

Pursuant to Assembly Bill 361 members of the Commission on Aging staff will participate in this meeting via teleconference or other electronic means.

PARTICIPATE BEFORE THE MEETING by emailing TorranceCommissiononAging@TorranceCA.Gov and write "Public Comment" in the subject line. In the body of the email include the item number and/or title of the item with your comments.

MEMBERS OF THE PUBLIC MAY VIEW AND PARTICIPATE IN THE MEETING via Zoom by using the following link or by calling in with the phone number listed below: <https://bit.ly/3J6c2Cz>

Phone number: 1-669-900-9128

Meeting ID: 959 1027 5319

Passcode: 121215

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (310) 618-2780. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II]

Direct questions or concerns to the Commission Liaison at (310) 618-2935 or individual department head prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

**TORRANCE COMMISSION ON AGING AGENDA
TUESDAY, AUGUST 2, 2022
REGULAR MEETING
9:30 A.M. VIA TELECONFERENCE OR OTHER ELECTRONIC MEANS**

**COMMISSION ON AGING MAY TAKE ACTION ON ANY ITEM LISTED ON THE
AGENDA**

1. CALL MEETING TO ORDER

ROLL CALL: Commissioners Davis, Grundhaus, Hileman, Mayfield, Pryor, Snyder, Chairperson Dojiri.

2. FLAG SALUTE: Commissioner Mayfield

3. REPORT OF STAFF ON THE POSTING OF THE AGENDA

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Wednesday, July 27, 2022.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

5. ORAL COMMUNICATIONS (Limited to a 30 minute period)

This portion of the meeting is reserved for public comment on items on the agenda or on topics of interest to the Commission on Aging. Under the Ralph M. Brown Act, Commissioners cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under this Public Comment period will have no longer than 3 minutes per speaker. Please do not use Bluetooth or speaker devices, mute the volume on your television or other electronic devices and speak clearly. Your phone call to the Commission meeting will be recorded as part of the meeting. By staying on the line and making public comment during the meeting, you are agreeing to have your phone call recorded.

6. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Commissioner from the Consent Calendar and considered separately.

6A. APPROVAL OF MINUTES: July 5, 2022

7. ADMINISTRATIVE MATTERS

7A. PRESENTATION

College of Extended and International Education at Cal State University, Dominguez Hills; Director Fawn Supernaw, MA and Associate Dean Lynda Wilson, Ph.D to discuss the Osher Lifelong Learning Institute (OLLI).

7B. ELECTION OF OFFICERS:

Recommendation that the Commission nominate and elect a Chair and Vice Chair for the Commission on Aging for 2022-2023.

7C. DISCUSSION:

- Speakers for upcoming meetings: November. LAC Older Adults Commission/Commissioner Hilman. Recommendation of the Community Services Director that the Commission on Aging discuss and decide on speakers relevant to the Senior population.

- Approve the Commission on Aging 2021-2022 Annual Report

7D. Oral Reports on Senior Citizen Concerns

Recommendation of the Community Services Director that the Commission on Aging assign or reassign senior concerns for reports on:

- City Council Activities
- Housing
- Health
- Transportation
- Community Programs
- Focal Point Programs
- Elder Abuse/Fraud

8. COMMISSION ORAL COMMUNICATIONS

9. ADJOURNMENT

9A. Adjournment of Commission of Aging Meeting to Tuesday, September 6, 2022, at 9:30 a.m. via Zoom.

**MINUTES OF A REGULAR MEETING OF
THE TORRANCE COMMISSION ON AGING**

1. CALL TO ORDER

The meeting convened on Tuesday, July 5, 2022 at 9:33 a.m. via teleconference or other electronic means.

ROLL CALL/MOTIONS FOR EXCUSED ABSENCE

Present: Commissioners Grundhaus, Hileman, *Mayfield, Pryor, **Synder and Chairperson Dojiri

Absent: Commissioner Davis

Staff: Senior Recreation Supervisor Reed

*Commissioner Mayfield arrived at 9:36 a.m.

**Commissioner Snyder left at 11:19 a.m.

2. FLAG SALUTE

Commissioner Hileman led the Pledge of Allegiance and inspirations were provided by Irene Griffith.

