

**MINUTES OF AN ADJOURNED REGULAR
MEETING OF THE TORRANCE CITY COUNCIL**

1. **CALL TO ORDER**

The Torrance City Council convened in an adjourned regular meeting at 5:30 P.M. on Tuesday, June 9, 1998, in the City Council Chambers at Torrance City Hall.

ROLL CALL

Present: Councilmembers Cribbs, Lee, Messerlian, Nakano, O'Donnell,
Walker and Mayor Hardison.

Absent: None.

Also Present: City Manager Jackson, City Attorney Fellows, City Clerk Herbers
and other staff representatives.

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Agenda Item No. 20 (Executive Session) was considered out of order.

20. **EXECUTIVE SESSION**

At 5:32 P.M., pursuant to Government Code 54956.6, the Council entered into a closed session to discuss the matters listed on the meeting agenda. At 7:15 P.M., the Council returned to open session, with no action having been taken in closed session.

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2. **FLAG SALUTE/INVOCATION**

Boy Scout Troop #310, Bruce Maass, Scoutmaster, led the Pledge of Allegiance.

City Clerk Herbers gave the invocation for the meeting.

3. **AFFIDAVIT OF POSTING/WAIVE FURTHER READING**

MOTION: Councilmember Lee moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting. The motion was seconded by Councilmember Cribbs and, there being no objection, it was so ordered by Mayor Hardison.

MOTION: Councilmember Lee moved that, after the City Clerk has read aloud the number and title to any resolution or ordinance on the meeting agenda, the further reading thereof shall be waived, reserving and guaranteeing to each Councilmember the right to demand the reading of any such resolution or ordinance in regular order. The motion was seconded by Councilmember Cribbs and, there being no objection, it was so ordered by Mayor Hardison.

4. **WITHDRAWN/DEFERRED ITEMS**

City Manager Jackson advised that Agenda Item No. 7f (Purchase of Warehouse/Water Stock) would be continued to the next meeting.

5. **COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS**

Transportation Committee

Thursday, June 11, 1998, 5:30 P.M., Third Floor Assembly Room

Subject: Taxi Cab Ordinance

Interim Fire Chief Thompson advised that the Fire Department will be testing the siren at the Mobil Oil Refinery approximately three times between the hours of 11:00 A.M. and 1:00 P.M. on Thursday, June 11, 1998.

Councilmember O'Donnell announced the YWCA's upcoming office furniture sale on Thursday, June 11, 1998, 2:00 P.M. to 5:00 P.M., at the YWCA, 2320 Carson Street.

6. **COMMUNITY MATTERS**

6a. **RESOLUTION NO 98-62 RE HAZEL TANIGUCHI**

City Clerk Herbers read aloud the title and number of Resolution No. 98-62.

MOTION: Councilmember Nakano moved for the adoption of Resolution No. 98-62. The motion was seconded by Councilmember Walker and passed by unanimous roll call vote.

RESOLUTION NO. 98-62

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
TORRANCE HONORING HAZEL TANIGUCHI AS THE 1998
TORRANCE AREA CHAMBER OF COMMERCE DISTINGUISHED
CITIZEN AWARD RECIPIENT

6b. **RESOLUTION NO. 98-63 RE STEVE CUMMINS**

City Clerk Herbers read aloud the number and title of Resolution No. 98-63.

MOTION: Councilmember Nakano moved for the adoption of Resolution No. 98-63. The motion was seconded by Councilmember Walker and passed by unanimous roll call vote.

RESOLUTION NO. 98-63

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
TORRANCE HONORING STEVE CUMMINS AS THE 1998
RECIPIENT OF THE TORRANCE AREA CHAMBER OF

City Council
June 9, 1998

COMMERCE J. WALKER OWENS OUTSTANDING
VOLUNTEER AWARD

6c. **RESOLUTION NO. 98-64 RE STEFAN WOLOWICZ**

City Clerk Herbers read aloud the number and title of Resolution No. 98-64.

MOTION: Councilmember Nakano moved for the adoption of Resolution No. 98-64. The motion was seconded by Councilmember Walker and passed by unanimous roll call vote.

