

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (310) 618-2780. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II] Direct questions or concerns to the Commission Liaison John La Rock, Community Services Director at (310) 618-2937 prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

The Parks and Recreation Commission is an advisory body to the City Council that meets on the second Wednesday of each month at 6:30 p.m. in the West Annex Commission Meeting Room. All meetings are open to the public.

**TORRANCE PARKS AND RECREATION COMMISSION AGENDA  
WEDNESDAY, JANUARY 11, 2023  
REGULAR MEETING  
6:30 P.M. IN THE WEST ANNEX COMMISSION MEETING ROOM  
AT CITY HALL, 3031 TORRANCE BOULEVARD  
TORRANCE, CA 90503**

**THE PARKS AND RECREATION COMMISSION MAY TAKE ACTION ON ANY ITEM  
LISTED ON THE AGENDA**

**1. CALL MEETING TO ORDER**

**ROLL CALL:** Commission members Candioty, Craft, Habel, Mele, Montoya, Muhammed,  
Chair Mataalii

**2. FLAG SALUTE:** Commissioner Candioty

**3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA**

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Thursday, January 5, 2023 /s/ Rebecca Poirier

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**

**5. ORAL COMMUNICATIONS** (Limited to a 15 minute period)

*This portion of the meeting is reserved for public comment on items on the agenda or on topics of interest to the general public. Under the Ralph M. Brown Act, Commissioners cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under this Public Comment period will have no longer than 1 minutes per speaker. Your comment to the Commission meeting will be recorded as part of the meeting. By staying in the meeting and making public comment during the meeting, you are agreeing to have your comment recorded.*

**6. CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Commissioner from the Consent Calendar and considered separately.*

**6A. APPROVAL OF MINUTES**

Recommendation of Community Services Director that your Honorable Body approve the Parks and Recreation Commission minutes of December 14, 2022.

**7. ADMINISTRATIVE MATTERS**

**7A. COMMUNITY SERVICES DIRECTOR – STATUS OF PROGRAMMING AND PROJECTS.**

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file updates on the status of programming and projects in the City of Torrance.

**7B. COMMUNITY SERVICES DIRECTOR – RIVIERA LITTLE LEAGUE BATTING CAGES PROPOSAL**

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and provide input on initial proposal from the Riviera Little League (RLL) to install batting cages at Lago Seco Park to support their youth sports operation.

**7C. COMMUNITY SERVICES DIRECTOR – REVIEW DEPARTMENT MONTHLY REPORTS**

Recommendation of the Community Services Director that the Parks and Recreation Commission review the Department Monthly Reports for:

- Administrative Services
- Park Services
- Recreation Services

**8. COMMISSION ORAL COMMUNICATIONS**

**9. ADJOURNMENT**

**9A.** Adjournment of the Parks and Recreation Commission Meeting to Wednesday, February 8, 2023 at 6:30 p.m.

**MINUTES OF A REGULAR MEETING OF THE  
TORRANCE PARKS AND RECREATION COMMISSION**

**1. CALL TO ORDER**

The Torrance Parks and Recreation Commission convened in regular session at 6:30 p.m. on Wednesday, December 14, 2022, at the West Annex Commission meeting room, Torrance City Hall.

**ROLL CALL/MOTION FOR EXCUSED ABSENCE**

Present: Commissioners Candioty, Habel, Mele and Chairperson Mataalii

Absent: Commissioners Craft, Montoya and Muhammed

Also Present: Community Services Director La Rock,  
Park Services Manager Drake,  
Administrative Analyst Lee,  
Recreation Services Manager Craig,  
Park Ranger – Program Coordinator Arevalo.

**MOTION:** Commissioner Candioty moved to approve the excused absences of Commissioners Craft and Montoya. Commissioner Mele seconded the motion; a roll call vote reflected 4-0 approval. (Absent Commissioners Craft, Montoya and Muhammed)

**2. FLAG SALUTE**

The pledge of Allegiance was led by Chairperson Mataalii.

**3. REPORT ON THE POSTING OF THE AGENDA**

Chairperson Mataalii stated that the agenda for the Torrance Parks and Recreation Commission was posted on the Public Notice Board and the City's website on December 8, 2022.

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED AND/OR SUPPLEMENTAL ITEMS**

Community Services Director La Rock stated that there was one supplemental item for Item 7C – the Park Services Division Report for November 2022.

**5. ORAL COMMUNICATIONS #1**

Members of the Torrance Youth Council (TYC) introduced themselves and invited the Commission to attend the TYC meetings on the first Wednesdays of the month at 7:00 p.m. at the West Annex Commission meeting room, Torrance City Hall.

