In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (310) 618-2780. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II]

Direct questions or concerns to the Suzanne Bittner at (310) 618-5923 or individual department head prior to submission to the Board. Parties will be notified if the complaint will be included on a subsequent agenda.

Participate before the meeting by emailing Revenue@TorranceCA.Gov and write "Public Comment" in the subject line. In the body of the email include the item number and/or title of the item with your comments.

Any correspondence received after 2:00 p.m., the DAY BEFORE the License Review Board meeting on any item on the agenda will be provided to the Board electronically and available for public inspection in the City Clerk's Office. A copy of the correspondence will be available for public inspection in a binder at the back of the West Annex Commission Meeting room.

TORRANCE LICENSE REVIEW BOARD AGENDA THURSDAY, August 17, 2023 REGULAR MEETING 10:00 AM IN WEST ANNEX COMMISSION ROOM AT 3031 TORRANCE BOULEVARD

1	CALL	TO	OR	DER
	UALL		\mathbf{v}	$\boldsymbol{\nu}$

2.	ROLL CALL
	License Review Board Members – Botiller, Chun, Chair Smith
	Alternate License Review Board Members – Harris, Rumery

REPORT OF STAFF ON THE POSTING OF THE AGENDA

The agenda was posted on the Public Notice Board at 3031 Torrance Boulevard and on the City's website on Thursday August 10, 2023.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS.

5. ORAL COMMUNICATIONS (Limited to a 15 minute period)

This portion of the meeting is reserved for public comment on items not on the agenda under the subject matter of the License Review Board. Under the Ralph M. Brown Act, Board Members cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under this Public Comment period will have no longer than 1 minute per speaker. Please step up to the podium and speak clearly into the microphone.

6. Consent Calendar

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Board Member from the Consent Calendar and considered separately.

6A. APPROVAL OF MINUTES - Thursday July 6, 2023

7. ADMINISTRATIVE MATTERS

7A. <u>VIVIAN MASSAGE SPA INC.</u> application for a business license to allow the operation of a massage establishment.

PUBLIC HEARINGS (IF APPLICABLE MUST BE PUBLISHED IN NEWSPAPER)

- 8. BOARD ORAL COMMUNICATIONS
- 9. ADJOURNMENT
 - **10A.** Adjournment of License Review Board Meeting to Thursday September 7, 2023, at 10:00 a.m in the West Annex Commission Room at 3031 Torrance Boulevard.

MINUTES OF A REGULAR MEETING OF THE LICENSE REVIEW BOARD

1. CALL TO ORDER

The Torrance License Review Board convened in a regular session at 10:03 a.m. on Thursday, July 6, 2023 in the West Annex meeting room at 3031 Torrance Boulevard.

2. ROLL CALL

Present: Chairman Michael Smith, City Manager's Office

Board Member Jasun Botiller, General Services Board Member Jin Chun, City Manager's Office

Also Present: Deputy City Attorney Galen Bean

License Supervisor Suzanne Bittner

3. REPORT OF STAFF ON THE POSTING OF THE AGENDA

<u>MOTION</u>: Member Botiller, seconded by Member Chun, moved to accept and file the report of the City Clerk on the posting of the agenda on Thursday, June 28, 2023. A roll call vote reflected unanimous approval.

4. <u>ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS</u>

None.

5. ORAL COMMUNICATIONS

None.

6. CONSENT CALENDAR

6A. APPROVAL OF MINUTES: June 15, 2023

MOTION: Member Botiller moved to approve item 6A, the minutes for the meeting of June 15, 2023, as submitted. The motion was seconded by Member Chun and the motion passed.

7. ADMINISTRATIVE MATTERS

7A. 92K Inc., DBA 92 BBQ

Application for approval of a Business License to allow the operation of a restaurant serving alcohol.

Mr. Mowan translated into Koren for Ms. Sang Jung Koo, owner of 92K Inc., Dba 92 BBQ. Ms. Koo confirmed her application for a business license to allow the operation of a restaurant serving alcohol, located at 1925 West Carson Street in Torrance and confirmed that she had met with the Police Department and understood the rules and regulations pertaining to this type of business.

In response to a question from Member Chun, Ms. Koo stated that she was not currently operating the restaurant.

There was no public comment.

<u>MOTION:</u> Member Botiller moved to approve the application for a business license to allow the operation of a restaurant serving alcohol to 92K Inc., DBA 92 BBQ, located at 1925 West Carson Street in Torrance, with the conditions as set forth by the California Department of Alcoholic Beverage Control. The motion was seconded by Member Chun and a roll call vote reflected unanimous approval.