RESOLUTION NO. 98-64

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
TORRANCE HONORING STEFAN WOLOWICZ AS THE
1998 RECIPIENT OF THE TORRANCE AREA CHAMBER OF
COMMERCE GEORGE M. WHITTLESEY MEMORIAL AWARD

6d. **RESOLUTION NO. 98-61 HONORING RAY FREW**

City Clerk Herbers read aloud the number and title of Resolution No. 98-64.

MOTION: Councilmember Nakano moved for the adoption of Resolution No. 98-64. The motion was seconded by Councilmember Walker and passed by unanimous roll call vote.

RESOLUTION NO. 98-61

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
TORRANCE HONORING RAY FREW FOR HIS SERVICE
AS PRESIDENT OF THE TORRANCE AREA CHAMBER OF
COMMERCE

Mayor Hardison announced that the resolutions pertaining to Agenda Item Nos. 6a through 6d will be presented at a later date.

6e. **INTRODUCTION OF TORRANCE STUDENTS PARTICIPATING IN THE
SISTER CITY EXCHANGE PROGRAM WITH KASHIWA, JAPAN**

Reading aloud from a script, Mayor Hardison provided background information on the Sister City Exchange Program with Kashiwa, Japan.

On behalf of the Sister City Association, Ms. Hazel Taniguchi introduced parents who will be hosting Kashiwa students and Torrance students and advisor who will be traveling to Kashiwa Japan.

The Council wished all student participants well in this exciting and educational journey.

6f. **RECOGNITION OF TORRANCE AREA HIGH SCHOOL VALEDICTORIANS**

City Council
June 9, 1998

The Council introduced and presented Certificates of Recognition to 1998 Torrance area high school valedictorians.

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At this time, Mr. Manuel Balboa presented a plaque, from the Cuban American Cultural Institute and Pacific Bell thanking the City of Torrance for supporting the second annual Cuban American Festival on May 3, 1998. The plaque was accepted by Parks and Recreation Director Barnett on behalf of Park Services Administrator Wilson and other Department employees.

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7. **CONSENT CALENDAR**

7a. **APPROVAL OF MINUTES OF MAY 19, 1998**

7b. **YOUTH COUNCIL DONATION TO FOUR "BEAT THE ODDS" HONOREES**

Recommendation

The Torrance Youth Council recommends that the City Council approve a \$4,000 donation from the Youth Council Donation Fund to four "Beat the Odds" honorees and authorize the Finance Director to issue the warrant.

7c. **PURCHASE ORDER RE TREE TRIMMING/REMOVAL**

Considered separately.

7d. **CONTRACT FOR CONSTRUCTION OF WATER MAIN REPLACEMENT**

Recommendation

It is the recommendation of the Engineering Director that Council (1) accept the bid and award a standard public works agreement, approved as to form by the City Attorney, to P & J Utility Co.; (2) appropriate \$2,050,000 from Water Fund; and (3) authorize the Mayor to execute and the City Clerk to attest to this agreement on behalf of the City for water main replacement in various locations of the north area of Torrance.

7e. **PURCHASE ORDER RE LUBRICATING OILS**

Recommendation

The Acting Director of Fleet Services recommends that the City Council authorize a purchase order be issued for an anticipated not to exceed \$39,398.27 to G.P. Resources, Long Beach, CA, for the purchase of the City's annual requirement of various lubricating oils.

7f. **PURCHASE ORDERS RE WATER STOCK**

Continued to the next meeting.

7g. **CONTRACT RE STREET RESURFACING**

Considered separately.

7h. **AMENDED SENIOR RIDE PROGRAM AGREEMENT**

Recommendation

The Transit General Manager recommends that the Council authorize the Mayor to execute and the City Clerk to attest to an amendment to agreement C96-985 with Administrative Services Cooperative (ASC) to manage and operate the Senior Ride Program, a taxi service for Torrance Senior Citizens, for the period from July 1, 1998 to June 30, 2000. In Fiscal Year 1999, the contractor's fees will be budgeted at \$599,200 and, in Fiscal Year 2000, the budgeted amount will be \$629,100. All funding for the program will come from fares and Proposition A local return monies.

