

**INDEX**  
**TORRANCE CITY COUNCIL – MARCH 22, 2016**

<b><u>SUBJECT</u></b>	<b><u>PAGE</u></b>
<b><u>OPENING CEREMONIES</u></b>	
1. Call to Order/Roll Call	1
2. Flag Salute/Invocation	1
3. Affidavit of Posting/Waive Further Reading	1-2
4. Withdrawn, Deferred or Supplemental Items	2
5. Council Committee Meetings and Announcements	2
<b><u>COMMUNITY MATTERS</u></b>	
6A. Resolution No. 2016-21 re Emmanuel Martin	3
6B. Resolution No. 2016-22 re Maureen Uchino	2
6C. Proclamation re "Safety Checkup Week"	3
7. <b><u>ORAL COMMUNICATIONS #1</u></b>	3
<b><u>CONSENT CALENDAR</u></b>	
8A. Approval of Minutes	3
8B. Subsidy of Fees for Use of Portable Stage for Relay for Life Event	3
8C. Living Dedication Tree Program 2015 Annual Report	3
8D. Agreement re Palos Verdes Boulevard Street Lighting Installation	4
8E. Agreement Amendment re bus Signal Priority System Project	4
8F. Subsidy of Rental Fees for Toyota Meeting Hall for ROTC Event	4
8G. Sale of Surplus/Obsolete Transit Buses	4, 5
8H. Acceptance/Appropriation of Friends of the Torrance Library Donation	4
8I. Implementation of Free Public Wi-Fi in City Council Chamber	4, 5
8J. First Amendment to Liebert Cassidy Whitmore Agreement	5
8K. Public Works Agreement re Wilson Park Electrical Improvements	5-6
<b><u>ADMINISTRATIVE MATTERS</u></b>	
12A. Acceptance of Low Carbon Transit Operations Program Funding	6
12B. Approval of Distribution Area and Public Notice for Fireworks Show	6
12C. Agreement re North Torrance Well Field Project and Recycled Water Retrofits at South High and Calle Mayor Middle School	7
<b><u>HEARINGS</u></b>	
13A. Proposed Summer 2016 Service Improvements to Torrance Transit Line 4	7-8
<b><u>SECOND READING ORDINANCES</u></b>	
16A. Second and Final Reading of Ordinance No. 3799	8
17. <b><u>ORAL COMMUNICATIONS #2</u></b>	8-9
18. <b><u>EXECUTIVE SESSION</u></b>	1, 9
19. <b><u>ADJOURNMENT</u></b>	9

At 8:35 p.m., the meeting was adjourned to Tuesday, April 5, 2016 at 5:30 p.m. for an executive session, with the regular meeting commencing at 7:00 p.m. in the Council Chamber. Tuesday, March 29, 2016 will be a City Council dark night.

**MINUTES OF AN ADJOURNED REGULAR  
MEETING OF THE TORRANCE CITY COUNCIL**

**1. CALL TO ORDER**

The Torrance City Council convened in an adjourned regular session at 5:57 p.m. on Tuesday, March 22, 2016 in the Council Chamber at Torrance City Hall.

**ROLL CALL**

Present: Councilmembers Ashcraft, Barnett, Goodrich, Griffiths, Rizzo, Weideman and Mayor Furey.

Absent: None.

Present: City Manager Jackson, Assistant City Manager Giordano, City Attorney Fellows, City Clerk Poirier and other staff representatives.

\*

Agenda Item 18 was considered out of order at this time.

**18. EXECUTIVE SESSION**

Mayor Furey announced that on Friday, March 18, subsequent to the posting of the agenda, the City received a settlement proposal in the case of Katie Bassilios v. City of Torrance, USDC Case No. CV-03059-SVW (JEMx), and the City Attorney has requested that the City Council consider discussing this matter in closed session this evening because he requires immediate instruction as time is of the essence. In order to take action on an item not on the agenda, the California Government Code requires a determination by a two-thirds vote of the Council that immediate action is necessary and that the need to take action arose subsequent to the posting of the agenda.

**MOTION:** Councilmember Weideman moved to add the above-mentioned item to the agenda as Item 18A. The motion was seconded by Councilmember Weideman and passed by unanimous vote.

The City Council immediately recessed to closed session to confer with the City Manager and the City Attorney on Urgency Item 18A) Conference with Legal Counsel – Existing Litigation, pursuant to California Government Code § 54956.9 (d)(1).

The City Council reconvened at 7:00 p.m. with all members present. No formal action was taken on any matter considered in closed session.

