

April 7, 1998

**MINUTES OF A REGULAR MEETING
OF THE TORRANCE CITY COUNCIL**

1. **CALL TO ORDER**

The Torrance City Council convened in a regular session at 7:08 p.m. on Tuesday, April 7, 1998, in the City Council Chambers at Torrance City Hall.

ROLL CALL

Present: Council members Cribbs, Lee, Messerlian, Nakano, O'Donnell, Walker, and Mayor Hardison.

Absent: None.

Also Present: City Manager Jackson, City Attorney Fellows, City Clerk Herbers and other staff representatives.

2. **FLAG SALUTE/ INVOCATION**

The Pledge of Allegiance was led by North High School Army JROTC, Sgt. John Tucker, Commanding.

The Star Spangled Banner was played by the Scarlet Regiment of the Torrance Area Youth Bands.

Pastor Darrel Rose of the Abundant Life Church gave the invocation for the meeting.

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Mayor Hardison asked that the meeting be adjourned in memory of Mary Joanne Hunt, longtime Torrance resident and mother of Forest Hunt, a Parks and Recreation Department employee for over 30 years.

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3. **AFFIDAVIT OF POSTING/WAIVE FURTHER READING**

MOTION: Councilman Lee moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting. The motion was seconded by Councilwoman Cribbs, and, there being no objection, it was so ordered by Mayor Hardison.

MOTION: Councilman Lee moved that, after the City Clerk has read aloud the number and title to any resolution or ordinance on the meeting agenda, the further reading thereof shall be waived, reserving and guaranteeing to each Council member the right to demand the reading of any such resolution or ordinance in regular order. The motion was seconded by Councilwoman Cribbs, and, there being no objection, it was so ordered by Mayor Hardison.

4. **WITHDRAWN/DEFERRED ITEMS**

Sue Sweet
Recording Secretary

City Council
April 7, 1998

City Manager Jackson announced that Item 6c (Carson/Lomita/Torrance PIC Appointments) had been deferred to April 14, 1998.

5. **COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS**

Ad Hoc Legislative Committee Meeting

Thursday, April 16, 1998

5:30 p.m., Third Floor Council Conference Room

Subject: June Ballot Initiatives

6. **COMMUNITY MATTERS**

6a. **PANASONIC DISC SERVICES CORPORATION DONATION**

Recommendation

The City Manager recommends that City Council accept a donation of a Panasonic DVD player and television to the Torrance Library from Panasonic Disc Services Corporation.

MOTION: Councilman Lee moved to accept the donation. The motion was seconded by Councilman Messerlian and passed by unanimous voice vote.

Mayor Hardison accepted with appreciation the Panasonic DVD player and television from Mr. Yuji Ito, General Manager; Mr. Ken Kuno, Chief Executive Officer; and Ms. Laura Hoegler, Human Resources Director, all of Panasonic Disc Services Corporation. Mr. Kuno expressed gratitude for the City's support, and voiced his company's desire to be an active participant in the community and to maintain a productive relationship with the City.

6b. **TORRANCE AREA YOUTH BAND APPOINTMENT**

Mayor Hardison presented a plaque commemorating the appointment of the Scarlet Regiment and the Scarlet Cadets, Senior and Junior Bands of the Torrance Area Youth Bands, to represent the City of Torrance at home and abroad as the Official SesquiCentennial Bands during the California SesquiCentennial Celebration of the Discovery of Gold in 1849 and California Statehood in 1850, effective through September 2000 to Mr. Hugh Richard, President, Torrance Area Youth Bands; Mr. Carlos Anwandter, Senior Band Director; Mr. David Gonzalez, Assistant Band Director; and Mr. David Gelbaum, Junior Band Director. Mr. Richard thanked City staff, especially Mr. Gene Barnett, Mr. Bob Jones, and Mr. Bob Meyers, for their support and assistance.

6c. **CARSON/LOMITA/TORRANCE PIC APPOINTMENTS**

Deferred to the April 14, 1998 City Council meeting.

