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Direct questions or concerns to the Suzanne Bittner at (310) 618-5923 or individual department head prior to submission to the Board. Parties will be notified if the complaint will be included on a subsequent agenda.

Participate before the meeting by emailing Revenue@TorranceCA.Gov and write "Public Comment" in the subject line. In the body of the email include the item number and/or title of the item with your comments.

Any correspondence received after 2:00 p.m., the DAY BEFORE the License Review Board meeting on any item on the agenda will be provided to the Board electronically and available for public inspection in the City Clerk's Office. A copy of the correspondence will be available for public inspection in a binder at the back of the West Annex Commission Meeting room.

**TORRANCE LICENSE REVIEW BOARD AGENDA
THURSDAY, April 6, 2023
REGULAR MEETING**

10:00 AM IN WEST ANNEX COMMISSION ROOM AT 3031 TORRANCE BOULEVARD

1. CALL TO ORDER

2. ROLL CALL

License Review Board Members – Botiller ____, Chun ____, Chair Smith ____
Alternate License Review Board Members – Harris ____, Rumery ____

3. REPORT OF STAFF ON THE POSTING OF THE AGENDA

The agenda was posted on the Public Notice Board at 3031 Torrance Boulevard and on the City's website on Wednesday March 22, 2023.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS.

5. ORAL COMMUNICATIONS (Limited to a 15 minute period)

This portion of the meeting is reserved for public comment on items not on the agenda under the subject matter of the License Review Board. Under the Ralph M. Brown Act, Board Members cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under this Public Comment period will have no longer than 1 minute per speaker. Please step up to the podium and speak clearly into the microphone.

6. Consent Calendar

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Board Member from the Consent Calendar and considered separately.

6A. APPROVAL OF MINUTES – Thursday March 2, 2023

7. ADMINISTRATIVE MATTERS

7A. TRUELEMENT, application for a business license to allow the operation of a massage establishment. .

PUBLIC HEARINGS (IF APPLICABLE MUST BE PUBLISHED IN NEWSPAPER)

8. BOARD ORAL COMMUNICATIONS

9. ADJOURNMENT

10A. Adjournment of License Review Board Meeting to Thursday April 20, 2023, at 10:00 a.m in the West Annex Commission Room at 3031 Torrance Boulevard.

**MINUTES OF A REGULAR MEETING OF
THE LICENSE REVIEW BOARD**

1. CALL TO ORDER

The Torrance License Review Board convened in a regular session at 10:00 a.m. on Thursday, March 2, 2023 in the West Annex meeting room at 3031 Torrance Boulevard.

2. ROLL CALL

Present: Chairman Michael Smith, City Manager's Office
Board Member Jasun Botiller, General Services
Board Member Jin Chun, City Manager's Office

Also Present: Deputy City Attorney Brandon Gonzaque
License Supervisor Suzanne Bittner

3. REPORT OF STAFF ON THE POSTING OF THE AGENDA

MOTION: Member Botiller, seconded by Member Chun, moved to accept and file the report of the City Clerk on the posting of the agenda on Thursday, February 23, 2022. A roll call vote reflected unanimous approval.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

None.

5. ORAL COMMUNICATIONS

None.

6. CONSENT CALENDAR

6A. APPROVAL OF MINUTES: December 1, 2022

6B. APPROVAL OF MINUTES: December 15, 2022

6C. APPROVAL OF MINUTES: January 5, 2023

MOTION: Member Botiller moved to approve item 6A, 6B and 6C, the minutes for the meetings of December 1, 2022, December 15, 2022 and January 5, 2023, as submitted. The motion was seconded by Member Chun and the motion passed.

7. ADMINISTRATIVE MATTERS

7A. M & D ENTERPRISE LLC, DBA HI N DRY COCKTAILS

Application for approval of a Business License to allow the operation of a cocktail lounge serving alcohol.

Mr. Douglas Haas and Mr. Derek McLaughlin, owners of M & D Enterprise LLC, dba Hi N Dry Cocktails, confirmed their application for a business license to allow the operation of a cocktail lounge serving alcohol, located at 3116 West 182nd Street in Torrance and verified that Mr. Haas had met with the Police Department and understood the rules and regulations pertaining to this type of business.

In response to a question from Member Botiller, Mr. Haas stated that the Los Angeles County Health Department had said that they could open and that the Health Department would schedule an inspection after the business opened.

