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Direct questions or concerns to the Commission Liaison at (310) 618-5950, or individual department head prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

Security procedures: Members of the public will be directed to enter City Hall on the East side of the building through the sliding door. All other entrances will remain locked for entry. Oversized bags or backpacks will not be allowed in the Council Chamber or Commission meeting room. All bags are subject to search.

Any correspondence received after 2:00 p.m. on MONDAY on any item on the agenda will be provided to the Commission electronically and available for public inspection in the City Clerk's Office. A copy of the correspondence will be available for public inspection in a binder at the back of the Council Chamber or Commission Meeting room.

**TORRANCE LIBRARY COMMISSION AGENDA
MONDAY, DECEMBER 11, 2023
REGULAR MEETING
6:00 P.M. IN THE EL RETIRO BRANCH LIBRARY
AT 126 VISTA DEL PARQUE**

**THE TORRANCE LIBRARY COMMISSION MAY TAKE ACTION ON ANY ITEM
LISTED ON THE AGENDA**

1. CALL MEETING TO ORDER

ROLL CALL: Commission members: LeFerve, Muo, Reilly, Singh, Wang, and Chair Piotrowski.

2. FLAG SALUTE: Commissioner LeFerve

3. INSPIRATIONAL MESSAGE: Commissioner Singh

4. REPORT OF THE STAFF ON THE POSTING OF THE AGENDA

The agenda was posted on the Public Notice Board at 3031 Torrance Blvd. and on the City's Website on Wednesday, December 6, 2024.

5. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

6. ORAL COMMUNICATIONS (Limited up to a 15-minute period)

*This portion of the meeting is reserved for comment on items on the Consent Calendar or not on the agenda. Under the Ralph M. Brown Act, the Commission cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. **No longer than 1 minute per speaker.** If presenting handout material to Commission, please provide 10 copies to staff before speaking.*

6. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Councilmember from the Consent Calendar and considered separately.

6A. APPROVE COMMISSION MINUTES:

Recommendation of the City Librarian that the Library Commission approve the Library Commission minutes of October 9, 2023.

7. ADMINISTRATIVE MATTERS

**7A. ACCEPT AND FILE: ORAL REPORT ON THE CURRENT STATE OF THE
EL RETIRO LIBRARY**

Recommendation of the City Librarian that the Library Commission approve the report on the current state of the El Retiro Branch Library.

7B. ACCEPT AND FILE: FRIENDS OF THE TORRANCE LIBRARY REPORT

Recommendation of the City Librarian that the Library Commission accept and file the report on the status of the Friends of the Torrance Library.

7C. ACCEPT AND FILE: TORRANCE PUBLIC LIBRARY FOUNDATION STATUS REPORT AND DONATION OF THE GOTHAM TRUST TO EL RETIRO LIBRARY

Recommendation of the City Librarian that the Library Commission accept and file the report outlining the donation from the Gotham Trust for the El Retiro Branch Library and a status report on the Torrance Public Library Foundation (“Foundation”).

7D. ACCEPT AND FILE: LITTLE LIBRARY PROPOSAL FROM SOUTH HIGH SCHOOL STUDENTS ALEXIS CHOI AND KAELYN KANG

Recommendation of the City Librarian that the Library Commission accept and file the proposal from South High students.

7E. CITY LIBRARIAN’S MONTHLY DIVISION REPORT

Recommendation of the City Librarian that the Library Commission accept and file the City Librarian’s Monthly Division Report.

8. COMMISSION ORAL COMMUNICATIONS

9. ITEMS FOR FUTURE LIBRARY COMMISSION MEETINGS

10. ADJOURNMENT

10A. Adjournment of Torrance Library Commission Meeting to Monday, January 8, 2024, at 6:00 p.m. in the Library Meeting Room, Katy Geissert Civic Center Library, 3301 Torrance Blvd., Torrance, CA 90503.

