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Direct questions or concerns to the Commission Liaison at (310) 618-2937, or individual department head prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

Security procedures: Members of the public will be directed enter the West Annex at the front of the building through the sliding door. All other entrances will remain locked for entry. Oversized bags or backpacks will not be allowed in the Council Chamber or Commission meeting room. All bags are subject to search.

Any correspondence received after 2:00 p.m. on WEDNESDAY on any item on the agenda will be provided to the Commission electronically and available for public inspection in the City Clerk's Office. A copy of the correspondence will be available for public inspection in a binder at the back of the Council Chamber or Commission Meeting room.

**TORRANCE PARKS AND RECREATION COMMISSION AGENDA  
WEDNESDAY, DECEMBER 13, 2023  
REGULAR MEETING  
6:30 P.M. IN THE WEST ANNEX COMMISSION MEETING ROOM  
AT 3031 TORRANCE BL.**

**THE PARKS AND RECREATION COMMISSION MAY TAKE ACTION ON ANY ITEM LISTED  
ON THE AGENDA**

**1. CALL MEETING TO ORDER**

**ROLL CALL:** Commission members Candioty, Craft, Habel, Hoover, Mele, Wright, and Chair: Muhammed

**2. FLAG SALUTE**

**3. REPORT OF THE STAFF ON THE POSTING OF THE AGENDA**

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Thursday, December 7, 2023.

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**

**5. ORAL COMMUNICATIONS (Limited up to a 15-minute period)**

*This portion of the meeting is reserved for comment on items on the Consent Calendar or not on the agenda. Under the Ralph M. Brown Act, the Commission cannot act on items raised during public comment, but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. **No longer than 1 minute per speaker**. If presenting handout material to Commission, please provide 10 copies to staff before speaking.*

**6. CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Councilmember from the Consent Calendar and considered separately.*

**6A. Approve Commission Minutes: November 8, 2023**

**7. ADMINISTRATIVE MATTERS**

**7A. COMMUNITY SERVICES DIRECTOR – STATUS OF PROGRAMMING AND PROJECTS.**

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file updates on the status of programming and projects in the City of Torrance.

**7B. COMMUNITY SERVICES DIRECTOR – DISCUSSION OF OFF-LEASH DOG PARKS**

Recommendation of the Community Services Director that the Commission discuss and make recommendations regarding Off Leash Dog Parks.

**7C. COMMUNITY SERVICES DIRECTOR – REVIEW DEPARTMENT MONTHLY REPORTS.**

Recommendation of the Community Services Director that the Commission review the Department Monthly Reports for:

- Administrative Services
- Park Services
- Recreation Services

**8. COMMISSION ORAL COMMUNICATIONS**

**9. ADJOURNMENT**

**9A.** Adjournment of Parks and Recreation Commission Meeting to Wednesday, January 10, 2024, at 6:30 p.m. in the West Annex Commission Meeting Room.



**MINUTES OF A REGULAR MEETING OF THE  
TORRANCE PARKS AND RECREATION COMMISSION**

**1. CALL TO ORDER**

The Torrance Parks and Recreation Commission convened in regular session at 6:30 p.m. on Wednesday, November 8, 2023, at the West Annex Commission meeting room, Torrance City Hall.

**ROLL CALL/MOTION FOR EXCUSED ABSENCE**

Present: Commissioners Candioly, Craft, Habel and Mele

Absent: Commissioners Hoover, Wright and Chair Muhammed

Also Present: Community Services Director La Rock,  
Park Services Manager Drake,  
Recreation Services Manager Craig,  
Park Ranger Supervisor Arevalo,  
Administrative Analyst Lee.

**2. FLAG SALUTE**

The pledge of Allegiance was led by Commissioner Mele.

**3. REPORT ON THE POSTING OF THE AGENDA**

Vice Chair Candioly stated that the agenda for the Torrance Parks and Recreation Commission was posted on the Public Notice Board and the City's website on Thursday, November 2, 2023.

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED AND/OR SUPPLEMENTAL ITEMS**

Community Services Director La Rock stated that there was one supplemental item, Supplemental Item #1 to Commission Agenda Item 7C, which contained correspondence on Item 7C.

**5. ORAL COMMUNICATIONS**

Members of the public spoke on the placement of off-leash dog parks at Lago Seco and Entradero Parks.

**(Considered Out of Order)**

**MOTION:** Commissioner Craft moved to approve the excused absences of Commissioners Hoover, Wright and Chair Muhammed. Commissioner Mele seconded the motion; a roll call vote reflected a vote of 4-0. (Absent: Commissioners Hoover, Wright and Chair Muhammed)

**6. CONSENT CALENDAR**

**6A. APPROVAL OF MINUTES: October 11, 2023**

**MOTION:** Commissioner Mele moved to approve Item 6A, as submitted. Commissioner Habel seconded the motion; a roll call vote reflected a vote of 4-0.

**7. ADMINISTRATIVE MATTERS**

**7A. COMMUNITY SERVICES DIRECTOR – STATUS OF PROGRAMMING AND PROJECTS**

Community Services Director La Rock announced that the Parks and Recreation Commission and the Social Services Commission would hold a special joint meeting on Wednesday, February 7, 2024, which would replace the regularly scheduled meeting of February 14, 2024. He noted that the joint meeting would allow the opportunity for both Commissions to review the initiatives and interests of the other and identify any areas for mutual collaboration for the benefit of the community, especially for the issues of veterans, homeless populations, adults with developmental disabilities and children with special needs. He requested that the Commissioners confirm their availability for the February 7, 2024 joint meeting.

Community Services Director La Rock announced that Community Services, in partnership with the Salvation Army, would host Holiday Food drives at the West Annex. He noted that there would be two drives, one before Thanksgiving, through November 15, 2023 and one through December 11, 2023 and both drives would accept canned and non-perishable foods at the West Annex lobby. He added that perishable food would be accepted on the pick-up days of November 15 and December 11.

**7B. COMMUNITY SERVICES DIRECTOR- Review and Approve Nominee for the “People With Purpose Award”**

Park Services Manager Drake presented the report for the item and explained that the People with Purpose Award had been created to honor individual volunteers and organizations that donated time and effort to improve city parks and recreation programs. She discussed the award criteria and nomination process. She stated that she had nominated the Humanitarian Aid and Love Organization (HALO), for their vision and dedication to spearhead a HALO organized group, beginning in 2020, to clean and maintain the east picnic area at Wilson Park and the playground area.

**MOTION:** Commissioner Craft moved to approve Item 7B, nomination of Humanitarian Aid and Love Organization (HALO) for the “People with Purpose Award”. Commissioner Mele seconded the motion; a roll call vote reflected a vote of 4-0. (Absent: Commissioners Hoover, Wright and Chair Muhammed)

**7C. COMMUNITY SERVICES DIRECTOR- Discuss the Placement of an Off-Leash Dog Facility at Lago Seco and Entradero Park**

Community Services Director La Rock presented the report for the item and noted that this was the third time that the Commission had discussed the item since the Council had directed staff to work with the Commission to research the potential for off-leash dog parks in City Parks. He reviewed the research and the recommendations which the Commission and the Sub-Committee had proposed and noted that the recommended site locations and sizes for off-leash areas for each of the parks were included in the report item.

