

Pursuant to Assembly Bill 361 members of the Airport Commission and staff will participate in this meeting via teleconference or other electronic means.

PARTICIPATE BEFORE THE MEETING by emailing AIRPORTCOMMISSION@TorranceCA.Gov and write "Public Comment" in the subject line. In the body of the email include the item number and/or title of the item with your comments.

MEMBERS OF THE PUBLIC MAY VIEW AND PARTICIPATE IN THE MEETING via Zoom by using the following link or by calling in with the phone number listed below: <https://bit.ly/3oRTDj3>
Phone number: 1 669) 900-9128
Meeting ID: 972 0062 9217
Passcode: 791971

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (310) 618-2780. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II]
Direct questions or concerns to the Commission Liaison at (310) 784-7900 or individual department head prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

**TORRANCE AIRPORT COMMISSION AGENDA
MARCH 10, 2022
REGULAR MEETING
7:00 P.M. VIA TELECONFERENCE OR OTHER ELECTRONIC MEANS**

AIRPORT COMMISSION MAY TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA

1. CALL MEETING TO ORDER

ROLL CALL: Commission members: De Rago _____, Gong _____, Cohen _____, Witherill _____, Zygielbaum _____, Chair O'Brien _____

2. FLAG SALUTE:

3. REPORT OF THE AIRPORT STAFF ON THE POSTING OF THE AGENDA

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. And on the City's Website on Friday, March 4, 2022.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

5. ORAL COMMUNICATIONS (Limited to a 15 minute period)

This portion of the meeting is reserved for public comment on items on the agenda or on topics of interest to the general public. Under the Ralph M. Brown Act, Commissioners cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under this Public Comment period will have no longer than 1 minutes per speaker. Please do not use Bluetooth or speaker devices, mute the volume on your television or other electronic devices and speak clearly. Your phone call to the Commission meeting will be recorded as part of the meeting. By staying on the line and making public comment during the meeting, you are agreeing to have your phone call recorded.

6. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Commissioner from the Consent Calendar and considered separately.

6A. APPROVAL OF MINUTES FEBRUARY 10, 2022.

7. ADMINISTRATIVE MATTERS

7A. Accept and File Monthly Update of Aeronautical Operational Information Under the Purview of the General Services Department.

7B. Accept and File Airport Pavement Update – Information Item.

7C. Accept and File Noise Abatement Update – Information Item.

8. ADJOURNMENT

Adjournment of the Airport Commission Meeting to Thursday, April 14, 2022, at 7:00 p.m. Pursuant to Assembly Bill 361 members of the Airport Commission and staff will participate in this meeting via teleconference or other electronic means.

**MINUTES OF A REGULAR MEETING OF THE
TORRANCE AIRPORT COMMISSION**

1. CALL MEETING TO ORDER

The Torrance Airport Commission Agenda convened in a regular session at 7:00 p.m. on Thursday, February 10, 2022, via teleconference.

ROLL CALL

Present: Commissioners De Rago, Gong, Cohen, Witherill, Zygielbaum, and Chair O'Brien.

Absent: Commissioner Ross.

Also Present: Facility Operations Manager Pinela and City of Torrance Airport Manager Herrera.

2. FLAG SALUTE

Commissioner De Rago led the Pledge of Allegiance.

3. REPORT FROM THE AIRPORT STAFF ON THE POSTING OF THE AGENDA

Chair O'Brien reported that the agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Friday, February 4, 2022.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

Facility Operations Manager Pinela reported email correspondence posted online.

5. ORAL COMMUNICATIONS

Members of the Commission and public spoke.

Chair O'Brien requested a consensus vote regarding garnering information for sealing asphalt on the ramps and East tees.

ROLL CALL: A roll call vote reflected 6-0 approval (absent Commissioner Ross).

Chair O'Brien requested a consensus vote regarding asking Noise Abatement Staff to give a presentation to answer Commissioners questions during the March 10, 2022 meeting.