6d. **RECOGNITION OF OUTGOING COMMISSIONERS**

Mayor Hardison presented Community Service Awards to outgoing Commissioners, Mr. Arnold Schmidt, of the Airport Commission, and Ms. Pam O'Brien, of the Environmental and Energy Conservation Commission, and noted their years of service to the community.

The Mayor also recognized outgoing Commissioners, Mr. Paul Jacobsen, of the Airport Commission, and Ms. Linda Dozier, of the Cable Television Advisory Board, who were not present at the meeting.

7. **CONSENT CALENDAR**

7a. **APPROVAL OF MINUTES - FEBRUARY 24, MARCH 10, & MARCH 17, 1998**

Considered separately (see page 4).

7b. **GRANT AWARD FROM CALIFORNIA STATE LIBRARY**

Recommendation

The City Librarian recommends that City Council accept and appropriate \$20,728 awarded to the Torrance Public Library as a Major Urban Resource Library (MURL) by the California State Library, and that the funds be deposited in a special account to accomplish this purpose.

7c. **TORRANCE PUBLIC LIBRARY FOUNDATION DONATION**

Considered separately (see page 4).

7d. **PURCHASE ORDER RE CRUSHED AGGREGATE BASE**

Recommendation

The Acting Street Services Director recommends that City Council authorize a purchase order to be issued in the amount of \$415,380, including sales tax, to Cal Mat of Irwindale, CA, to furnish the City's requirement for crushed aggregate base for a two-year period.

7e. **PURCHASE ORDER RE ANNUAL REQUIREMENT OF SLURRY SEAL**

Recommendation

The Acting Street Services Director recommends that City Council authorize the renewal of a purchase order in an anticipated amount not to exceed \$79,800 to Roy Allen Slurry Seal, Inc. of Santa Fe Springs, California, for the annual requirement of 1.9 million square feet of slurry seal, delivered and applied to various streets throughout the City.

7f. **REJECTION OF PROPOSALS FOR RENTAL AND EXCHANGE OF ROLL-OFF BINS**

Recommendation

The Parks and Recreation Director recommends that City Council reject the proposals received for the rental and exchange of roll-off bins.

7g. **CHANGE ORDER RE SI-NOR, INC. PURCHASE ORDER**

Considered separately (see page 5).

7h. **AIRPORT ENTERPRISE FUND APPROPRIATIONS**

Recommendation

The Airport Manager recommends that City Council approve the following appropriations out of the Airport Enterprise Fund:

- (1) \$169,900 for electrical rehabilitation of the westernmost row of the east T-hangars;
- (2) \$369,000 for taxi lane rehabilitation of two taxi lanes in the east T-hangars; and
- (3) \$75,000 for removal of four (4) outdated underground fuel tanks (UGT).

7i. **AWARD OF CONTRACT RE WELL 8 DEVELOPMENT**

Recommendation

The Engineering Director recommends that City Council:

- (1) Accept the bid and award a standard public works agreement in the amount not-to-exceed \$395,697, including a 7% contingency, approved as to form by the City Attorney, to Beylik Drilling; and
- (2) Authorize the Mayor to execute and the City Clerk to attest to the agreement on behalf of the City for the Well 8 Development Project.

MOTION: Councilwoman O'Donnell moved for the approval of Consent Calendar Items 7b, 7d, 7e, 7f, 7h and 7i. The motion was seconded by Councilman Walker and passed by unanimous roll call vote.

7a. **APPROVAL OF MINUTES - FEBRUARY 24, MARCH 10, & MARCH 17, 1998**

MOTION: Councilwoman Cribbs moved for the approval of the February 24, and March 10, 1998 minutes as written. The motion was seconded by Councilman Lee and passed by unanimous roll call vote.

MOTION: Councilwoman Cribbs moved for the approval of the March 17, 1998 minutes as written. The motion was seconded by Councilman Messerlian and passed by unanimous roll call vote, with Council members Lee and Nakano abstaining.