**6. CONSENT CALENDAR**

**6A. APPROVAL OF MINUTES: November 9, 2022**

**MOTION:** Commissioner Mele moved to approve Item 6A, as submitted. Commissioner Candioty seconded the motion; a roll call vote reflected 4-0 approval. (Absent Commissioners Craft, Montoya and Muhammed)

## **7. ADMINISTRATIVE MATTERS**

### **7A. COMMUNITY SERVICES DIRECTOR – STATUS OF PROGRAMMING AND PROJECTS**

- Pandemic Reconstitution and Reopening

Director La Rock reported that the City was currently requesting employees who had traveled to get tested before returning to work and masking was currently based on personal preference.

- License Agreement with South Bay Black Sheep RC car club

Director La Rock stated that on Tuesday, November 15, an agreement had been approved between the City and the radio controlled miniature car club to construct and operate a track at El Nido Park.

- Torrance Police Officers Association

Director La Rock explained that the Torrance Police Officers Association was providing the Santa Sleigh at 10 locations in the City and noted that the flyer for the event was included in the agenda packet.

**MOTION:** Commissioner Candioty moved to receive and file the reports from the Community Services Director. Commissioner Mele seconded the motion; a roll call vote reflected 4-0 approval. (Absent Commissioners Craft, Montoya and Muhammed)

### **7B. COMMUNITY SERVICES DIRECTOR – CITY COUNCIL REFERRAL REGARDING PARK LOCATIONS FOR DOGS OFF LEASH**

Director La Rock presented the report for the item and requested that the Commission provide their input on options to provide public amenities in City parks to allow dog handlers to have their dogs off leash. He stated that a potential area for the initial dog run at Lago Seco Park had been identified and noted the features of the proposed dog run and the Land Management signing fees required. He added that a community input meeting would be scheduled for January 2023 and if there were no major objections, Park Services would initiate the work to create the dog run, as well as continue research to identify other City parks for installations.

The Commission suggested:

- Separate areas for large and small dogs
- Evaluating to see if wood chips would be effective ground cover
- Having multiple dog runs throughout the various neighborhoods
- Possibly identifying maximum number of dog and people allowed in dog run
- Water needed to be provided/allowed?
- Providing signage and messaging

**MOTION:** Commissioner Candioty moved to receive the report and approve a community meeting next year. Commissioner Habel seconded the motion; a roll call vote reflected 4-0 approval. (Absent Commissioners Craft, Montoya and Muhammed)

## **7C. COMMUNITY SERVICES DIRECTOR- Review Department Monthly Reports**

### Administrative Services

Administrative Analyst Lee presented the Administrative Services Division Report for November 2022, included in agenda packets. He discussed the Park incident statistics and noted that Park Ranger program continued weeknight and daytime patrols of all City parks, with a focus on field permit holders and picnic reservations. He announced that there had been high incidence of dogs off leash as well as three separate incidents of dog versus dog at Miramar Park. He highlighted completed and ongoing Home Improvement projects, including mobile home projects. He discussed the Farmer's Market attendance numbers for Tuesdays and Saturdays and noted that the average attendance for Tuesdays was 5758 and Saturdays was 10,828. He announced that coyote abatement services had captured 3 coyotes and there were 25 reported coyote encounters for the month. He reported the monthly and yearly totals for pet licensing.

### Park Services

Park Services Manager Drake presented the report for the month of November 2022 and noted that the report was a supplemental item and had not been included in the agenda packet. She noted that storm cleanup and weed abatement continued and reported on a Cherry Tree Planting event at El Retiro Park. She discussed the ongoing maintenance, inspection or replacement of playground equipment and lighting at all parks. She reported that the Park Services had assisted with the Turkey Trot, the cross country meet and the Youth Counsel Time Capsule event. She stated that the turf management continued on all fields and "No Bird feeding" signs had been installed at Columbia Park and benches had been installed at Civic Center. She stated that repairs to the walls at Seaside Heroes Park and to the pickle ball/paddle ball courts at Wilson Park had been completed. She added that she had completed an inspection of all ball diamonds in the City and noted that the service was currently on track on all. She listed and discussed the monthly volunteer hours and projects and announced that the Live Steamers would host their annual "Holiday Lights" night time train rides. She reported on programs at the Madrona Marsh Preserve and Nature Center and new Program Specialist Miriam Taeubel.