ROLL CALL: A roll call vote reflected 6-0 approval (absent Commissioner Ross).

6. CONSENT CALENDAR

6A. APPROVAL OF MINUTES: JANUARY 13, 2022

MOTION: Chair O'Brien moved to approve the January 13, 2022 meeting minutes as presented. A roll call vote reflected 6-0 approval (absent Commissioner Ross).

7. **ADMINISTRATIVE MATTERS**

7A. **ACCEPT AND FILE MONTHLY UPDATE OF AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT**

City of Torrance Airport Manager Herrera presented a report.

MOTION: Commissioner Zygielbaum moved to accept and file the report. Commissioner De Rago seconded the motion; a roll call vote reflected 6-0 approval (absent Commissioner Ross).

7B. **RECOMMENDATION OF FACILITIES OPERATIONS MANAGER, THAT THE AIRPORT COMMISSION REVIEW AND RECOMMEND THAT THE CITY COUNCIL ACCEPT AND FILE THE AIRPORT COMMISSION ANNUAL REPORT 2020-21.**

Facility Operations Manager Pinela presented annual report.

Members of the Commission spoke.

Chair O'Brien requested a consensus vote to accept and file the report with future Airport Commission Annual Reports reflecting a rolling five years on revenues and expenditures.

ROLL CALL: A roll call vote reflected 6-0 approval (absent Commissioner Ross).

8. **ADJOURNMENT**

MOTION: At 8:05 p.m., Commissioner Zygielbaum moved to adjourn the meeting to Thursday, March 10, 2022, at 7:00 p.m. via teleconference. Commissioner Cohen seconded the motion; a roll call vote reflected approval, with Commissioner Ross absent.

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Honorable Chair and Members
of the Airport Commission

Members of the Commission:

SUBJECT: Transmittal of Aeronautical Operational Information under the Purview of
the General Services Department for the Months of **FEBRUARY 2022**

The General Services Department acts as both the landlord for the city-owned facilities
at the airport and as business manager for the airport. As such, the department is
providing the following informational reports for review by the commission:

Report #1: Hangar and Tie down Rental Status

Report #2: Ongoing Projects

Report #3: Meeting Room Calendar

Report #4: Hangar Waiting List

Report #5: Events Requiring Emergency Response

Report #6: Airfield Operations Status

For any questions about this transmittal, please call Rafael Herrera at
(310) 784-7900.

REPORT 1

ZAMPERINI FIELD

HANGAR AND TIEDOWN INFORMATION

Total Number of City-Owned Hangars	341
Total Number of Hangar Vacancies	6
Total Number of Airport Tiedowns	181
Total Number of Tiedowns Available	61

The 341 hangars owned by the City are broken down into three size categories: small, medium, and executive. Of 341 total hangars, 74 were built by the City, while 267 hangars were funded by several private contractors. At time of construction, these hangars were built with individual preferences in mind and were not standardized according to size. Here are approximate sizes of small, medium and executive hangars.

Small Type A: Under 40' Door Opening Width	800-1,200 sq. ft.
Small Type B: 40'-41' Door Opening Width	800-1,200 sq. ft.
Medium: 52'-54' Door Opening Width	1,200-2,200 sq. ft.
Executive: 57'-61' Door Opening Width	2,200-3,200 sq. ft.

Current rates for hangars are: \$0.619/sq. ft. per month for Torrance Residents.
\$0.694/sq. ft. per month for Non-Residents.

Current rates for Tiedowns are: Single Engine \$123.00
Twin Engine \$136.00

Current rates for Transient (Overnight) are: Single Engine \$10.00
Twin Engine \$16.00
Jet Engine \$21.00

REPORT 2

ONGOING PROJECTS

March 10, 2022

1. Fire Extinguishers for City owned Hangars – The specifications of the project have been completed, and a request for proposal has been advertised, received, and the project has been awarded. We have installed 100% of the extinguishers. This project is now completed.