License Supervisor Suzanne Bittner confirmed that the business had a temporary California Department of Alcoholic Beverage Control license which was in effect until May 3, 2023. She noted that the Finance Department needed to see the letter grade for their business name from the Los Angeles County Health Department and stated that the Business Office could not issue the business license until that information, in writing, was received.

There was no public comment.

MOTION: Member Botiller moved to approve the application for a business license to allow the operation of a cocktail lounge serving alcohol to M & D Enterprise LLC, dba Hi N Dry Cocktails, located at 3116 West 182nd Street in Torrance, with the condition that the business submit to the Finance Department the final copy of Los Angeles County Health Department permit and operate under the rules set forth by the California Department of Alcoholic Beverage Control. The motion was seconded by Member Chun and a roll call vote reflected unanimous approval.

7B. MUY PRONTO'S MEXICAN GRILL

Application for approval of a Business License to allow the operation of a restaurant serving alcohol.

Mr. Rodolfo Gonzalez, owner of Muy Pronto's Mexican Grill confirmed his application for a business license to allow the operation of a restaurant serving alcohol, located at 1605 Cabrillo Avenue in Torrance and verified that he had met with the Police Department and understood the rules and regulations pertaining to this type of business.

There was no public comment.

MOTION: Member Botiller moved to approve the application for a business license to allow the operation of a restaurant serving alcohol to Muy Pronto's Mexican Grill, located at 1605 Cabrillo Avenue in Torrance with the conditions as set forth by the California Department of Alcoholic Beverage Control. The motion was seconded by Member Chun and a roll call vote reflected unanimous approval.

7C. ACE MASSAGE

Application for approval of a Business License to allow the operation of a massage establishment.

Ms. Irene Kuo translated into Mandarin for Mr. Lijiang Yang, owner of Ace Massage. Mr. Yang confirmed his application for a business license to allow the operation of a massage establishment, located at 5119 Torrance Boulevard in Torrance and verified that he had met with the Police Department and understood the rules and regulations pertaining to this type of business.

In response to questions from Member Chun, Mr. Yang stated he did not currently have any employees and confirmed that he knew that the front door needed to remain open and unlocked during business hours. Mr. Yang stated that he would hire a receptionist.

Responding to questions from Member Botiller, Mr. Yang stated that he currently had a manager at the Diamond Massage at the Arcadia Mall. Mr. Yang added that he had not made any changes at Ace Massage and did not plan to.

Responding to questions from Deputy City Attorney Gonzaque. Mr. Yang confirmed that: he was responsible for all activities that occurred at the business, whether he was present on site or not, including the activities of the employees, that he or any employees providing massages would need to be licensed by the California Massage Therapy Council, that he needed to maintain an up-to-date list of his employees with the Finance Department and inform the Finance Department if he hired any employees or let any employees go and that if he or any of his employees performed any illegal or illicit acts, in violation of California Penal Code, California Health and Safety Code or the Torrance Municipal Code or any other laws, he could be held responsible, he could have his business license suspended or revoked and if he or an employee violated the California Penal Code, the California Health and Safety Codes or the Torrance Municipal Code or any other laws, he could also be prosecuted in a criminal court of law.

There were no comments from the public.

MOTION: Member Botiller moved to approve the application for a business license to allow the operation of a massage establishment to Ace Massage, located at 5119 Torrance Boulevard, in Torrance. The motion was seconded by Member Chun and a roll call vote reflected unanimous approval.

8. **PUBLIC HEARINGS (IF APPLICABLE MUST BE PUBLISHED IN NEWSPAPER)**

None.

9. **BOARD ORAL COMMUNICATIONS**

License Supervisor Suzanne Bittner introduced Nora Richardson, Accounting Technician.

10. **ADJOURNMENT**

10A. **MOTION:** At 10:22 a.m., Member Botiller moved to adjourn the meeting to Thursday, March 16, 2023 at 10:00 a.m. in the West Annex meeting room at 3031 Torrance Boulevard. The motion was seconded by Member Chun and a roll call vote reflected unanimous approval.

###

LICENSE REVIEW BOARD MEETING
APRIL 6, 2023

ITEM NO. 7A – TRUELEMENT

BACKGROUND

Leilani Aquino the owner of Truelement has made an application for approval of a business license to allow the operation of a massage establishment. The business is located at 23706 Crenshaw, Suite 101B in Torrance.

ANALYSIS

Per Section 31.7.3 subsection 25) of the Torrance Municipal Code, applications for a massage establishment must have License Review Board approval before issuance of the license.

