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TORRANCE CITY COUNCIL – DECEMBER 13, 2016

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At 8:46 p.m., the City Council adjourned to Tuesday, December 20, 2016 at 5:30 p.m. for a closed session, with regular business commencing at 7:00 p.m. in the Council Chamber.

**MINUTES OF A REGULAR MEETING
OF THE TORRANCE CITY COUNCIL**

1. CALL TO ORDER

The Torrance City Council convened in a regular meeting at 5:30 p.m. on Tuesday, December 13, 2016 in the Council Chamber at Torrance City Hall.

ROLL CALL

Present: Councilmembers Ashcraft, Goodrich, Griffiths, Herring, Rizzo, Weideman and Mayor Furey.

Absent: None.

Present: City Manager Jackson, Assistant City Manager Giordano, City Attorney Fellows, City Clerk Poirier and other staff representatives.

*

Agenda Item 14 was considered out of order at this time.

14. CLOSED SESSION

The City Council immediately recessed to closed session to confer with the City Manager and the City Attorney on agenda matters listed under 14A) Real Property – Conference with Real Property Negotiator pursuant to California Government Code §54956.8.

The City Council reconvened at 7:00 p.m. with all members present. No formal action was taken on any matter considered in closed session.

2. FLAG SALUTE/ INVOCATION

The flag salute was led by Councilmember Goodrich.

The non-sectarian invocation was given by Councilmember Griffiths.

3. REPORT OF CITY CLERK ON POSTING OF THE AGENDA/ MOTION TO WAIVE FURTHER READING

City Clerk Poirier reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard and on the City's website on Thursday, December 8, 2016.

MOTION: Councilmember Ashcraft moved that after the City Clerk has read aloud the number and title to any resolution or ordinance on the meeting agenda, the further reading thereof shall be waived, reserving and guaranteeing to each Councilmember the right to demand the reading of any such resolution or ordinance in regular order. The motion was seconded by Councilmember Goodrich and passed by 7-0 vote.

4. WITHDRAWN, DEFERRED OR SUPPLEMENTAL ITEMS

Item 10A was continued to December 20, 2016; supplemental material was available for Items 8A, 8B, 8E (2) and 10A (2).

5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS

Councilmember Griffiths asked that tonight's City Council meeting be adjourned in memory of Iris Jacobs.

Mayor Furey announced that the Federal Legislative Advocacy Committee met earlier today to discuss the 2017 Priority Projects, funding opportunities for these projects, and potential dates for the Council's legislative trip to Washington, D.C., and a report will be presented at the December 20, 2016 City Council meeting.

Mayor Furey announced that the City's annual Hometown Heroes Military Recognition Program is accepting applications for banners to be displayed during the annual Armed Forces Day Parade and additional information is available by visiting www.torranceca.gov and searching for "Hometown Heroes" or by contacting the City Manager's Office at 310-618-5880.

6. COMMUNITY MATTERS

Items 6D and 6F were considered out of order at this time.

6D. RESOLUTION NO. 2016-101 RE RICHARD FICK, JR.

Resolution honoring Senior Fire Inspector Richard Fick, Jr. upon his retirement from the City of Torrance after twenty years of service. (For adoption only).

MOTION: Councilmember Weideman moved to adopt Resolution No. 2016-101. The motion was seconded by Councilmember Herring and passed by 7-0 vote.

6F. RESOLUTION NO. 2016-104 RE DELIA OPENDO

Resolution honoring Delia Opendo of the Torrance Fire Department upon her retirement from the City of Torrance after twenty-five years of service. (For adoption only).

MOTION: Councilmember Weideman moved to adopt Resolution No. 2016-104. The motion was seconded by Councilmember Herring and passed by 7-0 vote.

6A. RESOLUTION NO. 2016-98 RE JOSEPH FEWELL

Resolution honoring Fire Captain Joseph Fewell upon his retirement from the City of Torrance after thirty years of service.

MOTION: Councilmember Weideman moved to adopt Resolution No. 2016-98. The motion was seconded by Councilmember Herring and passed by 7-0 vote.

Mayor Furey presented the proclamation to Fire Captain Fewell.

6B. RESOLUTION NO. 2016-99 RE PAUL HODKINSON

Resolution honoring Fire Captain Paul Hodkinson upon his retirement from the City of Torrance after thirty years of service.

MOTION: Councilmember Weideman moved to adopt Resolution No. 2016-99. The motion was seconded by Councilmember Herring and passed by 7-0 vote.

