

**MINUTES OF REGULAR MEETING OF THE
TORRANCE MEASURE SST CITIZENS' OVERSIGHT COMMITTEE**

1. CALL MEETING TO ORDER

The Torrance Measure SST Citizen's Oversight Committee convened in a regular session at 6:00pm on Tuesday, December 5, 2023, in the City Council Chambers of Torrance City Hall.

ROLL CALL

Present: Committee Members DeRago, Manbahal, Neumann, Polcari, Vice Chair Wright

Absent: Chair Riggs and Committee Member Seferian

Also Present: Finance Director Sheila Poisson, Assistant Finance Director Ian Dailey, City Attorney Patrick Sullivan and Assistant City Manager Danny Santana

MOTION: Vice Chair Wright moved to excuse the absence of Chair Riggs. Committee Member Polcari seconded the motion; a roll call vote reflected 5-0 approval (Chair Riggs and Committee Member Seferian absent).

2. FLAG SALUTE

Vice Chair Wright led The Pledge of Allegiance

3. REPORT OF STAFF ON THE POSTING OF THE AGENDA

Finance Director Poisson stated that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard and the City's Website on Thursday, November 30, 2023.

4. ORAL COMMUNICATIONS

None.

5. CONSENT CALENDAR

5A. Approve Measure SST Citizens' Oversight Committee Minutes

MOTION: Committee Member Neumann moved to approve the August 29, 2023 minutes. Council Member Manbahal seconded the motion; a roll call vote reflected 5-0 approval (Chair Riggs and Committee Member Seferian absent).

6. **ADMINISTRATIVE MATTERS**

6A. **Accept and File the Fiscal Year 2023-24 First Quarter Measure SST Fund Budget Report**

Finance Director Poisson presented the Fiscal Year 2023-24 First Quarter Measure SST Fund Budget.

Assistant City Manager Santana provided input on the ability to obtain budget reports which include SST Funds from City Council.

Committee members spoke.

Member of the public spoke.

MOTION: Vice Chair Wright moved to request that the Finance Department include unused SST funds from the prior year in the first quarterly report. Council Member Manbahal seconded the motion; a roll call vote reflected 5-0 approval (Chair Riggs and Committee Member Seferian absent).

MOTION: Committee Member Manbahal moved to accept and file the Fiscal Year 2023-24 First Quarter Measure SST Fund Budget Report. Committee Member DeRago seconded the motion; a roll call vote reflected 5-0 approval (Chair Riggs and Committee Member Seferian absent).

7. **COMMITTEE ORAL COMMUNICATIONS**

8. **ADJOURNMENT**

MOTION: At 7:02 p.m., Committee Member Manbahal moved to adjourn the meeting to a future date and was seconded by Committee Member Polcari; a roll call vote reflected 5-0 approval (Chair Riggs and Committee Member Seferian absent).