7c. **TORRANCE PUBLIC LIBRARY FOUNDATION DONATION**

Recommendation

The City Librarian recommends that City Council accept \$1,500 from the Torrance Public Library Foundation, to be used for costs of a program by the Torrance Library Commission.

Ms. Peggy Basile, Chairperson of the Library Commission, announced that the Library Commission will be holding an Authors' Faire at the Katy Geissert Civic Center Library on Sunday, April 19, 1998, from 1:00 - 5:00 p.m., to discuss the art of writing and encourage reading.

Councilman Messerlian commented on the attractive flyer promoting the event.

MOTION: Councilwoman Cribbs moved to concur with the staff recommendation. The motion was seconded by Councilman Messerlian and passed by unanimous roll call vote.

7g. **CHANGE ORDER RE SI-NOR, INC. PURCHASE ORDER**

Recommendation

The Parks and Recreation Director recommends that City Council approve a change order to the Si-nor, Inc. Purchase Order in the amount of \$44,000.

Councilwoman Cribbs commented on the need for earlier notification and follow-up by the departments involved when authorized contract amounts are exceeded.

MOTION: Councilwoman Cribbs moved to concur with the staff recommendation. The motion was seconded by Councilman Messerlian and passed by unanimous roll call vote.

10. **POLICE/FIRE**

10a. **POLICE DEPARTMENT RECORDS RETENTION SCHEDULE**

Recommendation

The Police Chief, City Attorney, and City Clerk recommend that City Council adopt a Resolution regarding the retention and destruction of Police Department records.

Police Captain Nolan Dane reported that with the aid of State Certified Records Manager D. C. Jackson the Police Department had come up with a Records Retention Schedule (of record) that will simplify the maintenance and storage of records.

RESOLUTION NO. 98-41

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
TORRANCE REGARDING THE RETENTION AND DESTRUCTION
OF POLICE DEPARTMENT RECORDS**

MOTION: Councilman Nakano moved for the adoption of Resolution No. 98-41. The motion was seconded by Councilman Walker and passed by unanimous roll call vote.

13. **ADMINISTRATIVE MATTERS**

13a. **MUNICIPAL CODE AMENDMENT RE CHARITABLE EVENTS**

Recommendation

The Finance Director recommends that City Council adopt an ordinance amending section 35.1.2(b) of the Torrance Municipal Code relating to charitable events conducted by non-profit organizations, and authorize the publication of a summary of the ordinance.

Councilman Walker expressed concerns that the amended ordinance expands the growth of the business license department into totally unrelated areas and requested clarification of the intent of the ordinance.

Assistant City Attorney Pohl advised that the current Torrance Municipal Code has a strict card room/game room ordinance that severely restricts popular charitable events such as casino nights, and that the purpose of the revised ordinance is to establish specific procedures and guidelines for this type of fund-raising event by non-profit organizations that would allow

charitable groups to obtain a City license for an event without paying a fee and requires that they consult with the police department to ensure compliance with state and local laws. Mr. Pohl emphasized that the amendment being considered by the Council applies only to card room, gaming-type fund-raising activities.

Mayor Hardison expressed support for the revision and noted that three public meetings had been held related to the proposed ordinance change where members from non-profit agencies were invited to give input.

Ms. Nancy Clinton, Torrance Air Fair Director, requested that the Torrance Air Fair, since it is an event sponsored by the non-profit Torrance Air Fair Association (TAFA), be added to the list of activities specifically exempted from the payment of the license tax in the ordinance.

Mayor Hardison pointed out that although the Air Fair is a non-profit event, commercial enterprises are also present, and questioned whether Ms. Clinton was proposing that they be exempt.

Mr. Ken Dyda, Torrance Air Fair Association, stated that any business or activity operated as part of the City-sponsored Certified Farmer's Market, whether for monetary gain or otherwise, is identified as being exempt from having to purchase a business license in the ordinance, and that TAFA was only asking for equal treatment for merchants at the City-sponsored Air Fair.