NON- INFRASTRUCTURE

Capital Projects

	<u>FEAP #</u>	<u>PRIMARY FUNDING</u>	<u>PROJECT TOTAL</u>
Fire Extinguishers for City owned Hangars	FEAP-00792	AIRPORT	\$150,000
Automated Weather Observing System (AWOS)	FEAP – 00722	AIRPORT	\$352,000
Remodel General Aviation Center and East “T” Restrooms	FEAP – 00719	AIRPORT	\$275,000
Total			\$777,000.00

REPORT 4
HANGAR WAITING LIST

1	Schmidt, O.	01/17/12	MEDIUM
2	Giannola, P.	08/08/12	MED/EXEC
3	Bohner, R.	08/21/12	EXEC
4	Freitag, D.	11/05/12	EXEC
5	Striplin, D.	04/17/13	EXEC
6	Myronowicz, C.	05/01/13	MED/EXEC
7	Dwoskin, D.	07/12/13	EXEC
8	Deaver R.	10/22/13	EXEC
9	Ellison, B.	11/05/13	EXEC
10	Adams, R.	01/10/14	EXEC
11	Grau, W.	01/31/14	MED/EXEC
12	Yarymovych, N.	05/05/14	MED/EXEC
13	Rietdyk, G.	11/26/14	MED/EXEC
14	Deal, J.	03/12/15	MED/EXEC
15	Deal, B.	03/12/15	MED/EXEC
16	Myers, L.	03/12/15	MED/EXEC
17	Reisman, G.	08/20/15	MEDIUM
18	Garcia, D.	08/20/15	MED/EXEC
19	Hadley, L.	08/31/15	MED/EXEC
20	Schladen, M.	02/18/16	MED/EXEC
21	Robinson, A.	03/22/16	MEDIUM
22	Broen, P.	05/06/16	MED/EXEC
23	Macey, B.	08/02/16	MED/EXEC
24	Van De Velde, D.	09/26/16	MEDIUM
25	Woodside, D.	12/29/16	MED/EXEC
26	Ristevski, B.	01/09/17	MED/EXEC
27	Mabry, M.	01/24/17	MED/EXEC
28	Geiger, G.	02/06/17	EXEC
29	Adli, B.	02/22/17	EXEC
30	Constable, W.	03/23/17	EXEC
31	Stewart, D.	04/07/17	EXEC
32	Regan, K.	05/24/17	MEDIUM
33	Gerts, I.	06/27/17	MEDIUM
34	Armstrong, S.	11/14/17	MED/EXEC
35	Levine, M.	01/26/18	MED/EXEC
36	Bryson, Z.	03/22/18	EXEC
37	Badour, S.	09/24/18	MED/EXEC
38	Wachner, J.	10/02/18	MED/EXEC
39	Vartanian, J.	10/15/18	MED/EXEC
40	McNerney, R.	11/05/18	MED/EXEC
41	McKay, R.	03/28/19	MEDIUM
42	Burshtan, D.	06/24/19	MEDIUM
43	Ribitsch, R.	10/04/19	MEDIUM
44	Jenkins, R.	12/03/19	MEDIUM
45	Colton, J	06/03/20	MEDIUM
46	Ristevki, B.	10/02/20	MED/EXEC
47	Elminoufi, G.	01/08/21	MED/EXEC
48	McGivern, J.	05/14/21	MED/EXEC
49	Zimmer, C.	05/26/21	EXEC
50	Hong, D.	06/17/21	MED/EXEC
51	Hendricks, W.	08/09/21	SMALL TYPE A OR B

52	Henry, M.	09/28/21	MED/EXEC
53	Ford, W.	09/28/21	MEDIUM
54	Williams, R.	11/22/21	SMALL TYPE B
55	Liu, A.	12/28/21	MED/EXEC
56	Wong, T.	01/25/22	SMALL TYPE B
57	Pak, J.	02/10/22	SMALL TYPE A OR B