RECOMMENDATION

The License Division recommends approval of the business license.

- Attachment A: Business License Application
- Attachment B: Form 100E and Massage Therapist Certificate
- Attachment C: Certain Pages from Lease Agreement
- Attachment D: Police Department Reports

Please call the Business License Office at 310-618-5923 for fee amounts. Payment must be submitted with your application.



City of Torrance, Revenue Division
Business License Application
3031 Torrance Blvd, Torrance, CA 90503
(P) 310-618-5923 (F) 310-618-5852
revenue@torranceca.gov

SELECT APPLICABLE BOX:

NEW APPLICATION	<input checked="" type="checkbox"/>	CHANGE OF OWNERSHIP (greater than 50%)	<input type="checkbox"/>
CHANGE OF BUSINESS LOCATION	<input type="checkbox"/>	CHANGE OF NAME (Only)	<input type="checkbox"/>

PART I. APPLICANT TO ANSWER ALL QUESTIONS IN THIS SECTION (print or type)

BUSINESS NAME OR DBA TRUELEMENT	CORPORATE NAME (LEGAL ENTITY NAME IF DIFFERENT FROM BUSINESS NAME OR DBA)
---	---

1. BUSINESS LOCATION (*physical business address - see note below) 23706 CRENSHAW BLVD.	Suite# 101B	City TORRANCE	State CA	ZIP 90501
---	-----------------------	-------------------------	--------------------	---------------------

2. MAILING ADDRESS OR PO/PMB BOX (required) SAME	Suite#	City	State	ZIP
--	--------	------	-------	-----

3. IS THE BUSINESS LOCATED AT A RESIDENTIAL ADDRESS (*select one)? YES <input type="radio"/> NO <input checked="" type="radio"/>	HOME OCCUPATION PERMIT#:	EMAIL ADDRESS: ITRUELEMENT@GMAIL.COM
---	--------------------------	--

NATURE OF BUSINESS (description of business activity in detail): **MASSAGE THERAPY**

FOR A BUSINESS LOCATED IN TORRANCE PROVIDE THE PRIMARY STANDARD INDUSTRY (SIC) CODE(S) (**see note below):	STATE WASTE DISCHARGER IDENTIFICATION NUMBER (WDID#) (**if applicable - see note below):
--	--

TECHNOLOGY BUSINESS (select one):	YES <input type="radio"/>	NO <input checked="" type="radio"/>
Definition: A business entity utilizing scientific equipment and engineering techniques, microelectronics, data processing, genetic engineering, or telecommunications.		

RETAIL BUSINESS - WILL YOU BE SELLING CBD PRODUCTS? (select one):	YES <input type="radio"/>	NO <input checked="" type="radio"/>
Definition: CBD is the cannabidiol compound derived from industrial hemp, cannabis or other plants.		

CONTACT NAME: LEILANI AQUINO	CONTACT TITLE: OWNER	BUSINESS PHONE#: 424-235-8785	CITY: [REDACTED]
--	--------------------------------	---	---------------------

SQFT:	# OF PEOPLE WORKING IN TORRANCE: 1	# OF UNITS (apartments/hotels/mobile homes/vehicles): 1
-------	--	---

STATE TAX ID# (SEIN):	STATE CONTRACTORS LICENSE #:	STATE SELLERS PERMIT#:
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OWNERSHIP INFORMATION (check applicable box)

CORPORATION LLC PARTNERSHIP SOLE OWNERSHIP

NAMES OF OWNER, PARTNERS, OR PRINCIPAL OFFICERS: LEILANI AQUINO	TITLE: OWNER	NAMES OF OWNER, PARTNERS OR PRINCIPAL OFFICERS:	TITLE:
---	------------------------	---	--------

I declare that I am the owner, partner, corporate officer or person with the power of attorney, and I understand if any of the information provided above is not true the business license being applied for may be revoked as outlined in section 31-9-10 of the Torrance Municipal Code.

[REDACTED] is application is true and correct. The business will not provide any service, good or product which is illegal under Federal, State, or Local Laws. I

DATE: 10/27/2022

STATE FEE:	PER PERSON FEE:	PER UNIT FEE:
TOTAL AMOUNT:	Business License # BL-LIC- [REDACTED]	Business License # BL-LIC- [REDACTED]

NOTES:

* FOR A RESIDENTIAL BUSINESS ADDRESS YOU ARE NOT REQUIRED TO PROVIDE IT. IF YOU DO NOT WANT TO PROVIDE THE RESIDENTIAL ADDRESS PLEASE LEAVE BOX #1 BLANK AND SELECT YES UNDER BOX #3. FOR A RESIDENTIAL ADDRESS IN TORRANCE YOU WILL FIRST REQUIRE A HOME OCCUPATION PERMIT#.

