

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (310) 618-2780. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II] Direct questions or concerns to the Commission Liaison John La Rock, Community Services Director at (310) 618-2937 prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

The Parks and Recreation Commission is an advisory body to the City Council that meets on the second Wednesday of each month at 6:30 p.m. in the West Annex Commission Meeting Room. All meetings are open to the public.

**TORRANCE PARKS AND RECREATION COMMISSION AGENDA  
WEDNESDAY, DECEMBER 14, 2022  
REGULAR MEETING  
6:30 P.M. IN THE WEST ANNEX COMMISSION MEETING ROOM  
AT CITY HALL, 3031 TORRANCE BOULEVARD  
TORRANCE, CA 90503**

**THE PARKS AND RECREATION COMMISSION MAY TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA**

**1. CALL MEETING TO ORDER**

**ROLL CALL:** Commission members Candioty, Craft, Habel, Mele, Montoya, Muhammed, Chair Mataalii

**2. FLAG SALUTE:** Commissioner Mataalii

**3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA**

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Thursday, December 8, 2022 /s/ Rebecca Poirier

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**

**5. ORAL COMMUNICATIONS** (Limited to a 15 minute period)

*This portion of the meeting is reserved for public comment on items on the agenda or on topics of interest to the general public. Under the Ralph M. Brown Act, Commissioners cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under this Public Comment period will have no longer than 1 minutes per speaker. Your comment to the Commission meeting will be recorded as part of the meeting. By staying in the meeting and making public comment during the meeting, you are agreeing to have your comment recorded.*

**6. CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Commissioner from the Consent Calendar and considered separately.*

**6A. APPROVAL OF MINUTES**

Recommendation of Community Services Director that your Honorable Body approve the Parks and Recreation Commission minutes of November 9, 2022.

**7. ADMINISTRATIVE MATTERS**

**7A. COMMUNITY SERVICES DIRECTOR – STATUS OF PROGRAMMING AND PROJECTS.**

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file updates on the status of programming and projects in the City of Torrance:

- Pandemic Reconstitution and Reopening
- Agreement between the City and the radio controlled miniature car club
- Torrance Police Officers Association providing the Santa Sleigh at 10 locations in the City

**7B. COMMUNITY SERVICES DIRECTOR - CITY COUNCIL REFERRAL REGARDING PARK LOCATIONS FOR DOGS OFF LEASH**

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and provide input on options to provide public amenities in City parks that allow for dog handlers to have their dogs off leash.

**7C. COMMUNITY SERVICES DIRECTOR – REVIEW DEPARTMENT MONTHLY REPORTS**

Recommendation of the Community Services Director that the Parks and Recreation Commission review the Department Monthly Reports for:

- Administrative Services
- Park Services
- Recreation Services

**8. COMMISSION ORAL COMMUNICATIONS**

**9. ADJOURNMENT**

**9A.** Adjournment of the Parks and Recreation Commission Meeting to Wednesday, January 11, 2023 at 6:30 p.m.

**MINUTES OF A REGULAR MEETING OF THE  
TORRANCE PARKS AND RECREATION COMMISSION**

**1. CALL TO ORDER**

The Torrance Parks and Recreation Commission convened in regular session at 6:30 p.m. on Wednesday, November 9, 2022, at the West Annex Commission meeting room, Torrance City Hall.

**ROLL CALL/MOTION FOR EXCUSED ABSENCE**

Present: Commissioners Candioly, Craft, Habel, Mele, and Chairperson Mataalii

Absent: Commissioners Montoya and Muhammed

Also Present: Community Services Director La Rock,  
Park Services Manager Drake,  
Administrative Analyst Lee,  
Recreation Services Manager Craig,  
Park Ranger – Program Coordinator Arevalo.

**MOTION:** Commissioner Candioly moved to approve the excused absences of Commissioners Muhammed and Montoya. Commissioner Mele seconded the motion; a roll call vote reflected 5-0 approval. (Absent Commissioners Montoya and Muhammed)

**2. FLAG SALUTE**

The pledge of Allegiance was led by Commissioner Mele.

**3. REPORT ON THE POSTING OF THE AGENDA**

Chairperson Mataalii stated that the agenda for the Torrance Parks and Recreation Commission was posted on the Public Notice Board on November 3, 2022.

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED AND/OR SUPPLEMENTAL ITEMS**

Community Services Director La Rock stated that there was one supplemental item for Item 7D – the Park Services Division Report for October 2022.

**5. ORAL COMMUNICATIONS #1**

Members of the Torrance Youth Council (TYC) introduced themselves and invited the Commission to attend the excavation of the TYC Time Capsule on November 10, 2022 at 10:00 a.m. at Delthorne Park.

