

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (310) 618-2780. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II] Direct questions or concerns to the Commission Liaison John La Rock, Community Services Director at (310) 618-2937 prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

The Parks and Recreation Commission is an advisory body to the City Council that meets on the second Wednesday of each month at 7:00 p.m. in the West Annex Commission Meeting Room. All meetings are open to the public.

**** REVISED ****

**TORRANCE PARKS AND RECREATION COMMISSION AGENDA
WEDNESDAY, AUGUST 10, 2022
REGULAR MEETING
6:30 P.M. IN THE WEST ANNEX COMMISSION MEETING ROOM
AT CITY HALL, 3031 TORRANCE BOULEVARD
TORRANCE, CA 90503**

THE PARKS AND RECREATION COMMISSION MAY TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA

1. CALL MEETING TO ORDER

ROLL CALL: Commission members Candioty, Craft, Habel, Mele, Montoya, Muhammed, Chair Mataalii

2. FLAG SALUTE: Commissioner Muhammed

3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Thursday, August 4, 2022 /s/ Rebecca Poirier

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

5. ORAL COMMUNICATIONS (Limited to a 15 minute period)

This portion of the meeting is reserved for public comment on items on the agenda or on topics of interest to the general public. Under the Ralph M. Brown Act, Commissioners cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under this Public Comment period will have no longer than 1 minutes per speaker. Your comment to the Commission meeting will be recorded as part of the meeting. By staying in the meeting and making public comment during the meeting, you are agreeing to have your comment recorded.

6. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Commissioner from the Consent Calendar and considered separately.

6A. APPROVAL OF MINUTES

Recommendation of Community Services Director that your Honorable Body approve the Parks and Recreation Commission minutes of June 8, 2022.

6B. APPROVAL OF THE LIVING TREE DEDICATION PROGRAM ANNUAL REPORT

Recommendation of the Community Services Director that Your Honorable Body approve the Living Tree Dedication Program Annual Report and forward the recommendation to City Council for acceptance and filing.

6C. APPROVAL TO USE PARK BASKETBALL COURTS FOR OTHER RECREATIONAL PURPOSES

Recommendation of the Community Services Director that Park Basketball Courts be made available to other recreational uses such as fitness, and pickleball.

6D. APPROVAL OF THE 2021-2022 PARKS AND RECREATION COMMISSION ANNUAL REPORT

Recommendation of the Community Services Director that Your Honorable Body approve the 2021-2022 Parks and Recreation Commission Annual report and forward the recommendation to City Council for acceptance and filing.

7. ADMINISTRATIVE MATTERS

7A. COMMUNITY SERVICES DIRECTOR – STATUS OF PROGRAMMING AND PROJECTS.

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file updates on the status of programming and projects in the City of Torrance:

- Pandemic Reconstitution and Reopening
- Park Service Day
- A Summer Series
- New City Librarian

7B. COMMUNITY SERVICES DIRECTOR – REVIEW DEPARTMENT MONTHLY REPORTS

Recommendation of the Community Services Director that the Parks and Recreation Commission review the Department Monthly Reports for:

- Administrative Services
- Park Services
- Recreation Services

8. COMMISSION ORAL COMMUNICATIONS

9. ADJOURNMENT

9A. Adjournment of the Parks and Recreation Commission Meeting to Wednesday, September 14, 2022 at 6:30 p.m.

**MINUTES OF A REGULAR MEETING OF THE
TORRANCE PARKS AND RECREATION COMMISSION**

1. CALL TO ORDER

The Torrance Parks and Recreation Commission convened in regular session at 6:30 p.m. on Wednesday, June 6, 2022, via teleconference or other electronic means.

ROLL CALL/MOTION FOR EXCUSED ABSENCE

Present: Commissioners Feliz, Mataalii, Mele, *Montoya, Muhammed and Chairperson Candioty

Absent: None

Also Present: Community Services Director La Rock,
Administrative Analyst Lee,
Recreation Services Manager Craig,
Park Services Manager Drake,
Park Ranger – Program Coordinator Arevalo.

*Commissioner Montoya arrived at 6:34 p.m.

2. FLAG SALUTE

The pledge of Allegiance was led by Commissioner Feliz.

3. REPORT ON THE POSTING OF THE AGENDA

Chairperson Candioty stated that the agenda for the Torrance Parks and Recreation Commission was posted on the Public Notice Board on June 2, 2022.

4. ANNOUNCEMENT OF WITHDRAWN, DEFFERED AND/OR SUPPLEMENTAL ITEMS

Community Services Director La Rock requested that the Commission vote to move item Consent Calendar Item 6D from the Consent Calendar to Administrative Matters, to be considered before Item 7A.

MOTION: Commissioner Feliz moved to move item Consent Calendar Item 6D from the Consent Calendar to Administrative Matters, Item 7, to be considered before Item 7A. Commissioner Mele seconded the motion; a roll call vote reflected 5-0 approval.

(*Commissioner Montoya absent – arrived at 6:34 p.m.)

5. ORAL COMMUNICATIONS #1

Jeff and Debbie Martin presented an update the number of players for pickle ball at the park and noted that he would share the results of the survey that they had conducted with the City.

6. CONSENT CALENDAR

6A. APPROVAL OF MINUTES: May 11, 2022

Commissioner Feliz requested to correct the spelling of his last name on page 4, under adjournment.

MOTION: Commissioner Montoya moved to approve the Commission meeting minutes of May 11, 2022, as amended. Commissioner Feliz seconded the motion; a roll call vote reflected 6-0 approval.

6B. ACCEPT DOG OBEDIENCE CLUB DONATION FOR USE TOWARD THE CITY PARKS DOG BAG PROGRAM

MOTION: Commissioner Feliz moved to accept the Dog Obedience Club donation for use toward the City Parks dog bag program. Commissioner Muhammed seconded the motion; a roll call vote reflected 6-0 approval.

6C. RECOMMENDATION THAT COMMISSION APPROVE THE PROCLAMATION DECLARING THE MONTH OF JULY AS PARKS AND RECREATION MONTH IN THE CITY OF TORRANCE

Community Services Director La Rock explained that the Proclamation was part of a nationwide declaration of the month of July as Parks and Recreation Month.

MOTION: Commissioner Mele moved the recommendation that the Commission approve the Proclamation declaring the month of July as Parks and Recreation Month in the City of Torrance. Commissioner Feliz seconded the motion; a roll call vote reflected 6-0 approval.

6D. RECOMMENDATION THAT THE COMMISSION NOMINATE AND ELECT THE CHAIR AND VICE CHAIR OF THE PARKS AND RECREATION COMMISSION FOR 2021-2022.

(Moved for Consideration under Item 7)

7. ADMINISTRATIVE MATTERS

6D. RECOMMENDATION THAT THE COMMISSION NOMINATE AND ELECT THE CHAIR AND VICE CHAIR OF THE PARKS AND RECREATION COMMISSION FOR 2022-2023

Commissioner Feliz nominated Chairperson Candioly as Chair.

Commissioner Muhammed and Commissioner Montoya nominated Commissioner Mataalii as Chair.

Chairperson Candioly declined the nomination and nominated Commissioner Mataalii as Chair.

MOTION: Commissioner Feliz moved to approve the nomination of Commissioner Mataalii to Chair of the Parks and Recreation Commission for 2022-2023. Commissioner Mele seconded the motion; a roll call vote reflected 6-0 approval.

Commissioner Montoya nominated Commissioner Muhammed for Vice Chair.

MOTION: Commissioner Mataalii moved to approve the nomination of Commissioner Muhammed to Vice Chair of the Parks and Recreation Commission for 2022-2023. Chairperson Candioly seconded the motion; a roll call vote reflected 6-0 approval.

The Commission thanked Chair Candioly for his leadership as Chair.

7A. COMMUNITY SERVICES DIRECTOR – STATUS OF PROGRAMMING AND PROJECTS.

- Pandemic Reconstitution and Reopening
Director La Rock reported that the City was continuing to evaluate the COVID situation and adjust to the appropriate protocol. He noted that the City was looking to restaff to maintain adequate staff levels to serve the public.
- Commission Appointments
Director La Rock announced that City Council would make Commission appointments on June 14, 2022.
- Armed Forces Day Concert
Director La Rock thanked the staff and the Commission for their support of the Armed Forces Day and concert.
- Park Service Day
Director La Rock reported that Park Service Day would take place at Guenser Park on July 23, 2022 and added that there was a flyer attached to the meeting agenda.

7D. COMMUNITY SERVICES DIRECTOR- Review Department Monthly Reports

- Administrative Services
Administrative Analyst Lee presented the Administrative Services Division Report for May 2022, included in agenda packets. He highlighted Facility Bookings and picnic and park building reservations. He discussed the Facilities Revenue report, an increase in filming permits, pool and hockey rink usage, and the Ranger Program. He discussed a continuing problem with dogs off leash and noted that Registration for summer programs had begun in May. He added that Home Improvement had spent half the month working on foundations for the tiny homes village project at the Civic Center.
- Park Services
Park Services Manager Drake presented the Park Services Monthly Report for May 2022, which was not included in the packet, but would be emailed to Commission members. She noted that 3 of the 5 of the vacant positions had been filled this month, including 2 new supervisors. She stated that Park Services had continued their support of Recreation. Her review included reports on Park/Facilities crews tree trimming projects and tree removals, repairs of lights and removal of weeds at Madrona. She added that the grant at Newton Triangle was proceeding well and included training on native plant installation. She noted that the Picnic Shelter at Torrance Park was $\frac{3}{4}$ completed and all the fields at Columbia Park would be closed for the next 2 months for turf management. She reported that Park Services had provided trenching, back filled and filled in under the tiny homes village project, as well as providing the dog run. She listed the number of volunteer hours and discussed the ongoing McCallum family conservation project at the City yard, as well as other Eagle Scout projects and reviewed the number of birds born this season. She announced that tours for schools and organizations continued at Madrona and habitat restoration days had been held.
- Recreation Services
Recreation Services Manager Craig presented the Park Services Monthly Report for May 2022, included in the material of record. He reminded the Commission that summer hours at the Plunge would begin on June 17. He noted that Youth sports summer basketball league had begun and that Youth Cheer Program would be extended into the fall. He stated that adult basketball and softball leagues were full to

capacity. He stated that the gym floor had been re-surfaced during the week of May 8. He discussed the Memorial Day tournament at Sea Aire Golf Course and noted that Senior Program Specialist Larry Johnson had been specially recognized for his 45 years of service at the course. He announced that Summer Camp registration had sold out and now had a waiting list. He stated that Recreation was looking to recruit more staff to accommodate those on the waiting list. He reported that the first Movie in the Park would be held June 25 at McMaster Park and detailed the activities of the adaptive recreation program, which included a pickle ball program. He noted that the Attic Teen Center had conducted a well-attended mental health month in May, provided another Senior Tech Day at Bartlett Center and were preparing to paint their Happy-to Chat Park bench. He announced the three winners of the Older American Award presented by the Commission on Aging. He stated that staff hoped to re-open the Tillum Center for the summer.

