (310) 618-2931 FAX
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Any correctly addressed notice that is refused, unclaimed, or undeliverable because of an act or omission of the party to be notified will be deemed effective as of the first date the notice was refused, unclaimed or deemed undeliverable by the postal authorities, messenger or overnight delivery service.

Any party may change its address of fax number by giving the other party notice of the change in any manner permitted by this Agreement.

20. ASSIGNMENT AND SUBLETTING

LESSEE will not at any time during the term of this Lease, either directly or indirectly, assign, sublease, hypothecate or transfer this Lease, or any interest therein, without the written approval of the Community Services Director; and the giving of such consent will not be a waiver of any right to object to future or further assignments or subleases, but the consent to each successive assignment or sublease must be first obtained from the Community Services Director; nor may the Lease become an asset in any bankruptcy proceeding, nor assigned nor transferred because of such proceeding, nor assigned by operation of law without the prior consent of the Community Services Director. In the event that consent to an assignment or sublease or any transfer of any interest in the Lease is obtained, said assignee or sub-lessee shall be required to list the City of Torrance and its City Council as additional insured's on any and all certificates of insurance required by the CITY.

21. DEFAULT

If LESSEE fails in any manner to fully perform and carry out each and every term, covenant and condition of this Lease, it will be in default of this Lease. In case of default or breach of this Lease, the CITY may, at its option, terminate and cancel the Lease. Termination will not affect or terminate any of the rights of CITY against LESSEE that exist or which may thereafter occur because of the default, and the forgoing will be in addition to all other rights and remedies available to CITY under the law.

22. CONFLICT OF INTEREST

- a) No officer or employee of the CITY may have any financial interest, direct or indirect, in this Lease, nor may any officer or employee participate in any decision relating to the Lease that effects the officer or employee's financial interest or the financial interest of any corporation, partnership or association in which the officer or employee is, directly or indirectly, interested in violation of any law, rule or regulation.
- b) No person may offer, give, or agree to give any officer or employee or former officer or employee, nor may any officer or employee solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendations, preparation or any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any way pertaining to any program requirement, contract or subcontract, or to any solicitation or proposal.

23. CUMULATIVE REMEDIES

The remedies granted to the CITY are cumulative and in addition to any and all other legal remedies which the CITY may have.

24. RIGHT OF ENTRY

The CITY reserves the right to enter upon the premises at any reasonable time for the purpose of making any inspection it may deem expedient to the proper enforcement of any of the covenants or conditions of this Lease, or for maintenance of their facilities or equipment.

25. SUCCESSORS

Each of the terms, covenants and conditions will inure to the benefit of, and will bind, as the case may be, not only the parties, but each and every of the successors and assigns of the parties, subject, however, to the provisions of paragraph 20.

26. SURRENDER

LESSEE will return the PROPERTY to CITY at the end of the term, or the sooner termination of this Lease, in as good order and condition as received by LESSEE, reasonable wear and tear excepted. All improvements and alterations will remain the PROPERTY of LESSEE and must be removed by LESSEE at any time prior to or at the expiration of this Lease.

27. INTEGRATION

This Agreement and all documents explicitly incorporated by reference represent the entire understanding of the CITY and LESSEE as to those matters. No prior oral or written understanding will be of any force or effect with respect to those matters. This Agreement may not be modified or altered except in writing signed by both parties.

28. WAIVER OF BREACH

No waiver of any breach of this Agreement will constitute a waiver of a subsequent breach.

29. JURISDICTION

This Agreement will be administered and interpreted under the laws of the State of California. Jurisdiction of any litigation arising from the Agreement will be in Los Angeles County, California.

30. SEVERABILITY

If any part of this Agreement is found to be in conflict with applicable laws, that part will be inoperative, null and void insofar as it is in conflict with the laws, but the remainder of the Agreement will remain in full force and effect.

31. LESSEE'S AUTHORITY TO EXECUTE

The persons executing this Lease on behalf of LESSEE warrant that (i) LESSEE is duly organized and existing; (ii) they are duly authorized to execute this Lease on behalf of LESSEE; (iii) by so executing this Lease, LESSEE is formally bound to the provisions of this Lease; and (iv) the entering into this Lease does not violate any provision of any other agreement to which LESSEE is bound.

CITY OF TORRANCE,
a municipal corporation

Riviera Little League,
a non-profit organization

Patrick J. Furey, Mayor

By:
Steve Chiamulon, President

ATTEST:

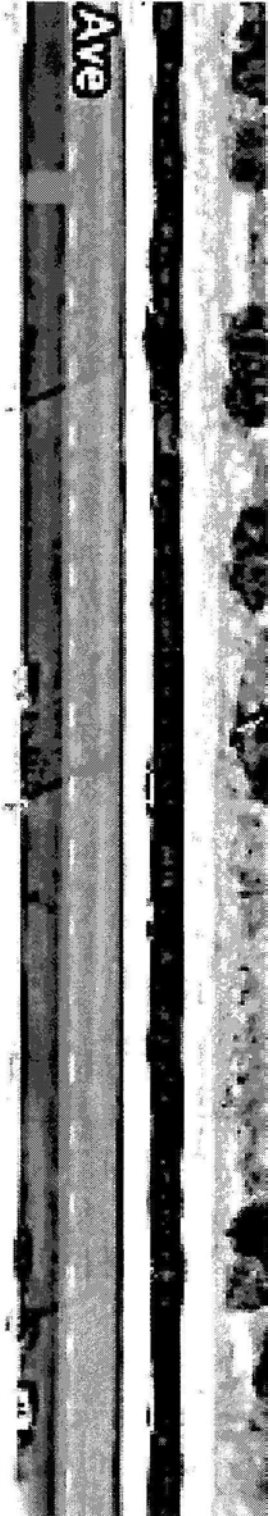
Rebecca Poirier
City Clerk

APPROVED AS TO FORM:
PATRICK Q. SULLIVAN
CITY ATTORNEY

By: _____
Della Thompson-Bell
Deputy City Attorney

Exhibit 1: Riviera Little League Location and Field Map

Riviera Little League
Lago Seco Park – 23701 Ocean Avenue



LEASE

This Lease made and entered into as of this 1st day of January, 2020 by and between the **City of Torrance**, a municipal corporation, ("CITY"), and the **West Torrance Little League**, a non-profit organization, ("LESSEE").

WITNESSETH

1. PROPERTY

The CITY leases to LESSEE that certain parcel of real property designated as Entradero Park Little League Fields (5500 Towers), Torrance, CA, ("PROPERTY") as depicted in Exhibit 1.

2. TERM

- a) Subject to the provisions of subparagraph (b) of this paragraph two, this Lease will commence on the date first written above and expire December 31, 2024.
- b) Either party may cancel this Lease on thirty (30) days written notice in the manner provided in paragraph 19.

3. RENT

- a) LESSEE will pay the CITY as rent for the PROPERTY the sum of One Dollar (\$1.00) on or before January 1st of each year.
- b) LESSEE will be responsible for the payment of all license fees associated with its use of the PROPERTY.

4. UTILITIES

- a) The LESSEE will be responsible for the payment of all electrical charges associated with the PROPERTY. LESSEE will be responsible for the payment of water charges, however, the CITY will be responsible for paying an amount not-to-exceed 60% of the average monthly water usage charges of all four organizations as established in 2009.

5. USE

The PROPERTY will be used by LESSEE solely for the purpose of maintaining the five baseball diamonds and two batting cages, together with bleachers and other improvements and facilities as are necessary for the operation of ballfields. Any other use of the PROPERTY must be pre-approved in writing by the Community Services Director. LESSEE must abide by the following:

- i) No admission charge may be imposed on spectators.
- ii) No public address or loudspeaker system may be used on the PROPERTY. Except that amplified sound may be allowed for opening and closing day ceremonies provided LESSEE obtains the appropriate sound permit from CITY.
- iii) Artificial lights may not be used on the PROPERTY.
- iv) All ball games on the PROPERTY must be played solely by persons eighteen years of age or under.

