## City of Torrance Community Services Department "Creating Community through People, Programs and Partnerships"



## THE ATTIC TEEN CENTER RENTAL OF THE MULTI-PURPOSE ROOM FEE SCHEDULE AND GUIDELINES

THE ATTIC is comprised of a 1,970 square-foot multi-purpose room and 1,200 square-foot patio. The multi-purpose room provides a space for a variety of events, classes, as well as a meeting space. The maximum occupancy is 99 and includes a small one compartment prep sink, 99 chairs and 2 rectangle tables.

## **FEE SCHEDULE**

Day and Time	*Resident	*Non-Resident	Torrance	Non-Resident/
	Non-Profit	Non-Profit	Resident	Commercial
Saturday and Sunday 9:00 a.m. – 9:00 p.m.	\$60/ hour	\$80/ hour	\$80/ hour	\$100/ hour

Description	Price	Comments
Patio	\$10 Per Hour	Optional.
Event Staff	\$36 Per Hour	Required for all groups.
Set-up/Tear-down	\$30 Flat Rate	Required for all groups
Round Tables	\$8 Each	Maximum of 10. Includes set-up and tear-down.
Rectangle Tables	\$5 Each	Maximum 15 maximum. Includes set-up and tear down.
Refundable Deposit	\$500	Required for all groups.

Residents may make reservations up to 9 months in advance; non-residents up to 1 month in advance. All reservations must be completed 10 business days prior to the date.

## **MAXIMUM OCUPANCY**

- Audience or classroom style setting maximum occupancy is 99.
- Dining style setting maximum occupancy is **80** (10 tables with 8 per table)
- Dining and dancing maximum occupancy is **54** (6 tables with 9 per table).
- Parking lot capacity is 22 stalls within the gated area with an additional 2 spaces and 1
  handicap stall available outside the gated area. Parking across the street is prohibited.

For additional rental information call (310) 782-8828, or email ATTIC@TorranceCA.Gov



