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Direct questions or concerns to the City Council at (310) 618-2801, City Manager at (310) 618-5880, or individual department head prior to submission to the City Council. Parties will be notified if the complaint will be included on a subsequent agenda.

VIEW THE MEETING via CitiCABLE Channel 3 (Spectrum) and Channel 31 (Frontier), streaming on TorranceCA.Gov, Facebook @ City of Torrance CA Government, and YouTube Channel TorranceCitiCABLE.

PARTICIPATE BEFORE THE MEETING by emailing CouncilMeetingPublicComment@TorranceCA.Gov and write "Public Comment" in the subject line. In the body of the email include the item number and/or title of the item with your comments. All comments emailed by 2 p.m. on Tuesday, December 20, 2022 will be included as a "Supplemental" on the City's website prior to the meeting. Comments received after 2 p.m., but prior to the end of the meeting will be added to the record.

****REVISED TORRANCE CITY COUNCIL AGENDA
DECEMBER 20, 2022
REGULAR MEETING
5:00 P.M. – CLOSED SESSION
6:30 P.M. – REGULAR BUSINESS BEGINS
IN LeROY J. JACKSON COUNCIL CHAMBER AT 3031 TORRANCE BL.**

CITY COUNCIL MAY TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA

*Denotes the item was added after posting of the agenda.

OPENING CEREMONIES

1. CALL MEETING TO ORDER

ROLL CALL: Councilmembers Griffiths, Kaji, Kalani, Lewis, Mattucci, Sheikh, and Mayor Chen

2. FLAG SALUTE: Councilmember Griffiths

NON-SECTARIAN INVOCATION: Councilmember Kaji

3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Tuesday, December 13, 2022 /s/ Rebecca Poirier

MOTION TO WAIVE FURTHER READING OF RESOLUTIONS AND ORDINANCES AFTER NUMBER & TITLE – See Council Rules of Order Section 2.11 (Resolution 2006-65)

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS

<p>Torrance Refining Company Monthly Community Alert Siren Testing Wednesday, January 4, 2023 at 11:30 a.m. For more information contact (310) 212-1852</p>

6. COMMUNITY MATTERS

6A. City Manager and Community Development – Accept and Appropriate Grant Award from Providence Little Company of Mary – Torrance to Grant Project for Temporary Housing Program Operations. Expenditure: None.

Recommendation of the City Manager and Community Development Director that City Council accept and appropriate a grant award of \$850,000 from Providence Little Company of Mary – Torrance to a Grant Project for Temporary Housing Program Operations.

6B. RESOLUTION NO. 2022-129 honoring **Police Captain Mark Athan upon his retirement from the City of Torrance after thirty-two years of service. (For Adoption Only)**

- 6C. **RESOLUTION NO. 2022-130** honoring **Ronald Wortman** of the Transit Department upon his retirement from the City of Torrance after twenty-six years of service. (For Adoption Only)
- 6D. **RESOLUTION NO. 2022-131** honoring **Tuan Pham** of the Police Department upon his retirement from the City of Torrance after twenty-four years of service. (For Adoption Only)
- 6E. **RESOLUTION NO. 2022-132** honoring **Jacklyn Mace** of the Transit Department upon her retirement from the City of Torrance after twenty-two years of service. (For Adoption Only)
- 6F. **RESOLUTION NO. 2022-133** honoring **Police Officer Claus Schulz** upon his retirement from the City of Torrance after twenty-two years of service. (For Adoption Only)
- 6G. **RESOLUTION NO. 2022-134** honoring **Police Officer Todd Kranke** upon his retirement from the City of Torrance after twenty-two years of service. (For Adoption Only)
- 6H. **RESOLUTION NO. 2022-135** honoring **Police Sergeant Michael Woodward** upon his retirement from the City of Torrance after twenty years of service. (For Adoption Only)
- 6I. **RESOLUTION NO. 2022-136** honoring **Tommie Knapp** of the Community Services Department upon her retirement from the City of Torrance after twenty years of service. (For Adoption Only)

7. ORAL COMMUNICATIONS #1 (Limited up to a 15-minute period)

*This portion of the meeting is reserved for comment on items under the Consent Calendar or items that are not on the agenda. Under the Ralph M. Brown Act, City Council cannot act on items raised during public comment, but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. **Speakers under Orals are limited to either Oral Communications #1 or Oral Communication #2 and no longer than 1 minute per speaker.** Speakers please turn off or leave your cellular phone when you come to the podium to speak. If presenting handout material to Council, please provide 10 copies to the City Clerk before speaking.*

8. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Councilmember from the Consent Calendar and considered separately.