6. USE BY THE CITY

LESSEE will notify the CITY as provided in paragraph 19 whenever the PROPERTY will be used by LESSEE. All periods of LESSEE's use must be identified by the LESSEE, including start and end dates of each season/league. The CITY reserves the right to operate the PROPERTY as a public recreation facility during periods not identified by the LESSEE.

7. CONCESSIONS

- a) LESSEE may sell or otherwise distribute food and drink to players and spectators at ball games on the PROPERTY, subject to reasonable regulations of the CITY and the Los Angeles County Health Department.
- b) LESSEE may not assign or otherwise transfer the right to sell or distribute food or drink on the PROPERTY.
- c) LESSEE agrees that in the event LESSEE operates a snack bar upon the PROPERTY, LESSEE will assure that no litter, rubbish or trash resulting from any snack bar sales will be permitted to be carried, blown or in any other manner be deposited on adjoining properties, but instead shall be properly disposed of in closed trash containers on the PROPERTY.

8. APPROVAL OF PLANS

LESSEE may not alter any improvements whatsoever on the PROPERTY including, but not limited to, the baseball diamonds and two batting cages, without first having secured approval of the plans from the Director of Community Services and the Community Development Director. Improvements existing on the PROPERTY at the commencement of this Lease are deemed approved.

9. SAFETY PROVISIONS

- a) LESSEE agrees it will, at its own expense, construct and/or maintain on the PROPERTY any fences or other improvements necessary to protect persons or PROPERTY from injury or damage as a result of the activities of LESSEE.

- b) LESSEE agrees to Special Conditions as contained in Exhibit 2 and that it will arrange off-street parking for all participants and spectators at league functions on the PROPERTY to the greatest extent possible. LESSEE will use its best efforts to minimize the impact of on-street parking to the residents or businesses adjacent to the PROPERTY by such means as the scheduling of activities; soliciting the cooperation of participants; posting of signs, if necessary, with CITY permission; arranging for other off-site parking, if possible; arranging and scheduling car pools for participants and spectators. LESSEE further agrees to provide, before and after each league function, sufficient adult persons to direct traffic in and out of the off-street parking facilities on the PROPERTY, and such other off-street parking facilities as may be available to LESSEE, to insure that vehicles leaving such parking facilities will do so in a safe and orderly manner, minimizing noise, traffic congestion and dust.
- c) LESSEE agrees to provide the Community Services Director with a Traffic Plan outlining the efforts of LESSEE to limit the impacts described above. The Traffic Plan will be reviewed and approved by the Director or designee, and will be kept on file at all times by CITY and LESSEE.

10. MAINTENANCE

At its own expense, LESSEE will:

- a) Maintain all improvements erected upon the PROPERTY in good order and repair and may modify or remodel them from time to time with the consent of the Director of Community Services and the Director of Community Development.
- Plant and maintain grass on the baseball diamond or diamonds; provided, however, that the CITY may abate weeds whenever required by the CITY.
- c) Plant and maintain vegetation on all cut banks as is required by the Director of Community Development.
- d) Keep the PROPERTY clean and neat, and dispose of all debris and other waste matter which may accumulate, and provide containers with proper covers for the deposit of waste which may accumulate upon the PROPERTY.
- e) Not pave or otherwise hard surface any part of the PROPERTY except as permitted by the Community Development Director; provided, however, that LESSEE at the expense of LESSEE, shall construct and maintain such drainage structures as are necessary and proper to protect adjacent PROPERTY, or as may be required by the Community Development Director.

LESSEE agrees that in the event the PROPERTY is not properly maintained or cleaned, CITY reserves the right to enter upon the PROPERTY in order to

maintain or clean the PROPERTY, and LESSEE will pay the cost thereof to CITY upon demand.

11. SIGNS

No signs or advertising matter may be erected on the PROPERTY without the prior written consent of the of Community Services Director; provided, however, that the LESSEE may continue to maintain the signs and advertising matter located on the PROPERTY at the commencement of this Lease.

12. TAXES

This Lease may create a taxable possessory interest. LESSEE will pay any possessory interest tax or assessment that may be levied as a result of LESSEE's possessory interest in this leasehold. Possessory interest means any interest described in Section 107 of the California Revenue and Taxation Code, or its successor statute. This section is deemed to comply with Section 107.6 of the same code.

13. ENCUMBRANCES

LESSEE may not place, or allow to be placed, upon the PROPERTY, any encumbrances whatsoever and will promptly remove any mechanic's or material men's liens or any attachments or charges, or other liens of any kind or nature, which might be placed upon or levied against the PROPERTY.

14. LIABILITY

- a) LESSEE agrees that its taking possession of the PROPERTY will be an acceptance of the safety and condition thereof.
- b) LESSEE will indemnify, defend, and hold harmless CITY, its City Council, each member thereof, present and future, its officers, agents and employees from and against any and all liability, expenses, including defense costs and legal fees, and claims for damages whatsoever, including , but not limited to, those arising from breach of contract, bodily injury, death, personal injury, property damage, loss of use, or property loss however the same may be caused and regardless of the responsibility for negligence. The obligation to indemnify, defend and hold harmless includes, but is not limited to any liability or expense, including defense costs and legal fees, arising from the negligent acts or omissions, or willful misconduct of LESSEE, its officers, employees, agents, subcontractors or vendors. It is further agreed, LESSEE's obligations to indemnify, defend and hold harmless will apply even in the event of concurrent negligence on the part of CITY, the City Council, each member hereof, present and future, or its officers, agents and employees, except for liability resulting solely from the negligence or willful misconduct of CITY, its officers, employees or agents. In the event of any dispute between LESSEE and City, as to whether liability arises from the sole negligence of the CITY or its officers, employees agents, subcontractors or vendors, LESSEE will be obligated to

pay for CITY's defense until such time as a final judgment has been entered adjudicating the CITY as solely negligent. LESSEE will not be entitled in the event of such a determination to any reimbursement of defense costs including but not limited to attorney's fees, expert fees and costs of litigation.

15. INSURANCE

- a) LESSEE must maintain for the duration of the Agreement at their sole expense the following insurance, which will be full coverage, not subject to self-insurance provisions:
 1. Automobile Liability, if Applicable, including owned, non-owned and hired vehicles, with at least the following limits of liability:
 - a. Primary Bodily Injury with limits of at least \$500,000 per person, \$1,000,000 per occurrence; and
 - b. Primary Property Damage of at least \$250,000 per occurrence; or
 - c. Combined single limits of \$1,000,000 per occurrence.
 2. General Liability including coverage for premises, products and completed operations, independent contractors/vendors, personal injury and contractual obligations with combined single limits of coverage of at least \$1,000,000 per occurrence and \$2,000,000 aggregate.

If the Commercial General Liability Policy does not cover or has an exclusion of sexual and physical abuse and/or molestation, a separate policy to cover this exposure will be required with \$1,000,000 per claim and \$2,000,000 aggregate.
 3. Workers' Compensation coverage as required by the Labor Code of the State of California and, if workers' compensation is required, employer's liability insurance with minimum limits of \$1,000,000 per occurrence or occupational illness. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the CITY for all work performed by the LESSEE, its employees, agents and subcontractors.
- b) The insurance provided by LESSEE will be primary and non-contributory.
- c) CITY ("City of Torrance"), the Successor Agency to the Former Redevelopment Agency of the City of Torrance, the City Council and each member thereof, members of boards and commissions, every officer, agent, official, employee and volunteer must be named as additional insured under the automobile and general liability policies.

