

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (310) 618-2780. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II] Direct questions or concerns to the Commission Liaison John La Rock, Community Services Director at (310) 618-2937 prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

The Parks and Recreation Commission is an advisory body to the City Council that meets on the second Wednesday of each month at 6:30 p.m. in the West Annex Commission Meeting Room. All meetings are open to the public.

**TORRANCE PARKS AND RECREATION COMMISSION AGENDA  
WEDNESDAY, SEPTEMBER 13, 2023  
REGULAR MEETING  
6:30 P.M. IN THE WEST ANNEX COMMISSION MEETING ROOM  
AT CITY HALL, 3031 TORRANCE BOULEVARD  
TORRANCE, CA 90503**

**THE PARKS AND RECREATION COMMISSION MAY TAKE ACTION ON ANY ITEM LISTED  
ON THE AGENDA**

**1. CALL MEETING TO ORDER**

**ROLL CALL:** Commission members Candioty, Craft, Habel, Hoover, Mele, Wright,  
Chair: Muhammed

**2. FLAG SALUTE:** Commissioner Habel

**3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA**

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Thursday, September 7, 2023 /s/ Rebecca Poirier

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**

**5. ORAL COMMUNICATIONS (Limited to a 15 minute period)**

*This portion of the meeting is reserved for public comment on items on the agenda or on topics of interest to the general public. Under the Ralph M. Brown Act, Commissioners cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under this Public Comment period will have no longer than 1 minutes per speaker. Your comment to the Commission meeting will be recorded as part of the meeting. By staying in the meeting and making public comment during the meeting, you are agreeing to have your comment recorded.*

**6. CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Commissioner from the Consent Calendar and considered separately.*

**6A. APPROVAL OF MINUTES**

Recommendation of Community Services Director that your Honorable Body approve the Parks and Recreation Commission minutes of August 9, 2023.

**7. ADMINISTRATIVE MATTERS**

**7A. COMMUNITY SERVICES DIRECTOR – STATUS OF PROGRAMMING AND PROJECTS.**

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file updates on the status of programming and projects in the City of Torrance.

**7B. COMMUNITY SERVICES DIRECTOR – REPORT FROM THE SUB-COMMITTEE FOR OFF-LEASH DOG PARKS**

Recommendation of the Community Services Director that the Parks and Recreation Commission receive report from the Sub-Committee for Off-Leash Dog Parks.

**7C. COMMUNITY SERVICES DIRECTOR – RECEIVE UPDATE AND PROVIDE INPUT ON ENTRADERO PARK PLAYGROUND EQUIPMENT**

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and provide input on the location of new playground equipment scheduled for installation at Entradero Park.

**7D. COMMUNITY SERVICES DIRECTOR – DISCUSS AND ACCEPT THE “PEOPLE WITH PURPOSE” AWARDS**

Recommendation of the Community Services Director that the Parks and Recreation Commission discuss and accept the “People with Purpose” Awards.

**7E. COMMUNITY SERVICES DIRECTOR – REVIEW DEPARTMENT MONTHLY REPORTS.**

Recommendation of the Community Services Director that the Commission review the Department Monthly Reports for:

- Administrative Services
- Park Services
- Recreation Services

**8. COMMISSION ORAL COMMUNICATIONS**

**9. ADJOURNMENT**

**9A.** Adjournment of the Parks and Recreation Commission Meeting to Wednesday, October 11, 2023 at 6:30 p.m.

**MINUTES OF A REGULAR MEETING OF THE  
TORRANCE PARKS AND RECREATION COMMISSION**

**1. CALL TO ORDER**

The Torrance Parks and Recreation Commission convened in regular session at 6:30 p.m. on Wednesday, August 9, 2023, at the West Annex Commission meeting room, Torrance City Hall.

**ROLL CALL/MOTION FOR EXCUSED ABSENCE**

Present: Commissioners Candiody, Craft, Habel, Hoover, Mele, Wright and Vice Chair Muhammed, Chair to be decided

Absent: None.

Also Present: Community Services Director La Rock,  
Park Services Manager Drake,  
Recreation Services Manager Craig,  
Park Ranger Supervisor Arevalo,  
Administrative Analyst Lee.

**2. FLAG SALUTE**

The pledge of Allegiance was led by Commissioner Candiody.

**3. REPORT ON THE POSTING OF THE AGENDA**

Community Services Director La Rock stated that the agenda for the Torrance Parks and Recreation Commission was posted on the Public Notice Board and the City's website on Thursday, August 3, 2023.

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED AND/OR SUPPLEMENTAL ITEMS**

Community Services Director La Rock stated that for Item 7A, a printed presentation had been added as part of the item.

**5. ORAL COMMUNICATIONS**

Jacob Castillo, new Recreation Supervisor for Adult and Youth Sports, introduced himself to the Commission.

**6. CONSENT CALENDAR**

**6A. APPROVAL OF MINUTES: June 14, 2023**

**MOTION:** Commissioner Candiody moved to approve Item 6A, as submitted. Commissioner Mele seconded the motion; a roll call vote reflected a vote of 6-0, with Commissioner Wright abstaining.

**6B. RECOMMENDATION THAT THE COMMISSION NOMINATE AND ELECT THE CHAIR AND VICE CHAIR OF THE PARKS AND RECREATION COMMISSION FOR 2023-2024**

Commissioner Mele nominated Vice Chair Muhammed for Chair of the Commission.

Commissioner Habel nominated Commissioner Candioly for Chair of the Commission.

Commissioner Habel seconded the nomination for Vice Chair Muhammed for Chair of the Commission.

A voice vote was conducted to elect Vice Chair Muhammed as Chair of the Commission. The vote was unanimous to elect Vice Chair Muhammed as Chair of the Commission for 2023-2024.

Commissioner Habel nominated Commissioner Candioly for Vice Chair of the Commission. Commissioner Mele seconded the motion.

Chairperson Muhammed nominated Commissioner Mele as Vice Chair of the Commission. Commissioner Craft seconded the nomination.

A voice vote was conducted to elect Commissioner Candioly as Vice Chair of the Commission. The vote was 5-2 to elect Commissioner Candioly as Vice Chair of the Commission for 2023-2024. (Commissioner Craft voted no and Commissioner Hoover abstained)

**7. ADMINISTRATIVE MATTERS**

**7A. WEST BASIN WATER DISTRICT PRESENTATION OF THE PUMP STATION AT LAGO SECO PARK**

Darryl Ramos-Young, Public Information Specialist for the West Basin Municipal Water District presented an overview of the project construction awareness program for the Palos Verdes Recycled Water Pipeline project, as well as their mission statement, history and an outline of the service area for the agency. He noted that Torrance was not part of the West Basin Municipal Water District service area. He explained that the West Basin Municipal Water District recycled water at their facility in El Segundo and distributed the water to 56 customers within the City of Torrance.

Mr. Ramos-Young reviewed the Palos Verdes Recycled Water Pipeline project which would encompass 3.5 miles of pipe, a booster pump station in Lago Seco Park and seven connection sites. He discussed the construction and soundproofing of the booster pump and the funding agencies for the project.

In response to a question from Commissioner Craft, Veronica Govea, Engineering Supervisor/Project Lead described the fencing for the project at Lago Seco Park and noted that the project had been approved for an easement by the City in 2021.

Ms. Govea explained the process of the project and the procedure for maintaining a clean and safe site during construction.

Trisha Murakawa, Project Lead and Consultant for West Basin Municipal Water District explained the process and methods of notifying the public of the impacts and progress of the project. She distributed project fact sheets that would be used to notify businesses and residents. She discussed the various methods of communication, the neighboring areas that would be included, as well as the collateral that will be used for notifications.

Responding to a question from Chairperson Muhammed, Community Services Director La Rock explained that this project had been finalized and approved by the City Council several years ago. He added that the purpose of this presentation was to inform the Commission and allow the Commission to offer comments to West Basin Municipal Water District on the effectiveness of their media campaign as a third-party contractor to notify residents, businesses and visitors to the City of any impact to their daily lives from the construction. He added that any person with a question or concern with the project should be directed to contact the West Basin Municipal Water District.

The Commission had the following concerns/questions:

- The project had not been presented to the Water Commission before approval
- Could other Parks/schools be added to the pipeline?
- Concern with distance and location of the pump from the main pipe line
- Disruption of traffic during excavation
- Would it interfere with the planned paving of Anza Avenue?
- Impact of pipeline on parking at the park
- Concern that the construction site be maintained as a safe and clean site during the entire project
- What would be the impact on residents and park goers for any ongoing repair and maintenance of the equipment?

**MOTION:** Commissioner Candioly moved to receive and file West Basin Water District presentation of the pump station at Lago Seco Park and the project fact sheet which had been distributed. Commissioner Mele seconded the motion; a roll call vote reflected a vote of 7-0.

## **7B. COMMUNITY SERVICES DIRECTOR – STATUS OF PROGRAMMING AND PROJECTS**

Community Services Director La Rock thanked members of the Commission, staff and community members for a park service day at El Nido Park on July 22, 2023. He discussed that the radio-controlled car track and perimeter wall was still under construction.

Community Services Director La Rock announced that the Water Replenishment District was drilling groundwater test wells at La Romeria Park to collect information for future water needs and noted that the project should be completed by end of August.

Community Services Director La Rock noted that the City had been awarded a Technical Assistance Grant from the Los Angeles County Department of Parks and Recreation to study the activation of the right of way land in Columbia Park that was currently leased by the City from Southern California Edison.

**MOTION:** Commissioner Craft moved to accept and file the report. Commissioner Candioly seconded the motion; a roll call vote reflected 7-0 approval.

## 7C. COMMUNITY SERVICES DIRECTOR- Review Department Monthly Reports

### Administrative Services

Administrative Analyst Lee presented the Administrative Services Division Reports for June and July 2023, included in agenda packets and invited Park Ranger Supervisor Arevalo to speak on the Park Ranger Program. Park Ranger Supervisor Arevalo reported that the parks were very busy during the summer months, and noted that the rangers had assisted with the first summer movie and concerts in the park. He added that there had been a spike in the number of biking violations in the parks due to the use of e-bikes. There was a discussion of unhoused individual in the parks.

Administrative Analyst Lee highlighted completed and ongoing Home Improvement projects and noted that there had been 20 services in June and 19 services in July provided. He explained the type of services that the Home Improvement Program could provide for seniors. He discussed the Farmer's Market attendance numbers in June and July and revenue totals for Tuesdays and Saturdays, and noted that there had been a new revenue record of \$1,015,520.82 for the fiscal year. He reported that the Community Gardens had hired two part-time workers. He confirmed that there were 31 coyote encounters reported by the public in June, with 20 coyote encounters in July. He added that there were 625 pet licenses sold in June and 640 in July with total fees for the two months of \$38,014.

**MOTION:** Commissioner Candioly moved to accept and file the Administrative Services Division Reports for June and July 2023. Commissioner Craft seconded the motion; a roll call vote reflected 7-0 approval.

