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Direct questions or concerns to the Commission Liaison at (310) 618-2935, or individual department head prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

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Any correspondence received after 2:00 p.m. on TUESDAY on any item on the agenda will be provided to the Commission electronically and available for public inspection in the City Clerk's Office. A copy of the correspondence will be available for public inspection in a binder at the back of the Council Chamber or Commission Meeting room.

**TORRANCE COMMISSION ON AGING AGENDA
TUESDAY, MAY 7, 2024
REGULAR MEETING
9:30 A.M. IN THE WEST ANNEX COMMISSION MEETING ROOM
AT 3031 TORRANCE BL.**

**THE COMMISSION ON AGING MAY TAKE ACTION ON ANY ITEM
LISTED ON THE AGENDA**

1. CALL MEETING TO ORDER

ROLL CALL: Commission members: Davis, Grundhaus, Hileman, Mayfield, Dojiri, Snyder, and Chair Pryor

2. FLAG SALUTE

WORDS OF INSPIRATION

3. REPORT OF THE STAFF ON THE POSTING OF THE AGENDA

The agenda was posted on the Public Notice Board at 3031 Torrance Blvd. and on the City's Website on Thursday, May 2, 2024.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

5. ORAL COMMUNICATIONS (Limited up to a 15-minute period)

*This portion of the meeting is reserved for comment on items on the Consent Calendar or not on the agenda. Under the Ralph M. Brown Act, the Commission cannot act on items raised during public comment, but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. **No longer than 1 minute per speaker.** If presenting handout material to Commission, please provide 10 copies to staff before speaking.*

6. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Councilmember from the Consent Calendar and considered separately.

6A. Approve Commission Minutes: April 2, 2024

7. ADMINISTRATIVE MATTERS

7A. PRESENTATION: City of Torrance Library

Presentation by Michael George, Reference Librarian for the Community Services Department, Library Services.

7B. DISCUSSION: SPEAKERS FOR UPCOMING MEETINGS

Recommendation of the Community Services Director that the Commission on Aging discuss and decide on speakers relevant to the senior population.

- 1) **July 2, meeting** – El Camino College, presentation by Tommy Ton, Outreach & School Relations.
- 2) **August 6, meeting** – Cogir of South Bay, presentation by Jill Allen, Community Relations Director.
- 3) **September 3, meeting** – Helping Elders Live Productively (H.E.L.P.), presentation by Grace Farwell, Program Coordinator. H.E.L.P. provides free resources, services, and referrals to help older adults who live in the South Bay make informed decisions.

7C. DISCUSSION: OLDER AMERICAN AWARDS

Recommendation of the Community Services Director that the Commission on Aging discuss the 2024 Older Americans Award ceremony.

- City of Torrance Award is scheduled for Tuesday, May 7, 2024, at 6:30 p.m.
- The L.A. County Award is scheduled for Thursday, May 16, 2024, 11:00 a.m. at the Dorothy Chandler pavilion Music Center Grand Hall, located in downtown Los Angeles at 135 North Grand Avenue.

7D. ORAL REPORTS ON SENIOR CITIZEN CONCERNS

Recommendation of the Community Services Director that the Commission on Aging report on:

- City Council Activities - Commissioner Hileman
- Housing - Chairperson Pryor
- Health - Commissioner Mayfield
- Transportation - Vice-Chairperson Snyder
- Community Programs - Commissioner Grundhaus
- Focal Point Programs - Commissioner Dojiri
- Elder Abuse/Fraud - Commissioner Davis

8. COMMISSION ORAL COMMUNICATIONS

9. ADJOURNMENT

9A. Adjournment of Commission on Aging Meeting to Tuesday, July 2, 2024, at 9:30 a.m. located in the West Annex Commission Meeting Room. The commission will go dark for the month of June 2024.



**MINUTES OF A REGULAR MEETING OF
THE TORRANCE COMMISSION ON AGING**

1. CALL TO ORDER

The meeting convened on Tuesday, April 2, 2024 at 9:30 a.m. at the West Annex Commission Meeting Room at City Hall, 3031 Torrance Boulevard.

ROLL CALL/MOTIONS FOR EXCUSED ABSENCE

Present: Commissioners Davis, Dojiri, Grundhaus, Hileman, Mayfield, Snyder and Chairperson Pryor

Absent: None.

Also Present: Recreation Services Manager Craig and Senior Recreation Supervisor Castro

2. FLAG SALUTE

Chairperson Pryor led the Pledge of Allegiance and Commissioner Hileman read words of inspiration.

3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA

Chairperson Pryor reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard and on the City's website on Thursday, March 28, 2024 by City Clerk Poirier.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

No items.

5. ORAL COMMUNICATIONS

None.

6. CONSENT CALENDAR

6A. APPROVAL OF MINUTES – March 5, 2024 Commission on Aging

MOTION: Commissioner Hileman moved and Commissioner Snyder seconded, to approve the minutes of the Commission on Aging meeting of March 5, 2024, as submitted. The motion passed by a 7 to 0 vote.

7. ADMINISTRATIVE MATTERS

7A. PRESENTATION: City of Torrance Social Services Commission Overview

Julia Smith, Social Services Commission Liaison and Business Manager for the Community Development Department presented an overview of the history of the Social Services Commission which had its first meeting in February 2016. She noted that the jurisdiction of the Commission was: veterans, homeless population, adults with developmental disabilities and children with special needs. She discussed the Commission's workplan strategies which were developed based on information gathered from presentations from social service agencies in the City and surrounding area and noted that on the City's website there was a list of agencies which served the various populations. She listed the Commission's Work Plan: Information, Resources, Outreach & Referrals; Understanding and Keeping Connected with Our Populations; Marshalling Community Support & Raising Public Awareness; City's Support of Social Services; Increasing Housing Opportunities and Developing Social Opportunities and Inclusion.