Mayor Furey presented the proclamation to Fire Captain Hodkinson.

6C. RESOLUTION NO. 2016-100 RE SCOTT REEVES

Resolution honoring Fire Captain Scott Reeves upon his retirement from the City of Torrance after thirty years of service.

MOTION: Councilmember Weideman moved to adopt Resolution No. 2016-100. The motion was seconded by Councilmember Herring and passed by 7-0 vote.

Mayor Furey presented the proclamation to Fire Captain Reeves.

6E. RESOLUTION NO. 2016-103 RE KENNETH LEW

Resolution honoring Senior Fire Prevention Specialist Kenneth Lew upon his retirement from the City of Torrance after twenty-three years of service.

MOTION: Councilmember Weideman moved to adopt Resolution No. 2016-103. The motion was seconded by Councilmember Herring and passed by 7-0 vote.

Mayor Furey presented the proclamation to Senior Fire Prevention Specialist Lew.

7. ORAL COMMUNICATIONS #1

The following 5 people spoke: Elaine Wilson, Bob Chiota, Kurt James, Dr. John Paul Tabakian, and Debbie Hays.

8. CONSENT CALENDAR

8A. AGREEMENT RE VEHICLE TOWING AND STORAGE SERVICES

Considered separately, see page 4.

8B. PURCHASE ORDER FOR VOICEMAIL SYSTEM SERVERS AND SOFTWARE

Recommendation of the Communications & Information Technology Director that City Council:

- 1) Appropriate \$27,280.94 from the Telephone Replacement Fund, bringing the remaining balance to \$525,252.91; and
- 2) Approve a purchase order with Digital Telecommunication Corporation (DTC) of Santa Clarita, CA in the amount of \$27,280.94 for the purchase and installation of voicemail system computer servers and software.

8C. PURCHASE ORDER FOR TELEPHONE SYSTEM SERVERS AND SOFTWARE

Recommendation of the Communications & Information Technology Director that City Council:

- 1) Appropriate \$12,619.77 from the Telephone Replacement Fund, bringing the remaining balance to \$512,633.14; and
- 2) Approve a purchase order with Digital Telecommunications Corporation (DTC) of Santa Clarita, CA in the amount of \$12,619.77 for the purchase and installation of telephone computer servers and software.

8D. APPROVAL OF REVISED ADOPT-A-PARK PROGRAM

Considered separately, see pages 4-5.

8E. PURCHASE OF SPECIALIZED ART MOVING VAN

Recommendation of the Community Services Director that City Council:

- 1) Appropriate \$9,000 from the Joslyn Center Equipment Donations for the purchase of a specialized van to be used for the transport of artwork; and
- 2) Authorize a sole source purchase to Mark Moore Gallery of Culver City, CA in the amount of \$9,000 for a 2012 Nissan NV 2500 HD cargo van that will be used for the transport of artwork.

8F. AGREEMENT RE SIDEWALK REPAIR FOR HANDICAP ACCESSIBILITY PROJECT

Recommendation of the Public Works Director that City Council:

- 1) Determine that the approval of Sidewalk Repair for Handicap Accessibility, I-135 (CDBG #601792-16) is categorically exempt from environmental review pursuant to Section 15301(c) of the Guidelines implementing California Environmental Quality Act (CEQA); and
- 2) Approve the specifications for the Sidewalk Repair for Handicap Accessibility Project, I-135 (CDBG #601792-16); and
- 3) Accept a letter from the apparent low bidder Kalban, Inc. to withdraw their bid in accordance with Public Contract Code Sections 5100 through 5103; and
- 4) Award a Public Works Agreement to CEM Construction Corporation of Downey, CA (B2016-60) in the amount of \$353,411.25 with a 5% contingency of \$17,670.00 for construction of the Sidewalk Repair for Handicap Accessibility Project, I-135 from December 13, 2016 to December 12, 2018.

MOTION: Councilmember Rizzo moved for the approval of Consent Calendar Items 8B, 8C, 8E and 8F. The motion was seconded by Councilmember Goodrich and passed by 7-0 vote.

Consent Calendar Items 8A and 8D were considered separately at this time.