### Recreation Services

Recreation Services Manager Craig presented the Park Services Monthly Report for November 2022, included in the material of record. He stated that the number of enrollments completed on-line had increased, which included the Turkey Trot, with over 3500 paid participants this year. He reported that staff had held meetings with frequent group users for the fields and facilities to review rules, policies and expectations and added that the meetings were planned to be held annually. He noted that Fall Youth Co-Ed Flag Football League had ended and that attendance at Sea-Aire Golf Course was still strong. He announced that the after-school programs were still busy and discussed the placemat project for the Bartlett Senior Center. He noted that Winter Camp would take place next week at Greenwood Park. He thanked Chairperson Mataalii for sounding the horn at the Turkey Trot and noted that it was a great event. He announced that the Fall Special Olympics Games were held on November 12 and 13 in Fountain Valley with over 200 athletes participating and noted that the Torrance Marvels and Torrance United had both medaled in their respective sports. He reviewed the Torrance Youth Council excavation and reburial of the TYC Time Capsule at Delthorne Park. He added that Recreation was looking to expand the popular lunch program at the Bartlett Center and add additional healthy eating options.

**MOTION:** Commissioner Candioly moved to receive and file the department monthly reports. Commissioner Mele seconded the motion; a roll call vote reflected 4-0 approval. (Absent Commissioners Craft, Montoya and Muhammed)

## **8. COMMISSION ORAL COMMUNICATIONS**

The Commission wished happy holidays to all.

In response to a question from Commissioner Habel, Park Services Manager Drake stated that the department still needed to meet with the restoration organization to plan and schedule the landscaping and cleanups at Wilson Park. She added that the hiring of additional staff will also help with the project.

Chairperson Mataalii stated that he had a great experience at his first Turkey Trot.

Commissioner Candioly read a bio on Joel Massa, who passed away on November 13, and noted his services and projects for the City.

## **9. ADJOURNMENT**

### **9A. Adjournment of Parks and Recreation Commission meeting to Wednesday, January 11, 2023**

**MOTION:** At 7:54 p.m., Commissioner Candioly moved to adjourn the meeting in memory of Joel Massa, to Wednesday, January 11, 2023 at 6:30 p.m., at the West Annex Commission meeting room, Torrance City Hall. The motion was seconded by Commissioner Habel and a roll call vote reflected 4-0 approval. (Absent Commissioners Craft, Montoya and Muhammed)

###


For Commission Meeting  
January 11, 2023

**TO: PARKS AND RECREATION COMMISSION**  
**FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR**  
**SUBJECT: STATUS OF PROGRAMMING AND PROJECTS**

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file updates on the status of programming and projects in the City of Torrance:

- Pandemic reconstitution and reopening
  - LA County Health continues to tracking a moderately increasing positivity rate and new variants on the east coast that may be resistant to current vaccines.
  - Masking is based on Personal Preference at most City facilities and programs; Masking for City Transit is Strongly Recommended and is still required for congregant settings like the shelter facility.
  - Occasional COVID positive cases and close contacts continue to occur amongst the staff and affiliated community organizations.
- Staffing
  - New Cultural Arts Manager, Monica Harte
  - New Administrative Assistant, Elizabeth Pose
- City Annual Report 2022
- Black History Month City events and National Day of Service January 16.

Respectfully submitted,



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John La Rock  
Community Services Director

For Commission Meeting  
January 11, 2023

**TO:           PARKS AND RECREATION COMMISSION**

**FROM:       JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR**

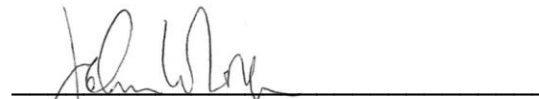
**SUBJECT:   RIVIERA LITTLE LEAGUE BATTING CAGES PROPOSAL**

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and provide input on initial proposal from the Riviera Little League (RLL) to install batting cages at Lago Seco Park to support their youth sports operation.

Representatives from the Riviera Little League will make a formal presentation to the Commission regarding their proposed plans. Following the Commission presentation, staff would collaborate with RLL to hold a community meeting in the Park to receive input from the surrounding residents. Next, the proposal would be presented to the City Council for their conceptual approval and that presentation would include all comments from the Commission and the public.

The Commission may provide input to RLL regarding the proposed project.

Respectfully submitted,



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John La Rock  
Community Services Director



**TO: PARKS AND RECREATION COMMISSION**  
**FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR**  
**SUBJECT: ADMINISTRATIVE SERVICES DIVISION REPORT – DECEMBER 2022**

**PARK RANGER PROGRAM** – Victor Arevalo, Program Supervisor

During the month of December, the Park Ranger program continued its weeknight and daytime weekend patrols of all City parks with a heavy focus on assisting field permit holders and picnic reservations.

