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Direct questions or concerns to the Commission Liaison at (310) 618-2967 or individual department head prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

The Civil Service Commission is an advisory body to the City Council that meets on the second and fourth Mondays of each month at 6:00 p.m. in the Council Chambers and on other Mondays as required. All meetings are open to the public except for those portions related to personnel issues that under law may be considered in closed session.

**TORRANCE CIVIL SERVICE COMMISSION AGENDA
MONDAY, NOVEMBER 21, 2022
ADJOURNED REGULAR MEETING
6:00 P.M. IN COUNCIL CHAMBERS
AT 3031 TORRANCE BL.**

**CIVIL SERVICE COMMISSION MAY TAKE ACTION ON ANY ITEM
LISTED ON THE AGENDA**

1. CALL MEETING TO ORDER

ROLL CALL: Commission members Hamada, Herring, Kohus, Lohnes, Sasaki, Zygielbaum,
Chair Adelsman

2. FLAG SALUTE:

3. REPORT OF STAFF ON THE POSTING OF THE AGENDA

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Thursday, November 17, 2022.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

5. ORAL COMMUNICATIONS (Limited up to a 15 minute period)

This portion of the meeting is reserved for comment on items under the Consent Calendar or items that are not on the agenda. Under the Ralph M. Brown Act, Commissioners cannot act on items raised during public comment, but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under this Public Comment period will have no longer than 1 minute per speaker. Speakers please turn off or leave your cellular phone when you come to the podium to speak.

6. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Commissioner from the Consent Calendar and considered separately.

No Business to Consider.

7. ADMINISTRATIVE MATTERS

7A. Adopt the Findings of Fact, Conclusions of Law and Orders in the Discipline Appeal of a Wastewater Technician. (Confidential attachment for Commissioners only)

8. HEARINGS

No Business to Consider.

9. COMMISSION ORAL COMMUNICATIONS

10. CLOSED SESSION

10A. CONFERENCE WITH LEGAL COUNSEL – EXISTING DISCIPLINE (California Government Code §54957(b) (1)):

- 1) Appeal of Discipline of a Torrance Police Officer (6).
- 2) Appeal of Discipline of a Torrance Police Officer (7).

11. ADJOURNMENT

11A. Adjournment of Civil Service Commission Meeting to Monday, November 28, 2022 at 6:00 p.m.

Honorable Chair and Members
of the Civil Service Commission
City Hall
Torrance, California

Honorable Members:

SUBJECT: ADOPT THE FINDINGS OF FACT, CONCLUSIONS OF LAW AND ORDERS IN THE DISCIPLINE APPEAL OF A WASTEWATER TECHNICIAN

RECOMMENDATION

The Torrance Municipal Code Section 14.47.12 requires the Civil Service Commission formally adopt their written decision within 15 days. Staff respectfully recommends that the Commission adopt the attached Findings of Fact, Conclusions of Law and Orders.

BACKGROUND/ANALYSIS

A Wastewater Technician discipline appeal was heard by the Civil Service Commission in accordance with the Torrance Municipal Code Section 14.47.9. The hearing was conducted in closed session at the request of the Appellant in accordance with Government Code Section 54957(b)(1). At the conclusion of the hearing on November 7, 2022, the Commission decided to deny the appeal of discipline with a 5-0 vote.

Respectfully submitted,



Brianne Cohen
Civil Service Manager

Attachment: A) Findings of Fact, Conclusions of Law and Orders in the Discipline Appeal of a Wastewater Technician (Confidential attachment for Commissioners only)