

Pursuant to Assembly Bill 361 members of the **Torrance Environmental Quality and Energy Conservation Commission** and staff will participate in this meeting via teleconference or other electronic means.

PARTICIPATE BEFORE THE MEETING by emailing EnvironmentalCommission@TorranceCA.Gov and writing "Public Comment" in the subject line. In the body of the email include the item number and/or title of the item with your comments.

MEMBERS OF THE PUBLIC MAY VIEW AND PARTICIPATE IN THE MEETING via Zoom at: <https://zoom.us> or (720) 707-2699 and using the following credentials:

Meeting ID: 991 4547 8767

Passcode: 324924

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (310) 618-2780. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II]

Direct questions or concerns to the Commission Liaison at (310) 618-5930 or individual department head prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

**TORRANCE ENVIRONMENTAL QUALITY AND ENERGY CONSERVATION
COMMISSION AGENDA
APRIL 07, 2022
REGULAR MEETING
7:00 P.M. VIA TELECONFERENCE OR OTHER ELECTRONIC MEANS**

**ENVIRONMENTAL QUALITY AND ENERGY CONSERVATION COMMISSION MAY
TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA**

1. CALL MEETING TO ORDER/ROLL CALL

2. FLAG SALUTE:

3. REPORT OF STAFF ON THE POSTING OF THE AGENDA

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Thursday, March 31, 2022

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

5. ORAL COMMUNICATIONS (Limited to a 15 minute period)

This portion of the meeting is reserved for public comment on items not on the agenda under the subject matter of the Environmental Quality and Energy Conservation Commission. Under the Ralph M. Brown Act, Commissioners cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under this Public Comment period will have no longer than 3 minutes per speaker. Please do not use Bluetooth or speaker devices, mute the volume on your television or other electronic devices and speak clearly. Your phone call to the Commission meeting will be recorded as part of the meeting. By staying on the line and making public comment during the meeting, you are agreeing to have your phone call recorded.

6. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Commissioner from the Consent Calendar and considered separately.

ROLL CALL: Dewitt _____ Endo-Roberts _____ Love _____ Montgomery _____ Seferian _____ Stecker _____ Chairperson Wright _____

TEQECC 4/07/2022

6A. APPROVAL OF MINUTES: MARCH 03, 2022

7. ADMINISTRATIVE MATTERS

7A. ENVIRONMENTAL COMMISSION CLIMATE SMART AWARD SUB COMMITTEE TO PROVIDE SUMMARY OF PARKS AND RECREATION MEETING.

7B. COMMISSIONER DEWITT TO PROVIDE SUMMARY OF THE TORRANCE CHAMBER OF COMMERCE MEETING.

7C. ENVIRONMENTAL COMMISSION TO REVIEW REVISED DRAFT OF NOMINATION FORM FOR CLIMATE SMART AWARD PROGRAM.

Recommendation of the Community Development Director that the Commission review the revised draft of the nomination form and provide input for approval.

8. PUBLIC HEARINGS – NONE SCHEDULED

9. COMMISSION ORAL COMMUNICATIONS

10. ADJOURNMENT

10A. Adjournment of Torrance Environmental Quality and Energy Conservation Commission Meeting, tentatively, to Thursday, June 02, 2022, at 7:00 p.m.

ROLL CALL: Dewitt _____ Endo-Roberts _____ Love _____ Montgomery _____ Seferian _____ Stecker _____ Chairperson Wright _____
TEQECC 4/07/2022

**MINUTES OF A REGULAR MEETING OF
THE ENVIRONMENTAL QUALITY AND
ENERGY CONSERVATION COMMISSION**

1. CALL TO ORDER

The Torrance Environmental Quality and Energy Conservation Commission convened in a regular session at 7:00 p.m. on Thursday, March 3, 2022, via teleconference.

ROLL CALL

Present: Commissioners Dewitt, Endo-Roberts, Love, Montgomery, Seferian, Stecker, and Chairperson Wright.

Absent: None.

Also Present: Senior Environmental Quality Officer Sharron Jones, Planning & Environmental Manager Oscar Martinez, and Development Director Michelle Ramirez.

2. FLAG SALUTE

Commissioner Stecker led the Pledge of Allegiance.

3. REPORT OF STAFF ON THE POSTING OF THE AGENDA

Senior Environmental Quality Officer Sharron Jones reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard on Thursday, February 24, 2022.

4. WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS – None.

5. ORAL COMMUNICATIONS – None.

6. CONSENT CALENDAR

6A. APPROVAL OF MINUTES: FEBRUARY 3, 2022

MOTION: Commissioner Endo-Roberts moved to approve the February 3, 2022 minutes as presented. Commissioner Love seconded the motion; a roll call vote reflected unanimous approval.

7. ADMINISTRATIVE MATTERS

7A. ENVIRONMENTAL COMMISSION CLIMATE SMART AWARD SUBCOMMITTEE TO PROVIDE SUMMARY OF YOUTH COUNCIL MEETING

Senior Environmental Quality Officer Sharron Jones reported that the Environmental Quality and Energy Conservation Subcommittee, which consisted of Commissioners Endo-Roberts, Love, and Montgomery, met with the Youth Council Wednesday, March 2, 2022.

