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**TORRANCE COMMISSION ON AGING AGENDA  
TUESDAY, NOVEMBER 1, 2022  
REGULAR MEETING  
9:30 A.M. IN THE WEST ANNEX COMMISSION MEETING ROOM  
AT CITY HALL, 3031 TORRANCE BOULEVARD  
TORRANCE, CA 90503**

**COMMISSION ON AGING MAY TAKE ACTION ON ANY ITEM  
LISTED ON THE AGENDA**

- 1. CALL MEETING TO ORDER**  
**ROLL CALL:** Commissioners Davis, Grundhaus, Hileman, Mayfield, Pryor, Snyder, Chairperson Dojiri.
- 2. FLAG SALUTE:** Commissioner Hileman  
**WORDS OF INSPIRATION:** Commissioner Hileman
- 3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA**  
The agenda was posted on the Public Notice Board at 3031 Torrance Blvd. and on the City's Website on THURSDAY, OCTOBER 27, 2022.
- 4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**
- 5. ORAL COMMUNICATIONS** (Limited to a 15 minute period)  
*This portion of the meeting is reserved for public comment on items on the agenda or on topics of interest to the general public. Under the Ralph M. Brown Act, Commissioners cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under this Public Comment period will have no longer than 1 minutes per speaker. Your comment to the Commission meeting will be recorded as part of the meeting. By staying in the meeting and making public comment during the meeting, you are agreeing to have your comment recorded.*
- 6. CONSENT CALENDAR**  
*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Commissioner from the Consent Calendar and considered separately.*  
**6A. APPROVAL OF MINUTES: October 4, 2022**
- 7. ADMINISTRATIVE MATTERS**  
**7A. PRESENTATION**  
Los Angeles County Commission for Older Adults; County Commissioner Jerry Gaines, to discuss the mission and purpose of the County Commission as well as the City and State programs.

**7B. DISCUSSION– JOINT COUNCIL/COMMISSION MEETINGS**

Recommendation of the Community Services Director that the Commission on Aging discuss their interest in having a joint meeting with the City Council to highlight what the Commission on Aging is working on, has accomplished, and other information they would like to share with the Council at a Tuesday meeting at 4:30 pm.

**7C. DISCUSSION: SPEAKERS FOR UPCOMING MEETINGS:**

Recommendation of the Community Services Director that the Commission on Aging discuss and decide on speakers relevant to the senior population.

**7D. ORAL REPORTS ON SENIOR CITIZEN CONCERNS**

Recommendation of the Community Services Director that the Commission on Aging assign or reassign senior concerns for reports on:

- City Council Activities
- Housing
- Health
- Transportation
- Community Programs
- Focal Point Programs
- Elder Abuse/Fraud

**8. ORAL COMMUNICATIONS #2 COMMISSIONERS/STAFF**

*(Limited to a 15 minute period)*

*Comments under this portion of the agenda are limited to items not on the agenda and to no longer than three (3) minutes per speaker. Under the provisions of the Brown Act, the Commission is prohibited from taking action or engaging in discussion on any item not appearing on the posted agenda.*

**9. ADJOURNMENT**

**9A.** To the regular meeting of the Commission on Aging on Tuesday, January 3, 2023 at 9:30 a.m. located in the West Annex Commission Meeting Room at City Hall, 3031 Torrance Blvd.

**MINUTES OF A REGULAR MEETING OF  
THE TORRANCE COMMISSION ON AGING**

**1. CALL TO ORDER**

The meeting convened on Tuesday, October 4, 2022 at 9:30 a.m. at the West Annex Commission Room at City Hall.

**ROLL CALL/MOTIONS FOR EXCUSED ABSENCE**

Present: Commissioners Davis, Grundhaus, Hileman, Mayfield, Pryor, Snyder and Chairperson Dojiri

Absent: None.

Also Present: Recreation Services Manager Garrett Craig,  
Program Coordinator Charlene Walker.

**2. FLAG SALUTE**

Commissioner Grundhaus led the Pledge of Allegiance and Commissioner Hileman read inspirations provided by Irene Griffith.

**3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA**

Chairperson Dojiri reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard and on the City's website on Thursday, September 29, 2022 by City Clerk Poirier.

**MOTION:** Commissioner Mayfield moved and Commissioner Davis seconded, to accept and file report on the posting of the agenda. The motion passed by a unanimous voice vote.

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**

**MOTION:** Chairperson Dojiri moved and Commissioner Davis seconded, to postpone Item 7A Presentation until the speaker arrived. The motion passed by a unanimous voice vote.

**5. ORAL COMMUNICATIONS**

In response to a question from Bea Virobik from Focal Point, Recreation Services Manager Craig stated that currently the City Council had approved to have public meetings only in-person and Council's permission would be needed to conduct the Commission on Aging meeting both in-person and via zoom.

Ms. Virobik stated that she would send her request to the City Clerk.

**6. CONSENT CALENDAR**

**6A. APPROVAL OF MINUTES – September 6, 2022**

**MOTION:** Commissioner Synder moved and Commissioner Davis seconded, to approve the minutes of the Commission on Aging meeting of September 6, 2022, as submitted. The motion passed by a voice vote. (Commissioner Pryor abstained)

**7. ADMINISTRATIVE MATTERS**

**7A. PRESENTATION: MAPS Charities (considered out of order after 7B)**

**7B. DISCUSSION: TORRANCE CENTENARIAN PROGRAM: (considered out of order)**

Recreation Services Manager Craig noted that this item was scheduled as a Consent Item at the October 11, 2022 City Council meeting and any member of the Commission of Aging could speak at that meeting, if they wished. He noted that after the program had been approved by the Council, the Commission of Aging staff would return to the Commission to further discuss and develop the process and framework of the Program.