Parks

Statistics were kept of common incidents that Rangers observed during the month of December.

	December	YTD
Alcohol Violations	11	156
Amplified Sound	3	69
Bouncer Violations	0	19
Citizen Assist	15	200
Defiant/Disruptive Subjects	3	52
Dogs Off Leash Violations	82	1471
Fire Call-Outs	1	4
Graffiti Hotline	47	728
Hazard Report/Removal	11	137
Maintenance/Park Call-Outs	4	60
Marijuana/Smoking	23	120
Miscellaneous	0	6
Missing Subjects	1	1
Park Damage	5	70
Parking Violations	16	265
Permit Issues	6	108
Police Call-Outs	2	25
Ranger Call-Outs	29	291
Skating/Biking Violations	3	27
Suspicious Subjects	9	41
Unhoused Subject Contacts	28	319
Unhoused Subject Welfare Checks	38	297
Trespassing on Closed Fields	0	6
Unpermitted Food/Street Vendor Contacts	1	15

- Drastic increase in the amount of graffiti and vandalism reported during the holidays
- Inclement weather decreased amount of visiting patrons in the parks
- Rangers supported one wedding permit at Mirimar Park

- Torrance Fire Department called to assist in opening a broken restroom door at Wilson Park locking a patron in
- Two Torrance Police Department call outs; Minor traffic collision (no serious injuries) involving City vehicle and an observed hit and run near Walteria Park
- Dogs off leash contacts remain high
- Contact with a food permit triggered a meeting to revise permitting for special events
- Welfare checks for unhoused in City parks continue

**HOME IMPROVEMENT PROGRAM** – Shawn Plunkett, Program Supervisor

During the month of December, the Home Improvement Program completed projects at 9 households, with ongoing projects at 6 additional households. Total mobile home clients 10, 3 mobile home households completed.

	<b>October</b>	<b>YTD</b>
Carpentry	6	78
Electrical	3	44
Miscellaneous	4	52
Paint	0	0
Plumbing	4	68
COVID-19	0	0
<b>Total number of services provided</b>	<b>17</b>	<b>222</b>

**FARMER'S MARKET PROGRAM** – Joyce Chan, Farmer's Market Manager

December produce included tangerines, persimmons, cabbage, broccoli, and carrots of multiple colors. Although produce has appeared more slowly this winter compared to past years and there has been rain on multiple occasions, customers were still out shopping in the produce areas as well as the prepackaged section. The prepackaged sections continue to sell fudge, hummus, cheese, baked goods, and more. This month, the Market hosted "Santa Visits the Market" with Bob, as a volunteer, taking pictures as Santa and giving out free candy canes.

During the month of December, the Farmer's Market operated four Tuesdays and four Saturdays, and was closed on Christmas Eve, December 24<sup>th</sup> and left open on New Year's Eve, December 31<sup>st</sup>. Average attendance for Tuesdays was 4,660 and for Saturdays was 8,666. Revenue total for Tuesdays is \$23,606.18 and for Saturdays is \$40,596.00. Including promotional revenue to the City, total revenue from the Farmer's Market Program for the month of December is \$64,202.78

<b>Revenue</b>	<b>Tuesday</b>	<b>Saturday</b>	<b>Monthly Total</b>	<b>YTD</b>
<b>September 2022</b>	\$21,188.91	\$50,555.11	\$71,744.02	\$263,584.80
<b>October 2022</b>	\$22,748.62	\$65,845.33	\$88,593.95	\$352,178.75
<b>November 2022</b>	\$26,660.03	\$51,810.22	\$78,470.25	\$430,649.00
<b>December 2022</b>	\$23,606.18	\$40,596.60	\$64,202.78	\$494,851.78
Last Year Comparison: December 2021	\$16,584.64	\$33,774.80	\$50,359.44	

**ANIMAL CONTROL PROGRAMS** – Shane Lee, Administrative Analyst

Coyote abatement services continue its Monday through Sunday trapping frequency and the City's pet licensing program has continued servicing Torrance residents.

### Coyote Report

Coyote Abatement Services continue to run daily, Monday through Sunday. During the month of December, there were 34 reported encounters of coyotes by the public, with 1 coyote captured by the vendor.