### Park Services

Park Services Manager Drake presented the report for the months of June and July 2023 included in the material of record and announced that there had been over 300 volunteers with 2000 hours of volunteer time in the parks. She stated that had been three tree dedications performed. She noted that there was ongoing work to repair the irrigation system and water mains. She discussed ongoing work on grants for Tree House, the turtle and tortoise habitat and the replanting of trees at Discovery Park. She explained that tree trimming continued in the Parks and discussed sudden limb drops. She noted repairs that had to be made in parks due to car accidents. She discussed trash cans renewals, the putting green at Sea Aire golf course and the replacements of trees at the Torrance American Baseball field (TABB) fields. She stated that a water fountain had been installed at the Nature Center, which included a reusable water container filling capability. She reviewed the Mallard Project which had 43% success rate and the Audubon Society's summer butterfly survey in which 16 species of butterflies had been observed.

**MOTION:** Commissioner Candioly moved to accept and file the Park Services Division Reports for June and July 2023. Commissioner Craft seconded the motion; a roll call vote reflected 7-0 approval.

### Recreation Services

Recreation Services Manager Craig presented the Recreation Services Monthly Report for June and July 2023, included in the material of record. He noted that for the first time there had been summer pool rental revenue, as the bulkhead had been able to be removed from the pool. He stated that Torrance participated for the first time ever in the national World's Largest Swim Lesson Day. He reported that the department was also able to bring back six weeks of swim lessons and laps swimming due to an increase in staff availability. He added that Youth Basketball League was ending on Saturday with 680 participants and noted that with the addition of sites at Torrance schools, there was the potential for up to 1200 participants for the fall season. He announced that Sea Aire golf course had had almost 10,000 rounds played in June and July and noted that the expanded putting green would be reopened soon. He reported that the After School Program would be at nine sites this coming school year and added that interviews were ongoing to hire seven new staff members for the program. He highlighted special events, such as movies at Lago Seco Park and Victor Park and the ECE end of year celebration with the California Live Steamers. He announced that Adaptive Recreation had celebrated with a dinner at the Toyota Meeting Hall in June. He reported that new Youth Council members for 2023-2024 had been inducted and the Senior Center had held their Senior prom event with 118 people in attendance.

There was a discussion of additional pickle ball courts within the City.

**MOTION:** Commissioner Craft moved to receive and file the Recreation Services department monthly reports. Commissioner Candiody seconded the motion; a roll call vote reflected 7-0 approval.

### **8. COMMISSION ORAL COMMUNICATIONS**

Commissioner Hoover discussed the potential of public art projects in the park, using existing buildings. Community Services Director La Rock noted that the City was in the early stages of looking at the possibilities.

Commissioner Candiody welcomed Commissioners Hoover and Wright to the Commission.

Chairperson Muhammed welcomed Commissioners Hoover and Wright to the Commission.

### **9. ADJOURNMENT**

#### **9A. Adjournment of Parks and Recreation Commission meeting to Wednesday, September 13, 2023**

**MOTION:** At 8:53 p.m., Commissioner Candiody moved to adjourn the meeting to Wednesday, September 13, 2023 at 6:30 p.m., at the West Annex Commission meeting room, Torrance City Hall. The motion was seconded by Commissioner Habel and a roll call vote reflected 7-0 approval.

###

For Commission Meeting  
September 13, 2023

**TO:           PARKS AND RECREATION COMMISSION**

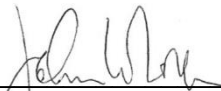
**FROM:       JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR**

**SUBJECT:    ADMINISTRATIVE UPDATES**

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file updates on the status of programming and projects in the City of Torrance:

- The Water Replenishment District groundwater testing at La Romeria Park will be completed with site remediation by September 22.
- The West Basin Municipal Water District (WBMWD) recycled water pipeline project has commenced in the area of Lago Seco Park. There is a fenced construction laydown area in the Park's unused gravel space across from the Community Gardens.
- On September 12, the City Council will consider a new overnight security contract for park patrols. If approved, patrols for certain parks will commence from 10:00pm-6:00am every day. Initial parks will include Columbia, Entradero, Los Arboles, Torrance and Wilson.

Respectfully submitted,

  
\_\_\_\_\_  
John La Rock  
Community Services Director



**TO: PARKS AND RECREATION COMMISSION**  
**FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR**  
**SUBJECT: SUB-COMMITTEE REPORT FOR OFF-LEASH DOG PARKS**

At their meeting of April 25, the City Council received a report on off-leash dog parks including potential locations, estimated costs and other details. The City Council concurred with the staff's recommendation that the item be advanced by the Parks and Recreation Commission with staff for additional research and recommendations to the City Council.

At the Parks and Recreation Commission meeting of June 14, the Commission received a report from staff and formed a sub-committee to survey and report on potential locations. The Sub-Committee is comprised of Commissioners Candioty, Habel and Mele.

The sub-committee visited various parks identified by staff as candidate locations and have assembled the attached report for review and input by the Commission. The Commission may make a recommendation to the City Council for one or more off-leash dog parks. Staff would present the Commission's recommendation to the City Council and include the fiscal and operational impacts of adding one or more off-leash dog parks to the City's inventory.

Respectfully submitted,

  
\_\_\_\_\_  
John La Rock  
Community Services Director

Attachment: A) Sub-Committee report-Off-Leash Dog Parks

**Torrance Parks and Recreation Commission**

**Dog Park Committee to Review Potential Dog Park sites in each City**

**Update August 28, 2023**

**Background:**

A Committee to address the Dog-Off-Leash issues by reviewing potential Dog Park sites for each City Council District in Torrance was formed by the Torrance Parks and Recreation Commission, in response to the City Council recommendation presented at the Parks and Recreation Committee Meeting on December 14, 2022. The Committee is comprised of Commissioner Candioly, Commissioner Habel, and Commissioner Mele.

City Staff provided recommendations for potential dog park locations for each District at a subsequent Parks and Recreation Commission Meeting. Potential Dog Park sites for four of the City Council Districts (2,4, 5 and 6) have been reviewed by the Dog Park Committee, utilizing the City Staff input and in-person visits to the recommended parks.

The observations and recommendations for these four Districts are attached herein. The potential Dog Park locations are noted in red boxes, and their size is diagrammatic only for the purposes of this preliminary review. The red boxes do not represent an exact or final configuration.

Regarding potential Dog Park locations in Districts 1 and 3, there is concern that the parks in these two districts are smaller and therefore might lose a significant portion of their open space to a potential Dog Park. The next steps for the Dog Park Committee will be to review the options in these Districts 1 and 3, and to seek input from City Staff for all six Districts.

## District 2: Entradero Park

There is an existing fenced grass area south of the Basketball Court. It currently has dog waste stations in place. The fencing would require some modification to provide the double gates recommended by City Staff for Dog Parks.

It is recommended that this existing fenced area be utilized as a Large Dog Park, and that a new fenced area for a Small Dog Park be constructed north of the new irrigation boxes in the large lawn adjacent to the Large Dog Park location, in an east-west direction.

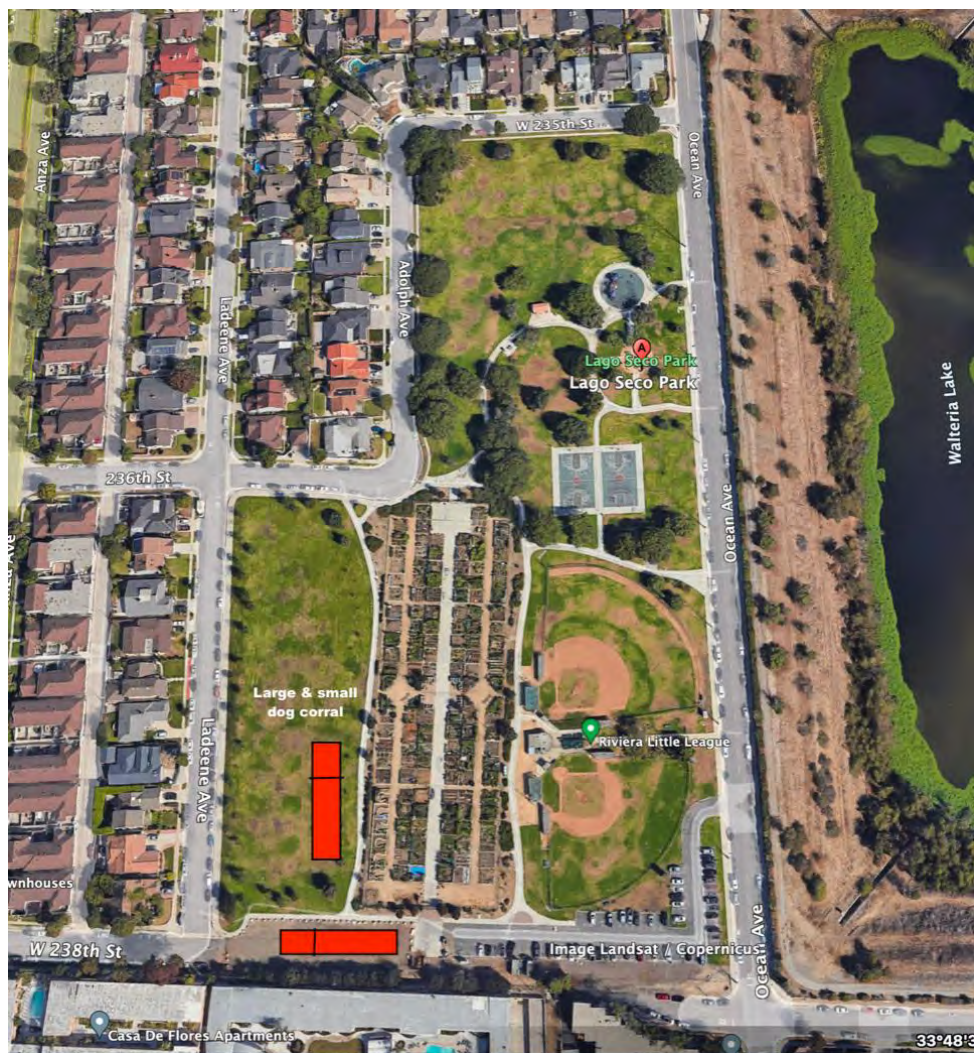


### District 3: Lago Seco Park

City Staff recommended Lago Seco Park as a potential location for the first Dog Park. The location that City Staff recommended was a 20'x100' area to the west of the existing Community Garden in a north-south configuration. This area would be divided into a Large Dog Park and a Small Dog Park utilizing shared adjacent fencing.

There is a large area of grass in this portion of the park, and the Dog Park fencing would be held close to the Community Garden on the east to limit impact on the large grass space. The Dog Park Committee visited the site and agreed that this was the preferred location for a potential dog park at Lago Seco Park.

A secondary location for a Dog Park at Lago Seco is the unimproved dirt area to the west of the parking lot. Although this location is close to the apartments, that location has a very heavy tree cover between the park property and the apartments to the south.



#### District 4: Sur La Brea Park

Sur La Brea Park has a large grass area in the southeast corner of the park that is isolated from the other uses of the park (picnic area, gazebo, play area, sports courts, oil well). The recommended location for a potential Dog Park is in this grass area in the southeast corner of the park, running in a north-south configuration. It would utilize shared adjacent fencing for a Small Dog and Large Dog Park.