8A. AGREEMENT RE VEHICLE TOWING AND STORAGE SERVICES

Recommendation of the Chief of Police that City Council approve a contract services agreement to Van Lingen Body Shop Inc. of Torrance CA, dba Van Lingen Towing Inc., to furnish vehicle towing and storage services on an as needed basis, at no cost to the City, for the term of December 13, 2016 to December 31, 2019, with an option to extend the agreement for two additional years with the same terms and conditions.

Councilmember Griffiths commended Van Lingen Towing for doing an outstanding job of providing services for the City of Torrance, for giving back to the community, and for contributing to political campaigns in an appropriate and transparent manner.

MOTION: Councilmember Griffiths moved to approve the agreement. The motion was seconded by Councilmember Rizzo and passed by 7-0 vote.

8D. APPROVAL OF REVISED ADOPT-A-PARK PROGRAM

Recommendation of the Parks and Recreation Commission and the Community Services Director that City Council approve the Adopt-A-Park Program, Brochure and Application that was revised in July 2016.

Mary Ann McFarland urged that funds be allocated to improve the walking path at Columbia Park as was promised 12 years ago.

Elaine Wilson echoed concerns about the condition of the walking path at Columbia Park.

Community Services Director Jones reported that a consultant was hired to redesign the walking path at Columbia Park; that paving it with asphalt will cost approximately \$1.2 million; and that staff hopes to obtain grant funding to complete the project.

Harry Stuver voiced support for the Adopt-A-Park Program, but related his belief that volunteers should not be relied upon to maintain City parks, which are deteriorating.

MOTION: Councilmember Rizzo moved to concur with the staff recommendation. The motion was seconded by Councilmember Griffiths and passed by 7-0 vote.

9. ADMINISTRATIVE MATTERS

9A. REFURBISHMENT OF FRONT OF CITY HALL

Recommendation of the Community Planning and Design Committee that City Council approve the proposed redesign to the landscape and hardscape of the front of City Hall and the future landscaped areas fronting the East Annex and West Annex of City Hall with options extended up to, and including, the Human Resources building utilizing upgraded hardscape and drought tolerant materials.

Facility Services Manager Landis provided an overview of the proposed redesign of the hardscape and landscape in front of City Hall.

MOTION: Councilmember Ashcraft moved to concur with the staff recommendation. The motion was seconded by Councilmember Goodrich and passed by 7-0 vote.

9B. RESOLUTION RE EXECUTIVE AND MANAGEMENT EMPLOYEES

Recommendation of the City Manager that City Council adopt a Resolution amending the Executive and Management Employees Resolution setting forth hours, wages, and working conditions for employees covered by the resolution to increase employees' maximum contribution of hours to the Retirement Health Savings Plan (RHSP) effective January 1, 2017.

Sr. Management Associate Rowe reviewed the staff recommendation.

MOTION: Councilmember Ashcraft moved to concur with the staff recommendation. The motion was seconded by Councilmember Goodrich and passed by 7-0 vote.

MOTION: Councilmember Weideman moved to adopt Resolution No. 2016-105. The motion was seconded by Councilmember Herring and passed by 7-0 vote.

9C. CONTRACT RE COST ALLOCATION PLAN AND COMPREHENSIVE CITY-WIDE FEE STUDY

Recommendation of the Finance Director that City Council award a contract services agreement with ClearSource Financial Consulting to develop a Cost Allocation Plan and conduct a Comprehensive City-Wide Fee Study.

Finance Director Tsao reviewed the staff recommendation.

Elaine Wilson requested clarification regarding the type of fees involved in the study, which was provided by staff.

MOTION: Councilmember Ashcraft moved to concur with the staff recommendation. The motion was seconded by Councilmember Goodrich and passed by 7-0 vote.

9D. RESOLUTION RE CIVIL SERVICE AND EMPLOYEE DEVELOPMENT MANAGER POSITION

Recommendation of the City Manager that City Council adopt a Resolution amending the Executive and Management Employees Resolution No. 2016-74 by changing the title and adjusting the reference point for the Civil Service and Employee Development Manager position.

Assistant to the City Manager Chaparyan reviewed the staff recommendation.

MOTION: Councilmember Ashcraft moved to concur with the staff recommendation. The motion was seconded by Councilmember Goodrich and passed by 7-0 vote.

MOTION: Councilmember Weideman moved to adopt Resolution No. 2016-106. The motion was seconded by Councilmember Herring and passed by 7-0 vote.