Mayor Furey thanked the Commissioners and Senior Recreation Supervisor Reed for their service to the City.

3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA

Chairperson Dojiri reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard and on the City's website on Tuesday, June 28 2022 by City Clerk Poirier.

MOTION: Commissioner Mayfield moved and Commissioner Synder seconded, to accept and file report on the posting of the agenda. The motion passed by a unanimous voice vote. (Absent Commissioner Davis)

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

None

5. ORAL COMMUNICATIONS

Kathleen Davis thanked Senior Recreation Supervisor Reed for her help and wished her well in her retirement.

6. CONSENT CALENDAR

6A. APPROVAL OF MINUTES – May 3, 2022

MOTION: Commissioner Hileman moved and Commissioner Synder seconded, to approve the minutes of the Commission on Aging meeting of May 3, 2022. The motion passed by a unanimous voice vote. (Absent Commissioner Davis)

7. ADMINISTRATIVE MATTERS

7A. SENIOR HOUSING COMMUNITY DEVELOPMENT; DIRECTOR MICHELLE RAMIREZ

Community Development Director Ramirez reported that the senior population (those over 65 years) in the City of Torrance had increased from 11.9% in 1990 to 16.8% in 2020. She explained that agencies varied in the age at which they defined seniors: housing was 55+, while Social Services was 65+. She discussed the City's General Plan Housing Element, which was updated every eight years to identify the total number of housing units (by affordability) that each jurisdiction must accommodate. She noted that the local governments were not required to build the housing but had to have property zoned to allow for the numbers to be met. She discussed the General Plan Land Use and Zoning Designations for residential use.

Community Development Director Ramirez described the challenges in the development of senior housing: non-profit developers needed either land or money to proceed, but the City could not contribute either land or financial assistance; for-profit developers wanted to make a profit which could affect the density, height, or parking; large developments often were controversial. She discussed the City Municipal Code section which was developed specifically for Senior Citizen Housing and discussed the density bonus, an incentive which permitted a developer to increase the maximum allowable development on a site. She explained that the State currently did not have a requirement for affordable units in senior citizen housing developments.

Community Development Director Ramirez discussed the different types of approval processes and environmental studies/impact reports for building permits. She presented slides which showed the City's current thirteen Senior Housing Developments, three assisted living facilities, two mobile home parks and three approved developments.

Community Development Director Ramirez announced that the Housing Choice Voucher Program, also known as Section 8, would open the waiting list online from July 26 through August 9, 2022, with application assistance provided at pre-scheduled appointment times at the Bartlett Center. She noted that the waiting list had last been opened in 2009 and explained that those who qualified for waiting list preferences: such as family, disabled, elderly or living or working in Torrance would receive assistance before applicants who did not qualify. She confirmed that the City had 690 vouchers with funding to cover 630 vouchers and explained that the City also had 33 Emergency Vouchers for those experiencing or at-risk of homelessness and 25 Veteran Assisted Supportive Housing vouchers.

Community Development Director Ramirez stated that the Commissioners were welcome to contact her with any questions at: 310-618-5990 or mramirez@torranceca.gov

MOTION: Commissioner Hileman, moved and Commissioner Synder seconded, to accept and file presentation on Senior Housing Community Development from Director Michelle Ramirez. The motion passed by a unanimous voice vote. (Absent Commissioner Davis)

7B. DISCUSSION: Speakers for upcoming meetings:

Commissioner Pryor discussed Maps Charities, which stood for *Mission to Assist and Provide for Seniors* and explained that it was a social service available throughout Los Angeles County, which could provide up to \$750 in aid.

Commissioner Hileman announced that the Fire Department was conducting workshops on July 26, 27 and 28 to develop strategic plans for the next five years and the public was welcome to attend.

MOTION: Commissioner Hileman moved and Commissioner Synder seconded, to invite Maps Charities to present at the October 2022 meeting. The motion passed by a unanimous voice vote.