8. PUBLIC HEARINGS (IF APPLICABLE MUST BE PUBLISHED IN NEWSPAPER)

None.

9. BOARD ORAL COMMUNICATIONS

None.

10. <u>ADJOURNMENT</u>

10A. MOTION: At 10:10 a.m., Member Botiller moved to adjourn the meeting to Thursday, July 20, 2023 at 10:00 a.m. in the West Annex meeting room at 3031 Torrance Boulevard. The motion was seconded by Member Chun and a roll call vote reflected unanimous approval.

###

LICENSE REVIEW BOARD MEETING AUGUST 17, 2023

ITEM NO. 7A – VIVIAN MASSAGE SPA INC

BACKGROUND

Wei Song the owner of Vivian Massage Spa Inc has made an application for approval of a business license to allow the operation of a massage establishment. The business is located at 2350 Sepulveda Boulevard, Suite A in Torrance.

ANALYSIS

Per Section 31.7.3 subsection 25) of the Torrance Municipal Code, applications for a massage establishment must have License Review Board approval before issuance of the license.

RECOMMENDATION

The License Division recommends approval of the business license.

Attachment A: Business License Application

Attachment B: Form 100E and Massage Therapist Certificate

Attachment C: Notarized Statement from Landlord

Attachment D: Police Department Reports

and the second s	se Uffice at 310 618 5923 for fee an Revenue Division	nounts. Payment must t	SELECT APPLICABLE BO		
Business Licens				ATTACH	Control of the second s
	lvd, Torrance, CA 90503		NEW APPLICATION	CHANGE OF OWNERS (greater than 50%)	HIP
	(F) 310-618-5852		CHANGE OF BUSINESS		
revenue@torran	17070 - 17070 - 17070 - 17070 - 17070 - 17070 - 17070 - 17070 - 17070 - 17070 - 17070 - 17070 - 17070 - 17070		LOCATION	CHANGE OF NAME (O	nly) []
BUSINESS NAME OR DBA . /* /*	ER ALL QUESTIONS IN THIS SECT		PORATE NAME (LEGAL ENTITY NAME IF	DIFFERENCE FROM BUSINESS NAVE	OD DDAY
VIVIO	n Massage SPA	LNC L			OR DBA)
1. BUSINESS LOCATION ("physical business SCPWLV	ieda Blvd, ste A	Suite#	Torrance	State ZIP CO 90501	. 77
2. MAILING ADDRESS OR POPMB BOX	K (required)	Suite#	City	State ZIP	7
3. IS THE BUSINESS LOCATED AT AIR	ul Veda Blvd Ste A	THOME OCCUPATION PER	Torrance	ca 9050	2 2
3. IS THE BUSINESS LOCATED AT AIR	ESIDENTIAL ADDRESS (*select one)?	HOME OCCUPATION PER	INITH.		1.1
YES O	ио 🕠				- The state of the
NATURE OF BUSINESS (description of the CASSAGE	pusiness activity in detail):			N. V.	
FOR A BUSINESS LOCATION (**see note below):		INDUSTRY (SIC) CODE(S)	STATE WASTE DISCHARG below):	GER IDENTIFICATION NUMBER (WDI	D#) (***if applicable - see note
TECHNOLOGY BUSINE			YES) NO OX	
Definition: A business entity utilizing scien	ntific equipment and engineering techniques,	microelectronics, data processin	ng, genetic engineering, or telecommunicat	ions.	
RETAIL BUSINESS - WILL YOU BE SEL	LING CBD PRODUCTS? (select one):		YES	NO OX	
Definition: CBD is the cannabidiol compo	und derived from industrial hemp, cannabis o	r otherwise.			
CONTACT NAME:	CONTACT TITLE:	CONTACT DUONE #	BUSINESS PHONE#:	CELL PHONE#:	
DONNEDS LICENSE OR OTHER GOVER	NIMENT SOCIAL SECURITY# (option		# DE PEOPI E WORKING	# OF UNITS (apartment	s/hotels/mobile homes/vehicles
1222					
FEDERAL TAX ID# (FEIN):	STATE TAX	ID# (SEIN):	STATE CONTRACTORS LI	ICENSE #: STATE SELLERS PER	MIT#:
OWNERSHIP INFORMATION (check applicable box)	CORPORATION O	шс О Р	ARTNERSHIP SOLE OW	VNERSHIP VNERSHIP	
NAMES OF OWNER, PARTNERS, OR PRINCIPAL OF	FICERS: TITLE:	INAMES OF OWNER E	PARTNERS OR PRINCIPAL OFFICERS:	ITITLE:	4.7
INPL SUNG	rowner	The state of the s	ANTINERS ON FRINCIPAL OFFICERS.	ince	
The state of					
I declare that I am the owner partner con	rporate officer or person with the power of atto	erney, and Lunderstand if any of	the information provided above is not true	the business license being applied for	may be revoked as outlined in
section 31,9.10 of the Torrance Municipal	! Code.				
I am duly authorized to make this applica declare under penalty of perjury that the f	tion. All of the information provided in this apportunity is true and correct.	plication is true and correct. The	business will not provide any service, goo	od or product which is illegal under Fed	eral, State, or Local Laws. I
account of the second of the s			DATE:		
			5	18/23	- 12 OF VI
PART II. FOR OFFICIAL U	SE ONLY				
BASIC FEE:	PROCESSING FEE:	STATE FEE:	PER PERSON FEE:	PER UNIT FEE:	
OTHER FEES:	PENALTY FEE;	TOTAL AMOUNT:	John Company 104 Was a company of the least of	Business License # BL-UC-	A XIII
NOTES:		1.			A. 1927
 FOR A RESIDENTIAL BUSINESS AL 	DDRESS YOU ARE NOT REQUIRED TO PRO R A RESIDENTIAL ADDRESS IN TORRANCE			DRESS PLEASE LEAVE BOX #1 BLAN	IK AND
" ACCESS THE BUSINESS SIC CODE	E(S) AT UNITED STATES DEPARTMENT OF	LABOR WEBSITE: https://ww.o	osha.gov/pls/imis/sic_manual.html		
	NDUSTRIAL BUSINESS REQUIRING A WOLL		ATE WATER RESOURCES CONTROL BO	OARD WEBSITE:	
https://www.waterboards.ca.gov/wa	ster issues/grograms/stormwater/industrial.ht	<u> </u>	Application Design 1	11/2010 by City of Torropco Eigenso D	