8. COMMISSION ORAL COMMUNICATIONS

Chairperson Candioly thanked the staff and the Commissioners for their support.

The members of the Commission thanked Chairperson Candioly for his service and leadership as Chair of the Commission.

Commissioner Feliz thanked the Commissioners for his time on the Commission.

9. ADJOURNMENT

9A. Adjournment of Parks and Recreation Commission meeting to Wednesday, August 10, 2022

MOTION: At 7:36 p.m., Chairperson Candioly moved to adjourn the meeting to Wednesday, August 10, 2022 at 6:30 p.m., via teleconference or other electronic means. The motion was seconded by Commissioner Feliz and a roll call vote reflected 6-0 approval.

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For Commission Meeting
August 10, 2022

TO: PARKS AND RECREATION COMMISSION
FROM: TRACY DRAKE, PARK SERVICES MANAGER
SUBJECT: APPROVAL OF THE 2020-2021 LIVING TREE DEDICATION PROGRAM
ANNUAL REPORT

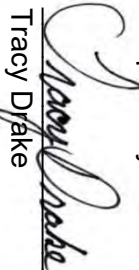
On November 17, 1992, on the recommendation of the Parks and Recreation Commission the City Council approved the implementation of a "Living Tree Dedication Program". The purpose of the program was to offer community members an opportunity to donate living trees to commemorate the life of a loved one or other significant events such as births and anniversaries. The implementation of the Program established guidelines for donating trees and an informational brochure was made available to the public at the various counters of City buildings.

Since the inception of the program in 1992, 410 Living Dedication trees have been planted throughout the various parks. In 2020-2021, an additional eight (8) trees were planted at six (6) different City parks. Park Services staff members continue to personally assist donors with the selection of park locations, tree species, coordinate the planting, and provide each donor with a Certificate of Recognition. Park Services replaces any vandalized, diseased or missing dedication trees as needed. In 2020-2021 fourteen (14) trees were replaced.

Additionally, twenty-one (21) fruit trees were donated by a group comprised of by residents of Torrance, City staff, the non-profit art collective Fallen Fruit, Old Torrance Neighborhood Association (OTNA) and the Torrance Refinery. The fruit trees were planted around the perimeter of the Lago Seco Community Gardens.

It is staff's recommendation that the Commission approve the 2020-2021 Living Tree Dedication Program Annual Report (Attachment A). With the Commission's approval staff will be forwarding the recommendation to City Council for acceptance and filing.

Respectfully Submitted,


Tracy Drake
Park Services Manager

CONCUR:


John La Rock
Community Services Director

Attachment: 2020-21 Living Tree Dedication Program Annual Report

**Community Services Department
LIVING TREE DEDICATIONS
REPORTING PERIOD
2020-2021**

Donor	Honoree	Type of Tree	Park	Date
Sister City	Ray Roulette	Chinese Pistache	Hickory	10.17.20
Debbie Hays	OTNA	Cork Oak	El Prado	4.21.21
The Gage Family	Danielle L. White	Cherry	Columbia	5.13.21
Janet Moser	Henne Sporrer	Cork Oak	Wilson Park	7.21.21
Denise Honaker	June Lee	2 Jacarandas	Seaside Heroes	8.25.21
Brian Lee and family	Venora Lee	Cottonwood Tree	Madrona Marsh	9.10.21
Judy Johnson and Steve Grey	Dean Boston	Cork Oak	El Prado	12.3.21

For Commission Meeting
August 10, 2022

TO: PARKS AND RECREATION COMMISSION
FROM: GARRETT CRAIG, RECREATION SERVICES MANAGER
**SUBJECT: APPROVE USE OF CITY OUTDOOR BASKETBALL COURTS TO SUPPORT
ADDITIONAL RECREATIONAL USES**

RECOMMENDATION

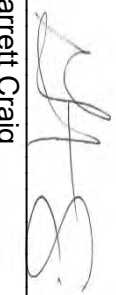
Recommendation of the Community Services Director that the Parks and Recreation Commission discuss and approve a six-month trial period for the use of six select City outdoor basketball courts to be used for additional recreational activities such as Pickleball and fitness classes. The use of the courts for additional recreational use will be limited to Monday – Friday, 8:00am to 1:00pm.

BACKGROUND/ANALYSIS

As the community continues their return in utilizing city parks for recreational use, the need for multisport amenities continues to grow. Facility Booking staff continue to review park amenities and spaces to create more opportunities for the community. The proposed use of outdoor basketball courts for other recreational activities would help create more space and additional revenue, as those spaces could be reserved and used for public use, private rentals, and city contract classes. The trial period will allow staff to monitor the usage amount and allow for public feedback.

Following approval, staff will work to post temporary signage at all locations within a deadline of one week. The signage will include available times for reservations and Facility Booking office contact information for any questions and the processing of reservations. Staff will also update the website to include the new locations as well as post on all department social media accounts. During the trial period, all reservation holders will be responsible for installing temporary striping, if required for sports such as pickleball. Following the trial period staff will return with a follow-up item, which will include reservation and usage reports.

Respectfully submitted,



Garrett Craig
Recreation Manager

CONCUR:

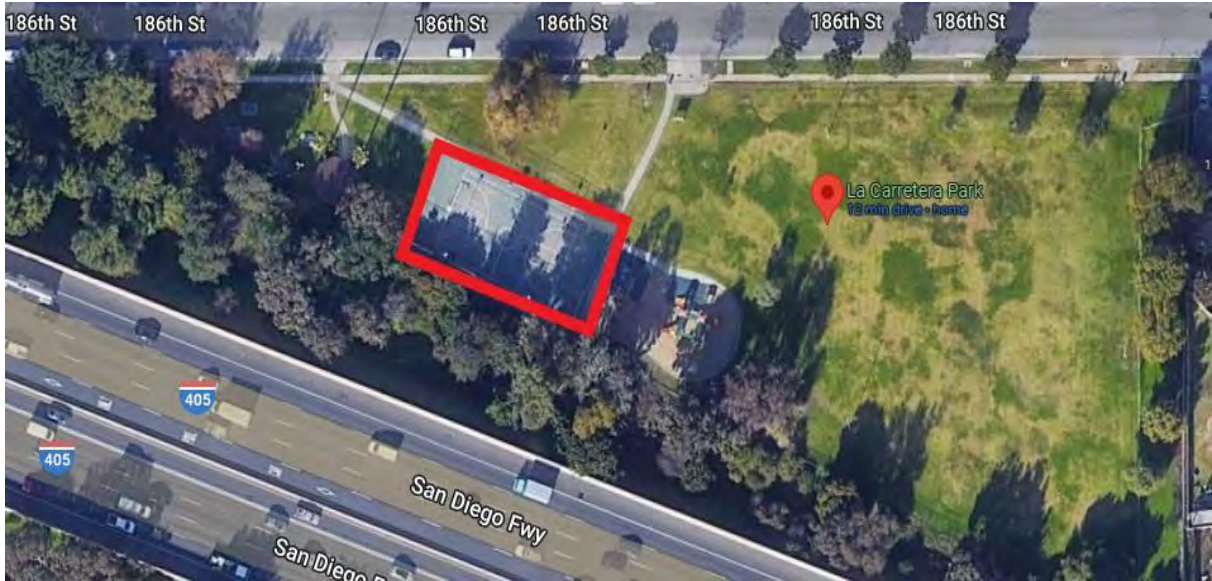


John La Rock
Community Services Director

Attachment: List of Parks used for trial period with aerial view picture

1. La Carretera Park – 2040 186th ST.

District 1



2. La Romeria Park – 19501 Inglewood Ave.

District 2



3. Delthorne Park – 3401 Spencer St.

District 3



4. Wilson Park – 2200 Crenshaw Blvd.

District 4



5. Lago Seco Park – 3920 W 232th St.

District 5



6. De Portola Park – 25615 Lazy Meadow Dr.

District 6




For Commission Meeting
August 10, 2022

TO: PARKS AND RECREATION COMMISSION
FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR
**SUBJECT: APPROVAL OF THE 2021-2022 PARKS AND RECREATION
COMMISSION ANNUAL REPORT**

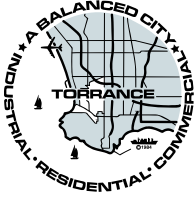
Attached is the 2021-2022 annual report attached for your consideration.

Respectfully submitted,



John La Rock
Community Services Director

Attachment: 2021-22 Parks and Recreation Annual Report



City of Torrance
PARKS AND RECREATION COMMISSION

ANNUAL REPORT
for July 2021 to June 2022

Chairperson: Ed Candioly
Vice-Chairperson: Ron Mataalii

Commissioners: Dan Feliz Linda Mele Zohra Muhammed
Dale Korman Keith Montoya

The Parks and Recreation Commission completed the year with discussions on different programs and projects. Here is a summary of their meetings and activities:

Public Meetings and Workshops:

Public Meetings and Workshops were conducted virtually due to the COVID-19 pandemic protocols.