7C. Oral Reports on Senior Citizens Concerns

1. City Council Activities

Chairperson Dojiri announced the election results and noted that Measure SST had passed. She reported that since Council Member Chen had been elected Mayor, there would be an appointment within his District of another person to the City Council. She announced that the Fire Chief Serna was retiring.

There was a discussion of the opening of the new temporary housing project.

2. Housing

Commissioner Grundhaus reported that she had attended the groundbreaking ceremony at the Acoya South Bay.

3. Health

Commissioner Hileman discussed the latest issue of 5-O and on the go! Newsletter and noted that the Tillum Senior Center would reopen on July 20. She announced that the UCLA Blood Mobile would be at the Redondo Beach Library on July 7, at the Torrance YMCA on July 20 and the Ken Miller Recreation Center on August 17.

4. Transportation

Commissioner Mayfield reported that the new regional Transit center was progressing and was expected to open in the Summer of 2022.

5. Community Programs

No report

6. Focal Point Program

Commissioner Snyder reported the following statistics for the months of:

May 2022

Total number of documented calls: 21	Web Inquiries: 89
Miscellaneous calls: 47	Total number of calls received: 68

Of the documented calls:

requests for housing 43%	
requests for transportation 28%	requests for in home services 9%

June 2022

Total number of documented calls: 27	
Miscellaneous calls: 45	Total number of calls received: 72

Of the documented calls:

requests for housing 18%	
requests for legal services 7.4%	requests for transportation 7.4%

Commissioner Synder reported that Focal Point had spoken to the Gardena Commission on Aging.

Bea Virobik discussed the types of housing solutions available and home repairs through the City's Home Improvement Program (HIP).

7. Elder Abuse/Fraud

Commissioner Pryor discussed using the AARP scams and fraud watch to become aware of potential scams.

7D. Election of Officers for the Commission of Aging for 2022- 2023

Commissioner Mayfield nominated Chairperson Dojiri to be Chair.

Commissioner Grundhaus nominated Commissioner Pryor to be Chair. Commissioner Snyder seconded the motion.

The Commission voted:

- Chairperson Dojiri, Commissioners Hileman and Mayfield voted for Chairperson Dojiri.
- Commissioners Grundhaus, Pryor and Snyder voted for Commissioner Pryor. The vote was tied 3 to 3 with Commissioner Davis absent.

MOTION: Commissioner Mayfield moved and Commissioner Hileman seconded, to table the election of Chair until the August meeting. The motion passed by a unanimous voice vote. (Absent Commissioner Davis)

MOTION: Commissioner Hileman moved and Commissioner Synder seconded, to table the election of Vice Chair until the August meeting. The motion passed by a unanimous voice vote. (Absent Commissioner Davis)

Commissioner Snyder left the meeting at 11:19 a.m.

8. ORAL COMMUNICATIONS #2 Commissioners/Staff

Chairperson Dojiri stated that she had attended the virtual Los Angeles County Older American Awards.

Senior Recreation Supervisor Reed announced that she would be retiring and noted that Patti Goldenson, Recreation Supervisor - Senior Programs; would be attending the Commission meetings in her place.

Bea Virobik requested that the Commission continue the virtual meetings after the Commission returned to in-person meetings.

The Commission thanked Senior Recreation Supervisor Reed for her service to the Commission.

Senior Recreation Supervisor Reed thanked the Commission for their support.

9. ADJOURNMENT

9A. At 11:28 a.m., Commissioner Hileman moved to adjourn the meeting to the regular meeting on Tuesday, August 5, 2022 at 9:30 a.m. via teleconference or other electronic means. The motion was seconded by Commissioner Mayfield and a roll call vote reflected unanimous approval. (Absent Commissioner Davis and Synder)

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Subject to Approval

Torrance Commission on Aging 2021-2022 Annual Report

Purpose of the Commission

The Commission on Aging consists of seven residents of Torrance who act to identify situations and problems affecting the senior population, and to serve as a liaison to the City Council.

The Commission on Aging meets the first Tuesday of each month at 9:30 a.m. (except June and December). The meetings are held at the West Annex Commission Meeting Room or via Zoom and are open to the public. Torrance residents are encouraged to attend the meetings to address the Commission on Aging matters of concern about the senior community.