**6. CONSENT CALENDAR**

**6A. APPROVAL OF MINUTES: October 12, 2022**

**6B. ACCEPT DONATION FORM THE DOG OBEDIENCE CLUB**

**MOTION:** Commissioner Mele moved to approve Items 6A and 6B, as submitted. Commissioner Candioly seconded the motion; a roll call vote reflected 5-0 approval. (Absent Commissioners Montoya and Muhammed)

**7. ADMINISTRATIVE MATTERS**

**7A. COMMUNITY SERVICES DIRECTOR – STATUS OF PROGRAMMING AND PROJECTS**

- Pandemic Reconstitution and Reopening  
Director La Rock reported that the plateau in the reduction of COVID cases was being monitored and masking was currently based on personal preference.
- Torrance Theater Company – The Cordray Christmas Variety Hour  
Director La Rock announced that the Torrance Theater Company would present a holiday show, *The Cordray Christmas Variety Hour* on December 3 and the Torrance Art Museum continued the exhibit with a focus on elections and an exhibit from Ken Friedman entitled *92 Events*.
- The 44th Annual Excellence in Arts Awards  
Director La Rock noted that the event was well attended and thanked the team for their support and Commissioner Candioly for serving as Master of Ceremonies.
- License Agreement with South Bay Black Sheep RC car club  
Director La Rock stated that on Tuesday, November 15 at the Council meeting, there would be an item for an agreement with the South Bay Black Sheep radio controlled (RC) miniature car club to codify their RC car club track at El Nido Park.

**7B. COMMUNITY SERVICES DIRECTOR – DISCUSSION OF HOSTING A JOINT MEETING WITH THE TORRANCE CITY COUNCIL**

Director La Rock explained that the City Council had requested to begin holding joint Council/Commission meetings next year and to schedule the meetings on Council meeting nights to begin at 4:30 p.m. with a light dinner and end at 6:00 p.m. He noted that the Commission would receive further information on the joint meeting when the schedule had been determined

**7C. COMMUNITY SERVICES DIRECTOR – PROVIDE INPUT REGARDING NEW SPECIAL EVENTS IN THE CITY OF TORRANCE**

Director La Rock explained that the Commission had been requested to provide input on a referral from City Council regarding new special events in the City as a means to increase City revenue. He discussed the items which needed to be considered for an event to return a net profit to the City. He noted that the Commissioners could submit their thoughts/suggestions to him and added that he would like to receive any suggestions from the Commission before the January meeting.

**7D. COMMUNITY SERVICES DIRECTOR- Review Department Monthly Reports**

- Administrative Services  
Administrative Analyst Lee presented the Administrative Services Division Report for October 2022, included in agenda packets. Administrative Analyst Lee discussed the Parks statistics and noted that Ranger Masumoto had taken a position as a management Aide in Cultural Services. He added that daily welfare checks continued at Wilson Park for unhoused individuals and weekday afternoon library patrols had increased to up to four times a week, up from twice a week. He highlighted ongoing Home Improvement projects, including mobile home projects. He discussed the Farmer's Market attendance numbers for Tuesdays and Saturdays and the produce and other treats available and noted that the Famer's market staff would soon introduce live cooking demonstrations. He announced that the contract with the coyote abatement services was now Monday through Sunday.

- Park Services  
Park Services Manager Drake presented the report for the month of October and noted that the report was a supplemental item and had not been included in the agenda packet. She discussed the work involved to clear 51 tree limb drops and the replacement of playground equipment. She reported that there had been a power outage at Madrona and noted that new signage for park hours, dogs on leash and *Do not feed the Birds* was being installed at the parks. She stated that the repairs to walls continued at Seaside Heroes Park. She announced that 15 memorial benches and plaques were being installed in parks. She discussed projects at the City Yard and the Civic Center. She reviewed the large volume of volunteer hours from the Live Steamers and Adopt-a Park volunteers. She reported that Make a Difference Day at Madrona was very successful. She discussed an on-going project for a grant for Torrance Park.
- Recreation Services  
Recreation Services Manager Craig presented the Park Services Monthly Report for October 2022, included in the material of record. He noted the increase in the number of reservations for the multi-purpose courts at Wilson and Lago Seco Parks. He stated that the number of enrollments completed on-line had increased. He announced that due to staff shortages there would be no fall classes at the Plunge. He noted that Fall Youth Co-Ed Flag Football League was ending soon and that attendance at Sea-Aire Golf Course was still strong. He discussed additional improvements that were soon to be completed at Sea-Aire Golf Course. He announced that the after-school programs were still busy and thanked those that judged the pumpkin contest at Wilson Park. He reported that the Halloween parade and movies at the park were a great success and featured booths from the Library and Early Childhood Education (ECE). He noted that Winter Camp registration would begin soon. He reminded the Commission that on November 10, 2022 at 10:00 a.m. the Torrance Youth Council would excavate the TYC Time Capsule at Delthorne Park. He noted that Adaptive Recreation met at the Gable House Bowl with 31 bowlers. He discussed what MAPS Charities could offer and added that they had spoken at the Commission on Aging meeting. He stated that attendance numbers at the Walteria Senior Center had increased due to the proximity to pickle ball courts.

**8. COMMISSION ORAL COMMUNICATIONS**

Commissioners Habel and Candioly spoke.

**9. ADJOURNMENT**

**9A. Adjournment of Parks and Recreation Commission meeting to Wednesday, December 14, 2022**

**MOTION:** At 7:54 p.m., Commissioner Craft moved to adjourn the meeting to Wednesday, December 14, 2022 at 6:30 p.m., at the West Annex Commission meeting room, Torrance City Hall. The motion was seconded by Commissioner Candioly and a roll call vote reflected 5-0 approval. (Absent Commissioners Montoya and Muhammed)

###

For Commission Meeting  
December 14, 2022

**TO: PARKS AND RECREATION COMMISSION**  
**FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR**  
**SUBJECT: COMMUNITY SERVICES DEPARTMENT UPDATES**

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file updates on the Community Services Department:

- Pandemic reconstitution and reopening
  - LA County Health may move the County into an elevated risk category based on the latest COVID transmission and case data. The order could include a requirement for masking when indoors.
  - For now masking is based on Personal Preference at most City facilities and programs; Masking for City Transit is Strongly Recommended and is still required for congregant settings like the shelter facility.
  - Occasional COVID positive cases and close contacts continue to occur amongst the staff
  
- An agreement between the City and the radio controlled miniature car club to construct and operate a track in El Nido Park was approved by the City Council on November 15.
  