Community Services Director La Rock discussed staff's concern that the maintenance of the dog park would be an additional burden on an already busy staff and noted that staff would communicate that concern, as well as the cost of additional maintenance supplies to the Council. He added that staff would also inform Council that staff would also look to install an organization of friends of the dog park group to help manage the weekly maintenance of the dog parks. He confirmed that from public comments received in writing and in person, there was almost a universal opposition from the community to the two parks recommended: Lago Seco and Entradero Park. He stated that he would return to the Council, possibly in December, with a report of the analysis from the Commission and all of the input from the Community which had been received. He noted that a pilot off-leash dog park at a large regional park, such as Columbia or Wilson Park, would be recommended to the Council.

Community Services Director La Rock explained that the presentation of the report to the Council would include both the startup costs of the dog park, which were scalable depending on features, as well as the fixed maintenance and staff costs.

The members of the sub-committee for off-leash dog parks listed their considerations when reviewing potential locations: closeness of neighbors, size of the parks, parking and ease of entering and exiting and noted that the Council would make the final decision.

**MOTION:** Commissioner Candioly moved to approve additional study by the Committee on the placement of an Off-Leash Dog Facility at Lago Seco and Entradero Park with a report to be presented at the December 13, 2023 Commission meeting. Commissioner Habel seconded the motion; a roll call vote reflected a vote of 4-0. (Absent: Commissioners Hoover, Wright and Chair Muhammed)

#### **7D. COMMUNITY SERVICES DIRECTOR- Review Department Monthly Reports**

##### Administrative Services

Administrative Analyst Lee presented the Administrative Services Division Reports for October 2023, included in agenda packets and invited Park Ranger Supervisor Arevalo to speak on the Park Ranger Program. Park Ranger Supervisor Arevalo stated that there had been three TPD call-outs at the parks and an increase in permit conflicts on reserved fields as well as continued e-bike activity.

Administrative Analyst Lee highlighted completed and ongoing Home Improvement projects and noted that there had been 20 services in October. He announced that the Farmer's Market had sponsored a Halloween *Guess How Many Contest* which was won by an employee in the City Management office. He discussed the average attendance for Tuesdays and Saturdays at the Farmer's Market in the month of October.

He reported that the Community Gardens was prepared for the winter season and noted that staff was researching different locks for securing the gardens. He confirmed that there were 19 coyote sightings and 3 coyotes trapped by vendor in October. He added that there were 469 pet licenses sold in October with total fees for the month of \$14,569.

##### Park Services

Park Services Manager Drake presented the report for the month of October 2023, included in the material of record and noted that the parks had been very busy due to many events in the parks. She described turf management on all sports fields and baseball diamonds and added that the mowing crew was on track in all parks.

She stated that the Live Steamers had donated 909 volunteer hours this month with an additional 647 volunteer hours at the Madrona Marsh, 912 hours at Torrance Park, and 52 hours at Wilson Park. She noted that in total there had been 718 volunteers who provided 2756.29 hours of volunteer work for the month. She discussed the number of hours of staff time was needed to prepare for the volunteer projects. She reported that there had been damage from a car crash at Kennedy Park and increased vandalism at the parks in general. She confirmed that the pickle ball/paddle tennis nets and poles had been replaced at Wilson Park. She discussed events at Madrona: a presentation on spiders, docent training, visits from Cal State Long Beach Ornithology students and Senator Ben Allen and the Make-a-Difference Day on October 28.

### Recreation Services

Recreation Services Manager Craig presented the Recreation Services Monthly Report for October 2023, included in the material of record. He noted that there was a major increase in picnic reservations and field lights/support in the parks, as indicated by the revenue report, as well as a major increase in registrations from increased enrollments in after school programs. He announced that the partnership between Torrance and Rec had begun on October 16, 2023, with Rec now responsible for handling all pickleball and tennis instruction, as well as meet up play at all City locations. He added that reservations could be made at <https://www.rec.us/torranceca> and explained that first tournament/jamboree would be held at Wilson Park. He noted that Rec would track usage at parks to determine if changes in scheduled play were needed.

He reported that over 700 people had attended the Halloween Spooktacular Movie Night held at Wilson Park on Saturday, October 28. He announced that the Adaptive Sports golf, soccer and softball teams would participate in the So-Cal Fall games in Fountain Valley. He announced that the Gardening Club had held its inaugural meeting on October 25 to discuss their planting plans for their gardening plot at the Bartlett Center. He noted that a Thanksgiving feast would be held on November 16 at the Bartlett Center for a \$5.00 fee and that the Turkey Trot would take place on Thanksgiving Day.

## **8. COMMISSION ORAL COMMUNICATIONS**

Commissioners Craft and Candioty spoke.

## **9. ADJOURNMENT**

### **9A. Adjournment of Parks and Recreation Commission meeting to Wednesday, December 13, 2023**

**MOTION:** At 7:58 p.m., Commissioner Mele moved to adjourn the meeting to Wednesday, December 13, 2023 at 6:30 p.m., at the West Annex Commission meeting room, Torrance City Hall. The motion was seconded by Commissioner Habel and a roll call vote reflected 4-0 approval. (Absent: Commissioners Hoover, Wright and Chair Muhammed)

###

**TO: PARKS AND RECREATION COMMISSION**

**FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR**

**SUBJECT: ADMINISTRATIVE UPDATES**

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file updates on the status of programming and projects in the City of Torrance:

- The Recreation and Parks Commission and the Social Services Commission will hold a special joint meeting on Wednesday, February 7, 2024. This special meeting will replace the February 14, 2024, regular meeting of the Parks and Recreation Commission (the alternate joint meeting date is February 28). The special joint meeting is to review the interests and initiatives of each Commission and to identify any areas for mutual collaboration for the benefit of the Torrance community. Staff requests that Commissioners review their schedules to confirm their availability for the special joint meeting date(s).

The Social Services Commission addresses issues including veterans, homeless population, adults with developmental disabilities, and children with special needs. They may make recommendations to the City Council on Veterans affairs, Homeless issues, Adults with developmental disabilities and Children with special needs. The Commission may make recommendations to the City Council on matters concerning the services and resources of the community including, but not limited to, the area of community affairs, personal health, and other such items.

- The Community Services Department in association with Torrance Police is addressing concerns expressed by residents who live on 237<sup>th</sup> St. at Sur La Brea Park. Park users have been reported parking haphazardly along 237<sup>th</sup>, partially blocking residential driveways, incurring red curb zones, and parking in the City's park access driveway. Additionally, littering from vehicles parked on the street has also been reported. A community meeting is being planned for December 16 to bring residents and park users together for understanding and peaceful co-existence.
- The City received a donation from the Southwood Homeowners Association in the amount of \$100,000. These funds were donated to the HOA from a corporate third party and are restricted for use to make improvements to Paradise Park.
- On behalf of the Community Services Department, we send a message of Happy Holidays and Best Wishes for the New Year to our dedicated Commissioners.

