

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (310) 618-2780. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II]

Direct questions or concerns to the Commission Liaison at (310) 618-5950, or individual department head prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

The Library Commission is an advisory body to the City Council that meets on the second Monday of each month at 6:00 p.m. in the West Annex Commission Meeting Room. All meetings are open to the public.

**TORRANCE LIBRARY COMMISSION AGENDA
MARCH 13, 2023
REGULAR MEETING
6:00 P.M. ISABEL HENDERSON LIBRARY
4805 EMERALD STREET, TORRANCE, CALIFORNIA 90503**

THE LIBRARY COMMISSION MAY TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA

1. CALL MEETING TO ORDER

ROLL CALL: Commission members Gunter, Javaid, Muo, Piotrowski, Reilly, Wang

2. FLAG SALUTE: Commissioner Gunter

3. REPORT OF THE STAFF ON THE POSTING OF THE AGENDA

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's website on March 8, 2023.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

5. ORAL COMMUNICATIONS (Limited up to a 15 minute period)

This portion of the meeting is reserved for public comment on items on the agenda or on topics of interest to the general public. Under the Ralph M. Brown Act, Commissioners cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under this Public Comment period will have no longer than 1 minute per speaker.

6. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Commissioner from the Consent Calendar and considered separately.

6A. APPROVAL OF MINUTES

Recommendation of the City Librarian that your honorable body approve the Library Commission minutes of November 14, 2022.

7. ADMINISTRATIVE MATTERS

7A. ACCEPT AND FILE: FOLLOW UP REGARDING LIBRARY COMMISSION LETTER OF SUPPORT DELIVERED TO CITY COUNCIL NOVEMBER 2022

Recommendation of the City Librarian that your honorable body accept and file this report regarding the Library Commission Letter of Support to City Council in November of 2022.

7B. ACCEPT AND APPROVE: SELECTION OF COMMISSIONERS TO ATTEND ANNUAL SERVING WITH A PURPOSE CONFERENCE IN ONTARIO, CALIFORNIA

Recommendation of the City Librarian that your honorable body accept and approve the selection of Library Commissioners to attend the Annual Serving with a Purpose Conference in Ontario, California, Tuesday, May 23, 2023.

7C. ACCEPT AND APPROVE: SELECTION OF A COMMISSIONER TO ATTEND ANNUAL CALIFORNIA LIBRARY ASSOCIATION CONFERENCE IN SACRAMENTO, CALIFORNIA

Recommendation of the City Librarian that your honorable body accept and approve the selection of a Library Commissioner to attend the Annual California Library Association (CLA) Conference in Sacramento, California, Thursday, June 1 through Saturday, June 3, 2023.

7D. ACCEPT AND FILE: HISTORICAL LIBRARY COMMISSION LIAISON DESIGNATIONS

Recommendation of the City Librarian that your honorable body accept and file the following overview and history of Library Commission liaison designations.

7E. ACCEPT, FILE, AND CONTINUE: LIBRARY COMMISSION LIAISON DESIGNATIONS

Recommendation of the City Librarian that your honorable body accept and file this report regarding the formal designation of liaisons to other City Commissions; and, if desired, vote to continue this item to July 2023, when your honorable body would appoint Commission members as liaisons.

7F. ACCEPT AND FILE: HISTORY AND INFORMATION REGARDING THE KATY GEISSERT AWARD

Recommendation of the City Librarian that your honorable body accept and file this report regarding the Cultural Arts Commission's Katy Geissert Award.

7G. ACCEPT AND FILE: CITY LIBRARIAN'S MONTHLY DIVISION REPORT

Recommendation of the City Librarian that your honorable body accept and file the City Librarian's Monthly Division Report.

7H. ACCEPT AND FILE: UPDATE REGARDING JOINT CITY COUNCIL/LIBRARY COMMISSION DATE SELECTIONS

Recommendation of the City Librarian that your honorable body accept and file this report regarding an update to the guidance provided by the City Clerk and City Council for joint meetings requested by the City Council and City Commissions.