- The Torrance Police Officers Association is providing the Santa Sleigh at 10 locations in the City. A flyer detailing the scheduled locations is attached.

Respectfully submitted,

  
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John La Rock  
Community Services Director

Attachment: A) Santa Sleigh Schedule



## **2022 TORRANCE POLICE OFFICERS ASSOCIATION SHORTENED SANTA FLOAT SCHEDULE**

Our Santa Float will be traveling to 10 locations this year instead of throughout the City. Due to extreme manpower shortages, we are unable to fill the float for the usual 22 days as in the past.

**Santa will be at these locations this year from 6:00 PM —8:00 PM**

- December 5 - Torrance Courthouse Parking lot: 825 Maple Avenue
- December 6 - Guenser Park: 17800 Gramercy Place
- December 7 - Columbia Park: 4045 W. 190th Street
- December 8 - La Romeria Park: 19501 Inglewood Avenue
- December 9 - Torrance Beach Parking Lot: 387 Pasco de la Playa
- December 12 - Paradise Park: 5006 Lee Street
- December 13 - De Portola Park: 25615 Lazy Meadow Drive
- December 14 - El Prado Park: El Prado Avenue
- December 15 - Wilson Park: 2200 Crenshaw Blvd.
- December 16 - Courthouse Parking Lot: 825 Maple Avenue



For Commission Meeting  
December 14, 2022

**TO: PARKS AND RECREATION COMMISSION**

**FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR**

**SUBJECT: CITY COUNCIL REFERRAL REGARDING PARK LOCATIONS FOR DOGS OFF LEASH**

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and provide input on options to provide public amenities in City parks that allow for dog handlers to have their dogs off leash.

At their meeting of October 11, 2022, the City Council provided direction to staff to explore City park locations and options for adding off-leash amenities for dog handlers and their dogs.

All Torrance City parks are dog-friendly, allowing dogs to be present, provided they are maintained by a handler on a leash no longer than 6 feet. The City Council's direction aims to provide an off-leash experience for dog handlers. In order to maintain the safety of all park users, an amenity referred to as a "Dog Run" could be considered for certain City parks.

Dog Runs within parks are typically comprised of a fenced perimeter, double gates serving as a holding area to safely leash/unleash dogs, dog-waste dispensers, wood chip or similar ground surfacing and signage pertaining to usage rules.

The City has allocated \$20,125 from one-time Land Management signing fees to create a proposed 20' x 100' dog run at Lago Seco Park. Notification of the proposed dog run includes reporting to the Parks and Recreation Commission, as well as a community input meeting that staff will schedule for January 2023. Provided there are no major objections, Park Services staff would initiate the work to create the dog run. Staff would also continue research to identify other City parks for similar installations.

Respectfully submitted,



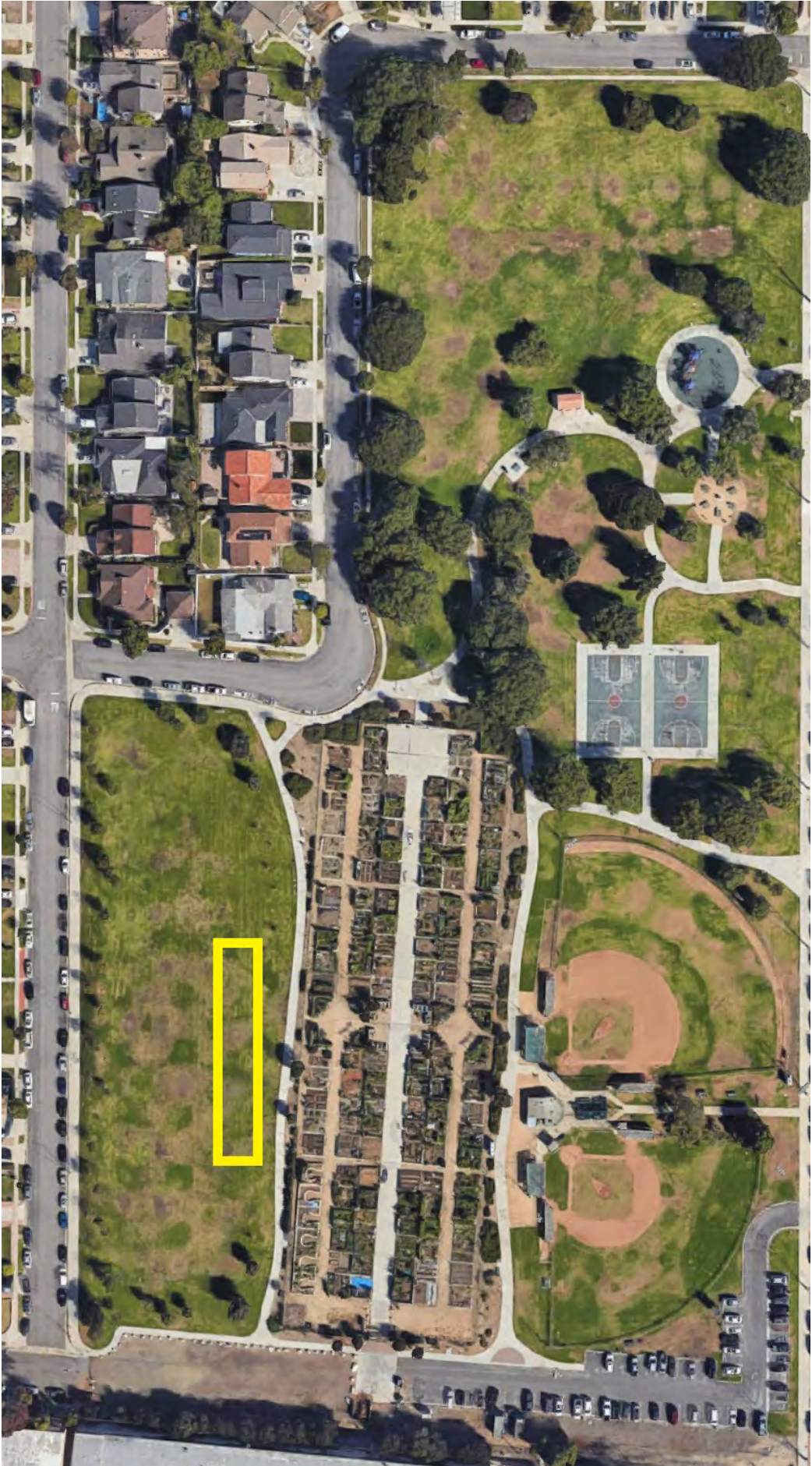
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John La Rock  
Community Services Director