7i. **CONTRACT RE PROCESSING AND BANK DEPOSIT OF TRANSIT FARES**

Recommendation

The Transit General Manager recommends that the Council authorize the Mayor to execute and the City Clerk to attest to an amendment to contract C97-198 with Brink's Incorporated for the processing of Torrance Transit farebox revenue at a cost not to exceed \$39,600 for the period from July 1, 1998 to June 30, 1999.

7j. **APPROPRIATION OF ASSET FORFEITURE FUNDS AND AWARD OF PURCHASE ORDER TO FURNISH A D.E.C. ALPHA COMPUTER SYSTEM**

Recommendation

The Chief of Police recommends that the City Council appropriate asset forfeiture funds and award a purchase order to VL Systems, Inc. of Irvine, CA, in the amount of \$82,033.33, plus a 5% contingency, for a total of \$86,135.00, to furnish a D.E.C. Alpha Computer System.

MOTION: Councilmember O'Donnell moved for the approval of Consent Calendar Item Nos. 7a, 7b, 7d and 7e, and 7h through 7i. The motion was seconded by Councilmember Walker and passed by unanimous roll call vote.

Agenda Item Nos. 7c, 7f and 7g were considered at this time.

7c. **PURCHASE ORDER RE TREE TRIMMING/REMOVAL**

Recommendation

The Parks and Recreation Director recommends that the City Council authorize a purchase order be issued to Travers Tree Service, Palos Verdes Peninsula, CA, in an amount not to exceed \$40,000.00, plus a

5% contingency, for a total of \$42,000.00 to provide annual tree trimming and removal services for the Parks and Recreation Department.

Parks and Recreation Director Barnett advised the following: that this recommendation is based on previous such recommendations from the Parks and Recreation Department; that the item reflects flexibility in the annual contract; and that the contract would be for the next fiscal year.

Park Services Administrator Wilson clarified that the City has not had an annual tree trimming contract in the past, but has had annual contracts for other services delivered to the City.

On behalf of Torrance Municipal Employees (TME) - American Federation of State, County and Municipal Employees (AFSCME) Local 1117, Mr. Bill Rubner asked that this item be continued for two weeks to allow TME to review the Request for Proposal and respond fully. He noted a June 9, 1998 letter of record pertaining to this matter addressed to the Mayor and City Council from Mr. Alan Lee, President, TME-AFSCME Local 1117. In answer to a question from the Council with regard to TME's concerns, Mr. Rubner indicated that he was told to recommend a continuance and not get involved in any conversation.

Councilmember Cribbs commented that there has been a very late request from an organization which feels they might be impacted by this. She asked for clarification about the bidding process and noted that the bids were opened approximately four months ago.

City Manager Jackson advised that this was a formal bidding process and it was posted.

Purchasing Agent Fromm explained that the Request for Proposal was advertised in a local newspaper, on the meeting agenda and on the Internet.

Following inquiries from the Council, Park Services Administrator Wilson clarified that bidders verified they will stand by their bids; that staff will provide input in the future with regard to the date the bidding process opened; that the City cannot deal with park trees as expeditiously as they would like and, in order to do on-going tree maintenance, the City has contracted with Travers and other tree agencies in the past; that there are time constraints pertaining to this matter, but a continuance to the next meeting would not severely impact the operation; and that the City does not have a stump removal machine for large trees.

Councilmember Messerlian related his support of continuing this to the next meeting. He offered the following motion.

Councilmember Cribbs indicated that she could approve a continuance to the next meeting. She recalled previous discussions about tree stump removal and asked TME-AFSCME Local 1117 representative to take related concerns back to the union.

MOTION: Councilmember Messerlian moved to continue Agenda Item No. 7c to the next meeting. The motion was seconded by Councilmember Walker and passed by unanimous roll call vote.

7f. **PURCHASE ORDERS RE WATER STOCK**

City Council
June 9, 1998

Recommendation

Continued to the next meeting.

7g. **CONTRACT RE STREET RESURFACING**

Recommendation

The Acting Street Services Director recommends that the City Council authorize that a contract be issued for the resurfacing of various streets within the City of Torrance for Fiscal Year 1997/1998 - 1998/1999 to Silvia Construction Inc. of Rancho Cucamonga, California in the anticipated amount of \$297,915.00, and authorize a 5% contingency of \$14,895.75, for a total of \$312,810.75.

