

**MINUTES OF AN ADJOURNED REGULAR
MEETING OF THE TORRANCE CITY COUNCIL**

1. CALL TO ORDER

The Torrance City Council convened in an adjourned regular session at 6:03 p.m. on Tuesday, May 4, 2004, in City Council Chambers at Torrance City Hall.

ROLL CALL

Present: Councilmembers McIntyre, Mauno, Scotto, Witkowsky, and Mayor Walker.

Absent: Councilmembers Lieu and Nowatka.

Also Present: City Manager Jackson, City Attorney Fellows, City Clerk Herbers, and other staff representatives.

2. FLAG SALUTE/INVOCATION

The Pledge of Allegiance was led by Councilmember Mauno.

Councilmember McIntyre gave the non-sectarian invocation for the meeting.

3. AFFIDAVIT OF POSTING/WAIVE FURTHER READING

MOTION: Councilmember Scotto moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting. The motion was seconded by Councilmember Witkowsky, and passed by unanimous roll call vote (absent Councilmembers Lieu and Nowatka).

MOTION: Councilmember Scotto moved that after the City Clerk has read aloud the number and title to any resolution or ordinance on the meeting agenda, the further reading thereof shall be waived, reserving and guaranteeing to each Councilmember the right to demand the reading of any such resolution or ordinance in regular order. The motion was seconded by Councilmember Witkowsky and passed by unanimous roll call vote (absent Councilmembers Lieu and Nowatka).

4. WITHDRAWN OR DEFERRED ITEMS

None.

5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS

Fire Chief Bongard reminded the public that ExxonMobil would be conducting their monthly siren and community alert system test on Wednesday, May 5, at approximately 11:30 a.m.

Fire Chief Bongard announced that Fire Services Day would be Saturday, May 8, with an open house at all Torrance fire stations from 10:00 a.m. to 4:00 p.m. and demonstrations in the SCROC parking lot at 11:00 a.m., 1:00 p.m., and 3:00 p.m.

Police Chief Herren announced that Blue Ribbon Week would be May 9 through May 15, and invited the public to attend the Memorial Service to be held on Wednesday, May 12, at 10:00 a.m. in front of the Torrance police station.

Councilmember Scotto announced that the 45th Annual Armed Forces Day Parade and Celebration would be May 14 through May 16, noting that the parade would be held at 1:30 p.m. on Saturday, May 15, with displays and events at Del Amo Fashion Center throughout the weekend.

Mayor Walker asked that the meeting be adjourned in memory of James "Homer" Davis, retired police officer, who passed away on May 1, 2004 and Margaret Repp, retired fire department employee, who passed away on April, 23, 2004.

6. COMMUNITY MATTERS

6A. PROCLAMATION RE "LETTER CARRIER FOOD DRIVE DAY"

Mayor Walker presented a proclamation to Wayne Pfeiffer, President NALC Branch 2207; Mary Ann Ritz, Food Drive Coordinator; Rick Perez, Acting Postmaster, Torrance Post Office; and Kevin Gardiner, Manager Customer Service, declaring Saturday, May 8, 2004 as **Letter Carrier Food Drive Day** in the City of Torrance, and encouraging all citizens to participate by leaving unopened, non-perishable food items near their mailboxes for pick up by their letter carrier to help those less fortunate in our community. Mr. Pfeiffer reported that Torrance residents have donated nearly 500,000 pounds of food over the last 12 years to this food drive and thanked them for their participation.

6B. PROCLAMATION RE "BLUE RIBBON WEEK"

Mayor Walker presented a proclamation to Community Affairs Officer Kristine Kiesling declaring the week of May 9 through May 15, 2004 as **Blue Ribbon Week** in the City of Torrance, and encouraging all citizens to remember those individuals who gave their lives for our safety and express appreciation to those who continue their important work of making Torrance a safer place in which to live. Officer Kiesling urged residents to show their support for the men and women of the Torrance Police Department by wearing or displaying blue ribbons and invited them to attend the Memorial Service on May 12.

6C. PROCLAMATION RE "NATIONAL WOMEN'S HEALTH WEEK"

Mayor Walker declared the week of May 9 through May 15, 2004 as **National Women's Health Week** in the City of Torrance, and encouraged all citizens to work together to promote and improve the health of women and to increase awareness and understanding of women's health issues.

Proclamation to be presented at a later date.

7. CONSENT CALENDAR

7A. PURCHASE ORDER RE SELF-CONTAINED BREATHING APPARATUS FOR THE FIRE DEPARTMENT

Recommendation

Recommendation of the **Fire Chief** that City Council authorize a purchase order be issued to Allstar Fire Equipment, Inc., in the amount not to exceed \$54,255 for self-contained breathing apparatus (SCBA) equipment as a cooperative purchase with the City of Long Beach.