Type of Coyote Encounter	December	November	October	September
Sighting Reported by Public	26	21	55	22
Dog Attack	2	0	1	0
Cat Attack	0	2	1	0
Dog Attack Resulting in Fatality	0	0	0	0
Cat Attack Resulting in Fatality	3	2	5	6
Wild Animal Fatality of Unknown Origins	2	0	0	0
Injured Coyote	1	0	2	1
<b>Total Encounters</b>	<b>34</b>	<b>25</b>	<b>64</b>	<b>29</b>

	December	Trapping Period YTD
Coyotes Trapped	1	31
Carrion (non-trapped)	1	7
<b>Total</b>	<b>2</b>	<b>38</b>

### Pet Licensing

Statistics provided below may not be finalized numbers as the official pet licensing invoices are delivered by DocuPet, the vendor, to the City at the end of the second week of each month.

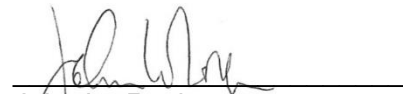
During the month of December, a total of 323 licenses were sold. 271 of these were purchased through DocuPet's online portal and 52 were purchased offline by mail. Total revenue received by the City will be approximately \$11,082.00.

	September	October	November	December
Licenses Sold	511	539	358	323
Donations Received	\$40.00	\$169.00	\$30.00	\$20.00
Total Revenue less Fees	\$16,005.51	\$16285.45	\$11,159.16	\$10,260.46

For a year-over-year comparison, in December 2021, we were just starting to roll out the new platform with DocuPet and going through transitions from the previous provider. In December 2021, there were a total of 47 license sales resulting in revenue of \$1,481.50.

From December 2021 – November 2022, in the first year with DocuPet, the City received \$179,717.09 in revenue and 6,315 pet licenses. In 2021, with the previous provider, the City received \$168,752.51 in revenue and 7,054 pet licenses.

Respectfully submitted,

  
\_\_\_\_\_  
John La Rock  
Community Services Director

# **PARK SERVICES MONTHLY REPORT**

**Material Available at the meeting**

**TO: PARKS AND RECREATION COMMISSION**  
**FROM: GARRETT CRAIG, RECREATION SERVICES MANAGER**  
**SUBJECT: RECREATION SERVICES MONTHLY REPORT FOR DECEMBER 2022**

The following is information regarding Recreation Division programs and facilities for December 2022:

**FACILITY BOOKING AND REGISTRATION** – *Veronica Minter, Senior Recreation Supervisor and Kenita Trinidad, Facility and Registration Program Coordinator*

***Facility Booking:***

During the month of December:

- Field Bookings:
  - Staff issued 85 short-term, 2 hour permits for fields
  - Long-term field users were issued permits on 262 occasions
  - There were 0 softball tournaments held at Wilson

<b>Multi-Purpose Court Reservations</b>	
Private	16
City Classes	0
Inquiries	4

- Picnic Reservations:
  - A total of 51 picnics with approximately 1907 guests in attendance were permitted
  - 21 bouncer permits were issued

Park	Picnics	Guests
Columbia Park	4	274
El Nido Park	5	149
El Retiro Park	4	150
Hickory Park	4	124
Lago Seco Park	3	120
McMaster Park	1	21
Paradise Park	4	150
Torrance Park	2	75
Victor Park	2	45
Walteria Park	3	125
Wilson Park	19	674

- Park Building Reservations:
  - 5 private rentals with a total of 230 guests
  - 233 non-profit organizations used the buildings

Building	Private	Non-Profit
Alta Loma Park	0	18
El Nido Park	0	47
El Retiro Park	2	32
Greenwood Park	0	0
La Romeria Park	0	22
McMaster Park	3	40
Pueblo	0	4
Sea-Aire Park *	8	16
Sur La Brea Park	0	25
Walteria Park	0	29
The Attic	0	0

\* Sea-Aire reservations for private count is for city holds not reservations.

#### Facilities Revenue Report:

	December	2022 YTD
Attic	\$-	\$-
Facility Reservations	\$1,895.48	\$23,136.76
Field Lights/Support	\$4,444.90	\$89,315.00
Field Prep	\$67.50	\$476.25
Filming Permits	\$-	\$6,000.00
Hockey Rink	\$3,791.00	\$61,097.52
Picnic Reservations	\$1,455.00	\$49,938.80
Pool Rental	\$11,770.00	\$154,818.41
Special Events	\$-	\$4,500.00
Sports Center	\$1,642.00	\$42,286.00
Torrance Art Museum	\$-	\$-
LA Galaxy Sports Complex	\$5,076.39	\$390,785.02
Weddings	\$250.00	\$5,500.00
Monthly Total	\$30,392.27	\$827,853.76

#### Registration:

Registration processed **631 enrollments** with a net revenue of **\$91,061.39** during the month of December.