Attachment: A) Aerial view of Lago Seco Park



# LAGO SECO DOG RUN AERIAL VIEW



**TO: PARKS AND RECREATION COMMISSION**  
**FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR**  
**SUBJECT: ADMINISTRATIVE SERVICES DIVISION REPORT – NOVEMBER 2022**

**PARK RANGER PROGRAM** – Victor Arevalo, Program Supervisor

During the month of November, the Park Ranger program continued its weeknight and daytime weekend patrols of all City parks with a heavy focus on assisting field permit holders and picnic reservations.

Parks

Statistics were kept of common incidents that Rangers observed during the month of October.

	<b>November</b>	<b>YTD</b>
Alcohol Violations	7	145
Amplified Sound	8	66
Bouncer Violations	0	19
Citizen Assist	19	185
Defiant/Disruptive Subjects	3	49
Dogs Off Leash Violations	111	1389
Fire Call-Outs	0	3
Graffiti Hotline	33	681
Hazard Report/Removal	6	126
Maintenance/Park Call-Outs	3	56
Marijuana/Smoking/Vaping	3	97
Miscellaneous	0	6
Missing Subjects	0	0
Park Damage	4	65
Parking Violations	13	249
Permit Issues	4	102
Police Call-Outs	1	23
Ranger Call-Outs	9	262
Skating/Biking Violations	3	24
Suspicious Subjects	1	32
Unhoused Subject Contacts	22	291
Unhoused Subject Welfare Checks	35	259
Trespassing on Closed Fields	0	6
Unpermitted Food/Street Vendor Contacts	3	14

- One major permitted building conflict resulting from County elections
- Unhoused individual creating disturbance outside Henderson Library (Victor Park) resulted in TPD call out
- Daily welfare checks of Wilson Park unhoused (Adrienne/Theresa) continue

- Rangers supported one wedding permit and Turkey Trot on Thanksgiving Day
- High incidence of dogs off leash at Miramar Park, Walteria Park, and El Retiro Park continue
- Reports of three separated dog versus dog incidents received final week of the month; One dog fatality as result of incident at Miramar Park; One dog fatality as result of incident on Torrance Blvd. and Hickory Ave.

**HOME IMPROVEMENT PROGRAM** – Shawn Plunkett, Program Supervisor

During the month of November, the Home Improvement Program completed projects at 9 households, with ongoing projects at 6 additional households. Total mobile home clients 10, 3 mobile home households completed.

	<b>October</b>	<b>YTD</b>
Carpentry	6	78
Electrical	3	44
Miscellaneous	4	52
Paint	0	0
Plumbing	4	68
COVID-19	0	0
<b>Total number of services provided</b>	<b>17</b>	<b>222</b>

**FARMER'S MARKET PROGRAM** – Shane Lee, Administrative Analyst

November produce included persimmons, pomegranates, chard, different lettuce and herbs, butternut squash, pumpkins, kabocha squash, sweet potatoes, radish, and the last of the tomatoes. Citrus fruits are finally arriving, a bit slower than last year, and the Farmer's Market also introduced a new microgreens farmer. There as heavy rain on one Tuesday which caused many vendors from calling out and lessening customers and sales. The Marker's pre-packaged area welcomed new vendors: frozen Korean meat, take-home stir-fry, and Kombucha. The Farmer's Market continues review and promote farmers and vendors for both the Tuesday and Saturday Markets.

During the month of November, the Farmer's Market operating the five Tuesdays and four Saturdays, including the Tuesday with heavy rainfall. Average attendance for Tuesdays was 5,758 and for Saturdays was 10,828. Revenue total for Tuesdays is \$26,660.03 and for Saturdays is \$78,470.25. Including promotional revenue to the City, total revenue from the Farmer's Market Program for the month of September is \$78,470.25.

