

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (310) 618-2780. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II] Direct questions or concerns to the Commission Liaison at (310) 618-2934 prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda. The Commission on Aging is an advisory body to the City Council that meets the first Tuesday of each month at 9:30 a.m. in the West Annex Commission Meeting Room. All meetings are open to the public.

**TORRANCE COMMISSION ON AGING AGENDA
TUESDAY, OCTOBER 4, 2022
REGULAR MEETING
9:30 A.M. IN THE WEST ANNEX COMMISSION MEETING ROOM
AT CITY HALL, 3031 TORRANCE BOULEVARD
TORRANCE, CA 90503**

**COMMISSION ON AGING MAY TAKE ACTION ON ANY ITEM
LISTED ON THE AGENDA**

- 1. CALL MEETING TO ORDER**
ROLL CALL: Commissioners Davis, Grundhaus, Hileman, Mayfield, Pryor, Snyder, Chairperson Dojiri.
- 2. FLAG SALUTE:** Commissioner Grundhaus
WORDS OF INSPIRATION: Commissioner Hileman
- 3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA**
The agenda was posted on the Public Notice Board at 3031 Torrance Blvd. and on the City's Website on THURSDAY, SEPTEMBER 29, 2022.
- 4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**
- 5. ORAL COMMUNICATIONS** (Limited to a 15 minute period)
This portion of the meeting is reserved for public comment on items on the agenda or on topics of interest to the general public. Under the Ralph M. Brown Act, Commissioners cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under this Public Comment period will have no longer than 1 minutes per speaker. Your comment to the Commission meeting will be recorded as part of the meeting. By staying in the meeting and making public comment during the meeting, you are agreeing to have your comment recorded.
- 6. CONSENT CALENDAR**
Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Commissioner from the Consent Calendar and considered separately.
6A. APPROVAL OF MINUTES: September 6, 2022
- 7. ADMINISTRATIVE MATTERS**
7A. PRESENTATION
MAPS Charities; President Janet Morris, Esq., to discuss the various services the organization provides for the senior community within Los Angeles County.

7B. DISCUSSION: TORRANCE CENTENARIAN PROGRAM:

Recommendation of the Community Services Director that the Commission on Aging discuss further details of the Centenarian Program.

7C. DISCUSSION: SPEAKERS FOR UPCOMING MEETINGS:

Recommendation of the Community Services Director that the Commission on Aging discuss and decide on speakers relevant to the senior population.

7D. ORAL REPORTS ON SENIOR CITIZEN CONCERNS

Recommendation of the Community Services Director that the Commission on Aging assign or reassign senior concerns for reports on:

- City Council Activities
- Housing
- Health
- Transportation
- Community Programs
- Focal Point Programs
- Elder Abuse/Fraud

8. ORAL COMMUNICATIONS #2 COMMISSIONERS/STAFF

(Limited to a 30-minute period)

Comments under this portion of the agenda are limited to items not on the agenda and to no longer than three (3) minutes per speaker. Under the provisions of the Brown Act, the Commission is prohibited from taking action or engaging in discussion on any item not appearing on the posted agenda.

9. ADJOURNMENT

9A. To the regular meeting of the Commission on Aging on Tuesday, November 1, 2022 at 9:30 a.m. located in the West Annex Commission Meeting Room at City Hall, 3031 Torrance Blvd.

**MINUTES OF A REGULAR MEETING OF
THE TORRANCE COMMISSION ON AGING**

1. CALL TO ORDER

The meeting convened on Tuesday, September 6, 2022 at 9:34 a.m. at the West Annex Commission Room at City Hall.

ROLL CALL/MOTIONS FOR EXCUSED ABSENCE

Present: Commissioners Davis, Hileman, Mayfield, Snyder and Chairperson Dojiri

Absent: Commissioners Grundhaus and Pryor

Also Present: Community Services Director La Rock,
Recreation Services Manager Garrett Craig,
Recreation Supervisor Jesus Castro.

Chairperson Dojiri stated that Commissioners Grundhaus and Pryor had excused absences.

2. FLAG SALUTE

Chairperson Dojiri led the Pledge of Allegiance and Commissioner Hileman read inspirations provided by Irene Griffith.

3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA

Chairperson Dojiri reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard and on the City's website on Thursday, September 1, 2022 by City Clerk Poirier.

MOTION: Commissioner Mayfield moved and Commissioner Hileman seconded, to accept and file report on the posting of the agenda. The motion passed by a unanimous voice vote. (Absent Commissioners Grundhaus and Pryor)

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

None.

5. ORAL COMMUNICATIONS

Recreation Services Manager Craig welcomed the Commissioner to their first meeting at the West Annex Commission Room at City Hall and stated that he and Recreation Supervisor Castro were available if the Commission needed any assistance. He added that Charlene Walker would be replacing Recreation Supervisor Castro for the next two months, until a permanent Recreation Supervisor was hired.