Respectfully submitted,



John La Rock  
Community Services Director

For Commission Meeting  
December 13, 2023

**TO: PARKS AND RECREATION COMMISSION**  
**FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR**  
**SUBJECT: OFF-LEASH DOG PARKS**

At their meeting of April 25, the City Council received a report on off-leash dog parks including potential locations, estimated costs, and other details. The City Council concurred with the staff's recommendation that the item be advanced by the Parks and Recreation Commission with staff for additional research and recommendations to the City Council. At the Parks and Recreation Commission meeting of June 14, the Commission received a report from staff and formed a sub-committee to survey and report on potential locations. The Sub-Committee is comprised of Commissioners Candioly, Habel and Mele. At the November 8 Commission meeting, the Commission received public comment on the potential dog park locations. Members of the public were invited to submit written comments via email as well as to attend the Commission meeting. The public comment received was nearly unanimous in opposition to a dog park at either Lago Seco or Entradero Parks.

Following public comment, the Commission determined that the Sub-Committee revisit the subject of off-leash dog parks. Staff provided the Sub-Committee with an additional potential location at Columbia Park. The Sub-Committee provided analysis of the Columbia Park location and revised their findings in the report attached to this item.

As a reminder, all Torrance Parks are dog friendly, provided dogs are always maintained by a handler on a leash of no more than six feet in length. All dog handlers are required by law to collect and properly dispose of dog waste.

Following the recording of all public comment, any recommendations from the Commission along with public comment will be provided to the City Council as part of a report that will also include the fiscal and operational impacts of one or more off-leash dog parks in the City.

Respectfully submitted,



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John La Rock  
Community Services Director

Attachment: A) Revised Sub-Committee report-Off-Leash Dog Parks  
B) Initial Off-leash facility locations



**Torrance Parks and Recreation Commission****Dog Park Committee - Additional Review of Potential Dog Park Locations****Updated December 4, 2023****Background:**

The Parks and Recreation Commission created a Dog Park Committee to investigate potential locations for a dog park or multiples dog parks in the City of Torrance, at the request of the City Council. The Committee (Commissioners Candioly, Habel, and Mele) reviewed multiple park locations and made the recommendation to the Commission to consider Entradero Park and Lago Seco Park as potential locations, which are the third and fourth largest parks in the City after Columbia Park and Charles Wilson Park. The two largest parks had been considered to have too much existing programming to accommodate a dog park.

The recommendation was reviewed by the full Commission and provided to the City Council. Public notification of a Parks and Recreation Commission agenda item to discuss dog parks at the November 8, 2023 meeting was sent to residents living within 500 feet of the potential dog park sites.

**Resident Response:**

The responses from the neighbors regarding the recommended dog park locations at Entradero Park and Lago Seco Park were overwhelmingly negative. Numerous written responses were received, and many residents attended and spoke at the Parks and Recreation Meeting on November 8, 2023. The concerns of the neighbors were focused on noise, sanitation, odors, parking concerns, loss of park space, and general disturbance to the homes and neighborhoods that are very near or adjacent to these parks. In the Lago Seco neighborhood, residences are across the street or across the parking lot on three sides of the park, with a clear view of the park. In the Entradero neighborhood, the rear yards of the residents' properties are on the property line with the park on all sides of the park.

**Identification and Review of an Alternative Dog Park Site:**

The full Commission agreed to review alternate locations for a dog park. Parks and Recreation Staff recommended an alternative dog park site at Columbia Park on the north side of the park adjacent to the Community Gardens for the Commission's review, as indicated in Attachment A. The Columbia Park location that staff presented is an underutilized area of the park that had not previously been considered, and which does not appear to impact any existing programming as had been previously thought. Charles Wilson Park is still considered too heavily impacted with programming to be an appropriate dog park site, and other parks in Torrance are either too small or are embedded in their respective residential neighborhoods in the same manner that Entradero Park and Lago Seco Park are.

### **Dog Park Committee Observations for the Columbia Park location:**

- The Dog Park Committee visited Columbia Park on Saturday, December 2, 2023.
- The area recommended by the Parks and Recreation staff is an unused area of the park that has no programming or amenities.
- The size of the recommended space can accommodate both a large-dog and a small-dog park.
- The recommended area is not within the SCE power line easement.
- Parking lots near the potential dog park location are available along both Prairie Avenue and 186<sup>th</sup> Street.
- There appear to be fewer than 10 residences on 186<sup>th</sup> Street and in the neighborhood across Prairie Avenue that are within 500 feet of the recommended dog park area, as shown on Attachment B. The closest residences will have limited or no view of the dog park as the Community Garden and the distance act as a buffer. Concerns of noise, traffic, odors, and parking would be notably less impactful in this location, as compared to Entradero or Lago Seco parks, due to the distance of the dog park from residences and the buffer that the Community Garden provides.
- Restroom access, water fountains, and tables are available near the intended dog park area.
- The southeast corner of the proposed dog park area is across the path from the picnic area. However, the dog park is oriented away from the picnic area and will be accessed by entrance gates further along the path to the northwest, away from the picnic area and would not incur any event table rental space or barbeque usage.
- The recommended area has many gopher holes and is on a low hill. The site would require some regrading and compaction to provide a proper surface for the dog park. Maintenance would be required to ensure that the surface remains safe for dogs and humans.
- An existing mature pine tree in the recommended space drops pine cones, which may not be compatible with a dog park. Existing trees within the recommended area should be reviewed.
- There is a metal cylindrical structure in the middle of the space that appears to be a vent for an underground use, which would need to be addressed.

### **Conclusion:**

The Dog Park Committee is of the opinion that this potential dog park location at Columbia Park is a better alternative as compared to parks that are smaller in size and/or very close to residences. It also offers better amenities for parking, restrooms, etc. and does not appear to impact any existing program directly.



- 1. Small Dog Park 1,100 sq. ft.
- 2. Large Dog Park 6,500 sq. ft.

## ENTRADERO PARK LOCATION





1. Small Dog Park 1,200 sq. ft.

2. Large Dog Park 3,800 sq. ft.

## LAGO SECO PARK LOCATION

**TO: PARKS AND RECREATION COMMISSION**  
**FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR**  
**SUBJECT: ADMINISTRATIVE SERVICES DIVISION REPORT – November 2023**

**PARK RANGER PROGRAM** – Victor Arevalo, Program Supervisor

During the month of November, the Ranger unit maintained a seven day a week deployment schedule.

- Weekday afternoon patrols include providing a uniformed support presence at all city libraries.
- Weeknight patrols focus on supervision of field permits and securing facilities.
- Weekend patrols include general supervision of the parks, educating patrons on rules, and facilitating building and picnic reservations.

**Parks**

- High number of contacts for open alcohol containers and tailgating at Wilson Park (near hockey rink and softball fields) resulting in numerous TPD callouts for assistance.
- Heavy amount of graffiti reported at various parks throughout City.
- Unhoused subject able to connect with Outreach services and receive housing.
- Increased permit conflicts due to unpermitted soccer and little league teams attempting to use sections of lit fields. Contacts resulted in some coaches getting permitted.
- Heavy focus on preparing for Turkey Trot assignments.
- Perfect attendance supporting Turkey Trot (17 Rangers setting up and securing race course intersections 5:00-10:30 a.m.)

