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Direct questions or concerns to the Commission Liaison at (310) 784-7900 or individual department head prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

Any correspondence received after 2:00 p.m. on Thursday January 12, 2023 on any item on the agenda will be provided to the Commission electronically and available for public inspection in the City Clerk's Office.

**TORRANCE AIRPORT COMMISSION AGENDA  
JANUARY 12, 2023  
REGULAR MEETING  
7:00 P.M. WEST ANNEX COMMISSION MEETING ROOM  
AT 3031 TORRANCE BL.**

**AIRPORT COMMISSION MAY TAKE ACTION ON ANY ITEM  
LISTED ON THE AGENDA**

**1. CALL MEETING TO ORDER**

**ROLL CALL:** Commission members: Cohen, De Rago, Gong, Marshall, Seferian, Witherill,  
Chair O'Brien.

**2. FLAG SALUTE:**

**3. REPORT OF THE AIRPORT STAFF ON THE POSTING OF THE AGENDA**

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Friday January 6, 2023.

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**

**5. ORAL COMMUNICATIONS (Limited up to a 15 minute period)**

*This portion of the meeting is reserved for comment on items on the Consent Calendar or not on the agenda. Under the Ralph M. Brown Act, the Commission cannot act on items raised during public comment, but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. **No longer than 1 minute per speaker.** If presenting handout material to Commission, please provide 10 copies to staff before speaking.*

**6. CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Councilmember from the Consent Calendar and considered separately.*

**6A. APPROVAL OF MINUTES NOVEMBER 10, 2022**

**7. ADMINISTRATIVE MATTERS**

**7A. Accept and File Monthly Update of Aeronautical Operational Information Under the Purview of the General Services Department.**

**8. COMMISSION ORAL COMMUNICATIONS**

**9. ADJOURNMENT**

**9A.** Adjournment of Airport Commission Meeting to Thursday February 9, 2023, at 7:00 p.m. West Annex Commission Meeting Room.

**MINUTES OF A REGULAR MEETING OF THE  
TORRANCE AIRPORT COMMISSION**

**1. CALL MEETING TO ORDER**

The Torrance Airport Commission Agenda convened in a regular session at 7:00 p.m. on Thursday, November 10, 2022, in the West Annex Meeting Room.

**ROLL CALL**

Present: Commissioners Cohen, De Rago, Gong, Marshall, Seferian, Witherill, and Chair O'Brien.

Absent: None.

Also Present: City of Torrance Airport Manager Rafael Herrera and Facility Operations Manager Gerry Pinela.

\* Commissioner Marshall entered the meeting at 7:02 p.m.

**2. FLAG SALUTE**

Commissioner De Rago led the Pledge of Allegiance.

**3. REPORT FROM THE AIRPORT STAFF ON THE POSTING OF THE AGENDA**

Facility Operations Manager Pinela reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard and on the City's Website on Thursday, November 3, 2022.

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**

- None.

**5. ORAL COMMUNICATIONS**

Members of the public spoke.

**6. CONSENT CALENDAR**

**6A. APPROVAL OF MINUTES: OCTOBER 13, 2022**

**MOTION**: Commissioner Marshall moved to approve the October 13, 2022 minutes as presented. Commissioner Cohen seconded the motion; a roll call vote reflected 5-0 approval. (Commissioner Gong and Chair O'Brien abstained).

Commissioner Marshall inquired on his request regarding Mr. Tymczyszyn's requested revisions. Facility Operations Manager Pinela replied that the item is not on the agenda and will be comprised at a later date.

**7. ADMINISTRATIVE MATTERS**

**7A. ACCEPT AND FILE MONTHLY UPDATE OF AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT**

City of Torrance Airport Manager Herrera reported a monthly update of aeronautical operational information under the purview of the General Services Department:

- 8 hangars and 44 tie-downs are vacant.
- Progress has been made with the AWOS project; last meeting discussed placement of AWOS antennas.
- Hangar waitlist sees a continued interest for aviation use; several applicants have been added.
- Out of 19,000 operations, 3 incidents occurred, all which Torrance Fire Department was not required.
- 19,037 operations occurred in the month of September 2022.
- Staff is expecting a downcycle of operations through the months of October and December.