- d) LESSEE must provide certificates of insurance including all required amendatory endorsements (or copies of the applicable policy language effecting coverage required by this clause) indicating appropriate coverage, to the City Clerk of the City of Torrance before the commencement of the lease.
- e) Each insurance policy required by this Paragraph must contain a provision that no termination, cancellation or change of coverage can be made without thirty days notice to CITY.
- f) If the LESSEE maintains broader coverage and/or higher limits than the minimums shown above, the CITY requires and shall be entitled to the broader coverage and/or the higher limits maintained by the LESSEE. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the CITY.
- g) The procuring of insurance shall not be construed as a limitation on liability nor as full performance of the indemnification provisions of the LESSEE.
- h) LESSEE hereby grants to CITY a waiver of any right to subrogation which any insurer of said LESSEE may acquire against the CITY by virtue of the payment of any loss under such insurance. LESSEE agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the CITY has received a waiver of subrogation endorsement from the insurer.

16. SUFFICIENCY OF INSURERS

Insurance required by this Agreement will be satisfactory only if issued by companies admitted to do business in California, rated "A" or better in the most recent edition of Best's Key Rating Guide, and only if they are of a financial category Class VII or better, unless these requirements are waived by the Risk Manager of CITY ("Risk Manager") due to unique circumstances. In the event the Risk Manager determines that the work or services to be performed under this Agreement creates an increased or decreased risk of loss to CITY, the LESSEE agrees that the minimum limits of any insurance policies or performance bonds required by this Agreement may be changed accordingly upon receipt of written notice from the Risk Manager; provided that LESSEE will have the right to appeal a determination of increased coverage by the Risk Manager to the City Council of CITY within 10 days of receipt of notice from the Risk Manager.

17. ANNUAL REPORTS

LESSEE will submit an Annual Report to the Community Services Department of the CITY on or before October 30th of each year. The report will include a summary of the following:

- a) Registration numbers for the spring, all-star, and fall seasons;
- b) A list of activities that took place on the property during the year;
- c) A list of any complaints received from the neighborhood/residents along with LESSEE's responses; and
- d) Any capital projects that were completed during the year

18. COMPLIANCE WITH LAW

LESSEE will conduct its operations and business upon the PROPERTY in compliance with all federal, state, and municipal laws and ordinances and with health, fire, and safety rules and regulations of any board or public authority relating to the use of the PROPERTY or any appliances, machinery, fixtures, or structure.

19. NOTICE

All notices, requests, demands or other communications under this Agreement will be in writing. Notice will be sufficiently given for all purposes as follows:

- a) Personal delivery. When personally delivered to the recipient. Notice is effective on delivery.
- b) First-class mail. When mailed first class to the last address of the recipient known to the party giving notice. Notice is effective three mail delivery days after deposit in a United States Postal Service office or mailbox.
- c) Certified mail. When mailed certified mail, return receipt requested. Notice is effective on receipt, if delivery is confirmed by a return receipt.
- d) Overnight delivery. When delivered by an overnight delivery service, charges prepaid or charged to the sender's account. Notice is effective on delivery, if delivery is confirmed by the delivery service.
- e) Facsimile transmission. When sent by fax to the last fax number of the recipient known to the party giving notice. Notice is effective on receipt, provided that (i) a duplicate copy of the notice is promptly given by first-class or certified mail or by overnight delivery, or (ii) the receiving party delivers a written confirmation of receipt. Any notice given by fax shall be deemed received on the next business day if it is received after 5:00 p.m. (recipient's time) or on a non-business day.

Addresses for purpose of giving notice are as follows:

<p>LESSEE: West Torrance Little League PO Box 3334 Torrance, CA 90510</p>	<p>CITY: City Clerk 3031 Torrance Boulevard Torrance, CA 90503 FAX: (310) 618-2931</p>
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Any correctly addressed notice that is refused, unclaimed, or undeliverable because of an act or omission of the party to be notified will be deemed effective as of the first date the notice was refused, unclaimed or deemed undeliverable by the postal authorities, messenger or overnight delivery service.

Any party may change its address of fax number by giving the other party notice of the change in any manner permitted by this Agreement.

20. ASSIGNMENT AND SUBLETTING

LESSEE will not at any time during the term of this Lease, either directly or indirectly, assign, sublease, hypothecate or transfer this Lease, or any interest therein, without the written approval of the Community Services Director; and the giving of such consent will not be a waiver of any right to object to future or further assignments or subleases, but the consent to each successive assignment or sublease must be first obtained from the Community Services Director; nor may the Lease become an asset in any bankruptcy proceeding, nor assigned nor transferred because of such proceeding, nor assigned by operation of law without the prior consent of the Community Services Director. In the event that consent to an assignment or sublease or any transfer of any interest in the Lease is obtained, said assignee or sub-lessee shall be required to list the City of Torrance and its City Council as additional insureds on any and all certificates of insurance required by the CITY.

21. DEFAULT

If LESSEE fails in any manner to fully perform and carry out each and every term, covenant and condition of this Lease, it will be in default of this Lease. In case of default or breach of this Lease, the CITY may, at its option, terminate and cancel the Lease. Termination will not affect or terminate any of the rights of CITY against LESSEE that exist or which may thereafter occur because of the default, and the forgoing will be in addition to all other rights and remedies available to CITY under the law.

22. CONFLICT OF INTEREST

- a) No officer or employee of the CITY may have any financial interest, direct or indirect, in this Lease, nor may any officer or employee participate in any decision relating to the Lease that affects the officer or employee's financial interest or the financial interest of any corporation, partnership or association in which the officer or employee is, directly or indirectly, interested in violation of any law, rule or regulation.
- b) No person may offer, give, or agree to give any officer or employee or former officer or employee, nor may any officer or employee solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendations, preparation or any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any

other advisory capacity in any way pertaining to any program requirement, contract or subcontract, or to any solicitation or proposal.

23. CUMULATIVE REMEDIES

The remedies granted to the CITY are cumulative and in addition to any and all other legal remedies which the CITY may have.

24. RIGHT OF ENTRY

The CITY reserves the right to enter upon the premises at any reasonable time for the purpose of making any inspection it may deem expedient to the proper enforcement of any of the covenants or conditions of this Lease, or for maintenance of their facilities or equipment.

25. SUCCESSORS

Each of the terms, covenants and conditions will inure to the benefit of, and will bind, as the case may be, not only the parties, but each and every of the successors and assigns of the parties, subject, however, to the provisions of paragraph 20.

26. SURRENDER

LESSEE will return the PROPERTY to CITY at the end of the term, or the sooner termination of this Lease, in as good order and condition as received by LESSEE, reasonable wear and tear excepted. All improvements and alterations will remain the PROPERTY of LESSEE and must be removed by LESSEE at any time prior to or at the expiration of this Lease.

27. INTEGRATION

This Agreement and all documents explicitly incorporated by reference represent the entire understanding of the CITY and LESSEE as to those matters. No prior oral or written understanding will be of any force or effect with respect to those matters. This Agreement may not be modified or altered except in writing signed by both parties.

28. WAIVER OF BREACH

No waiver of any breach of this Agreement will constitute a waiver of a subsequent breach.

29. JURISDICTION

This Agreement will be administered and interpreted under the laws of the State of California. Jurisdiction of any litigation arising from the Agreement will be in Los Angeles County, California.

30. SEVERABILITY

If any part of this Agreement is found to be in conflict with applicable laws, that part will be inoperative, null and void insofar as it is in conflict with the laws, but the remainder of the Agreement will remain in full force and effect.

31. LESSEE'S AUTHORITY TO EXECUTE

The persons executing this Lease on behalf of LESSEE warrant that (i) LESSEE is duly organized and existing; (ii) they are duly authorized to execute this Lease on behalf of LESSEE; (iii) by so executing this Lease, LESSEE is formally bound to the provisions of this Lease; and (iv) the entering into this Lease does not violate any provision of any other agreement to which LESSEE is bound.