Summary of Changes to Hangar Waiting List

Applicants From Waiting List Who Received Hangars

Ferreira, J.	02/09/22	Small Type A or B
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New Waiting List Applicants Added

Ferreira, J.	02/09/22	Small Type A or B
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Pak, J.	02/10/22	Small Type A or B
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Request For Refund/Removal From Hangar Waiting List

*Hangars Received Through Advertisement (not from Waiting List)

REPORT 5

EVENTS REQUIRING EMERGENCY RESPONSE FOR THE MONTH OF JANUARY 2022

OPERATIONS	-----TOTAL	12,965
INCIDENTS	-----	1
ACCIDENTS	-----	0
PERCENT OF OPERATIONS	-----	.01

Airport Incidents:

1/12/2022- 16:00- Mobile 102 responded to a Cessna C-172 with loss of directional steering. Mobile 102 towed back to hangar with no further incident. TFD was not required.

Definitions:

ACCIDENTS: An occurrence associated with the operation of an aircraft which takes place between the time any person boards the aircraft with the intention of flight and all such persons have disembarked, and in which any person suffers death or serious injury, or in which the aircraft receives substantial damage.

SUBSTANTIAL DAMAGE means damage or failure which adversely affects the structural, strength, performance, or flight characteristics of the aircraft, and which would normally require major repair or replacement of the affected component. Engine failure or damage limited to an engine if only one engine fails or is damaged, bent fairings or cowling, dented skin, small punctured holes in the skin or fabric, ground damage to rotor or propeller blades, and damage to landing gear, wheels, tires, flaps, engine accessories, brakes, or wingtips are not considered "substantial damage".

SERIOUS INJURY means any injury which: (1) requires hospitalization for more than 48 hours, commencing within 7 days from the date the injury was received; (2) results in a fracture of any bone (except simple fractures of fingers, toes, or nose); (3) causes severe hemorrhages, nerve, muscle or tendon damage; (4) involves any internal organ; or (5) involves second or third degree burns; or any burns affecting more than 5% of the body surface.

INCIDENT: Any occurrence other than an accident associated with the operation of an aircraft, which affects or could affect the safety of operations.

NOTE: Per the FAA, Airport Operations totals will no longer be reported for the previous month. Due to automation, the totals will now be reported two months after they occur.

REPORT 6

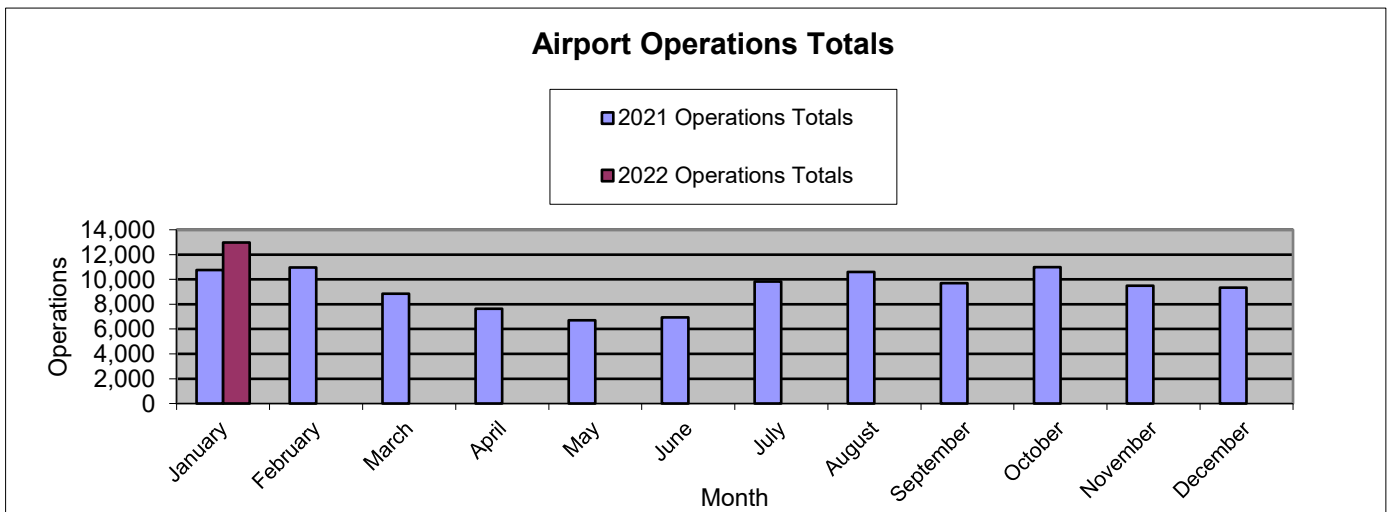
AIRFIELD OPERATIONS STATUS ZAMPERINI FIELD