7B. ACCEPTANCE/APPROPRIATION OF DONATION FROM FRIENDS OF MADRONA MARSH

Recommendation

Recommendation of the **Parks and Recreation Commission** and the **Parks and Recreation Director** that City Council accept the generous donation of \$11,040.45 from the Friends of Madrona Marsh and appropriate the funds to the Parks and Recreation Enterprise Fund for the purchase of atrium shades and a storage shed with electricity.

MOTION: Councilmember Witkowsky moved for the approval of Consent Calendar Items 7A and 7B. The motion was seconded by Councilmember Mauno and passed by unanimous roll call vote (absent Councilmembers Lieu and Nowatka).

8. COMMUNITY SERVICES

8A. AUTHORIZATION OF APPLICATION FOR PER CAPITA AND ROBERTI-Z'BERG-HARRIS BLOCK GRANT FUNDS

Recommendation

Recommendation of the **Parks and Recreation Director** that City Council adopt Resolutions authorizing the City to apply for Per Capita and Roberti-Z'Berg-Harris Block Grant funds made available through the California Clean Water, Clean Air, Safe Neighborhood Parks, and Coastal Protection Act of 2002.

MOTION: Councilmember Scotto moved to concur with the staff recommendation. The motion was seconded by Councilmember McIntyre and passed by unanimous roll call vote (absent Councilmembers Lieu and Nowatka).

RESOLUTION NO. 2004-50

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE APPROVING THE CITY TO APPLY FOR GRANT FUNDS FOR THE PER CAPITA GRANT PROGRAM UNDER THE CLEAN WATER, CLEAN AIR, SAFE NEIGHBORHOOD PARKS, AND COASTAL PROTECTION ACT OF 2002

MOTION: Councilmember Mauno moved for the adoption of Resolution No. 2004-50. The motion was seconded by Councilmember Scotto and passed by unanimous roll call vote (absent Councilmembers Lieu and Nowatka).

RESOLUTION NO. 2004-51

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE APPROVING THE CITY TO APPLY FOR GRANT FUNDS FOR THE ROBERTI-Z'BERG-HARRIS BLOCK GRANT PROGRAM UNDER THE CLEAN WATER, CLEAN AIR, SAFE NEIGHBORHOOD PARKS, AND COASTAL PROTECTION ACT OF 2002

MOTION: Councilmember Mauno moved for the adoption of Resolution No. 2004-51. The motion was seconded by Councilmember Scotto and passed by unanimous roll call vote (absent Councilmembers Lieu and Nowatka).

11. ADMINISTRATIVE MATTERS

11A. STATE OF LOCAL EMERGENCY RE CAROLWOOD LANE AND SINGINGWOOD DRIVE

Recommendation

Recommendation of the **City Manager** and the **City Attorney** that City Council continue the state of local emergency, proclaimed March 2, 2001 for properties located on Carolwood Lane and Singingwood Drive.

MOTION: Councilmember Scotto moved to concur with the staff recommendation. The motion was seconded by Councilmember McIntyre and passed by unanimous roll call vote (absent Councilmembers Lieu and Nowatka).

11B. MODIFICATION OF EXECUTIVE AND MANAGEMENT MEMORANDUM OF UNDERSTANDING

Recommendation

Recommendation that City Council modify the Executive and Management Pay Resolution to:

- 1) Clarify deferred compensation options
- 2) Add Phase II of the Retirement Health Savings Plan; and
- 3) Modify already existing City Manager benefit and integrate it with the Retirement Health Savings Plan.

Assistant to the City Manager Keane provided a brief summary of the written material of record.

MOTION: Councilmember Scotto moved to concur with the staff recommendation. The motion was seconded by Councilmember McIntyre and passed by unanimous roll call vote (absent Councilmembers Lieu and Nowatka).

RESOLUTION NO. 2004-52

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE AMENDING RESOLUTION NO. 2003-98 SETTING FORTH CHANGES REGARDING HOURS, WAGES, AND WORKING CONDITIONS FOR EXECUTIVE AND MANAGEMENT EMPLOYEES

MOTION: Councilmember Mauno moved for the adoption of Resolution No. 2004-52. The motion was seconded by Councilmember Scotto and passed by unanimous roll call vote (absent Councilmembers Lieu and Nowatka).

11C. APPROVAL OF PROPOSED CLASS SPECIFICATIONS FOR EMERGENCY SERVICES COORDINATOR

Recommendation

Recommendation **Human Resources Director** and the **Civil Service Commission** that City Council approve the proposed class specification of Emergency Services Coordinator.