## District 6: De Portola Park

De Portola Park has several large grass areas. However, the Dog Park Committee deemed some of these areas unsuitable for a potential Dog Park for varying reasons. The grass area along Whiffletree Lane, on the west, has homes that directly face this area. A potential Dog Park in this area would also impact a shady tree area of the park. A Dog Park in the large field on the south would limit the play area of the ball field and/or the large open field, and potentially impair the wide-open view uphill to the Peninsula to the south.

The Committee determined that the area south of the Basketball Court and north of the play area would be suitable for a potential dog park with Large Dog and Small Dog areas using shared adjacent fencing.



**TO: PARKS AND RECREATION COMMISSION**  
**FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR**  
**SUBJECT: ENTRADERO PARK PLAYGROUND EQUIPMENT**

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and provide input on the location of new playground equipment scheduled for installation at Entradero Park.

The Park Services Division is beginning the process of replacing playground equipment that has exceeded its useful lifespan as a public amenity. New playground equipment has been sourced from Playcraft Systems, a division of Playcore, an industry leader in durable, engaging, and accessible playgrounds. The new equipment is largely funded by Measure SST.

In addition to informing the replacement of the playground equipment, staff is seeking Commission input regarding the siting of the playground equipment. As per the attached map, the current playground area is located on the west end of the Park. Staff has considered relocating the playgrounds, and the new equipment, to the east end of the park, so they are contiguous with the parking lot and restrooms. This is a consideration to better support users of the playground. The options are to maintain the playground at its current location, relocate the playground to the east end of the park, or to split the siting between the east and west areas.

It should be noted that this alternative site location would impact one of the proposed off-leash dog park spaces identified by that project sub-committee that will be addressed in a separate item. In that case, the former playground areas could be considered for the off-leash dog park.

Respectfully submitted,

  
\_\_\_\_\_  
John La Rock  
Community Services Director

Attachment: A) Entradero Park playground conceptual plans  
B) Aerial map of Entradero Park project areas

# ENTRADERO PARK TOP VIEW

## ADA ACCESSIBILITY GUIDELINES - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
9	8/5	0/0	3/3	3/3
CHILD CAPACITY	84	MAX FALL HEIGHT	84	

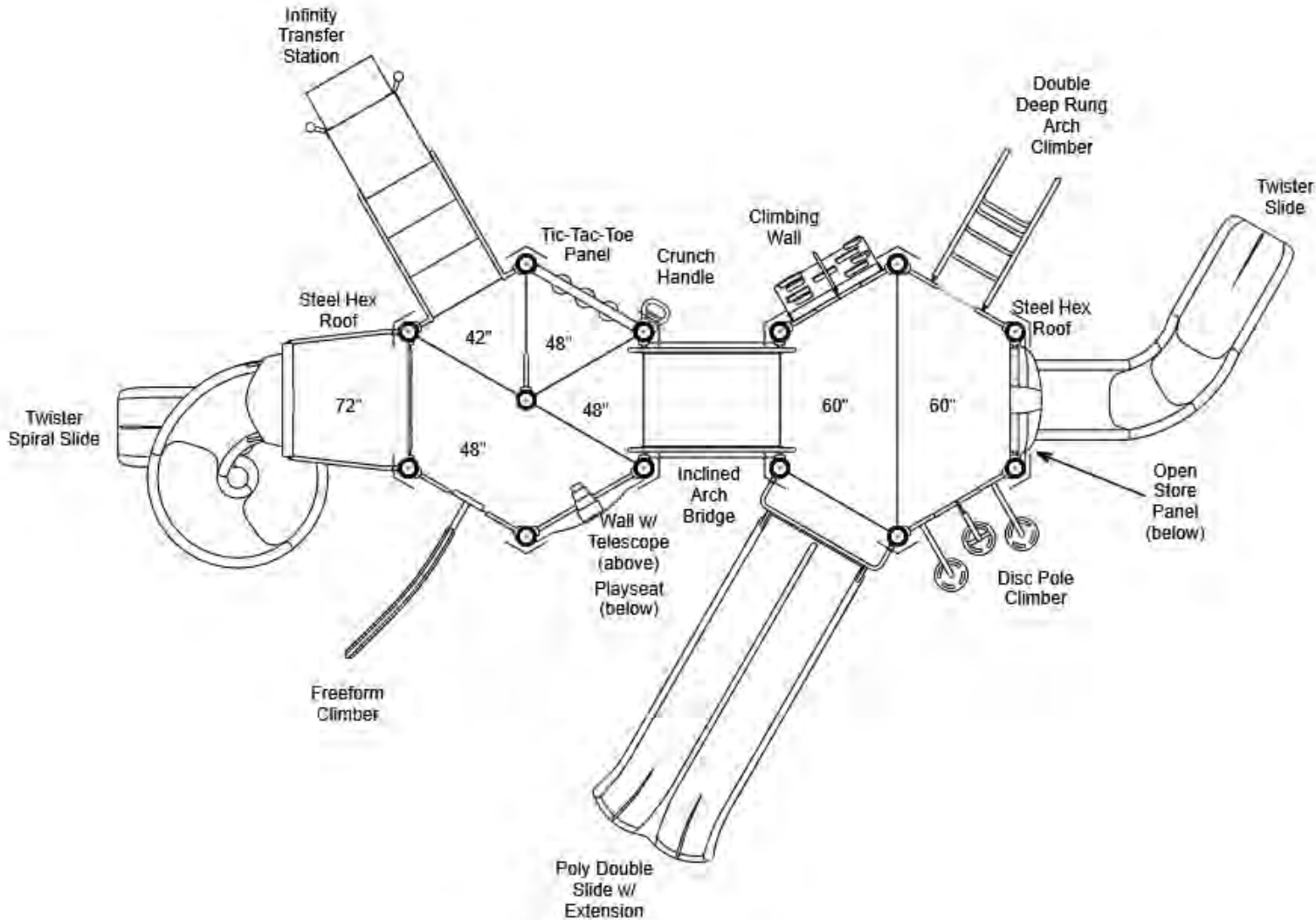
**R5**

FOR KIDS  
AGES  
5-12

### GENERAL NOTES

This conceptual plan is based on information provided prior to construction. Detailed site information, including the following, should be obtained, evaluated, and utilized in the final project design. Exact site dimensions, topography, existing utilities, soil conditions and drainage solutions.

**WARNING:** Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC'S Handbook For Public Playground Safety, Section 4: Surfacing.



ATTACHMENT A

STRUCTURE # R50D5565A  
PROJECT # PAC232CD59A  
DATE 9/5/2023

**Pacific Play Systems, Inc.**

MIN. USE ZONE 45' x 35' (13.546m x 10.521m)