Attachment B

Telephone: 618-5828	CITY OF TORRANCE	3031 Torrance Sculevard Torrance, CA 90503
APPLICATION I	FOR 2350 W. Sepulvedo	a Blvd. Ste A.
Torrance Munici	pal Code Section:	
NAME OF APPLICANT	Wei Song	5/8 3023
		FOR OFFICIAL USE ONLY
TYPE OF BUSINESS _	Massage	
ADDRESS 235	nce Sepulveda Blvd	STATE CA 90501
PROOF OF AGE	RIETH CERTIFICATE C	

FOR OFFICIAL USE ONLY

DATE	RECEPT NO.	AMOUNT"	ID CARD	LICENSE NO.	DATE ISSUED

				1	
					-
	ю]				
					1
			HI		
4					
		Ψ.			

REV.DIV.FORM 100-6

REMARKS ON REVERSE SIDE

REVISED 10/84

NAMES AND ADDRESSES OF PE	rsons, firms of corpor	ATIONS BY WHOM APPLICANT HAS SE	EN EMPLOYED FOR THE PAST FIV	Æ YEARS:
N/A				
		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
NAMES AND ADDRESSES OF THE	REE RESPONSIBLE PERSON	IS WHO HAVE KNOWN APPLICANT FOR	MORE THAN THREE YEARS:	2
	* 1-10-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-	Company of the compan		
	A CONTRACTOR OF THE STATE OF TH	Water Policy Control of the Control	WATER TO THE TOTAL PROPERTY OF THE TOTAL PRO	
			CONTRACTOR OF THE STATE OF THE	
LIST ANY AND ALL MISDEMEAN EXPUNGED, PER CALIFORNIA P SPACE IS NEEDED PLEASE ATT	OR AND FELONY CONVICTIONAL CODE 1208.4 ET.8E ACH ADDITIONAL SHEETS	NONS FOR VIOLATIONS OF ANY LAW Q. Failure to list all convictions is gro I)	I, EVEN IF THE CONVICTION WA unds for DENIAL of the license.	48 DISMISSED OF (IF ADDITIONAL
None			war, total by a language of the language of	
-			was a second and a second as a second	
			April 1980 - Anna State Company Control of the Cont	
A LETTER AUTHORIZING APPLICA	unt to represent said P	ERSON, FIRM OR CORPORATION IS HE	REWITH ATTACHED.	
	W W W W W W W W W W W W W W W W W W W			
		SIGNATURE OF APPUICANT		_
town town on the second		adjet the of Africant		
APPROVED 8Y:		FOR OFFICIAL USE ONLY		
CHIEF OF POLICE	DATE	LICENSE REV		DATE
DISAPPROVED BY:				
CHIEF OF POLICE	DATE	LICENSE REVI	EW BOARD	DATE