Statistics were kept of common incidents that Rangers observed during the month of November.

<b>Municipal Code Violations</b>	<b>November</b>	<b>YTD</b>
Alcohol	67	362
Amplified Sound	8	107
Dog Off Leash Contacts	135	1283
Marijuana/Smoking	37	227
Parking Violations	39	337
Trespassing on Closed Fields	0	57
Unpermitted Commercial Class/Instructional Contacts	11	142
Unpermitted Food/Street Vendor Contacts	0	70

<b>Park Patron Specific Contacts</b>	<b>November</b>	<b>YTD</b>
Assisting Park Patrons	27	394
Building, Picnic, or Field Permit Conflicts	62	180
Defiant/Disruptive Subjects	37	155
Missing Subjects	0	2
Patrons Causing Building, Park or Field Damage	5	165
Skating/Biking Violations	8	253
Suspicious Subjects	3	61

<b>Building, Park, and Facility Issues</b>	<b>November</b>	<b>YTD</b>
Graffiti Hotline Report/Removal	92	810
Facility Maintenance Report	31	166
Hazard Report/Removal	9	185
Unpermitted Bouncer/Vendor Violations	0	14

<b>City Resource Support Requests</b>	<b>November</b>	<b>YTD</b>
EMT/Fire Department Call-Outs	0	4
Park Services Call-Outs	0	10
Police Department Call-Outs	8	40
Ranger Unit Call-Outs	35	229

<b>Unhoused Interactions</b>	<b>November</b>	<b>YTD</b>
Unhoused Subject Contacts and Observations	26	300
Unhoused Subject Outreach Requests	5	111
Unhoused Subject Welfare Checks	22	251

**HOME IMPROVEMENT PROGRAM** – Shawn Plunkett, Program Supervisor

During the month of November, the Home Improvement Program completed projects at 10 households, with ongoing projects at 3 additional households. Total mobile home clients 2, 2 mobile home households completed.

	<b>November</b>	<b>YTD</b>
ADA	2	9
Carpentry	2	58
Electrical	5	31
Paint	0	1
Plumbing	1	56
Miscellaneous	7	55
<b>Total number of services provided</b>	<b>17</b>	<b>210</b>

**FARMER’S MARKET PROGRAM** – Joyce Chan, Farmer’s Market Manager

The Farmers’ Market was busy in preparation for the Thanksgiving Holiday. The market was full of persimmons (fuyu and hachiya), pomegranates, chard, lettuces, herbs, butternut squash, pumpkins, kabocha squash, potatoes, sweet potatoes, radishes, and the last of the tomatoes for this season. Citrus is just beginning to appear this year, slower than it has in the past. We are seeing just the beginning of satsuma tangerines.

In the prepackaged section, the Farmers’ Market welcomed a new granola food vendor on Saturdays, Chantarelle’s Granola. On Tuesdays, the market welcomed Chilifi, a Filipino-based condiments vendor with chili, spicy garlic crunch, and bang bang sauce (for fusion Filipino/Creole seafood boils) products. His condiments and bang bang sauce are amazing!

The Farmers’ Market has been working on the job bulletin for the Farmers’ Market Coordinator position, which should be ready for posting in early December.

During the month of November, the Farmers’ Market operated on four Tuesdays and four Saturdays. Average attendance for Tuesdays was 6,766 and for Saturdays was 13,139.

<b>2023 Revenue</b>	<b>Tuesday</b>	<b>Saturday</b>	<b>Monthly Total</b>	<b>FY YTD</b>
July	\$29,845.82	\$82,444.05	112,289.87	\$112,289.87
August	\$34,931.62	\$63,640.08	\$98,571.70	\$210,861.57
September	\$25,713.50	\$75,370.72	\$101,084.22	\$311,945.79
October	\$30,268.48	\$59,403.21	\$89,671.69	\$401,617.48
<b>November</b>	<b>\$27,117.16</b>	<b>\$54,493.02</b>	<b>\$81,610.18</b>	<b>\$483,227.66</b>
<b>November 2022 Comparison</b>	<b>\$26,660.03</b>	<b>\$51,800.22</b>	<b>\$78,460.25</b>	<b>\$430,570.50</b>

**COMMUNITY GARDENS PROGRAM** – Joyce Chan, Farmer’s Market Manager

The Community Gardens look in good shape for winter planting. Many gardeners have come out to weed their plots and prepare for the upcoming season.

Gardens staff have been weeding plots and working on enforcement.

**ANIMAL CONTROL PROGRAMS** – Shane Lee, Administrative Analyst

Coyote abatement continues Monday through Sunday trapping. The trapping cycle begins anew every October. The City’s pet licensing program with DocuPet also continues servicing Torrance residents, with its yearly reporting beginning in December.

Coyote Report

During the month of November, there were 16 reported coyote sightings by the public, with 3 coyotes captured by the vendor.

<b>Type of Coyote Encounter</b>	<b>November</b>	<b>Current Trapping Period (October 2023 – Present)</b>	<b>Total Encounters from 2022-2023 Trapping Period</b>
Sighting Reported by Public	16	38	306
Dog Attack	0	0	6
Cat Attack	2	2	6

Dog Attack Resulting in Fatality	0	0	0
Cat Attack Resulting in Fatality	3	4	56
Wild Animal Fatality of Unknown Origins	1	2	18
Injured Coyote	1	2	6
<b>Total Encounters</b>	<b>23</b>	<b>49</b>	<b>398</b>

	November	Current Trapping Period (October 2023 – Present)	Total Encounters from 2022-2023 Trapping Period
Coyotes Trapped	2	5	26
Carrion (non-trapped)	1	2	6
<b>Total</b>	<b>4</b>	<b>4</b>	<b>32</b>

Pet Licensing

Statistics provided below may not be finalized numbers as the official pet licensing invoices are delivered by DocuPet, the vendor, to the city at the end of the second week of each month.


During the month of November, a total of 337 licenses were sold. 308 of these were purchased through DocuPet’s online portal and 29 were purchased offline by mail. Total revenue received by the city will be approximately \$10,516.57.

	November	Year to Date (December 2022 – Present)
Licenses Sold	337	6,355
Donations Received	\$40.00	\$318.00
<b>Total Revenue less Fees</b>	<b>\$10,516.57</b>	<b>\$196,430.42</b>

For a year-over-year comparison, in November 2022, there were a total of 358 license sales resulting in revenue of \$11,159.16.

From December 2021 – November 2022, the City’s revenue from DocuPet was \$179,659.59. The projected revenue for December 2022 – November 2023 is \$196,430.42.