OPERATIONS ACTIVITIES FOR THE MONTH OF **JANUARY 2022**

- Morning runway, taxiway, and hospital pad/lights checked for safety
- Foreign object debris checked on all runways and taxiways
- Storm water check done (for foreign object debris) for all drains, inlets, and outlets
- All runways, taxiways, and ramp areas vacuum swept
- Various hangars cleaned and prepared for rental
- All taxiway lights and signs sprayed for weeds
- All runways and taxiways swept
- Large items removed from trash bin area
- FOD removed from fence line

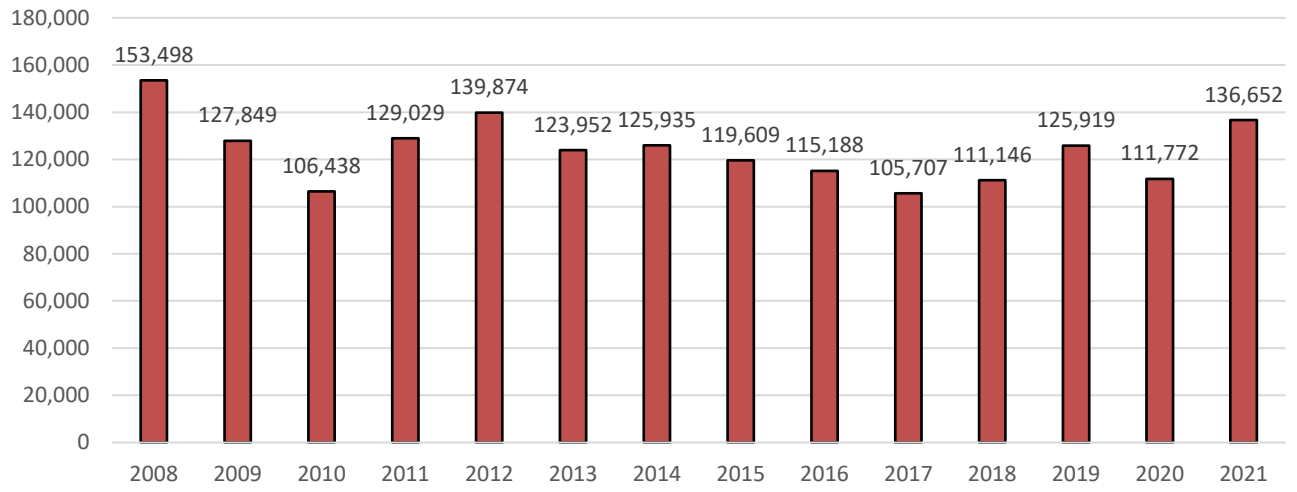
2021/2022 OPERATIONS TOTALS

Month	Year	Operations		Month	Year	Operations
January	2021	9,167		January	2022	12,965
February	2021	10,607		February	2022	
March	2021	10,944		March	2022	
April	2021	13,137		April	2022	
May	2021	11,446		May	2022	
June	2021	13,098		June	2022	
July	2021	12,539		July	2022	
August	2021	14,177		August	2022	
September	2021	11,877		September	2022	
October	2021	11,031		October	2022	
November	2021	10,212		November	2022	
December	2021	8,417		December	2022	



