

**PARTICIPATE BEFORE THE MEETING** by emailing [TrafficCommission@TorranceCA.Gov](mailto:TrafficCommission@TorranceCA.Gov) and write "Public Comment" in the subject line. In the body of the email include the item number and/or title of the item with your comments.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (310) 618-2780. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II]

Direct questions or concerns to the Commission Liaison, Shin Furukawa, at (310) 781-6900 prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

**TORRANCE TRAFFIC COMMISSION AGENDA  
AUGUST 7, 2023  
REGULAR MEETING  
7:00 P.M. AT WEST ANNEX COMMISSION ROOM  
CITY HALL, 3031 TORRANCE BOULEVARD  
TORRANCE, CA CALIFORNIA 90503**

**TRAFFIC COMMISSION MAY TAKE ACTION ON ANY ITEM  
LISTED ON THE AGENDA**

**1. CALL MEETING TO ORDER**

**ROLL CALL:** Commission members Endo-Roberts, Farao, Gibson, Obejas, Sharma, Suruki, Thoma

**2. FLAG SALUTE**

**3. REPORT OF STAFF ON THE POSTING OF THE AGENDA**

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Thursday, August 3, 2023.

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**

**5. ORAL COMMUNICATIONS (Limited to a 30 minute period)**

*This portion of the meeting is reserved for public comment on items not on the agenda under the subject matter of the Traffic Commission. Under the Ralph M. Brown Act, Commissioners cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under this Public Comment period will have no longer than 1 minute per speaker.*

**6. CONSENT CALENDAR - None Scheduled**

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Commissioner from the Consent Calendar and considered separately.*

6A. Approval of Minutes: June 5, 2023

**7. ADMINISTRATIVE MATTERS (DISCUSSION ITEMS)**

7A. Appointments of Traffic Commission Chairperson and Vice-Chairperson

7B. Consideration to Change Traffic Commission Meeting Start Time

**8. COMMISSION AND STAFF ORAL COMMUNICATIONS**

**9. ADJOURNMENT**

9A. Adjournment of Traffic Commission Meeting to Monday, October 2, 2023 at 7:00 p.m.

**MINUTES OF REGULAR MEETING OF THE  
TORRANCE TRAFFIC COMMISSION**

**1. CALL MEETING TO ORDER**

The Torrance Traffic Commission convened in a regular session at 7:07 p.m. on Monday, June 5, 2023, in the West Annex Commission Room.

**ROLL CALL**

Present: Commissioners Farao, Gibson, Obejas, Sharma, and Thoma.

Absent: Chair Suruki.

Also Present: Public Works Engineering Manager Brenda Moun, Public Works Project Engineer Jessamine Que, Public Works Engineering Manager Shin Furukawa, and Torrance Police Sargent Koenig.

**MOTION:** Commissioner Farao moved to excuse the absence of Chair Suruki. Commissioner Gibson seconded the motion; a roll call vote reflected 5-0 approval (Chair Suruki absent).

**2. FLAG SALUTE**

Commissioner Sharma led The Pledge of Allegiance.

**3. REPORT OF STAFF ON THE POSTING OF THE AGENDA**

Public Works Engineering Manager Moun reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard and on the City's Website on Thursday, June 1, 2023.

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**

None.

**5. ORAL COMMUNICATIONS**

None.

**6. CONSENT CALENDAR**

**6A. APPROVAL OF MINUTES – MAY 1, 2023**

**MOTION:** Commissioner Sharma moved to approve the May 1, 2023, minutes. Commissioner Gibson seconded the motion; a roll call vote reflected 5-0 approval (Chair Suruki absent).

## 7. ADMINISTRATIVE MATTERS

### 7A. UPDATE ON CAPITAL IMPROVEMENT PROJECTS

Public Works Project Manager Moun presented Item 7A:

- **Pacific Coast Highway at Crenshaw Boulevard Intersection Improvement Project:** The City recognized the need to improve the level of service and operation at the intersection based on a citywide traffic study. Improvements include road widening, dual southbound left turn, traffic signal upgrades, and pedestrian enhancements.
- **I-405 at 182nd Street / Crenshaw Boulevard Operational Improvement Project:** Caltrans project currently under construction. Project looks to alleviate congestion at the onramp / off-ramp on Crenshaw Boulevard and 182nd Street, widen intersection, and install a new onramp and off-ramp on Crenshaw Boulevard.
- **Lomita Bowaulevard & Madison Street Traffic Signal Install:** The city received an approval of grant funding for construction of a new traffic signal at Lomita Boulevard and Madison Street. Improvements include safety and circulation along Lomita Boulevard with installation of traffic signal, curb ramps, new crosswalk, and contactless pedestrian push button.
- **Arterial Roadway Striping Project:** Annual project to improve striping; construction to begin June 2023.
- **Residential & Arterial Pavement Improvement:** Annual project to provide scheduled maintenance of preservation treatments to existing asphalt roadways through the city; project includes curb gutter sidewalk improvements and tree removal / replacement.
- **Anza Avenue Rehabilitation & Traffic Signal Improvement Project:** Project to include pavement reconstruction, concrete improvement, median landscape upgrades, and traffic signal upgrades. Project to begin Summer 2023.
- **Crenshaw Boulevard Rehabilitation Project (Completed):** Project included pavement repairs, concrete improvement, and traffic signal upgrades.
- **Redondo Beach Boulevard Rehabilitation Project (Completed):** Project included roadway improvements, pavement construction, concrete improvements, and replacement of traffic signal loops, signs, and striping.