7I. ACCEPT AND FILE: EL RETIRO REPORT

Recommendation of the City Librarian that your honorable body accept and file Senior Librarian's verbal report on El Retiro Library.

7J. ACCEPT AND FILE: HENDERSON REPORT

Recommendation of the City Librarian that your honorable body accept and file Senior Librarian's verbal report on Henderson Library.

8. COMMISSION ORAL COMMUNICATIONS

Commissioner Order - Gunter, Javaid, Muo, Piotrowski, Reilly, Wang

9. ITEMS FOR NEXT LIBRARY COMMISSION MEETING

10. ADJOURNMENT

10A. Adjournment of Library Commission Meeting to MONDAY, April 10, 2023, at 6:00 p.m., at the North Torrance Branch Library 3604 Artesia Boulevard, Torrance, CA 90504

**MINUTES OF A REGULAR MEETING OF THE
TORRANCE LIBRARY COMMISSION**

1. CALL MEETING TO ORDER

The Torrance Library Commission convened in a regular session at 6:01 p.m. on Monday, November 14, 2022, in the West Annex Meeting Room.

ROLL CALL

Present: Commissioners Gunter, Muo, Piotrowski, Reilly, Wang, and Chair Javaid.

Absent: None.

Also Present: City Librarian Heather Cousin, Evan Coates, Cynthia Aguado, and Community Services Director John La Rock.

* Commissioner Gunter joined the meeting at 6:02 p.m.

2. FLAG SALUTE

Commissioner Gunter led the Pledge of Allegiance.

3. REPORT FROM THE LIBRARY STAFF ON THE POSTING OF THE AGENDA

City Librarian Cousin reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard and on the City's Website Tuesday, November 8, 2022.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

-None.

5. ORAL COMMUNICATIONS

Members of the Youth Council spoke.

6. CONSENT CALENDAR

* Commissioner Reilly joined the meeting at 6:08 p.m.

6A. APPROVAL OF MINUTES: OCTOBER 10, 2022

MOTION: Commissioner Gunter moved to approve the October 10, 2022 minutes as presented. Commissioner Wang seconded the motion; a roll call vote reflected unanimous approval.

7. ADMINISTRATIVE MATTERS

7A. REVIEW AND APPROVE: JOINT CITY COUNCIL AND LIBRARY COMMISSION MEETING

City Librarian Cousin presented Item 7A, the Joint City Council and Library Commission Meeting.

- The City Clerk will work with all Commissions to assign a month for joint meetings with the City Council.
- Commissioners are encouraged to speak on the following topics: what City Council should know about the Library Commission, work within the Library, working with Library staff, and goals / objectives of the Commission and the Library.
- Commissioners will have an hour to speak with City Council members before a scheduled City Council meeting.

MOTION: Commissioner Piotrowski moved to ask staff to follow up with dates for the joint City Council / Library Commission meeting where the Library Commission will develop plans and agendas. Commissioner Gunter seconded the motion; a roll call vote reflected unanimous approval.

7B. ACCEPT AND FILE: CALIFORNIA PUBLIC LIBRARIES SURVEY SUMMARY INFORMATION

City Librarian Cousin presented Item 7B on California Public Libraries Survey Summary Information.

Commissioner Gunter stated that he's interested in obtaining financials and staffing information. City Librarian Cousin stated that Assistant City Librarian Aguado has been in discussions with the finance department to determine previous budgets for reporting accuracy.

Chair Javaid inquired on entry of the next set of data. Assistant City Librarian Aguado replied that the City will not be doing a snapshot of data but will do actual numbers this fiscal year.

MOTION: Commissioner Reilly moved to accept and file Item 7B, The California Public Libraries Survey Summary Information. Commissioner Muo seconded the motion; a roll call vote reflected unanimous approval.

7C. DISCUSS & APPROVE: LIBRARY COMMISSION MEETING CANCELLATION FOR DECEMBER 2022

MOTION: Commissioner Piotrowski moved to go dark for the December 2022 meeting. Commissioner Wang seconded the motion; a roll call vote reflected unanimous approval.