**ENTRADERO PARK**  
**SW VIEW**

**R5**

FOR KIDS  
AGES  
5-12

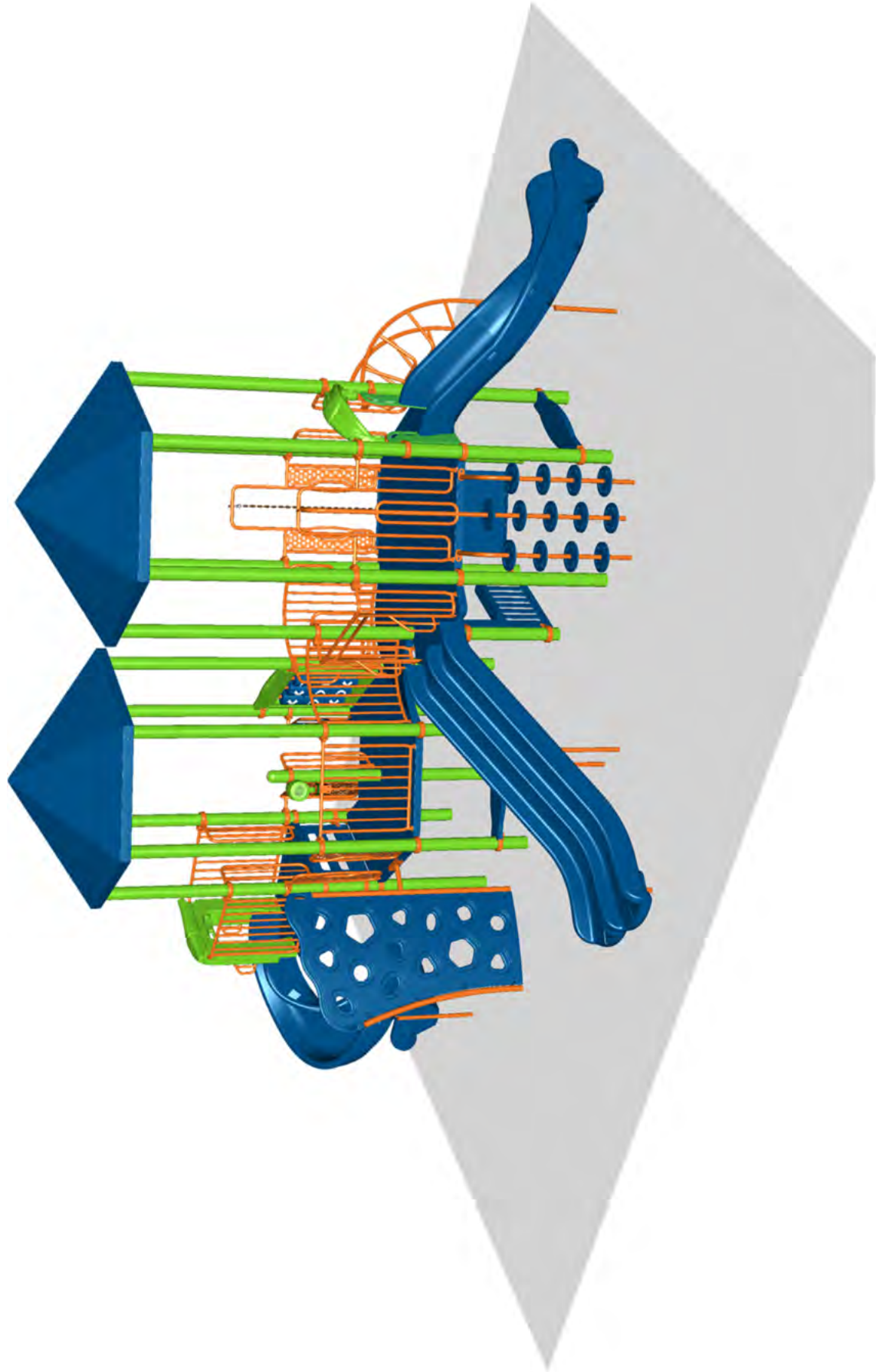


**STRUCTURE #** R50D5565A  
**PROJECT #** PAC232CD59A  
**DATE** 9/5/2023

**ENTRADERO PARK  
SE VIEW**

FOR KIDS  
AGES  
5-12

**R5**

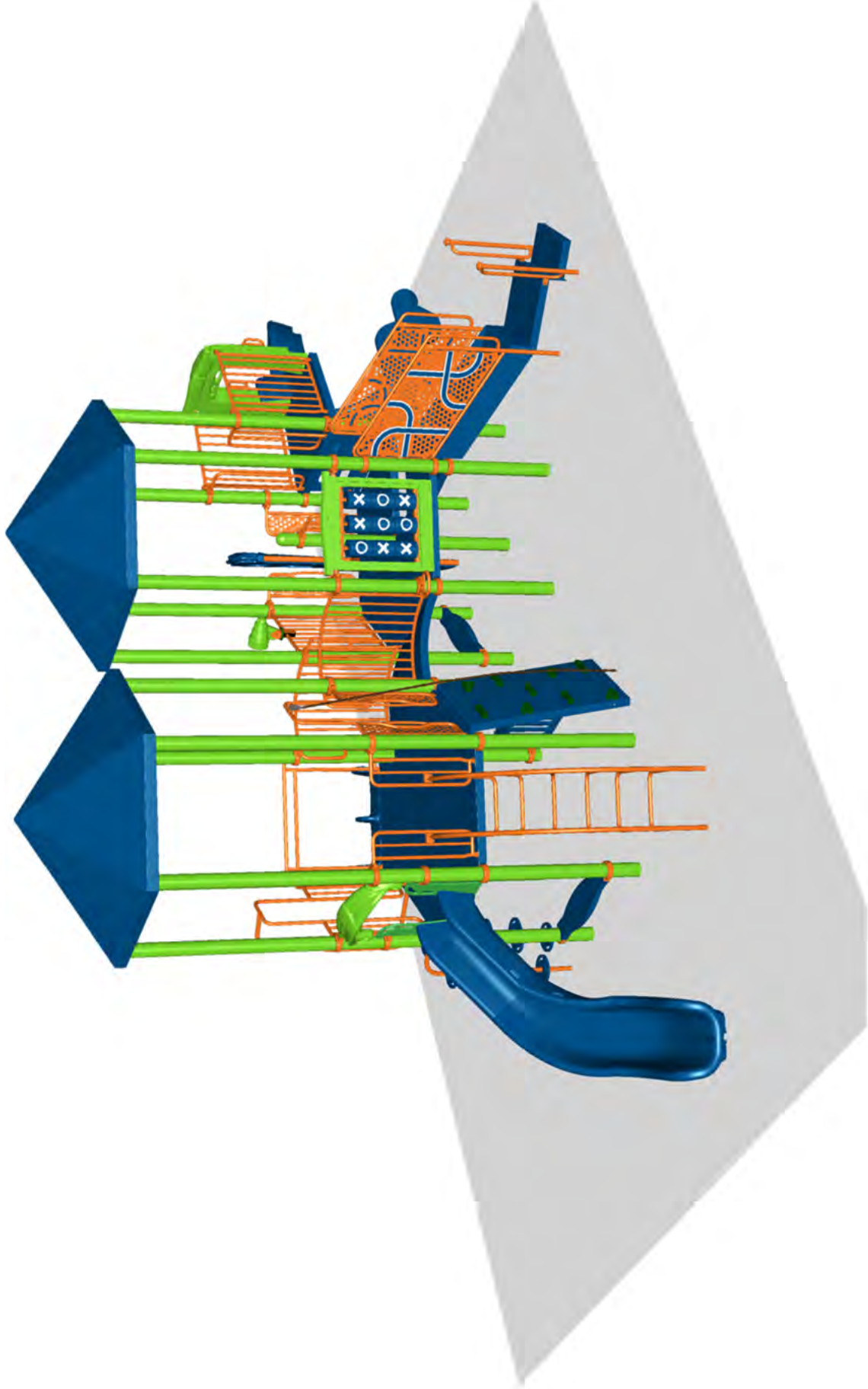


STRUCTURE # R50D5565A  
PROJECT # PAC232CD59A  
DATE 9/5/2023

**ENTRADERO PARK  
NE VIEW**

FOR KIDS  
AGES  
5-12

**R5**



**STRUCTURE #** R50D5565A  
**PROJECT #** PAC232CD59A  
**DATE** 9/5/2023

**ENTRADERO PARK**  
**NW VIEW**

**R5**

FOR KIDS  
AGES  
5-12



**STRUCTURE #** R50D5565A  
**PROJECT #** PAC232CD59A  
**DATE** 9/5/2023

# ENTRADERO PARK

## TOP VIEW

### ADA ACCESSIBILITY GUIDELINES - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
6	6/3	0/0	3/2	3/2
CHILD CAPACITY	48	MAX FALL HEIGHT	48	

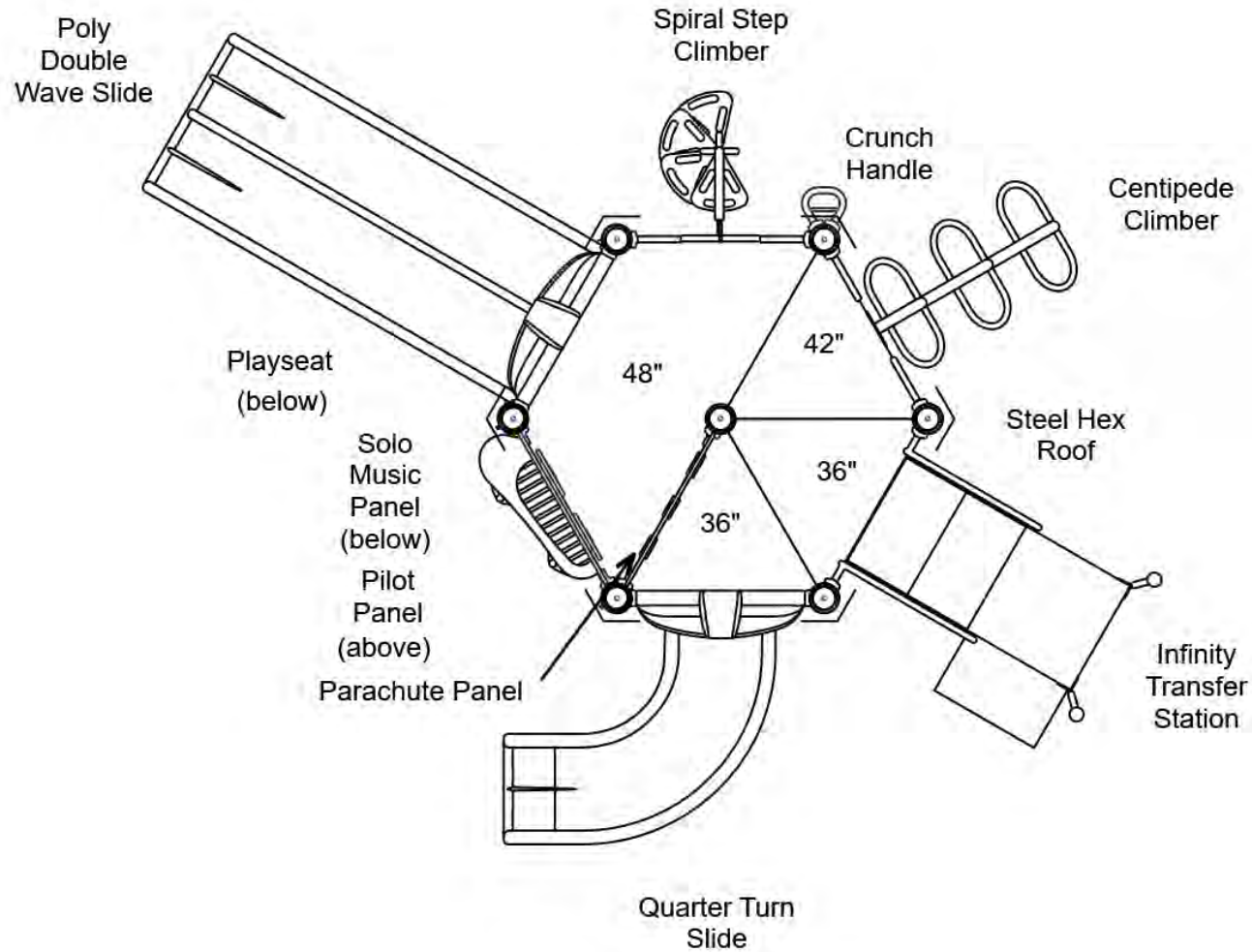
**R5**

FOR KIDS  
AGES  
2-5

### GENERAL NOTES

This conceptual plan is based on information provided prior to construction. Detailed site information, including the following, should be obtained, evaluated, and utilized in the final project design. Exact site dimensions, topography, existing utilities, soil conditions and drainage solutions.

**WARNING:** Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC'S Handbook For Public Playground Safety, Section 4: Surfacing.



STRUCTURE # R50EDD16A  
PROJECT # PAC232CD59A  
DATE 9/5/2023

**Pacific Play Systems, Inc.**

MIN. USE ZONE 31' x 27' (9.279m x 8.132m)



**ENTRADERO PARK**  
**SW VIEW**

**R5**

FOR KIDS  
AGES  
2-5



**STRUCTURE #** R50EDD16A  
**PROJECT #** PAC232CD59A  
**DATE** 9/5/2023

**ENTRADERO PARK**  
**SE VIEW**

**R5**

FOR KIDS  
AGES  
2-5



**STRUCTURE #** R50EDD16A  
**PROJECT #** PAC232CD59A  
**DATE** 9/5/2023

**ENTRADERO PARK**  
**NE VIEW**

**R5**

FOR KIDS  
AGES  
2-5



**STRUCTURE #** R50EDD16A  
**PROJECT #** PAC232CD59A  
**DATE** 9/5/2023



**ENTRADERO PARK**  
**NW VIEW**

**R5**

FOR KIDS  
AGES  
2-5



**STRUCTURE #** R50EDD16A  
**PROJECT #** PAC232CD59A  
**DATE** 9/5/2023

# ENTRADERO PARK

## TOP VIEW

### ADA ACCESSIBILITY GUIDELINES - ADAAG CONFORMANCE

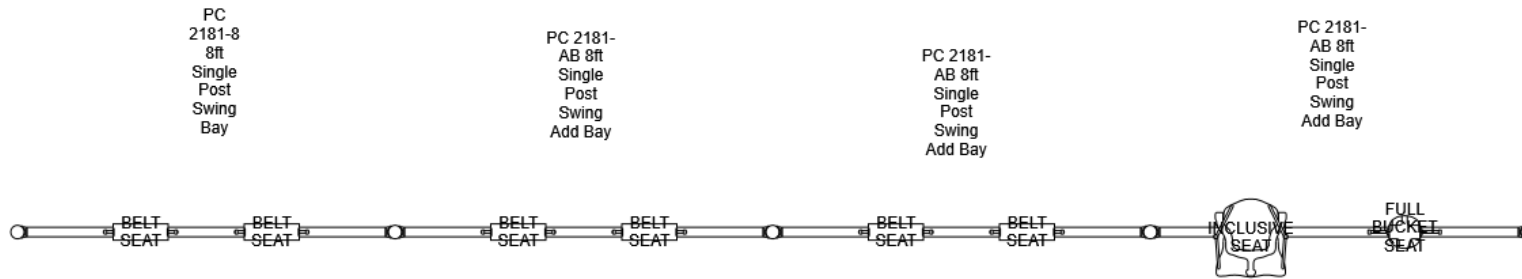
FOR KIDS  
AGES  
5-12

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
0	0/0	0/0	8/0	1/0
CHILD CAPACITY	8	MAX FALL HEIGHT	96	

#### GENERAL NOTES

This conceptual plan is based on information provided prior to construction. Detailed site information, including the following, should be obtained, evaluated, and utilized in the final project design. Exact site dimensions, topography, existing utilities, soil conditions and drainage solutions.

WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC'S Handbook For Public Playground Safety, Section 4: Surfacing.



STRUCTURE # FREPC2123+AB  
PROJECT # PAC232CD59A  
DATE 9/5/2023

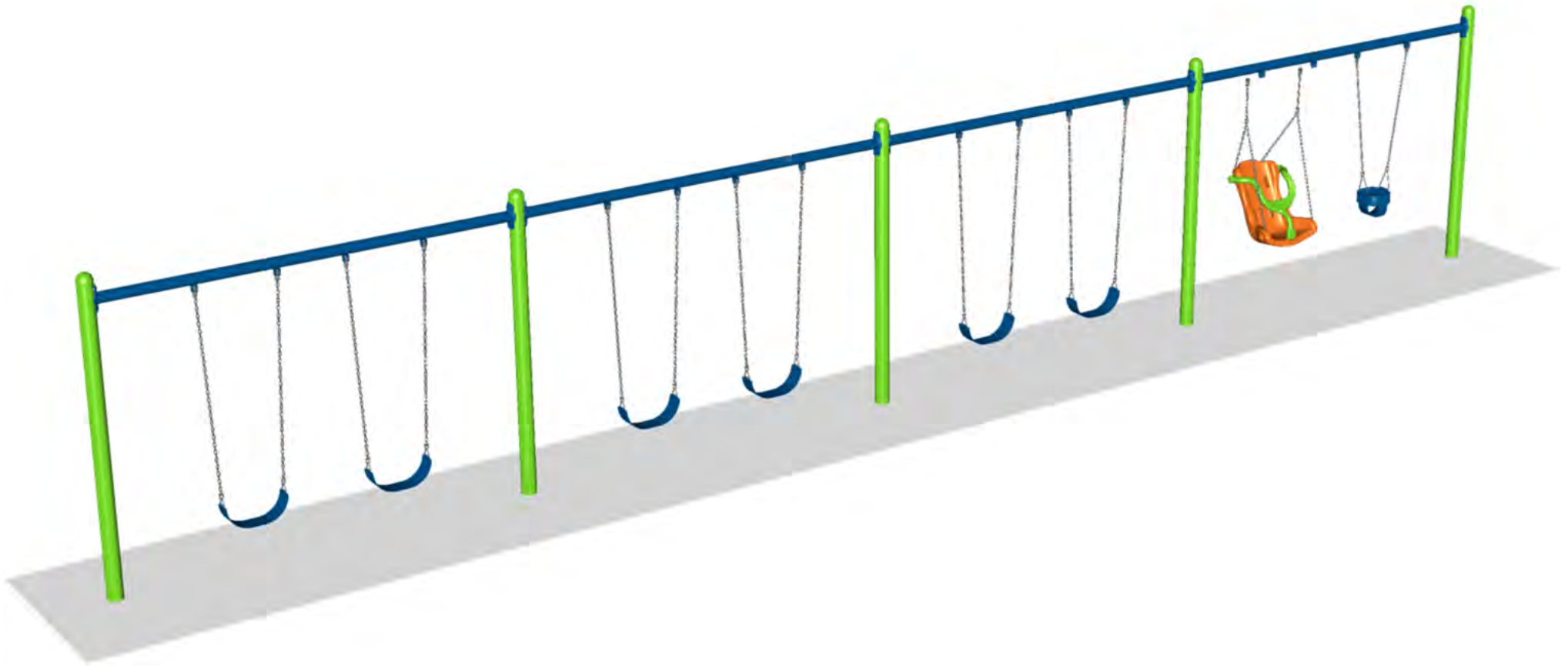
**Pacific Play Systems, Inc.**

MIN. USE ZONE 59' x 31' (17.97m x 9.246m)



**ENTRADERO PARK**  
**SW VIEW**

FOR KIDS  
AGES  
5-12



**STRUCTURE #** FREPC2123+AB  
**PROJECT #** PAC232CD59A  
**DATE** 9/5/2023

# ENTRADERO PARK

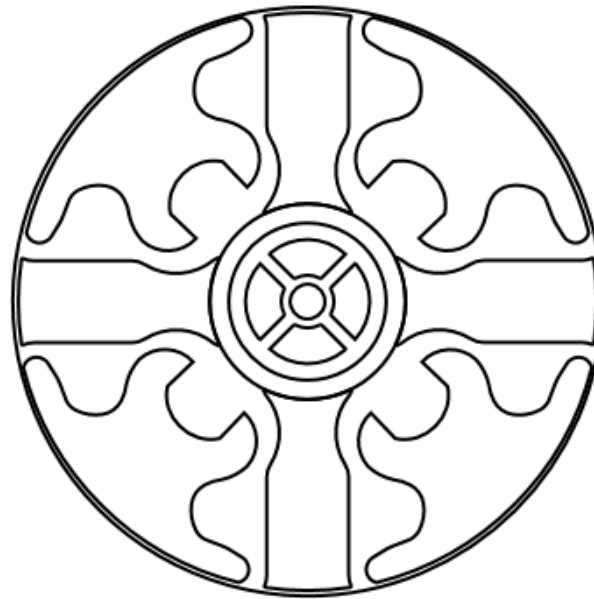
## TOP VIEW

### ADA ACCESSIBILITY GUIDELINES - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
0	0/0	0/0	1/0	1/0
CHILD CAPACITY	12	MAX FALL HEIGHT	24	

FOR KIDS  
AGES  
2-12

## INCLUSIVE MERRY-GO-ROUND



### GENERAL NOTES

This conceptual plan is based on information provided prior to construction. Detailed site information, including the following, should be obtained, evaluated, and utilized in the final project design. Exact site dimensions, topography, existing utilities, soil conditions and drainage solutions.

WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC'S Handbook For Public Playground Safety, Section 4: Surfacing.

STRUCTURE # FREPC2496  
PROJECT # PAC232CD59A  
DATE 9/5/2023

**Pacific Play Systems, Inc.**

MIN. USE ZONE 20' x 20' (5.793m x 5.793m)



**ENTRADERO PARK**  
**SW VIEW**

FOR KIDS  
AGES  
2-12



**STRUCTURE #** FREPC2496  
**PROJECT #** PAC232CD59A  
**DATE** 9/5/2023

# ENTRADERO PARK

## TOP VIEW

### ADA ACCESSIBILITY GUIDELINES - ADAAG CONFORMANCE

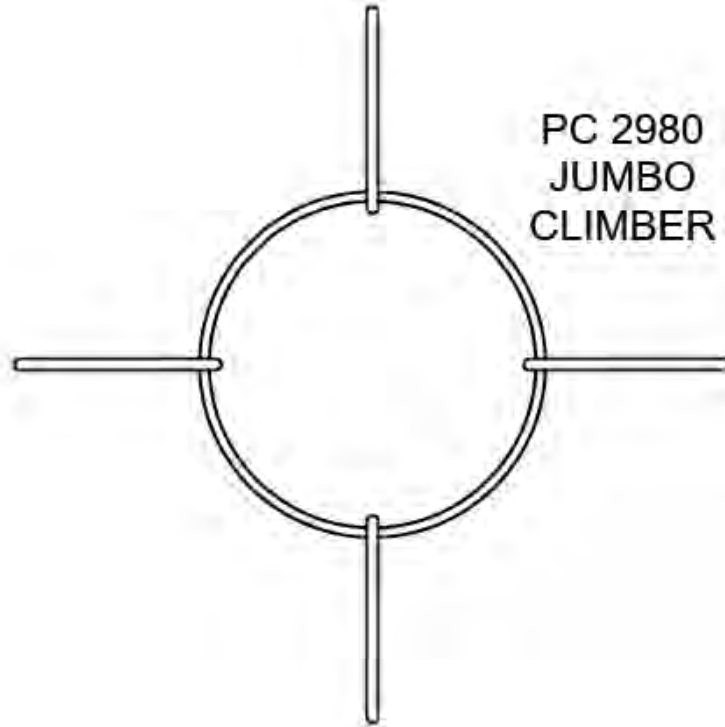
ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
0	0/0	0/0	1/0	1/0
CHILD CAPACITY	9	MAX FALL HEIGHT	96	

FOR KIDS  
AGES  
5-12

#### GENERAL NOTES

This conceptual plan is based on information provided prior to construction. Detailed site information, including the following, should be obtained, evaluated, and utilized in the final project design. Exact site dimensions, topography, existing utilities, soil conditions and drainage solutions.

WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC'S Handbook For Public Playground Safety, Section 4: Surfacing.