Chair O'Brien inquired if individuals who were violating their leases had been removed from the non-aviation hangars. City of Torrance Airport Manager Herrera replied that there are currently 3 non-aviation hangar tenants who are out of compliance; all non-compliant tenants were given an option to convert the space to meet compliancy.

Commissioner Cohen inquired if non-aviation hangar tenants with cars go through the same processes as pilots and staff to obtain an Airport key card. City of Torrance Airport Manager Herrera confirmed and stated that the Commission recommended ground vehicular training as part of the non-aviation hangar process.

Facility Operations Manager Pinela clarified that the Commission recommended non-aviation hangar usage which was approved by City Council to generate revenue.

Commissioner De Rago stated that the city was lacking revenue at the time of the recommendation, hence the approval of the non-aviation use.

**MOTION:** Commissioner De Rago moved to accept and file Item 7A, the Monthly Update of Aeronautical Operational Information report. Commissioner Seferian seconded the motion; a roll call vote reflected unanimous approval.

**8. COMMISSION ORAL COMMUNICATIONS**

Commissioner Marshall addressed the airport noise and stated that a discussion on the topic should be agendized.

Commissioner De Rago stated that the number of operations had not changed much and inquired if the topic of demographics with more individuals staying home was considered. City of Torrance Airport Manager Herrera confirmed that the discussion on the change of demographics have been had.

Commissioner De Rago inquired if the City was considering shutting down Torrance Airport. Commissioner Marshall replied and confirmed that City Council discussions were leaning towards closure.

Commissioner Witherill and Chair O'Brien spoke.

Commissioner De Rago inquired if the Commission would consider a program where the Commission and pilots work with residents throughout the City to address concerns and provide education. Chair O'Brien requested that ideas be put together to explore options during the December next meeting.

Commissioner Marshall stated that the City Council is considering landing fees and inquired if the Commission could get a presentation on various options. Facility Operations Manager Pinela clarified that there were three options presented: charging transient, base & transient, and no change.

Commissioner De Rago suggested having a presentation discussing similar sized airports throughout the country and how they deal with similar issues.

**9. ADJOURNMENT**

**MOTION:** At 8:13 p.m., Commissioner Witherill moved to go dark Thursday, December 8, 2022 and adjourn the meeting to Thursday January 12, 2022. Commissioner De Rago seconded the motion; a roll call vote reflected 6-1 approval (Chair O'Brien voting against the motion).

####

Commission meeting of

**JANUARY 12, 2023**

Honorable Chair and Members  
of the Airport Commission

Members of the Commission:

**SUBJECT:** Transmittal of Aeronautical Operational Information under the Purview of  
the General Services Department for the Months of **NOVEMBER 2022**

The General Services Department acts as both the landlord for the city-owned facilities  
at the airport and as business manager for the airport. As such, the department is  
providing the following informational reports for review by the commission:

Report #1: Hangar and Tie down Rental Status

Report #2: Ongoing Projects

Report #3: Meeting Room Calendar

Report #4: Hangar Waiting List

Report #5: Events Requiring Emergency Response

Report #6: Airfield Operations Status

For any questions about this transmittal, please call Rafael Herrera at  
(310) 784-7900.

***Item 7A***

REPORT 1

ZAMPERINI FIELD

HANGAR AND TIEDOWN INFORMATION

Total Number of City-Owned Hangars	341
Total Number of Hangar Vacancies	8
Total Number of Airport Tiedowns	181
Total Number of Tiedowns Available	48

The 341 hangars owned by the City are broken down into three size categories: small, medium, and executive. Of 341 total hangars, 74 were built by the City, while 267 hangars were funded by several private contractors. At time of construction, these hangars were built with individual preferences in mind and were not standardized according to size. Here are approximate sizes of small, medium and executive hangars.

