

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (310) 618-2780. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II]

Direct questions or concerns to the Commission Liaison at (310) 618-5912, or individual department head prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

Security procedures: Members of the public will be directed to enter City Hall on the East side of the building through the sliding door. All other entrances will remain locked for entry. Oversized bags or backpacks will not be allowed in the Council Chamber or Commission meeting room. All bags are subject to search.

Any correspondence received after 2:00 p.m. on November 23, 2022 on any item on the agenda will be provided to the Commission electronically and available for public inspection in the City Clerk's Office. A copy of the correspondence will be available for public inspection in a binder at the back of the Council Chamber or Commission Meeting room.

**TORRANCE ENVIRONMENTAL QUALITY AND ENERGY CONSERVATION
COMMISSION AGENDA
DECEMBER 01, 2022
REGULAR MEETING
7:00 P.M. IN WEST ANNEX COMMISSION MEETING ROOM
AT 3031 TORRANCE BOULEVARD
TORRANCE, CA 90503**

**ENVIRONMENTAL QUALITY AND ENERGY CONSERVATION COMMISSION MAY
TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA**

1. CALL MEETING TO ORDER

ROLL CALL: Commission members: Endo-Roberts, Hill, Jendrucko, Love, Seferian, Wright, and Chair Stecker

2. FLAG SALUTE

3. REPORT OF THE STAFF ON THE POSTING OF THE AGENDA

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Wednesday, November 23, 2022.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

5. ORAL COMMUNICATIONS (Limited to a 30 minute period)

*This portion of the meeting is reserved for comment on items on the Consent Calendar or not on the agenda. Under the Ralph M. Brown Act, the Commission cannot act on items raised during public comment, but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. **No longer than 1 minute per speaker.** If presenting handout material to Commission, please provide 10 copies to staff before speaking.*

6. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Councilmember from the Consent Calendar and considered separately.

6A. Approve Commission Minutes: October 06, 2022

7. ADMINISTRATIVE MATTERS

7A. Community Development – Accept and File City Yard Open House and Environmental Fair Update.

Recommendation of the Community Development Director that the Environmental Commission Accept and File the update on the City Yard Open House and Environmental Fair.

7B. Community Development – Discussion of Climate Smart Awards Outreach.

Recommendation of the Community Development Director that the Commission provide feedback to staff for alternative methods of advertising the Climate Smart Awards.

8. PUBLIC HEARINGS

9. COMMISSION ORAL COMMUNICATIONS

10. ADJOURNMENT

10A. Adjournment of Environmental Quality and Energy Conservation Commission Meeting to Thursday, February 02, 2023, at 7:00 p.m. in the Commission Meeting Room.

**MINUTES OF A REGULAR MEETING OF
THE ENVIRONMENTAL QUALITY AND
ENERGY CONSERVATION COMMISSION**

1. CALL TO ORDER

The Torrance Environmental Quality and Energy Conservation Commission convened in a regular session at 7:00 p.m. on Thursday, October 6, 2022, in the West Annex Commission Meeting Room City Hall.

ROLL CALL

Present: Commissioners Endo-Roberts, Hill, Jendrucko, Love, Seferian, Wright, and Chair Stecker.

Absent: None.

Also Present: Staff Liaison Nora Duncan.

2. FLAG SALUTE

Commissioner Wright led the Pledge of Allegiance.

3. REPORT OF STAFF ON THE POSTING OF THE AGENDA

Staff Liaison Duncan reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard on Thursday, September 29, 2022.

4. WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

-None.

5. ORAL COMMUNICATIONS

-None.

6. CONSENT CALENDAR

6A. APPROVAL OF MINUTES: SEPTEMBER 1, 2022

MOTION: Commissioner Love moved to approve the September 1, 2022 minutes as presented. Commissioner Endo-Roberts seconded the motion; a roll call vote reflected 6-0 approval (Chair Stecker abstained).

7. ADMINISTRATIVE MATTER

7A. COMMUNITY DEVELOPMENT – CITY YARD OPEN HOUSE AND ENVIRONMENTAL FAIR

Staff Liaison Duncan presented the Community Development City Yard Open House and Environmental Fair and requested feedback from the Commission.

- The Environmental Fair, part of City Yard Open House, is tentatively scheduled for Saturday, June 10, 2023.
- The Environmental Fair will be scaled back due to budget and COVID related reasons; no food trucks, car shows, or outside vendors will be part of the event.
- Environmental Fair will focus on city staff and the Commission.

No action was taken by the Commission.

8. **PUBLIC HEARINGS**

-None.

9. **COMMISSION ORAL COMMUNICATIONS**

Commissioners Wright, Love, Seferian and Jendrucko spoke.

Chair Stecker spoke.

Commissioner Jendrucko requested an excused absence for the November 3, 2022 meeting.

MOTION: Commissioner Endo-Roberts moved to excuse the absence of Commissioner Jendrucko on November 3, 2022. Commissioner Wright seconded the motion; a roll call vote reflected unanimous approval.

10. **ADJOURNMENT**

MOTION: At 7:32 p.m., Commissioner Endo-Roberts moved to adjourn the meeting to Thursday, November 3, 2022, at 7:00 p.m. The motion was seconded by Commissioner Wright; a roll call vote reflected unanimous approval.

###

Commission Meeting of
December 01, 2022

Chair and Members
of the Environmental Quality and Energy Conservation Commission
City Hall
Torrance, California

Members of the Commission:

SUBJECT: Community Development – Accept and File City Yard Open House and Environmental Fair

At the October 6, 2022 Torrance Environmental Quality and Energy Conservation Commission meeting staff announced that the next Environmental Fair is scheduled as part of the City Yard Open House on Saturday June 10, 2023. Tonight staff is bringing a brief update.

An announcement and information item has been sent to the Managers and Directors of the various departments that will be involved in the City Yard Open House. The Planning team is being recruited for at this time and will be announced soon.


There will be another Open House planning meeting before the end of the year.

In terms of giveaways, Staff is exploring various options. The goal is still to provide education as well as provide items that can be used sustainably, within the limited budget available for the event.

While the event will be scaled down, and the City is focusing on City services, staff would like to include the Environmental Commission for outreach. Staff will continue to update the Environmental Commission as the project progresses.

Respectfully submitted,

MICHELLE G. RAMIREZ
COMMUNITY DEVELOPMENT DIRECTOR

By 
Nora Duncan
Sr. Environmental Quality Officer