Mr. Frank Rizzardi, 23544 Carlow Road, voiced his concern that some of the streets scheduled for resurfacing are in better condition than Ocean Avenue, which has much more traffic and many potholes. He invited the Council to look at Ocean Avenue and compare its condition with the other streets.

Acting Street Services Administrator Brewer advised that the matter at hand is resurfacing and Ocean Avenue will be addressed as a Capital Improvement Program (CIP) project; that the potholes on Ocean Avenue will be repaired in the near future and it will be maintained until it is improved; and that the resurfacing of streets is on-going maintenance on a yearly basis.

City Manager Jackson explained that Ocean Avenue requires significant reconstruction and engineering and that it is a carry over project which will be addressed.

Engineering Director Burtt advised that Ocean Avenue will be under design next year and construction will begin the following year; that the subject item is a maintenance activity to help extend the life of the streets; and that Mr. Rizzardi will be notified when improvements to Ocean Avenue are scheduled.

Mayor Hardison agreed that there are potholes in the area and she verified that Mr. Rizzardi will be notified when the CIP budget is considered.

Councilmember Messerlian discussed that Ocean Avenue carries a significant amount of traffic and that it is in poor condition and should be included in the CIP budget. Councilmember Messerlian said that, while this is not a major resurfacing, he has some lingering concern over the quality of work as a result of the problems with the resurfacing on Hawthorne Boulevard and he voiced his hope that the contractor will live up to Torrance standards.

Engineering Director Burtt advised that regular asphalt will be used on this project and staff does not anticipate any problems with it.

MOTION: Councilmember Messerlian moved to authorize a contract for the resurfacing of various streets within the City of Torrance for Fiscal Year 1997/1998 - 1998/1999

City Council
June 9, 1998

to Silvia Construction, Inc. of Rancho Cucamonga, California, in the anticipated amount of \$297,915.00, and authorize a 5% contingency of \$14,895.75, for a total of \$312,810.75. The motion was seconded by Councilmember Lee and passed by unanimous voice vote.

9. **TRANSPORTATION/PUBLIC WORKS**

9a. **RESOLUTION RE EASEMENT AT 190TH STREET AND PRAIRIE AVENUE**

Recommendation

It is the recommendation of the Engineering Director that the City Council adopt a resolution accepting an easement for street and highway purposes at the southeast corner of 190th Street and Prairie Avenue.

Engineering Director Burt advised that this is the acceptance of an easement from Mobil Oil Company for a right turn lane and other street improvements at the southeast corner of 190th Street and Prairie Avenue.

City Clerk Herbers read aloud the title and number of Resolution No. 98-67.

MOTION: Councilmember Nakano moved for the adoption of Resolution No. 98-67. The motion was seconded by Councilmember Walker and passed by unanimous roll call vote.

RESOLUTION NO. 98-67

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
TORRANCE ACCEPTING AN EASEMENT FOR STREET
AND HIGHWAY PURPOSES ON THE SOUTHEAST CORNER
OF 190TH STREET AND PRAIRIE AVENUE

14a. **FIRST PUBLIC HEARING RE PROPOSED BUDGET REVISIONS FOR THE
SECOND YEAR OF THE TWO-YEAR 1997-1999 ADOPTED CITY BUDGET**

Recommendation

This public hearing was advertised and scheduled for the Council meeting this evening. The hearing should offer the opportunity for any public input and discussion on the City Manager's proposed revisions.

Supplemental written material of record distributed at the meeting included a June 9, 1998 memorandum addressed to the Mayor and City Council from Finance Director Tsao transmitting additional information on the proposed revisions to the second year of the City Manager's 1997-1999 adopted City budget; the "Torrance Cultural Arts Center Summary of Non-Revenue and Minimum Fee Rental Hours 7/1/97-3/31/98" and the "TCAC Summary of Use Optimal vs. Actual 7/1/97-3/31/98."

Mayor Hardison announced that this was the time and place for the first public hearing on the City Manager's proposed revisions to the second year of the adopted 1997-1999 City budget.

City Clerk Herbers verified that this matter was properly advertised.