** ACCESS THE BUSINESS SIC CODE(S) AT UNITED STATES DEPARTMENT OF LABOR WEBSITE: https://www.cshq.gov/pls/imis/sic_manual.htm

*** ACCESS INFORMATION FOR AN INDUSTRIAL BUSINESS REQUIRING A WDID# FROM THE CALIFORNIA STATE WATER RESOURCES CONTROL BOARD WEBSITE: https://www.waterboards.ca.gov/water_issues/programs/stormwater/industrial.html

Attachment B

Telephone: 618-6828

**CITY OF TORRANCE
REVENUE DIVISION**

3031 Torrance Boulevard
Torrance, CA 90503

APPLICATION FOR BUSINESS LICENSE

Torrance Municipal Code Section: _____

NAME OF APPLICANT: LEILANI AQUINO 10/27/2022



TYPE OF BUSINESS: MASSAGE THERAPY

FIRM NAME: TRUELEMENT

ADDRESS: 23706 CRENSHAW BLVD #101B PHONE: _____

CITY: TORRANCE STATE: CA

PROOF OF AGE: BIRTH CERTIFICATE BAPTISMAL CERTIFICATE DRIVERS LICENSE OTHER



FOR OFFICIAL USE ONLY
NAME

FOR OFFICIAL USE ONLY

DATE	RECEIPT NO.	AMOUNT	ID CARD	LICENSE NO.	DATE ISSUED

NAMES AND ADDRESSES OF PERSONS, FIRMS OR CORPORATIONS BY WHOM APPLICANT HAS BEEN EMPLOYED FOR THE PAST FIVE YEARS:

STILL GOT IT FITNESS - BRUNO PERROW (OWNER)
- DOLLY PHAM (MANAGER)
2173 LOMITA BLVD, LOMITA 90717
310-294-1104

NAMES AND ADDRESSES OF THREE RESPONSIBLE PERSONS WHO HAVE KNOWN APPLICANT FOR MORE THAN THREE YEARS:

DOLLY PHAM - [REDACTED]
JANE LAU - [REDACTED]
DR. HEIDI SMITH - [REDACTED]

LIST ANY AND ALL MISDEMEANOR AND FELONY CONVICTIONS FOR VIOLATIONS OF ANY LAW, EVEN IF THE CONVICTION WAS DISMISSED OR EXPUNGED, PER CALIFORNIA PENAL CODE 1203.4 ET. SEQ. Failure to list all convictions is grounds for DENIAL of the license. (IF ADDITIONAL SPACE IS NEEDED PLEASE ATTACH ADDITIONAL SHEETS)

[Empty lines for listing convictions]

A LETTER AUTHORIZING APPLICANT TO REPRESENT SAID PERSON, FIRM OR CORPORATION IS HEREWITH ATTACHED.

[REDACTED]

FOR OFFICIAL USE ONLY

APPROVED BY:

CHIEF OF POLICE

DATE

LICENSE #

DATE

DISAPPROVED BY:

CHIEF OF POLICE

DATE

LICENSE REVIEW BOARD

DATE

CALIFORNIA MASSAGE THERAPY COUNCIL

*By authority of the State of California Code B&P Section 4600,
the California Massage Therapy Council hereby awards to*

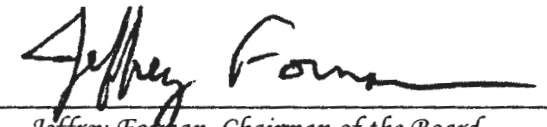
Leilani C. Aquino

the designation of

CERTIFIED MASSAGE THERAPIST

*Let it be known by all that, having met the standards set forth by the California Massage Therapy Council and having demonstrated knowledge of applicable disciplines related to the practice of massage therapy, **Leilani C. Aquino** is recognized as a **CMT** in good standing, including all the rights and privileges pertaining thereto, as witnessed by the signature below.*

Given at Sacramento, California, Monday, February 28, 2022.