CITY OF TORRANCE,
a municipal corporation

West Torrance Little League
a non-profit organization

Patrick J. Furey, Mayor

By: _____
Jason Hicks, President

ATTEST:

Rebecca Poirier
City Clerk

APPROVED AS TO FORM:
PATRICK Q. SULLIVAN
CITY ATTORNEY

By _____
Della Thompson-Bell
Deputy City Attorney

Exhibit 1: West Torrance Little League Location and Field Map
Exhibit 2: Special Conditions

West Torrance Little League
Entradero Park – 5500 Towers Street

West Torrance Little League

Special Conditions

1. PARKING/TRAFFIC PLAN

Gates: West Torrance Little League will open the Halison Street gate entrance and the Entradero Park gate entrance during all hours of operation. This will allow for equal distribution of traffic throughout the facility.

Notifications: The West Torrance Little League Board of Directors will develop a flyer that will go to all participants and homeowners surrounding Entradero Park prior to the start of each baseball season informing them of the West Torrance Little League Parking/Traffic Plan.

Traffic Flow: All vehicles shall enter from Halison Street and Exit onto Towers Street.

2. “RESPECT OUR NEIGHBORS” POLICY

PLEASE respect our neighbors by adhering to the ground rules as follows:

1. Drive slowly and safely on the residential streets. The Speed Limit is 25 mph in residential areas.
2. Obey the traffic flow plan for WTLL participants.
 - a. Enter on Halison Street
 - b. Exit on Towers Street
3. Carpool whenever possible
4. Do not park on surrounding streets – park in the WTLL complex whenever possible
5. If you do have to park on the street due to the lack of available parking, please do not block resident’s driveways.
6. Keep the park clean. Pick up/throw away trash in proper receptacles.
7. Keep players/children off the hillsides near the resident’s property lines, and keep everyone off of closed areas.
8. Be courteous to the neighbors, as we are playing in their ‘backyards’.
9. Close and lock the gate(s) if you are the last one to leave.
10. Follow all WTLL standing rules.

3. NEIGHBORHOOD LIAISON

West Torrance Little League will be responsible for appointing a Neighborhood Liaison that will be the primary contact with the neighborhood. The designated Liaison will notify neighbors before the start of the season and before any events, i.e. Opening Day. The Liaison will also be the main point of contact for the neighborhood if there are concerns or issues regarding the use of the facility, noise complaints, or other concerns.

TO: PARKS AND RECREATION COMMISSION
FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR
SUBJECT: ADMINISTRATIVE SERVICES DIVISION REPORT – June 2024

PARK RANGER PROGRAM – Victor Arevalo, Program Supervisor

During the month of June the Ranger Unit (16 part time staff) maintained a consistent deployment schedule, not including holidays.

- Weekday afternoon patrols include providing a uniformed support presence at all city libraries.
- Weeknight patrols focus on supervision of field permits and securing facilities.
- Weekend patrols include general supervision of the parks, educating patrons on rules, and facilitating building and picnic reservations.

Parks

- Diminished weekend coverage due to staff out of hours; Hours reset July 1, 2024 and coverage expected to improve.
- Special event support of Concerts in the Park and Movies in the Park; concerts yielded high number of alcohol contacts.
- Rangers assisted in closure and reopening of Sur La Brea Tennis and Pickleball courts after vandalism.
- Ranger Trainees progressing through training phase.
- Requested support with repeat violators at Wilson Park; unpermitted food vendor/street musician engaging in panhandling.
- Preparing to support the 4th of July Fireworks event held at Civic Center.

Statistics were kept of common incidents that Rangers observed during the month of December.

Municipal Code Violations	June	YTD
Alcohol	31	191
Amplified Sound	7	21
Dog Off Leash Contacts	91	900
Marijuana/Smoking	17	120
Parking Violations	66	137
Trespassing on Closed Fields	0	10
Unpermitted Commercial Class/Instructional Contacts	3	181
Unpermitted Food/Street Vendor Contacts	3	5

Park Patron Specific Contacts	June	YTD
Assisting Park Patrons	39	143
Building, Picnic, or Field Permit Conflicts	6	129
Defiant/Disruptive Subjects	11	176
Missing Subjects	0	2
Patrons Causing Building, Park or Field Damage	6	72
Skating/Biking Violations	22	149
Suspicious Subjects	4	48

Building, Park, and Facility Issues	June	YTD
Graffiti Hotline Report/Removal	80	634
Facility Maintenance Report	12	141
Hazard Report/Removal	5	84
Unpermitted Bouncer/Vendor Violations	0	0

City Resource Support Requests	June	YTD
EMT/Fire Department Call-Outs	0	0
Park Services Call-Outs	0	1
Police Department Call-Outs	3	18
Ranger Unit Call-Outs	11	78

Unhoused Interactions	June	YTD
Unhoused Subject Contacts and Observations	13	172
Unhoused Subject Outreach Requests	10	82
Unhoused Subject Welfare Checks	17	128

HOME IMPROVEMENT PROGRAM – Shawn Plunkett, Program Supervisor

During the month of June, the Home Improvement Program completed projects at 8 households, with ongoing projects at 5 additional households. Total mobile home clients 3, with 3 mobile home households completed.

	June	YTD
ADA	5	15
Carpentry	3	33
Electrical	2	27
Paint	0	0
Plumbing	8	33
Miscellaneous	5	29
Total number of services provided	18	122

FARMER’S MARKET PROGRAM – Joyce Chan, Farmer’s Market Manager

The Torrance Certified Farmers’ Market (TCFM) was full of people in June, and with basketball season, it was hard to find parking, even more than usual!

Summer camps started and the market was full of children and program leaders. The food vendors were busy with long lines of hungry children!

Stone fruit has arrived with Ken Lee’s Organic and famous mango nectarines. Cherry season came to an end, and we are seeing emerald plums, Santa Rosa plums, plums in all colors, as well as strawberries and grapes.

The TCFM partnered with WIC Families and Senior WIC for the first time and made the TCFM its distribution center for WIC checks. The farmers were very happy to see families buying their healthy produce and quite a bit of extra produce was sold in June.

The market added a vegan cheese vendor on Tuesdays and Saturdays.

During the month of May the Farmers’ Market operated on four Tuesdays and five Saturdays. Average attendance for Tuesdays was 7,489 and for Saturdays was 23,430.

Revenue	Tuesday	Saturday	Monthly Total	FY YTD
July 2023	\$29,845.82	\$82,444.05	\$112,289.87	\$112,289.87
August 2023	\$34,931.62	\$63,640.08	\$98,571.70	\$210,861.57
September 2023	\$25,713.50	\$75,370.72	\$101,084.22	\$311,945.79
October 2023	\$30,268.48	\$59,403.21	\$89,671.69	\$401,617.48
November 2023	\$27,117.16	\$54,493.02	\$81,610.18	\$483,227.66
December 2023	\$19,922.07	\$63,176.65	\$83,098.72	\$566,326.38
January 2024	\$28,283.52	\$52,749.96	\$81,033.48	\$647,359.86
February 2024	\$14,451.75	\$65,632.62	\$80,084.37	\$727,444.23
March 2024	\$26,232.37	\$63,354.57	\$89,586.94	\$727,444.23
April 2024	\$36,952.88	\$65,337.56	\$102,290.44	\$829,734.67
May 2024	\$28,869.51	\$70,865.17	\$99,734.68	\$929,469.35
June 2024	\$33,675.00	\$94,697.20	\$128,372.20	\$1,147,409.55
June 2023 Comparison	\$31,806.74	\$68,055.91	\$99,862.65	\$1,030,340.76

COMMUNITY GARDENS PROGRAM – Joyce Chan, Farmer’s Market Manager

Community Gardens staff are working on filling empty plots at Columbia Gardens, as well as cleaning all of the garden plots that people relinquished back to the City.

