

**MINUTES OF AN ADJOURNED REGULAR
MEETING OF THE TORRANCE CITY COUNCIL**

1. **CALL TO ORDER**

The Torrance City Council convened in an adjourned regular session at 5:35 P.M. in the City Council Chambers at Torrance City Hall.

ROLL CALL

Present: Councilmembers Cribbs, Lee, Messerlian, Nakano, O'Donnell, Walker and Mayor Hardison.

Absent: None.

Also Present: City Manager Jackson, City Clerk Herbers, City Attorney Fellows, Acting Police Chief Herren and other department representatives.

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At this time, Agenda Item No 20 was considered out of order.

20. **EXECUTIVE SESSION**

At 5:36 P.M., pursuant to California Government Code Sections 54956.6, 54957, 54956.9(a), 54956.9(b), 54956.9(c) and 54956.8, the Council recessed into a closed session as the Redevelopment Agency to confer on the matters listed on the meeting agenda.

At 7:15 P.M., the Council returned to Council Chambers and the regular meeting reconvened.

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Mayor Hardison announced that, pursuant to information on the meeting agenda, the Council met as the Redevelopment Agency earlier this evening in closed session and no action was taken.

2. **FLAG SALUTE**

City Librarian Buckley led the Pledge of Allegiance.

3. **AFFIDAVIT OF POSTING/WAIVE FURTHER READING**

MOTION: Councilmember Lee moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting. The motion was seconded by Councilmember Cribbs and, there being no objection, it was so ordered by Mayor Hardison.

MOTION: Councilmember Lee moved that, after the City Clerk has read aloud the number and title to any resolution or ordinance on the meeting agenda, the further

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reading thereof shall be waived, reserving and guaranteeing to each Councilmember the right to demand the reading of any such resolution or ordinance in regular order. The motion was seconded by Councilmember Cribbs and, there being no objection, it was so ordered by Mayor Hardison.

4. **WITHDRAWN/DEFERRED ITEMS**

City Manager Jackson announced that the following items were withdrawn from the meeting agenda and continued for the Council's consideration on Tuesday, July 2, 1997:

- Agenda Item No. 7f (Appointments to MCLS Advisory Board)
- Agenda Item No. 9a (Resolution Re Easement for Doris Way Retention Basin)
- Agenda Item No. 12b (Resolution Re Environmental Services Administrator)
- Agenda Item No. 12c (Resolution Re Legal Secretary)
- Agenda Item No. 12d (Resolution Re Workers' Compensation Supervisor)

5. **COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS**

17th Annual 4th of July Celebration

Wilson Park, Fireworks at 9:00 P.M.
Free Shuttle Buses from Civic Center and Del Amo Fashion Center

6. **COMMUNITY MATTERS**

None.

7. **CONSENT CALENDAR**

7a. **APPROVAL OF MINUTES - Budget Workshops of May 28, June 3 and June 5, 1997 and Regular Meeting of June 3, 1997**

7b. **AGREEMENT RE 1997 MOBIL GREEN TEAM SUMMER YOUTH PROGRAM**

Recommendation

The City Manager recommends that the City Council approve a reimbursement agreement with the Torrance Unified School District for an amount not to exceed \$29,120 to cover costs incurred for participation in the 1997 Mobil Green Team Summer Youth Employment Program.

7c. **MODIFICATION RE DISINFECTION SYSTEM AT BORDER AVE WELL NO. 7**

Recommendation

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It is the recommendation of the Engineering Director that Council authorize the modification of the temporary on-site disinfection system at Border Avenue Well No. 7 to a permanent on-site disinfection system to sustain the water quality.

7d. **EXPENDITURES FOR SENIOR CITIZEN EXCURSIONS**

Recommendation

The Parks and Recreation Director recommends that the Council approve expenditures for senior citizen program excursions for the months of July through December 1997.

7e. **PURCHASE OF EXCESS LIABILITY INSURANCE**

Recommendation

The Personnel Director recommends that the City Council approve the renewal purchase of excess liability insurance for the period of July 1, 1997 to July 1, 1998 from Robert F. Driver Co., at a premium of \$316,348. The renewal premium reflects a reduction of 13% from the prior premium. Funds have been requested in the FY 1997/98 budget.

7f. **APPOINTMENTS TO THE MCLS ADVISORY BOARD**

Withdrawn (see page 2).

7g. **INVESTMENT REPORT FOR MAY 1997**

The City's Statement of Investment Policy requires the City Treasurer to report a monthly statement of investment activity. The City Treasurer recommends that the City Council accept and file the report.

7h. **CONTRACT RE PROFESSIONAL MEDICAL SERVICES**

Recommendation

It is the recommendation of the Personnel Director that the City Council approve entering into a contract services agreement for professional medical services during FY 1997/98 with the Medical Institute of Little Company of Mary for an amount not to exceed \$150,000. The funds for medical services have been requested in the FY 1997/98 budget. Approval of the contract services agreement will allow for payment for services rendered.