*Jeffrey Fournan, Chairman of the Board
California Massage Therapy Council
CAMTC, One Capitol Mall, Suite 800, Sacramento, CA 95814*

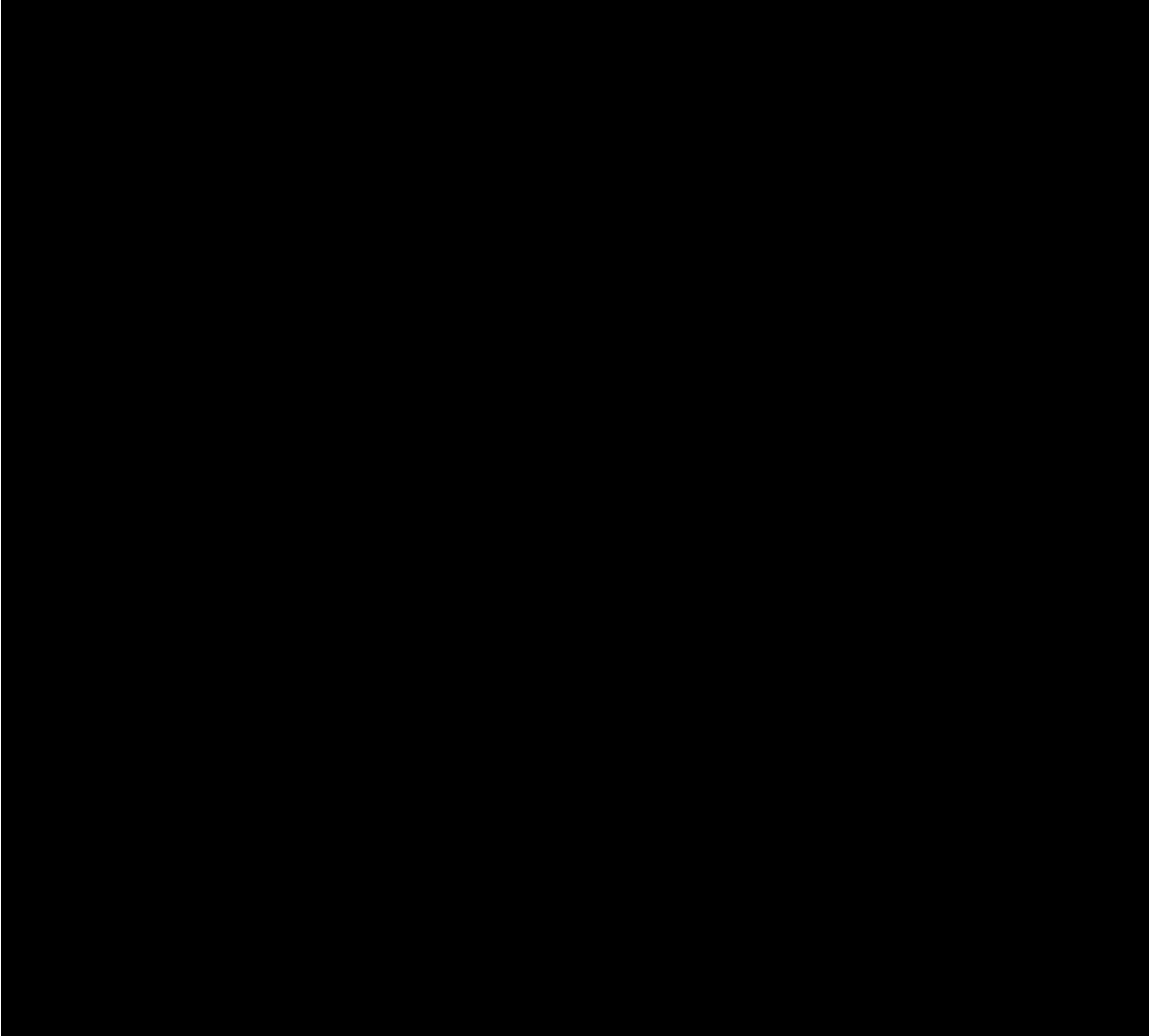
**CERTIFICATE # 7638
EXPIRES: 3/27/2024**



Date (For reference only): October 24, 2022

Patricia Suarez Rakuljic Special Needs Trust, Ana Suarez, Trustor ("Landlord") and Leilani May Costales Aquino / TruElement ("Tenant") agree as follows:

- 1. PROPERTY: Landlord rents to Tenant and Tenant rents from Landlord, the real property and improvements described as: 23706 Crenshaw Blvd. Unit 101B, Torrance, CA 90505 ("Premises"), which comprise approximately % of the total square footage of rentable space in the entire property. See exhibit for a further description of the Premises.
2. TERM: The term begins on (date) 11/01/2022 ("Commencement Date"), (Check A or B):
[X] A. Lease: and shall terminate on (date) 02/25/2025 at 5:00 AM [X] PM. Any holding over after the term of this agreement expires, with Landlord's consent, shall create a month-to-month tenancy that either party may terminate as specified in paragraph 2B. Rent shall be at a rate equal to the rent for the immediately preceding month, payable in advance. All other terms and conditions of this agreement shall remain in full force and effect.
[] B. Month-to-month: and continues as a month-to-month tenancy. Either party may terminate the tenancy by giving written notice to the other at least 30 days prior to the intended termination date, subject to any applicable laws. Such notice may be given on any date.
[X] C. RENEWAL OR EXTENSION TERMS: See attached addendum



Landlord and Tenant acknowledge and agree that Brokers: (i) do not guarantee the condition of the Premises; (ii) cannot verify representations made by others; (iii) will not verify zoning and land use restrictions; (iv) cannot provide legal or tax advice; (v) will not provide other advice or information that exceeds the knowledge, education or experience required to obtain a real estate license. Furthermore, if Brokers are not also acting as Landlord in this agreement, Brokers: (vi) do not decide what rental rate a Tenant should pay or Landlord should accept; and (vii) do not decide upon the length or other terms of tenancy. Landlord and Tenant agree that they will seek legal, tax, insurance, and other desired assistance from appropriate professionals.

[Redacted signature]

Date _____

Leilani May Costales Aquino / TruElement

(Print name)

[Redacted signature]

Tenant _____ Date _____

(Print name)

Address _____ City _____ State _____ Zip _____

GUARANTEE: In consideration of the execution of this Agreement by and between Landlord and Tenant and for valuable consideration, receipt of which is hereby acknowledged, the undersigned ("Guarantor") does hereby: (i) guarantee unconditionally to Landlord and Landlord's agents, successors and assigns, the prompt payment of Rent or other sums that become due pursuant to this Agreement, including any and all court costs and attorney fees included in enforcing the Agreement; (ii) consent to any changes, modifications or alterations of any term in this Agreement agreed to by Landlord and Tenant; and (iii) waive any right to require Landlord and/or Landlord's agents to proceed against Tenant for any default occurring under this Agreement before seeking to enforce this Guarantee.

Guarantor (Print Name) Leilani May Costales Aquino

[Redacted signature]

Landlord agrees to rent the Premises on the above terms and conditions

[Redacted signature]

Landlord Patricia Suarez Rakuljic Special Needs Trust, Ana Suarez, Trustor _____ Date _____
(owner or agent with authority to enter into this agreement)

[Redacted signature]

Landlord _____ Date _____
(owner or agent with authority to enter into this agreement)

Address _____ City _____ State _____ Zip _____

[Redacted signature]

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Torrance Police Department Intelligence Detail

License Review Interview Summary

Detective Lucas Ryono [REDACTED]

To:
Suzanne Bittner
License Supervisor

Date: March 16, 2023

From:
Detective Lucas Ryono
Intelligence Section

Subject:
"Truelement"
23706 Crenshaw Blvd, Unit 101B, Torrance, CA 90501
[REDACTED]

License Review Board Hearing – April 6, 2023

Licensees Interviewed:
Aquino, Leilani (Owner) / [REDACTED]
[REDACTED]

On 16 MAR 23, I interviewed Ms. Leilani Aquino regarding her application for a business license for "Truelement," located at 23706 Crenshaw Blvd, Torrance, CA.

Ms. Aquino will be opening a new massage business at the location. Truelement will offer massage by appointment-only to its customers.

Ms. Aquino will be managing the business as well as providing massage. She will be the only staff at the time of opening. Ms. Aquino is a licensed masseuse (#7638 / exp. 03/27/24). Ms. Aquino has worked in the massage industry since 2008. Most recently she worked as a masseuse at 3810 PCH, Torrance, CA.

An inspection of the establishment (specific to the concerns of law enforcement) was met as required by TMC Section 35.14.080 and 35.14.090.