Public Events

The Commission attended various Community Services events such as the Annual Turkey Trot 5K Fun Run on Thanksgiving Day, the Halloween Movie night at Wilson Park, Heal the Bay Coastal Clean Up month, the Torrance Little League World Series Quarter Finalists celebration, and the Armed Forces Day Orchestral Concert at Wilson Park.

Research and Review:

- Commissioners are registered as members of the California Association of Parks and Recreation Commissioners and receive California Parks and Recreation Society (CPRS) quarterly publications and discounted rates for the conferences and workshops, general information regarding legislation, and other information to remain current with parks and recreation industry matters.
- The Commission reviewed and approved new signage for group open play pickleball hours at Sur La Brea Park. Interest for expanding locations and hours increased and they reviewed and accepted a report on the currently available Torrance pickleball courts, future court efforts, and discussion on potential alterations to the allocation of court time between tennis and pickleball for those courts outfitted to accommodate both sports. Additionally, the Commission approved staff discussions with the pickleball community and ambassadors regarding the possibility of private funding and create overlay pickleball courts at El Retiro Park and Paradise Park once 3rd party funding is secured.

- Approved the donation by Lowell Hardison of a Little Free Library and books at Sur La Brea Park.
- The Commission heard a proposal by the Torrance Youth Council for the installation of a Happy to Chat bench, with signage to be placed on specified existing park benches at a few of the parks within the Torrance community to encourage conversations between individuals. The decision to refurbish an existing wooden bench at Hickory Park, to use as a trial for a Happy to Chat Bench, with signage was approved. The bench was installed and painted by Youth Council members on July 11, 2022.
- Changed their meeting start time from 7pm to 6:30pm
- The Commission served on the Selections Committee for Beat the Odds Scholarship.
- In addition, the Commission asked the City Council to proclaim July as "Parks and Recreation Month" in the City of Torrance.

Presentations in 2021-2022 made to the Commission included:

- Homelessness 101 Training presented by City Staff and the South Bay Coalition to End Homelessness (SBCEH) Co-Chair Nancy Wilcox.
- Climate Smart Awards Presented by the Torrance Environmental Quality and Energy Conservation Commission (TEQECC)

Reports for 2021 - 2022 reviewed and accepted by the Commission included:

- Parks and Recreation Commission Annual Report
- Park Rangers Annual Report

Park Service Day


In an effort to modernize the impact and connection of the Commission to the parks system, a day of service at WALTERIA Park took place on July 24th, 2021, from 10am - 1pm. The service day permits members of the Commission and their guests to collaborate with City staff on park beautification and cleaning.

Respectfully submitted,



Ed Candiote, Chairperson
Parks and Recreation Commission

CONCUR:



John La Rock, Director
Community Services Department

For Commission Meeting
August 10, 2022

TO: PARKS AND RECREATION COMMISSION
FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR
SUBJECT: COMMUNITY SERVICES DEPARTMENT UPDATES

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file updates on the Community Services Department:

- Welcome new and reappointed Commissioners
- Pandemic reconstitution and reopening
 - Masking now only strongly encouraged for use at City facilities and programs.
 - Staffing and retention remains a challenge as the City competes with higher wages from employers seeking to capture available entry-level workforce members.
 - Herma Tillim Senior Center at McMaster Park reopened on July 20.
- Park Service Day
 - On Saturday, July 23, members of the Commission joined staff and members of the public for a park service day at Guenser Park.
- A Summer Series will be presented at the Wilson Park Amphitheater featuring performances of contemporary and classical music. (flyer attached)
- New City Librarian, Heather Cousin, began her appointment on July 25.

Respectfully submitted,



John La Rock
Community Services Director



CITY OF TORRANCE
CULTURAL SERVICES DIVISION
PRESENTS

www.TorranceCA.Gov

2022 SUMMER CONCERTS

FREE SUMMER CONCERTS AT THE AMPHITHEATER
AT WILSON PARK, 2200 CRENSHAW BLVD.

SO RAD

Sunday
AUGUST 14
5-7PM

**THE WAYBACK
DADDIES**

Saturday
AUGUST 20
6-8PM

**PETTY
THEFT**

Sunday
AUGUST 28
5-7PM

**PALOS VERDES
SYMPHONIC
BAND**

Sunday
SEPTEMBER 4
5-7PM

TO: PARKS AND RECREATION COMMISSION
FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR
SUBJECT: ADMINISTRATIVE SERVICES DIVISION REPORT – JUNE 2022

FACILITY BOOKING – Kenita Trinidad

During the month of June, staff issued 32 short-term, 2 hour permits for fields. Long-term field users were issued 800 permits. There were no softball tournaments held at Wilson Park.

Picnic Reservations

- A total of 1,586 picnics with 171,774 guests in attendance were permitted at Torrance parks during the month of June. The breakdown is as follows:

Park	Picnics	Guests
Columbia Park	437	45,574
El Nido Park	147	8,695
El Retiro Park	36	1,809
Hickory Park	27	996
Lago Seco Park	42	2,613
McMaster Park	10	503
Paradise Park	24	591
Torrance Park	123	9,300
Victor Park	77	5,348
Walteria Park	8	390
Wilson Park	655	95,955

There were 66 bouncer permits issued for the month of June.

Park Building Reservations

- Park buildings were rented a total of 15 times by private groups with a total of 415 guests in attendance.
- Non-profit organizations used the buildings on 381 occasions.

Building	Private	Non-Profit	Building	Private	Non-Profit
Alta Loma Park	0	19	McMaster Park	2	50
El Nido Park	0	25	Sea Aire Park *	8	15
El Retiro Park	2	56	Sur La Brea Park	0	33
Greenwood Park	0	120	Walteria Park	1	38
La Romeria Park	2	25	The Attic	0	0

*Sea Aire reservations for private count is for city holds not reservations.

*El Retiro reservations for non-profit includes 31 holds for the Library

Facilities Revenue Report

Revenue	June	2022 YTD
Attic	-	-
Facility Reservations	3,095.00	12,200.00
Field Lights/Support	3,544.00	47,261.80
Field Prep	-	296.25
Filming Permits	3,000.00	6,000.00
Hockey Rink	4,580.00	27,377.52
Picnic Reservations	7,625.00	34,138.80
Pool Rental	3,456.40	83,805.91
Special Events	-	4,000.00
Sports Center	1,310.00	20,490.00
Torrance Art Museum	-	-
LA Galaxy Sports Complex	42,174.57	192,479.97
Weddings	500.00	2,750.00
Monthly Total	\$ 69,284.97	\$ 430,800.25

PARK RANGER PROGRAM – Victor Arevalo, Supervisor

During the month of June, the Park Ranger program continued its weeknight and daytime weekend patrols of all City parks with a heavy focus on assisting field permit holders and picnic reservations.

Parks

Statistics were kept of common incidents that Rangers observed during the month of June.

	June	YTD
Alcohol Violations	31	86
Amplified Sound	2	35
Bouncer Violations	5	10
Citizen Assist	34	160
Defiant/Disruptive Subjects	8	26
Dogs Off Leash Violations	147	830
Fire Call-Outs	0	1
Graffiti Hotline	57	277
Hazard Report/Removal	34	54
Maintenance/Park Call-Outs	4	23
Marijuana/Smoking/Vaping	17	62
Miscellaneous	3	3
Missing Subjects	0	0
Park Damage	20	49
Parking Violations	33	119
Permit Issues	9	70
Police Call-Outs	1	15
Ranger Call-Outs	27	112
Skating/Biking Violations	6	7
Suspicious Subjects	6	17
Unhoused Subject Contacts	22	93
Unhoused Subject Welfare Checks	20	68
Trespassing on Closed Fields	0	0
Unpermitted Food/Street Vendor Contacts	0	5

- Daytime weekday patrols kicked off in second half of the month, which yielded a higher number of routine contacts as well as awareness of multiple unpermitted instructors.
- Bouncer companies contacted after multiple issues of setting up unpermitted bouncers and setting up in non-designated areas.
- Set up of large canopy tent by permitted user resulted in dispute that escalated in the field and resulted in a complaint sent to Facility Booking. Issue resulted in more comprehensive messaging on website.
- Dogs off leash contacts high at multiple parks; positive feedback from some patrons at Miramar Park that situation is starting to improve.
- Rangers documented the ongoing alteration at El Nido Park by remote control track organizers; addition of dirt to augment terrain features.
- Decrease of unhoused encampments continues to decrease at Columbia Park.
- Rangers supported the Movies in the Park event at McMaster Park on June 25, 2022.
- Two trainees completed Human Resources onboarding and began ride-along training.

REGISTRATION – Suzy Corzine

Registration processed a total of 865 enrollments with a net revenue of \$110,646.15 during the month of June. The breakdown is as follows:

	Resident Enrollments	Non-Resident Enrollments	Total Enrollments	Net Revenue
Staff Enrollments	440	94	534	81,402.12
Internet	206	125	331	29,244.03
Totals	646	219	865	\$ 110,646.15

- No adult sports registrations for June.
- June was a very busy start to summer and we anticipate the rest of summer to be the same.


HOME IMPROVEMENT PROGRAM – Andres Islas

During the month of June, the Home Improvement Program completed projects at 10 households, with ongoing projects at 10 additional households.

	June	YTD
Carpentry	6	47
Electrical	2	24
Miscellaneous	10	33
Paint	0	0
Plumbing	15	40
COVID-19	0	0
Total number of services provided	33	144

HIP spent half this month working on the Tiny Home Village project at the Civic Center.

