

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (310) 618-2780. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II]

Direct questions or concerns to the Suzanne Bittner at (310) 618-5923 or individual department head prior to submission to the Board. Parties will be notified if the complaint will be included on a subsequent agenda.

Participate before the meeting by emailing [Revenue@TorranceCA.Gov](mailto:Revenue@TorranceCA.Gov) and write "Public Comment" in the subject line. In the body of the email include the item number and/or title of the item with your comments.

Any correspondence received after 2:00 p.m., the DAY BEFORE the License Review Board meeting on any item on the agenda will be provided to the Board electronically and available for public inspection in the City Clerk's Office. A copy of the correspondence will be available for public inspection in a binder at the back of the West Annex Commission Meeting room.

**TORRANCE LICENSE REVIEW BOARD AGENDA  
THURSDAY, SEPTEMBER 1, 2022  
REGULAR MEETING**

**10:00 AM IN WEST ANNEX COMMISSION ROOM AT 3031 TORRANCE BOULEVARD**

**1. CALL TO ORDER**

**2. ROLL CALL**

License Review Board Members – Botiller \_\_\_\_, Chun \_\_\_\_, Chair Smith \_\_\_\_  
Alternate License Review Board Members – Harris \_\_\_\_, Rumery \_\_\_\_

**3. REPORT OF STAFF ON THE POSTING OF THE AGENDA**

The agenda was posted on the Public Notice Board at 3031 Torrance Boulevard and on the City's website on Thursday August 25, 2022.

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS.**

**5. ORAL COMMUNICATIONS (Limited to a 30 minute period)**

*This portion of the meeting is reserved for public comment on items not on the agenda under the subject matter of the License Review Board. Under the Ralph M. Brown Act, Board Members cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under this Public Comment period will have no longer than 3 minutes per speaker. Please step up to the podium and speak clearly into the microphone.*

**6. Consent Calendar**

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Board Member from the Consent Calendar and considered separately.*

**6A. APPROVAL OF MINUTES**

**7. ADMINISTRATIVE MATTERS**

**7A. ELEGANT MASSAGE**, application for a business license to allow the operation of a massage establishment.

**8. PUBLIC HEARINGS (IF APPLICABLE MUST BE PUBLISHED IN NEWSPAPER)**

**9. BOARD ORAL COMMUNICATIONS**

**10. ADJOURNMENT**

**10A.** Adjournment of License Review Board Meeting to Thursday September 15, 2022, at 10:00 a.m in the West Annex Commission Room at 3031 Torrance Boulevard.

LICENSE REVIEW BOARD MEETING  
SEPTEMBER 1, 2022

ITEM NO. 7A – ELEGANT MASSAGE

BACKGROUND

Paul Hammerton owner of Elegant Massage has made an application for approval of a business license to allow the operation of a massage establishment. The business is located at 3881 Pacific Coast Highway in Torrance.

ANALYSIS

Per Section 31.7.3 subsection 25) of the Torrance Municipal Code, applications for a massage establishment must have License Review Board approval before issuance of the license.

RECOMMENDATION

The License Division recommends approval of the business license.

Attachment A: Business License Application

Attachment B: Form 100E and Massage Therapist Identification Card(s)

Attachment C: Statement from Property Owner

Attachment D: Police Department Reports

Please call the Business License Office at 310 618 5923 for fee amounts. Payment must be submitted with your application.



City of Torrance, Revenue Division
Business License Application
3031 Torrance Blvd, Torrance, CA 90503
(P) 310-618-5923 (F) 310-618-5852
revenue@torranceca.gov

SELECT APPLICABLE BOX:

NEW APPLICATION

Checked box

CHANGE OF OWNERSHIP (greater than 50%)

Empty box

CHANGE OF BUSINESS LOCATION

Empty box

CHANGE OF NAME (Only)

Empty box

PART I. APPLICANT TO ANSWER ALL QUESTIONS IN THIS SECTION (print or type)

BUSINESS NAME OR DBA: Elegant Massage
CORPORATE NAME (LEGAL ENTITY NAME IF DIFFERENT FROM BUSINESS NAME OR DBA):

1. BUSINESS LOCATION (\*physical business address - see note below)
3881 Pacific Coast Hwy Torrance CA 90505

2. MAILING ADDRESS OR POSTAL BOX (if different from business location)
[Redacted]

HOME OCCUPATION PERMIT#: [Redacted]
EMAIL ADDRESS: [Redacted]
YES [ ] NO [X]