	Resident	Non-Res	Total Enrollments	Total Fees
<b>Total</b>	<b>207</b>	<b>349</b>	<b>556</b>	<b>\$38,876.84</b>
Staff	101	276	377	\$20,150.15
Web	106	73	179	\$17,726.69

	Resident	Non-Res	Total Enrollments	Total Fees
<b>Total</b>	<b>42</b>	<b>33</b>	<b>75</b>	<b>\$52,184.55</b>
Basketball	38	0	38	\$28,089.92
Softball	4	33	37	\$24,094.63

- In December we continued Winter Class registration and finished late Turkey Trot registrations.
- Adult Sports Winter League registration started.

**YOUTH AND ADULT SPORTS / AQUATICS / SEA-AIRE** – Allison Saufua, Senior Recreation Supervisor; Jesus Castro, Recreation Supervisor; Kim Burgueno, Recreation Supervisor

***Aquatics:***

- Fall Classes were canceled due to lack of instructors. Staff are looking into the possibility of contractors teaching swim lessons for Winter Session.
- Recruitment continues for lifeguards at the Plunge.
- The drop-in lap swim accounted for 1,263 pool visits. Recreational swim 69 had swimmers.
- Long-term pool rental LAPS (Los Angeles Peninsula Swimmers) Master's Swim Team accounted for 184 pool visits.
- Long-term pool rental group, Swim Torrance has resumed swimming at the Plunge. They had 2,244 swimmers this month.

***Youth Sports:***

- The Winter 2023 Youth Basketball online/walk-in registrations for K through 8<sup>th</sup> grade ended on Wednesday, November 30, 2022. The league is projected to begin on Saturday, January 14, 2023, and run through March 2023. Games are scheduled to be played on Tuesday and Friday evenings, Saturday mornings, and afternoons at the Wilson Park Dee Hardison Sports Center gymnasium.
- The Winter Cheer program registrations ended on Thursday, December 15, 2022. Cheer participants in 2<sup>nd</sup> through 8<sup>th</sup> grade will participate in a variety of cheerleading skills, dances, and routines. The eight week program meets Mondays and Wednesdays from 6:30-8:00 p.m. and Saturdays starting January 14, 2023. A final performance will take place on Saturday, March 4, 2023. Practice will take place indoors at the Dee Hardison Sports Center at Wilson Park, 2200 Crenshaw Blvd.

***Adult Sports:***

- The fall 2022 Adult Basketball season league ended its season with the last games on Thursday, December 8.
- The Adult Softball fall season league ended on Thursday, December 22, 2022, after a week of delay games due to rain and weather conditions.
- The 2023 Winter Season adult basketball and softball leagues began taking team registrations on Monday, December 5, and are scheduled to close by 5:00 p.m. on January 6, 2023.
- The 2023 Adult Basketball and Softball Leagues are projected to begin their season on the week of January 15, 2023.
- Adult Roller Hockey has continued their leagues at the Rink Monday through Saturday. On non-league days, rentals for practices and skate parties have been frequent.

***Sea-Aire Golf Course:***

- The *Sea-Aire* golf course Winter season kicked off in December with 2,400 rounds played, with the usual heavy attendance over the holiday weeks.
- December saw some beautiful summer-like days and several rainy days, so golf play was up and down all month.

- Revenue and rounds for December 2022 were up over pretty strong attendance numbers from December 2021.
- On December 21st, the South High basketball team held a holiday golf tournament.
- The *Sea-Aire* Women's Golf Club held its annual Holiday party and golf tournament on December 8th.
- The *Sea-Aire* Seniors Golf Club held its annual Holiday luncheon and golf tournament on December 2nd.
- Park services installed the nine new metal tee box markers, which replaced the aging wood rotting signs.
- Park Services are getting bids on trimming some of the big trees that are starting to block the golf shots to several greens.
- Park Services will also be getting some bids for repairing and enlarging the too-small putting practice green.

**AFTER SCHOOL CLUB / PARK DROP-IN / DAY CAMPS/ VIRTUAL RECREATION** – *Veronica Minter, Senior Recreation Supervisor and Nicole Madera, Recreation Supervisor*

***After School Club Program:***

The After School Club continues to operate at 8 Torrance Unified elementary school campuses. There are 211 participants enrolled. December was filled with Winter themed crafts and activities along with end of the year celebrations. We have been able to acquire more staff and are doing our best to open another program site, likely at a Middle School.