7D. ACCEPT AND FILE: SOCIAL SERVICES MEETING SUMMARY

Commissioner Wang inquired why there was a liaison for the Social Services Commission only and no other Commissions. City Librarian Cousin replied that this would be investigated.

Chair Javaid requested history on the Katy Geissert Award. City Librarian Cousin acknowledged the request.

Commissioner Gunter stated that he would like to attend the Social Services Commission meeting in January 2022 regardless of if there's an official liaison appointed.

Chair Javaid requested that discussions for a new liaison regarding the Social Services Commission be agendaized for the January 2023 meeting. City Librarian Cousin acknowledged the request.

Commissioner Reilly inquired on the agenda item and suggested to separate it. City Librarian Cousin replied that two separate staff reports can be made.

MOTION: Commissioner Reilly moved to accept and file the Social Services Summary. Commissioner Gunter seconded the motion; a roll call vote reflected unanimous approval.

7E. ACCEPT AND FILE: CITY LIBRARIAN'S MONTHLY DIVISION REPORT

Assistant City Librarian Coates stated that on October 26, 2022, the Library leadership team visited the Santa Monica Public Library Ocean Park Branch to see how an Open Plus branch operates.

Assistant City Librarian Aguado introduced the new integrated library system and its contactless services.

City Librarian Cousin announced two new temporary staff members, Melanie Barringer at the Southeast Library and Amy Buchwald at the El Retiro Library.

MOTION: Commissioner Gunter moved to accept and file the Acting City Librarian Monthly Division Report. Commissioner Wang seconded the motion; a roll call vote reflected unanimous approval.

8. COMMISSION ORAL COMMUNICATIONS

Members of the Commission spoke.

Commissioner Wang requested an excused absence for January 9, 2023.

9. ITEMS FOR NEXT LIBRARY MEETING

- Appointment / Liaison for Social Services meetings
- Katy Geissert Award History
- Follow up on the Letter to City Council

10. ADJOURNMENT

MOTION: At 8:30 p.m., Commissioner Reilly moved to adjourn the meeting to Monday, January 9, 2022, at 6:00 p.m. at the El Retiro Library. Commissioner Piotrowski seconded the motion; a roll call vote reflected unanimous approval.

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TO: LIBRARY COMMISSION
FROM: HEATHER COUSIN, CITY LIBRARIAN
**SUBJECT: FOLLOW UP REGARDING LIBRARY COMMISSION LETTER OF
SUPPORT DELIVERED TO CITY COUNCIL NOVEMBER 2022**

RECOMMENDATION

Recommendation of the City Librarian that your honorable body accept and file this report regarding the Library Commission Letter of Support to City Council in November of 2022.

BACKGROUND/ANALYSIS

At the November 2022 Library Commission meeting, staff were requested to provide a follow up report regarding the items outlined in and the delivery of the Library Commission's Letter of Support in November of 2022.

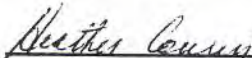
At the November 16, 2022, City Council meeting, Council members received the Letter and accompanying report submitted by Library staff. Staff responded to Council questions.

Library Commission Chair Javaid and Commissioner Gunter also spoke on behalf of the Commission and expressed their support for the City Council, Library staff, and the work of the Commission.

Library Administration continues to ensure adequate daily staffing. Since the approval of the Letter of Support by the Library Commission in October, the Human Resources Department has begun recruiting for full- and part- time Senior Library Technicians, Library Technician, and Librarian vacancies. Temporary appointments have also been made to several of those positions to ensure adequate interim staffing.

Staff are available for questions.

Respectfully submitted,



Heather Cousin
City Librarian

TO: LIBRARY COMMISSION
FROM: HEATHER COUSIN, CITY LIBRARIAN
SUBJECT: SELECTION OF COMMISSIONERS TO ATTEND ANNUAL SERVING WITH A PURPOSE CONFERENCE IN ONTARIO, CALIFORNIA

RECOMMENDATION

Recommendation of the City Librarian that your honorable body accept and approve the selection of Library Commissioners to attend the Annual Serving with a Purpose Conference in Ontario, California, Tuesday, May 23, 2023.