Small Type A: Under 40' Door Opening Width	800-1,200 sq. ft.
Small Type B: 40'-41' Door Opening Width	800-1,200 sq. ft.
Medium: 52'-54' Door Opening Width	1,200-2,200 sq. ft.
Executive: 57'-61' Door Opening Width	2,200-3,200 sq. ft.

Current rates for hangars are: \$0.670/sq. ft. per month for Torrance Residents.  
\$0.751/sq. ft. per month for Non-Residents.

Current rates for Tiedowns are: Single Engine \$133.00  
Twin Engine \$147.00

Current rates for Transient (Overnight) are: Single Engine \$11.00  
Twin Engine \$17.00  
Jet Engine \$23.00

## **REPORT 2**

### **ONGOING PROJECTS JANUARY 12, 2023**

#### **Automated Weather**

Observing System (AWOS) –We have met with AWOS specialist, Federal Aviation Administration, an electrical contractor, airport engineering consulting firms to structure a plan for this project. This is a multi-component project that involves location, weather equipment, installation, and implementation. We have met with Lean Corporation staff and will continue to meet with them in the next several months' in the survey and design phase of this project. Lean has vast experience with numerous aviation projects throughout the county and they are locally based. We will meet with them to review all the technical information to thoroughly project analyze this at every step of the way. We will have monthly updates as we progress through this development.

**NON-  
INFRASTRUCTURE**

**Capital Projects**

	<u>FEAP #</u>	<u>PRIMARY FUNDING</u>	<u>PROJECT TOTAL</u>
Automated Weather Observing System (AWOS)	FEAP – 00722	AIRPORT	\$352,000
Remodel General Aviation Center and East “T” Restrooms	FEAP – 00719	AIRPORT	\$275,000
<b>Total</b>			<b>\$627,000.00</b>





## REPORT 4

### HANGAR WAITING LIST

1	Schmidt, O.	01/17/12	MEDIUM
2	Bohner, R.	08/21/12	EXEC
3	Freitag, D.	11/05/12	EXEC
4	Striplin, D.	04/17/13	EXEC
5	Myronowicz, C.	05/01/13	MED/EXEC
6	Dwoskin, D.	07/12/13	EXEC
7	Deaver R.	10/22/13	EXEC
8	Ellison, B.	11/05/13	EXEC
9	Adams, R.	01/10/14	EXEC
10	Grau, W.	01/31/14	MED/EXEC
11	Yarymovych, N.	05/05/14	MED/EXEC
12	Rietdyk, G.	11/26/14	MED/EXEC
13	Deal, J.	03/12/15	MED/EXEC
14	Deal, B.	03/12/15	MED/EXEC
15	Myers, L.	03/12/15	MED/EXEC
16	Reisman, G.	08/20/15	MEDIUM
17	Garcia, D.	08/20/15	MED/EXEC
18	Hadley, L.	08/31/15	MED/EXEC
19	Schladen, M.	02/18/16	MED/EXEC
20	Robinson, A.	03/22/16	MEDIUM
21	Broen, P.	05/06/16	MED/EXEC
22	Macey, B.	08/02/16	MED/EXEC
23	Van De Velde, D.	09/26/16	MEDIUM
24	Woodside, D.	12/29/16	MED/EXEC
25	Ristevski, B.	01/09/17	MED/EXEC
26	Mabry, M.	01/24/17	MED/EXEC
27	Geiger, G.	02/06/17	EXEC
28	Adli, B.	02/22/17	EXEC
29	Constable, W.	03/23/17	EXEC
30	Stewart, D.	04/07/17	EXEC
31	Regan, K.	05/24/17	MEDIUM
32	Gerts, I.	06/27/17	MEDIUM
33	Armstrong, S.	11/14/17	MED/EXEC
34	Levine, M.	01/26/18	MED/EXEC
35	Bryson, Z.	03/22/18	EXEC
36	Badour, S.	09/24/18	MED/EXEC
37	Wachner, J.	10/02/18	MED/EXEC
38	Vartanian, J.	10/15/18	MED/EXEC
39	McNerney, R.	11/05/18	MED/EXEC
40	McKay, R.	03/28/19	MEDIUM
41	Burshtan, D.	06/24/19	MEDIUM
42	Ribitsch, R.	10/04/19	MEDIUM
43	Jenkins, R.	12/03/19	MEDIUM
44	Colton, J	06/03/20	MEDIUM
45	Ristevki, B.	10/02/20	MED/EXEC