9E. 1st QUARTER BUDGET REVIEW REPORT, PROGRAM MODIFICATIONS AND INVESTMENT REPORT

Recommendation of the Finance and Governmental Operations Committee that City Council accept and approve the:

- 1) 1st Quarter 2016-17 Budget Review Report; and
- 2) Program modifications for the Community Services Department, City Manager's Office, Finance Department, Fire Department and the General Services Department; and
- 3) The City Treasurer's Investment Report.

Councilmember Weideman, chair of the Finance and Governmental Operations Committee, reviewed the committee's recommendation.

In response to Councilmember Goodrich's inquiry, Finance Director Tsao discussed the reasons for the City's change in outlook from "cautiously optimistic" to "cautious." He confirmed that the City remains in good financial shape with a balanced budget.

Councilmember Weideman noted that the Finance Department's prudent management practices have served the City well.

MOTION: Councilmember Weideman moved to concur with the staff recommendation. The motion was seconded by Councilmember Herring and passed by 7-0 vote.

10. HEARINGS

10A. MOD14-00013: 24777 CRENSHAW BOULEVARD – SOUTH BAY LEXUS (CITY OF TORRANCE)

Recommendation of the Planning Commission and Community Development Director that City Council:

- 1) Deny the appeal and approve a Modification on property located at 24777 Crenshaw Boulevard to allow the operation of an automobile dealership in conjunction with the existing automobile service center, and to allow renovations and expansions to the existing building and site, on property in the M-2 Zone. This project is Categorically Exempt from CEQA per Guidelines Section 15301 – Existing Facilities; and
- 2) Adopt a Resolution denying the appeal.

Mayor Furey announced that this was the time and place for a public hearing on this matter. City Clerk Poirier confirmed that the hearing was properly advertised.

Mayor Furey noted that a request had been received to continue the item to December 20, 2016.

MOTION: Councilmember Ashcraft moved to continue to the hearing to December 20, 2016. The motion was seconded by Councilmember Goodrich and passed by 6-0 vote, with Councilmember Griffiths abstaining.

11. **APPEALS** – None scheduled.

12. **SECOND READING ORDINANCES**

12A. **SECOND AND FINAL READING OF ORDINANCE NO. 3806**

Second and final reading of Ordinance No. 2806 amending Chapters 1, 2, 3, 9, 12 and 13 of Division 8 of the Torrance Municipal Code all of which adopt or amend the 2016 Edition of the California Building Code Volumes 1 and 2 with Appendices, the 2016 Edition of the California Electrical Code, the 2016 Edition of the California Plumbing Code with Appendices, the 2016 Edition of the California Mechanical Code with Appendices, the 2016 Edition of the California Residential Code, and the 2016 Edition of the California Green Building Standards Code.

Recommendation of the Community Development Director that City Council:

- 1) Adopt an Ordinance adopting the 2016 California Building Code with local amendments; and
- 2) Approve an Ordinance Summary for publication.

MOTION: Councilmember Weideman moved to adopt Ordinance No. 3806 and approve an Ordinance Summary for publication. The motion was seconded by Councilmember Herring and passed by unanimous vote.

12B. **SECOND AND FINAL READING OF ORDINANCE NO. 3807**

Second and final reading of Ordinance No. 3807 amending sections of the Torrance Municipal Code relating to the California Fire Code.

MOTION: Councilmember Weideman moved to adopt Ordinance No. 3807. The motion was seconded by Councilmember Herring and passed by 7-0 vote.

13. **ORAL COMMUNICATIONS #2**

Councilmember Griffiths spoke.

Councilmember Herring spoke.

Councilmember Rizzo spoke.

Councilmember Weideman spoke.

Councilmember Ashcraft spoke.

14. CLOSED SESSION

Considered earlier, see page 1.

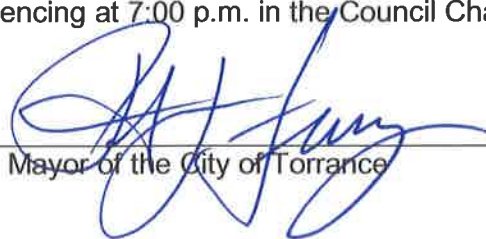
15. ADJOURNMENT

At 8:46 p.m., the City Council adjourned to Tuesday, December 20, 2016 at 5:30 p.m. for a closed session, with regular business commencing at 7:00 p.m. in the Council Chamber.

Attest:



Rebecca Poirier
City Clerk of the City of Torrance



Mayor of the City of Torrance

Approved on January 10, 2017