ANIMAL CONTROL PROGRAMS – Shane Lee, Administrative Analyst

Coyote abatement continues Monday through Sunday trapping. The trapping cycle begins anew every October. The City’s pet licensing program with DocuPet also continues servicing Torrance residents, with its yearly reporting restarting in December.

Coyote Report

During the month of June, there were 46 reported coyote sightings by the public, with 3 coyotes captured by the vendor.

Type of Coyote Encounter	June	Current Trapping Period (October 2023 – Present)
Sighting Reported by Public	46	240
Dog Attack	0	5
Cat Attack	0	4
Dog Attack Resulting in Fatality	0	0
Cat Attack Resulting in Fatality	5	39
Wild Animal Fatality of Unknown Origins	1	15
Injured Coyote	0	3
	60	306

	June	Current Trapping Period (October 2023 – Present)
Coyotes Trapped	3	23
Carrion (non-trapped)	0	3
Total	3	26

Pet Licensing

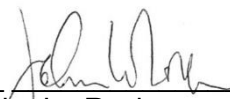
Statistics provided below may not be finalized numbers as the official invoices are delivered by DocuPet, the vendor, to the city at the end of the second week of each month.

During the month of June, a total of 542 licenses were sold. 519 of these were purchased through DocuPet's online portal and 23 were purchased offline by mail. Total revenue received by the City will be approximately \$16,714.67.

	June	Year-to-Date (December 2023 – November 2024)
Licenses Sold	542	3,310
Donations Received	\$25.00	\$146.00
Total Revenue less Fees	\$16,714.67	\$102,115.50

For a year-over-year comparison, in June 2023, there were a total of 540 license sales resulting in revenue of \$18,409.66.

Respectfully submitted,



John La Rock
Community Services Director

TO: PARKS AND RECREATION COMMISSION
FROM: TRACY DRAKE, PARK SERVICES MANAGER
SUBJECT: PARK SERVICES DIVISION REPORT – JUNE 2024

ALL PARKS

- Storm clean-up
- Reported graffiti
- Performed playground equipment safety checks
- Performed routinely maintenance and inspections
- Adjusted security light timers and check of all irrigation clocks for time. Repairs made where needed
- Cared for dedication trees

Custodial/Rental Buildings

Cleaned and serviced all rental facilities and restrooms

Events

No events

Turf Management

All Sports Fields

- Columbia, De Portola, El Nido, Guenser, La Romeria, McMaster, Walteria & Wilson are currently on track for weekly routine maintenance
- Columbia AYSO fields begin summer restoration service to all 6 fields

Baseball Diamonds

- Service included the fields at Guenser, Mc Master, Columbia, El Nido, La Romeria, Walteria, De Portola & Wilson parks
- Wilson Diamonds 4 and 3 clay restoration completed for all batter boxes

SPECIALTY CREWS

Projects Crew

Projects crew has remained available to assist all three supervisors and all parks leads with daily ongoing support for all parks emergencies and planned construction projects such as playground repairs, concrete sidewalk repairs, sign replacements fence and block wall repairs new barbeque grill installation & Concrete path repairs. See each park by region for this month's contributions.

Please note: Barbeque grill installations are still ongoing with approximately 80% of the installations now completed.

Mowing Crew

- All mowing is currently on track except for a two-week delay in service to some locations mainly due to recent storm activities leaving behind wet soil conditions. Crews have remained ready for redirection as higher priority projects or emergency tasks are required

- Lead Maintenance Workers have continued training our Maintenance Worker staff Including new hires on the safe operation of large & small equipment such as Toro Big Red & Toro Zero Turn mowers to promote safe work practices and gain regimented experience operating large equipment under direct supervision
- Groundwork training has continued for our permanent full & part time staff including new hires regarding the safe use of edgers, blowers, string trimmers and hand tools

VOLUNTEERS and GRANT PROGRESS

	Volunteers	Hours
Live Steamers	21	397
Wilson Horseshoe Pits	1	16
Madrona Marsh Preserve /Nature Center	68	697.39
Cherry Trees (city wide)	9	9
Seaside Heroes Park	15	39.75
Civic Center Veteran’s Memorial and Rose Garden	10	15
Entradero Park	N/A	N/A
Wilson Park	36	72
Guenser Park	N/A	N/A
Lago Seco Park	5	20
TOTAL	165	1266.14

Grant Progress

No information currently

PARKS BY DISTRICT

District 1 – Descanso, Guenser, La Carretera, McMaster, Osage

Guenser

- Irrigation clock fixed
- Irrigation work done around basketball courts and was adjusted
- Mainline break repaired
- Raised trees around picnic area
- Spreaded toppler and seeded around basketball courts
- Backboards and rims were restored and installed
- Newly coated basketball court was power washed for opening

Osage

- Mainline and lateral break s repaired

District 2 - Entradero, La Romeria, Paradise, Sunnyglen, Victor

Entradero Park

- Turned up water schedule to green field up
- Knocked down weeds in closed off area in playground
- Gopher Treatment using Gas X carbon monoxide machine
- Installed dedication bench

Paradise

- Water back on line after mainline break repair

Sunnyglen

- Adjusted irrigation to eliminate the standing water by cul de sac. Cleaned adjacent Northeast drain
- Raised trees
- Irrigation repairs performed

Victor

- Knocked down weeds in flower bed of Library

District 3 – City Yard, Civic Center, Columbia, Delthorne, El Nido, Greenwood, Pequeno

Columbia Park

- Irrigation repairs near playground
- Weeded sandbox areas
- Irrigation lateral repair to valve #19
- Irrigation repair lateral located Southeast corner of park hilltop

Delthorne Park

- Continue knocking down weeds in dry river

Pequeno

- Repainted swing bays
- Rototilled and leveled sand around playground
- Tipu tree was planted towards the back of the park

District 4 – Downtown, El Prado, Pueblo, Southeast Library, Sur la Brea, Torrance, Torrance Scout Center, Wilson Park

Downtown

- Barlett Center trees trimmed

Pueblo

- Investigate mainline break
- Ordaz irrigation clock got fixed

Southeast Library

- Trimming shrubs

Sur La Brea Park

- Installed surveillance signs on tennis courts
- Raised trees North side
- North walkway railing repaired

Torrance Park

- Raised trees along Arlington
- Install door handle on bandshell door
- Concrete stage renovation: 10ft and stairs were added
- Installation of Summer Camp banner

- Painted tabletops near band shell
- Repaired hole in fence near restroom west

Wilson Park

- Trimmed north of hockey courts
- Trimmed around tennis courts
- Serviced and maintained splash pad
- Adjusted irrigation around basketball courts eliminate water going into courts
- Adjusted irrigation around path west of amphitheater eliminated some runoff water
- Irrigation trenching moving heads to eliminate runoffs on paths
- North bollard repair

District 5 – El Retiro, La Paloma, Lago Seco, Los Arboles, Miramar, Riviera, Seaside Heroes, Sea Aire Golf Course

El Retiro

- Trim Ivy in upper parking lot

Lago Seco Park

- Raised trees

Los Arboles Park

- Welding was completed: Main post, center climbing ladder, support post for lower slide
- Fins and slide were primed, and color coated
- Sand was installed in lower section of Rocketship
- Rocketship has been open for play

Sea Air Golf Course

- Concrete repair near backflow
- West fence line repair

District 6 - Alta Loma, De Portola, Discovery, Hickory, Waleria

Alta Loma

- Bucked up and removed a downed tree limb

Hickory Park

- Irrigation fixed around sand pit
- Installation of Little Library project at northwest area of playground

Waleria Park

- Mainline repair performed near playground/picnic area
- Installation of playground stepper feature

MADRONA MARSH PRESERVE and NATURE CENTER (MMP)

February Attendance	Hard Count	Projected Count
Preserve	2016	*
Nature Center	553	*