46	Elminoufi, G.	01/08/21	MED/EXEC
47	McGivern, J.	05/14/21	MED/EXEC
48	Zimmer, C.	05/26/21	EXEC
49	Hong, D.	06/17/21	MED/EXEC
50	Henry, M.	09/28/21	MED/EXEC
51	Ford, W.	09/28/21	MEDIUM
52	Liu, A.	12/28/21	MED/EXEC
53	Blaire, W.	03/31/22	MED/EXEC
54	Wodishek, M.	05/25/22	SMALL TYPE B
55	Holm, B.	06/09/22	MED/EXEC
56	Thompson, D.	06/16/22	SMALL TYPE B
57	Arora, R.	06/27/22	SMALL TYPE B
58	McCullough, R.	07/11/22	SMALL TYPE B
59	Peterson, J.	07/11/22	MEDIUM
60	Au, J.	07/18/22	EXEC
61	Tary, J.	07/20/22	SMALL TYPE B
62	Ryan, J.	08/15/22	SMALL TYPE B/MED
63	Nosrati, D.	10/03/22	SMALL TYPE A OR B
64	Smith, D.	10/04/22	SMALL TYPE A OR B
65	Cox, P.	11/02/22	SMALL TYPE A OR B
66	Jimenez, R.	11/08/22	EXEC
67	Kahng, J.	11/08/22	SMALL TYPE A OR B
68	Hernandez, H.	11/15/22	SMALL TYPE B/MED
69	Del Vecho, P.	11/28/22	SMALL TYPE A OR B
70	Olson, D.	12/09/22	SMALL TYPE A, B OR EXEC
71	Kanfoudi, K.	12/12/22	SMALL TYPE A OR B

# Summary of Changes to Hangar Waiting List

## Applicants From Waiting List Who Received Hangars

Le, T.	12/06/22	Small Type A or B
Koenigsmann, H.	12/12/22	Small Type A or B
Heins, J.	12/12/22	Small Type A or B
White, C.	12/13/22	Small Type A or B

## New Waiting List Applicants Added

Olson, D.	12/09/22	Small Type A, B or Exec
Kanfoudi, K.	12/12/22	Small Type A or B

## Request For Refund/Removal From Hangar Waiting List

\*Hangars Received Through Advertisement (not from Waiting List)

### NON-AVIATION HANGAR WAITING LIST

1	Brown, H.	05/09/22	SMALL
2	Pliska, A.	05/09/22	SMALL
3	Barry, J.	05/10/22	SMALL
4	McGivern, J.	05/13/22	SMALL
5	Kwan, T.	05/19/22	SMALL
6	Chang, M.	05/19/22	SMALL
7	McGrath, S.	05/26/22	SMALL
8	Schroff, G.	06/09/22	SMALL
9	Pudumjee, V.	06/24/22	SMALL
10	Rodriguez, M.	08/04/22	SMALL
11	Ahmed, J.	08/31/22	SMALL
12	Lindman, P.	09/06/22	SMALL
13	Lee, B.	09/15/22	SMALL
14	Kane, C.	09/26/22	SMALL
15	Walters, J..	10/10/22	SMALL
16	Valentino, A	10/24/22	SMALL
17	Tanaka, A.	11/21/22	SMALL
18	Juska, P.	11/23/22	SMALL