NATURE OF BUSINESS (description of business activity in detail):
Massage Therapy

FOR A BUSINESS LOCATED IN TORRANCE PROVIDE THE PRIMARY STANDARD INDUSTRY (SIC) CODE(S)
(\*\*see note below): 4850
STATE WASTE DISCHARGER IDENTIFICATION NUMBER (WDID#) (\*\*if applicable - see note below):

TECHNOLOGY BUSINESS (select one):
YES [ ] NO [X]
Definition: A business entity utilizing scientific equipment and engineering techniques, microelectronics, data processing, genetic engineering, or telecommunications.

RETAIL BUSINESS - WILL YOU BE SELLING CBD PRODUCTS? (select one):
YES [ ] NO [X]
Definition: CBD is the cannabidiol compound derived from industrial hemp, cannabis or otherwise.

CONTACT NAME: Paul Hammerton
CONTACT TITLE: [Redacted]
CONTACT PHONE #: [Redacted]
BUSINESS PHONE#: (310) 378-4048
CELL PHONE#: [Redacted]

DRIVERS LICENSE OR OTHER GOVERNMENT ISSUED ID#: [Redacted]
SOCIAL SECURITY# (optional): [Redacted]
COMMERCIAL OFFICE SQFT: [Redacted]
# OF PEOPLE WORKING IN TORRANCE: 2
# OF UNITS (apartments/hotels/mobile homes/vehicles):

FEDERAL TAX ID# (FEIN):
STATE TAX ID# (SEIN):
STATE CONTRACTORS LICENSE #:
STATE SELLERS PERMIT#:

OWNERSHIP INFORMATION (check applicable box)
CORPORATION [ ] LLC [ ] PARTNERSHIP [ ] SOLE OWNERSHIP [X]

NAMES OF OWNER, PARTNERS, OR PRINCIPAL OFFICERS:
Paul Hammerton
TITLE: Owner

I declare that I am the owner, partner, corporate officer or person with the power of attorney, and I understand if any of the information provided above is not true the business license being applied for may be revoked as outlined in section 31.9.10 of the Torrance Municipal Code. I am duly authorized to make this application. All of the information provided in this application is true and correct. The business will not provide any service, good or product which is illegal under Federal, State, or Local Laws. I declare under penalty of perjury that the foregoing is true and correct.

SIGNATURE: [Redacted]
DATE: 8/2/22

PART II. FOR OFFICIAL USE ONLY

BASIC FEE:
PROCESSING FEE:
STATE FEE:
PER PERSON FEE:
PER UNIT FEE:
OTHER FEES:
PENALTY FEE:
TOTAL AMOUNT:
Business BL-APP- [Redacted]
Business License # BL-LIC-

NOTES:
\* FOR A RESIDENTIAL BUSINESS ADDRESS YOU ARE NOT REQUIRED TO PROVIDE IT. IF YOU DO NOT WANT TO PROVIDE THE RESIDENTIAL ADDRESS PLEASE LEAVE BOX #1 BLANK AND SELECT YES UNDER BOX #3. FOR A RESIDENTIAL ADDRESS IN TORRANCE YOU WILL FIRST REQUIRE A HOME OCCUPATION PERMIT#.
\*\* ACCESS THE BUSINESS SIC CODE(S) AT UNITED STATES DEPARTMENT OF LABOR WEBSITE: https://www.osha.gov/pls/imis/sic\_manual.html
\*\*\* ACCESS INFORMATION FOR AN INDUSTRIAL BUSINESS REQUIRING A WDID# FROM THE CALIFORNIA STATE WATER RESOURCES CONTROL BOARD WEBSITE: https://www.waterboards.ca.gov/water\_issues/programs/stormwater/industrial.html

Telephone: 618-5828

**CITY OF TORRANCE**  
**REVENUE DIVISION**

3031 Torrance Boulevard  
Torrance, CA 90503

APPLICATION FOR BUSINESS LICENSE

Torrance Municipal Code Section: \_\_\_\_\_

8/2 2022

NAME OF APPLICANT PAUL HAMMERTON

[Redacted Address Line]