Respectfully submitted,



 John La Rock
 Community Services Director

TO: PARKS AND RECREATION COMMISSION

FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR

SUBJECT: ADMINISTRATIVE SERVICES DIVISION REPORT – JULY 2022

PARK RANGER PROGRAM – Victor Arevalo, Program Supervisor

During the month of July, the Park Ranger program continued its weeknight and daytime weekend patrols of all City parks with a heavy focus on assisting field permit holders and picnic reservations.

Parks

Statistics were kept of common incidents that Rangers observed during the month of July.

	July	YTD
Alcohol Violations	15	101
Amplified Sound	3	38
Bouncer Violations	1	11
Citizen Assist	31	91
Defiant/Disruptive Subjects	5	31
Dogs Off Leash Violations	130	960
Fire Call-Outs	1	2
Graffiti Hotline	115	392
Hazard Report/Removal	17	71
Maintenance/Park Call-Outs	6	29
Marijuana/Smoking/Vaping	14	76
Miscellaneous	2	5
Missing Subjects	0	0
Park Damage	5	54
Parking Violations	35	154
Permit Issues	6	76
Police Call-Outs	2	17
Ranger Call-Outs	42	154
Skating/Biking Violations	11	18
Suspicious Subjects	5	22
Unhoused Subject Contacts	47	140
Unhoused Subject Welfare Checks	36	104
Trespassing on Closed Fields	1	1
Unpermitted Food/Street Vendor Contacts	0	5

- Additional daytime patrols during the week yielding a high number of contacts for routine issues
- Clean up of Columbia Park unhoused encampment has remained free of additional campers
- July busy with several wedding permits at Miramar Park

- Dog off leash contacts remain high at various parks
- Rangers supported 4th of July Fireworks at Civic Center
- Rangers supported Assemblyperson Muratsachi's pet adoption event at Wilson Park (7/23/22)
- Rangers supported second Movies in the Park at Deportola Park (7/30/22)

HOME IMPROVEMENT PROGRAM – Shawn Plunkett, Program Supervisor

During the month of July, the Home Improvement Program completed projects at 9 households, with ongoing projects at 8 additional households.

	July	YTD
Carpentry	6	53
Electrical	1	25
Miscellaneous	4	37
Paint	0	0
Plumbing	11	51
COVID-19	0	0
Total number of services provided	22	166

HIP spent half this month working on the Tiny Home Village project at the Civic Center.

Respectfully submitted,


 John La Rock
 Community Services Director

Happening in Parks – June 2022

Early every morning, when most people are sleeping, Park Services staff come to work and perform regular or routine maintenance in 33 parks, and 11 park rental facilities. These tasks include mowing, edging, playground maintenance, picnic area maintenance, trash can bag replacement, picking up - by hand - debris throughout every park, tree/shrub trimming, irrigation replacement and repair as well as restroom maintenance. Additionally we maintain the Splash Pad, all courts, the Sea Aire Golf Course, Henrietta, Entradero, Madrona and Amie Basins, the downtown district of Torrance and the Madrona Marsh Preserve. This work is vital to the beauty of the parks and represents the Division's unending service to the community.

That being said, Park Services includes much more than the tasks completed. The following pages represent a pictorial summary of the most recent happenings in Park Services. If you would like any more information about any of the activities below, I will be happy to provide what is requested.

-Tracy Drake, Park Services Manager



Staff has taken on and is being trained on large tree removal and high-level tree trimming. This pine, by counting rings, was habitat for birds and other animals and provided environmental services to Torrance for about about 46 years.



Safety first continues to be our top priority. After an Edison fire was extinguished on the Preserve, the area was made safe through leveling and seeding. Also for safety, cones were nailed on stumps awaiting removal in parks and, experienced staff continue to train newer staff on how to use large equipment.

Our commitment to serve the citizens of Torrance is expansive. We provide service to scouts programs, other departments and we make the time to honor and celebrate our staff members.



The Walteria Recreation area will benefit from an Eagle Scout Candidate who will be cleaning up and painting the court area and redoing planters by the recreation room. An Environmental badge candidate built nursery tables and shade structures for the nursery in the City Yard. He also grew hundreds of plants that he planted along Madrona in front of the yard.



A Gold award candidate worked to improve pollinators locally by introducing mason bees at Madrona and Entradero.



We worked with Public Works and General Services to resolve the graffiti issue at the Transit Center.



The Division, funded a tree donation so we could plant a Cork Oak, the City tree, at Wilson Park in honor of the staff member we in Parks, lost to COVID-19.



We gathered to honor the incredible careers of Dave Wallace and Bob Bayma. Their combined 68 years of service to the City is commendable.

Our team is rich with talent not only for maintenance, tree management but also in construction.



The Sur La Brea picnic shelter could no longer be fixed. It had to be torn to the ground; a new one was built in its place. If you closely examine the first photo, you can see the roof was degraded and there were multiple areas of dry rot.



In order to assist Community Development with improving downtown seating opportunities in downtown Torrance, we added clean picnic areas to Kennedy and Keller parks. Kennedy already has furniture, Keller will when the concrete has completed its curing process.



This bridge was constructed after a large tree fell on the old one.



The reconstruction Torrance Park Picnic area is in process. The new section is on the right; it was the highest priority to rebuild and make the area safe for picnickers.

We also pay attention to the environment, our impact on it and how we can work to enhance it for people, plants and animals. Research continues in several areas, Adopt-a-Park volunteers lead tours and provide classes, and many areas of the City provide safe, healthy habitat for many plants and animals to continue to breed and thrive.



Even in years of low rainfall, Madrona provides habitat for many migrating and residential birds, butterflies and insects.



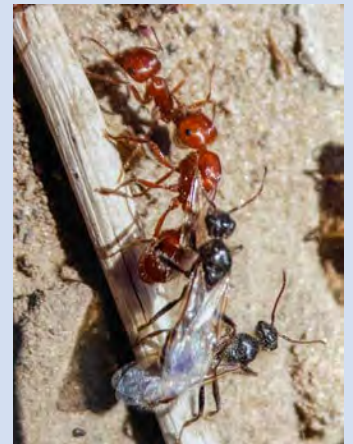
The first ever class on how to create stuffed birds as study skins was held June 2022.



Entradero and Henrietta Basins now have Adopt-a-Park staff who monitor the environment, clean up trash and provide tours.



Killdeer are normally born in April and May. This year all early nests were lost to predators. These are the first born this year; they were born June 29.



These CA harvester ants are in their annual days-long winged stage for breeding. Last year, no breeding occurred due to drought.



The Mallard Monitoring Project is in its ninth year. During the project much has been learned about how mallards raise their young, their success rates, the contributing factors of success and how to best manage the wetlands to help aid success of not only mallards but also many other species. Pictured above is family 21. The young were born on 6.8.22. So far this year, 152 ducklings were born, only 25 have survived, this is below the national average of 20-25% but a little but better than expected - 16.4%, in a severe drought year.

TO: PARKS AND RECREATION COMMISSION
FROM: TRACY DRAKE, PARK SERVICES MANAGER
SUBJECT: PARK SERVICES DIVISION REPORT – July 2022

In addition to our regular maintenance of all parks and rental facilities that includes mowing, edging, tree trimming and maintenance of playgrounds, picnic areas, irrigation systems, Splash Pad, all courts and restroom cleaning, here are some additional tasks completed by our crews:

NORTH CREW:

Bartlett Center

- Trimmed and removed dead foliage from large bird of paradise plants
- Performed Interior weeding and trimming of landscape

Civic Center

- Called in and monitored a Dig Alert and developed work strategy for Courthouse parking lot landscape project
- Removed aged plants and irrigation at Human Resources atrium
- Cleaned up and landscaped the East Annex Courtyard in preparation of the incoming Council members event



El Nido

- Removed water hoses that were not installed by park staff
- Installed spigot lock to prevent unpermitted use

Greenwood

- Dethatched around irrigation emitters in playground
- Backfilled large sink hole in main field
- Reported women's restroom broken door



Guenser

- Assisted with the Commission Day of Service special project
- Continued baseball diamond repairs to edge and clay surface
- Responded to Bee Hive complaints; located hive, secured area, notified bee keeper



Hickory

- Removed and replaced a swing at the playground
- Responded to split Tipuana tipu tree – trimmed as necessary

McMaster

- Repaired a broken mainline
- Responded report of large eucalyptus limb down
- Responded to reports of bees; located hives, secured areas, notified bee keeper
- Wrote up and repaired a broken domestic water line
- Prepared for thorough landscaping and site cleaning the Tillim Grand Opening event

Pueblo

- Repaired a broken mainline
- Submitted a work order for valves and pressure issues

Sur La Brea

- Located valves that are not responding to clock
- Backfilled areas where domestic water repair was made
- Removed a lot of debris from pickle ball court

Wilson

- Responded service call for batter's box repairs
 - Prepared for the Shakespeare in the Park event
 - Removed a dead and trimmed a failing eucalyptus tree in the Southeast parking lot
 - Prepared and supported the Pet Adoption fair event
 - Responded to several calls for fallen limbs at south fence line
 - Performed a job walk with WCA for tree work along south fence line
 - Reported damage to steam engine train tracks
- Responded to complaints of illegal dumping
- Responded reports of bee hives; located hives, secured areas, notified bee keeper
- Responded report of trash along east fence line
- Prepared Wilson Park plaza for the Gene Barnett field naming event



- Made secure a path light that was about to fall over due to corrosion

SOUTH CREW:

Events

- Supported the 4th of July Firework Event - set up and break down of fencing and restroom facilities

City Yard

- Performed weed abatement which continued on a weekly basis
- Maintained City dump facilities on a daily basis

Columbia Park

- Submitted a work order for valve E14 west of Softball field
- Repaired a 4 inch irrigation mainline

De Portola Park

- Removed of 2 dead Prunus (cherry trees) and back filled the holes
- Supported the Movie in the Park event

Entradero Park

- Spread asphalt grindings on Little League driveway low spots
- Recorded the Monthly Water meter readings