STRUCTURE # FREPC2980  
PROJECT # PAC232CD59A  
DATE 9/5/2023

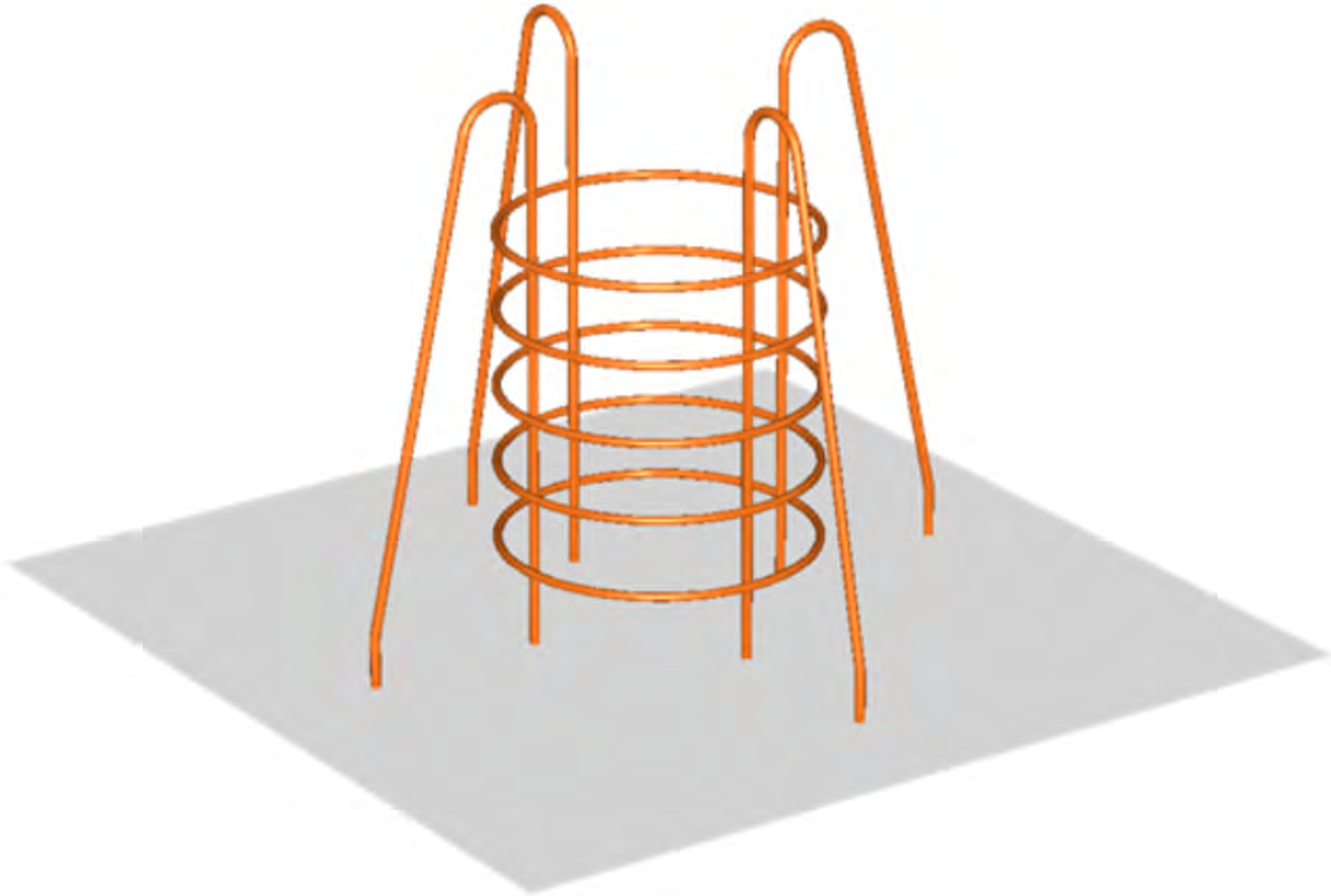
**Pacific Play Systems, Inc.**

MIN. USE ZONE 21' x 21' (6.253m x 6.253m)



**ENTRADERO PARK**  
**SW VIEW**

FOR KIDS  
AGES  
5-12



**STRUCTURE #** FREPC2980  
**PROJECT #** PAC232CD59A  
**DATE** 9/5/2023

# ENTRADERO PARK

## TOP VIEW

### ADA ACCESSIBILITY GUIDELINES - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
0	0/0	0/0	2/0	1/0
CHILD CAPACITY	2	MAX FALL HEIGHT	24	

FOR KIDS  
AGES  
5-12

PC 2454  
SPINNER  
SEAT



PC 2454  
SPINNER  
SEAT



#### GENERAL NOTES

This conceptual plan is based on information provided prior to construction. Detailed site information, including the following, should be obtained, evaluated, and utilized in the final project design. Exact site dimensions, topography, existing utilities, soil conditions and drainage solutions.

WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC'S Handbook For Public Playground Safety, Section 4: Surfacing.

STRUCTURE # 6  
PROJECT # PAC232CD59A  
DATE 9/5/2023

**Pacific Play Systems, Inc.**

MIN. USE ZONE 28' x 14' (8.515m x 4.12m)





**ENTRADERO PARK**  
**SW VIEW**

FOR KIDS  
AGES  
5-12



**STRUCTURE #** 6  
**PROJECT #** PAC232CD59A  
**DATE** 9/5/2023



**TO:           PARKS AND RECREATION COMMISSION**

**FROM:       JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR**

**SUBJECT:    DISCUSS AND ACCEPT THE “PEOPLE WITH PURPOSE” AWARDS**

For over 60 years the Parks and Recreation Commission recognized distinguished individuals and organizations for their unwavering commitment and dedication to the City parks and programs by hosting an Awards Dinner to honor these contributors to the Torrance Community Services Department. In 2020, as part of the revised City Budget and COVID-19 restrictions, the award dinners were canceled.

Individual volunteers and organizations have continued to share their time and efforts improving our City parks and recreation programs. Staff would like to recognize these dedicated individuals and organizations by recommending the “People with Purpose” Awards.

The criteria and nomination form are provided to the Commission for review and to provide input. (Attachments A & B.) Staff recommends that the Commission evaluate the criteria materials for inclusion in the People with Purpose Awards program.

If the Commission’s input can be implemented by staff administratively, the Parks and Recreation Commission may accept the program materials and approve the criteria and nomination form (as amended, if necessary). Staff will provide an item to review and award the first nominee of the “People with Purpose” Award at the October Commission meeting.

Respectfully submitted,

  
\_\_\_\_\_  
John La Rock  
Community Services Director

Attachments: A) People with Purpose Criteria  
                  B) Nomination Form

# PEOPLE WITH PURPOSE AWARD

## CRITERIA



### Purpose

The "People with Purpose Award" allows the Community Services Department and the Parks and Recreation Commission to recognize and celebrate those who have gone above and beyond by making significant contributions to their community by donating their time, actions, and talents, (outside any volunteer work done for their employer).

The purpose of this award is to honor an individual or organization whose dedicated service has had a significant impact on the city parks or programs and/or the community at large. This award is given to someone that has served in any way that has benefitted our community.

### Eligibility

Any member of the community may be nominated apart from any staff member currently employed by the City of Torrance or any member of the Parks and Recreation Commission. Commissioners may be eligible to be recognized for service if such service did not occur during their respective tenure as a member of the Commission.

The honoree selected should serve an impactful role and be striving to make the Torrance Community a better place. Nominees cannot have been a recipient of this award in the past 3 years.

### Criteria

Persons being nominated for this award will have consistently demonstrated qualities of compassion, and service to one or more Community Services programs and/or City parks during the 12 months preceding the nomination. The charitable activities / events or service listed on the nomination cannot be part of the nominee's job description or duties and the individual may not have received any monetary or personal benefits from their involvement.

Additional Award Criteria:

- Dependability
- Initiative
- Cooperation
- Positive interaction with others
- Going above and beyond to make a positive impact on City parks or Recreation Programs or the community at large.

### Judging Criteria

- The degree to which their services/ actions have made a lasting or meaningful contribution or impact on their community - 50%
- The length and degree of their service(s) – 10%
- The extent to which their service or action might be considered above and beyond the call of duty – 10%
- The extent to which their action would be recognized and valued by the community/ city staff - 30%

# PEOPLE WITH PURPOSE AWARD

## CRITERIA



### How to Nominate

Complete the Nomination form and include a narrative statement of not more than 500 words that describes the nominee. The narrative should include:

- Volunteer's responsibilities/duties
- Why they were nominated
- Description of their impact

Supplementary material may be added to the nomination. These materials may include letters, testimonials, news clippings, pamphlets, etc.

Each nomination should be submitted by e-mail to the Community Services Director.

The winner will be presented the award during a meeting of the Parks and Recreation Commission.

# People with Purpose Nomination Form



Please use this form to nominate an individual or organization for the Parks and Recreation Commission People with Purpose Award.

*Nominee Information:*

Name	
------	--

E-mail	
--------	--

Phone	
-------	--

Years of service:	
-------------------	--

Address	
---------	--

City		CA
------	--	----

**Nomination Statement:**

The following narrative statement is provided to describe key criteria of the nominee. The narrative should include (*not to exceed 500 words*):

- Volunteer's responsibilities/duties
- Why they were nominated
- Description of their impact

--

Attach any supplementary information. Return all nominating materials to [JLaRock@TorranceCA.Gov](mailto:JLaRock@TorranceCA.Gov). Awards will be presented during a meeting of the Parks and Recreation Commission.

**TO: PARKS AND RECREATION COMMISSION**  
**FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR**  
**SUBJECT: ADMINISTRATIVE SERVICES DIVISION REPORT – August 2023**

**PARK RANGER PROGRAM** – Victor Arevalo, Program Supervisor

During the month of August the Ranger unit maintained a seven day a week deployment schedule.

- Weekday afternoon patrols include providing a uniformed support presence at all city libraries.
- Weeknight patrols focus on supervision of field permits and securing facilities.
- Weekend patrols include general supervision of the parks, educating patrons on rules, and facilitating building and picnic reservations.

With the return of two Rangers on a hiatus and the addition of four trainees, the part time Ranger unit stands at 15 total staff.

Parks

- Continued high level of patronage during summer months; Numerous contacts for open alcohol and smoking on park grounds.
- Rangers supported special events in August: Summer Nights at Wilson Park and Movies in the Park at Victor Park.
- Increase in park damage due to ongoing E-biker issue as well as high number of downed tree branches due to weather.
- Addition of four trainees has seasoned Rangers working hard to get them trained up and prepared to patrol on their own at the completion of training phase.
- Return to weekday afternoon library patrol now that Torrance Unified School District has returned to session.

Statistics were kept of common incidents that Rangers observed during the month of August.

<b>Municipal Code Violations</b>	<b>August</b>	<b>YTD</b>
Alcohol	35	262
Amplified Sound	28	85
Dog Off Leash Contacts	193	873
Marijuana/Smoking	26	142
Parking Violations	31	237
Trespassing on Closed Fields	8	54
Unpermitted Commercial Class/Instructional Contacts	18	103
Unpermitted Food/Street Vendor Contacts	7	44

<b>Park Patron Specific Contacts</b>	<b>August</b>	<b>YTD</b>
Assisting Park Patrons	29	303
Building, Picnic, or Field Permit Conflicts	11	104
Defiant/Disruptive Subjects	14	109
Missing Subjects	1	2
Patrons Causing Building, Park or Field Damage	32	114
Skating/Biking Violations	63	176
Suspicious Subjects	9	46

<b>Building, Park, and Facility Issues</b>	<b>August</b>	<b>YTD</b>
Graffiti Hotline Report/Removal	76	483
Facility Maintenance Report	42	101
Hazard Report/Removal	38	138
Unpermitted Bouncer/Vendor Violations	7	7

<b>City Resource Support Requests</b>	<b>August</b>	<b>YTD</b>
EMT/Fire Department Call-Outs	0	4
Park Services Call-Outs	0	10
Police Department Call-Outs	1	27
Ranger Unit Call-Outs	19	147

<b>Unhoused Interactions</b>	<b>August</b>	<b>YTD</b>
Unhoused Subject Contacts and Observations	33	233
Unhoused Subject Outreach Requests	12	77
Unhoused Subject Welfare Checks	27	192

**HOME IMPROVEMENT PROGRAM** – Shawn Plunkett, Program Supervisor

During the month of August, the Home Improvement Program completed projects at 10 households, with ongoing projects at 5 additional households. Total mobile home clients 3, 2 mobile home household completed.

	<b>August</b>	<b>YTD</b>
ADA	0	0
Carpentry	7	50
Electrical	2	22
Miscellaneous	5	39
Paint	0	1
Plumbing	7	44
<b>Total number of services provided</b>	<b>21</b>	<b>156</b>

**FARMER'S MARKET PROGRAM** – Joyce Chan, Farmer's Market Manager

Summer produce was in full swing this August at the market. The stone fruit farmers had a bad year due to the humidity. Many peaches and plums started rotting from the inside by the seed. Otherwise, the market was full of nectarines, pluots, cantaloupes, watermelon, red flame grapes,



green muskat grapes, corn, peppers, tomatoes, okra, and green beans. We are just beginning to see kyoho grapes (deep purple in color) at the market.