CITY SHERMAN OAKS STATE CA 91403

TYPE OF BUSINESS MASSAGE THERAPY

FIRM NAME ELEGANT MASSAGE

ADDRESS 3881 PACIFIC COAST HWY PHONE 310-378-4048

CITY TORRANCE STATE CA 90505

PROOF OF AGE: BIRTH CERTIFICATE  BAPTISMAL CERTIFICATE  DRIVERS LICENSE  OTHER

[Redacted Driver License No.] DRIVERS LICENSE NO. [Redacted]

FOR OFFICIAL USE ONLY  
NAME

**FOR OFFICIAL USE ONLY**

DATE	RECEIPT NO.	AMOUNT	ID CARD	LICENSE NO.	DATE ISSUED

NAMES AND ADDRESSES OF PERSONS, FIRMS OR CORPORATIONS BY WHOM APPLICANT HAS BEEN EMPLOYED FOR THE PAST FIVE YEARS:

RETIRED  
PRINCESS CRUISES  
24200 MAGIC MOUNTAIN PWY  
SANTA CLARITA CA 91355

NAMES AND ADDRESSES OF THREE RESPONSIBLE PERSONS WHO HAVE KNOWN APPLICANT FOR MORE THAN THREE YEARS:

PHIL HOWARD  
PAOLO HOWARD  
HONGXIA ZHANG

LIST ANY AND ALL MISDEMEANOR AND FELONY CONVICTIONS FOR VIOLATIONS OF ANY LAW, EVEN IF THE CONVICTION WAS DISMISSED OR EXPUNGED, PER CALIFORNIA PENAL CODE 1203.4 ET. SEQ. Failure to list all convictions is grounds for DENIAL of the license. (IF ADDITIONAL SPACE IS NEEDED PLEASE ATTACH ADDITIONAL SHEETS)

NONE

A LETTER AUTHORIZING APPLICANT TO REPRESENT SAID PERSON, FIRM OR CORPORATION IS HEREWITH ATTACHED.

[Redacted signature area]

SIGNATURE OF APPLICANT

DESCRIPTION OF APPLICANT

[Redacted description of applicant]

[Redacted description of applicant]

FOR OFFICIAL USE ONLY

APPROVED BY:

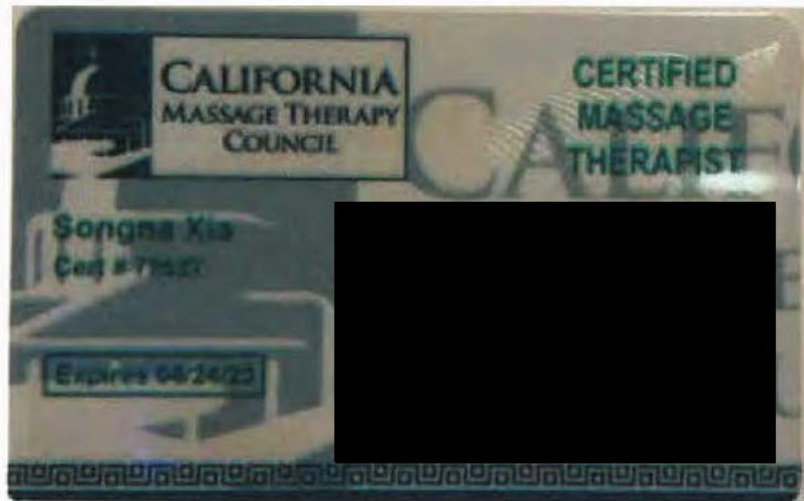
CHIEF OF POLICE DATE LICENSE RE DATE

DISAPPROVED BY:

CHIEF OF POLICE DATE LICENSE RE DATE



Expires on 03/07/24



Expires on 04/24/23



ASSIGNMENT TO ASSIGNMENT OF LEASE

FOR VALUE RECEIVED, THE UNDERSIGNED, presently LESSEE under lease dated January 1, 2016 and Assignment of the lease dated May 15, 2021 for the premises at 3881 PACIFIC COAST HWY, TORRANCE, California 90505, and ASSIGNOR herein, do hereby assign all of his right, title, and interest in and to said lease together with the options and lease security as set forth therein to Paul Victor Hammerton an Individual. In addition, assignor agrees to transfer security deposit amounting to SIX THOUSAND DOLLARS (\$ 6,000.00) currently held in assignor's name upon execution of this assignment.