**2. FLAG SALUTE/ INVOCATION**

The flag salute was led by Councilmember Griffiths.

The non-sectarian invocation was given by Councilmember Rizzo.

**3. REPORT OF CITY CLERK ON POSTING OF THE AGENDA/ MOTION TO  
WAIVE FURTHER READING**

City Clerk Poirier reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard on Thursday, March 17, 2016.

**MOTION:** Councilmember Rizzo moved that after the City Clerk has read aloud the number and title to any resolution or ordinance on the meeting agenda, the further reading thereof shall be waived, reserving and guaranteeing to each Councilmember the right to demand the reading of any such resolution or ordinance in regular order. The motion was seconded by Councilmember Weideman and passed by unanimous vote.

**4. WITHDRAWN, DEFERRED OR SUPPLEMENTAL ITEMS**

No items were deferred or withdrawn; supplemental material was available for Items 6A, 12B, 13A (2), and 16A.

**5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS**

Councilmember Barnett announced that the Finance and Governmental Operations Committee met earlier to discuss the 2<sup>nd</sup> Quarter 2015-16 Budget Review. He provided a brief summary of the Committee's action and noted that an agenda item will be forwarded to the City Council for consideration at the April 6, 2016 meeting.

Councilmember Griffiths announced that the Community Planning and Design Committee will meet on Thursday, March 24, 2016 from 7:00-9:00 p.m. in the City Council Chamber to discuss the possibility of an ordinance to protect views from impairment by trees and vegetation in the Hillside Overlay District, with additional information available at 310-618-5990.

Councilmember Weideman invited the public to attend the annual Cherry Blossom Festival on Sunday, April 3, 2016 from 11:00 a.m. to 4:00 p.m. in Columbia Park.

Mayor Furey, with the concurrence of Council, requested that staff return with an item to subsidize the fees for the use of the Ken Miller Recreation Center by the State Council on Developmental Disabilities for a seminar on services for children with developmental disabilities to be held on Saturday, June 25, 2016 from 9:00 a.m. to 12:30 p.m.

Mayor Furey announced that he received a letter from Supervisor Don Knabe advising that the City has been given an allocation of \$300,000 to use for park, recreation, or open space improvement projects.

**6. COMMUNITY MATTERS**

Item 6B was considered out of order at this time.

**6B. RESOLUTION NO. 2016-22 RE MAUREEN UCHINO**

**RESOLUTION NO. 2016-22**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE  
HONORING MAUREEN UCHINO OF THE POLICE DEPARTMENT UPON HER  
RETIREMENT FROM THE CITY AFTER FORTY-SEVEN YEARS OF SERVICE

**MOTION:** Councilmember Griffiths moved to adopt Resolution No. 2016-22. The motion was seconded by Councilmember Barnett and passed by unanimous vote.

*To be presented at a later date.*

**6A. RESOLUTION NO. 2016-21 RE EMMANUEL MARTIN**

**RESOLUTION NO. 2016-21**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE  
HONORING EMMANUEL MARTIN OF THE PUBLIC WORKS DEPARTMENT  
UPON HER RETIREMENT FROM THE CITY AFTER TWENTY-SIX YEARS  
OF SERVICE

**MOTION:** Councilmember Griffiths moved to adopt Resolution No. 2016-21. The motion was seconded by Councilmember Barnett and passed by unanimous vote.

Public Works Director Beste commended Emmanuel "Manny" Martin for his dedicated service and wished him well in his retirement.

Mayor Furey presented the proclamation to Mr. Martin, who accepted with appreciation.

**6C. PROCLAMATION RE "SAFETY SEAT CHECKUP WEEK"**

Mayor Furey presented a proclamation declaring April 3 through April 9, 2016 as "Safety Seat Checkup Week" in the City of Torrance to Laura Simmons, Board member, SafetyBeltSafe U.S.A.

**7. ORAL COMMUNICATIONS #1**

The following 10 people spoke: Assemblyman David Hadley, Mark Stephenson, Arthur Schaper, Clint Paulson, Linda Gottshall-Sayed, Denielle Johnson, Bob Habel, Amy Josefek, Carol Gilles, Debbie Hays.

**8. CONSENT CALENDAR**

**8A. APPROVAL OF MINUTES**

Recommendation of the City Clerk that City Council approve the City Council minutes of February 23, 2016 and March 1, 2016.