- 8A. **City Treasurer – Accept and File Investment Report for the Month of October 2022. Expenditure: None.**
Recommendation of the City Treasurer that City Council accept and file the Investment Report for the month of October 2022.
- 8B. **Community Services – Accept and Appropriate Grant from California State Library for Zip Books Program. Expenditure: None.**
Recommendation of the Community Services Director that City Council accept and appropriate grant funding from the California State Library in the amount of \$6,105 to support the Zip Books program.
- 8C. **City Manager – Approve Examination to Fill Human Resources Director Position. Expenditure: None.**
Recommendation of the Civil Service Commission and the City Manager that City Council approve the examination to fill the position of Human Resources Director on an open basis.
- 8D. **City Manager/Human Resources – Approve Proposed Class Specification for Assistant Police Chief. Expenditure: None.**
Recommendation of the Civil Service Commission and the City Manager that City Council approve the proposed class specification for the Assistant Police Chief.

8E. Police – Accept and Appropriate 2022 FY22 Microgrants – Community Policing Development Grant Award for Body Worn Camera Analytics Software and Consultant Services. Expenditure: None.

Recommendation of the Chief of Police that City Council:

- 1) Accept the 2022 FY22 Microgrants – Community Policing Development grant award; and
- 2) Appropriate the award in the amount of \$135,000 for body worn camera analytics software and consultant services; and
- 3) Authorize the City Manager and Police Chief as the City signatories for the award.

8F. Police – Appropriate Asset Forfeiture Funds and Approve Agreement for Purchase of Training Platform. Expenditure: \$121,000 (Non-General Fund).

Recommendation of the Chief of Police that City Council:

- 1) Appropriate \$121,000 of asset forfeiture funds for the purchase of a training platform to a newly created project; and
- 2) Authorize an agreement with Performa Labs of Irvine, CA in the amount of \$121,000 for the purchase of a training platform for a one-year period beginning December 1, 2022 and ending November 30, 2023.

8G. Public Works and General Services – Appropriate Funds and Authorize Purchase Order for Cooperative Purchase of Two (2) Ford Super Duty 250XL Crew Cab Chassis Utility Body Trucks. Expenditure: \$143,431.30 (Non-General Fund).

Recommendation of the Public Works Director and General Services Director that City Council:

- 1) Appropriate \$143,431.30 from Fleet Vehicle Replacement Fund Balance; and
- 2) Authorize a purchase order with National Auto Fleet Group of Watsonville, CA in the amount of \$143,431.30 (including sales tax) for two (2) 2023 Ford Super Duty F-250 XL Crew Cab chassis with Pacific Body utility bodies as a cooperative purchase with Sourcewell.

8H. Public Works and General Services – Appropriate Funds and Authorize Purchase Order for Cooperative Purchase of Six (6) Ford F350XL with Pacific Body Utility Bodies. Expenditure: \$437,866.89 (Non-General Fund).

Recommendation of the Public Works Director and General Services Director that City Council:

- 1) Appropriate \$37,866.89 from the Water Vehicle Replacement Fund Balance; and
- 2) Authorize a purchase order with National Auto Fleet Group of Watsonville, CA in the amount of \$437,866.89 (including sales tax) for six (6) 2023 Ford Super Duty F-350 XL chassis with Pacific Body utility bodies as a cooperative purchase with Sourcewell.

8I. Public Works and General Services – Appropriate Funds and Authorize Purchase Order for Cooperative Purchase of Eight (8) Ford F150 Pick-up Trucks. Expenditure: \$321,384.54 (Non-General Fund).

Recommendation of the Public Works Director and General Services Director that City Council:

- 1) Appropriate \$40,173.07 from Sewer Vehicle Replacement Fund Balance, \$80,346.14 from Water Vehicle Replacement Fund Balance, and \$160,692.26 from Fleet Vehicle Replacement Fund Balance; and
- 2) Authorize a purchase order with National Auto Fleet Group of Watsonville, CA in the amount of \$321,384.54 (including sales tax) for eight (8) 2023 Ford F-150 pick-up trucks as a cooperative purchase with Sourcewell.

8J. Public Works – Adopt Categorical Exemption Under California Environmental Quality Act (CEQA), and Award Public Works Agreement for Torrance Gateway Monument Signs Project. Expenditure: \$366,000 (Non-General Fund).