Assignment	Hours	Volunteer Count
Advanced Restoration Crew	28:11	3
Animal Care	10:54	1
Docent (tours/outreach)	10:18	5
Education Programs	41:30	5
Gift Shop Clerk (must be 21 or older)	31:54	6
Habitat Support & Maintenance	10:44	2
Native Plant Propagation	3:20	1
Nature Center Maintenance Support	8:07	1
Preserve Entrance Greeter	95:23	9
Reception Desk Greeter	113:07	7
Restoration Program	171:04	36
Research Assistant	14:12	1
Special Assignment	144:17	3
Outreach (events & schools)	14:38	4
Total		individuals

Program Highlights:

- The first round of purchases for new Water Laboratory equipment has been purchased, delivered, and assembled. Approximately \$3000 of the allocated \$25,000 has been spent.
- The Downed Tree interpretive sign has been delivered and will be installed in the first week of July. That item cost approximately \$350.
- On June 1, Dan Portway led a Native Plant Tour of the Marsh in honor of the Friends' 50th anniversary.
- On Thursday, June 6 the docents of Madrona Marsh were awarded the Climate Smart Award from the Torrance Environmental Quality and Energy Conservation Commission, in recognition of their education and stewardship work.
- On June 7, Liz Evans and Steve Ash met with Cody Bridges, the senior field representative for District 66 (Assemblyman Al Muratsuchi's district). Among the topics discussed: assistance with grant acquisition through the state's 30x30 initiative; greater

participation and integration with Torrance Unified School District, especially at the high school level; and the South Bay Wildlife Conservation Alliance and ways to assist them with securing access to government-owned properties (sumps, right of ways, etc.) to perform habitat restoration and create wildlife corridors throughout the South Bay.

- Saturday, June 8, the Water Replenishment District held their Eco-Gardener waterwise gardening workshop at the Nature Center. It was very well attended (40 people).
- On June 11, Suzan Hubert and Liz Evans were interviewed by Hal Eisner at Fox11 for their program In Depth. The episode on Madrona Marsh aired on Sunday, June 16 on Channel 13 and is expected to rerun on Channel 11. It is also available online: [In Depth: Madrona Marsh Preserve and Nature Center \(foxla.com\)](#)
- The PV/South Bay Audubon Society held their Board Meeting at the Nature Center on June 11 (9 people) and their regular monthly members meeting on June 18 (27 people).
- On June 13, Sarah Noddings hosted a “thank you” lunch for the Madrona Marsh docents, acknowledging all of their fantastic work over the past school year!
- On Saturday, June 15, Stan Goldstein led a walking tour through the Henrietta Basin. He had 25 people in attendance.
- On Saturday, June 15, Jonathan Nakai attended the Movies in the Park screening of the film “Migration,” an animated feature film about mallard ducks taking a vacation to Jamaica. Jonathan presented a scavenger hunt based on the film that was created by Madrona Marsh staff. The activity and his presentation were very well received and he was featured on CitiCable.
- On June 18, we welcomed our summer intern, Kaylin Lee. Kaylin is a student from UC Berkeley who will be entering the final year of her bachelor’s degree in the fall. She studies socioeconomics and natural resource management. This summer, she is undertaking a water quality analysis of 5 stormwater sumps in the city of Torrance: Madrona’s sump, Henrietta Basin, Entradero Basin, Amie Basin, and Walnut Basin. Her research will help us develop a baseline understanding of what constitutes “normal” or “healthy” parameters of water quality in the city’s sumps. She is being supervised by Miriam Taeubel.
- On June 18, Councilmember Asam Sheikh read an oral announcement at City Council advertising the Friends of Madrona Marsh’s August 11th fundraiser at the Depot. Suzan Hubert and Charlene Lee were in attendance (and in costume!) to promote the event to the people attending the City Council meeting that evening.
- The ARC program had a busy month, with habitat restoration days on June 1, June 8, June 15, and June 22. We welcomed two new members of ARC and held an ARC-only restoration day on June 29 to give the kids a little training refresher.
- Rich Chicks LLC, a food company that supplies healthy ingredients to school cafeterias, volunteered for a day of habitat restoration on the Marsh on Wednesday, June 19. 5 people participated.
- On June 22, the PV/SB Audubon Society returned to the Marsh and resumed their monthly bird walks (3rd Saturday of the month). There were 8 people in attendance.
- The Girl Scouts performed a group restoration day on the Marsh on Saturday, June 29. 15 people participated.
- We held two volunteer orientations this month (June 15 for cleared volunteers, June 22 for applicants who needed LiveScans).
- On June 25, staff went to Henrietta Basin to assess the creeping water primrose situation there and speak with the City of Torrance’s pest management staff. Creeping water primrose is a major problem in Madrona Marsh, Habor Park/Lake Machado, the Henrietta Basin, several other City sumps, and many wetlands and riparian areas. It has

caused major habitat loss in the San Joaquin Delta, the San Francisco Bay, throughout the Pacific Northwest, in Upstate NY, etc. Staff are creating an Integrated Pest Management plan for Henrietta and, eventually, Madrona.

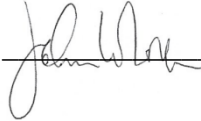
Regularly Scheduled Programs:

- Friday Fun: June 7 (50 people), June 14 (30 people), June 21 (34 people), and June 28 (47 people).
- Nature Storytime: June 13 (34 people)
- Tyke Hike: June 6 (18 people)
- Nature Walk: June 8 (18 people)
- Night Hike: June 8 (18 people)
- Henrietta Basin Walk: June 15 (25 people)

Respectfully submitted,


Robert Rusa for
Tracy Drake
Park Services Manager

CONCUR:



TO: PARKS AND RECREATION COMMISSION
FROM: GARRETT CRAIG, RECREATION SERVICES MANAGER
SUBJECT: RECREATION SERVICES MONTHLY REPORT FOR JUNE 2024

The following is information regarding Recreation Division programs and facilities for June 2024:

FACILITY BOOKING AND REGISTRATION – *Veronica Minter, Senior Recreation Supervisor, Kenita Trinidad, Facility and Registration Program Coordinator and Suzy Corzine, Senior Program Specialist*

Facility Booking:

During the month of June:

- Field Bookings:
 - Staff issued 100 short-term permits for fields
 - Long-term field users were issued 520 permits
 - There were 2 softball tournaments held at Wilson

- Picnic Reservations:
 - 64 bouncer permits were issued

Park	Picnics	Guests
Columbia Park	37	2625
El Nido Park	6	255
El Retiro Park	7	350
Hickory Park	11	607
Lago Seco Park	12	731
McMaster Park	7	421
Paradise Park	8	602
Torrance Park	9	570
Victor Park	1	162
Walteria Park	1	50
Wilson Park	39	2078
Total	138	8451

- Facilities Revenue Report:

	June 2024	2024 YTD	June 2023
Attic		\$239.75	
Facility Reservations	\$1,270.00	\$7,296.88	\$2,825.00
Field Lights/Support	\$16,435.08	\$60,947.17	\$6,114.49
Field Prep	\$315.00	\$630.00	\$22.50
Filming Permits		\$-	\$1,000.00

Hockey Rink	\$680.00	\$13,609.23	\$2,681.00
Picnic Reservations	\$13,670.00	\$48,930.00	\$9,425.00
Pool Rental	\$6,307.50	\$55,051.25	\$147.50
Special Events	\$5,000.00	\$7,300.00	
Sports Center	\$10,782.00	\$24,980.44	\$2,656.00
Torrance Art Museum		\$-	
LA Galaxy Sports Complex	\$53,876.35	\$219,451.20	\$41,651.97
Weddings	\$300.00	\$900.00	
Monthly	\$108,635.93	\$439,335.92	\$66,523.46

Registration:

Registration processed a total of 52 enrollments for a total of \$10,860.14 during the month of June 2024:

	Resident	Non-Resident	Total Enrollments	June 2024 Total Fees	June 2023 Total Fees
Total	14	38	52	\$10,860.14	\$224,569.74
Staff	11	37	48	\$7,565.54	\$181,680.13
Web	3	1	4	\$3,294.60	\$42,889.61

Enrollment continued for After School, Dodger Tickets and PALS. All Class registrations are in REC.