7i. **PURCHASE ORDER RE TRAFFIC CONTROL EQUIPMENT**

Recommendation

The Street Services Director recommends that the City Council authorize

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a purchase order be issued to Econolite Products of Anaheim, California, in the anticipated amount of \$75,000.00, plus a 10% contingency, for a total of \$82,500.00, for the sole source purchase of traffic control equipment and signal hardware on an "as needed" basis.

7j. **PROFESSIONAL ENGINEERING SERVICES AGREEMENT FOR WELL NO. 8**

Recommendation

It is the recommendation of the Engineering Director that Council approve a professional engineering services agreement with Kennedy/Jenks Consultants for the Site Study and Development of Well No. 8.

Supplemental written material of record pertaining to Consent Calendar Item No. 7e included a June 23, 1997 memorandum addressed to the City Council from Risk Manager Sellers relating additional information about the item. In answer to a question from the Council, he verified that the City's receipt of a dividend check in the amount of \$36,435 is guaranteed.

MOTION: Councilmember O'Donnell moved for the approval of the Consent Calendar, excluding Item No. 7f (withdrawn). The motion was seconded by Councilmember Walker and passed by unanimous roll call vote.

9. **TRANSPORTATION/PUBLIC WORKS**

9a. **EASEMENT FOR DORIS WAY RETENTION BASIN**

Withdrawn (see page 2).

12. **PERSONNEL MATTERS**

12a. **PROMOTIONAL EXAMINATION RE POLICE CHIEF POSITION**

Recommendation

The City Manager, the Civil Service Administrator and the Civil Service Commission recommend that the City Council approve the examination for Police Chief to be conducted on a promotional basis for the seven employees who have actually filed applications.

MOTION: Councilmember Walker moved to concur with the recommendation of the City Manager, the Civil Service Administrator and the Civil Service Commission. The motion was seconded by Councilmember Nakano and passed by unanimous roll call vote.

12b. **RESOLUTION RE ENVIRONMENTAL SERVICES ADMINISTRATOR**

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Withdrawn (see page 2).

12c. **RESOLUTION RE LEGAL SECRETARY**

Withdrawn (see page 2).

12d. **RESOLUTION RE WORKERS' COMPENSATION SUPERVISOR**

Withdrawn (see page 2).

13. **ADMINISTRATIVE MATTERS**

13a. **CONSENT AND ATTORNMENT AGREEMENT PEYTON CRAMER ACURA**

Recommendation

A recommendation of the City Manager and the Land Management Team that the Council approve a Consent and Attornment Agreement as requested by Peyton Cramer Acura for the benefit of the Acura Division of the American Honda Motor Co., Inc., and authorize the Mayor and the City Clerk to execute and attest the Agreement on behalf of the City.

Assistant to the City Manager and Chairman of the Land Management Team Ng briefed the Council on this item.

MOTION: Councilmember Walker moved to concur with the recommendation of the City Manager and the Land Management Team. The motion was seconded by Councilmember Nakano and passed by unanimous roll call vote.

13b. **NON-DISTURBANCE AGREEMENT HOLLYWOOD VIDEO**

Recommendation

A recommendation of the Land Management Team for approval of a non-disturbance agreement for Hollywood Entertainment Corporation, a sub-tenant doing business as Hollywood Video at the Rolling Hills Shopping Center at the northwest corner of Pacific Coast Highway and Crenshaw Boulevard; and for authorization for the Mayor and the City Clerk to execute and attest the agreement on behalf of the City.

MOTION: Councilmember Messerlian moved to concur with the recommendation of the Land Management Team. The motion was seconded by Councilmember Cribbs and passed by unanimous roll call vote.

13c. **RESOLUTION NO. 97-82 RE MOU TME - AFSCME, LOCAL 1117**

Recommendation

Recommendation of the City Manager that the City Council adopt a supplemental resolution to the Torrance Municipal Employees - AFSCME, Local 1117 Memorandum of Understanding adding a salary grid for Relief Bus Operator.

Supplemental written material of record included a June 24, 1997 memorandum addressed to the City Council from Assistant to the City Manager Keane.

Transit Administrator Whittle verified that the relief bus operators will be eligible for work on Tuesday, July 8, 1997.

The Council asked for future input on the status of this item and commented on the importance of expediting this, particularly in light of the situation at the Metropolitan Transportation Authority (MTA).

City Clerk Herbers read aloud the title of Resolution No. 97-82.

MOTION: Councilmember Nakano moved for the adoption of Resolution No. 97-82. The motion was seconded by Councilmember Walker and passed by unanimous roll call vote.