Respectfully submitted,

  
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 John La Rock  
 Community Services Director



**TO: PARKS AND RECREATION COMMISSION**  
**FROM: TRACY DRAKE, PARK SERVICES MANAGER**  
**SUBJECT: PARK SERVICES DIVISION REPORT – NOVEMBER 2023**

### **ALL PARKS**

- Reported graffiti
- Performed playground equipment safety checks
- Performed routinely maintenance and inspections
- Adjusted security light timers and check of all irrigation clocks for time. Repairs made where needed
- Cared for dedication trees

#### ***Custodial/Rental Buildings***

- Cleaned and serviced all rental facilities and restrooms

#### ***Events***

##### ***Turkey trot***

- Completed delivery, setup and breakdown of portable stage, delineators, cones, generators and concrete bucket anchors for blow up arch.

##### ***Turkey Soccer Tournament***

- Provided maintenance service staff for the Turkey Soccer Tournament

#### ***Turf Management***

##### **All Sports Fields**

- Columbia, De Portola, El Nido, Guenser, La Romeria, McMaster, Walteria & Wilson are currently on track for weekly routine maintenance including mowing and irrigation service
- Service to Columbia Field 4 & 6 valve replacements completed.
- Completed Dirt replacement of hard pan clay for non-expansive 27A Sandy Loam around both valves at Columbia Field 6 to allow future service access.

#### ***Baseball Diamonds***

- All Baseball diamond service is currently on track with minor delays due to vacation or sick days. Service included the fields at Guenser, Mc Master, Columbia, El Nido, La Romeria, Walteria, De Portola & Wilson parks

## **SPECIALTY CREWS**

### ***Projects Crew***

Projects crew has continued daily service to all City parks including Civic Center and downtown. See individual parks or district entries below for specific job completions this month

### ***Mowing Crew***

- All mowing is currently on track with minor delays in service due to redirection of personnel for higher priority projects or emergency tasks. *Please note:* During the winter service months we will be redirecting most of our mowing ground personnel to projects crew assignments.
- Lead Maintenance Workers have continued training our Maintenance Workers on the operation of large & small equipment such as Toro Big Red & Toro Zero Turn mowers to promote safe work practices and gain experience operating large equipment under direct supervision
- Groundwork training has continued for our permanent full-time workers regarding the safe use of edgers, blowers, string trimmers and hand tools and trailer loading.

## **VOLUNTEERS and GRANT PROGRESS**

	<b>Volunteers</b>	<b>Hours</b>
Live Steamers	23	346
Wilson Horseshoe Pits	1	14
Madrona Marsh Preserve /Nature Center	89	414.35
Cherry Trees (city wide)	5	5
Seaside Heroes Park	0	0
Civic Center Veteran's Memorial and Rose Garden	6	8
Entradero Park	2	13.5
Eagle Scout project completed	0	0
<b>TOTAL</b>	<b>126</b>	<b>800.85</b>

## **PARKS BY DISTRICT**

### ***District 1***

#### **Guenser Park**

- Completed berm reduction on baseball field
- Completed weed application service to diamond area and backstop

#### **McMaster Park**

- Completed WCA tree and palm trimming around rental buildings and Library
- Completed mainline irrigation repair and repairs at the ball diamond
- Completed weed application service to picnic areas park perimeter, gardens and walkways.
- Trimmed, weeded, cleaned and mulched interior park planters.

## ***District 2***

### La Romeria Park

- Completed installation of new Tennis court signs court numbers and QR code
- Completed removal and reinstallation of gate at South easement for weed abatement
- Trimmed, weeded and cleaned park perimeter fence

### Paradise Park

- Completed concrete crack repairs to court surface.
- Completed installation of new Tennis court signs court numbers and QR code

### Sunnyglen Park

- Mainline break repaired
- Completed weed application service to picnic areas, park perimeter and walking paths

### Victor Park

- Tree trimming and weed abatement on the west wall flower bed
- Completed weed application service to picnic areas, park perimeter and walking paths
- Completed concrete patch at picnic area including concrete cut on broken curb
- Completed WCA Tree trimming service to whole park including picnic area
- Install new swing chain for safety purposes

## ***District 3***

### City Yard

- Maintained trash cans
- Maintained plants and trees in the nursery
- Performed mechanical weed abatement behind transit and employee parking lot
- Completed weed spray and pre-emergent applications to entire city yard perimeter

### Civic Center

- Completed Bulkhead installation at plunge swimming pool
- Completed flag installation and removal for Veterans Day
- Completed WCA Tree trimming service to City managers / City council Parking lot including picnic area near fire prevention garden quad.

### Columbia Park

- AYSO fields has been renovated and irrigation fixed to properly water field
- Completed installation of two new 90-degree monkey bars at 5-12 play area

### El Nido Park

- Performed maintenance in Day of Service planter

### Greenwood Park

- Completed crack repairs to court surfaces

### Pequeno Park

- Completed WCA Tree trimming service to entire park

## ***District 4***

### Downtown

- Provided maintenance services for the Torrance Antique Street Faire
- Completed phase 1 of repairs to Kennedy memorial fountain (car accident)
- Completed concrete repairs to PV stone at Bartlett Center flagpole base

### El Prado Park

- Removed 2 fallen limbs for safety

### Sur La Brea Park

- Completed installation of new Tennis court signs court numbers and QR code
- Completed WCA Tree trimming service to whole park including picnic area
- Completed trimming around oil field fence line
- Facilitated sound monitoring equipment set up

### Torrance Park

- Removed fallen limb for safety
- Completed rubber repairs to play surface
- Completed weed application service to picnic areas park perimeter, gardens and walkways

### Wilson Park

- Performed weed abatement around rose garden areas
- Removed fallen limb for safety
- Completed path light footing repairs to prepare for new light pole
- Completed light repairs on Dee Hardison Sport Center
- Completed installation of new tennis court signs court numbers and QR code
- Completed set up of portable light trailer at North parking lot for safety
- Completed repairs to cable ropes on Cone Climber
- Completed fence repairs at Live Steamers
- Completed WCA tree trimming whole property
- Completed phase 1 of new BBQ installations east picnic area both single and double units with new matching posts
- Facilitated sound monitoring equipment set up

### SE Library

- Completed WCA tree trimming whole property

## **District 5**

### El Retiro Park

- Completed installation of new Tennis court signs court numbers and QR code
- Completed weed application service to picnic areas park perimeter, gardens and walkway

### La Paloma Park

- Completed weed application service to park perimeter

### Lago Seco Park

- Trimmed and weed abatement around Community Gardens
- Spread wood chips on south side of Community Gardens

### Los Arboles Park

- Completed weekly/monthly service to gopher trapping all areas of park (ongoing)

### Miramar Park

- Completed weekly/monthly service to gopher trapping all areas of park (ongoing)

### Seaside Heroes Park

- Completed repairs to concrete planters due to water damage
- Completed Park sign restoration / paint

- Completed steel baluster repair Anza side
- Path light post bolts serviced for new pole
- Completed weed spray and pre-emergent applications to entire park

**District 6**

Alta Loma Park

- Trimmed and did some weed abatement in the easement north side of park
- Completed Dedication bench & plaque installation for Theron Hill
- Completed installation of new railing on play area
- Completed weed application service to picnic areas park perimeter, gardens and walkways including Pre-Emergent

De Portola Park

- Trimmed and weed abatement in the easement of park
- Irrigation mainline exposed and drained for repairs

