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Direct questions or concerns to the Commission Liaison at (310) 618-5912, or individual department head prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

Security procedures: Members of the public will be directed to enter City Hall on the East side of the building through the sliding door. All other entrances will remain locked for entry. Oversized bags or backpacks will not be allowed in the Council Chamber or Commission meeting room. All bags are subject to search.

Any correspondence received after 2:00 p.m. on September 28, 2023 on any item on the agenda will be provided to the Commission electronically and available for public inspection in the City Clerk's Office. A copy of the correspondence will be available for public inspection in a binder at the back of the Council Chamber or Commission Meeting room.

**TORRANCE ENVIRONMENTAL QUALITY AND ENERGY CONSERVATION
COMMISSION AGENDA
OCTOBER 5, 2023
REGULAR MEETING
7:00 P.M. IN WEST ANNEX COMMISSION MEETING ROOM
AT 3031 TORRANCE BL.**

**ENVIRONMENTAL QUALITY AND ENERGY CONSERVATION COMMISSION MAY
TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA**

1. CALL MEETING TO ORDER

ROLL CALL: Commission members: Gunnar, Hill, Jendrucko, Love, Montoya, Seferian, and Chair Stecker

2. FLAG SALUTE

3. REPORT OF THE STAFF ON THE POSTING OF THE AGENDA

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Thursday, September 28, 2023.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

5. ORAL COMMUNICATIONS (Limited up to a 15-minute period)

*This portion of the meeting is reserved for comment on items on the Consent Calendar or not on the agenda. Under the Ralph M. Brown Act, the Commission cannot act on items raised during public comment, but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. **No longer than 1 minute per speaker.** If presenting handout material to Commission, please provide 10 copies to staff before speaking.*

6. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Councilmember from the Consent Calendar and considered separately.

6A. Approve Commission Minutes: August 3, 2023

7. ADMINISTRATIVE MATTERS

7A. ACCEPT AND FILE-Historic Preservation Commission Meeting Update

7B. PRESENTATION- Community Development, Code Enforcement Unit

8. PUBLIC HEARINGS

9. COMMISSION ORAL COMMUNICATIONS

10. ADJOURNMENT

10A. Adjournment of Environmental Quality and Energy Conservation Commission Meeting to Thursday, November 2, 2023, at 7:00 p.m. in the Commission Meeting Room.



**MINUTES OF REGULAR MEETING OF THE
TORRANCE ENVIRONMENTAL QUALITY & ENERGY COMMISSION**

1. CALL MEETING TO ORDER

The Torrance Environmental Quality and Energy Conservation Commission convened in a regular session at 7:02 p.m. on Thursday, August 3, 2023, in the West Annex Commission Meeting Room.

ROLL CALL

Present: Commissioners Gunnar, Hill, Jendrucko, Love, Montoya, Seferian, and Chair Stecker.

Absent: None.

Also Present: Staff Liaison Nora Duncan and Community Development Director Michelle Ramirez.

2. FLAG SALUTE

Commissioner Gunnar led The Pledge of Allegiance.

3. REPORT OF STAFF ON THE POSTING OF THE AGENDA

Staff Liaison Duncan reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard on Thursday, July 27, 2023.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

Staff Liaison Duncan reported a Supplemental Item: removal of Item 7B as nominee was not available to accept the award.

5. ORAL COMMUNICATIONS

None.

6. CONSENT CALENDAR

6A. APPROVAL OF MINUTES – JULY 6, 2023

MOTION: Commissioner Seferian moved to approve the July 6, 2023, minutes as presented. Commissioner Hill seconded the motion; a roll call vote reflected a unanimous approval.

7. ADMINISTRATIVE MATTERS

7A. PRESENTATION: CLIMATE SMART AWARD RECIPIENT KATHLEEN COLE TORRANCE UNIFIED SCHOOL DISTRICT

Ms. Kathleen Cole, Director of Nutrition Services for Torrance Unified School District, provided a PowerPoint presentation regarding efforts Nutrition Services are making for the Torrance Unified School District.

- Biodegradable trays are being used in place of Styrofoam trays.
- Improvement of food waste is being made through Share Carts.
- Board approved a contract with Food Finders where expired food, or food waste, is picked up by the organization.
- Individual utensils have been implemented, reducing cutlery waste by 31%.
- Purchasing locally is used as much as possible to reduce carbon footprint.
- Nutrition Services is moving towards more plant-based meals; shift to plant-based diets can reduce green-house gases and can assist in reducing diseases. Vegetarian and vegan options are available.
- Goal is to have a garden at every school; plan is to have a meeting Fall 2023 to discuss.

Chair Stecker presented the Climate Smart Award certificate to Ms. Cole.