We welcomed a new farmer, Rick’s Produce, who sells citrus, avocados, and processed citrus chips, salsa and guacamole. We also welcomed Roasted Corn vendor and a Bao vendor in our prepackaged section.

The market is preparing for its inaugural Pie Contest on Tuesday, October 10, 2023. There will be prizes and lots of fun!

During the month of August, the Farmers’ Market operated the four Tuesdays and Saturdays. Average attendance for Tuesdays was 8,765 and for Saturdays was 15,445. Revenue total for Tuesdays is \$34,931.62 and for Saturdays is \$63,640.08. Including promotional revenue to the City, total revenue from the Farmer’s Market Program for the month of June is \$98,571.70. The Farmers’ Market ended the Fiscal Year breaking last year’s revenue record, with a new revenue record of \$210,0861.57.

<b>Revenue</b>	<b>Tuesday</b>	<b>Saturday</b>	<b>Monthly Total</b>	<b>FY YTD</b>
September 2022	\$21,188.91	\$50,555.11	\$71,744.02	\$263,584.80
October 2022	\$22,748.62	\$65,845.33	\$88,593.95	\$352,178.75
November 2022	\$26,660.03	\$51,810.22	\$78,470.25	\$430,649.00
December 2022	\$23,606.18	\$40,596.60	\$64,202.78	\$494,851.78
January 2023	\$20,224.03	\$49,767.24	\$69,991.27	\$564,843.05
February 2023	\$22,244.81	\$50,222.50	\$72,467.31	\$637,310.36
March 2023	\$17,480.72	\$57,901.40	\$75,382.12	\$712,692.48
April 2023	\$26,511.86	\$78,231.27	\$104,713.13	\$817,435.61
May 2023	\$32,592.29	\$65,666.27	\$98,258.56	\$916,694.17
June 2023	\$31,806.74	\$68,019.91	\$99,826.65	\$1,015,520.82
July 2023	\$29,845.82	\$82,444.05	112,289.87	\$112,289.87 *
<b>August 2023</b>	<b>\$34,931.62</b>	<b>\$63,640.08</b>	<b>\$98,571.70</b>	<b>210,861.57</b>
<b>Last Year Comparison: August 2022</b>	<b>\$32,242.12</b>	<b>\$58,649.57</b>	<b>\$90,891.69</b>	<b>\$191,773.28</b>

\* July FY YTD reflects the beginning of a new Fiscal Year

**COMMUNITY GARDENS PROGRAM** – Joyce Chan, Farmer’s Market Manager

Community Gardens gardeners are getting ready for winter planting. Manager is working with Sanitation on servicing Columbia dumpsters more, also, Sanitation added an additional dumpster.

**ANIMAL CONTROL PROGRAMS** – Shane Lee, Administrative Analyst

Coyote abatement services continue its Monday through Sunday trapping frequency and the City’s pet licensing program has continued servicing Torrance residents. An item to extend the coyote contract for an additional year will be presented to City Council on September 26, 2023.

**Coyote Report**

Coyote Abatement Services continue to run daily, Monday through Sunday. During the month of August, there were 10 reported encounters of coyotes by the public, with 1 coyote captured by the vendor.

Type of Coyote Encounter	August	Current Trapping Period (October 2022 – Present)
Sighting Reported by Public	22	273
Dog Attack	0	5
Cat Attack	0	4
Dog Attack Resulting in Fatality	0	0
Cat Attack Resulting in Fatality	8	48
Wild Animal Fatality of Unknown Origins	1	13
Injured Coyote	0	5
<b>Total Encounters</b>	<b>30</b>	<b>348</b>

	August	Current Trapping Period (October 2022 – Present)
Coyotes Trapped	2	23
Carrion (non-trapped)	0	5
<b>Total</b>	<b>2</b>	<b>28</b>

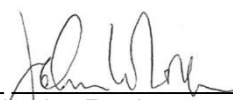
#### Pet Licensing

Statistics provided below may not be finalized numbers as the official pet licensing invoices are delivered by DocuPet, the vendor, to the City at the end of the second week of each month. During the month of August, a total of 510 licenses were sold. 472 of these were purchased through DocuPet's online portal and 38 were purchased offline by mail. Total revenue received by the City will be approximately \$15,704.43.

	August 2023	Year to Date (December 22 – Present)
Licenses Sold	510	5,059
Donations Received	\$27.00	\$245.00
Total Revenue less Fees	\$15,704.43	\$156,040.77

For a year-over-year comparison, in August 2022, there were a total of 539 license sales resulting in revenue of \$16,413.83.

Respectfully submitted,

  
 \_\_\_\_\_  
 John La Rock  
 Community Services Director

# **PARK SERVICES MONTHLY REPORT**

**MATERIAL  
AVAILABLE AT  
MEETING**

**TO: PARKS AND RECREATION COMMISSION**  
**FROM: GARRETT CRAIG, RECREATION SERVICES MANAGER**  
**SUBJECT: RECREATION SERVICES MONTHLY REPORT FOR AUGUST 2023**

The following is information regarding Recreation Division programs and facilities for August 2023:

**FACILITY BOOKING AND REGISTRATION** – *Veronica Minter, Senior Recreation Supervisor, Kenita Trinidad, Facility and Registration Program Coordinator and Suzy Corzine, Senior Program Specialist*

***Facility Booking:***

During the month of August:

- Field Bookings:
  - Staff issued 100 short-term permits for fields
  - Long-term field users were issued 559 permits
  - There were 0 softball tournament held at Wilson

<b>Multi-Purpose Court Reservations</b>	
Private	18
City Classes	0
Inquiries	5

- Picnic Reservations:
  - 63 bouncer permits were issued

<b>Park</b>	<b>Picnics</b>	<b>Guests</b>
Columbia Park	28	1,825
El Nido Park	11	375
El Retiro Park	8	350
Hickory Park	7	274
Lago Seco Park	5	250
McMaster Park	0	0
Paradise Park	7	325
Torrance Park	8	675
Victor Park	1	50
Walteria Park	6	300
Wilson Park	54	4,241
<b>Total</b>	<b>135</b>	<b>8,665</b>

- Park Building Reservations:

Building	Private	Guests (Private)	Non-Profit
Alta Loma Park	3		15
El Nido Park			27
El Retiro Park	2	100	29
Greenwood Park			88
La Romeria Park			17
McMaster Park	4	200	6
Pueblo			
Sea Aire Park			10
Sur La Brea Park			31
Walteria Park			21
The Attic			
<b>Total</b>	<b>9</b>	<b>300</b>	<b>244</b>

\* Sea-Aire reservations for private count is for city holds not reservations.

- Facilities Revenue Report:

	August 2022	August 2023	2023 YTD
Attic	\$-	\$-	\$523.00
Facility Reservations	\$120.00	\$1,049.00	\$13,263.52
Field Lights/Support	\$4,127.02	\$8,887.75	\$67,516.83
Field Prep	\$45.00	\$210.00	\$772.50
Filming Permits	\$-	\$-	\$2,000.00
Hockey Rink	\$9,714.00	\$5,580.00	\$32,331.00
Picnic Reservations	\$4,148.14	\$8,225.00	\$64,415.00
Pool Rental	\$10,088.75	\$8,649.07	\$87,205.00
Special Events	\$-	\$5,000.00	\$5,500.00
Sports Center	\$6,508.00	\$6,734.00	\$21,178.00
Torrance Art Museum	\$-	\$-	\$-
LA Galaxy Sports Complex	\$50,622.31	\$92,852.23	\$296,294.70
Weddings	\$-	\$-	\$1,500.00
<b>Monthly Total</b>	<b>\$85,373.22</b>	<b>\$137,187.05</b>	<b>\$592,499.55</b>

**Registration:**

Registration processed a total of 1,922 enrollments for a total of \$317,898.33 during the month of August 2023:

	Resident	Non-Res	Total Enrollments	August 2022 Total Fees	Current Total Fees
<b>Total</b>	<b>1,473</b>	<b>323</b>	<b>1,796</b>	<b>\$281,030.07</b>	<b>\$232,118.26</b>
Staff	167	34	201	\$133,336.44	\$56,055.67
Web	1,306	289	1,595	\$133,336.44	\$176,062.59

	Resident	Non-Res	Total Enrollments	August 2022 Total Fees	Current Total Fees
<b>Total</b>	<b>58</b>	<b>69</b>	<b>126</b>	<b>\$98,785.77</b>	<b>\$85,780.07</b>
Basketball	48	0	48	\$37,657.84	\$35,514.60
Softball	9	69	78	\$61,127.93	\$50,265.47

In August, registration for Fall Classes started and After School registration continued. Fall Adult League registration began.

**YOUTH AND ADULT SPORTS / AQUATICS / SEA-AIRE** – Allison Saufua, Senior Recreation Supervisor; Kim Burgueno, Recreation Supervisor; Jacob Castillo, Recreation Supervisor

**Aquatics:**

- Fall hours for the Drop In Lap Swim and Recreation Swim programs began late August.
- The drop-in lap swimmers accounted for 2,207 pool visits.
- Recreational swim had 1,449 swimmers.
- Long-term pool rental LAPS (Los Angeles Peninsula Swimmers) Master's Swim Team accounted for 53 pool visits.
- Long-term pool rental group, Swim Torrance, had 990 swimmers this month.
- P.A.L.S. Swim Team on Sunday continues their weekly workouts.
- The bulkhead remains out of the pool and will be replaced once maintenance has been performed.
- Registration for Fall Swim Lessons took place and all classes are full.

**Youth Sports:**

- Summer Basketball came to an end with several exciting championship games.
- Youth Flag Football registration will continue through September 5. Flag Football is for kids in grades K through 8. The 8-week league is scheduled to begin September 23, 2023. The league is \$79 for Torrance residents and \$89 for non-residents.
- Youth Cheerleading registration started on August 15 for residents and August 22 for Non-residents. The program quickly filled up quickly and reopened for additional participants to join.

**Adult Sports:**

- The Spring/Summer Championship for Softball and Basketball were almost cancelled due to Hurricane Hillary but accommodations were made to have them finish right before our Fall season meetings.
- Adult Sports staff have been training for upcoming Lacrosse season.

- There have been several Program Specialists crossed training in various adult sports programs.
- Both Adult Softball and Basketball were dark for the last two weeks of the month.
- Dee Hardison Sports Center had its deep cleaning scheduled, and staff have been working on the gym floor to get it ready for the fall season to begin.
- All fields have continued to be reserved with patrons showing signs of satisfied use.
- Adult Roller Hockey has continued their leagues at the rink Monday - Saturday. On non-league days, rentals for practices, skate parties, etc. have been a frequent occurrence.
- Private gym and field rentals for basketball and baseball have also continued to be strong throughout the month.