CALIFORNIA MASSAGE THERAPY COUNCIL

By authority of the State of California Code BLP Section 4600, the California Massage Therapy Council hereby awards to

Wei Song

the designation of

CERTIFIED MASSAGE THERAPIST

Let it be known by all that, having met the standards set forth by the California Massage Therapy Council and having demonstrated knowledge of applicable disciplines related to the practice of massage therapy, **Wei Song** is recognized as a **CMT** in good standing, including all the rights and privileges pertaining thereto, as witnessed by the signature below.

Given at Sacramento, California, Thursday, March 02, 2023.



Jeffrey Founan, Chairman of the Board California Massage Therapy Council CAMTC, One Capitol Mall, Suite 800, Sacramento, CA 95814

> CERTIFICATE # 46050 EXPIRES: 6/6/2025

The validity and authenticity of this certificate may be verified online by entering the name and certificate number at: www.camtc.org

Attachment C

Sunny Realty & Management, Inc.

9944 Garden Grove Boulevard, Garden Grove, CA 92844 Phone: 714-636-2090, Email: sunnymanagement@yahoo.com

May 1, 2023

Business Tax Department City of Torrance 3031 Torrance Blvd., Torrance, CA 90503

Re: Acknowledgement of Business Use

Tenant Name: Wei Song

Address: 2350 W. Sepulveda Boulevard, #A, Torrance, CA 90501

Dear Sirs,

Please be advised that property manager, hereby undersigned, acknowledges that this tenant is opening a foot and body massage store at this location and executed a new lease agreement.

If you have any question in this matter, call property manager at (714)636-2090 or

Truly,

Andrew Chu Property Manager



A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document. CALIFORNIA ALL-PURPOSE CERTIFICATE OF ACKNOWLEDGMENT State of California County of Drange MAY 0 4 2023 _ before me. _ personally appeared Andrew Chy. who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument. 2335929 I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct. WITNESS my hand and official seal. Signature (Seaf) OPTIONAL INFORMATION " Although the Information in this section is not required by law, it could prevent fraudulent removal and reattachment of this acknowledgment to an unauthorized document and may prove useful to persons relying on the attached document. Description of Attached Document The preceding Certificate of Acknowledgment is attached to a document Mathod of Signer Identification titled/for the purpose of Acunowledgement of Proved to me on the basis of satisfactory evidence: LO form(s) of Identification O credible witness(es) Business use Notarial event is detailed in notary journal on: containing _____ pages, and dated MAY 0 4 2023 The signer(s) capacity or authority is/are as: Notary contact: Individual(s) Attorney-in-Fact Corporate Officer(s) Additional Signar(s) Signar(s) Thumborint(s) Guardian/Conservator Partner - Limited/General Trustee(s) Other: representing: ___ Name(s) of Personia) or Entityties) Signer is Representing

Attachment O

Date: August 8, 2023



Torrance Police Department Intelligence Detail License Review Interview Summary

Detective Lucas Ryono,

To:

Suzanne Bittner License Supervisor

From:

Detective Lucas Ryono Intelligence Section

Subject:

"Vivian Massage Spa" / Vivian Massage Spa Inc. 2350 W. Sepulveda Blvd, #A, Torrance, CA 90501

License Review Board Hearing - August 17, 2023

Licensees Interviewed:

Song, Wei (Owner) /

Translator: Lee, Viki

Mandarin

On 08 AUG 23, Cadet Fonseca and I interviewed Ms. Wei Song regarding her application for a business license for "Vivian Massage Spa," located at 2350 W. Sepulveda Blvd, #A, Torrance, CA 90501. She was assisted by Mandarin translator, Viki Lee.

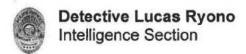
Ms. Song will be opening a new massage business at the location. Vivian Massage Spa will offer massage for walk-in clients and by appointment.

Ms. Song will be managing the business as well as providing massage. She will be the only staff at the time of opening. Ms. Song is a licensed masseuse (#46050 / exp. 06/06/25). Ms. Song has worked in the massage industry for approximately 1 year. Most recently she worked as a masseuse in Rosemead (9241 Valley Blvd, #102, Rosemead, CA).