BACKGROUND/ANALYSIS

This year marks the 10th anniversary of this highly attended statewide gathering of representatives from Friends, Foundation, Library Commissioners, and other library supporters. The focus of the event is strengthening organizations, best practices among the organizations, and encouraging advocacy on behalf of libraries.

In the past, members of the Torrance Library Commission have allocated funds and attended, reserving time at future meetings to brief the rest of the Commission on what they learned. A flyer outlining the event and discounted pricing opportunities is attached.

Staff are available for questions.

Respectfully submitted,



Heather Cousin
City Librarian

ATTACHMENT A: Serving with a Purpose flyer



Tuesday, May 23, 2023 • 8:30 am—4 pm

A gathering for Friends, Trustees, Foundations and the staff who support them!

**The Ontario Convention Center • 2000 E. Convention Center Way, Ontario
2023 Theme: Built to Last**

**Keynote Speaker: Jan Masaoka
NYT Best-Selling Author: Kate Quinn**

There will also be the popular breakout sessions and much more of course!

**Cost: \$60.00 per attendee if registered and paid by March 14
March 15—April 15 \$75.00
April 16—May 10: \$85.00**

Free parking, conference materials, continental breakfast and catered sit-down lunch.

**To register or for more information, please go to:
serving2023.eventbrite.com**

*Be a 2023 table sponsor and show
your support of this annual
conference!*

*Your organization can purchase a Table
Sponsorship for \$700. It will include 8
registrations, special acknowledgement in
all conference PR, 8 copies of our
author's newest novel, an exclusive
afternoon treat and premium table
placement at conference.*

*Questions or
to be a table sponsor*

Robin Hoklotubbe

Phone: 909-855-1925 or

servingwithapurposeca@gmail.com

Like us on Facebook!



**Thank you to our 2023 Sponsors!
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a generous donation from the**

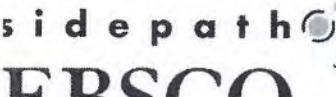
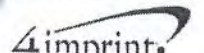


JAMES LITHO
Creative Print Solutions



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ATTACHMENT A



Commission Meeting of
March 13, 2023

TO: LIBRARY COMMISSION
FROM: HEATHER COUSIN, CITY LIBRARIAN
SUBJECT: SELECTION OF A COMMISSIONER TO ATTEND ANNUAL CALIFORNIA LIBRARY ASSOCIATION CONFERENCE IN SACRAMENTO, CALIFORNIA

RECOMMENDATION

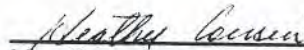
Recommendation of the City Librarian that your honorable body accept and approve the selection of a Library Commissioner to attend the Annual California Library Association (CLA) Conference in Sacramento, California, Thursday, June 1 through Saturday, June 3, 2023.

BACKGROUND/ANALYSIS

Early bird registration began on March 1 for this year's CLA Conference in Sacramento. The conference, the only one of its kind in the state, brings together library workers, supporters, and vendors for educational, informational, and business sessions around the topic of libraries. Past attendees have been pleased with the variety of informational and educational opportunities available. Those recommending the conference have commented that it is a good way to become more informed about current and future trends in libraries and increase their advocacy skills as they network.

Staff are available for questions.

Respectfully submitted,



Heather Cousin
City Librarian

Commission Meeting of
March 13, 2023

TO: LIBRARY COMMISSION
FROM: HEATHER COUSIN, CITY LIBRARIAN
SUBJECT: HISTORICAL LIBRARY COMMISSION LIAISON DESIGNATIONS

RECOMMENDATION

Recommendation of the City Librarian that your honorable body accept and file the following overview and history of Library Commission liaison designations.

BACKGROUND/ANALYSIS

At the November 2022 Library Commission meeting staff were requested to research and report on the history and practice of Commission selection of liaisons to other City Commissions. Currently, the Library Commission has no liaisons to any other Commissions since the resignation of Commissioner Kohus in October of 2022.