Recommendation of the Public Works Director that City Council:

- 1) Adopt a finding of a categorical exemption of the California Environmental Quality Act (CEQA) pursuant to section 15301; and
- 2) Approve the plans and specifications for the Torrance Gateway Monument Signs Project; and
- 3) Reject the apparent low bid from CNZ Contractors Inc. of Irvine, CA as nonresponsive; and
- 4) Award a public works agreement to Bravo Sign & Design Inc. of Anaheim, CA (B2022-42) in the amount of \$304,900 and authorize a 20% contingency in the amount of \$61,100 for the construction of the project for a two-year period beginning December 20, 2022 and ending December 19, 2024.

8K. Public Works and General Services – Authorize Purchase Order for Cooperative Purchase of Eight (8) Ford F350XL Chassis Trucks with Five (5) Dump Bodies and Three (3) Utility Bodies. Expenditure: \$684,923.71 (Non-General Fund).

Recommendation of the Public Works Director and General Services Director that City Council authorize a purchase order with National Auto Fleet Group of Watsonville, CA in the amount of \$684,923.71 (including sales tax) for eight (8) 2023 Ford Super Duty F-350 XL chassis, five (5) with Rugby Eliminator Dump bodies and three (3) with Pacific Body utility bodies with custom over cab racks as a cooperative purchase with Sourcewell.

9. ADMINISTRATIVE MATTERS

9A. City Manager – Accept and File Update Report on City’s Progress in Addressing Homelessness in Torrance. Expenditure: None.

Recommendation of the City Manager that City Council accept and file an update report on the City’s Progress in Addressing Homelessness in Torrance.

9B. Finance and Governmental Operations Committee – Accept and File Fiscal Year 2022-23 First Quarter Budget Review Report. Expenditure: None.

Recommendation of the Finance and Governmental Operations Committee that City Council accept and file Fiscal Year 2022-23 First Quarter Budget Review Report.

9C. Communications and Information Technology – Authorize Purchase Order for Cooperative Purchase of Microsoft Computer Software. Expenditure: Approximately \$3,084,563 (General Fund: Approximately \$616,913 Annually).

Recommendation of the Communications and Information Technology Director that City Council:

- 1) Authorize a purchase order with Dell Marketing L.P., of Round Rock, TX, to provide Microsoft computer software for the City’s employees at the cost of \$214.20 per frontline employee per year and \$596.40 per office employee per year, plus additional services, for a five-year period beginning January 1, 2023 and ending January 31, 2028 as a cooperative purchase utilizing the County of Riverside Microsoft Enterprise Agreement, and
- 2) Authorize the City Manager to act as the City’s signatory with respect to the necessary enrollment agreements.

9D. Public Works and General Services – Appropriate Funding and Authorize Purchase Order for Cooperative Purchase of Two (2) 2024 Freightliner/Vactor 2110-15 Plus Sewer Combination Trucks and One (1) 2024 Freightliner/Jet Rodder Truck. Expenditure: \$1,797,649 (Non-General Fund).

Recommendation of the Public Works Director and General Services Director that City Council:

- 1) Appropriate \$1,697,649 from Sewer Vehicle Replacement Fund Balance; and
- 2) Authorize a purchase order with Haaker Equipment Company of La Verne, CA in the amount of \$1,797,649 (including sales tax) for two (2) 2024 Freightliner 6x4 Compressed Natural Gas (CNG) Chassis Cab with Vactor 2112i Sewer Cleaner body and one (1) 2024 Freightliner SD114 6x4 CNG Chassis Cab with Vactor Ramjet Jet Rodder as a cooperative purchase with Sourcwell.

9E. General Services and Police – Appropriate Funds and Authorize Change Order #1 for Cooperative Purchase of Nineteen (19) Ford Police Interceptors. Expenditure: \$169,237.01 (Non-General Fund).

Recommendation of the General Services Director and Chief of Police that City Council:

- 1) Appropriate \$169,237.01 from the Fleet Vehicle Replacement Fund Balance; and
- 2) Authorize change order #1 with National Auto Fleet Group of Watsonville, CA (PO #2022-605) for an increase of \$169,237.01, resulting in a new total of \$1,129,779.33 (including sales tax) for nineteen (19) 2023 Ford Police Interceptor Utility AWD vehicles.

9F. Community Development – Provide Skyline Mobile Home Park Update and Determine Any Additional Related Action. Expenditure: None.

Recommendation of the Community Development Director that City Council receive and discuss the Skyline Mobile Home Park update, and provide direction regarding any additional, related, action that may be desirable.

9G. City Treasurer – Adopt RESOLUTION Rescinding and Replacing Resolution Nos. 2018-112, 2018-116, and 2018-122 Allowing Certain City of Torrance Officials to Provide Backup Authorization Within the Purview of the City Treasurer. Expenditure: None.