6. CONSENT CALENDAR

6A. APPROVAL OF MINUTES – August 2, 2022

MOTION: Commissioner Hileman moved and Commissioner Davis seconded, to approve the minutes of the Commission on Aging meeting of July 5, 2022, as submitted. The motion passed by a unanimous voice vote. (Absent Commissioners Grundhaus and Pryor)

7. ADMINISTRATIVE MATTERS

7A. DISCUSSION: 2021-2022 ANNUAL AND FOCAL POINT REPORTS:

Chairperson Dojiri noted that the report had been updated.

MOTION: Commissioner Mayfield moved and Commissioner Hilleman seconded, to approve 2021-2022 Annual and Focal Point Reports, as submitted. The motion passed by a unanimous voice vote. (Absent Commissioners Grundhaus and Pryor)

Chairperson Dojiri stated that the report would be submitted to City Council.

7B. DISCUSSION: TORRANCE CENTENARIAN PROGRAM:

Recreation Supervisor Castro presented the report for the item and explained the process, timing and dates of the awards and added that residents who received this honor would be presented with a certificate and recognition coin at a Commission of Aging meeting or at a City Council meeting. He noted that the Commission could revise the procedure/guidelines to include former residents of Torrance, those who had graduated from a Torrance school or those who had died, but had reached the age of 100.

The Commission discussed the award process, the methods to notify the residents and family members of the Program and how to post/display information on recipients.

MOTION: Commissioner Snyder moved and Commissioner Davis seconded, to approve the Torrance Centenarian Program. The motion passed by a unanimous voice vote. (Absent Commissioners Grundhaus and Pryor)

7C. DISCUSSION: SPEAKERS FOR UPCOMING MEETINGS:

Chairperson Dojiri noted that she had reached out to Map Charities and confirmed that they would speak at the October meeting.

Commissioner Hileman confirmed that Jerry Gaines from the Los Angeles County Commission for Older Adults would speak at the November meeting and noted that he would discuss the mission and purpose of the County Commission, as well as City and State programs.

Recreation Supervisor Castro explained that he could send an invitation to the City Council and other Commissions to attend the November meeting to hear the presentation from County Commissioner Gaines.

Commissioner Hileman stated that she should would ask Commissioner Gaines if the County meetings were available on zoom.

MOTION: Commissioner Mayfield moved and Commissioner Synder seconded, to invite Commissioner Gaines from the Los Angeles County Commission for Older Adults to attend the November meeting to present to the Commission. The motion passed by a unanimous voice vote. (Absent Commissioners Grundhaus and Pryor)

7D. Oral Reports on Senior Citizens Concerns

1. City Council Activities

Chairperson Dojiri announced that Bridgett Lewis had been appointed to the District 2 City Council seat. She stated that the position of Deputy City Treasurer position was vacant and applications were now open.

Chairperson Dojiri announced that City Council had approved \$850,000 to operate the community transit program, which had a ridership of 2,500 people and served seniors and the disabled.

2. Housing

Chairperson Dojiri presented Commissioner Grundhaus' report and noted that there had been a proposed rent increase of \$196 per month at the Skyline Park mobile home park, due to the sale of the park. She stated that the City was attempting to contact the new owners.

3. Health

Commissioner Hileman announced that Torrance Memorial had the Nova vaccine available.

4. Transportation

Commissioner Mayfield reported that she was waiting to hear from Transit Administration Manager Lee on the date for the tour of the new Transit facility.

5. Community Programs

No report.

6. Focal Point Program

Commissioner Snyder reported the following statistics for the months of: **August 2022**

Total number of documented calls: 26	Web Inquiries:
Miscellaneous calls: 32	Total number of calls received: 58

Of the documented calls there were the following requests:

requests for housing	
requests for transportation	requests for in home services

7. Elder Abuse/Fraud

Commissioner Hileman reported on robo texts.

8. ORAL COMMUNICATIONS #2 Commissioners/Staff

Commissioner Hileman requested whether the Commission of Aging meetings could also continue to be on Zoom, even though the meeting had returned to in-person.

Commissioner Hileman requested that the Commission place the senior taxi service on the agenda for discussion of the service and riders' concerns. Community Services Director La Rock stated that riders could call 310-618-6266 with any questions or concerns.

Chairperson Dojiri noted that she had sent thank you letters to last months' speakers from Osher Lifelong Learning Institute (OLLI).

Commissioner Mayfield announced that OLLI would have an open house on September 7 from 10:00 to 1:00 pm on campus.

9. ADJOURNMENT

9A. At 10:53 a.m., Commissioner Mayfield moved to adjourn the meeting to the regular meeting on Tuesday, October 4, 2022, at 9:30 a.m. at the West Annex, Commission Room at City Hall. The motion was seconded by Commissioner Hileman and a roll call vote reflected unanimous approval. (Absent Commissioners Grundhaus and Pryor)

####

Subject to Approval