

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (310) 618-2780. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II] Direct questions or concerns to the Commission Liaison at (310) 618-2934 prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda. The Commission on Aging is an advisory body to the City Council that meets the first Tuesday of each month at 9:30 a.m. in the West Annex Commission Meeting Room. All meetings are open to the public.

**TORRANCE COMMISSION ON AGING AGENDA  
TUESDAY, JANUARY 3, 2023  
REGULAR MEETING  
9:30 A.M. IN THE WEST ANNEX COMMISSION MEETING ROOM  
AT CITY HALL, 3031 TORRANCE BOULEVARD  
TORRANCE, CA 90503**

**COMMISSION ON AGING MAY TAKE ACTION ON ANY ITEM  
LISTED ON THE AGENDA**

- 1. CALL MEETING TO ORDER**  
**ROLL CALL:** Commissioners Davis, Grundhaus, Hileman, Mayfield, Pryor, Snyder, Chairperson Dojiri.
- 2. FLAG SALUTE:** Commissioner Mayfield  
**WORDS OF INSPIRATION:** Commissioner Hileman
- 3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA**  
The agenda was posted on the Public Notice Board at 3031 Torrance Blvd. and on the City's Website on THURSDAY, DECEMBER 29, 2022.
- 4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**
- 5. ORAL COMMUNICATIONS** (Limited to a 15 minute period)  
*This portion of the meeting is reserved for public comment on items on the agenda or on topics of interest to the general public. Under the Ralph M. Brown Act, Commissioners cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under this Public Comment period will have no longer than 1 minutes per speaker. Your comment to the Commission meeting will be recorded as part of the meeting. By staying in the meeting and making public comment during the meeting, you are agreeing to have your comment recorded.*
- 6. CONSENT CALENDAR**  
*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Commissioner from the Consent Calendar and considered separately.*  
  
**6A. APPROVAL OF MINUTES: November 1, 2022**
- 7. ADMINISTRATIVE MATTERS**

**7A. DISCUSSION– JOINT COUNCIL/COMMISSION MEETINGS**

Recommendation of the Community Services Director that the Commission on Aging discuss their upcoming Joint Council Meeting on February 7, 2023 at 5pm.

**7B. DISCUSSION: OLDER AMERICANS AWARDS:**

Recommendation of the Community Services Director that the Commission on Aging discuss the 2023 Older Americans Awards.

**7C. DISCUSSION: TORRANCE CENTENARIAN PROGRAM:**

Recommendation of the Community Services Director that the Commission on Aging discuss further details of the Centenarian Program and receive an update from staff.

**7D. DISCUSSION: SPEAKERS FOR UPCOMING MEETINGS:**

Recommendation of the Community Services Director that the Commission on Aging discuss and decide on speakers relevant to the senior population.

**7E. ORAL REPORTS ON SENIOR CITIZEN CONCERNS**

Recommendation of the Community Services Director that the Commission on Aging assign or reassign senior concerns for reports on:

- City Council Activities
- Housing
- Health
- Transportation
- Community Programs
- Focal Point Programs
- Elder Abuse/Fraud

**8. ORAL COMMUNICATIONS #2 COMMISSIONERS/STAFF**

*(Limited to a 15 minute period)*

*Comments under this portion of the agenda are limited to items not on the agenda and to no longer than three (3) minutes per speaker. Under the provisions of the Brown Act, the Commission is prohibited from taking action or engaging in discussion on any item not appearing on the posted agenda.*

**9. ADJOURNMENT**

**9A.** To the regular meeting of the Commission on Aging on Tuesday, February 7, 2023 at 9:30 a.m. located in the West Annex Commission Meeting Room at City Hall, 3031 Torrance Blvd.

**MINUTES OF A REGULAR MEETING OF  
THE TORRANCE COMMISSION ON AGING**

**1. CALL TO ORDER**

The meeting convened on Tuesday, November 1, 2022 at 9:30 a.m. at the West Annex Commission Room at City Hall.

**ROLL CALL/MOTIONS FOR EXCUSED ABSENCE**

Present: Commissioners Grundhaus, Hileman, Mayfield, Snyder and Chairperson Dojiri

Absent: Commissioners Davis and Pryor

Also Present: Recreation Services Manager Garrett Craig,  
Program Coordinator Charlene Walker.

**MOTION:** Commissioner Mayfield moved and Commissioner Hileman seconded, to approve excused absences for Commissioners Davis and Pryor. The motion passed by a unanimous voice vote. (Absent Commissioners Davis and Pryor)

**2. FLAG SALUTE**

Commissioner Hileman led the Pledge of Allegiance and read inspirations provided by Irene Griffith.

**3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA**

Recreation Services Manager Craig reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard and on the City's website on Thursday, October 27, 2022 by City Clerk Poirier.