Recommendation of the City Treasurer that City Council adopt a RESOLUTION rescinding and replacing Resolution Nos. 2018-112, 2018-116, and 2018-122 allowing certain City of Torrance (“City”) officials to provide backup authorization within the purview of the City Treasurer, if it were ever needed, to ensure continuity of operations.

9H. City Manager – Adopt Supplemental RESOLUTIONS Updating the Benefits Section for the Engineers Association and Torrance Fiscal Employees Association (TFEA), Torrance Fire Fighters Association (TFFA), Torrance Professional and Supervisory Association (TPSA), Torrance Police Officers Association (TPOA), and Torrance Police Commanders’ Association (TPCA). Expenditure: \$627,011 (General Fund and Non-General Fund).

Recommendation of the City Manager that City Council:

- 1) Adopt a Supplemental RESOLUTION pursuant to Memorandum of Understanding (MOU) amending Resolution No. 2022-119 setting forth changes regarding hours, wages, and working conditions for employees represented by the Engineers Association and Torrance Fiscal Employees Association (TFEA), in the amount of \$100,467 updating the City contribution for employee health insurance; and
- 2) Adopt a Supplemental RESOLUTION pursuant to Memorandum of Understanding (MOU) amending Resolution No. 2022-96 setting forth changes regarding hours, wages, and working conditions for employees represented by the Torrance Fire Fighters Association (TFFA), in the amount of \$167,160 updating the City contribution for employee health insurance; and
- 3) Adopt a Supplemental RESOLUTION pursuant to Memorandum of Understanding (MOU) amending Resolution No. 2022-120 setting forth changes regarding hours, wages, and working conditions for employees represented by the Torrance Professional and Supervisory Association (TPSA), in the amount of \$146,744 updating the City contribution for employee health insurance; and
- 4) Adopt a Supplemental RESOLUTION pursuant to Memorandum of Understanding (MOU) amending Resolution No. 2019-80 setting forth changes regarding hours, wages, and working conditions for employees represented by the Torrance Police Officers Association (TPOA), in the amount of \$200,880 updating the City contribution for employee health insurance; and
- 5) Adopt a Supplemental RESOLUTION pursuant to Memorandum of Understanding (MOU) amending Resolution No. 2019-81 setting forth changes regarding hours, wages, and working conditions for employees represented by the Torrance Police Commanders’ Association (TPCA), in the amount of \$11,760 updating the City contribution for employee health insurance.

9I. City Manager – Adopt RESOLUTIONS Pursuant to Memorandums of Understanding (MOU) Setting Forth Hours, Wages, and Working Conditions for Torrance City Employees Association (TCEA), Certain Full-Time Salaried and Hourly Employees, and Certain Part-Time Hourly Employees. Expenditure: \$921,816 (General Fund and Non-General Fund).

Recommendation of the City Manager that City Council:

- 1) Adopt a RESOLUTION pursuant to the Memorandum of Understanding (MOU) setting forth the hours, wages, and working conditions for Torrance City Employees Association (TCEA), in the amount of \$386,704, for the period December 18, 2022 to June 30, 2024 and repeal Resolution No. 2018-84 in its entirety; and
- 2) Adopt a RESOLUTION pursuant to MOU setting forth the hours, wages, and working conditions for Certain Full-Time Hourly Employees, in the amount of \$474,336, for the period December 18, 2022 to June 30, 2024 and repeal Resolution No. 2021-89 in its entirety; and
- 3) Adopt a RESOLUTION pursuant to the MOU setting forth the hours, wages, and working conditions for Certain Part-Time Hourly Employees, in the amount of \$60,776, for the period December 18, 2022 to June 30, 2024 and repeal Resolution No. 2018-86 in its entirety.

9J. City Manager – Approve Side Letter Agreement Between Torrance Municipal Employees/AFSCME Local 1117 and Management for Sanitation Equipment Operator and Wastewater Technician. Expenditure: \$340,654 (General and Non-General Fund).

Recommendation of the City Manager that City Council approve a Side Letter Agreement between Torrance Municipal Employees/AFSCME Local 1117 and Management for Sanitation Equipment Operator and Wastewater Technician, in the amount \$340,654 which increases each of the classifications hourly rate by 11%.

9K. Community Development – Provide Direction on Reinstating Temporary Outdoor Dining Program Within Public Right of Way in Downtown Torrance and Consider Adoption of RESOLUTION Approving Reinstatement. This Project is Categorically Exempt from CEQA per Guidelines Section 15304 – Minor Alterations to Land. Expenditure: None.

Recommendation of the Community Development Director that City Council:

- 1) Provide direction on the reinstatement of outdoor dining in the Downtown area; and
- 2) Adopt a RESOLUTION to approve the reinstatement of an Outdoor Dining Program.