An inspection of the establishment (specific to the concerns of law enforcement) was met as required by TMC Section 35.14.080 and 35.14.090.

Ms. Song was advised of the laws regulating her occupation, and she was provided with a "Torrance Municipal Section Highlights" form, which detailed these laws and

regulations. I completed a Massage Establishment Licensing Interview Questionnaire with her which she signed indicating that she understood the laws regulating this occupation. Ms. Song was advised to strictly adhere to record keeping, hours of operation, and proper storage of clean and used linens, as well as all the other rules and regulations that apply to the massage business.





Location address?

Torrance Police Department Acupuncture/Massage Establishment Licensing Interview Questionnaire

Interpreter VIKI LEE Language CHINESE MADERINE	
Interpreter VIII CO Language CRINCSE MINOEICENE	
@ General Information	
Business Name VIVIAN MASSAGE INC. Phone	
Licensee(s) LEI SONG	
Who are the sole owners? WEI SONG	
Is the business incorporated?	YES
Are there other officers/owners in the company? No	
Business Address 2350 W. SEPULUEDA BLUD. STE. A TORPANCE, How Long Has This Business Been Operating?	CA 90501
now Long has this business been Operating:	
Company History	
Past Businesses	YE(
Have you been in the acupuncture/massage business before?	(502)
Location address? 400 9241 VALLEY BLUD #102	ROSEMEND, CA
How long?	1900 1 YR
Do you own any other businesses? NO	
Location address? N/A	

Record in Other Cities (If Applicable)

In what other cities is the company licensed?
Has the company had problems/issues in any of these cities? What problems/issues? However the problems/issues resolved?
Have you ever had your business license revoked or suspended? For what reason(s)?
Have you responded to all open complaints (Better Business Bureau or Department of Consumer Affairs) in any other business you have owned? How were the complaints resolved?



Business Inspection

The Following Conditions (Specific to the Concerns of Law Enforcement) Have Been Met As Required By TMC Section 35.14.080 and 35.14.090:

- Minimum lighting shall be provided in accordance with the Uniform Building Code, and either natural light per CA Building Code (CBC) 1205.2 or artificial light per CBC 1205.3.
- A massage table will be used for all massage therapy with the exception of "Thai," "Shiatsu," and similar forms of therapy. Those may be provided on a padded mat on the floor provided the patron is fully attired in loose clothing or similar garment. Massage tables are required to be a minimum of 18 inches from the floor. Beds, floor mattresses and waterbeds are not permitted on the premises of the business or establishment (35.14.080 (d)).
- W.S All exit doors will be kept unlocked during business hours.

- Closed cabinets shall be utilized for the storage of clean linen. All massage tables will be covered with a clean sheet or other clean covering for each patron. After use, each covering will be deposited in a closed receptacle and not used until properly sanitized in the immersion of water at least 140 degrees Fahrenheit for not less than 15 minutes. An adequate supply of clean linens will be maintained.
- W.S The massage business must display the State Certificate (California Massage Therapy Council) of each massage therapist in a location so that it can be readily seen by persons entering the business.
- All massage rooms, toilet rooms, pools, showers, bathtubs, steam rooms saunas, Jacuzzis and all other physical facilities will be thoroughly cleaned and disinfected as needed and at least once each business day the premises is open and in use.
- The patron's genitals, pubic area, anus, and female patron's breasts below a point immediately above the top of the areola must be fully draped at all times while any employee of the business or establishment is in the massage therapy room with the patron. No massage therapy will be provided to a patron that results in intentional contact, or occasional and repetitive contact, with the genitals, anus, or areola of a patron.
- M.S An owner of a massage business shall be responsible for the conduct of all employees or independent contractors working on the premises of the business (Torrance Municipal Code (TMC) 35.14.120(a)).
- Each operator of a massage or acupressure establishment shall maintain a record of the date, time, name of customer, address of the customer, date of birth of the customer, type of service provided, and the licensed person supplying such service. The name, address and date of birth must be verified using legal identification prior to any service. Such records shall be open to inspection by health officials or police officers at all times, on the premises of the massage or acupressure establishment. Such records shall be kept for a minimum of not less than one year. The information contained in such records shall be used only for the purpose of enforcing this Article, as well as other applicable laws, and shall otherwise be confidential. It shall be unlawful for any person to disclose such information for any unauthorized purpose.

W.S 35.14.050 T.M.C. Hours of Operation.

No massage business or establishment will provide massage therapy to the public for compensation between the hours of 9:00 P.M. and 8:00 A.M. of the following day. The massage business or establishment must close and all patrons must leave the massage business or establishment by 9:00 P.M.