DATED: \_\_\_\_\_, 2022

[Redacted Signature] 7/23/22  
GNOR

Dated: \_\_\_\_\_, 2022

[Redacted Signature] 7/23/22  
gner

ASSUMPTION OF LEASE

For value received, and in consideration of the above assignment by ASSIGNOR, and in consideration of the written consent of LESSOR under said lease to this Assignment, the undersigned, herein called ASSIGNEE, do hereby assume and agree to make all the payments, and to perform all of the terms, covenants and conditions of the said Lease and all extensions thereof, in like manner as ASSIGNOR was obligated under said Lease to perform, whether or not such covenants or conditions run with the leased premises by law. Landlord and Assignee hereby confirm their understanding and agreement as follows:

DATED: 7/22/22, 2022

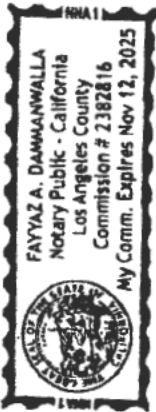
[Redacted Signature]  
Paul Victor Hammerton, Assignee

CONSENT TO ASSIGNMENT

For value received, and in consideration of the above assumption by ASSIGNEE, the undersigned LESSOR hereby consents to the above assignment, but does not hereby waive any of its rights under said Lease or any extensions thereof as against LESSEE/ASSIGNOR herein, nor as to any ASSIGNEE hereof.

DATED: 7/25/22

[Redacted Signature]  
LESSOR  
JY PROPERTIES LLC  
By: JOSEPH YADEGAR/Manager



**Elegant Massage**

**3881 Pacific Coast Hwy**

**Torrance CA 90505**

**Owner: JY Properties LLC**

**204 S Beverly Dr Ste 115**

**Beverly Hills CA 90212**



**Torrance Police Department Intelligence Detail**

**License Review Interview Summary**

**Detective Lucas Ryono** [REDACTED]

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To:

**Suzanne Bittner**  
License Supervisor

Date: August 18, 2022

From:

**Detective Lucas Ryono**  
Intelligence Section

Subject:

**"Elegant Massage"**  
3881 Pacific Coast Hwy., Torrance, CA 90505  
(310) 756-6966

License Review Board Hearing – September 1, 2022

Licensees Interviewed:

**Paul Hammerton (Owner)**  
[REDACTED]

On 18 AUG 22, I interviewed Mr. Paul Hammerton regarding his application for a business license for "Elegant Massage," located at 3881 PCH, Torrance, CA.

Mr. Hammerton is the owner of the business. Elegant Spa is a pre-existing business that has been operating since at least 2016. Mr. Hammerton recently purchased the business as an investment.

Mr. Hammerton has two licensed masseuses who will manage the business and provide massage services.

Mr. Hammerton is a retired cruise ship engineer and has no prior experience in the massage industry, however, Mr. Hammerton's wife has operated a massage business in the past.

The business offers massage by appointment and "walk-in" type customers.

An inspection of the establishment (specific to the concerns of law enforcement) was met as required by TMC Section 35.14.080 and 35.14.090.

Mr. Hammerton was advised of the laws regulating his occupation, and he was provided with a "Torrance Municipal Section Highlights" form, which detailed these laws and regulations. I completed a Massage Establishment Licensing Interview Questionnaire with him which he signed indicating that he understood the laws regulating this occupation. Mr. Hammerton was advised to strictly adhere to record keeping and hours of operation, as well as all the other rules and regulations that apply to the massage business.



**Detective Lucas Ryono**  
Intelligence Section



**Torrance Police Department**  
**Acupuncture/Massage Establishment Licensing Interview**  
**Questionnaire**

Interpreter \_\_\_\_\_ Language \_\_\_\_\_



**General Information**

**Business Name** ELEGANT MASSAGE **Phone** [REDACTED]

**Licensee(s)** HAMMERTON, PAUL / [REDACTED]

Who are the sole owners? SEE ABOVE

Is the business incorporated? NO

Are there other officers/owners in the company? N/A

**Business Address** 3881 PACIFIC COAST HWY, TORRANCE, CA 90505

**How Long Has This Business Been Operating?** AT LEAST 2016

*Took over ownership recently*



**Company History**

**Past Businesses**

Have you been in the acupuncture/massage business before? NO

Location address? \_\_\_\_\_

How long? \_\_\_\_\_

Do you own any other businesses? \_\_\_\_\_

Location address? \_\_\_\_\_

**Record in Other Cities (If Applicable)**

In what other cities is the company licensed?