**8B. SUBSIDY OF FEES FOR USE OF PORTABLE STAGE FOR RELAY FOR LIFE EVENT**

Recommendation of the Community Services Director that City Council subsidize fees in the amount of \$770.25 for use of the portable stage by the American Cancer Society for the Relay for Life event to be held at South High School on April 22-24, 2016.

**8C. LIVING DEDICATION TREE PROGRAM 2015 ANNUAL REPORT**

Recommendation of the Parks and Recreation Commission and the Community Services Director that City Council accept and file the Living Dedication Tree Program Annual Report for the period of January through December 2015.

**8D. AGREEMENT RE PALOS VERDES BOULEVARD STREET LIGHTING INSTALLATION**

Recommendation of the Public Works Director that City Council:

- 1) Authorize an early appropriation of \$105,000 from the Utility Underground Impact Fund to the Palos Verdes Boulevard Underground Street Lighting Installation (Torrance Boulevard to Lenore Street), I-156; and
- 2) Approve the plans and specifications for the construction of Palos Verdes Underground Street Lighting Installation (Torrance Boulevard to Lenore Street), I-156 (B2015-38); and
- 3) Reject the lowest bid by Calpromax Engineering, Inc. of Placentia, CA; and
- 4) Award a two-year Public Works Agreement to California Professional Engineering of La Puente, CA in the amount of \$120,800 and authorize a 10% contingency in the amount of \$12,080 for a total not to exceed amount of \$132,880 for the construction of the Palos Verdes Boulevard Underground Street Lighting Installation (Torrance Boulevard to Lenore Street), I-156.

**8E. AGREEMENT AMENDMENT RE BUS SIGNAL PRIORITY SYSTEM PROJECT**

Recommendation of the Transit Director that City Council:

- 1) Authorize the third amendment to the agreement with Diversified Transportation Solutions, of Eastvale, California (C2014-028) to extend the contract term until June 30, 2016 for their work as project; and
- 2) Authorize the third amendment to the agreement with Iteris, Incorporated of Los Angeles, California, a Delaware Corporation (C2013-204) to extend the contract term until June 30, 2016 for construction and implementation of the Bus Signal Priority System.

**8F. SUBSIDY OF RENTAL FEES FOR TOYOTA MEETING HALL FOR ROTC EVENT**

Recommendation of the City Manager that City Council approve the subsidy of rental fees for the use of the Toyota Meeting Hall in the amount of \$578.00 for the Army Reserve Officers Training Corps (ROTC) at California State University, Dominguez Hills to host the Trojan Battalion Commissioning Ceremony scheduled for May 14, 2016.

**8G. SALE OF SURPLUS/OBSOLETE TRANSIT BUSES**

Considered separately, see page 5.

**8H. ACCEPTANCE/APPROPRIATION OF FRIENDS OF THE TORRANCE LIBRARY DONATION**

Recommendation of the Community Services Director that City Council accept and appropriate a \$3,175.00 donation for the Adult Summer Reading Program from the Friends of the Torrance Library.

**8I. IMPLEMENTATION OF FREE PUBLIC WI-FI IN CITY COUNCIL CHAMBER**

Considered separately, see page 5.

**8J. FIRST AMENDMENT TO LIEBERT CASSIDY WHITMORE AGREEMENT**

Recommendation of the City Attorney that City Council approve a first amendment to the fee agreement with Liebert Cassidy Whitmore of Los Angeles, CA (C2016-014) to provide legal services re Personnel Matter #A15-000054 for an additional \$10,000, for a new not to exceed contract amount of \$18,500.

**8K. PUBLIC WORKS AGREEMENT RE WILSON PARK ELECTRICAL IMPROVEMENTS**

Considered separately, see below.

**MOTION:** Councilmember Ashcraft moved for the approval of Consent Calendar Items 8A, 8B, 8C, 8D, 8E, 8F, 8H and 8J. The motion was seconded by Councilmember Weideman and passed by unanimous vote.

Consent Calendar Items 8G, 8I and 8K were considered separately at this time.

**8G. SALE OF SURPLUS/OBSOLETE TRANSIT BUSES**

Recommendation of the Transit Director that City Council authorize Ken Porter Auctions of Gardena, California to facilitate the sale of twenty surplus/obsolete transit buses from the Torrance fleet.

Charles Deemer requested information about Torrance Transit's bus fleet, which was provided by Transit Director Turner.

**MOTION:** Councilmember Ashcraft moved to concur with the staff recommendation. The motion was seconded by Councilmember Goodrich and passed by unanimous vote.