Members of the Commission spoke.

A member of the public spoke.

7B. PRESENTATION: CLIMATE SMART AWARD RECIPIENT JACKIE PARKER TORRANCE MEMORIAL MEDICAL CENTER

Continued Item.

Staff Liaison Duncan stated that the Climate Smart Award will be presented to Ms. Jackie Parker in a future meeting.

7C. ELECTIONS OF COMMISSION CHAIRPERSON AND VICE CHAIRPERSON

Chair Stecker presented the Commission, with each Commissioner giving a bio on themselves.

Commissioner Seferian nominated Commissioner Love for Chair.

Commissioner Hill nominated Commissioner Jendrucko for Chair.

Commissioner Jendrucko nominated Chair Stecker to remain Chair.

Commissioner Love withdrew her name to serve as Chair.

MOTION: Commissioner Jendrucko moved to approve Commissioner Stecker as Chair. Commissioner Love seconded the motion; a roll call vote reflected 6-0 approval (Chair Stecker abstaining).

Chair Stecker nominated Commissioner Love as Vice Chair.

MOTION: Chair Stecker moved to approve Commissioner Love as Vice Chair. Commissioner Seferian seconded the motion; a roll call vote reflected unanimous approval.

8. PUBLIC HEARINGS

None.

9. COMMISSION ORAL COMMUNICATIONS

Commissioner Love spoke.

Community Development Director Ramirez announced that City Council took up the Item of no smoking in multi-family units with a unanimous vote to approve the Item. A second reading will happen at the August 8, 2023, City Council meeting and if it goes through, the Ordinance will become law after 30 days of the approved vote.

Community Development Director Ramirez announced that Mr. Gregg Lodan, Principal Planner with the City of Torrance, will be serving as the new Neighborhood Services Manager.

Staff Liaison Duncan stated that the Historic Preservation Commission requested a presentation on the Climate Smart Awards. Commissioners Jendrucko, Love, and Seferian volunteered to present the Climate Smart Awards to the Historic Preservation Commission, September 2023.

Chair Stecker requested that preparations for the Climate Smart Awards presentation be on the Agenda for the September 2023 Commission meeting.

Commissioner Jendrucko requested additional feedback from the Environmental Fair. Staff Liaison Duncan stated that information can be brought to a future meeting. Community Development Director Ramirez clarified that this can be placed on the Agenda when all information is gathered.

10. ADJOURNMENT

MOTION: At 7:39 p.m. Commissioner Love moved to adjourn the meeting to Thursday, September 7, 2023, at 7:00 p.m. in the West Annex Commission Meeting Room. Commissioner Montoya seconded the motion; a roll call vote reflected unanimous approval.

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Commission Meeting of
October 05, 2023

Chair and Members
of the Environmental Quality and Energy Conservation Commission
City Hall
Torrance, California


Members of the Commission:

**SUBJECT: Agenda Item 7A Community Development- Accept and File Update on
Presentation to the Historic Preservation Commission**

During the September 21, 2023, meeting of the Torrance Historic Preservation Commission, two members of the Environmental Quality and Energy Conservation Commission presented information about the Climate Smart Awards Program. Commissioner's Seferian and Love will share their experience with the Historic Preservation Commission and update the TEQECC on the meeting.

Respectfully Submitted,

MICHELLE G. RAMIREZ
COMMUNITY DEVELOPMENT DIRECTOR

By 

Nora Duncan
Sr. Environmental Quality Officer

Commission Meeting of
October 05, 2023

Chair and Members
of the Environmental Quality and Energy Conservation Commission
City Hall
Torrance, California

Members of the Commission:


SUBJECT: Agenda Item 7B Community Development- Update on Neighborhood Services Division, Code Enforcement Unit

With the reorganization of the Community Development Department that was approved in 2023, the Environmental Division was merged into a newly created Neighborhood Services Division. This division consists of the City's Housing Office, Special Programs/Homelessness and Environmental/Code Enforcement. Prior to this reorganization, the City did not have a traditional Code Enforcement Unit.

At tonight's meeting, staff will provide an update to the Commission on the newly constituted Code Enforcement Unit including background on our Administrative Citation powers. We will also introduce some of the members of the Code Enforcement unit and provide a brief synopsis of some of the unit's recent successes with unlicensed street vendors, non-permitted Cannabis Dispensaries, and examples of the use of the Administrative Cite power.

Respectfully Submitted,

MICHELLE G. RAMIREZ
COMMUNITY DEVELOPMENT DIRECTOR

By 

Nora Duncan
Sr. Environmental Quality Officer

10/05/23
ENVIRONMENTAL COMMISSION
AGENDA ITEM 7B