Mr. Pohl advised that the City receives a percentage of Farmer's Market revenues, and explained that the section of the ordinance to which Mr. Dyda referred was not under consideration this evening.

City Manager Jackson confirmed for Councilman Nakano that the Farmer's Market provides revenues over and above the City's cost to operate it, and that it is a partnership business regulated by the State of California, not comparable to the Air Fair.

Noting that he was unaware of the narrow focus of the proposed revisions, Mr. Dyda requested that the Council consider TAFA's request at a future meeting.

Councilman Walker stated that he was comfortable with the proposed ordinance change regarding charitable gaming activities, and advised that he was not opposed to discussing TAFA's concerns at a later date.

ORDINANCE NO. 3451

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TORRANCE AMENDING SECTION 35.1.2(b) OF THE TORRANCE MUNICIPAL CODE RELATING TO CHARITABLE EVENTS CONDUCTED BY NON-PROFIT ORGANIZATIONS

MOTION: Councilman Nakano moved for the adoption of Ordinance No. 3451. The motion was seconded by Councilman Walker and passed by unanimous roll call vote.

Mayor Hardison indicated that she had met with Ms. Clinton and Mr. Dyda last year to discuss business license exemptions and commented on the difficulty of crafting an ordinance

change narrow enough to allow an exemption for the Air Fair participants without affecting the numerous one- or two-day events held in the City throughout the year. Councilman Walker offered suggestions, as did Mr. Dyda, and Mayor Hardison directed staff to investigate the matter and report back to the Council.

16. **SECOND READING ORDINANCES**

16a. **SECOND AND FINAL READING OF ORDINANCE NO. 3450**

ORDINANCE NO. 3450

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TORRANCE REPEALING ARTICLE 2 OF CHAPTER 1 OF DIVISION 2 OF THE TORRANCE MUNICIPAL CODE RELATING TO THE SALE OF THE CITY'S OBSOLETE PERSONAL PROPERTY, AND ADDING A NEW ARTICLE 2 OF CHAPTER 1 OF DIVISION 2 RELATING TO THE DISPOSITION OF THE CITY'S OBSOLETE PERSONAL PROPERTY

MOTION: Councilman Nakano moved for the adoption of Ordinance No. 3450. The motion was seconded by Councilman Walker and passed by unanimous roll call vote.

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At 8:11 p.m., the Council met as the Torrance Redevelopment Agency. The meeting was adjourned at 8:12 p.m., and the meeting resumed in regular agenda order.

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18. **ADDENDUM MATTERS**

None.

19. **ORAL COMMUNICATIONS**

19a. Councilman Lee publicly thanked all the people in the community for their generous contributions and efforts on behalf of Measure G and commented on its importance to Torrance.

19b. Councilwoman O'Donnell announced a possible meeting of the Torrance Rose Float Ad Hoc Committee for April 15, 1998 at 5:30 p.m.

19c. Mayor Hardison clarified that the City Council as a whole has not taken a stand on the school bond measure but all members have supported it as individuals.

19d. City Clerk Herbers announced that the month of April's "Art on View" display in the City Clerk's Office features photographs by Kenneth Blackwood, a member of the Torrance Artist Guild and Lomita City Councilman.

20. **EXECUTIVE SESSION**

At 8:17 p.m., pursuant to Government Code Sections 54957.6 and 54956.8, the Council recessed into a closed session to confer on matters listed on the meeting agenda.

The Council returned to Chambers at 10:00 p.m., and no formal action was taken on any matter heard in closed session.

21. **ADJOURNMENT**

At 10:00 p.m., the meeting was adjourned to Tuesday, April 14, 1998, at 5:30 p.m. for an executive session, with the regular meeting commencing at 7:00 p.m. in the Council Chambers.

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Adjourned in Memory of Mary Joanne Hunt

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