<b>Revenue</b>	<b>Tuesday</b>	<b>Saturday</b>	<b>Monthly Total</b>	<b>YTD</b>
<b>September</b>	\$21,188.91	\$50,555.11	\$71,744.02	\$263,584.80
<b>October</b>	\$22,748.62	\$65,845.33	\$88,593.95	\$352,178.75
<b>November</b>	\$26,660.03	\$78,470.25	\$78,470.25	\$430,649.00

**ANIMAL CONTROL PROGRAMS** – Shane Lee, Administrative Analyst

Coyote abatement services continue its Monday through Sunday trapping frequency and the City’s pet licensing program has continued servicing Torrance residents. During the month of November, there was one fatal dog on dog attack at Miramar Park.

**Coyote Report**

Coyote Abatement Services continue to run daily, Monday through Sunday. During the month of November, there were 25 reported encounters of coyotes by the public, with 3 coyote captured by the vendor.

Type of Coyote Encounter	November	October	September
Sighting Reported by Public	21	55	22
Dog Attack	0	1	0
Cat Attack	2	1	0
Dog Attack Resulting in Fatality	0	0	0
Cat Attack Resulting in Fatality	2	5	6
Wild Animal Fatality of Unknown Origins	0	0	0
Injured Coyote	0	2	1
<b>Total Encounters</b>	<b>25</b>	<b>64</b>	<b>29</b>

	November	Trapping Period YTD
Coyotes Trapped	3	31
Carrion (non-trapped)	0	7
<b>Total</b>	<b>2</b>	<b>38</b>

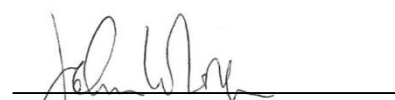
**Pet Licensing**

Statistics provided below may not be finalized numbers as the official pet licensing invoices are delivered by DocuPet, the vendor, to the City at the end of the second week of each month. During the month of October, a total of 358 licenses were sold. 288 of these were purchased through DocuPet’s online portal and 70 were purchased offline by mail. Total revenue received by the City will be approximately \$11,159.16.

	September	October	November
Licenses Sold	511	539	358
Donations Received	\$40.00	\$169.00	\$30.00
Total Revenue less Fees	\$16,005.51	\$16285.45	\$11,159.16
<b>Total</b>	<b>2</b>		

For a year-over-year comparison, in October 2021, there were a total of 459 license sales which resulted in revenue of \$11,199.91. This was with the previous pet licensing services provider, PetData.

Respectfully submitted,

  
\_\_\_\_\_  
John La Rock  
Community Services Director

**TO: PARKS AND RECREATION COMMISSION**  
**FROM: GARRETT CRAIG, RECREATION SERVICES MANAGER**  
**SUBJECT: RECREATION SERVICES MONTHLY REPORT FOR NOVEMBER 2022**

The following is information regarding Recreation Division programs and facilities for November 2022:

**FACILITY BOOKING AND REGISTRATION** – *Veronica Minter, Senior Recreation Supervisor and Kenita Trinidad, Facility and Registration Program Coordinator*

***Facility Booking***

During the month of November:

- Field Bookings:
  - Staff issued 64 short-term, 2 hour permits for fields
  - Long-term field users were issued permits on 680 occasions
  - There were 0 softball tournaments held at Wilson

<b>Multi-Purpose Court Reservations</b>	
Private	17
City Classes	12
Inquiries	4

- Picnic Reservations:
  - A total of 120 picnics with approximately 5635 guests in attendance were permitted
  - 35 bouncer permits were issued

Park	Picnics	Guests
Columbia Park	19	925
El Nido Park	15	511
El Retiro Park	8	375
Hickory Park	10	429
Lago Seco Park	8	450
McMaster Park	5	125
Paradise Park	8	325
Torrance Park	6	723
Victor Park	5	225
Walteria Park	6	250
Wilson Park	30	1297

- Park Building Reservations:
  - 5 private rentals with a total of 239 guests
  - 437 non-profit organizations used the buildings

Building	Private	Non-Profit
Alta Loma Park	0	18
El Nido Park	0	48
El Retiro Park	4	34
Greenwood Park	0	187
La Romeria Park	0	22
McMaster Park	1	54
Pueblo	0	6
Sea-Aire Park *	8	17
Sur La Brea Park	0	24
Walteria Park	0	27
The Attic	0	0

\* Sea-Aire reservations for private count is for city holds not reservations.

#### Facilities Revenue Report:

	November	2022 YTD
Attic	\$-	\$-
Facility Reservations	\$720.00	\$21,241.28
Field Lights/Support	\$14,474.30	\$84,870.10
Field Prep	\$22.50	\$408.75
Filming Permits	\$-	\$6,000.00
Hockey Rink	\$1,959.00	\$57,306.52
Picnic Reservations	\$465.00	\$48,483.80
Pool Rental	\$7,921.25	\$143,048.41
Special Events	\$-	\$4,500.00
Sports Center	\$3,288.00	\$40,644.00
Torrance Art Museum	\$-	\$-
LA Galaxy Sports Complex	\$32,775.49	\$385,708.63
Weddings	\$250.00	\$5,250.00
Monthly Total	\$61,875.54	\$797,461.49

#### Registration

Registration processed **3,225 enrollments** with a net revenue of **\$264,578.90** during the month of November.