YOUTH AND ADULT SPORTS / AQUATICS / SEA-AIRE – Allison Saufua, Senior Recreation Supervisor; Justin Ferneau, Recreation Supervisor; Jacob Castillo, Recreation Supervisor, Traci Fuentes, Senior Program Specialist– Youth Sports and Darius Holmes, Senior Program Specialist– Adult Sports

Aquatics:

- The World’s Largest Swim Lesson was held on June 20 and was very successful registration filled up quickly.
- The majority of summer programming is full with a few remaining spots.
- The drop-in lap swimmers accounted for 1,642 pool visits.
- Recreational swim had 62 swimmers.
- Long-term pool rental group Swim Torrance had 1,785 swimmers.
- LAPS Masters Swim Team had 99 swimmers.
- P.A.L.S. Swim Team continues their weekly Sunday morning workouts.

Youth Sports:

- The 2024 Volleyball program concluded June 8.
- Youth Basketball season started. This season games will be played on Tuesdays and Saturdays at the Dee Hardison Center and TUSD middle schools.
- Youth Flag Football registrations began this month.

Adult Sports:

- There are 85 Adult Softball teams registered for the Spring/Summer league.
- LASPORTSNET has started its rental for Adult Basketball at the Dee Hardison Sports Center.
- Private gym and field rentals for basketball, baseball, softball and AYSO soccer have also continued to be strong throughout the month, and all patrons have shown, or expressed their satisfaction.

- Judo continues to use MPR, and all have been enjoying their time while at our facility. Kendo has also returned to the MPR this month and has expressed their happiness to be back at our facility.

Sea-Aire Golf Course:

- The total number of golf rounds played at Sea-Aire throughout June were 3,765.
- The Sea-Aire reopening event took place Monday, June 10. The reopening featured new box mats, benches and green flag poles. Attendance was great and residents were happy with the improved additions.

AFTER SCHOOL CLUB / PARK DROP-IN / DAY CAMPS / VIRTUAL RECREATION – *Veronica Minter, Senior Recreation Supervisor; Nicole Madera, Recreation Supervisor and Alora Alvarado, Senior Program Specialist*

After School Club Program:

Preparation is happening to gear up for the 2024-2025 school year which begins on August 22. All scheduled sites have met the minimum enrollment and numbers continue to increase.

Summer Day Camp:

Summer Camp began on June 17 and the 220 enrolled campers enjoyed many activities! Trips to the Farmers' Market, countless group games and crafts, a special STEM performance presented by Science Heroes and a big excursion to Wild Rivers. It has been busy and session 2 is about to begin on July 1. More summer fun is on the way!



Social Media/Virtual Recreation:

Torrance social media and virtual recreation continues to gain followers and provide content and program information to residents. June's social media content included:

- Summer Movie in the Park – story
- HIP New Staircase - program spotlight
- Fall Movie in the Park I - poll
- ASC Teacher appreciation – program spotlight
- Flick and Float at he Plunge – event spotlight and story
- Community Water Safety Day – event spotlight
- Youth Co-Ed Volleyball – program spotlight
- Flick and Float Registration – event spotlight and story
- Adaptive Sports Celebration Dinner – program spotlight
- ASC Registration – program spotlight and story
- ASC Staff of the Month - spotlight
- Movies in the Park– program spotlight
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TEENS / CO-REC / YOUTH COUNCIL / SENIOR CITIZENS / COMMISSION ON AGING
EARLY CHILDHOOD EDUCATION / ADAPTIVE PROGRAMS / SPECIAL EVENTS

Jesus Castro, Senior Recreation Supervisor; Patti Goldenson, Recreation Supervisor Senior Programs; Charlene Walker, Program Coordinator; Linda Wilson-Gray, Senior Program Specialist Senior Programs; Nena Davis, Senior Program Specialist Teen Programs

Special Events:

- The first Movie in the Park event, featuring "Migration," was held on Saturday, June 15, at Greenwood Park. Over 350 people attended.
- A City Booth was set up, and recreation staff provided information to park patrons. In addition, a Kona Ice Truck attended the event and sold snow cones for moviegoers.
- Seeing so many families gathered with lawn chairs, blankets, and picnic dinners was great. Kids Bop music played in the background before the movie and many in attendance had great fun.
- Mark your calendars for the second Movie of the summer, which will be on Saturday, July 13, at McMaster Park. We're excited to feature "Trolls Band Together" beginning at dusk, and we can't wait to see you there!



Early Childhood Education (ECE):

- The summer session kicked off on Monday, June 17, 2024, with eager participants settling in and diving into exciting weekly themes!
- The week of June 17 was themed "Under the Sea". Participants had a blast crafting sharks, angelfish, starfish, and vibrant watercolor sea turtles.
- The week's highlight was creating a mesmerizing ocean in a bottle!
- The week of June 24 the theme was "Dinosaurs". The children loved making salted dinosaur fossils, fierce triceratops masks, and paper plate brachiosauruses.
- As the temperature rose, staff introduced outdoor water sensory play. The participants joyfully bathed large plastic dinosaurs with toothbrushes and sponges in bubbly pools.
- Using warm water and tiny plastic hammers, they eagerly thawed frozen dinosaur ice eggs to reveal surprises inside.
- In addition, cracking open salt dough dinosaur eggs was a huge hit, revealing buried treasures!
- Beyond themed activities, the days were filled with engaging story-time sessions, indoor play with friends, music, dancing, and outdoor park adventures!
- In June, we had one volunteer with a total of 2.5 hours.

Adaptive Recreation:

- On Thursday, June 6, a group of 120, including 50 athletes, 3 Council Members, and Mayor Chen, gathered for the annual Athlete Celebration Dinner. The event included a catered dinner from Lomelis, churros from a local Torrance small business, a photo booth from ICAN California Abilities Network, and DJ Ozzie, who provided the fantastic lighting and music for the Olympics-themed event. All the athletes were honored to receive medals from the City

Officials. Coach Menah Martinez was awarded the Coach of the Year award for all her dedication and efforts throughout her six years volunteering as head coach for basketball and softball. The event was a resounding success! Thank you to The Friends of Torrance Exceptional Athletes, who generously paid for the catered dinner.

- The Special Olympics Summer Games took place on June 8 and 9. Thousands of athletes from Southern California gathered for two full days at CSULB for basketball, swimming, bocce, and athletics competitions. Torrance brought a female basketball team and a swim team. Torrance Basketball won a bronze medal, and Torrance Swim won many individual medals. Overall, the weekend was a huge success! Without the volunteer coaches' help, this event would not have been possible. We are very grateful for their time and efforts throughout the weekend!
- On Saturday, June 29, over 20 PALS participants and many parents participated in the second of three free Pickleball workshops coached by Torrance volunteer Patricia Samson. Pickleball is a low-impact sport that can be played at a comfortable pace for each player. Pickleball can be played using adaptive equipment, making the sport more accessible for people with disabilities. Thank you to Patricia for hosting the Pickleball workshops! A lot of fun was had!
- The social activities for June included a Torrance Beach Walk on Monday, June 10, a movie night on Tuesday, June 18, at AMC Del Amo Mall, and a Torrance Board and Brush workshop.