Finance Director Tsao provided answers to inquiries posed at the June 4, 1998 budget workshop, as documented in supplemental written material of record noted above. He affirmed that staff will obtain input by employee as to how Assembly Bill 702 has affected the City's Public Employee Retirement System (PERS) rates.

With regard to whether or not the North Torrance Community Center will be open eight hours a day/five days a week in light of the reduction in the North Torrance Services Officer, City Manager Jackson advised that those involved in the City's Community Volunteer Program has indicated an interest in providing volunteers to operate the Center.

Information in the written material of record noted at the beginning of this discussion was reviewed by City Manager Jackson. He supplied input on alternatives for the Emergency Medical Services (EMS) purchase of medical supplies and pharmaceuticals and recommended that a public hearing to discuss this matter be set for July 23, 1998.

Mr. Jackson and Fire Chief Thompson offered detailed information on the options relevant to the reduction of three fire fighter positions. Mr. Jackson verified for Councilmember Lee that the year-end carry over could be allocated toward new Fire Department equipment.

Councilmember Walker emphasized that the Fire Department currently runs efficiently and that he could not support a decrease in the Department budget, particularly since it could affect lives, safety and property.

Mayor Hardison pointed out that, should the Council not agree with the proposed budget cuts before them at this time, they have the responsibility to give the City Manager direction as to where cuts could be made.

City Manager Jackson outlined possible funding options for the Police Department.

Councilmember Cribbs related her agreement with the City becoming more assertive in collecting Drinking Under the Influence (DUI) fees.

Councilmember Lee requested clarification with regard to the idea of a "vehicle bed tax." He suggested that those affected be notified that the City is considering such a tax.

Sergeant Rizzo clarified that the "vehicle bed tax" is based on a current tax assessed by the City of Los Angeles in reference to parking occupancy.

The topic of Capital Outlay was discussed in depth by Finance Director Tsao.

City Manager Jackson supplied information about the funding one-time capital expenses out of the year-end carry over. He anticipated that this would be done only one time and that it would not be consistently used as a balancing technique. In response to a question from

City Council
June 9, 1998

Councilmember Lee, Mr. Jackson confirmed that eliminating the water hydrant rental charged to the Fire Department would result in a Water Enterprise Fund reduction of \$42,200.

Councilmember Lee stated his agreement with the idea of eliminating the \$42,200 water hydrant rental charged to the Fire Department.

Councilmember Cribbs voiced her concern that the \$201,380 reduction in paramedic training costs would be a one-time only reduction. In answer to a question from Councilmember Cribbs, City Manager Jackson presented clarification concerning overtime paid to off-duty Police Officers.

Finance Director Tsao reviewed the optimal versus actual Torrance Cultural Arts use for the period of 7/01/97 to 3/31/98 as reflected supplemental written material of record distributed at the beginning of this discussion.

City Manager Jackson advised the following: that the preliminary recommendations made are the best and would be the most effective use of the budget dollars available; that the recommended changes to the Police and Fire Departments are the best and would be the easiest to implement; and that the other recommended changes are options to explore.

Public input began with Mr. Ken Carter, President of Torrance Firefighters Association, questioned whether the intent of Proposition 172 would be met with this budget. Contrary to information provided by staff at the recent budget workshop, he clarified the following: that one of the Fire truck companies is currently budgeted with five positions to cover a 24-hour operation and that the current communications staff is augmented by the fifth person on Truck 91, who also performs many other functions (such as obtaining supplies for the station and helping meet the daily operational needs). Mr. Carter highlighted the efficient Fire Department operations and he called attention to the Department's efforts to bring forward additional revenues, particularly contracting to provide fire services to the City of Redondo Beach and looking at options relevant to EMS. He entertained the idea of a seven or eight year Capital Improvement Program (CIP) budget; expressed concern over having had very little time to analyze the data; and suggested that the Fire Department have an opportunity to be more involved in this process in the future.

Mayor Hardison related her understanding that the City of Redondo Beach has only three individuals on a truck.

Mr. Carter explained that a contract with the City of Redondo Beach would include staffing levels which coincide with the City's standards. He provided clarification for Mayor Hardison as to the areas covered by Fire Trucks 91 and 96.

Recalling inferences at the recent budget workshop that reducing staff on one of the Fire trucks would negatively impact safety in the City, Mayor Hardison indicated that she would never consider anything which would not keep the City safe.