Ms. Aquino was advised of the laws regulating her occupation, and she was provided with a "Torrance Municipal Section Highlights" form, which detailed these laws and regulations. I completed a Massage Establishment Licensing Interview Questionnaire with her which she signed indicating that she understood the laws regulating this occupation. Ms. Aquino was advised to strictly adhere to record keeping, hours of

operation, and proper storage of clean and used linens, as well as all the other rules and regulations that apply to the massage business.



Detective Lucas Ryono
Intelligence Section



Torrance Police Department
Acupuncture/Massage Establishment Licensing Interview
Questionnaire

Interpreter _____ Language _____



General Information

Business Name Truelament Phone [Redacted]

Licensee(s) Aquino, Lolani [Redacted]

Who are the sole owners? Yes

Is the business incorporated? N/A

Are there other officers/owners in the company? N/A

Business Address 23706 Cranshaw Blvd 101B, Torrance, CA 90501

How Long Has This Business Been Operating? new



Company History

Past Businesses

Have you been in the acupuncture/massage business before? Yes

Location address? 3810 PCA 103, Truelament 2 1/2 yrs, "Truelament" 2011

How long? - independent since 2011 since 2008 / Truelament
- location 2008/2011

Do you own any other businesses? No

Location address? _____

(change location of place/business name)

Record in Other Cities (If Applicable)

In what other cities is the company licensed?

NA

Has the company had problems/issues in any of these cities? What problems/issues? How were the problems/issues resolved?

NA

Have you ever had your business license revoked or suspended? For what reason(s)?

NA

Have you responded to all open complaints (Better Business Bureau or Department of Consumer Affairs) in any other business you have owned? How were the complaints resolved?

NA



Business Inspection

The Following Conditions (Specific to the Concerns of Law Enforcement) Have Been Met As Required By TMC Section 35.14.080 and 35.14.090:

- LA* LA Minimum lighting shall be provided in accordance with the Uniform Building Code, and either natural light per CA Building Code (CBC) 1205.2 or artificial light per CBC 1205.3.
- LA* LA A massage table will be used for all massage therapy with the exception of "Thai," "Shiatsu," and similar forms of therapy. Those may be provided on a padded mat on the floor provided the patron is fully attired in loose clothing or similar garment. Massage tables are required to be a minimum of 18 inches from the floor. **Beds, floor mattresses and waterbeds are not permitted on the premises of the business or establishment (35.14.080 (d)).**
- LA* LA All exit doors will be kept unlocked during business hours.

UH LA Closed cabinets shall be utilized for the storage of clean linen. All massage tables will be covered with a clean sheet or other clean covering for each patron. After use, each covering will be deposited in a closed receptacle and not used until properly sanitized in the immersion of water at least 140 degrees Fahrenheit for not less than 15 minutes. An adequate supply of clean linens will be maintained.

UH LA The massage business must display the State Certificate (California Massage Therapy Council) of each massage therapist in a location so that it can be readily seen by persons entering the business.

UH LA All massage rooms, toilet rooms, pools, showers, bathtubs, steam rooms saunas, Jacuzzis and all other physical facilities will be thoroughly cleaned and disinfected as needed and at least once each business day the premises is open and in use.

UH LA The patron's genitals, pubic area, anus, and female patron's breasts below a point immediately above the top of the areola must be fully draped at all times while any employee of the business or establishment is in the massage therapy room with the patron. No massage therapy will be provided to a patron that results in intentional contact, or occasional and repetitive contact, with the genitals, anus, or areola of a patron.

UH LA An owner of a massage business shall be responsible for the conduct of all employees or independent contractors working on the premises of the business (Torrance Municipal Code (TMC) 35.14.120(a)).

UH LA Each operator of a massage or acupressure establishment shall maintain a record of the date, time, name of customer, address of the customer, date of birth of the customer, type of service provided, and the licensed person supplying such service. The name, address and date of birth must be verified using legal identification prior to any service. Such records shall be open to inspection by health officials or police officers at all times, on the premises of the massage or acupressure establishment. Such records shall be kept for a minimum of not less than one year. The information contained in such records shall be used only for the purpose of enforcing this Article, as well as other applicable laws, and shall otherwise be confidential. It shall be unlawful for any person to disclose such information for any unauthorized purpose.

UH LA **35.14.050 T.M.C. Hours of Operation.**

No massage business or establishment will provide massage therapy to the public for compensation between the hours of 9:00 P.M. and 8:00 A.M. of the following day. The massage business or establishment must close and all patrons must leave the massage business or establishment by 9:00 P.M.