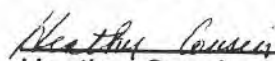
The Torrance Municipal Code does not mention the designation of liaisons from one City Commission to another nor does the City recognize the formal status of a liaison from one City Commission to another (Torrance Municipal Code, Division 1, Chapter 3, Article 4, Sections 13.4.1-13.4.8). Staff requested guidance from the City Clerk's Department. The Clerk does not require or oversee Commission liaison relationships.

City Commissions may designate members to attend the meetings of other Commissions as observers. Commissioners may choose to attend Commission meetings as private citizens; however, if they do and speak at meetings, it should be noted their remarks are not on behalf of the Commission of which they are a member. Attendance by Commissioners at such meetings is voluntary and not factored into any attendance records for which the Commissioner was originally appointed.

According to the minutes from past Library Commission meetings, it appears the Commission may have either welcomed to its meetings or had Commissioners attend meetings of the Cultural Arts Commission, Friends of the Torrance Library, the Torrance Library Foundation, Social Services Commission, and Youth Council.

Staff are available for questions.

Respectfully submitted,



Heather Cousin
City Librarian

TO: LIBRARY COMMISSION
FROM: HEATHER COUSIN, CITY LIBRARIAN
SUBJECT: LIBRARY COMMISSION LIAISON DESIGNATIONS

RECOMMENDATION

Recommendation of the City Librarian that your honorable body:

- Accept and file this report regarding the formal designation of liaisons to other City Commissions and;
- If desired, vote to continue this item to July 2023, when your honorable body would appoint Commission members as liaisons.

If the Commission chooses to formally appoint Commissioners as formal liaisons, it is recommended such votes and terms of liaisons should begin in July of 2023, coinciding with the selection of new Commission members and the election of Chair and Vice Chair.

BACKGROUND/ANALYSIS

At the November 2022 Library Commission meeting, staff were asked to research and report on the history and practice of Commission selection of liaisons to other City Commissions. Currently, the Library Commission has no liaisons to other Commissions since the resignation of Commissioner Kohus in October.

Staff research determined there is no requirement regarding liaison appointments. Additionally, there is nothing in the historical record for the Library Commission noting the selection and appointment of a liaison to other City Commissions other than the receipt of reports from the Social Services Commission by former Commissioners or the mention of other Commissioners having attended Library Commission meetings.

Designation of a liaison would not limit other Commissioners attending these or other Commission meetings. Additionally, Commissioners may choose to attend any public meetings as members of the public.

If your honorable body chooses to appoint liaisons, you may consider designating liaisons to Commissions with a subject relationship with the library such as the Commission on Aging, Cultural Arts, Social Services, and Youth Commission. Their schedules are as follows:

Commission on Aging:	First Tuesday of the Month, 9:30am, West Annex
Cultural Arts Commission	Third Monday of the Month, 7pm, West Annex
Social Services Commission:	Fourth Thursday of the Month, 6pm, West Annex
Youth Commission:	First and Third Wednesdays of the Month, 7pm West Annex

Staff are available for questions.

Respectfully submitted,

Heather Cousin

Heather Cousin
City Librarian

TO: LIBRARY COMMISSION
FROM: HEATHER COUSIN, CITY LIBRARIAN
SUBJECT: HISTORY AND INFORMATION REGARDING THE KATY GEISSERT AWARD

RECOMMENDATION

Recommendation of the City Librarian that your honorable body accept and file this report regarding the Cultural Arts Commission's Katy Geissert Award.

BACKGROUND/ANALYSIS

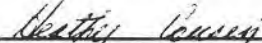
At the November 2022 Library Commission meeting, staff were requested to research and report on the history of the Katy Geissert Award awarded at the Excellence in the Arts awards.

According to Uyen Fredericks, Office Assistant, in the Cultural Arts division, also part of Community Services Department, the first Katy Geissert award was given in 1977 to the Torrance Rose Float Association and Torrance Sister City Association. Another was not awarded until 1996.