9L. City Manager – Adopt RESOLUTION Amending Resolution No. 2019-89 for Executive and Management Employees to Add Position of Assistant Police Chief. Expenditure: None.

Recommendation of the City Manager that City Council adopt a RESOLUTION amending Resolution No. 2019-89 for executive and management employees to add the position of Assistant Police Chief.

9M. City Clerk, City Manager, and City Attorney – Consider and Give Direction on Potential City Charter Amendments. Expenditure: None.

Recommendation of the City Clerk, City Manager, and City Attorney that City Council:

- 1) Consider the methods to amend the City Charter and give direction to staff on the method that the City Council prefers; and
- 2) Direct staff on potential timeliness and election dates; and
- 3) Direct staff on potential amendments to the City Charter.

10. HEARINGS

10A. Public Works – Conduct Public Hearing, Approve Categorical Exemption Under California Environmental Quality Act (CEQA), and Adopt RESOLUTION Authorizing Allocation and Appropriation of FY2023-24 Community Development Block Grant (CDBG) Funds. Expenditure: None.

Recommendation of the Public Works Director that City Council:

- 1) Conduct a public hearing on the allocation and appropriation of FY2023-24 Community Development Block Grant (CDBG) funds; and
- 2) Determine that the approval of Sidewalk Repair for Disabled Accessibility, I-135 is categorically exempt from environmental review pursuant to Section 15301(c) of the guidelines implementing California Environmental Quality Act (“CEQA”); and
- 3) Adopt a RESOLUTION authorizing the allocation and appropriation of FY2023-24 Community Development Block Grant (CDBG) funds in the amount of \$757,322 to the Sidewalk Repair for Disabled Accessibility, I-135.

11. AGENCY AGENDAS

11A. Successor Agency (Separate Agenda)

12. 2ND READING ORDINANCES

- 12A. Second and Final reading of ORDINANCE NO. 3910 amending Torrance Municipal Code Chapter 2, Article 2 of Division 9 by amending Section 92.2.10 and Section 92.2.11; and amending Chapter 5, Article 3 of Division 9 by deleting Section 95.3.40 regarding Accessory Dwelling Units and Junior Accessory Dwelling Units.**

13. ORAL COMMUNICATIONS #2 (Limited up to a 15 minute period)

Council Order: Kaji, Kalani, Lewis, Mattucci, Sheikh, Griffiths, Mayor Chen

This portion of the meeting is reserved for comment on items not on the agenda. Under the Ralph M. Brown Act, City Council cannot act on items raised during public comment, but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under Orals are limited to either Oral Communications #1 or Oral Communication #2 and no longer than 1 minute per speaker. Speakers please turn off or leave your cellular phone when you come to the podium to speak. If presenting handout material to Council, please provide 10 copies to the City Clerk before speaking.

14. CLOSED SESSION

14A. CONFERENCE WITH LABOR NEGOTIATOR

(California Government Code §54957.6):

Agency Negotiator: Aram Chaparyan

Employee Organization/Association:

1. Certain Full-Time Salaried and Hourly Employees
2. Certain Part-Time Hourly Employees
3. Crossing Guards
4. Elected Officials
5. Engineers and Torrance Fiscal Employees Association
6. Executive & Management Employees
7. Police & Fire Trainees
8. Safety Management Employees
9. Torrance City Employees Association
10. Fire Safety Management
11. Torrance Fire Fighters Association
12. Torrance Library Employees Association
13. Torrance Municipal Employees/AFSCME Local 1117 AFL-CIO
14. Torrance Police Commanders Association (TPCA)
15. Torrance Police Officers Association
16. Torrance Professional Parks & Recreation Employees Organization
17. Torrance Professional & Supervisory Association
18. Torrance Recurrent Recreational Employees Organization
19. City Treasurer
20. City Attorney
21. City Manager

14B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(California Government Code §54956.9(d)(1)):

- 1) Dirul Robinson v. City of Torrance, et al.
USDC Case No. 2:22-cv-05173 RGK (Ex)

***The following item was added on Thursday, December 15, 2022 at 3:45 p.m.**

****The following was added on Saturday, December 17, 2022 at 12:46 p.m.**

*14C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

(Significant Exposure to Litigation Pursuant to California Government Code §54956.9(d)(2):

****Two** cases

15. ADJOURNMENT

15A. Adjournment of City Council meeting to Tuesday, January 10, 2023 at 5:00 p.m. for closed session, with regular business commencing at 6:30 p.m. in the Council Chamber.

Tuesday, December 27, 2022 and Tuesday, January 3, 2023 are Council Dark Nights.