Hickory Park

- Completed installation of new Tennis court signs court numbers and QR code
- Completed weed application service to picnic areas park perimeter, gardens and walkways including Pre-Emergent
- Completed garden clean up

Walteria Park

- Completed Tennis and basketball Court floor / crack repairs
- Completed installation of new Tennis court signs court numbers and QR code

**MADRONA MARSH PRESERVE and NATURE CENTER (MMP)**

<b>November Attendance</b>	<b>Hard Count</b>	<b>Projected Count</b>
Preserve	1,310	1,441
Nature Center	475	547

- Naturalist, photographer, and native bee expert, Krystal Hickman of the Audubon Society presented “ABC’s of Native Bees”. Krystal is a National Geographic explorer, TEDx speaker, conservation photographer, artist, and community scientist. Noted for her expertise in Melittology (scientific study of bees), her aim to keep accurate records of population changes in bees. The well-attended program occurred live at the Nature Center and on Zoom.
- Saatchi and Saatchi, a worldwide advertising company, held a day of service at the Marsh. Nearly 40 employees assisted staff in removing vegetation from the wetlands in preparation for rain. Saatchi and Saatchi have made this a yearly event; this being their fifth visit.
- California Naturalist training class provided a tour of the Marsh by docents. The University of California sponsored naturalist certification training program provides training across the state for those seeking advanced learning in the field of interpreting nature.

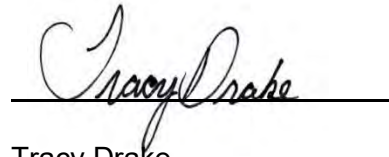
- Girl Scout troop 1765 from Redondo Beach attended the Marsh sponsored habitat course earning them a Habitat badge. About eight participants performed tasks and training in order to earn their badge.
- Docents conducted three (3) days of educational tours for Clifford Elementary and Fern Elementary schools. About 80 students and 20 adults participated in the tours.
- El Camino College communications students attended a restoration activity to better learn the art of communicating for work planning and executing assignments. Staff and students worked on removing vegetation in the south pond area of the wetlands. About 10 students participated in the activity.
- Cal State Long Beach Ornithology students attended a marsh tour and discussion on system management methods used by staff to care for and operate the Preserve.
- Trimmed area around nature center exposing light fixtures hidden by dirt and debris. Replaced all non-working lights and fixtures.
- Raised irrigation valve boxes eliminating trip hazards at nature center in grass areas. Work to continue around Preserve.
- Volunteerism during November (401.85 hours, 84 volunteers)

<b>Assignment</b>	<b>Hours</b>	<b>Volunteer Count</b>
<b>Advanced Restoration Crew</b>	<b>40.76</b>	<b>5</b>
<b>Animal Care</b>	<b>11.9</b>	<b>3</b>
<b>Docent (tours/outreach)</b>	<b>36.42</b>	<b>7</b>
<b>Education Programs</b>	<b>21.47</b>	<b>5</b>
<b>Gift Shop Clerk</b>	<b>19.47</b>	<b>5</b>
<b>Habitat Support &amp; Maintenance</b>	<b>2.93</b>	<b>1</b>
<b>Maintenance Support</b>	<b>1.92</b>	<b>1</b>
<b>Preserve Entrance Greeter</b>	<b>67.68</b>	<b>7</b>
<b>Reception Desk Greeter</b>	<b>36.9</b>	<b>5</b>
<b>Restoration</b>	<b>101.32</b>	<b>49</b>
<b>Special Assignment</b>	<b>73.58</b>	<b>1</b>
<b>Total</b>	<b>414.35</b>	<b>89</b>

- Fall work continues on the Preserve. Staff are continuing the work of preparing the Preserve for winter rains through mowing, downed tree and limb removal, plus vegetation and thatch removal. Removed several downed branches, removed one Tule bed. Mowed several acres using wildlife friendly methods.
- Cleaned roof, checked and cleaned drains, sandbagged to channel water in preparation for rains.

- Started student research project on filtering effects on wastewater by Daphnia, a genus possessing about 100 species around the world. Also known as water fleas, because they swim in a jerky motion; these creatures are tiny (< 5mm) freshwater crustaceans. They are filter feeders helping to clean water. Students leading the project are from Peninsula H.S.
- Two Saturday general restoration events were held during November. About 20 volunteers participated
- CitiCable produced a segment highlighting Dodd Holsapple, our new resident artist for ¿WILD?, our environmental art program, managed in partnership with the Torrance Art Museum.

Respectfully submitted,

A handwritten signature in cursive script, reading "Tracy Drake", is written above a solid horizontal line.

Tracy Drake  
Park Services Manager

CONCUR:

A handwritten signature in cursive script, reading "John La Rock", is written above a solid horizontal line.

John La Rock  
Community Services Director

**TO: PARKS AND RECREATION COMMISSION**  
**FROM: GARRETT CRAIG, RECREATION SERVICES MANAGER**  
**SUBJECT: RECREATION SERVICES MONTHLY REPORT FOR NOVEMBER 2023**

The following is information regarding Recreation Division programs and facilities for November 2023:

**FACILITY BOOKING AND REGISTRATION** – *Veronica Minter, Senior Recreation Supervisor, Kenita Trinidad, Facility and Registration Program Coordinator and Suzy Corzine, Senior Program Specialist*

***Facility Booking:***

During the month of November:

- Field Bookings:
  - Staff issued 100 short-term permits for fields
  - Long-term field users were issued 459 permits
  - There were 1 softball tournament held at Wilson

<b>Multi-Purpose Court Reservations</b>	
Private	17
City Classes	0
Inquiries	5

- Picnic Reservations:
  - 37 bouncer permits were issued

<b>Park</b>	<b>Picnics</b>	<b>Guests</b>
Columbia Park	18	884
El Nido Park	11	425
El Retiro Park	8	400
Hickory Park	7	300
Lago Seco Park	10	500
McMaster Park	4	100
Paradise Park	10	500
Torrance Park	2	50
Victor Park	3	150
Walteria Park	4	200
Wilson Park	15	696
<b>Total</b>	<b>92</b>	<b>4205</b>



- Park Building Reservations:

<b>Building</b>	<b>Private</b>	<b>Guests (Private)</b>	<b>Non-Profit</b>
Alta Loma Park	2	60	5
El Nido Park			29
El Retiro Park	4	220	23
Greenwood Park			119
La Romeria Park			25
McMaster Park	3	150	35
Pueblo			
Sea Aire Park			15
Sur La Brea Park			25
Walteria Park			30
The Attic	1	55	
<b>Total</b>	<b>10</b>	<b>485</b>	<b>306</b>

\* Sea-Aire reservations for private count is for city holds not reservations.