*N/A*

Has the company had problems/issues in any of these cities? What problems/issues? How were the problems/issues resolved?

*N/A*

Have you ever had your business license revoked or suspended? For what reason(s)?

*N/A*

Have you responded to all open complaints (Better Business Bureau or Department of Consumer Affairs) in any other business you have owned? How were the complaints resolved?

*N/A*



**Business Inspection**

**The Following Conditions (Specific to the Concerns of Law Enforcement) Have Been Met As Required By TMC Section 35.14.080 and 35.14.090:**

*LR* ✓ Minimum lighting shall be provided in accordance with the Uniform Building Code, and either natural light per CA Building Code (CBC) 1205.2 or artificial light per CBC 1205.3.

*LR* ✓ A massage table will be used for all massage therapy with the exception of "Thai," "Shiatsu," and similar forms of therapy. Those may be provided on a padded mat on the floor provided the patron is fully attired in loose clothing or similar garment. Massage tables are required to be a minimum of 18 inches from the floor. **Beds, floor mattresses and waterbeds are not permitted on the premises of the business or establishment (35.14.080 (d)).**

*LR* ✓ All exit doors will be kept unlocked during business hours.

CR ✓ Closed cabinets shall be utilized for the storage of clean linen. All massage tables will be covered with a clean sheet or other clean covering for each patron. After use, each covering will be deposited in a closed receptacle and not used until properly sanitized in the immersion of water at least 140 degrees Fahrenheit for not less than 15 minutes. An adequate supply of clean linens will be maintained.

CR ✓ The massage business must display the State Certificate (California Massage Therapy Council) of each massage therapist in a location so that it can be readily seen by persons entering the business. 2 Licensed - Massage

CR ✓ All massage rooms, toilet rooms, pools, showers, bathtubs, steam rooms saunas, Jacuzzis and all other physical facilities will be thoroughly cleaned and disinfected as needed and at least once each business day the premises is open and in use.

CR ✓ The patron's genitals, pubic area, anus, and female patron's breasts below a point immediately above the top of the areola must be fully draped at all times while any employee of the business or establishment is in the massage therapy room with the patron. No massage therapy will be provided to a patron that results in intentional contact, or occasional and repetitive contact, with the genitals, anus, or areola of a patron.

CR ✓ An owner of a massage business shall be responsible for the conduct of all employees or independent contractors working on the premises of the business (Torrance Municipal Code (TMC) 35.14.120(a)).

CR ✓ Each operator of a massage or acupressure establishment shall maintain a record of the date, time, name of customer, address of the customer, date of birth of the customer, type of service provided, and the licensed person supplying such service. The name, address and date of birth must be verified using legal identification prior to any service. Such records shall be open to inspection by health officials or police officers at all times, on the premises of the massage or acupressure establishment. Such records shall be kept for a minimum of not less than one year. The information contained in such records shall be used only for the purpose of enforcing this Article, as well as other applicable laws, and shall otherwise be confidential. It shall be unlawful for any person to disclose such information for any unauthorized purpose.

CR ✓ **35.14.050 T.M.C. Hours of Operation.**

No massage business or establishment will provide massage therapy to the public for compensation between the hours of 9:00 P.M. and 8:00 A.M. of the following day. The massage business or establishment must close and all patrons must leave the massage business or establishment by 9:00 P.M.

## Local Codes and State Laws

### **Acupuncture Standards of Practice (State Requirements)**

**An acupuncturist is allowed to engage in the practice of acupuncture, electro acupuncture, perform or prescribe the use of oriental massage, acupressure, moxibustion, cupping, breathing techniques, exercise, heat, cold, magnets, nutrition, diet, herbs, plant, animal, and mineral products, and dietary supplements to promote, maintain, and restore health pursuant to Business & Professions Code Section 4937.**

#### **1399.450. Condition of Office.**

1. (a) Every acupuncture office shall be maintained in a clean and sanitary condition at all times, and shall have a readily accessible bathroom facility in accordance with Title 24, Part 2, Building Standards Code Sections 494A.1 and 1994 Uniform Building Code Section 2902.3.