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**

None.

**5. ORAL COMMUNICATIONS**

None.

**6. CONSENT CALENDAR**

**6A. APPROVAL OF MINUTES – October 4, 2022**

Commissioner Snyder stated that her name was misspelled in Item 6A.

**MOTION:** Commissioner Snyder moved and Commissioner Hileman seconded, to approve the minutes of the Commission on Aging meeting of October 4, 2022, as corrected. The motion passed by a voice vote. (Absent Commissioners Davis and Pryor)

**7. ADMINISTRATIVE MATTERS**

**7A. PRESENTATION:**

Los Angeles County Commissioner Jerry Gaines distributed and discussed the County's Strategic Plan for Fiscal Year 2023 for the Los Angeles County Commission for Older Adults (LACCOA). He noted that there were 25 seats, with five representatives from each County Supervisor and added that he represented the 4<sup>th</sup> District with Supervisor Hahn. He reviewed the Mission and Purpose statement for the Commission and explained that LACCOA's mission was to advocate, advise and make recommendations regarding the needs and welfare of Los Angeles County (older adults) age 60 and older to the Los Angeles County Board of Supervisors and departments of County government regarding seniors' needs, health, well-being and rights. He described LACCOA's four primary purposes, the diverse makeup of membership of the Commission and the monthly topics and action items. He explained that the Commission was involved in the project of Age Friendly Cities and the eight domains which were involved and provided a copy of the County's project. He noted that the Commission was also involved in reframing the Area Plan for the City using information gathered through evaluations, surveys and public meetings. He recommended that the Aging Commission get involved in devising a Strategic Plan for the City and invited the Commission to attend one of LACCOA's monthly meetings. LACCOA's Deputy Director Medina stated that he would email the notice for the next meeting, which could be attended online, to the Commission and added that the booklet on Purposeful Aging was available online.

**7B. DISCUSSION: JOINT COUNCIL/COMMISSION MEETINGS**

Recreation Services Manager Craig noted that the joint meeting would take place from 4:30 p.m. to 5:30 p.m. and discussed the format and agenda of the meeting.

**MOTION:** Commissioner Snyder moved and Commissioner Hileman seconded, to request the following dates in order of priority, February 7, February 21, 2023 and March 7, 2023. The motion passed by a voice vote. (Absent Commissioners Davis and Pryor)

**7C. DISCUSSION: SPEAKERS FOR UPCOMING MEETINGS:**

Commissioner Grundhaus stated that she had not yet received a confirmation for a speaker from the organization for Affordable Living for the Aging.

**7D. Oral Reports on Senior Citizens Concerns**

**1. City Council Activities**

Chairperson Dojiri announced that the Council had approved the Commission's Annual Report and the plan for the Centenarian Program.

**2. Housing**

Commissioner Grundhaus discussed the Vivo Company which was taking over a hotel on 4111 Pacific Coast Highway and which would provide 108 affordable housing units.

**3. Health**

Commissioner Hileman discussed the use of digital devices to track health at Torrance Memorial Hospital.

**4. Transportation**

None.

## 5. Community Programs

Commissioner Hileman noted that the Holiday Arts and Craft Fair would be held on November 5 at the Ken Miller Recreational Center and added that the Craftman's Guild Fair would be held on November 12 and 13.

Commissioner Snyder announced that the Holiday Festival would take place at Torrance Memorial.

## 6. Focal Point Program

Commissioner Snyder reported the following statistics for the month of:

### October 2022

Total number of documented calls: 18	Web Inquiries:
Miscellaneous calls: 24	Total number of calls received: 42

Of the documented calls there were the following requests:

requests for housing 50%	
requests for transportation	requests on elder abuse 11%

## 7. Elder Abuse/Fraud

No reports.

## 8. ORAL COMMUNICATIONS #2 Commissioners/Staff

Recreation Services Manager Craig announced that first round of interviews for the position of Senior Recreation Supervisor would begin on November 2. He noted that the Annual Turkey Trot would take place on Thanksgiving morning and registration was now open. He stated that he was working with the City Manager's office to develop a page on the City's website to accept nominations for the Centenarian Program.

Chairperson Dojiri requested that the Older America awards be placed on the agenda for the January meeting and if possible, to have any upcoming speakers be listed in *the 5-0 and on the Go* newsletter.

Commissioner Grundhaus requested that the Age Friendly City item be placed on the agenda.

## 9. ADJOURNMENT

9A. At 10:53 a.m., Commissioner Mayfield moved to adjourn the meeting to the regular meeting on Tuesday, January 3, 2023, at 9:30 a.m. at the West Annex, Commission Room at City Hall. The motion was seconded by Commissioner Grundhaus and a roll call vote reflected unanimous approval. (Absent Commissioners Davis and Pryor)

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