We continue to receive positive feedback from parents via our online survey. Some recent comments are: "Alora is always cheerful and lets us know what's going on. Our daughter does not want us to pick her up early. She has a lot of fun and loves the trivia game."

"All of the staff at Arnold have been amazing, but special kudos to Liz, John, Danita, and Jessica. These 4 have been exceptional care providers to my kids that both attend the program at Arnold. My kids don't want to leave when I pick them up - which speaks volumes as to how great the group is. I've recommended ASC to parents in other care alternatives that have brought their kiddos over to ASC as a win. We love our staff and hope they stay with us all year. They've made a huge difference to my kiddos and make them feel so special every day."

***Winter Day Camp:***

Winter Camp took place December 19-23 at Greenwood Park. There were 69 participants enrolled and our maximum was set at 70. We were very pleased with enrollment as numbers have not been that high since 2018 when Teen Camp was included as well. Campers had a blast visiting the Farmer's Market, Del Amo AMC to watch a movie and had a special presentation from Mad Science at camp.

We've received positive comments from parents about the Winter Day Camp program such as: "Honestly one of the best camps our kids have done because the staff was so engaged and kind." "Thanks for putting on the camp during the break, it was a quality job for an excellent price, we appreciate it!!!"





**Virtual Recreation:**

Torrance virtual recreation and social media continues to provide content for residents. November's content included:

- DIY Snow at Winter Camp – program spotlight
- HIP Mail Box Project – program spotlight
- Winter Camp Mad Science – story
- Staff of the Month for ASC – program spotlight
- Winter Camp at Farmers Market– program spotlight
- HIP Porch Installation - program reel
- Teen Center – program spotlight
- HIP Porch – program spotlight
- Winter Camp – program spotlight



**TEENS/CO-REC / YOUTH COUNCIL / SENIOR CITIZENS / COMMISSION ON AGING  
EARLY CHILDHOOD EDUCATION / ADAPTIVE PROGRAMS / SPECIAL EVENTS –**

*Jesus Castro, Interim Senior Recreation Supervisor; Patti Goldenson Recreation Supervisor Senior Programs; Charlene Walker, Program Coordinator; Linda Wilson-Gray, Senior Program Specialist; Senior Programs, Nena Davis; Senior Program Specialist, Teen Programs; Vacant, Recreation Supervisor*

**Special Events:**

- None in the month of December.

**Early Childhood Education (ECE):**

- Early Childhood Education classes were in session for two weeks in December. The fall session ended on December 9, 2022.
- Both classes continue to work on sharing and working together, holding a pencil, cutting skills, and having fun.
- Lollipop Tree class had a pajama party with crafts and games, and it ended with a warm cup of hot cocoa.
- Fun and Friends class had a pajama movie party to end the holiday season.
- We have many volunteers who enjoy coming in to help and see their children in the classroom setting. This month ten volunteers signed up to assist in class for a total of 25 hours.
- The winter session began on January 9, 2023, and both classes are currently full.



### ***Adaptive Recreation:***

- Social activities for December included a holiday art project at Board and Brush Studio on Tuesday, December 6. Once again, we are very grateful for the community partnership we have created with this small business in Torrance, and we look forward to many more activities together.
- We stayed with the holiday-themed and had a festive Jingle Bell Bingo party at the Bartlett Senior Center on Monday, December 19. PALS members wore their favorite Christmas sweaters to keep with the holiday theme. Many prizes were awarded, and great tasting holiday snacks were available. A big thank you to the Bartlett Center for opening their doors to the PALS program.
- The annual Friends of Torrance Exceptional Athletes (FTEA) hosted the annual holiday party on Sunday, December 18. This is one of the most attended special events of the year. This year more than 80 PALS members and their families had lunch and dessert, and every person in attendance won a raffle prize. It is an extraordinary time for families to get together and enjoy the afternoon together. A huge thank you to the FTEA Board for hosting this party!



### ***Adaptive Sports:***

- All sports programs are on a seasonal break until the start of the new season in January 2023.

### ***THE ATTIC Teen Center:***

A total of 695 students were in attendance for the month of December, this included guests and members.