Members of the Commission spoke.

## 8. COMMISSION AND STAFF ORAL COMMUNICATIONS

Commissioner Sharma inquired on parking violations and the budget for the enforcement of the violations. Torrance Police Sargent Koenig replied that there's a budget, but a limitation in staff. Torrance Police Sargent Koenig stated that the non-emergency number can be reached to report violators: (310) 618-5641.

Public Works Engineering Manager Moun stated that there will be no Commission meeting July 2023.

9. **ADJOURNMENT**

**MOTION:** At 7:51 p.m. Commissioner Thoma moved to adjourn the meeting to Monday, August 7, 2023, at 7:00 p.m. in the West Annex Commission Room. Commissioner Farao seconded the motion; a roll call vote reflected 5-0 approval (Chair Suruki absent).

###

Subject to Approval

Traffic Commission Meeting  
**August 7, 2023**

**Agenda Item No. 7a**

TO: Traffic Commission  
FROM: Craig Bilezerian, Public Works Director  
SUBJECT: Appointments of Traffic Commission Chairperson and Vice-Chairperson

**RECOMMENDATION**

The Public Works Director recommends that the Traffic Commission:

1. Appoint a Chairperson for the term beginning immediately (August 7, 2023) and ending upon appointment of a Chair at the first meeting of the fiscal year beginning July 1, 2024; and,
2. Appoint a Vice-Chairperson for the term beginning immediately (August 7, 2023) and ending upon appointment of a Vice-Chairperson at the first meeting of the fiscal year beginning July 1, 2024.

**BACKGROUND/ ANALYSIS**

Below is the Torrance Municipal Code Section governing the appointment of Chair.

**Torrance Municipal Code Section 13.9.5 APPOINTMENT OF A CHAIRMAN**

*At the first meeting of the Commission in every fiscal year, the members shall appoint one (1) of their number as Chairman who shall hold office for one (1) year and until his successor is appointed.*

On August 1, 2022, the Traffic Commission appointed Commissioner Suruki as Chairperson and Commissioner Thomas as Vice-Chairperson for the term beginning on August 1, 2022 and ending upon appointment of a new Chairperson and Vice Chairperson at the first meeting of the fiscal year beginning July 1, 2023.

It is recommended that the Traffic Commission appoint a Chairperson and Vice-Chairperson for the term beginning immediately (August 7, 2023) and ending upon appointment of a Chair and Vice-Chairperson at the first meeting of the fiscal year beginning July 1, 2024.

Respectfully submitted,

CRAIG BILEZERIAN  
PUBLIC WORKS DIRECTOR

By   
Shin Furukawa  
Deputy Public Works Director/City Engineer



Traffic Commission Meeting  
**August 7, 2023**

**Agenda Item No. 7b**

TO: Traffic Commission  
FROM: Craig Bilezerian, Public Works Director  
SUBJECT: Consideration to Change Traffic Commission Meeting Start Time

**RECOMMENDATION**

The Public Works Director recommends that the Traffic Commission approve as follows:

Alternative A - Change the start time for regularly scheduled Traffic Commission meetings from 7:00 P.M. to 6:30 P.M. and move that the change be accepted by City Council;

OR Alternatively;

Alternative B - Change the start time for regularly scheduled Traffic Commission meetings from 7:00 P.M. to 6:00 p.m. and move that the change be accepted by City Council;

OR Alternatively;

Alternative C – Continue to start regularly scheduled Traffic Commission meetings at 7:00 P.M.

**BACKGROUND/ ANALYSIS**

On July 27, 2021, the start time for regularly scheduled City Council meetings changed from 7:00 P.M. to 6:30 P.M. Since then, three commissions (Civil Services, Library, and Social Services) changed the meeting start time to 6:00 P.M. and four commissions (Historic Preservation, Parks and Recreation, Planning, and Water) changed the meeting start time to 6:30 P.M. Changing the meeting start time may increase public participation and attendance.

Any change in the meeting start time requires acceptance by City Council. If the Traffic Commission approves a change to meeting start times, staff will request acceptance by City Council at a regularly scheduled City Council meeting. The change in meeting time would take effect the second Traffic Commission meeting after approval by City Council.

Respectfully submitted,

CRAIG BILEZERIAN  
PUBLIC WORKS DIRECTOR

By  \_\_\_\_\_  
Shin Furukawa  
Deputy Public Works Director/City Engineer