	Resident	Non-Res	Total Enrollments	Total Fees
<b>Total</b>	<b>1,569</b>	<b>1656</b>	<b>3,225</b>	<b>\$264,578.90</b>
Staff	313	577	890	\$94,687.04
Web	1,256	1,079	2,335	\$169,891.86

	Resident	Non-Res	Total Enrollments	Total Fees
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$0.00</b>
Basketball	0	0	0	\$0.00
Softball	0	0	0	\$0.00

- Winter class registration started in November, continued 2nd ASC payments and Late Turkey Trot registrations.
- A new Late Turkey Trot Touch POS system was added to take credit cards the day before and at the race.

**YOUTH AND ADULT SPORTS / AQUATICS / SEA-AIRE** – Allison Saufua, Senior Recreation Supervisor; Jesus Castro, Recreation Supervisor; Kim Burgueno, Recreation Supervisor

**Aquatics:**

- Fall Classes were canceled due to lack of instructors. Staff are looking into the possibility of contractors teaching swim lessons for Winter Session.
- Recruitment continues for lifeguards at the Plunge.
- The drop-in lap swim accounted for 1,263 pool visits. Recreational swim 69 had swimmers.
- Long-term pool rental LAPS (Los Angeles Peninsula Swimmers) Master's Swim Team accounted for 184 pool visits.
- Long-term pool rental group, Swim Torrance has resumed swimming at the Plunge. They had 2,244 swimmers this month.

**Youth Sports:**

- The Fall Youth Co-Ed Flag Football program at Wilson Park ended its season with the last scheduled games on Saturday, November 19. Anonymous parents and guardians left positive comments and high satisfaction scores on the feedback survey. Here are some of those comment:
  - **Division 4/5** - *“Coach Ireland was great! She made sure to make my son feel included (this was his first time playing football). She also maintained a positive attitude throughout the season, and made it an enjoyable experience for my son.”*
  - **Division 2/3** - *“Coach Andrew Alvillar was amazing. We are so happy to have experienced his coaching style. My son Ben truly loved all the practices and games. Coach had a great attitude for every game. He was great with the kids and taught them the game too. We couldn't have been happier with him. Thanks.”*
  - **Division 2/3** - *“Coach Andrew was awesome! He knew how to speak to the kids and understands the game very well. He made the experience enjoyable for all of the players. I hope he continues to coach in the future! Miss Traci was awesome, as usual. The officials did a great job each week. Thank you for providing this opportunity for our kids! Thank you for having an affordable program for the players.”*
- The Fall Cheer program at Wilson Park ended with its final performance event on Saturday, November 12, at the Dee Hardison Sports Center Gymnasium. Anonymous parents and guardians left positive comments and high satisfaction scores on the feedback survey. Here are some of those comment:
  - **3<sup>rd</sup> Grader** – *“Coach Dom and Rita are absolutely amazing and my daughter looks forward to cheer every week. I cannot say enough good things about them as coaches and mentors to the kids. They are amazing!!!”*
  - **4<sup>th</sup> Grader** – *“My daughter had a wonderful time, it was great to see her improvements in skill and attitude throughout the season. She is already sad to not have practice and can't wait for basketball season.”*

- **4<sup>th</sup> Grader** – “My daughter gained more confidence and had a wonderful experience! We hope to get into the next class in the future! “
- **5<sup>th</sup> Grader** – “Both coaches are amazing and really care for the girls! My daughter loves this programs ( this is going on her 4th year)”
- The winter 2023 Youth Basketball online/walk-in registrations for K through 8<sup>th</sup> grade ended on Wednesday, November 30, 2022.
- The Winter Youth Basketball League is projected to begin on Saturday, January 14, 2023, and run through March 2023. Games are scheduled to be played on Tuesday and Friday evenings, Saturday mornings, and afternoons at the Wilson Park Dee Hardison Sports Center gymnasium.
- The City of Torrance is currently taking registrations for the Winter Cheer program. Registrations are scheduled to close by 5:00 p.m. on Thursday, December 15, 2022. Cheer participants in 2<sup>nd</sup> through 8<sup>th</sup> grade will participate in a variety of cheerleading skills, dances, and routines. The eight week program meets Mondays and Wednesdays from 6:30-8:00 p.m. and Saturdays starting January 14, 2023. A final performance will take place on Saturday, March 4, 2023. Practice will take place indoors at the Dee Hardison Sports Center at Wilson Park, 2200 Crenshaw Blvd.

#### **Adult Sports:**

- The fall 2022 Adult Basketball season league ended its season with the last games on Thursday, December 8. The Adult Softball fall season league is scheduled to end by Friday, December 16, 2022.
- The 2023 Winter Season adult basketball and softball leagues began taking team registrations on Monday, December 5, and are scheduled to close by 5:00 p.m. on January 6, 2023.
- The 2023 adult basketball and softball leagues are projected to begin their season on the week of January 15, 2023.
- Adult Roller Hockey has continued their leagues at the Rink Monday through Saturday. On non-league days, rentals for practices and skate parties have been frequent.