Acupuncture Standards of Practice (State Requirements)

An acupuncturist is allowed to engage in the practice of acupuncture, electro acupuncture, perform or prescribe the use of oriental massage, acupressure, moxibustion, cupping, breathing techniques, exercise, heat, cold, magnets, nutrition, diet, herbs, plant, animal, and mineral products, and dietary supplements to promote, maintain, and restore health pursuant to Business & Professions Code Section 4937.

1399.450. Condition of Office.

 (a) Every acupuncture office shall be maintained in a clean and sanitary condition at all times, and shall have a readily accessible bathroom facility in accordance with Title 24, Part 2, Building Standards Code Sections 494A.1 and 1994 Uniform Building Code Section 2902.3.

1399.451. Treatment Procedures.

In treating a patient, an acupuncturist shall adhere to the following procedures:

- (a) The acupuncturist's hands shall be brush-scrubbed with soap and warm water immediately before examining patients or handling acupuncture needles and other instruments, and between patients.
- (b) All instruments shall be sterilized before and between uses in a manner which will
 destroy all microorganisms. All needle trays which contain sterile needles shall also be
 sterile. Each time instruments are sterilized, the acupuncturist shall use a tape or strip
 indicator which shows that sterilization is complete.
- (c) Acupuncture points, where needles are to be inserted, shall be cleaned with an appropriate antiseptic before insertion of the needle.
- 4. (d) In the event an acupuncture needle inserted in a patient breaks subcutaneously, the treating acupuncturist shall immediately consult a physician. An acupuncturist shall not sever or penetrate the tissues in order to excise such a needle.
- (e) Any complication, including but not limited to, hematoma, peritonitis or pneumothorax arising out of acupuncture treatment shall be referred immediately to a physician or dentist or podiatrist, if appropriate, if immediate medical treatment is required..
- 6. (f) Acupuncture shall not be performed using hypodermic needles.
- 7. (g) All instruments to be discarded shall be disposed of safely.
- (h) Needles shall be disposed of by placing them in a sealed, unbreakable container marked "Hazardous Waste" and disposed of in accordance with state and local law.

1399.453. Record keeping.

An acupuncturist shall keep complete and accurate records on each patient who is given acupuncture treatment, including but not limited to, treatments given and progress made as a result of the acupuncture treatments.

1399.454. Single Use Needles.

An acupuncturist shall use needles labeled for single use only that meet the requirements of federal regulations 21 CFR Part 880.5580 (61 FR 64617, December 6, 1996). It shall constitute unprofessional conduct for an acupuncturist to use a needle more than once.

1399.455. Advertising.

- (a) A licensed acupuncturist may advertise the provision of any acupuncture services authorized to be provided by such licensure in a manner authorized by Section 651 of the code so long as such advertising does not promote the excessive or unnecessary use of such services.
- (b) It is improper advertising as provided in Section 4955 of the code to disseminate any advertising which represents in any manner that the acupuncturist can cure any type of disease, condition or symptom.
- 3. (c) It is improper advertising as provided in Section 4955 of the code to disseminate any advertising of a practice, technique or procedure which is not within the scope of the practice of acupuncture as defined in Section 4927 and 4937 of the code and which is the unlawful practice of medicine.

1399.456. Use of the Title "Doctor."

It is unprofessional conduct for an acupuncturist to use the title "Doctor" or the abbreviation "Dr." in connection with the practice of acupuncture unless he or she possesses a license or certificate which authorizes such use or possesses an earned doctorate degree from an accredited, approved or authorized educational institution as set forth under Article 4 (commencing with section 94760) of Chapter 7 of Part 59 which is in acupuncture, Oriental medicine, a biological science, or is otherwise related to the authorized practice of an acupuncturist as set forth in Sections 4927 and 4937 of the Code.

The use of the title "Doctor" or the abbreviation "Dr." by an acupuncturist as authorized above without further indicating the type of license, certificate or degree which authorizes such use, constitutes unprofessional conduct.

Is the Licensee(s) aware of applicable local codes and state laws?	Wis
Has Licensec(s) received a copy of the "Massage Therapy Regulations?"	W.S
Does the Licensee(s) know how to contact the police department?	W.S



Information Confirmation

I (We), as a licensee(s), fully understand all of the above information and will abide by all the rules and regulations that govern acupuncture/massage businesses. I confirm that all of the above listed information is correct.

Date -6-5-23 ss		8-8-2023 Date
	-6-8-23	2