- Facilities Revenue Report:

	<b>November 2023</b>	<b>2023 YTD</b>	<b>November 2022</b>
Attic	\$629.00	\$2,999.00	\$-
Facility Reservations	(\$280.00)	\$15,833.52	\$720.00
Field Lights/Support	\$9879.57	\$107,617.85	\$14,474.30
Field Prep		\$2,017.50	\$22.50
Filming Permits		\$2,000.00	\$-
Hockey Rink	\$7,810.00	\$52,611.00	\$1,959.00
Picnic Reservations	\$235.00	\$73,230.00	\$465.00
Pool Rental	\$20,481.25	\$131,647.50	\$7,921.25
Special Events		\$5,500.00	\$-
Sports Center	\$3,462.00	\$39,838.00	\$3,288.00
Torrance Art Museum		\$-	\$-
LA Galaxy Sports Complex	\$32,125.00	\$428,258.92	\$32,775.49
Weddings	\$1,050.00	\$3,750.00	\$250.00
<b>Monthly Total</b>	<b>\$102,759.14</b>	<b>\$865,303.29</b>	<b>\$61,875.54</b>

**Registration:**

Registration processed a total of 3,006 enrollments for a total of \$221,513.02 during the month of November 2023:

	<b>Resident</b>	<b>Non-Resident</b>	<b>Total Enrollments</b>	<b>November 2023 Total Fees</b>	<b>November 2022 Total Fees</b>
<b>Total</b>	<b>1,510</b>	<b>1496</b>	<b>3,006</b>	<b>\$221,513.02</b>	<b>\$264,578.90</b>
Staff	300	641	941	\$84,919.03	\$94,687.04
Web	1,210	855	2,065	\$136,593.99	\$169,891.86

In November, we had Turkey Trot, Afterschool second payment, Youth Basketball and resident registration for winter classes.

**YOUTH AND ADULT SPORTS / AQUATICS / SEA-AIRE** – *Traci Fuentes, Interim Senior Recreation Supervisor; Justin Ferneau, Recreation Supervisor; Jacob Castillo, Recreation Supervisor*

**Aquatics:**

- Swim lessons for children and adults have ended and will begin in January.
- The drop-in lap swimmers accounted for 1,295 pool visits.
- Recreational swim had 100 swimmers.
- Long-term pool rental group Swim Torrance, had 2,825 swimmers this month.
- P.A.L.S. Swim Team continues their weekly workouts on Sunday and had 127 total swimmers for November.
- Bulkhead repairs have been completed and it is back in the water.
- Assistant Pool Manager position is open and interviews will be held mid January.
- Three lifeguards have been given conditional offers.

**Youth Sports:**

- Winter Basketball registration ended on November 29 with 1080 participants registered.
- Teams and rosters are currently being formed for 108 teams.
- Volunteers are being recruited along with 57 Coaches in place completing all the paperwork needed for the upcoming season.
- A total of 108 Volunteers will be needed for the season.
- Uniforms and equipment has been ordered.
- Coaches meeting is set for January 4.
- Cheer registration started November 28.

**Adult Sports:**

- Adult Softball and Basketball programs are getting ready to head into the playoff season next month.
- Softball participants and staff were excited that the weather only affected softball games one time this month and were able to get the games rescheduled.
- The South Bay Inline Roller Hockey League has continued their rentals/leagues at the rink every Monday through Friday. On non-league days, rentals for pickle ball, and lacrosse practices have been a frequent occurrence.
- Private gym and field rentals for basketball, baseball, softball, and AYSO soccer have also continued to be strong throughout the month, and all patrons have shown or expressed their satisfaction.
- Judo has been using the MPR frequently this month, and all have been enjoying their time while at our facility. Kendo has also returned to the MPR this month and has expressed their happiness with our staff and use of the facility.

- SCMAF held a successful Softball Tournament this month in honor of one of our Softball officials who recently passed away.

**Sea-Aire Golf Course:**

- November 2023 at Sea-Aire golf course saw steady golf attendance with a total of 2,481 golf rounds played.
- This was a nice ten percent increase over November considering this seasons' short hours.
- The weather was nice and the usual Thanksgiving week crowds added to the totals.
- Sea-Aire Seniors Golf Club continued their club Champion of the Year tournament.
- Sea-Aire Women's Golf Club held a team challenge event.
- Park services is in the process of receiving bids for the much needed tree trimming throughout the course.
- Park services is anticipating opening the new putting green the first or second week of December.
- New course flags and nine new additional putting green flags have been ordered for the course.
- The new signs warning patrons about hitting balls over the fence may be helping as complaints were down this month.

**AFTER SCHOOL CLUB / PARK DROP-IN / DAY CAMPS / VIRTUAL RECREATION** – *Veronica Minter, Senior Recreation Supervisor; Nicole Madera, Recreation Supervisor and Anthony Chavez, Senior Program Specialist*

**After School Club Program:**

The After School Club participants enjoyed many fun activities this month including our annual community service project for the Bartlett Senior Center. Participants decorated placemats for Thanksgiving lunch at the center and they are always well received. Trivia days, indoor challenges and arts and crafts have become the top activities at the After School program due to the end of daylight savings. We continue to find ourselves in a good place staff wise and hope this trend will carry us to the end of the school year.

**Winter Day Camp:**

Winter Camp will take place January 2-5, 2024, at Greenwood Park. Participants in grades 1-5 will enjoy winter themed crafts and activities, walking field trips and more. Registration has begun and we hope to have a full camp full of fun!

**Social Media/Virtual Recreation:**

Torrance social media and virtual recreation continues to gain followers and provide content and program information to residents. This month's social media content included:

- Winter Seasons – program spotlight and story
- Happy Thanksgiving - program spotlight
- HIP Ramp – program spotlight
- Early Childhood Education - program spotlight
- Torrance Cheerleading – program spotlight
- Falg Football - program spotlight
- Turkey Trot – program spotlight
- Staff of the Month for ASC – program spotlight
- Plunge Operation Hours – story
- Falg Football Kick Off – story

**TEENS/CO-REC / YOUTH COUNCIL / SENIOR CITIZENS / COMMISSION ON AGING**  
**EARLY CHILDHOOD EDUCATION / ADAPTIVE PROGRAMS / SPECIAL EVENTS**

*Jesus Castro, Senior Recreation Supervisor; Patti Goldenson, Recreation Supervisor Senior Programs; Charlene Walker, Program Coordinator; Linda Wilson-Gray, Senior Program Specialist Senior Programs; Nena Davis, Senior Program Specialist Teen Programs*

**Special Events:**

- The City of Torrance 43rd Annual Turkey Trot Fun Run was hugely successful. This community tradition continues to be one of the year's highlights for many Torrance families. There were over 3,700 registered participants this year, plus over 1,000 spectators! A huge thank you to the Community Services Staff, Forrest Hunt, Sam's Club, Police, Fire, Cable, Parks Services, Turkey Trot sponsors, and all volunteers and everyone involved in making this a memorable event!