- Staff held Board Game Tuesdays for the members to participate in each week.
- Staff held different activities throughout the month to give participants further recreational opportunities. Activities included: Joel - Holiday Trivia , Nena – DIY ornaments and Hot cocoa, Darius - Chess Tournament and Neah Monopoly Game.
- Movie Fridays featured, “The Grinch”, “Elf” and “Home Alone”

### ***ATTIC Advisory Committee:***

The monthly meeting was held on Monday, December 5, in THE ATTIC multi-purpose room at 6:00 pm. There were 10 committee members present. The agenda included:

- Discussed and reviewed the November Friends Giving event.
  - Discussed and prepared for the Decembers Holiday Mixer event.
  - Discussed upcoming events Glow in the Dark Sports.
  - Committee members created a scrapbooking page to represent them for the 2022-2023 ATTIC Advisory Committee year book.
- Hosted a Holiday Mixer on December 14 from 6:30-8:00 pm. A total of 30 students joined in on a fun group challenge in building a Gingerbread house, competed in holiday games



and enjoyed festive treats. Students had a great time interacting, working together, and being creative.



**S.P.I.N. (Serving People in Need):** (Not currently meeting)

**Co-Rec (Co-Recreation):** No programming through Spring 2023

**Youth Council (TYC):**

- The Torrance Youth Council (TYC) board only met once in December, on Wednesday, December 7, 2022. Wednesday, December 21, was voted by the TYC board to go dark for the Christmas holiday.
- Saturday, December 3, 2022, was the first monthly Senior Tech Day hosted at the Bartlett Senior Center from 9 am-12:00 pm. The Senior Tech Day allows older adults to come with their phones or laptop and ask any questions they might have about their devices. Technology can be very intimidating to older adults, and the teens display patience, professionalism, and compassion when working one-on-one with their customer.
- After this event, not only do the older adults leave with a big thank you and smile on their faces, but the youth council members also feel grateful to have the opportunity to help.
- The next Senior Tech Day is Saturday, January 7, 2023, from 8:30-11:30 am at the Bartlett Senior Center.



**Commission on Aging (COA):**

- No COA meetings in December 2022.

**Focal Point on Aging:**

- The Focal Point meeting was dark in the month of December
- Focal Point had 38 phone calls.
- The Focal Point office continues to operate from 9:00am-noon and they now have full staffing in the office. However, in-person consultations are only available with an appointment. Focal Point is not accepting walk-ins.

- Some volunteers continue to pick up messages from home and make referrals from home during the remaining hours of 12:00 pm-3:00 pm.
- Focal Point staff continues to make birthday calls to seniors in the community.
- Focal Point has eight volunteers who worked 30 hours this last month.
- Focal Point had 87 Web inquiries.
- Homeless and abuse issues were a bit challenging; however, a couple of churches in the South Bay were offering shelter.

**Senior Citizens Programs (Bartlett Center, Tillim, Walteria)**

- Bartlett Senior Center crafting group now meets in the Hobby Shop every Friday for two hours. There are 6 - 11 crafty ladies each week. All kinds of crafts and all levels of crafting are welcome.
- Creative Crafters formally known as "Sew It's Tuesday," meet from noon to 2:30 p.m. on Tuesdays at the Tillim Senior Center. There are currently 16 members.



- The beading workshop meets at the Bartlett Center from 8:00 am to 12:30 pm. The beading class has 12 to 13 members. All levels of participants are welcome.
- The painting workshop now meets at Tillim Senior Center on Fridays from 1:00 pm to 3:00 pm. All levels are welcome.
- Bartlett Computer Training Program continues to be very well attended. Training is offered every Thursday of the month, with two appointments available for each session. Training is in great demand; there are reservations for December classes. We will add two new volunteers on the first of the year, making six appointments a week. Participants may bring their cell phone, tablet, laptop, or any other device they wish to become more familiar with and learn to send and receive an email, navigate the internet, or any different topic of interest.
- Card playing (Bridge) continues to be well-attended. Participants of all levels are welcome at the card tables, and everyone is encouraged to come and try it out and learn the game.
- Walteria Park Senior center offers Ping Pong, Card making, and card playing on Mondays from 11:00 am until 3:00 pm.
- TUSD Friday Cardio Salsa classes for seniors at the Ken Miller Recreation Center have returned and are well-attended.
- The OLEF Fitness Difference and Chair Yoga classes are prevalent, and all levels are welcome.
- The Bartlett Senior Center began a Line-Dancing class that started November 3, 2022, and begins at 8:30 am. It has been well attended from the start! All levels are welcome.
- The lunch program continues to draw new seniors each day. For this past month, the program has had mostly "all sold out days!" Bartlett Center is lucky to have Chef Augustin, who prepares some of the best lunches in the South Bay.

Respectfully Submitted,

Garrett Craig  
Recreation Services Manager

CONCUR:

John La Rock  
Community Services Director