Commissioner Endo-Roberts, Love, and Montgomery presented their findings and interactions with the Youth Council.

Additional members of the Commission spoke.

Senior Environmental Quality Officer Sharron Jones stated that the Youth Council was presented with a fact sheet that detailed the Climate Smart Award and a copy of the Stewardship of the Environment Strategic Plan; Senior Environmental Quality Officer Jones will provide this to the next subcommittee meeting for reference.

7B. ENVIRONMENTAL COMMISSION TO REVIEW DRAFTS OF NOMINATION FORM AND CERTIFICATE OF APPRECIATION FOR CLIMATE SMART AWARD PROGRAM.

Senior Environmental Quality Officer Sharron Jones presented a revised Nomination Form and Certificate and reported that it was the recommendation of the Community Development Director that the Commission review the final drafts and provide input for approval.

NOMINATION FORM

- Commissioner Stecker recommended placing nomination numbers and phone numbers on the bottom of the form. Regarding the Climate Smart Youth Award, Commissioner Stecker suggested that the form change from “Torrance Youth aged 18 and under,” to “Torrance Youth, Individual, or Groups.”
- Senior Environmental Quality Officer Sharron Jones stated that the Climate Smart Youth Award can state “Climate Smart Youth” or “Climate Smart Youth Group” and that the age could be removed and replaced with “High School student or younger.”
- Chairperson Wright commented that the verbiage on attachments should be changed.
- Commissioner Dewitt recommended more inclusive verbiage for small and independent businesses.
- Commissioner Endo-Roberts suggested that applications be submitted every year, January 1st.

CERTIFICATE

- Senior Environmental Quality Officer Sharron Jones presented a draft of the Certificate of Appreciation document and stated that the watermark on the form could be changed to reflect the award.
- Chairperson Wright presented a personal City certificate for reference and inquired if the Certificate of Appreciation could reflect what was presented with City Seal and Logo.

8. PUBLIC HEARINGS – None.

9. COMMISSION ORAL COMMUNICATIONS

Senior Environmental Quality Officer Sharron reported the following:

- Thursday, March 10, 2022, Commissioner Dewitt will speak at the Torrance Chamber and provide information on the Climate Smart Award.
- Wednesday, March 9, 2022, the Environmental Quality & Energy Conservation Subcommittee will meet with the Parks and Recreation Commission.
- Wednesday, March 23, 2022, the Environmental Quality & Energy Conservation Subcommittee will meet with the Water Commission.

- Thursday, May 5, 2022, a speaker with Torrance Memorial will discuss ecological and sustainable measures that have been implemented.
- Staff will push to coordinate James Keezell, Sanitation Manager, to come to the April Commission meeting to speak on the Composting Bill.

Additional members of the Commission spoke.

10. ADJOURNMENT

MOTION: At 8:04 p.m., Commissioner Love moved to adjourn the meeting to Thursday, April 7, 2022, at 7:00 p.m. The motion was seconded by Commissioner Stecker and a roll call vote reflected unanimous approval.

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Subject to Approval



TORRANCE CLIMATE SMART AWARD NOMINATION FORM

Nominations Accepted January – June
Awards distributed in October

The Climate Smart Award is a program being implemented by the Environmental Quality and Energy Conservation Commission in support of the Stewardship of the Environment Priority in the 2021 Strategic Plan. The Strategic Plan can be found at [Strategic Plan | City of Torrance \(torranceca.gov\)](http://torranceca.gov/strategic-plan). The goal of the award is to highlight people, businesses and organizations within Torrance that through services and actions clearly demonstrate the importance of environmental stewardship. The award categories are defined below.

Please check one of the following award categories:

- CLIMATE SMART ENERGY:** Recognizes outstanding achievements in clean energy, energy efficiency, demand reduction and reduced greenhouse gas emissions.
- CLIMATE SMART WATER:** Recognizes achievements in water conservation through implementation, planning and promotion of water conservation efforts.
- CLIMATE SMART YOUTH:** Recognizes Torrance school aged youth, individuals or groups, for outstanding leadership in climate change and building awareness and engagement of their peers, school and/or community.
- CLIMATE SMART COMMUNITY:** Recognizes an individual member of the Torrance community or a community group that has provided outstanding support to the implementation and goals of the strategic plan as it pertains to environmental stewardship.
- CLIMATE SMART BUSINESS:** Recognizes retail, commercial, industrial and other businesses that demonstrate achievements in any areas of the award criteria or has received a recognized environmental certification, including but not limited to Clean Bay Restaurant, LEED and/or Green Business Network standards.

Please provide us with your contact information below.

Name: _____

Phone Number: _____

Email: _____

Please provide us with Nominee contact and award nominee site information below.

Nominee Name: _____

Nominee Address: _____

Nominee Phone Number: _____

Nominee Email: _____



TORRANCE CLIMATE SMART AWARD NOMINATION FORM

Nominations Accepted January – June
Awards distributed in October

Please briefly describe the achievements of this nominee and how their efforts have significantly improved life in the Torrance community:

For details and photographs related to the nominee, please limit your attachment to not more than two additional pages.
Please return your nomination form to the Environmental Quality Division
Community Development Dept. 3031 Torrance Blvd. Torrance 90503
Or email to CDDinfo@TorranceCA.GOV Phone (310) 618-5929

DRAFT