The Katy Geissert Award recognizes outstanding support for all the arts in Torrance. The Geissert award is open to anyone who contributes to the arts in Torrance regardless of their residence. Eligible awardees might include philanthropic individuals, outstanding organizations, corporations or other institutions – or innovators who have had an impact in the arts. They may be selected for their contributions to the arts in programmatic, artistic, organizational, volunteer, advocacy, funding and any other area that provides substantial and recognizable support for the arts in Torrance.

Staff are available for questions.

Respectfully submitted,



Heather Cousin
City Librarian

TO: LIBRARY COMMISSION
FROM: HEATHER COUSIN, CITY LIBRARIAN
SUBJECT: CITY LIBRARIAN'S MONTHLY DIVISION REPORT

Administration and Staffing

Staffing

As the year finished, staff did not slow down their pace, completing several key projects to help the library move forward well into the new year. Although we said farewell to a few staff, in February we partnered with our colleagues in Human Resources to interview worthy candidates for the several Library Technician and Senior Library Technician vacancies. A permanent Librarian recruitment is also underway.

In the interim, we have offered appropriate temporary appointments or move ups to ensure continuity of staffing. We are grateful for everyone's patience and flexibility as we move forward with these recruitments.

In February, the Library's Leadership Team began developing a robust onboarding program for new staff and those new to their position. These tools will help welcome staff to their new position and ensure each new staff member has the tools they need to start off on the right foot.

Grants

Stronger Together: Early Learning Hubs

In late December, the Library received a grant from the California State Library for the Stronger Together: Early Learning Hubs program. The grant provides funding to establish dedicated areas in each location for families with children ages 0-5, including enhancing collections, furniture, and supplies. This support is primarily focused on families with children who are neurodivergent or experiencing atypical development. The library is partnering with Torrance Memorial Medical Center to help provide expert support and guidance on this program.

Inspiration Grant: Happy Hours @ KGL

Katy Geissert staff were notified in February their grant for enhanced programming at the library's flagship location was approved by the State Library. This grant will provide \$54,000 to fund materials, equipment, and programming supplies to turn the "plaza" outside the library into a community gathering/programming space. Submitted in collaboration with the Recreation, Farmer's Market, Parks, and Cultural Arts Managers of the Community Services Department, as well as the City's Human Resources Department, the space is envisioned as a true community center and extension of what's best about the library and a way to draw the public into the library. Programming envisioned for this space include:

- Food demonstrations and Farmer's Market-style events

- Cultural Arts Nights
- Combined Library/Recreation programming
- Recruitment fairs

Building Forward Infrastructure Grants

In December, staff worked with General Services staff to prepare and submit Statements of Interest for the Building Forward Infrastructure grant. While not required, these Statements were requested by the State to assist in the planning and development of the parameters for the second round of funding.

If the City moves forward, a request may be made for each Library. These non-binding Statements outlined the anticipated building needs the city may apply for when the Building Forward Grant opportunity is expected to open later this year.

As the recent rains were a great offset to the State's drought, not all our locations fared well. We and our General Services teams are anxiously awaiting the release of the funds to help repair roofs and patch leaks throughout the libraries.

Outreach

The holidays brought with them many successful Library programs. We were grateful to see so many happy faces at each of our locations. Calling it a bit of "in-reach" we were able to showcase some of the best of what the library had to offer over December, January, and February.

National Library Week

April 23-29 is National Library Week. Sponsored by the American Library Association, this year's theme is "There's More to the Story". As in past years each day of the week has celebrated aspects of library service including library workers who will be recognized on Tuesday, April 25. A copy of a proclamation sent to the Torrance City Council is attached. Details about when it will be presented are forthcoming.