Lago Seco Park

- Scheduled broken playground spring equipment for removal with projects crew

Las Canchas

- Restored power to irrigation clock in breaker room
- Cleaned up debris up from car accident

Victor Park

- Reported and helped remove bees that had taken up residence next to library
- Trimmed the shrubs and the Pepper Tree next to the Library

Walteria Park

- Assisted with an Eagle Scout Project by removing the Eugenia and tending the new plants planted around recreation building

DIVISIONAL CREW:

Turf Management Monthly

- The Columbia park soccer fields renovations continued, All fields were leveled; low spots filled with # 27A dirt then seeded. Note: Fields will be closed until 08/17/22 for seed germination & root development
- Trained a new employee to operate the large Gang Mower "Big Red" after the previous operator retired after more than 30 years of service

Projects Crew Monthly

- Completed Keller & Kennedy Memorials Downtown
- Completed sidewalk concrete repair at Hickory Park
- Columbia West side fence repair under way; estimated completion is 08/07/22
- Walteria: Installed anchoring bolts on shuffle board court block wall for Boy Scout Eagle project
- Completed fence repair at New Transit Center
- Completed Delthorne park slide & base removal

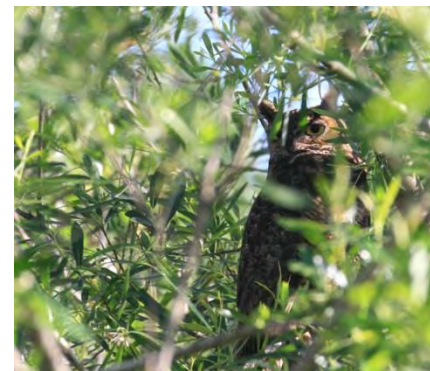
- Completed closure of Basketball court at Guenser park Fencing install to surround court
- Completed install & removal of portable stage at Historical society for “Rock around the block”
- Completed initial damage clean up at Seaside Heroes Park (car accident) including 2 steel bollards that were knocked down
- Completed Fencing project at Civic Center between HR and the main library buildings
- Fence repair materials estimations completed for Wilson park South fence due to limb damage

Mow Crew Monthly

- Performed weed abatement & debriding of the City parking lot adjacent to west walking gate.
- Arranged use of Billy Goat Weed / brush cutter as an ongoing project; no completion date

Baseball Field Diamonds

- Completed service to all ball diamonds: Guenser, McMaster, Columbia, El Nido, La Romeria, Walteria, & De Portola, and are currently on track with regular infield grooming and minor mound repairs as needed
- Assisted with Wilson Park Diamond Home plate installation and continued training
- Completed assist with service to Wilson horseshoe pits



Additional Projects

- Performed the delineation of the new Transit Center for dedication event
- Inspected & removed of dead Eucalyptus at Wilson Train Pavilion Parking lot
- Watered the stressed Eucalyptus trees in SE Wilson Park

MADRONA MARSH PRESERVE and NATURE CENTER:

- Cal State San Bernardino completed donation of a native Western Fence lizard to Marsh
 - Newest animal in our Ambassador animal education program
 - This constitutes the second research lizard donated to the Marsh by CSUSB
- Last of ponded water has dried up in the Marsh; the Marsh is officially dry until new rains recharge the vernal wetlands
- Habitat Restoration held three events during the month.
 - Removal of invasive Curly dock, vector vegetation management, trimming along trails.
 - Volunteer attendance slowly picking up each month
- Completed Phase 2 refurbish and repair work of perimeter fence along Madrona Avenue
- July attendance figures (by hard count/projected count)
 - 729 / 1,452 visitors to the Preserve.
 - 219 / 481 visitors to the Nature Center

- Restoration of Broadleaf Cattail (*Typha latifolia*) near street drain 5 along Madrona Avenue was a success. New plants are growing and re-establishing in the area
 - Staff able to propagate cattails in our nursery, replanted in target area
- Palos Verdes/South Bay Audubon Society conducted first chapter meeting since the pandemic at the Nature Center
 - “How to Nurture Monarch Caterpillars and Butterflies” was presented by keynote speaker, Silvia Gutierrez.
- Conducted second in a series of bird “Study Skins” workshops at the Nature Center.
 - Additional classes coming
- Clean-up work at 236th and Arlington neighborhood mini-park - ongoing.
 - Continuing water and weed cycles to remove problem plants and grasses
- Water quality sampling and data collection at Henrietta Basin and Madrona Marsh – ongoing
 - Working to increase numbers of volunteers to help staff reception and gate entrance.
 - Nature Center at 50% of needed volunteers to support full functionality
 - Staff working to grow enrollment in ARC (Advanced Restoration Crew) program
 - ARC is a leadership development program for youth – teaching leadership and environmental awareness.

Respectfully Submitted,



Tracy Drake
Park Services Manager

CONCUR:



John La Rock

TO: PARKS AND RECREATION COMMISSION

FROM: GARRETT CRAIG, RECREATION SERVICES MANAGER

SUBJECT: RECREATION SERVICES MONTHLY REPORT FOR JUNE 2022

The following is information regarding Recreation Division programs and facilities for June 2022:

YOUTH AND ADULT SPORTS / AQUATICS / SEA-AIRE – Allison Saufua, Senior Recreation Supervisor; Jesus Castro, Recreation Supervisor; Kathi Wilson, Interim Aquatics Program Coordinator

Aquatics:

- Summer hours and classes have begun at the Plunge. Classes filled to capacity, and staff were able to offer three additional classes. Staff will continue to try and offer additional class offerings where possible.
- The drop-in lap swim accounted for 2,821 pool visits. Recreational swim had 679 swimmers.
- Long-term pool rental and Swim Torrance accounted for 1,605 pool visits, with increased class offerings. The Swim Torrance group will return in the fall.
- The first session of Monday-Friday two-week classes concluded. Feedback from parents and guardians has been very positive. Below are comments thanking our instructors:
 - *“Coach Sami taught my two boys this term. As a college educator, I was able to see her significant effort and warm heart for the students. She is one of the best instructors and we will definitely go back to the program, especially to this instructor, if possible. Please forward my family's thank you to her. Thank you.”*
 - *“We have been coming to the The Plunge each summer for swim for the past 6-7 years. Always a great experience, thank you so much. Keep up the good work! My son's instructors were Sami and Shantal; they were great!”*
 - *“Ron was an exceptional instructor, and my son James learned a lot from him!!! James looked forward to swimming lessons every morning.”*
 - *“Coach Ron and Coach Mikayla did excellent jobs to teach my child how to improve his strokes and technique for swim meet. My child really enjoyed their lessons. Thank you so much.”*
 - *“Our instructor Makayla was amazing, kind, patient and thoughtful. My son took the level one class with her and I was only able to observe a few lessons. It stood out to me how kind she was when I witnessed her interact with another child in the class (appeared to have special needs). She was kind and patient with him and offered a variety of different ways to teach him too, while engaging the whole class. Her interaction with my son and the other kids was top notch too! Would highly recommend this class for beginners.”*
 - *“My child's instructor, Shantal, was AMAZING. She was kind and patient with my daughter and was always encouraging. She challenged Audrey to do new things and gave her the support she needed. My daughter told me “I did so many hard things but Shantal showed me how to do it and when I didn't get it she just*

showed me again and helped me.” I really cannot say enough good things about her! I have been a teacher for almost 20 years and it was clear that Shantal is a natural teacher and guide. Thank you so much!”

Youth Sports:

- The 2022 Co-ed Indoor Volleyball program ended its season, with the last scheduled games on Saturday, June 18. Anonymous parents and guardians left positive comments and high satisfaction scores on the feedback survey. Here are some of those comments:
 - **Division 4/5** - *“Coach Jeff is awesome! I think he was not a parent volunteer and he had come from the city. He had really good drills, kept the kids motivated and encouraged team work and good sportsmanship. The kids really improved throughout the season you set his guidance. He coached numerous teams but was really an amazing coach. Thank you, Jeff!”*
 - **Division 4/5** - *“My son’s coach was Coach Manny. He was an AMAZING coach. Every practice he had new drills/games for them. ALL of the players improved dramatically from the start of the season. Coach Manny fosters good teamwork as well as taught them skills. The team was disappointed that there was not a summer program this year and all of them are looking forward to the fall where they can play again. Coach Manny made the game fun and was a really good coach.”*
 - **Division 6-8** - *“Coach Leah was wonderful. She was always very encouraging the kids and supportive. Coach Leach was a great role model for the girls who wanted to learn and become better in playing volleyball. Thanks for assigning Coach Leah to this year’s Team West program.”*
- The Summer Youth Co-Ed Basketball League started their season on Tuesday, July 5. Divisions 6 and 7/8 grade play Tuesday nights between 5:30pm and 8:30pm followed by divisions 4 and 5 on Friday nights during the same times. Divisions K/1 and 3 play games on Saturday mornings/early afternoon between 8:00 a.m. and 2:00 p.m. Finally, divisions 2 and 4 play Saturday afternoons/evenings between 2:00 p.m. and 8:00 p.m. All games will be played at the Dee Hardison Sports Center Gymnasium at Wilson Park. The season is scheduled for eight-weeks with a projected end date of Saturday, August 27.
- The City of Torrance is currently taking registrations for the Youth Flag Football and Cheer programs. Registrations are scheduled to close by 5:00 p.m. on August 25.
- Youth Flag Football is open to participants in Kindergarten through eighth grade (Grade is based on the 2022/2023 school year). The season is projected to begin on September 24 with games taking place at Wilson Park.
- Cheer participants in 2nd through 8th grade will participate in a variety of cheerleading skills, dances, and routines. The program meets Mondays and Wednesdays from 6:30-8:00 p.m. and Saturdays starting September 24. Practice starts Monday, September 12 and Wednesday September 14 and runs for 8 weeks. A final performance will take place on Saturday, November 12. Practice will take place indoors at the Dee Hardison Sports Center at Wilson Park, 2200 Crenshaw Blvd.

