



City of Torrance - Community Services Department



LA Galaxy Sports Complex Application

Facility Booking Office: 3031 Torrance Blvd., Torrance, CA 90503
Phone: 310-618-5982 • Fax: 310-781-7598 • E-Mail: FacilityBooking@TorranceCA.Gov

APPLICANT INFORMATION

NOTE TO APPLICANT: Any person applying for the use of City property on behalf of any group or organization must present credentials to the Community Services Department representative in charge of permits prior to the filing of such applications.

Date of Application: _____ E-Mail Address: _____

Name of Representative: _____ Hm. Phone: _____ Cell Phone: _____

Address: _____ City: _____ Zip Code: _____

Name of Organization: _____ Phone: _____

Address: _____ City: _____ Zip Code: _____

Name of Alternate Representative: _____ Phone: _____

Type of Organization: Resident Non-Resident Private / Commercial
 Non-Profit 501(c) 3 # _____

FIELD INFORMATION

Circle One: 1 Field 2 Fields

Day/Date Requested: _____
(1st Choice) (2nd Choice) (3rd Choice)

OR continuous dates from: _____ to: _____ inclusive.

Time Requested: _____ A.M./P.M. to _____ A.M./P.M. Total Number of Hours: _____

Type of Activity & Age Level: _____ Estimated Attendance: _____

USERS MUST AGREE TO THE FOLLOWING TERMS

Group is responsible for observing all Sports Complex Rules and for maintaining an acceptable standard of behavior; failure to do so may result in the cancellation of the permit. **Initial:** _____

Signature of Person Requesting Reservation: _____

**If more than one facility/season is requested, please include both on a separate attachment.*

FOR OFFICE USE ONLY

FEES		OTHER	
Field Use ____ Hrs. @ _____	\$ _____	Date Paid: _____	_____
Lights ____ Hrs. @ _____	\$ _____	Check # _____	_____
Refundable Deposit	\$ _____	Receipt # _____	_____
Other _____	\$ _____	<hr/>	
TOTAL FEES	\$ _____	Group Rate:	Refund Process Started
		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> E	Date: _____
		Discount <input type="checkbox"/> 20% <input type="checkbox"/> 40% <input type="checkbox"/> Other	<input type="checkbox"/> Refund Denied: See attached

The above application IS IS NOT granted.

By: _____ Date _____



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LA Galaxy Sports Complex Turf Rules

Organized use of this facility requires a permit. The fields are only available for use when an authorized City employee is present, and the fields are unlocked. Climbing the fence is prohibited.

- No food items including gum, candy, and sunflower seeds.
- No sports drinks or liquids other than water allowed.
- No glass containers or aluminum cans allowed.
- Molded cleats or athletic shoes only.
- Approved athletic equipment only.
- No painting, chalking, tape or other adhesive material shall be placed on the field surface without prior approval.
- No sharp objects that can penetrate the field surface including folding chairs with straight legs.
- No animals (except to assist persons of disability).
- No motor vehicles allowed on the field surface except for maintenance or emergency.
- Soccer goals must have turf wheels attached. No dragging allowed.
- No bicycles or scooters allowed on the field surface.
- No golfing allowed.
- No tobacco products allowed.
- No alcoholic beverages allowed.
- No fireworks or any open flame allowed.
- No use of model planes or rockets.
- No stakes, spikes or other pointed materials may be used for anchoring anything on the athletic fields.
- No formal practice without prior field reservation (permit). Reservation must adhere to designated field, unless approval is given by the Facility Supervisor on duty.

The Permittee and their users shall not park in the parking lot of the property that surrounds the Toyota Sports Complex. They should park on the street or after hours in the court parking lot. Violation of this parking provision will lead to cars being towed and loss of their Facility Use Permit.

Fields may be closed at any time due to safety related or maintenance concerns.
Failure to comply with these rules will result in immediate cancellation of reservation.

Staff reserves the right to refuse service to any participant and/or spectator who violates any policy or procedure or engages in any verbal and/or physical abuse of the fields or staff.

Please contact Facility Booking at (310) 618-5982 or FacilityBooking@TorranceCA.Gov with questions prior to usage.

UNAUTHORIZED USERS WILL BE ASKED TO LEAVE.

I agree to the above mentioned rules regarding the Toyota Sports Complex. Any damage or extra cleaning will be billed immediately to my group/organization and will also result in having future Permits denied.

Name: _____ Signature: _____ Date: _____



ADDITIONAL AGREEMENT REGARDING RENTAL OF THE CITY OF TORRANCE SPORTS FIELDS

CHECK THE FOLLOWING BOXES

- Provide the requisite insurance required by the City.

- Sign an indemnification, release and waiver agreement.

- Require each participant in any event undertaken in connection with the rental of the City of Torrance Sports Field to execute a written "COVID-19 AND PARTICIPATION RELEASE AND WAIVER AGREEMENT" form, a copy of which is attached hereto as Exhibit A and incorporated by reference. Applicant further agrees to provide the Torrance Community Services Department a copy of each release AND retain each release for a period of not less than 30 months after the event.

- Comply with all federal, state, local laws, ordinances, rules and regulations applicable to its event and rental of the City of Torrance Sports Field.

- To take all measures for protecting Applicant's officers, employees, agents, representatives, subcontractors or vendors, as well as its participants, guests, and observers at the City of Torrance Sports Field from exposure to, and infection with COVID-19 as well as SARS-CoV-2, the virus that causes COVID-19, including, but not limited to, adopting any recommended and/or required infection control strategies promulgated by the: (i) County of Los Angeles Department of Public Health, Health Officer; (ii) the California Department of Public Health; and/or (iii) the City of Torrance, including, but not limited to, instituting proper sanitation and social distancing controls while using the City of Torrance Sports Field to prevent exposures and infections.

Applicant
Signature: _____

Date: _____



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Request to Pay by Credit Card

PERMIT DELIVERY

Please choose **one** option.

I would like my permit & receipt:

E-Mailed: _____

Mailed – Reservation date must be at least 2 weeks in future:
Please indicate address if different on reservation form:

CREDIT CARD INFORMATION

I hereby authorize use of my:

Visa

MasterCard

Discover

American Express

Print Name As It Appears on Card: _____

Credit Card Number: _____

Expiration Date Month: _____ Year: _____ CVV#: _____ Amount Authorized \$ _____

Signature: _____ Date: _____

A surcharge will be added to all credit and debit card transactions.

DAMAGES, OVERAGE & IMPROPERLY INCURRED EXPENSES

In the case of any damage to the facilities being rented or if the facilities are not left in the same condition that they were in before the start of this contract, damages or expenses (cleaning, repair, replacement, and otherwise) will be billed directly to the credit card provided for this purpose. For building, gym, pool & rink reservations, the hourly fee will be charged for each portion of an hour that you stay past your scheduled end time. In addition to the amount incurred in damages, the credit card on file may be charged up to \$500.00 for any breach of contract.

I have read and understand Damages, Overage & Improperly Incurred Expenses and authorize my credit card to be charged.

Signature: _____ Date: _____

Please include with a completed application to:

Facility Booking

FacilityBooking@TorranceCA.Gov

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