**7A. PRESENTATION (Considered out of order)**

Past President Janet Morris of MAPS Charities explained that MAPS Charities was a 501(c)(3) volunteer organization established in 2012, with a platinum rating on GuideStar, that provided a variety of services to seniors in the Los Angeles County area, such as rent assistance, supplies, hearing aids, for up to a \$750 lifetime limit. She stated that through fundraising, donations and grants, MAPS Charities attempted to provide a one-time safety net for those seniors who cannot afford the things that may allow them to remain safe and independent wherever they may call home. She noted that MAPS Charities had no specific income restrictions for seniors and no geographic preferences within Los Angeles County.

She reviewed the MAPS Charities Board process of receiving applications/requests from Professional Senior Advisors (PSAs) in the community and noted that MAPS Charities were currently assisting 100 individuals per month. She added that there was also a fast-track program for critical needs. She noted that MAPS Charities funds paid directly for the services or equipment and sent the items to the clients.

**7C. DISCUSSION: SPEAKERS FOR UPCOMING MEETINGS:**

Commissioner Hileman confirmed that Jerry Gaines from the Los Angeles County Commission for Older Adults would speak at the November meeting and noted that he would discuss the mission and purpose of the County Commission, as well as City and State programs. She noted that she had submitted a list of suggested invitees to the Recreation Supervisor Castro. Recreation Services Manager Craig confirmed that the Recreation Services had received the list and had discussed and issued the invitation at department executive round table meetings.

Chairperson Dojiri noted that upcoming speakers would be able to present power point presentations, but added that staff required advance notification.

Recreation Services Manager Craig discussed the City Clerk's guidelines for Commission meetings and noted that:

- Discussion of upcoming speakers would remain as a permanent item on the agenda to help staff prepare for upcoming meetings and added that any information from the speaker: power point presentation or handouts/flyers for the public would need to be given to staff at least one week prior to the Commission meeting.
- No commission or commissioner could make a change to the agenda.

Commissioner Grundhaus suggested inviting someone from the organization for Affordable Living for the Aging and stated that she would bring information to the November meeting.

## **7D. Oral Reports on Senior Citizens Concerns**

### **1. City Council Activities**

Chairperson Dojiri announced that the Council had not approved rent control for the Skyline Mobile Home Park.

Chairperson Dojiri stated that the Council would study and revise the process of appointing Commissioners.

### **2. Housing**

Commissioner Grundhaus discussed the Homeless Court in Redondo Beach, and noted that Torrance was considering establishing one in the City.

She noted that the center where the Gable House was located was scheduled to be torn down and rebuilt as affordable housing.

### **3. Health**

Commissioner Hileman and Patti Goldenson at Barlett Center announced that flu shots and COVID boosters would be available at the Barlett Center on October 22, 2022 from 9:30 am to 12:30 pm.

### **4. Transportation**

Commissioner Mayfield discussed the results of her conversation on the senior taxi program with Transit Administration Manager Lee and Transit Administrative Analyst Plumb. She listed the line routes available from the new transit center and noted:

- There were no services available for Lyft or Uber.
- The department would continue to work on complaints concerning rude taxi drivers.
- All transactions were now done by electronic swipe cards.
- Renewal is possible online, but new applicants needed to apply in person at the West Annex building and show proof of residency and income. Ride credits could also be purchased by credit card at 310-618-2536.
- Complaints could be made by phone at 310-618-3029, at the West Annex transit Center at 310-618-2536 or by email to [rplumb@torranceca.gov](mailto:rplumb@torranceca.gov).
- Tours are not yet available for the new transit center.

### **5. Community Programs**

Commissioner Hileman noted that the Holiday Arts and Craft Fair would be held on November 5 at the Ken Miller Recreational Center.

**6. Focal Point Program**

Commissioner Snyder reported the following statistics for the months of:  
**September 2022**

Total number of documented calls: 21	Web Inquiries:
Miscellaneous calls: 42	Total number of calls received: 63

Of the documented calls there were the following requests:

requests for housing	
requests for transportation	requests for in home services

**7. Elder Abuse/Fraud**

No reports.

**8. ORAL COMMUNICATIONS #2 Commissioners/Staff**

Recreation Services Manager Craig announced that the position of Senior Recreation Supervisor, to replace Debbie Reed, had been posted on the City’s website with the expectation that the position could be filled by Thanksgiving. He invited all to the Halloween celebration and movie in the park on October 29 at Wilson Park.

Chairperson Dojiri reported that there would be a City sponsored luncheon for Commissioners in July.

Recreation Services Manager Craig stated that pickle ball was being considered by the Parks and Recreation Department for a SST project.

**9. ADJOURNMENT**

**9A.** At 11:02 a.m., Commissioner Snyder moved to adjourn the meeting to the regular meeting on Tuesday, November 1, 2022, at 9:30 a.m. at the West Annex, Commission Room at City Hall. The motion was seconded by Commissioner Davis and a roll call vote reflected unanimous approval.

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