City Manager Jackson advised the Council as to the threshold issue of the City of Torrance's disagreement with the City of Redondo Beach's idea of forming a joint fire district. He noted that, as of this time, Redondo Beach has not responded to the idea of contracting with Torrance to provide their fire operations. With regard to the use of CIP funds for operations, Mr. Jackson explained the following: that the funds spent on CIP projects over an extended period of

City Council
June 9, 1998

time are one-time monies which come to the City out of specific sources for single-time operations; that this is a five-year budget which assumes what sort of one-time monies will be received over the five years or spreads special funds (such as the gas tax) over the five years; that the budget is based on the premise that one-time monies should be used for one-time events which are capital in nature; and that funds obtained from the previous removal of a Street Department crew were applied to the CIP budget, traded with other cities for a 40% increase in the amount and reapplied to projects such as Ocean Avenue.

Mr. Carter said that, if he had to support one of the three options for the reduction of three Firefighter positions, Option 2 (reduce the maximum staffing per shift to 50 [one firefighter per shift = three firefighters total]) seems to be the most credible. He related his understanding that Option 2 would affect the anticipated carry over funds in the Firefighter budget. Mr. Carter pointed out that, as reflected in the "Police and Fire Department Budget History from 1991-92 through 1998-99," the budget for Fire Department salaries decreased due to retirements and the departure of many top personnel which reduced the composite rate and that there will probably be another drop in the budgeted salaries in that additional retirements are anticipated in the near future.

City Manager Jackson clarified that carry over funds pay for unanticipated expenses, such as substantial overtime in the Fire Department.

Acting Fire Chief Thompson advised that carry over funds assist in balancing salaries and benefits at the end of the year.

Mayor Hardison recalled that, when she became a Councilmember, a \$3,000,000 to \$4,000,000 carry over was built into the budget and she noted that, for a period of time, the City apparently got away from doing so. She commented that the anticipated amount of carry over now becomes part of the CIP budget, but it is obviously one-time money; that, in her opinion, Option 2 is the more viable; and that she would never agree to extend the budget out an additional number of years.

Mr. Tom Fahringer, Local 1138, Vice President, Torrance Firefighters' Association, emphasized the need for an additional individual on the Fire truck. He explained that, the majority of the time, the individuals on the Light and Air Unit are utilized for many things. Mr. Fahringer asked if the City anticipates additional revenues in the future.

City Manager Jackson verified the City's anticipation that the long-term amortization PERS rates will be readjusted and additional revenues will be created.

Mr. Harvey Horwich, serving on the Parks and Recreation Commission, urged the Council's favorable consideration of the three Parks and Recreation Department program modifications in the budget and, in particular, the Summer Adventure Program.

City Manager Jackson clarified the staff recommendation to continue this item to June 23, 1998. He advised that hearings on the Cultural Arts Center booking fee and the paramedic cost of materials will also be held on June 23; that straw votes could be taken on the alternatives before the Council; and that action on the budget should be taken prior to July 1, 1998.

Mayor Hardison asked if the Council would be comfortable taking a straw vote on the capital outlay.

Councilmember Lee stated his willingness to approve the capital outlay as recommended by staff.

Straw votes were taken as follows.

MOTION: Councilmember Lee moved for the approval of the capital outlay as recommended by staff. The motion was seconded by Councilmember Cribbs and passed by unanimous roll call vote.

MOTION: Councilmember Cribbs moved for the approval of the proposed Program Modification to increase the budget to change the format of the Torrance Recreation Roundabout from tabloid to magazine. The motion was seconded by Councilmember Lee and passed by unanimous roll call vote.

MOTION: Councilmember Lee moved for the approval of the proposed Program Modification to upgrade one Management Assistant to Senior Management Assistant. The motion was seconded by Councilmember Cribbs and passed by unanimous roll call vote.

Even though the Council has not come to a conclusion on the issue, Councilmember Cribbs questioned if a public hearing on the proposed Program Modification to purchase medical supplies and pharmaceuticals could be scheduled for June 23, 1998 in order to provide adequate notification.