Adult Sports:

- The 2022 Spring/Summer adult basketball leagues with 60 teams participating and playing Sunday evenings/afternoons, Monday, Wednesday, and Thursday nights at the Dee Hardison Sports Center are currently in playoffs with championship games scheduled for mid-August.

- The 2022 Spring/Summer adult softball leagues with 90 participating teams are playing Sunday through Friday nights at Wilson Park are currently in playoffs with championship games scheduled to take place mid to late August.
- The 2022 Fall Season adult basketball and softball leagues began taking team registrations on Monday, August 1 and are scheduled to close by 5:00 p.m. on August 24.
- Adult Roller Hockey has continued their leagues at the rink Monday through Saturday. On non-league days, rentals for practices and skate parties have been frequent.

Sea-Aire Golf Course:

- The summer golf season got off to a terrific start at Sea-Aire golf course in June with a new record in the amount of 4,050 total rounds of golf played.
- Father's Day has been the busiest day at Sea-Aire with 243 rounds played.
- Park Services staff have been great with the upkeep of the golf course including removing a large beehive nest under a building on June 28, 2022.
- The Sea-Aire Women's golf club held and enjoyed a "Guest Day" tournament on June 9.
- The Senior Friday Golf Club has been recruiting new member and welcomed four new members in June.
- With the summer season bringing the longest daylight hours of the year the last tee-off is currently scheduled at 6:30 p.m.

AFTER SCHOOL CLUB / PARK DROP-IN / DAY CAMPS/ VIRTUAL RECREATION– *Veronica Minter, Senior Recreation Supervisor; Nicole Madera, Recreation Supervisor*

After School Club Program:

The After School Club concluded on June 16. We continue to be grateful to the parents and participants of our program for their support and kind words about their program experience. We have already received numerous calls and inquiries about the next school year and the status of the After School Club. We intend to return to all of our typical 15 school sites and would also plan to return to normal enrollment numbers. We had to limit enrollment for the 2021-2022 school year due to COVID-19 restrictions, but we are hopeful in returning to our usual amount of registered participants. July 11 would mark the start of the scheduled registration dates for Torrance Residents.

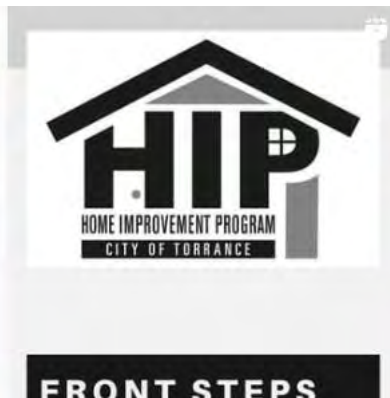
A couple of parent survey comments: *"Thank you for continuing to offer the program at affordable rates. We could never afford to go to the YMCA. Please continue to offer an affordable program."* *"Vanessa is so amazing and tentative to the students and cares for their well-being. I've witnessed her actions with my own child."*

Summer Camp:

The Summer Camps program began on June 20. Both Sports Camp and Greenwood Fun Camp are very close to maximum enrollment for all sessions with waiting lists. Our registration department has been working hard to call off the waiting lists to maximize enrollment, and we are very appreciative. Wednesday, June 29 was the first camp excursion to Soak City! The trip went very well overall and we are looking forward to the next one on July 13 to Boomers in Irvine.

Virtual Recreation:

- Torrance virtual recreation and social media continues to grow.
- This Month:
 - ASC staff of the month – program announcement
 - Front Steps HIP Project Reel – program spotlight
 - Movies in the Park – story highlight
 - Splash Pad Re-Opening – story highlight
 - Splash Pad Re-Opening – program spotlight
 - Summer Day Camp – program spotlight
 - Movies in the Park – program announcement
 - PALS Pickelball – program spotlight
 - National Sunglasses Day – social media photo participation



TEENS/CO-REC / YOUTH COUNCIL / SENIOR CITIZENS / COMMISSION ON AGING EARLY CHILDHOOD EDUCATION / ADAPTIVE PROGRAMS / SPECIAL EVENTS –

Deborah Reed, Senior Recreation Supervisor; Patti Goldenson Recreation Supervisor Senior Programs; Charlene Walker, Program Coordinator; Linda Wilson-Gray, Senior Program Specialist; Senior Programs, Nena Davis; Senior Program Specialist, Teen Programs; Vacant, Recreation Supervisor

Special Events:

- The first Movie in the Park event was held on Saturday, June 25 at McMaster Park.
- Over 150 were in attendance for the viewing of The Mitchells vs. The Machines.
- Recreation staff set up a fun games activity area for children to play in while waiting for the movie to begin. The kids' themed pop music that played in the background added to the excitement of the evening.
- It was great to see so many families gathered together with their lawn chairs, blankets and picnic dinners. The second movie of the summer will be on Saturday, July 30 at De Portola Park.



- June has been an exciting a fun month in Early Childhood Education. Our session ended on June 3.
- All of the classes were preparing for end of the year festivities.
- Lollipop Tree and Fun & Friends classes went to Wilson Park to the Live Steamers and had a fun morning riding the trains. The live steamers were so kind as to open up just for our classes.
- We had 5 volunteers this month volunteering 12.5 hours.
- Our summer session began on June 20 and our class is in full swing.

Adaptive Recreation:

- An additional four members were welcomed to the growing PALS program in the month of June.
- Social activities for the month of June included Torrance Board and Brush Studio. This activity is so fun and well attended. Everyone created a summer themed wooden sign.



- Tuesday, June 14 was movie night at the Rolling Hills AMC Theatre. PALS members had an opportunity to practice their independence by purchasing their own ticket and movie snacks.
- 25 participants had a fun morning bowling at Gable House on Saturday, June 18.
- As we head into Bocce Summer season, we offered an intro class on Wednesday, June 20 at Columbia Park. Both new and seasoned players had a nice evening together.
- PALS swim continues practice every Sunday. As always, there is so much appreciation for the dedicated and talented coaches.

THE ATTIC Teen Center:

- THE ATTIC continued with regular hours throughout June 16, summer hours began June 20 from 1:00 – 4:00 p.m. Monday - Friday. For the month of June, THE ATTIC Teen Center had a total attendance of 353, this included guests and members.
- On Wednesdays, ATTIC staff held special activities for the members to participate in this month. This month's activities included: Joel - Pool Tournament, Neah – Crossnet (four way volleyball), and Nena – Senior BBQ party.
- Staff held different activities throughout the month to give participants further recreational opportunities. Activities included: Nena - "Tie Dye", Neah - "Trivia and Corn Hole", and Joel - "Guess that song and Musical Couch".
- Movie Fridays featured, "Rio," "Harry Potter and the Prisoner of Azkaban" "Return of the Jedi," and "Billy Madison."

ATTIC Advisory Committee:

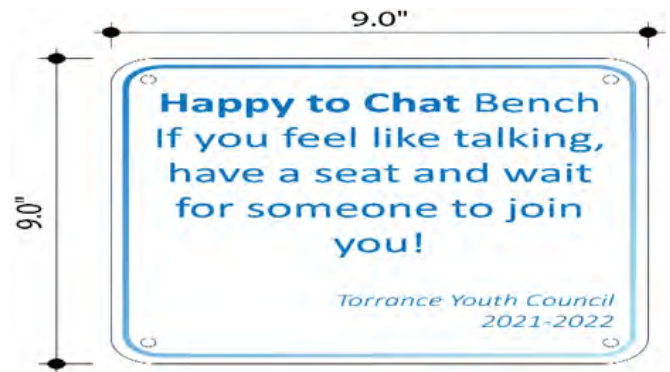
- On Monday, June 6, THE ATTIC Advisory Committee held their monthly meeting at 6:00 p.m. via Zoom. There were 7 committee members present. Members reviewed May Mental Health Month. Committee members all agree activities for May Mental Health Month are important and would like to continue providing the program for the local students. THE ATTIC Advisory Committee is currently promoting for interested students to apply to join the 2022-2023 Advisory Committed.

S.P.I.N. (Serving People in Need): (Not currently meeting)

Co-Rec (Co-Recreation): No programming

Youth Council (TYC):

- The 2021-2022 Youth Council held their last meeting on June 1, 2022.
- Thirty students submitted applications for the 2022-2023 Torrance Youth Council. Interviews were held on June 6 and 7. Eight members were chosen to return, adding ten new members.
- On June 20, the 2021-2022 Youth Council held their Happy to Chat paint day at Hickory Park. Members sanded, cleaned and repainted a wooden bench COT blue. Returning on the 21st to put the final additions on it. The sign is to be installed in the left corner of the bench.



RECREATION DIVISION VOLUNTEER INFORMATION FOR MAY

LOCATION/PROGRAM	NUMBER of VOLUNTEERS	VOLUNTEER HOURS
Adaptive Sports	10	25
Bartlett Senior Center	4	60
Early Childhood	5	12.5
Focal Point	8/in office 1/home	185
AARP Tax Aide		
S.P.I.N.		
Youth Sports		
TOTAL:	25	250

Commission on Aging (COA):

- The COA is dark during the month of June. Meetings will resume Tuesday, July 5th

Focal Point on Aging:

- For the month of June, the guest speaker at the Focal Point meeting was Laurie Glover, from Silverado Memory Care/Community, which offers a unique and innovative concept in memory care called Nexus.

Nexus living is living with purpose

- A unique and innovative concept in memory care, Nexus supports an active, brain-healthy lifestyle for individuals living with the early stages of dementia. Nexus combines Silverado's research-based brain health program with experiential living at its best. Comfort, dignity and purpose are all vital elements to living well with dementia, so they are at the heart of what the residents experience in the Nexus program every day.
- Focal Point had 89 web inquiries.
- The Focal Point office continues to operate from 9:00am-noon. They now have full staffing in the office. However, in-person consultations are not available without an appointment. Focal Point is not accepting walk-ins.
- Some of the volunteers continue to pick up messages from home and make referrals from home during the remaining hours of 12:00pm-3:00pm.
- Focal Point staff continue to make birthday calls to seniors in the community.
- The new Focal Point service directory has been printed and is now on the website.