**8I. IMPLEMENTATION OF FREE PUBLIC WI-FI IN CITY COUNCIL CHAMBER**

Recommendation of the Communications & Information Technology Director that City Council approve the implementation of free public Wi-Fi within City Council Chamber for an initial startup cost of \$7,215.00 and an ongoing annual cost of \$2,909.50 per year pending inclusion and funding approval in the future budget process.

Councilmember Griffiths requested that funding for the free public Wi-Fi in the Council Chamber be given a high priority in the upcoming budget process, citing the relatively small cost and the benefit to the community.

**MOTION:** Councilmember Griffiths moved to concur with the staff recommendation. The motion was seconded by Councilmember Weideman and passed by unanimous vote.

**8K. PUBLIC WORKS AGREEMENT RE WILSON PARK ELECTRICAL IMPROVEMENTS**

Recommendation of the General Services Director that City Council:

- 1) Award a Public Works agreement contract with Bayline Electric of Torrance, CA in the amount of \$218,612.00 with a 5% contingency of \$10,930.60 for the Wilson Park Electrical Improvements Project (B2016-06); and
- 2) Approve a 10% project management fee of \$21,861.20; and
- 3) Waive a bid informality.

Mayor Furey commented on the Economic Development team's efforts to encourage Torrance-based businesses like Bayline Electric to bid on City contracts.

Councilmember Weideman commended staff for thoroughly investigating all of the companies that bid on the project and not just accepting the lowest bid.

**MOTION:** Councilmember Ashcraft moved to concur with the staff recommendation. The motion was seconded by Councilmember Goodrich and passed by unanimous vote.

**12. ADMINISTRATIVE MATTERS**

**12A. ACCEPTANCE OF LOW CARBON TRANSIT OPERATIONS PROGRAM FUNDING**

Recommendation of the Transit Director that City Council adopt a Resolution authorizing the Transit Department to receive Low Carbon Transit Operations Program funds under the Greenhouse Gas Reduction fund.

James Lee, Transit Department, reviewed the staff recommendation, noting that the grant funds are to be used to upgrade portable bicycle racks on all Torrance Transit buses.

Charles Deemer requested clarification regarding this project's eligibility for grant funds, which was provided by staff.

**MOTION:** Councilmember Rizzo moved to concur with the staff recommendation. The motion was seconded by Councilmember Barnett and passed by unanimous vote.

**RESOLUTION NO. 2016-23**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE  
AUTHORIZING THE EXECUTION OF THE LOW CARBON TRANSIT OPERATIONS  
PROGRAM (LCTOP) PROJECT: CITY OF TORRANCE TRANSIT DEPARTMENT –  
UPGRADE BUS BICYCLE RACKS \$128,883

**MOTION:** Councilmember Griffiths moved to adopt Resolution No. 2016-23. The motion was seconded by Councilmember Barnett and passed by unanimous vote.

**12B. APPROVAL OF DISTRIBUTION AREA AND PUBLIC NOTICE FOR FIREWORKS SHOW**

Recommendation of the City Manager that City Council approve the distribution area and public notice for the residents surrounding the Civic Center in preparation for the Fireworks Show to be held on July 4, 2016, at the Torrance Civic Center.

Sr. Business Manager Minter reviewed the staff report and noted supplemental material available at the meeting.

Councilmember Ashcraft commented that she wished community input had been sought before the fireworks show was approved rather than after the fact.

**MOTION:** Councilmember Rizzo moved to concur with the staff recommendation. The motion was seconded by Councilmember Barnett and passed by unanimous vote.

**12C. AGREEMENT RE NORTH TORRANCE WELL FIELD PROJECT AND RECYCLED WATER RETROFITS AT SOUTH HIGH AND CALLE MAYOR MIDDLE SCHOOL**

Recommendation of the Public Works Director that City Council:

- 1) Approve the plans and specifications for the North Torrance Well Field Project, Phase II, I-108 and Recycled Water Retrofits for South High School and Calle Mayor Middle School (B2016-03); and
- 2) Award a two-year Public Works Agreement to PALP, Inc., dba Excel Paving Company of Long Beach, California, for an amount not-to-exceed \$2,164,034 to construct the North Torrance Well Field Project, Phase II, I-108, and Recycled Water Retrofits for South High School and Calle Mayor Middle School (B2016-03) and authorize a 5% contingency in the amount of \$108,201.

Engineering Manager Dettle reviewed the staff recommendation, noting that he recently learned that the City will be receiving a grant from the Bureau of Reclamations to cover the City's half of the costs for the Recycled Water Retrofits.