RESOLUTION NO. 97-82

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
TORRANCE AMENDING RESOLUTION NO. 94-111
SETTING FORTH CHANGES REGARDING HOURS,
WAGES, AND WORKING CONDITIONS FOR EMPLOYEES
REPRESENTED BY THE TORRANCE MUNICIPAL EMPLOYEES
- AFSCME, LOCAL 1117

13d. **RESOLUTION NO. 97-83 RE AIRPORT HANGAR RENTAL AGREEMENTS**

Recommendation

A recommendation of the Airport Commission that City Council:

1. Approve the 1997 Airport Hangar Rental Agreements;
2. Adopt a resolution allowing the Airport Manager to sign the Airport Hangar Agreements; and
3. Continue the Airport hangar rates to remain at \$.34 per square foot.

Supplemental written material of record included a June 23, 1997 memorandum addressed to the City Council from Deputy City Attorney Whitham advising the Council of the lack of telephone calls received regarding the Airport Hangar Rental Agreements.

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MOTION: Councilmember Walker moved to concur with the recommendation of the Airport Commission. The motion was seconded by Councilmember Lee and passed by unanimous roll call vote.

City Clerk Herbers read aloud the title of Resolution No. 97-83.

MOTION: Councilmember Nakano moved for the adoption of Resolution No. 97-83. The motion was seconded by Councilmember Walker and passed by unanimous roll call vote.

RESOLUTION NO. 97-83

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
TORRANCE AUTHORIZING THE AIRPORT MANAGER TO
EXECUTE MONTH-TO-MONTH AIRPORT HANGAR RENTAL
AGREEMENTS

13e. **1997 BJA LOCAL LAW ENFORCEMENT BLOCK GRANT**

Recommendation

The Acting Chief of Police and City Manager recommend that City Council:

- o Authorize the City Manager to file an application for a 1997 Bureau of Justice Assistance (BJA) Local Law Enforcement Block Grant which includes a Federal allocation of \$182,270, a local cash match requirement of \$20,252 from Asset Forfeiture and other special conditions.
- o Authorize acceptance of the block grant if awarded.

Acting Police Chief Herren provided the staff report. He supplied clarification for the Council with regard to the timetable relevant to this matter.

The Council briefly commented on the advisory board's activities.

MOTION: Councilmember Lee moved to concur with the staff recommendation. The motion was seconded by Councilmember Cribbs and passed by unanimous roll call vote.

13f. **INCREASE APPROPRIATION FOR SELF-INSURANCE FUND**

Held for discussion during closed session (see page 9).

18. **ADDENDUM MATTERS**

None.

19. **ORAL COMMUNICATIONS**

19a. At the request of the Council, City Librarian Buckley offered information concerning the Summer Reading Program, the theme of which will be "Library Detectives." He affirmed that the Council will be notified of the final event celebrating the Program.

19b. Councilmember Lee called attention to political signs remaining throughout the City from the most recent election.

City Manager Jackson confirmed that responsible parties will be advised of the two-week deadline for removing the signs.

19c. Street Services Director Garcia verified for Councilmember Messerlian that work on the traffic signal at 164th Street and Van Ness Avenue is in progress.

19d. City Manager Jackson affirmed for Mayor Hardison that the flag in the Council Chambers will be properly situated in the near future.

19e. Councilmember Lee commented on the proposal for on-demand pick up of large trash items.

19f. Mr. Kevin Peterson, 707 1/2 Sartori Avenue, reviewed information in issues of Torrance People magazine. He presented Mayor Hardison with the master photo of the cover for the issue in which she was featured.

19g. General Services Director Tilden highlighted the upcoming "Wild Wednesdays" concerts, to begin on Wednesday, June 25, 1997, 11:45 A.M. to 1:15 P.M.

20. **EXECUTIVE SESSION**

At 7:50 P.M., pursuant to California Government Code Sections 54957.6, 54957, 54956.9(a), 54956.9(b), 54956.9(c) and 54956.8, the Council recessed into a closed session to confer with the City Manager and the City Attorney on the matters listed on the meeting agenda.

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Agenda Item No. 13f was considered out of order during the closed session.

13f. **INCREASE APPROPRIATION FOR SELF-INSURANCE FUND**

Recommendation

The Finance Director recommends that the City Council authorize the appropriation of \$200,000 from the Litigation Reserve and \$400,000 from the Self-Insurance Fund cash balance to cover additional litigation settlements and liability claims.

Supplemental written material of record included a June 18, 1997 memorandum addressed to the City Council from Finance Director Tsao providing the staff report.

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At 10:52 P.M. the Council returned to regular session in Council Chambers with all members present. Councilmember Lee moved to concur with the staff recommendation to appropriate \$200,000 from the Litigation Reserve and \$400,000 from the Self-Insurance Fund cash balance to cover additional litigation settlements and liability claims. The motion was seconded by Mrs. Cribbs and a roll call vote was unanimous.

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21. **ADJOURNMENT**

At 10:53 P.M., the meeting was adjourned to Tuesday, July 1, 1997, 5:30 P.M., for an executive session, to be followed by the regular meeting at 7:00 P.M. in the Council Chambers.