City Manager Jackson advised that a public hearing must be held before the purchase of medical supplies and pharmaceuticals could be implemented and that the matter could be carried forward to June 23, 1998, at which time a formal public hearing on the fees will be held.

MOTION: Councilmember Messerlian moved for the approval of the proposed Program Modification to increase funding for graffiti removal. The motion was seconded by Councilmember Lee and passed by unanimous roll call vote.

MOTION: Councilmember Lee moved for the approval of the proposed Program Modification for the addition of five secretaries to the Police Department. The motion was seconded by Councilmember Messerlian and passed by unanimous roll call vote.

MOTION: Councilmember Lee moved for the approval of the proposed Program Modification to increase the tree replacement size from 15 gallon trees to 24 inch box trees. The motion was seconded by Councilmember Cribbs and passed by unanimous roll call vote.

MOTION: Councilmember Lee moved for the approval of the proposed Program Modification for position increases in the Cultural Arts Center. The motion was seconded by Councilmember Cribbs and passed by unanimous roll call vote.

Councilmember Cribbs asked that, should there be another reorganization at the Cultural Arts Center, the topic be discussed by the Finance and Governmental Operations Committee for examination.

Councilmember Lee responded that the Council's consideration of this item could be held in abeyance until such time as the Finance and Governmental Operations Committee looks at the usage and overall operations at the Cultural Arts Center.

MOTION: Councilmember Lee moved that the Council's consideration of the proposed Program Modification for position increases in the Cultural Arts Center be held in abeyance until such time as the Finance and Governmental Operations Committee looks at the usage and overall operations at the Cultural Arts Center. The motion was seconded by Councilmember Walker and ultimately passed by unanimous roll call vote.

Councilmember O'Donnell indicated that there are some issues she would like to bring to the Committee and that she feels holding the item in abeyance would be a wise move.

The motion was passed by unanimous roll call vote.

Mayor Hardison said that she did not have a problem approving the item, but could agree to hold it over.

MOTION: Councilmember Messerlian moved for the approval of the proposed Program Modification to establish a budget for the Summer Musical expenditures. The motion was seconded by Councilmember Lee and passed by unanimous roll call vote.

MOTION: Councilmember Lee moved for the approval of the proposed Program Modifications to provide year round recreational leadership to Paradise Park, to provide a Teen Day Camp Program for children between the ages of 13 to 14 and to extend the Adventure Program through July to meet the needs of disabled youth within our community. The motion was seconded by Councilmember Walker and passed by unanimous roll call vote.

Councilmember Cribbs observed that there appears to be a feeling that the ridership on the Torrance Transit System will greatly increase with the use of Cyberkeys (stored value cards).

MOTION: With regard to the Torrance Transit System, Councilmember Lee moved for the approval of the proposed Program Modification to contract with the Faretrans equipment developer to provide annual maintenance support, to hire a consultant to oversee the initial use of the automation program and to add one-half Recreation Specialist II. The motion was seconded by Councilmember Cribbs and passed by unanimous roll call vote.

City Manager Jackson related staff's recommendation not to approve the proposed Program Modifications to approve \$50,000 for the Torrance International Trade and Visitors Center and to reinstate and enhance publication of the employee newsletter. He called attention to the matters before the Council with regard to the Strategic Priorities as follows: the transition of Fire trucks and engines into an Equipment Replacement Fund (\$380,000); the transition of capital repair and maintenance of City buildings to a systematic funding plan (\$350,000); and the traffic studies to collect data for provision of safe and efficient movement of traffic (\$85,000).

Mayor Hardison suggested that the Council's consideration of the transition of Fire trucks and engines into an Equipment Replacement Fund be continued to June 23, 1998.

City Council
June 9, 1998

The Council generally agreed to continue the transition of Fire trucks and engines into an Equipment Replacement Fund, the transition of capital repair and maintenance of City buildings to a systematic funding plan and the traffic studies to collect data for provision of safe and efficient movement of traffic to June 23, 1998.

Mayor Hardison related her impression that staff did not make any recommendations with regard to the options presented by the Police Department.

City Manager Jackson voiced staff's opinion that the booking idea is reasonable. He recommended that, should the Council wish to consider implement it, the booking be scheduled for a public hearing. He also recommended that, should the Council wish to explore the idea of a change in the City's business relationship with the Torrance Unified School District (TUSD), TUSD be made aware the City is doing so.