THE ATTIC Teen Center:

- **THE ATTIC** was closed to students on Friday, June 14, 2024, and opened for early dismissal on June 11, 12, and 13, from 1 - 7 pm.
- **THE ATTIC** continued with regular hours, 3:30 – 7 p.m., and began summer hours on June 17, beginning at 12 pm–4 pm.
- The ATTIC Teen Center had a total attendance of 545 for June, including guests and members.
- On Wednesday, June 5, the **ATTIC** staff held the annual high school senior BBQ to celebrate and congratulate the class of 2024. The **ATTIC** students enjoyed hotdogs, chips, and lemonade. Outdoor activity games: Cornhole, 4 square volleyball, and giant Jenga. It was a great turnout and gave the **ATTIC** students a chance to say farewell and sign the yearbooks of their fellow **ATTIC** members.
- **ATTIC** staff held game days on Mondays for the members to participate in each week. Monday's games were "4 Square Volleyball," "Dodgeball," "Star Realms," and "Monopoly."
- Staff Nena and Ryan Locano held a fun DIY craft sock, "Tie Dye."
- The **ATTIC** gym was open to students on Tuesday and Thursday from 4 - 5 pm and during summer hours from 1–2 pm on Tuesday and Thursday.
- Friday Movie days featured: "Pirates of the Caribbean," "Mean Girls," and "Big."

ATTIC Advisory Committee:

- On Monday, June 3, 2024, **THE ATTIC Advisory Committee** held its monthly meeting at **THE ATTIC** at 6 p.m. Thirteen committee members were present.
- Agenda items included a mental health debrief and a recap overview of AAC for the 2023-2024 year.
- The **ATTIC** Advisory Committee is extending a warm invitation to interested Torrance students to apply to join the 2024-2025 Advisory Committee, an opportunity to contribute and be part of a meaningful initiative. The next *Advisory Committee* meeting will be held on Monday, September 2, 2024, at 6 p.m. in **THE ATTIC** multi-purpose room.

Torrance Youth Council (TYC):

- The Happy to Chat/AAC Committee met at Hickory Park on Saturday, June 1, to paint and finalize their little library project. Once the little library was painted the TYC commissioners filled it up with great books that were donated by the community.
- The TYC met for the last time for the 2023/2024 year on Wednesday, June 5, 2024, to conduct regular business.
- The TYC adjourned their last meeting to August 21, 2024, once the new 2024/2025 board is appointed.

Commission on Aging (COA):

- The Commission was dark the month of June. Their next scheduled meeting was held on Tuesday, July 2, 2024, at the West Annex Commission meeting room at 9:30 a.m.
- A presentation by Tommy Tom from El Camino College, provided information on senior programs that the college offers for older adults.

Focal Point on Aging:

- The board met on June 21, 2024. The monthly speaker was Tadashi Masumoto, a management assistant in the Torrance offices of Emergency Services. The presentation highlighted the importance of being informed and prepared in an emergency/disaster by creating a plan, knowing helpful resources, identifying support networks, and prepping emergency kits and supply checklists in advance. A brief video and informational handouts were shared regarding modified safety techniques for individuals using canes, walkers, and wheelchairs during an earthquake. Additional information was offered regarding "shelter in place" procedures and the various options for residents to be notified by the Torrance Alerts System, which is the mass notification system for the city in the event of an emergency.
- The dedicated volunteers from Focal Point have handled 30 phone calls and 122 web inquiries this month. Focal Point doesn't accept walk-ins and operates from 9 a.m. to noon, with in-person consultations available by appointment only. Some volunteers work remotely, pick up messages, and make referrals from 12 p.m. to 3 p.m.
- Focal Point staff continue to make birthday calls to seniors in the community, a greatly appreciated service that makes a significant difference in their lives.
- Focal Point had eight volunteers who collectively worked 121 hours in June, demonstrating their shared commitment and dedication to the organization's mission.

Senior Citizens Programs (Bartlett Center, Tillim, Waleria)

- At the City of Torrance Senior Centers, everyone aged 50 and older is welcomed. For just five dollars a year, members can access numerous benefits, including the bi-monthly "5-0 and On-the-Go!" Newsletter, which keeps them updated on special events, exercise classes, Senior Center schedules, activities, lunch menus, and more. The staff have noted an increase in registrations each month.
- The Bartlett Senior Center crafting group meets in the Hobby Shop every Friday from 9 am to noon, attracting 28 participants this month. This group is open to all kinds and levels of crafts and welcomes donations of fabric, art supplies, and yarn. These materials help the crafters create items that are donated to the Veterans Hospital, LA Children's Hospital, and several other organizations, a practice the staff fondly call "art from the heart." Donations are

divided into three boxes and distributed among senior facilities, which can share supplies they do not need.

- The Creative Crafters group at Tillim Senior Center meets on Tuesdays from 11 am to 3 pm, focusing on making blankets and quilts for Miller's Children's Hospital, hospice, and Veterans Hospital, while also creating leis, aprons, and pillowcases. This group is always looking for new ideas and offers instruction to beginners. Currently, there are 43 participants per month, and all levels of crafters are welcome.
- The Senior Gardening Club, which resumed on May 8, 2024, is thriving with 12 dedicated gardeners working on raised bed gardens. In July, the Healing Garden will be filled with various herbs. The club meets at Bartlett Senior Center on Wednesdays at 9:00 am, and new members are encouraged to join.
- The beading workshop meets at the Bartlett Center on Wednesdays from 8 am to 12:30 pm and has 27 members, including two new participants. This group is open to all levels and provides instruction on creating beautiful jewelry.
- The Bartlett Senior Lunch program served 435 lunches throughout June, while the Mini-Fitness Center at the Bartlett Senior Center saw 77 participants using the facility during its operating hours from Monday to Friday, 8:30 am to 11 am and 1:30 pm to 3:30 pm.
- The Torrance Travelers enjoyed a trip to the Getty with 44 seniors and two chaperones. The next trip is tentatively scheduled for September 25, to the Huntington Library, museum, and gardens.
- The painting workshop at Tillim Senior Center meets on Wednesdays from 1 to 3 pm, with 25 participants in June. The workshop is open to all levels, with teachers available to assist newcomers.
- The Senior Citizen Walking Club meets on Fridays at 10 am and had 30 walkers this month. The club takes different routes, often stopping at Torrance Bakery for a bite and coffee, and occasionally meets at other sites for walks.
- The Meditation Workshop is held on Fridays from 9:15 am to 11:15 am and is open to everyone. The group started with two people and had 11 participants in June.
- On Tuesdays, there is a discussion group called "Conversations with Maxine," which is for women and brave men. This group meets in the library at Bartlett and is known for its lively and humorous discussions.



BARTLETT SENIOR CENTER PROGRAMS AND CLASS ATTANDACE

PROGRAM	ATTENDANCE
Beading Workshop	57
Cards	75
Craft Workshops	29
Drop-ins	114
Table, Games, and Puzzles	13
Lapidary	52
Line Dancing	140

Paid Lunches	435
Pool	111
Senior Discussion	12
Telephone Log	450
Television	23
OLEF Chair Fusion	52
OLEF Fitness Difference	136
OLEF Salsa for Seniors	50
OLEF Spanish Class	30
Walking Club	28
Gardening Club	26
Mini-Fitness Center	77
Coffee With Maxine (Discussion Group)	24
Meditation	11
English/Spanish Book Club	7
Volunteers	2
TOTALS	1,954

TILLIM SENIOR CENTER PROGRAMS AND CLASS ATTENDACE

PROGRAM	ATTENDANCE
Cards	22
Creative Crafters	48
Drop-ins	8
Games	29
Pool	2
Telephone	0
Volunteers	2
Watercolor workshop	42
TOTALS	153

WALTERIA SENIOR CENTER PROGRAMS AND CLASS ATTENDACE

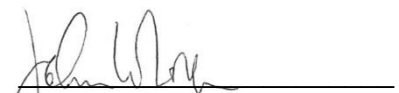
PROGRAM	ATTENDANCE
Games	2
Ping Pong	44
Drop-ins	0
TOTALS	46

Respectfully Submitted,



Garrett Craig
Recreation Services Manager

CONCUR:



John La Rock
Community Services Director