Ms. Smith detailed the Annual Events for the Social Services Commission: Homeless Count in January, Toiletry Drive in March/April, TUSD Back to School Supplies Drive in June/July and the Veterans Appreciation Event in November. She highlighted the Commission's work on Homelessness through the Homeless Count, the recommendation for dedicated outreach worker, the support for interim housing, the education campaign through the Homelessness 101 Training and integration of the work plan into the Council-approved homelessness plan. She noted that the Commission had also worked with organizations that support adults with developmental disabilities and collaborated with the TranZitions EVOLVE program to create a City Internship Program through the Human Resources Department. She discussed future initiatives for the Commission to continue on an action plan for Adults with Developmental Disabilities and Youth with Special Needs and to continue to update the work plan for Veterans Affairs. She pointed out that the Social Services Commission had potential overlap with the Commission on Aging in the areas of veterans, services for people experiencing homelessness, the need for affordable housing and social opportunities and inclusion. She added that she would notify the Commission on Aging regarding the Social Services Commission's Annual Events, so that the Commission could participate in, as well as, advertise the events to the public.

7B. DISCUSSION: SPEAKERS FOR UPCOMING MEETINGS:

Chairperson Pryor reported the following speaker schedule was confirmed :

- May 7, 2024 meeting: presentation by Michael George, Reference Librarian, City of Torrance Library
- July 2, 2024 meeting: presentation by Tommy Ton, El Camino College - Outreach and School Relations
- August 6, 2024: presentation from Cogir of South Bay, a new senior living facility.

Commissioner Hileman requested that the Homeless Outreach Coordinator present a report to the Commission on the number of seniors who were experiencing homelessness, the results of the outreach program and the temporary Housing as well as the types of services offered.

Commissioner Grundhaus requested that ICAN be contacted to see if there was a need for assistance from seniors.

7C. DISCUSSION: OLDER AMERICAN AWARDS

Chairperson Pryor discussed the request to present a posthumous award to Madonna Davenport, who had been nominated for the Older American award in 2020. She confirmed that the two other nominees from 2020 had received their awards through the mail and that the agenda and the copy of the recorded Council meeting from May 5, 2020, showed that the three awards had been presented via zoom.

Recreation Services Manager Craig and Senior Recreation Supervisor Castro stated that they would reach out to the Woman's Club and Janet Payne, who had made the request, and inform them that Madonna Davenport's award had be given in 2020. They would provide the link to the 2020 meeting agenda and recording.

MOTION: Commissioner Snyder moved to remove Madonna Davenport from the 2024 list for an Older American Award. Commissioner Mayfield seconded the motion. The motion passed by a 7-0 roll call vote.

The Commission reviewed and discussed the list of the six applicants. Recreation Services Manager Craig noted that after the award recipients had been selected, staff would reach out to each of them to collect more detailed descriptions of their contributions.

MOTION: Commissioner Synder moved and Commissioner Mayfield seconded, to approve the following for the City's Older American Award: Carolyn Pohlner, Pamela Popovich, Dan Delfoss, Laurie Love and Celina Henderson and to approve Pamela Popovich for the LA County award. The motion passed by a 7 to 0 vote.

Recreation Services Manager Craig stated that staff would present an updated application form for the Commission's review before next year's nomination period.

7D. Oral Reports on Senior Citizens Concerns

1. City Council Activities

Commissioner Hileman reported that: the Council had voted to continue their support of the Metro C line to Torrance and the downtown revitalization project and that any new pickleball court was required to be located at least 250 feet from residences. She noted that the Council had requested more information on electronic and digital billboards along the freeway and a webcam would be installed at Los Arboles Park.

2. Housing

No report.

3. Health

Commissioner Mayfield reported on recent advances in hip surgery which reduced the size of the incision and the recovery time.

4. Transportation

Commissioner Snyder reported that the LA Metro would be making a decision in April on whether they would come through Torrance.

Chairperson Pryor reported that the Dodger Express bus was now available at Torrance station.

5. Community Programs

Commissioner Grundhaus reported the following activities: Torrance Dodger Day would be on July 21, Movies in the Park started on June 15, Pancake Breakfast was on April 13, Cherry Blossom Festival was April 7 and Relay for Life and Bunka-Sai were on April 20.

6. Focal Point Program

Commissioner Dojiri reported the following statistics for the month of:

March 2024

Total number of documented calls: 16	Web Inquiries:
Miscellaneous calls: 34	Total number of calls received: 50

Of the documented calls there were the following requests:

Requests for in home services 38%	requests for nutrition 12%
	Requests for legal 38%

7. Elder Abuse/Fraud

No report.

8. ORAL COMMUNICATIONS #2 Commissioners/Staff

None.

9. ADJOURNMENT

9A. At 10:22 a.m., Commissioner Snyder moved to adjourn the meeting to the regular meeting on Tuesday, May 7, 2024, at 9:30 a.m. at the West Annex Commission Meeting Room at City Hall, 3031 Torrance Boulevard. The motion was seconded by Commissioner Mayfield. The motion passed by a 7-0 vote.

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