#### **Sea-Aire Golf Course:**

- November Fall golf season at Sea-Aire golf course saw 2,340 rounds.
- With the Thanksgiving holiday week and with many off from school and work, Sea-Aire saw many visitors.
- New Tee-off mats were purchased and installed at all nine holes. The golf course patrons were delighted and excited about the new mats.
- New Tee Signs for each golf hole were recently purchased and will be installed by Park Services staff by no later than the end of the year.
- The new Sea-Aire sandwich board and door information signs were installed and look great.
- The Seniors Golf Club was in attendance all four Fridays in November and played four rounds of the club champion tournament.
- The Thursday Women's Golf Club held a team golf event on November 3rd.
- The Community Room stayed busy all month with scout groups working on holiday crafts.
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**AFTER SCHOOL CLUB / PARK DROP-IN / DAY CAMPS/ VIRTUAL RECREATION** – Veronica Minter, Senior Recreation Supervisor and Nicole Madera, Recreation Supervisor

**AFTER SCHOOL CLUB / DAY CAMPS** – Veronica Minter, Senior Recreation Supervisor; Nicole Madera, Recreation Supervisor



### **After School Club Program:**

The After School Club continues to operate at 8 Torrance Unified elementary school campuses. There are 208 participants enrolled. Our November Community Service project was Thanksgiving placemats for the Bartlett Senior Center. Program participants decorated placemats with Thanksgiving themes and messages of gratitude. The placemats were used at the annual Thanksgiving feast at the Senior Center on November 16.



The After School Club is still actively recruiting more staff in hopes of opening up another site (or more). We are doing our best to promote and gain employment interest. We continue to receive high scores and positive comments from parents via our online survey. Some recent comments are as follows: *“Alora is amazing - very communicative, kind and professional. I hear about Brock a lot from my son, he is definitely one of his favorites. I have only good things to say about the staff and my son loves them all!”* *“The staff (Brianna, Shannon & Jay) have done an amazing job with our children; we are extremely grateful for their love, kindness and patience. They have been extremely helpful in getting my kids into a routine of doing their homework before playing. Something I positively agree with. This has been extremely helpful in less missing or incomplete homework. This discipline has helped the kids at school and at home (less missing assignments). It has also given them new “good habits” (in regards to homework); they did not have before. Prior to the After-School Program, when we all got home from work and school, the kids were too tired to do their homework and would inadvertently fall asleep without completing it. Thank you.”*

The After School Club also celebrated some Staff of the Month recipients! Jessica, Ethan and Emma were recognized with certificates and on the Torrance Recreation social media page.

Program participants and staff are looking forward to upcoming Holiday themed games and crafts before the winter break!

### **Winter Day Camp:**

Winter Day Camp is set to take place December 19-23 at Greenwood Park. There are currently 50 campers enrolled! Some planned activities are a field trip to Farmer’s Market, a movie at the Del Amo Mall and a special presentation by Mad Science! We are looking forward to a great week with the campers and are again grateful for their enrollment.

### **Virtual Recreation:**

Torrance virtual recreation and social media continues to provide content for residents. November’s content included:

- ECE Thanksgiving Performance – program spotlight
- Turkey Trot - program spotlight and story
- Senior Center Thanksgiving Lunch – program spotlight
- Staff of the Month for ASC – program spotlight

- Winter Seasons – program spotlight and story
- Cheer Torrance End of Season – program spotlight
- Winter Camp – program spotlight
- Turkey Trot Registration– program spotlight



**TEENS/CO-REC / YOUTH COUNCIL / SENIOR CITIZENS / COMMISSION ON AGING  
EARLY CHILDHOOD EDUCATION / ADAPTIVE PROGRAMS / SPECIAL EVENTS –**

*Jesus Castro, Interim Senior Recreation Supervisor; Patti Goldenson Recreation Supervisor Senior Programs; Charlene Walker, Program Coordinator; Linda Wilson-Gray, Senior Program Specialist; Senior Programs, Nena Davis; Senior Program Specialist, Teen Programs; Vacant, Recreation Supervisor*

***Special Events:***

- The 42<sup>nd</sup> Annual Turkey Trot Fun was a huge success. This community tradition continues to be a one of the highlights of the year for many Torrance families. There were over 3500 registered participants this year! A huge thank you to the Community Services Staff, Forrest Hunt, Sams Club, Police, Fire, Cable, Parks Services, Turkey Trot sponsors, DJ Ozzie all volunteers and everyone involved in making this a very memorable event!



***Early Childhood Education (ECE):***

- Early Childhood Education classes are running very smoothly, the participants are all comfortable with the classroom setting; they are making friends and learning.
- Both classes are continuing to work on writing and cutting skills.
- Fun and Friends had a Thanksgiving Feast with a Performance for their families.
- We have many volunteers that are enjoying coming in to help and see their children in the classroom setting. This month we had 10 volunteers sign up to help volunteering 25 hours.

- The Early Childhood Education program participated in the in the Halloween Movie in the park event at Wilson Park. We had a Booth with candy and games and it was a huge success.
- We were able to hand out flyers for our program and interact with the public. Two of our Early Childhood Education staff even got to participate and lead the Halloween Parade.



**Adaptive Recreation:**

- Social activities for the month of November included bingo and pizza at the Bartlett Senior Center on November, Thanksgiving wood projects at Board and Brush Studio on Monday, November 14 and Gable House Bowl on Saturday, November 19.



- The Fall Special Olympics Games was held on Saturday and Sunday, November 12 and 13 in Fountain Valley. This two day event was a spectacular display of sportsmanship and comradery by over 200 athletes, hundreds of volunteers and many dedicated coaches from throughout Southern California. The Torrance Marvels and Torrance United both medaled in their sports. The dedicated coaches spent countless hours preparing the teams for this weekend and it paid off!



### **THE ATTIC Teen Center:**

A total of 750 students were in attendance for the month of October, this included guests and members.