Senior Citizens Programs (Bartlett Center, Tillim, Walteria)

- Bartlett's crafting group now meets in the Hobby Shop every Friday for two hours. There are 6 - 11 crafty ladies each week. All levels of crafting are welcome.
- Creative Crafters formally known as "Sew Its Tuesday", the quilt, crochet, or any "cloth art" medium group. They meet from noon to 2:30 p.m. There are currently 12 members. All levels are welcome. They will began meeting at Tillim in August.
- The Beading class meets from 8:00 a.m. to 12:30 p.m. The beading class has 12 to 13 members, and all levels of participants are welcome.
- The Painting class continues to meet on Fridays at Bartlett from 1pm to 3pm. All levels are welcome. These classes plan on returning to Tillim in August.



- We have resumed our Computer training program and they are off to a great start! The trainings are held on the 2nd and 4th Thursday of the month, and there are 2 appointments available each session. Trainings are in great demand; there is already reservations for the waiting list for July classes. Staff will be opening up more appointments, as we welcome a new volunteer who will be teaching along with our other volunteer. Participants may bring their cell phone, tablet, laptop, or any other device they wish to become more familiar with and learn to use it to send and receive email, navigate the internet, or almost any other topic that is of interest.

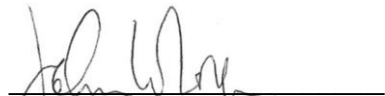
- Card playing (Bridge) continues to be well attended. Participants of all levels are welcome at the card tables and everyone encourages those who wish to learn the game to come and try it out. For the last 3 workshops we have filled four card tables with sixteen players
- Zoom games at the Bartlett Center will be concluding, June 30, 2022 and in-person Bingo will begin in July.
- The Tillim Senior Center is tentatively scheduled to open on Wednesday, July 20 with a Grand re-opening! Walteria Park Senior programs remains closed, but is tentatively schedule to open in mid-August. Staff continues to work on getting ready for the re-opening of both facilities this summer.
- TUSD Friday Cardio Salsa classes for seniors at the Ken Miller Recreation Center will return in the Fall.
- Bartlett exercise classes Chair Fusion-Yoga moves and stretching and a Fitness Difference class that offers active movement, floor work and strengthening with bands and lightweights continues to draw in seniors. Once done many of the participants are staying for lunch.
- The lunch program continues to draw new seniors each day. Bartlett Center is very lucky to have Chef Augustin who prepares some of the best lunches in the South Bay.

Respectfully Submitted,



Garrett Craig
Recreation Services Manager

CONCUR:



John La Rock
Community Services Director

TO: PARKS AND RECREATION COMMISSION
FROM: GARRETT CRAIG, RECREATION SERVICES MANAGER
SUBJECT: RECREATION SERVICES MONTHLY REPORT FOR JULY 2022

The following is information regarding Recreation Division programs and facilities for July 2022:

FACILITY BOOKING AND REGISTRATION – *Veronica Minter, Senior Recreation Supervisor and Kenita Trinidad, Facility and Registration Program Coordinator*

Facility Booking

During the month of July, staff issued 40 short-term, two hour permits for fields. Long-term field users were issued 771 permits. There were no softball tournaments held at Wilson Park.

- Picnic Reservations – A total of 4,372 picnics reservations, with 310,911 guests, and 65 bouncer permits were issued during the month of July.

Park	Picnics	Guests
Columbia Park	1,004	97,449
El Nido Park	401	6,189
El Retiro Park	135	3,288
Hickory Park	81	1,044
Lago Seco Park	81	1,968
McMaster Park	17	425
Paradise Park	102	1,830
Torrance Park	371	16,490
Victor Park	140	3,646
Walteria Park	40	1,326
Wilson Park	2,000	177,256

- Park Building Reservations – 20 private rentals with a total of 595 guests and 372 non-profit organizations used the buildings

Building	Private	Non-Profit
Alta Loma Park	0	24
El Nido Park	0	32
El Retiro Park	3	16
Greenwood Park	0	141
La Romeria Park	2	36
McMaster Park	4	30
Sea Aire Park *	8	10
Sur La Brea Park	0	45
Walteria Park	3	38
The Attic	0	0

Registration

Registration processed a total of 161 enrollments with a net revenue of **\$17,552.42** during the month of July. The breakdown is as follows:

	Resident	Non-Res	Total Enrollments	Total Fees
Total	120	41	161	\$17,552.42
Staff	61	18	79	\$8,935.98
Web	59	23	82	\$8,616.44

YOUTH AND ADULT SPORTS / AQUATICS / SEA-AIRE – Allison Saufua, Senior Recreation Supervisor; Jesus Castro, Recreation Supervisor; Kim Burgueno, Recreation Supervisor

Aquatics:

- Swim classes filled, and staff were able to offer some waitlist participants classes.
- The drop-in lap swim accounted for 2,297 pool visits. Recreational swim had 2,648 swimmers.
- Long-term pool rental Master Swim Team 536. The Swim Torrance group will return in the fall.
- The two swim session of Monday-Friday two-week classes concluded. Along with two five-week Saturday and Sunday classes, swim sessions concluded. Feedback from parents and guardians has been very positive. Participants asking for more morning classes next summer. Below are comments thanking our instructors:
 - *“Coach Gio is the best swim instructor.”*
 - *“Sami was an amazing instructor and my kids enjoyed their summer class!”*
 - *“Makayla was my son’s instructor and she was so friendly and so encouraging to my son while it was his turn to show his skills. She made him more confident to be in the water and that made him progress more than we thought.”*
 - *“Angel was a new instructor and she did a great job being patient and encouraging to students”*
 - *“Yes Mikayla was an awesome instructor! My kids made so much progress with her. Thank you!”*
 - *“Anthony is a great instructor. He made the class fun and had lots of positive feedback. Thank you!”*

Youth Sports:

- The Summer Youth Co-Ed Basketball program is in their sixth week of league games. Championship games are scheduled for Tuesday, August 23, and Friday, August 26, for the fifth through eighth grade divisions. Kindergarten through fourth grade will end their season games on Saturday, August 27, at the Wilson Park Dee Hardison Sports Center gymnasium.
- We are taking registrations for the Youth Flag Football and Cheer programs. Registrations are scheduled to close on August 25.
- Youth Flag Football is open to participants in Kindergarten through eighth grade. The season is projected to begin on September 24, with games taking place at Wilson Park.
- Cheer participants in 2nd through 8th grade will participate in a variety of cheerleading skills, dances, and routines. The eight week program meets Mondays and Wednesdays from 6:30-8:00 p.m. and Saturdays starting September 24. A final performance will take place

on Saturday, November 12. Practice will take place indoors at the Dee Hardison Sports Center at Wilson Park, 2200 Crenshaw Blvd.

Adult Sports:

- The 2022 Spring/Summer adult basketball leagues with 60 teams participating and playing Sunday evenings/afternoons, Monday, Wednesday and Thursday nights at the Dee Hardison Sports Center are currently in playoffs with championship games scheduled for mid-August.
- The 2022 Spring/Summer adult softball leagues with 90 participating teams are playing Sunday through Friday nights at Wilson Park and are currently in playoffs with championship games scheduled to take place mid to late August.
- The 2022 Fall Season adult basketball and softball leagues began taking team registrations on Monday, August 1 and are scheduled to close on August 24.
- Adult Roller Hockey has continued their leagues at the rink Monday through Saturday. On non-league days, rentals for practices and skate parties have been frequent.

Sea-Aire Golf Course:

- The weather and the total rounds played at *Sea-Aire* Golf Course were sizzling throughout the month of July setting a new total rounds played record of 4,900 rounds!
- On July 12, the West High cross country team held their annual summer *Sea-Aire* golf outing day.
- The *Sea-Aire* Women's and Senior's golf clubs saw big turnouts for their club days all throughout the month.
- Park Services staff replaced a few worn-out tee-box number signposts on some of the holes throughout the course and replaced and adjusted leaking sprinklers that were affecting the front two greens.
- Recreation staff is preparing for the annual end of summer Labor Day Junior Golf Challenge.
- Summer season brings the longest daylight hours of the year, and the last tee-off is currently scheduled at 6:30 p.m.

Pickleball:

- Pickleball classes for beginner and intermediate levels started back up the week of July 19, with 67 students registered between the nine classes.
- Staff are currently waiting for final quotes for the roller rink-resurfacing project; the project will include six pickleball court lines added to the surface.
- Staff are working with Midnight-Match to setup a community glow in the dark pickleball event. Staff are hoping to host the event early in Fall.
- Staff continue to explore opportunities to utilize additional park amenities to create additional space for pickleball.

AFTER SCHOOL CLUB / PARK DROP-IN / DAY CAMPS/ VIRTUAL RECREATION– *Veronica Minter, Senior Recreation Supervisor and Nicole Madera, Recreation Supervisor*

After School Club Program:

After some uncertainty regarding the After School Club Program, we are pleased to continue to offer the quality program on TUSD campuses. Mail-in and fax-in registration began on July 11 for Torrance residents. Non-resident registration begins on August 9. The 2022-2023 school year begins on August 25. We are working hard to prepare and plan in addition to hiring many new part time staff.

Summer Parks Program and Carpenter Wagon:

The Summer Parks Program and Carpenter Wagon have been cancelled for 2022. We hope to bring these back next year.