Membership of the Commission on Aging

The following Commission members currently serve the Torrance Commission on Aging:

MEMBER	STATUS	APPOINTED or REAPPOINTED
Ghislaine Davis	General Representative	2022
Julie Dojiri, Chair	General Representative	2021
Kay Grundhaus	General Representative	2021
Mary Hileman, Vice Chair	General Representative	2022
Rosie Mayfield	General Representative	2021
Karen Pryor	General Representative	2020
Carolyn Snyder	General Representative	2020

Highlights 2021 -2022

At the July 13, 2021 Commission on Aging meeting, Mr. Rafi Nazarians, AARP California Associate State Director, outlined the four-step process to join the AARP Age Friendly City network. A discussion took place and the Commission agreed to request City Staff do additional research.

Election of officers for the Fiscal Year July 2021-2022 was held. Commissioner Hileman was elected as Vice Chair. A motion was passed to postpone the selection of the Chair until August, as Commissioner Dojiri was not present to accept the nomination.

At the August 10, 2021 Commission meeting, the postponed election for Chair was held. Commissioner Dojiri accepted the nomination and was elected as Chair of the Commission.

Change of location and time for the Commission on Aging meetings was discussed. Staff Liaison Debbie Reed and Chairperson Dojiri researched available locations, dates, and times. The Commission agreed to meet at the current location until an alternative location was available.

At the September 14, 2021 Commission meeting, Chairperson Dojiri reviewed the protocols, guidelines and responsibilities for all Commissions and Commissioners. City Council rules of order were also reviewed.

Appointment of an Interim Vice Chair was discussed in the absence of Commissioner Hileman. After a discussion, a motion to appoint Commissioner Mayfield as Interim Vice Chair was approved. There was an update on location and time change for the Commission on Aging meetings. There were two available dates at the West Annex Commission meeting room at 9:30 a.m. to 11:30 a.m. on either the first Tuesday or the fourth Tuesday of the month. After a discussion, a motion was passed to request the West Annex Commission meeting room for the first Tuesday of the month from 9:30 a.m. to 11:30 a.m. except for the months of June and December. The request will require approval by City Council.

Discussion on Torrance becoming an AARP Age Friendly City was held. It was agreed to ask the City Manager's office for additional information.

At the October 12, 2021 Commission meeting, newly appointed Torrance Police Chief, Jeremiah Hart was the guest speaker. He summarized the challenges faced due to the financial status of the city. The TPD's plan on how to maintain public safety was outlined.

The process of becoming an AARP Age Friendly City discussion continued. A motion was passed to table this item until January 2022.

At the November 9, 2021 Commission meeting, an update was made on Torrance becoming an AARP Age Friendly City. On October 26, 2021, Chairperson Dojiri and Commissioner Mayfield discussed this with Mayor Furey. The Mayor requested Staff to research this to determine if it is a project, the City should pursue. It was agreed to table further discussion.

The Commission's request to convene on the first Tuesday of the month from 9:30 a.m. to 11:30 a.m. at the West Annex Commission meeting room was approved by City Council at the October 26 City Council meeting. The new meeting date will go into effect in January 2022.

December 14, 2022 Commission meeting: DARK

At the January 4, 2022 Commission meeting, there was a discussion on upcoming speaker procedure. It was agreed to continue this discussion at the February meeting.

2022 Older American Award process and procedure were reviewed and discussed. Agreement on age and residency requirements was made. The deadline for nominations will be March 21, 2022.

At the February 1, 2022 Commission meeting, discussion continued regarding the 2022 Older American Award. A list of past recipients will be sent out from the City Clerk to all Commissions. Final selection will be made at the April meeting.

The Commissioners agreed to invite Laurie Jacobs, South Bay Cities Council of Government and Home Share South Bay to speak on home sharing.

AARP Challenge Grant for the Home Improvement Program (HIP) was discussed. It was agreed that Commissioners would bring any grant proposals to the March meeting.

Patti Goldenson was introduced as the new Supervisor of Senior Programs at the Bartlett Center.