# **Summary of Changes to Non-Aviation Hangar Waiting List**

## **Applicants From Waiting List Who Received Hangars**

## **New Waiting List Applicants Added**

## **Request For Refund/Removal From Hangar Waiting List**

## **\*Hangars Received Through Advertisement (not from Waiting List)**

## REPORT 5

### EVENTS REQUIRING EMERGENCY RESPONSE FOR THE MONTH OF OCTOBER & NOVEMBER 2022

OPERATIONS	-----TOTAL	17,053
		15,024
INCIDENTS	-----	7
ACCIDENTS	-----	0
PERCENT OF OPERATIONS	-----	.02

#### **Airport Incidents:**

#### **OCTOBER:**

- 10/12/2022- 14:25- Sling report a blown tire on left main gear. Mobile 102 responded to aircraft on taxiway Alpha and Foxtrot. Mobile 102 towed aircraft back to Sling. No further incident. TFD was not required.
- 10/12/2022- 15:00 – Aviat A1-C Husky lost aircraft control and ground looped on Runway 29L and right main gear collapse. Mobile 102 responded and FAA/NTSB notified. Mobile 102 towed aircraft to transient without further incident. TFD was not required.
- 10/20/2022- 12:20- Vans RV-12 Aircraft Von reported a flat tire on taxiway Alpha & Foxtrot. Mobile 102 responded and towed airplane back to Solano Aircraft without further incident. TFD was not required.
- 10/27/2022- 14:39- Mobile 102 responded to a Cessna C-152 aircraft that declared an emergency with electrical and possible fire detected by pilot. False Alarm. TFD was dispatched. Mobile 104 & Torrance Fire Department followed the aircraft after landing on 29R and taxiing back to PSA without further incident.

#### **NOVEMBER:**

- 11/20/2022- 12:02PM- Piper Warrior 102 reported a flat tire on the nose gear. Mobile 102 responded and towed to back to transient without further incident. TFD was not required.
- 11/26/2022- 13:30- Tecnam P2006T reported a flat tire on taxiway Juliet. Mobile 102 and towed aircraft to Sling without further incident. TFD was not required.
- 11/30/2022- 11:00- Mobile 102 & Mobile 104 responded to an aircraft (Arion Lightning) crash on the West Ramp. Torrance Fire Department responded to the crash. FAA/NTSB were notified of the crash and fatalities, both arrived on scene to initiate an investigation. The Airport was closed for several hours and normal operations resumed after several hours.

#### Definitions:

**ACCIDENTS:** An occurrence associated with the operation of an aircraft, which takes place between the time any person boards the aircraft with the intention of flight and all such persons have disembarked, and in which any person suffers death or serious injury, or in which the aircraft receives substantial damage.

**SUBSTANTIAL DAMAGE** means damage or failure which adversely affects the structural, strength, performance, or flight characteristics of the aircraft, and which would normally require major repair or replacement of the affected component. Engine failure or damage limited to an engine if only one engine fails or is damaged, bent fairings or cowling, dented skin, small punctured holes in the skin or fabric,

ground damage to rotor or propeller blades, and damage to landing gear, wheels, tires, flaps, engine accessories, brakes, or wingtips are not considered "substantial damage".

*SERIOUS INJURY* means any injury which: (1) requires hospitalization for more than 48 hours, commencing within 7 days from the date the injury was received; (2) results in a fracture of any bone (except simple fractures of fingers, toes, or nose); (3) causes severe hemorrhages, nerve, muscle or tendon damage; (4) involves any internal organ; or (5) involves second or third degree burns; or any burns affecting more than 5% of the body surface.

INCIDENT: Any occurrence other than an accident associated with the operation of an aircraft, which affects or could affect the safety of operations.