**MOTION:** Councilmember Rizzo moved to concur with the staff recommendation. The motion was seconded by Councilmember Barnett and passed by unanimous vote.

**13. HEARINGS**

**13A. PROPOSED SERVICE IMPROVEMENTS TO TORRANCE TRANSIT LINE 4**

Recommendation of the Transit Director that City Council approve the Transit Department's proposed Line 4 service improvements for summer 2016.

Mayor Furey announced that this was the time and place for a public hearing on this matter. City Clerk Poirier confirmed that the hearing was properly advertised.

Bradley Tolleson, Pamela Tang and David Mock of the Torrance Transit Planning and Design Team reviewed the proposed Line 4 service improvements and discussed public outreach efforts.

Councilmember Ashcraft commented positively on the proposal to offer express service to downtown Los Angeles on Saturdays, in addition to weekdays and requested that the Council be provided with information on ridership periodically.

Transit Director Turner offered to provide this information on a quarterly basis.

Mayor Furey invited public comment.

Charles Deemer requested information about the number of buses servicing Line 4, the location of bus stops, and the span of weekday service, which was provided by staff.

Leilani Kimmel-Dagostino requested information about senior bus fares, which was provided by staff.

**MOTION:** Councilmember Weideman moved to close the public hearing. The motion was seconded by Councilmember Rizzo and passed by unanimous vote.



Councilmember Rizzo voiced support for the proposed Line 4 service changes and commended staff for their efforts to seek community input and devise a plan that meets their needs.

**MOTION:** Councilmember Rizzo moved to approve the Line 4 service changes. The motion was seconded by Councilmember Barnett and passed by unanimous vote.

**16. SECOND READING ORDINANCES**

**16A. SECOND AND FINAL READING OF ORDINANCE NO. 3799**

**ORDINANCE NO. 3799**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TORRANCE ADDING A NEW ARTICLE 49 OF CHAPTER 1 OF DIVISION 9 TO THE TORRANCE MUNICIPAL CODE ESTABLISHING A PLANNING COMMISSION REVIEW PROCESS FOR REQUESTS FOR ALTERATIONS AND DEMOLITION OF CONTRIBUTING AND ALTERED CONTRIBUTING RESIDENTIAL STRUCTURES IDENTIFIED IN THE HISTORIC RESOURCES SURVEY AND LOCATED ON PROPERTIES ZONED RESIDENTIAL WITHIN THE ORIGINAL TORRANCE TRACT AREA

City Clerk Poirier noted supplemental material correcting a scrivener's error in the agenda item.

**MOTION:** Councilmember Griffiths moved to adopt Ordinance No. 3799. The motion was seconded by Councilmember Barnett and passed by a 5-1 vote, with Councilmember Ashcraft voting no and Mayor Furey abstaining.

**17. ORAL COMMUNICATIONS #2**

**17A.** Councilmember Rizzo requested the Council's concurrence to direct staff to return with an item recommending that an RFP (Request for Proposal) be prepared for emergency transportation and billing services so that the process can be completed by the time the current contract expires in December 2016, and the Council unanimously concurred.

**17B.** Councilmember Rizzo requested the Council's concurrence to direct staff to return with an item to consider sending a letter to Patrick Furey, Jr. requesting his resignation from the Traffic Commission, and Councilmembers Ashcraft, Griffiths, Weideman and Barnett stated their concurrence.

**17C.** Councilmember Barnett spoke.

**17D.** Councilmember Griffiths requested the Council's concurrence to direct staff to return with an item to consider the removal of Patrick Furey, Jr. from the Traffic Commission if he chooses not to resign after receiving the letter requesting that he do so.

A roll call vote was taken, and Councilmembers Ashcraft, Barnett and Griffiths voted yes; Councilmembers Goodrich, Rizzo and Weideman voted no; and Mayor Furey abstained. Councilmembers who voted no indicated that they thought the motion was premature and would prefer to give Patrick Furey, Jr. the opportunity to resign.

**17E.** Mayor Furey spoke.

18. **EXECUTIVE SESSION**

Considered earlier in the meeting, see page 1.

19. **ADJOURNMENT**

At 8:35 p.m., the meeting was adjourned to Tuesday, April 5, 2016 at 5:30 p.m. for an executive session, with the regular meeting commencing at 7:00 p.m. in the Council Chamber. Tuesday, March 29, 2016 will be a City Council dark night.

Attest:



Rebecca Poirier  
City Clerk of the City of Torrance



Mayor of the City of Torrance

Approved on April 19, 2016