Local Codes and State Laws

Acupuncture Standards of Practice (State Requirements)

An acupuncturist is allowed to engage in the practice of acupuncture, electro acupuncture, perform or prescribe the use of oriental massage, acupressure, moxibustion, cupping, breathing techniques, exercise, heat, cold, magnets, nutrition, diet, herbs, plant, animal, and mineral products, and dietary supplements to promote, maintain, and restore health pursuant to Business & Professions Code Section 4937.

1399.450. Condition of Office.

1. (a) Every acupuncture office shall be maintained in a clean and sanitary condition at all times, and shall have a readily accessible bathroom facility in accordance with Title 24, Part 2, Building Standards Code Sections 494A.1 and 1994 Uniform Building Code Section 2902.3.

1399.451. Treatment Procedures.

In treating a patient, an acupuncturist shall adhere to the following procedures:

1. (a) The acupuncturist's hands shall be brush-scrubbed with soap and warm water immediately before examining patients or handling acupuncture needles and other instruments, and between patients.
2. (b) All instruments shall be sterilized before and between uses in a manner which will destroy all microorganisms. All needle trays which contain sterile needles shall also be sterile. Each time instruments are sterilized, the acupuncturist shall use a tape or strip indicator which shows that sterilization is complete.
3. (c) Acupuncture points, where needles are to be inserted, shall be cleaned with an appropriate antiseptic before insertion of the needle.
4. (d) In the event an acupuncture needle inserted in a patient breaks subcutaneously, the treating acupuncturist shall immediately consult a physician. An acupuncturist shall not sever or penetrate the tissues in order to excise such a needle.
5. (e) Any complication, including but not limited to, hematoma, peritonitis or pneumothorax arising out of acupuncture treatment shall be referred immediately to a physician or dentist or podiatrist, if appropriate, if immediate medical treatment is required..
6. (f) Acupuncture shall not be performed using hypodermic needles.
7. (g) All instruments to be discarded shall be disposed of safely.
8. (h) Needles shall be disposed of by placing them in a sealed, unbreakable container marked "Hazardous Waste" and disposed of in accordance with state and local law.

1399.453. Record keeping.

An acupuncturist shall keep complete and accurate records on each patient who is given acupuncture treatment, including but not limited to, treatments given and progress made as a result of the acupuncture treatments.

1399.454. Single Use Needles.

An acupuncturist shall use needles labeled for single use only that meet the requirements of federal regulations 21 CFR Part 880.5580 (61 FR 64617, December 6, 1996). It shall constitute unprofessional conduct for an acupuncturist to use a needle more than once.

1399.455. Advertising.

1. (a) A licensed acupuncturist may advertise the provision of any acupuncture services authorized to be provided by such licensure in a manner authorized by Section 651 of the code so long as such advertising does not promote the excessive or unnecessary use of such services.
2. (b) It is improper advertising as provided in Section 4955 of the code to disseminate any advertising which represents in any manner that the acupuncturist can cure any type of disease, condition or symptom.
3. (c) It is improper advertising as provided in Section 4955 of the code to disseminate any advertising of a practice, technique or procedure which is not within the scope of the practice of acupuncture as defined in Section 4927 and 4937 of the code and which is the unlawful practice of medicine.

1399.456. Use of the Title "Doctor."

It is unprofessional conduct for an acupuncturist to use the title "Doctor" or the abbreviation "Dr." in connection with the practice of acupuncture unless he or she possesses a license or certificate which authorizes such use or possesses an earned doctorate degree from an accredited, approved or authorized educational institution as set forth under Article 4 (commencing with section 94760) of Chapter 7 of Part 59 which is in acupuncture, Oriental medicine, a biological science, or is otherwise related to the authorized practice of an acupuncturist as set forth in Sections 4927 and 4937 of the Code.

The use of the title "Doctor" or the abbreviation "Dr." by an acupuncturist as authorized above without further indicating the type of license, certificate or degree which authorizes such use, constitutes unprofessional conduct.

Is the Licensee(s) aware of applicable local codes and state laws?

LR LA

Has Licensee(s) received a copy of the "Massage Therapy Regulations?"

LR LA

Does the Licensee(s) know how to contact the police department?

LR LA



Information Confirmation

I (We), as a licensee(s), fully understand all of the above information and will abide by all the rules
[REDACTED] ncture/massage businesses. I confirm that all of the above listed

3/16/2023

Date

[REDACTED] entative

3-16-23

Date

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