Human Resources Manager Lawrence noted that this item is a companion item to 11D, which addresses the salary range for this position.

In response to Councilmember Witkowsky's inquiry, Police Chief Herren confirmed that the person who fills this position will perform the duties currently being performed by Administrative Analyst Condon in the Emergency Services Division, who is

retiring. He advised that the new class specification was necessary because the job has grown due to the increased emphasis on emergency preparedness.

MOTION: Councilmember Witkowsky moved to concur with the staff recommendation. The motion was seconded by Councilmember Scotto and passed by unanimous roll call vote (absent Councilmembers Lieu and Nowatka).

11D. AMENDMENT TO TORRANCE PROFESSIONAL AND SUPERVISORY ASSOCIATION (TPSA) RESOLUTION RE SALARY RANGE FOR EMERGENCY SERVICES COORDINATOR

Recommendation

Recommendation of the **Human Resources Director** that City Council:

- 1) Adopt an amendment to the Resolution governing employees represented by TPSA to implement the recommended salary range; and
- 2) Approve the reallocation of one budgeted Administrative Analyst position to the position of Emergency Services Coordinator.

MOTION: Councilmember Scotto moved to concur with the staff recommendation. The motion was seconded by Councilmember McIntyre and passed by unanimous roll call vote (absent Councilmembers Lieu and Nowatka).

RESOLUTION NO. 2004-53

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE AMENDING RESOLUTION NO. 2004-34 SETTING FORTH CHANGES REGARDING HOURS, WAGES, AND WORKING CONDITIONS FOR EMPLOYEES REPRESENTED BY THE TORRANCE PROFESSIONAL AND SUPERVISORY ASSOCIATION

MOTION: Councilmember Mauno moved for the adoption of Resolution No. 2004-53. The motion was seconded by Councilmember Witkowsky and passed by unanimous roll call vote (absent Councilmembers Lieu and Nowatka).

The Council met as the Redevelopment Agency from 6:27 p.m. to 6:28 p.m.

16. ORAL COMMUNICATIONS

16A. City Clerk Herbers invited staff and public to view the works of Torrance Artist Guild member Geraldine Jaffe on display in the City Clerk's office for the month of May.

16B. Councilmember Mauno took the occasion of Blue Ribbon Week to express gratitude and appreciation to the Torrance Police Department, noting that crime statistics reflect the fact that they are one of the best law enforcement agencies in California.

16C. Councilmember McIntyre echoed comments regarding Blue Ribbon Week.

16D. Councilmember McIntyre urged residents concerned about Assembly Bill 2702, legislation that would allow second residential units on R-1 lots, to write to the President of the Torrance Realtors Board and Senator Debra Bowen's office.

16E. Councilmember Scotto reminded everyone celebrating Cinco de Mayo, not to drink and drive and to make sure they have a designated driver or take a taxi.

16F. Councilmember Witkowsky commended the police department and K-9 units for a job well done.

116G. Councilmember Witkowsky noted her participation in the Relay for Life walk that was held at South Torrance High School to benefit the American Cancer Society and thanked all the volunteers involved.

16H. Councilmember Witkowsky announced that the Senior Faire would be held on Saturday, May 8, at the Ken Miller Recreation Center.

16I. In response to Mayor Walker's inquiry, Assistant to the City Manager Sunshine reported that approximately \$125,000 was raised at the Relay for Life event and that donations were still being received in the mail.

16J. Mayor Walker echoed comments regarding the police department.

16K. Referring to an item to be brought before the Council on May 11 involving a Variance, Mayor Walker requested that staff include a waiver of fees.

16L. Joe Quinones, City employee, thanked the Mayor, Council, and staff for recognizing his 45 years of service, noting that he was retiring and moving to Montana to start a new career.

17. EXECUTIVE SESSION

At 6:38 p.m., the Council recessed to closed session to confer with the City Manager and the City Attorney on agenda matters listed under 17A) Conference with Real Property Negotiator, and 17B) Conference with Legal Counsel – Existing Litigation, pursuant to California Government Code Sections 54956.8 and 54956.9(a).

The Council reconvened in Council Chambers at 7:01 p.m. No formal action was taken on any matter considered in closed session.

18. ADJOURNMENT

At 7:02 p.m., the meeting was adjourned to Tuesday, May 11, 2004, at 5:30 p.m. for an executive session, with the regular meeting commencing at 7:00 p.m. in the Council Chambers.

***Adjourned in Memory of
James "Homer" Davis and Margaret Repp***

Attest:

/s/ Dan Walker

Mayor of the City of Torrance

/s/ Sue Herbers

Sue Herbers, CMC
City Clerk of the City of Torrance

Approved on July 13, 2004