By the Numbers

December	El Retiro	Henderson	Katy Geissert	North Torrance	Southeast	Walteria
Visits	804	4012	6736	2165	2875	2012
Circulation	2062	9313	26571	7952	5946	6757
January	El Retiro	Henderson	Katy Geissert	North Torrance	Southeast	Walteria
Visits	1432	6435	11102	3873	5489	3569
Circulation	2796	9365	28512	8390	6299	7156
February	El Retiro	Henderson	Katy Geissert	North Torrance	Southeast	Walteria
Visits	830	3448	6842	2085	3129	2159
Circulation	2548	7891	26867	7749	5982	6718

Programming


December		El Retiro	Henderson	Katy Geissert	North Torrance	Southeast	Walteria
Adult	Programs	2	0	4	2	0	0
	Attendees	16	0	84	36	0	0
Teen	Programs	0	0	0	0	0	0
	Attendees	0	0	0	0	0	0
Youth	Programs	2		2	1	3	3
	Attendees	16		21	31	75	68
	Class Visit	0	0	0	0	2	0
						57	
Attendance Total		32	0	105	77	132	68

January		El Retiro	Henderson	Katy Geissert	North Torrance	Southeast	Walteria
Adult	Programs	0	6	4	3	3	3
	Attendees	0	80	74	51	17	20
Teen	Programs	0	0	1	0	0	0
	Attendees	0	0	16	0	0	0
Youth	Programs	5	6	6	3	3	5
	Attendees	164	112	106	108	70	157

	Class Visit	0	0	0	0	0	0
Attendance Total		164	192	196	159	87	177

February		EI Retiro	Henderson	Katy Geissert	North Torrance	Southeast	Walteria
Adult	Programs	2		8	1	3	3
	Attendees	34		185	20	29	20
Teen	Programs	0		1	0	0	0
	Attendees	0		15	0	0	0
Youth	Programs	5		7	2	5	5
	Attendees	207		140	79	118	156
	Class Visit	0		0	0	0	0
Attendance Total		241		340	99	147	176

Respectfully submitted,


 Heather Cousin
 City Librarian

ATTACHMENT A: National Library Week Proclamation

National Library Week 2023 Proclamation

WHEREAS, the Torrance Public Library provides the opportunity for everyone to pursue their passions and engage in lifelong learning, allowing them to live their best life;

WHEREAS, the Torrance Public Library has long served as a trusted institution for all members of the community regardless of race, ethnicity, creed, ability, sexual orientation, gender identity, or socio-economic status;

WHEREAS, the Torrance Public Library strives to develop and maintain programs and collections that are as diverse as the populations they serve and ensure equity of access for all;

WHEREAS, the Torrance Public Library adapts to the needs of the communities, continually expanding their collections, services, and partnerships;

WHEREAS, the Torrance Public Library plays a critical role in the economic vitality of the City providing internet and technology access, literacy skills, and support for job seekers, small businesses, and entrepreneurs;

WHEREAS, the Torrance Public Library is an accessible and inclusive place promoting a sense of local connection, advancing understanding, civic engagement, and shared community goals;

WHEREAS, the Torrance Public Library is a cornerstone of democracy, promoting the free exchange of information and ideas for all;

WHEREAS, the Torrance Public Library and its amazingly dedicated staff team are joining library supporters and advocates across the nation to celebrate National Library Week;

NOW, THEREFORE, be it resolved that I, **George Chen, Mayor of the City of Torrance**, proclaim National Library Week, April 23-29, 2023. During this week, I encourage all residents to visit the Torrance Public Library, online or in person, to explore the wealth of resources available.

Commission Meeting of
March 13, 2023

TO: LIBRARY COMMISSION
FROM: HEATHER COUSIN, CITY LIBRARIAN
**SUBJECT: UPDATE REGARDING JOINT CITY COUNCIL/LIBRARY COMMISSION
DATE SELECTIONS**

RECOMMENDATION


Recommendation of the City Librarian that your honorable body accept and file this report regarding an update to the guidance provided by the City Clerk and City Council for joint meetings requested by the City Council and City Commissions.

BACKGROUND/ANALYSIS

In late 2022, the Torrance City Council requested each Commission to develop a list of meeting dates for possible joint Council/Commission meetings. In the interim, the Council decided to stagger additional joint meetings. They will consider agendaing additional joint meetings at a later date to be determined.

Staff are available for questions.

Respectfully submitted,



Heather Cousin
City Librarian