At the March 1, 2022 Commission meeting, a presentation was made by Laurie Jacobs, South Bay Cities Council of Governments, on the Home Share South Bay Program. It is funded by LA County Measure H Innovative Funds and is designed to assist older residents remain in their home as well as seniors seeking affordable housing.

The Older American Award due date is March 21. Currently, three applications have been received. Final selections will be made at the April meeting. The County Older American Award ceremony will be held virtually.

At the April 5, 2022 Commission meeting, four applications were received for the 2022 Older American Award. The Commission voted and approved the following three candidates to receive the Older American Award: Jean Adelman, Mary Hoffman, and Fern Ruiz. The Commission voted to approve Fern Ruiz as the recipient of the Los Angeles County Older American Award.

A motion was approved to invite Viet Hoang, Social Services Commission Liaison and Nancy Wilcox, South Bay Coalition to End Homelessness, to do a presentation on homelessness at the May meeting. A motion was approved to invite Danny Santana, Assistant City Manager to speak at the July meeting.

At the May 3, 2022 Commission meeting, a presentation on Homelessness 101 Training was made by Nancy Wilcox, Co-Chair of South Bay Coalition to End Homelessness and Deputy City Manager Viet Hoang. Items covered included homeless count, reasons for becoming homeless, common myths, services available- both public and private- and Torrance Temporary Housing Program. A motion was approved to invite Osher Lifelong Learning Institute to present at the August 2022 meeting.

The 2022 recipients of the Older American Award were recognized at the May 10 City Council meeting. Chairperson Dojiri will make a brief statement at the meeting. The LA County award was scheduled on May 26. Commissioners were sent a virtual meeting link.

Community Programs

The Bartlett Center reopened on July 12, 2021. Reservations are required for lunch and billiards. Classes at Bartlett are scheduled to resume in the Fall. Tillim and Walteria Park Senior Centers are scheduled to re-open soon.

At the November 9, 2021 Commission meeting, it was announced that the Holiday Festival would be at the Torrance Medical Center. They will have two free admission days for seniors.

At the January 4, 2022 Commission meeting, it was reported that the YMCA had frozen meals for pickup on Tuesdays. The Bartlett Center is still serving hot lunches.

AARP Tax-Aide at no cost to seniors will be available by appointment only at Bartlett Center.

Affordable Housing for Seniors

At the January 4, 2022 Commission meeting, Commissioner Grundhaus reported that a 300-unit residential building at the South Bay Galleria will set-aside sixty units for low-income housing and thirty units for very low-income households.

Transportation

At the August 10, 2021 Commission meeting, Transit Administration Manager James Lee presented an overview. The Department is now on 100% alternative fuel fleet. He discussed the services provided by the Senior Taxi Program. The Department is also investigating additional transportation options for seniors.

At the October 12, 2021 Commission meeting, Commissioner Mayfield reported on street widening and lane changing projects.

At the January 4, 2022 Commission meeting, Commissioner Mayfield reported a bus driver shortage is affecting the number of buses on route.

At the March 1, 2022 Commission meeting, Commissioner Mayfield reported the city will be introducing all electric buses and rubber wheeled trolleys in mid-2022. A \$20 million grant will fund bus replacement and expansion.

Health

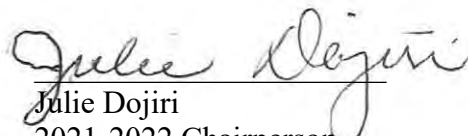
At the October 12, 2021 Commission meeting, it was announced that free flu shots will be available on Thursday, October 28 from 10:00 a.m. to 12:00 p.m. at the Ken Miller Recreation Center.

At the March 1, 2022 Commission meeting, Commissioner Hileman reported that Bartlett and Tillim Senior Centers have begun in-person fitness classes.

Conclusion

The Commission is indebted to the City Council and the City Staff for their support and assistance in helping the Commission on Aging members to be available to senior citizens in our community. We are especially grateful to Staff Liaison Debbie Reed for her guidance and support, and to Ellen Seaman, Commission Recording Secretary.

Respectfully submitted,


Julie Dojiri
2021-2022 Chairperson
Torrance Commission on Aging