**Early Childhood Education (ECE):**

- ECE staff and participants were busy preparing for their Thanksgiving performances, at which the kids performed songs and poems for their families in the turkey costumes they made. They practiced all month long and did such a great job! Both classes had Thanksgiving feasts to celebrate the holiday.
- All the classes continue to work on their cutting skills, holding a pencil, and writing alphabet letters. At Greenwood, the Fun & Friends classes are now able to check out books from their classroom library for a week at a time. They learn how to take care of books and be responsible for them; the children and parents both love it. We had eight volunteers volunteering a total of 20 hours in the classroom



### **Adaptive Recreation:**

- On Wednesday, November 1, PALS members and the Special Olympics Softball team met at the Torrance Batting Cages for some practice. Everyone loves getting into the cages and feeling like amazing athletes when they can hit the baseball as far as possible! A big thank you to Kevin Tyler, the owner of the Torrance Batting Cages. He extends a discount to the Torrance PALS group. It is much appreciated!
- On Monday, November 6, participants enjoyed an evening at Del Amo Mall. Everyone met at the Food Court for dinner, and then they split into groups and did some early Christmas shopping.
- Tuesday, November 14, was movie night at the AMC Del Amo Mall to watch The Marvels.
- On Monday, November 27, fifteen participants gathered at McMaster Park for Bingo Night! This is always a perfect time because prizes are awarded to the winners. It's a competitive night but always filled with laughs.
- The Fall Special Olympics Season has ended, but not without a great weekend at the Fall Games. The softball team won a gold medal in their division, and the soccer team won a bronze medal. Besides participating in many games throughout the weekend, the athletes won many prizes. They had the opportunity to have their eyes, feet, and hearing checked by local college students pursuing medical degrees. The evening became a colossal athlete party with dinner, dancing, and more fun games. It was, overall, a positive way to end the season. Congratulations, Torrance athletes and coaches!



### **THE ATTIC Teen Center:**

- THE ATTIC was closed Friday, November 10, and November 20 – 24.
- THE ATTIC Teen Center had a total attendance of 872 for November; this includes guests and members.
- On Tuesday, November 29, THE ATTIC staff held a pancake day where students enjoyed pancakes and Karaoke and sang Holiday songs!
- ATTIC staff held card games on Mondays for the members to participate each week.
- Staff held different activities throughout the month to give participants further recreational opportunities. Activities included Joel Gaxiola- "*Guess That Movie Quote*" and Ryan Locano- "*ATTIC Olympics*" Ryan Locarno and Joel Gaxiola's "*Karaoke, "Dodge Ball," and "Corn Hole."*"
- Friday Movie days featured "*Zoolander*" and "*Big.*"





### ***ATTIC Advisory Committee:***

- On Monday, November 6, 2023, THE ATTIC Advisory Committee held its monthly meeting at THE ATTIC at 6:00 p.m. There were 17 members present.
- Agenda items included the October movie night debrief, the December Holiday Mixer, and the November Friendsgiving Scavenger Hunt event preparation.
- ATTIC Advisory Committee members made a scrapbooking page to represent themselves for the 2023-2024 Committee board members. Committee members brought pictures of themselves, and the rest of the materials were provided.
- THE ATTIC Advisory Committee hosted a Friendsgiving Scavenger Hunt on November 16 at 5:00 p.m. Students joined in on a fun interactive Thanksgiving scavenger hunt and enjoyed a festive treat at THE ATTIC with 46 people in attendance.
- The next Advisory Committee meeting will be held on Monday, December 4, 2023, at 6:00 p.m. in THE ATTIC multi-purpose room.



### ***Torrance Youth Council (TYC):***

- The TYC met on Wednesday, November 1 and 15 to conduct their regular business.
- TYC members finalized their 2023/2024 attire and logo, and reviewed their roles for the 2023 City of Torrance 43rd Annual Harry Shutter Memorial Turkey Trot Fun Run event.
- The TYC members also began discussing and scheduling the upcoming Senior Citizen events with their first Senior Tech Day tentatively scheduled for Saturday, January 20, 2024, at the Bartlett Senior Citizens Center from 8:30 a.m. to 11:30 a.m.

### ***Commission on Aging (COA):***

- The COA board met on Tuesday, November 7, at the West Annex Commission meeting room.
- Ujjwala Dheeriya, MD, and Kristel Quinto, MSW from Torrance Memorial were in attendance at the November 7, meeting and presented on "Palliative Care" to the COA and the public.
- The COA board discussed two new Torrance Centenarian applicants, Margaret H. Partsch who is turning 100 years old on December 26, 2023, and Catherine U. Ogbuka who is turning 100 years old on December 26, 2023.
- The commission will be going dark the month of January 2024, so their next scheduled meeting is set for February 6, 2024, at the West Annex Commission meeting room.

### ***Focal Point on Aging:***

- The November Focal Point meeting was canceled, but are scheduled to meet on Friday, December 15, 2023, 9:30 a.m. at the Bartlett Senior Center upstairs conference room.
- Focal Point is currently not accepting walk-in visits. The office maintains operational hours from 9:00 a.m. to noon. In-person consultations are available by appointment only.
- Several volunteers work remotely, handle phone messages, and provide referrals from 12:00 p.m. to 3:00 p.m.
- The Focal Point staff continues their thoughtful practice of making birthday calls to seniors in the community.
- The Focal Point program currently benefits from eight dedicated volunteers who contributed 48 hours in November.

**Senior Citizens Programs (Bartlett Center, Tillim, Walteria)**

- We are currently accepting renewals and new 5-0 and On the Go memberships for 2024 at all three centers. We are also distributing and processing the membership packets to all participants at each center. Membership dues are \$5 per person per year.
- Non-Torrance residents are welcome to join. Membership includes the bi-monthly 5-0 and on-the-go! newsletter The newsletter announces special events, exercise classes, Senior Center schedules, activities, lunch menus, and more.
- Bartlett Senior Center crafting group meets in the Hobby Shop every Friday for two hours. There are 10 - 12 crafty ladies each week. All kinds of crafts and all levels of crafting are welcome.
- Creative Crafters, formally known as “Sew it’s Tuesday,” meet from 11:00 a.m. to 3:00 p.m. on Tuesdays at the Tillim Senior Center. This group focuses on making crochet Dolls for Miller’s Children’s Hospital, LA Children’s Hospital, and hospice, as well as Sewing, quilting, and other craft mediums.
- The Annual Senior Craft Show event took place at the Ken Miller Recreation Center on Saturday, November 4, with over 50 senior vendors in attendance between 9:30 a.m. and 2:30 p.m. Senior vendors showcased their Holiday Crafts for the public to purchase.
- Focal Point received a total of 73 web inquiries.
- The Bridge group at Bartlett continues to grow, with at least 15 to 17 players each Monday afternoon. All levels of participants are welcome. Beginners are welcome to come learn how to play Bridge with us!
- Ping Pong is huge out at Walteria Center! The center has three tables, all in non-stop play every Monday and Thursday. All levels of expertise are welcome to play, and beginners are welcome to come and learn the game.
- Bartlett’s lunch program now serves 50 lunch participants and continues to sell out with a waitlist almost daily!
- Bartlett’s Thanksgiving luncheon was very successful, with 60 participants in attendance. Augustin prepared a delicious, traditional Thanksgiving meal, and everyone enjoyed the afternoon’s great food and company!
- We celebrated Thanksgiving with pumpkin spice goodies and decor at all three Senior Centers.



Respectfully Submitted,

Garrett Craig  
Recreation Services Manager

CONCUR:

John La Rock  
Community Services Director