Councilmember Lee agreed that TUSD should be notified of the Council's plans to discuss a potential change in the City's relationship with TUSD.

In answer to a question from the Council, City Manager Jackson explained the status of the Police Department budget including the total budget enhancements and assuming all revenue estimates are correct.

Councilmember Cribbs requested input at the next meeting to clarify the status of the items considered by the Council this evening, as well as the items in the base budget and those which are not.

Reading aloud from a script, Mayor Hardison explained that, due to lack of a quorum, there will not be a Council meeting on June 16, 1998. She suggested that the budget-related items scheduled for public hearings on that date be continued to June 23, 1998.

MOTION: Councilmember Messerlian moved that the budget-related items scheduled for public hearings on June 16, 1998 be continued to June 23, 1998. The motion was seconded by Councilmember Lee and passed by unanimous roll call vote.

It was affirmed by City Clerk Herbers that the continuance of the items to June 23, 1998 will be properly advertised.

Ms. Jeannie Grassi, Administrator for the Torrance International Trade and Visitor Center, reported on the status of projects at the Center, including two postcards and a dining guide to be produced.

Mayor Hardison recommended that interest in the postcards be assessed prior to translating them in other languages. She mentioned that the Torrance Historical Society typically offers home tours and asked if the Center has contacted the Society to discuss the issue.

Ms. Grassi advised that discussions with the Torrance Historical Society have been very informal; that the Society's home tour is more of a walking tour; and that one of the Center's goals is to promote the City of Torrance as an international trade center and bring visitors into the City.

As a past member of the Torrance Historical Society, Councilmember Lee explained that the Society's home tour is their major fund raiser. He emphasized the importance of the tour remaining a Society project.

Noting her position as a Torrance Historical Society Board Member, Councilmember O'Donnell announced that the Society is hosting a major historical conference the weekend of June 19, 1998. She noted that the Society is always looking for sponsors of their home tour, and other events they host during the year.

Mayor Hardison mentioned her interest in the International Trade and Visitor Center marketing the Torrance Cultural Arts Center, with the idea of obtaining more revenue.

Ms. Grassi highlighted the International Trade and Visitor Center's plans to establish a stronger liaison with the Torrance Cultural Arts Center and Foundation.

16. **SECOND READING ORDINANCES**

16a. **ORDINANCE RE DISCHARGE OF POLLUTANTS**

City Clerk Herbers read aloud the title and number of Ordinance No. 3452.

MOTION: Councilmember Nakano moved for the adoption of Ordinance No. 3452, second and final reading. The motion was seconded by Councilmember Walker and passed by unanimous roll call vote.

ORDINANCE NO. 3452

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TORRANCE, CALIFORNIA, PROTECTING PUBLIC HEALTH AND SAFETY AND CITY PROPERTY WITH RESPECT TO CONTROL OF DISCHARGES OF POLLUTANTS AND THE PROHIBITION OF ILLICIT DISCHARGES AND ILLICIT CONNECTIONS TO THE MUNICIPAL SEPARATE STORM SEWER SYSTEM BY AMENDING DIVISION 4 OF THE TORRANCE MUNICIPAL CODE BY ADDING A NEW CHAPTER 10, "STORM WATER AND URBAN RUNOFF POLLUTION CONTROL"

18. **ADDENDUM MATTERS**

None.

19. **ORAL COMMUNICATIONS**

19a. City Manager Jackson thanked Interim Fire Chief Thompson and Police Chief Herren for their efforts toward the 1997-1999 budget.

19b. Councilmember Cribbs related her understanding that Proposition 172 funds are to be used for maintenance, and not enhancements, and she asked that information to this effect be provided to the Councilmembers.

19c. Councilmember Nakano thanked those who supported his candidacy to the State Assembly in the June 2, 1998 Primary.

20. **EXECUTIVE SESSION**

Considered earlier in the meeting (see page 1).

21. **ADJOURNMENT**

At 10:10 P.M., the meeting was adjourned to Tuesday, June 23, 1998, 5:30 P.M., for a Closed Session, to be followed by the regular meeting at 7:00 P.M.