- Staff held Board Game Tuesdays for the members to participate in each week.
- Staff held different activities throughout the month to give participants further recreational opportunities. Activities included: Joel – Pool tournament, Joel & Darius - “Holiday Trivia”, Nena - “Festive Holiday Treats”
- Movie Fridays featured, “Jurassic Park” and “RV”

### **ATTIC Advisory Committee:**

The monthly meeting was held on Monday, November 7, in THE ATTIC multi-purpose room at 6:00 pm. There were 9 committee members present. The agenda included:

- Discussed and reviewed the October Scary Movie Night event.
- Discussed and prepared for the November Friendsgiving event.
- Discussed upcoming events i.e., Holiday Mixer and Glow in the Dark Sports.
- Hosted a Friends-Giving Scavenger Hunt on November 16. A total of 30 students participated in a facility scavenger hunt, games and enjoyed festive treats.



**S.P.I.N. (Serving People in Need):** (Not currently meeting)

**Co-Rec (Co-Recreation):** No programming through Spring 2023

**Youth Council (TYC):** The TYC board met on Wednesday, November 2, 2022 and November 16, 2022. The Torrance Youth Council 26 year Time Capsule Opening on Thursday, November 10 was a great success. The contents from the 1996 time capsule and the 2022 time capsule were on display. The Torrance Youth Council, along with elected City Officials participated in a ceremonial burial of the 2022 time capsule.



### ***Commission on Aging (COA):***

- The COA meeting was held Tuesday, November 1, 2022 at 9:30 a.m. at the West Annex Commission Room.
- The discussion for upcoming speakers has resulted in speakers for October and November.
- Jerry Gaines from the Los Angeles County Commission for Older Adults discussed the mission and purpose of the County Commission as well as the City and State Commissions.

### ***Focal Point on Aging:***

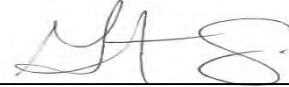
- Focal Point had an in-person meeting on November 18, 2022 at 9:30 a.m.
- Scott Messick from Care to Stay Home was the monthly speaker on 11/18. This in-home service provider's mission is to enhance the independence, dignity, and quality of life of the client so they can remain in their own home. The caregiver must have at least 6 months caregiving experience and are given skills training before working with the client. The agency works with those having long-term care policies. They have 160 caregivers on staff.
- Staff remarked that this was the best speaker Focal Point has ever had.
- Focal Point had 141 web inquiries.
- Focal Point had 42 phone calls.
- The Focal Point office continues to operate from 9:00am-noon. They now have full staffing in the office. However, in-person consultations are not available without an appointment. Focal Point is not accepting walk-ins.
- Some of the volunteers continue to pick up messages from home and make referrals from home during the remaining hours of 12:00pm-3:00pm.
- Focal Point staff continue to make birthday calls to seniors in the community.
- Focal Point has 8 volunteers who worked 47 hours this last month.

### ***Senior Citizens Programs (Bartlett Center, Tillim, WALTERIA)***

- Bartlett's crafting group now meets in the Hobby Shop every Friday for two hours. There are 6 - 11 crafty ladies each week. All kinds of crafts and all levels of crafting are welcome.
- Creative Crafters formally known as "Sew It's Tuesday," the quilt, crochet, or any "cloth art" medium, group. They meet from noon to 2:30 p.m. on Tuesdays at the Tillim Senior Center. There are currently 16 members.
- The beading workshop meets from 8:00 a.m. to 12:30 p.m. at the Bartlett Center. The beading class has 12 to 13 members. All levels of participants are welcome.
- The painting workshop now meets at Tillim Senior Center on Fridays from 1pm to 3pm. All levels are welcome.
- Bartlett's Computer Training Program continues to be very well attended. Training is offered every Thursday of the month, with two appointments available each session. Trainings are in great demand; already there are reservations for October classes. We will be adding 2 new volunteers the first of the year, which will make 6 appointments a week. Participants may bring their cell phone, tablet, laptop, or any other device they wish to become more familiar with and learn to use it to send and receive email, navigate the internet, or any other topic that is of interest.
- Card playing (Bridge) continues to be well attended. Participants of all levels are welcome at the card tables and everyone is encouraged to come and try it out and to learn the game.
- WALTERIA Park Senior center offers Ping Pong, Card making, and card playing on Mondays and Thursdays out at WALTERIA Park 11:00 a.m. until 3:00 p.m.

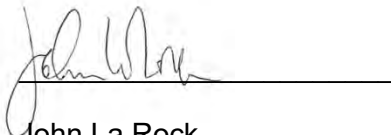
- TUSD Friday Cardio Salsa classes for seniors at the Ken Miller Recreation Center has returned and is the well-attended.
- The OLEF Fitness Difference and Chair Yoga classes are very popular, all levels welcome.
- The Bartlett Senior Center began a Line-Dancing class beginning November 3, 2022 at 8:30 a.m. It has been well attended from the start! All levels welcome.
- The lunch program continues to draw new seniors each day. For this past month, the program have had mostly “all sold out days!” Bartlett Center is very lucky to have Chef Augustin who prepares some of the best lunches in the South Bay.

Respectfully Submitted,



Garrett Craig  
Recreation Services Manager

CONCUR:



John La Rock  
Community Services Director

# **Park Services Monthly Report**

**MATERIAL**

**AVAILABLE**

**AT THE MEETING**