2008 - 2021 Airport Operations Totals

■ Total Operations



Chair and Members
of the Airport Commission
City Hall
Torrance, California

Members of the Commission:

SUBJECT: Accept and File Noise Abatement Update- Information Item

On September 22, 2020, the City Council declined to renew the noise abatement contract with Brüel & Kjaer. Instead, the City Council instructed staff to monitor community complaints and aircraft violations and report back to the Airport Commission in 2021 with an assessment on whether there was still a need for a Noise Abatement system.

As of October 1, 2020, the Torrance Airport Noise Monitoring System (ANOMS) has been out service. Unfortunately, since this time, there has been no means by which staff could measure the noise generated by aircraft nor be able to track the flight path or altitude of flights at Torrance Airport for enforcement purposes. Staff did continue to monitor and investigate citizen and pilot concerns.

On March 11, 2021, staff presented a report on the Torrance Airport Noise Abatement Program to the Airport Commission. The report included correspondence from the public, a listing of all complaints and any violations that could be identified, and a recommendation that staff prepare a Request for Proposal (RFP) for new Noise Abatement System options that would be more cost effective. During this meeting, there were 42 members of the public in attendance. Out of the 42 community members, 16 spoke with 14 of them in favor of staff's recommendation. Upon the conclusion of this report and all public comments, the Commission voted in favor of staff's recommendation.

On April 20, 2021, the City Council voted to authorize the release of a RFP for an Airport Noise Monitoring System. Subsequent to the Council meeting, a second Airport Commission meeting addressed the proposed contents of the RFP, to ensure all areas of concern to the public were included.

On December 14, 2021, the City Council awarded a Consulting Services Agreement for a new Airport Noise Monitoring System to Casper Airport Solutions based on the recommendation by staff.

Staff is currently working with the vendor, Casper Airport Solutions, on the execution of the Consulting Services Agreement. Once executed, a meeting will be scheduled to coordinate the installation of the new system. The project completion window is currently between 3 to 4 months for full installation. Staff will provide ongoing updates until the project is complete.

Respectfully submitted,

MICHELLE G. RAMIREZ
COMMUNITY DEVELOPMENT DIRECTOR

By 

Nora Duncan
Sr. Environmental Quality Officer

Honorable Chair and Members
of the Airport Commission
City Hall
Torrance, California

Members of the Commission:

SUBJECT: Accept and File Airport Pavement Update – Information Item.

At the Airport Commission meeting of February 10, 2022, your honorable body requested information regarding the condition of pavement on the Airport. The following is a brief summary of current conditions, past projects and future considerations.

The Airport contains approximately 3.2 million total square feet of pavement, which includes the ramp, taxiways and runways.

The ramp, including the East T hangar area, is nearly 1.8 million sq. ft., and was last slurry sealed in 2008. That project included patching and crack sealing of problem areas, as well as the slurry coating. Typical slurry seal has a lifespan of 10-15 years.

The taxiways, containing approximately 408,000 sq. ft., were slurry sealed in 2015. This project also included patching, crack sealing and slurry coating.

The runways total the remaining 975,000 sq. ft. of pavement. The main runway is 5,000 feet long and the secondary is 3,000 ft. The secondary runway was reconstructed in November 2017 at a cost of \$800,000. Upon recent Caltrans inspection, the main runway may require to be repainted the markings and asphalt slurry coated in the near future before other projects are considered.

Lastly, Staff has identified sections in the East T hangar area to be repaired and has contacted Public Works to determine the next asphalt slurry seal project cycle to include the Torrance Airport hangar rows and ramp areas near the East – T hangars. This will require funding and City Council approval to complete these areas under the Public Works slurry seal projects. Staff will continue to work with Public Works to slurry seal for Summer 2023.

Respectfully Submitted,



Gerry Pinela,
Facilities Operations Manager