**NOTE: Per the FAA, Airport Operations totals will no longer be reported for the previous month. Due to automation, the totals will now be reported two months after they occur.**



## REPORT 6

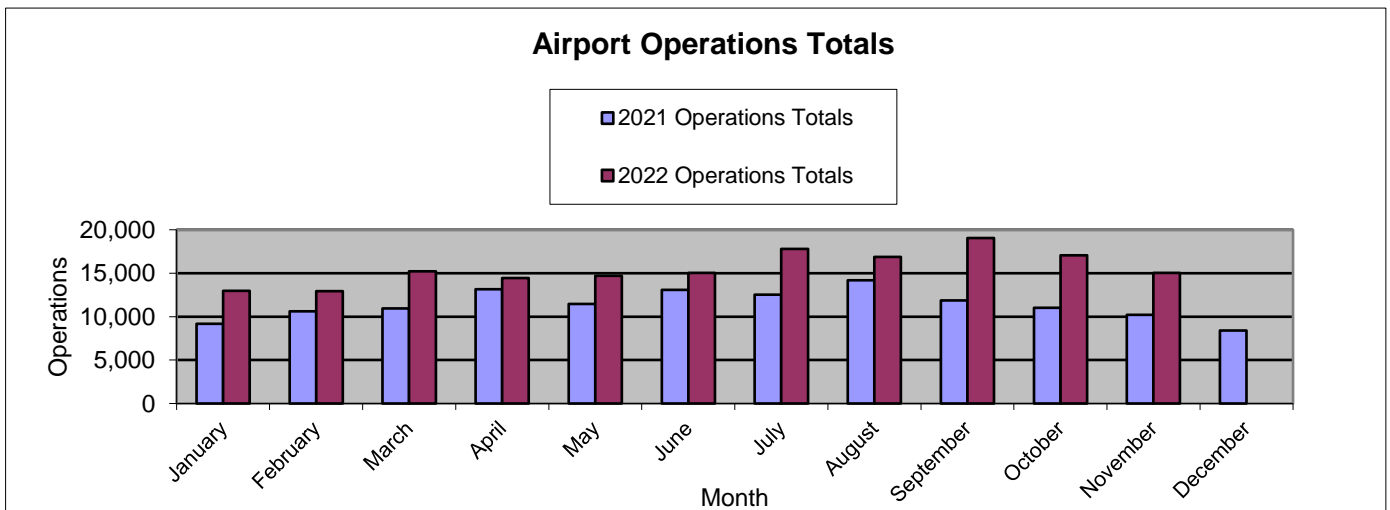
### AIRFIELD OPERATIONS STATUS ZAMPERINI FIELD

#### OPERATIONS ACTIVITIES FOR THE MONTH OF **OCTOBER & NOVEMBER 2022**

- Morning runway, taxiway, and hospital pad/lights checked for safety
- Foreign object debris checked on all runways and taxiways
- Storm water check done (for foreign object debris) for all drains, inlets, and outlets
- All runways, taxiways, and ramp areas vacuum swept
- Various hangars cleaned and prepared for rental
- All taxiway lights and signs sprayed for weeds
- All runways and taxiways swept
- Large items removed from trash bin area
- FOD removed from fence line

### 2021/2022 OPERATIONS TOTALS

Month	Year	Operations		Month	Year	Operations
January	2021	9,167		January	2022	12,965
February	2021	10,607		February	2022	12,930
March	2021	10,944		March	2022	15,204
April	2021	13,137		April	2022	14,457
May	2021	11,446		May	2022	14,703
June	2021	13,098		June	2022	15,045
July	2021	12,539		July	2022	17,804
August	2021	14,177		August	2022	16,870
September	2021	11,877		September	2022	19,037
October	2021	11,031		October	2022	17,053
November	2021	10,212		November	2022	15,024
December	2021	8,417		December	2022	



## 2008 - 2021 Airport Operations Totals

■ Total Operations