Summer Camp:

The Summer Camps program is about to begin its final session- session 4. We are currently at maximum enrollment and have had great success and feedback so far. The campers have enjoyed walking field trips to the Torrance Plunge and Farmer's Market in addition to excursions to Soak City and Boomers. The final field trip will be to Medieval Times, on August 10. We had a special guest visit both of our camps on July 20, the Torrance **Dig-It crew!** They provided a 90-minute STEM based activity for all campers – free of charge! We are very thankful for their contribution to our camper's smiles. The **Southern California Live Steamers** at Wilson Park also gave all of our campers free train rides on July 26! This was very kind and we showed our appreciation with a handmade banner and cards.



We have also received numerous parent responses to our online survey. A few comment highlights are

- *“My son loved the entire experience, you guys are amazing” “All of the staff I encountered were friendly and helpful; I was very impressed.”*
- *“All of the staff is amazing and the kids are always so excited to see them. The staff always greet my kids with enthusiasm and make it a point to say goodbye every day.”*
- *“We are so grateful for our part time staff working the camps program. They bring the energy and smiles every day. They are our memory makers!”*

Virtual Recreation:

- Torrance virtual recreation and social media continues to grow.
- This Month:
 - Babysitting-program spotlight
 - Camp – Reel spotlighting collaboration with Torrance Live Steamers
 - Camp – program collaboration with Torrance Dig IT
 - Camp – Reel spotlighting collaboration with Torrance Live Steamers
 - Gate Project HIP Project Reel – program spotlight
 - Movies in the Park – story highlight
 - Youth Basketball – program spotlight
 - Summer Day Camp – program spotlight
 - Tillim Senior Center Re-Opening Reel – program announcement
 - Happy to Chat Bench – program announcement
 - Camp Hats – program highlight
 - National Soccer Day – photo participation



**TEENS/CO-REC / YOUTH COUNCIL / SENIOR CITIZENS / COMMISSION ON AGING
EARLY CHILDHOOD EDUCATION / ADAPTIVE PROGRAMS / SPECIAL EVENTS –**

Jesus Castro, Interim Senior Recreation Supervisor; Patti Goldenson Recreation Supervisor Senior Programs; Charlene Walker, Program Coordinator; Linda Wilson-Gray, Senior Program Specialist; Senior Programs, Nena Davis; Senior Program Specialist, Teen Programs; Vacant, Recreation Supervisor

Special Events:

- Over 120 people attended the second Movie in the Park event featuring *Encanto* that was held on Saturday, July 30 at De Portola Park.
- Recreation staff organized a fun game activity area for the children. During that time, kids' themed pop music played in the background, adding to the excitement of the evening.
- Also in attendance were Torrance PD and the Parks Rangers, who patrolled the park throughout the evening.
- Event sponsors, Lunch Bunch and Raising Canes Restaurant provided samples throughout the evening.
- It was great to see so many families gathered together with their lawn chairs, blankets and picnic dinners. The third and final movie of the summer will be on Saturday, August 27 at Wilson Park featuring *The Karate Kid*.

Early Childhood Education (ECE):

- July has been an exciting a fun month in Early Childhood Education. Our session ended on July 15.
- All of the classes were preparing for end of the year festivities.
- Lollipop Tree and Fun & Friends classes went to Wilson Park to the Live Steamers and had a fun morning riding the trains. The Live Steamers were so kind as to open up just for our classes.
- We had 7 volunteers this month volunteering a total of 19.5 hours.

Adaptive Recreation:

- With over 100 active members, the PALS (People Actively Learning and Sharing) Program welcomed four additional members in July. Staff will like to pass on their sincere appreciation to Harbor Regional Center who have referred many of their clients to the program.
- Social activities for the month of July included Dinner with Friends at Rizzo's Pizza. The staff at Rizzo's is always very accommodating and patient with the participants. The night was very fun and always a great opportunity for all members to socialize; especially the new members.

- On the morning of Saturday, July 23, bowling was held at Gable House Bowl with thirty participants joining in on the fun. Bowling is consistently one of the most popular social activities offered and always well attended.
- The Bocce Summer season is off to a great start and always a great inclusive sport. PALS members of all ages and abilities are able to participate and have a fun time with each other!
- Actors from the Torrance Theatre Company of the upcoming musical, *The Addams Family*, met the PALS group at Wilson Park and engaged the members in improvisational games, icebreaker activities and acting skits. It was amazing to watch the participants emerge from their shells and become very confident “actors.”
- PALS members attended a dress rehearsal on August 4, before their musical debut at the Armstrong Theatre. Thank you to Cultural Services Acting Senior Recreation Supervisor Gia Jordahl for the experience.
- PALS Swim is consistently practicing and honing their swim skills on Sunday mornings. New swimmers are consistently joining this very popular team.



THE ATTIC Teen Center:

- THE ATTIC continued with regular summer hours 1pm to 4pm, throughout the month of July. This month's total attendance was 50 this includes guests and members.
- On Wednesdays, ATTIC staff held special activities for the members to participate in this month. This month's activities included the following: Nena held a summer movie with treats and popcorn for students. Joel and Neah provided Tie-dye fun with students.
- Staff held different activities throughout the month to give participants further recreational opportunities. Activities included Neah - fuse beads and Joel - Smash Bros tournament.
- Movie days featured, “Transformers,” “Top Gun” “Insidious” and “Battle: Los Angeles.”

ATTIC Advisory Committee:

- ATTIC Advisory Committee interviews were conducted on Wednesday, July 20 via Zoom for 2022-2023 board members. The Leadership Workshop will be held on Monday, August 22 from 4pm to 6pm at THE ATTIC. This workshop will be in collaboration with the Torrance Youth Council. This will be an opportunity for members to learn leadership skills, as well as meet fellow City of Torrance volunteers. The first Advisory Committee meeting will be on Monday, September 12 at 6:00pm in THE ATTIC multi-purpose room for the first meeting of the year.

S.P.I.N. (Serving People in Need): (Not currently meeting)

Babysitting Preparedness Course

The first session of the Babysitting Preparedness course was held with full enrollment. From July 11-14, the class met every day from 10:00am to 2:00pm. During the course, the participants learned about the safety surrounding babysitting toddlers and infants, possible hazards, and several methods of taking precautions against accidents by reviewing CPR.

Participants also learned how to interact, be creative, play games and stay engaged with the child(ren). Participants designed business cards and flyers and learned the business end of what may be their first job. On Thursday, students had an opportunity to play and lead games as well as craft with children (participants of Greenwood Fun Camp) with the guidance of staff.



Co-Rec (Co-Recreation): No programming

Youth Council (TYC): The 2022-2023 TYC members will be appointed at the Tuesday, August 9 City Council meeting. Youth Council meetings will resume on Wednesday, August 17, 2022.

Commission on Aging (COA):

- The COA meeting was held Tuesday, July 5, 2022 at 9:30 a.m. via Zoom.
- Michelle Ramirez, Community Development Director provided updates on various senior housing matters.
- Discussion on upcoming speakers. Suggestions made by Commission
 - a. MAPS Charities
 - b. Torrance Fire Department workshops

Focal Point on Aging:

- Focal Point had an in-person meeting on July 15, 2022 at 9:30 a.m.
- The speaker was Anita Chun from Torrance Memorial Hospital, Health Links Department.
 - a. She spoke about their lecture series on Zoom.
 - b. Programs offered by Torrance Memorial and Cedar Sinai Hospitals.
 - c. Health Links has printed new materials on Fall Prevention, which includes exercises and classes.
- Focal Point had 176 June web inquiries.
- The Focal Point office continues to operate from 9:00am-noon. They now have full staffing in the office. However, in-person consultations are not available without an appointment. Focal Point is not accepting walk-ins.
- Some of the volunteers continue to pick up messages from home and make referrals from home during the remaining hours of 12:00pm-3:00pm.
- Focal Point staff continue to make birthday calls to seniors in the community.
- The new Focal Point service directory has been printed and is now on the website.

Senior Citizens Programs (Bartlett Center, Tillim, Walteria)

- Bartlett's crafting group now meets in the Hobby Shop every Friday for two hours. There are 6 - 11 crafty ladies each week. All levels of crafting are welcome.
- Creative Crafters formally known as "Sew Its Tuesday," the quilt, crochet, or any "cloth art" medium group. They meet from noon to 2:30 p.m. There are currently 12 members. All levels are welcome. They will began meeting at Tillim on August 8, 2022.
- The beading class meets from 8:00 a.m. to 12:30 p.m. at the Bartlett Center The beading class has 12 to 13 members, and all levels of participants are welcome.
- The painting class now will meet at Tillim Senior Center on Fridays from 1pm to 3pm. All levels are welcome.
- Bartlett's Computer Training Program continues to be very well attended. Training is offered every Thursday of the month, with two appointments available each session. Trainings are in great demand; already there are reservations for October classes.
- Staff will be opening up more appointments, as we welcome a new volunteer who will be teaching along with our other volunteer.
- Participants may bring their cell phone, tablet, laptop, or any other device they wish to become more familiar with and learn to use it to send and receive email, navigate the internet, or almost any other topic that is of interest.
- Card playing (Bridge) continues to be well attended. Participants of all levels are welcome at the card tables and everyone is encouraged to come and try it out to learn the game
- Zoom games at the Bartlett Center will be concluded, June 30, 2022 and in-person Bingo began the first week in July. The participants are excited to do in-person Bingo again.
- The Tillim Senior Center re-opened on Wednesday, July 20 with a Grand Re-opening event. The Grand Re-opening was very well attended. There were over 75 people throughout the day.
- Walteria Park Senior programs remains closed, but is tentatively scheduled to open in mid-August.
- TUSD Friday Cardio Salsa classes for seniors at the Ken Miller Recreation Center will return in the fall.
- Bartlett exercise classes Chair Fusion-Yoga moves and stretching and a Fitness Difference class that offers active movement, floor work and strengthening with bands and lightweights continues to draw in seniors. Once done many of the participants are staying for lunch.
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Respectfully Submitted,



Garrett Craig
Recreation Services Manager

CONCUR:



John La Rock
Community Services Director