### **Sea-Aire Golf Course:**

- The Summer golf season at Sea-Aire golf course wound down in August with a terrific amount of attendance. Total rounds of August golf played at Sea-Aire was a very impressive 4,810.
- The newly planted enlarged putting green is slowly taking root and is still about six weeks from being playable.
- Sign-ups for the end of summer annual Labor Day junior golf challenge filled up nicely.
- The Seniors Sea-Aire golf club held a "Best Ball" tournament on August 4th.
- The Sea-Aire Women's golf club held their "Millie's Memorial Putting Championship" on August 24.
- Park Services installed some new netting on the fence behind the #9 tee box where the old netting was torn.
- With the shorter daylight hours the new last tee-off time is 5:30 p.m.

**AFTER SCHOOL CLUB / PARK DROP-IN / DAY CAMPS/ VIRTUAL RECREATION** – *Veronica Minter, Senior Recreation Supervisor; Nicole Madera, Recreation Supervisor and Anthony Chavez, Senior Program Specialist*

### **After School Club Program:**

The After School program is up and running with a total of 272 participants serving nine TUSD schools; seven elementary and two middle schools. We are approximately 50 participants greater than last year.

We continue to actively recruit staff to work and have been pleased with the increased amount of applicants and candidates to hire for the program. The participants have enjoyed games and crafts to get to know one another and are looking forward to fun Fall activities next month!

### **Summer Day Camps:**

The Summer Day camp program concluded on August 11; after running for eight weeks total. Each two-week session held 200 campers in our program. Campers had a great time as did our staff! We highlighted the success of each camp on social media, giving credit to the Program Specialists that were in charge. We can't wait to do it all again next summer.





**Virtual Recreation/Social Media:**

Torrance virtual recreation and social media continues to provide content for residents. This month's content included:

- HIP Staircase Installation - program spotlight
- ECE Lollipop Tree - program spotlight and story
- Bartlett Senior Center Hawaiian Shirt Day - spotlight
- Flag Football Registration - program spotlight
- Back to School for ASC - spotlight
- Staff of the Summer - spotlight
- ASC Now Hiring - spotlight and story
- Staff of the Week at Day Camp - spotlight
- Fall Season Guide and Registration Dates - spotlight
- Movies in the Park - program spotlight and story
- Fall Adult Registration - program spotlight

**TEENS/CO-REC / YOUTH COUNCIL / SENIOR CITIZENS / COMMISSION ON AGING  
EARLY CHILDHOOD EDUCATION / ADAPTIVE PROGRAMS / SPECIAL EVENTS**

*Jesus Castro, Senior Recreation Supervisor; Patti Goldenson, Recreation Supervisor Senior Programs; Charlene Walker, Program Coordinator; Linda Wilson-Gray, Senior Program Specialist Senior Programs; Nena Davis, Senior Program Specialist Teen Programs*

**Special Events:**

- With over 850 people in attendance, the third and final Movie in the Park event for the summer featured "The Super Mario Brothers" Movie and was held on Saturday, August 19, at Wilson Park.
- A City booth with recreation staff provided information to movie and park patrons. Also in attendance were Parks Rangers, who patrolled the park throughout the evening.
- Event sponsors Eric T. Wong, D.D.S. Orthodontics and Raising Cane's provided free items throughout the evening.
- Vendors from the Torrance Farmers' Market were also in attendance, offering their products for purchase.
- Seeing many families gather with lawn chairs, blankets, and picnic dinners was great. The next Movie in the Park Event will be the annual Halloween Spooktacular Movie Night scheduled for Saturday, October 28, at Wilson Park, featuring cult classic "The Goonies" beginning at approximately 6:30 pm.
- Anonymous Movie in the Park attendees left positive comments and high satisfaction scores on the feedback survey. Here are a few comment from some:
  - "I liked the booths, food vendors, and themed giveaways, made for a fun experience. Overall good job!"
  - "Torrance is doing incredible job."



- “I really like the vendors that provide food and the vendor that have prizes. I like that there were movie themed booths as well”



### **Early Childhood Education (ECE):**

- The Early Childhood Education classes were not in session during the month of August. The Lollipop Tree and Fun & Friends classes are scheduled to return for their fall semester on Monday, September 11, 2023.

### **Adaptive Recreation:**

- Members of the community and surrounding communities continue to inquire about the Adaptive Recreation Program. Harbor Regional Center often refers new clients to the PALS program. Parents are grateful for this program because finding recreation services for their teens and adult children is often difficult.
- The former Early Childhood Education room at McMaster Park will soon be the new home base for PALS.
- The room has been cleared out and thoroughly cleaned. The room will be set up with tables, chairs, a new television for movie nights, and wall décor throughout the space. The first activity will be Bingo Night on Monday, September 18.
- We look forward to utilizing this new space and giving the PALS members a beautiful new home base.
- The summer Bocce program was so popular that the season was extended to the end of August.
- The Special Olympics Fall season is upon us. Torrance offers Golf, Softball, and Soccer. The season runs eight weeks, culminating in the Fall Games in Fountain Valley.
- We look forward to a fun, positive, and spirited season.



### **THE ATTIC Teen Center:**

- **THE ATTIC** summer hours from 1 - 4 p.m. will end on Friday, August 4 and the afterschool hours of 3:30 – 7 p.m. will begin on Thursday, August 24.
- **THE ATTIC** was closed to students from August 7 through the 23.
- For August, **THE ATTIC** Teen Center had a total attendance of 363; this includes guests and members.

- On August 16 and 17, **THE ATTIC** had a booth at Torrance High School; staff had a chance to promote **THE ATTIC** Teen Center to meet incoming first-year, second-year students, and juniors. The team passed out **ATTIC** tote bags as well as **ATTIC** membership packet forms.
- Staff held different activities throughout the month to give participants further recreational opportunities. Activities included Joel Gaxiola- "Pictionary" and Ryan Locano- "Exploding Kittens."
- Friday Movie days featured "22 Jump Street" and "We're The Millers."

#### ***ATTIC Advisory Committee:***

- On Monday, August 21, 4 - 6 p.m. the 2023-2024 **ATTIC** Advisory Committee and TYC joined together for a leadership training workshop at **THE ATTIC** Teen Center. Workshop included a leadership guest speaker Deputy City Manager Viet Hoang. Viet Hoang held different interactive group games and team building activities. The event was a great success with 40 members in attendance.
- The first *Advisory Committee* meeting of the year will be held on Monday, September 11, 2023 at 6:00 p.m. in **THE ATTIC** multi-purpose room.

#### ***Babysitting Preparedness Course***

- The last session of Babysitting Preparedness course was held on August 7 - 10 at **THE ATTIC** with twelve participants. The class met every day from 10:00 a.m. to 2:00 p.m. at **THE ATTIC** Teen Center. During the course, the participants learned about the safety surrounding babysitting toddlers and infants, possible hazards, and several methods of taking precautions against accidents by reviewing CPR. Participants also learned how to interact, be creative, play games, and stay engaged with the child they're caring for. Participants designed business cards and flyers and learned the business end of what may be their first job.
- On Thursday, August 10, our Senior Program Specialist, Nena Davis, and Program Specialist, Joel Gaxiola led a field trip to the Greenwood Fun Camp, where the participants had the opportunity to play and lead games as well as craft with children (participants of Greenwood Fun Camp) with the guidance of staff.
- The Babysitting Preparedness course were a great success with a wait list of 5 or more per session.

***S.P.I.N. (Serving People in Need):*** (Not currently meeting/no Co-Rec events).

***Co-Rec (Co-Recreation):*** No current programming.

#### ***Torrance Youth Council (TYC):***

- The 2023/2024 TYC board was appointed by Mayor Chen and were sworn in by the City Clerk, Rebecca Poirier, at the Tuesday, August 8, City Council Meeting.
- The TYC board had its first official meeting of the 2023/2024 year on Tuesday, August 16, 2023, at the West Annex Commission Meeting Room.
- On Monday, August 21, the TYC and the ATTIC Advisory Committee board (AAC) had its annual Leadership Workshop at the ATTIC Teen Center from 4:00 p.m. to 6:00 p.m. lead by Deputy City Manager, Viet Hoang. Both the TYC and the AAC members were able to interact with each other during some of the exercises that were prepared for the evening.

#### ***Commission on Aging (COA):***

- The COA board met on Tuesday, August 1, at the West Annex Commission meeting room.
- Heather Baker from Caring Transitions was in attendance at this meeting and presented the COA and the public with a presentation on "The Space Diet".
- The next scheduled meeting is on Tuesday, September 5, 2023, at 9:30 a.m. at the West Annex Commission meeting room.

**Focal Point on Aging:**

- Focal Point meeting was held on August 18, 2023. There was no speaker for this meeting as the focus was on learning about California's advancing and innovating Medical (CALAIM) program. The goal is to extend support and services beyond hospitals and healthcare settings. The enrollees will access benefits that address their physical, behavioral, developmental, dental, and extended care needs.
- The 24th edition of the Focal Point directory was released in July. It is uploaded to the Focal Point webpage: [www.TorranceCA.Gov/focalpoint](http://www.TorranceCA.Gov/focalpoint)
- Focal Point had 70 phone calls.
- Focal Point is not accepting walk-ins. The office continues to operate from 9:00 a.m. to noon. However, in-person consultations are only available with an appointment.
- Some volunteers continue to pick up messages from home and make referrals from home from 12:00 p.m. to 3:00 p.m.
- Focal Point staff continues to make birthday calls to seniors in the community.
- Focal Point has eight volunteers who worked 46 hours this last month. Focal Point had 122 Web inquiries.

**Senior Citizens Programs (Bartlett Center, Tillim, Walteria)**

- The Center still accepts renewals and new "5-0 and on the go!" memberships at \$5 per person per year.
- Non-Torrance residents are welcome to join. Membership includes the bi-monthly 5-0 and on-the-go! Newsletter announcing special events, exercise classes, Senior Center schedules, activities, lunch menus, and more.
- Bartlett Senior Center crafting group meets in the Hobby Shop every Friday from 9:00 a.m. to noon. There are 10 - 12 crafty ladies each week. All kinds of crafts and all levels of crafting are welcome.
- Creative Crafters meet from 11:00 a.m. to 3:00 p.m. on Tuesdays at the Tillim Senior Center. This group focuses on making crochet Dolls for Miller's Children's Hospital, LA Children's Hospital, and hospice, Making Leis, aprons, pillow cases, and members are available to instruct and help beginners. The group also is into sewing, quilting, and other craft mediums. There are currently 24 members. All levels are welcome.
- The beading workshop meets on Wednesdays at the Bartlett Center from 8:00 a.m. to 12:30 p.m. The beading workshop has 12 to 13 members. All levels of participants are welcome.
- The painting workshop meets at Tillim Senior Center on Wednesdays from 1:00 to 3:00 p.m. All levels are welcome.
- The senior centers celebrated Hawaiian Day. Participants enjoyed Hawaiian fried chicken, mac salad, and cookies.
- The Bartlett Center had an aloha shirt contest (pictured below), and Tillim Senior Center had a potluck and lei-making. The Walteria Senior Center had a Ping Pong Party.



Respectfully Submitted,

Garrett Craig  
Recreation Services Manager

CONCUR:

John La Rock  
Community Services Director