#### **1399.451. Treatment Procedures.**

In treating a patient, an acupuncturist shall adhere to the following procedures:

1. (a) The acupuncturist's hands shall be brush-scrubbed with soap and warm water immediately before examining patients or handling acupuncture needles and other instruments, and between patients.
2. (b) All instruments shall be sterilized before and between uses in a manner which will destroy all microorganisms. All needle trays which contain sterile needles shall also be sterile. Each time instruments are sterilized, the acupuncturist shall use a tape or strip indicator which shows that sterilization is complete.
3. (c) Acupuncture points, where needles are to be inserted, shall be cleaned with an appropriate antiseptic before insertion of the needle.
4. (d) In the event an acupuncture needle inserted in a patient breaks subcutaneously, the treating acupuncturist shall immediately consult a physician. An acupuncturist shall not sever or penetrate the tissues in order to excise such a needle.
5. (e) Any complication, including but not limited to, hematoma, peritonitis or pneumothorax arising out of acupuncture treatment shall be referred immediately to a physician or dentist or podiatrist, if appropriate, if immediate medical treatment is required..
6. (f) Acupuncture shall not be performed using hypodermic needles.
7. (g) All instruments to be discarded shall be disposed of safely.
8. (h) Needles shall be disposed of by placing them in a sealed, unbreakable container marked "Hazardous Waste" and disposed of in accordance with state and local law.



**1399.453. Record keeping.**

An acupuncturist shall keep complete and accurate records on each patient who is given acupuncture treatment, including but not limited to, treatments given and progress made as a result of the acupuncture treatments.

**1399.454. Single Use Needles.**

An acupuncturist shall use needles labeled for single use only that meet the requirements of federal regulations 21 CFR Part 880.5580 (61 FR 64617, December 6, 1996). It shall constitute unprofessional conduct for an acupuncturist to use a needle more than once.

**1399.455. Advertising.**

1. (a) A licensed acupuncturist may advertise the provision of any acupuncture services authorized to be provided by such licensure in a manner authorized by Section 651 of the code so long as such advertising does not promote the excessive or unnecessary use of such services.
2. (b) It is improper advertising as provided in Section 4955 of the code to disseminate any advertising which represents in any manner that the acupuncturist can cure any type of disease, condition or symptom.
3. (c) It is improper advertising as provided in Section 4955 of the code to disseminate any advertising of a practice, technique or procedure which is not within the scope of the practice of acupuncture as defined in Section 4927 and 4937 of the code and which is the unlawful practice of medicine.

**1399.456. Use of the Title "Doctor."**

It is unprofessional conduct for an acupuncturist to use the title "Doctor" or the abbreviation "Dr." in connection with the practice of acupuncture unless he or she possesses a license or certificate which authorizes such use or possesses an earned doctorate degree from an accredited, approved or authorized educational institution as set forth under Article 4 (commencing with section 94760) of Chapter 7 of Part 59 which is in acupuncture, Oriental medicine, a biological science, or is otherwise related to the authorized practice of an acupuncturist as set forth in Sections 4927 and 4937 of the Code.

The use of the title "Doctor" or the abbreviation "Dr." by an acupuncturist as authorized above without further indicating the type of license, certificate or degree which authorizes such use, constitutes unprofessional conduct.

**Is the Licensee(s) aware of applicable local codes and state laws?**

CR           

Has Licensee(s) received a copy of the "Massage Therapy Regulations?"

CR           

Does the Licensee(s) know how to contact the police department?

CR



## Information Confirmation

I (We), as a licensee(s), fully understand all of the above information and will abide by all the rules and regulations that govern acupuncture/massage businesses. I confirm that all of the above listed information is correct.

[Redacted]

Licensee(s)

8/18/22

Date

Licensee(s) or Designated Representative

Date

[Redacted]

6452

8-18-22



**AFFIDAVIT OF AGENDA POSTING**

STATE OF CALIFORNIA     )  
COUNTY OF LOS ANGELES ) SS  
CITY OF TORRANCE         )

In compliance with Government Code 54954.2 (a), I DO HEREBY AFFIRM that a copy of the **License Review Board** agenda for the regular meeting of September 1, 2022, was conspicuously posted on the City Clerk's Bulletin Board, 3031 Torrance Boulevard, Torrance, California at the time and date indicated below.

POSTED:

Time: 10:50 a.m.                      Date: 8/25/22

By: 