

Pursuant to Assembly Bill 361 members of the **Torrance Environmental Quality and Energy Conservation Commission** and staff will participate in this meeting via teleconference or other electronic means.

**PARTICIPATE BEFORE THE MEETING** by emailing [EnvironmentalCommission@TorranceCA.Gov](mailto:EnvironmentalCommission@TorranceCA.Gov) and writing "Public Comment" in the subject line. In the body of the email include the item number and/or title of the item with your comments.

**MEMBERS OF THE PUBLIC MAY VIEW AND PARTICIPATE IN THE MEETING** via Zoom at: <https://zoom.us> or (720) 707-2699 and using the following credentials:

Meeting ID: 991 4547 8767

Passcode: 324924

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (310) 618-2780. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II]

Direct questions or concerns to the Commission Liaison at (310) 618-5930 or individual department head prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

**TORRANCE ENVIRONMENTAL QUALITY AND ENERGY CONSERVATION  
COMMISSION AGENDA  
MARCH 03, 2022  
REGULAR MEETING  
7:00 P.M. VIA TELECONFERENCE OR OTHER ELECTRONIC MEANS**

**ENVIRONMENTAL QUALITY AND ENERGY CONSERVATION COMMISSION MAY  
TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA**

**1. CALL MEETING TO ORDER/ROLL CALL**

**2. FLAG SALUTE:**

**3. REPORT OF STAFF ON THE POSTING OF THE AGENDA**

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Thursday, February 24, 2022

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**

**5. ORAL COMMUNICATIONS (Limited to a 15 minute period)**

*This portion of the meeting is reserved for public comment on items not on the agenda under the subject matter of the Environmental Quality and Energy Conservation Commission. Under the Ralph M. Brown Act, Commissioners cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under this Public Comment period will have no longer than 3 minutes per speaker. Please do not use Bluetooth or speaker devices, mute the volume on your television or other electronic devices and speak clearly. Your phone call to the Commission meeting will be recorded as part of the meeting. By staying on the line and making public comment during the meeting, you are agreeing to have your phone call recorded.*

**6. CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Commissioner from the Consent Calendar and considered separately.*

ROLL CALL: Dewitt \_\_\_\_\_ Endo-Roberts \_\_\_\_\_ Love \_\_\_\_\_ Montgomery \_\_\_\_\_ Seferian \_\_\_\_\_ Stecker \_\_\_\_\_ Chairperson Wright \_\_\_\_\_  
TEQECC 3/03/2022

**6A. APPROVAL OF MINUTES: FEBRUARY 03, 2022**

**7. ADMINISTRATIVE MATTERS**

**7A. ENVIRONMENTAL COMMISSION CLIMATE SMART AWARD SUB COMMITTEE TO PROVIDE SUMMARY OF YOUTH COUNCIL MEETING.**

**7B. ENVIRONMENTAL COMMISSION TO REVIEW DRAFTS OF NOMINATION FORM AND CERTIFICATE OF APPRECIATION FOR CLIMATE SMART AWARD PROGRAM.**

Recommendation of the Community Development Director that the Commission review final drafts of nomination form and award certificate and provide input for approval.

**8. PUBLIC HEARINGS – NONE SCHEDULED**

**9. COMMISSION ORAL COMMUNICATIONS**

**10. ADJOURNMENT**

**10A.** Adjournment of Torrance Environmental Quality and Energy Conservation Commission Meeting, tentatively, to Thursday, April 7, 2022, at 7:00 p.m.

**MINUTES OF A REGULAR MEETING OF  
ENVIRONMENTAL QUALITY AND  
ENERGY CONSERVATION COMMISSION**

**1. CALL TO ORDER**

The Torrance Environmental Quality and Energy Conservation Commission convened in a regular session at 7:00 p.m. on Thursday, February 3, 2021, via teleconference.

**ROLL CALL**

Present: Commissioners Dewitt, Endo-Roberts, Love, Montgomery, Seferian, Stecker, and Chairperson Wright.

Absent: None.

Also Present: Senior Environmental Quality Officer Sharron Jones, Planning & Environmental Manager Oscar Martinez, and Community Development Director Ramirez.

**2. FLAG SALUTE**

Commissioner Montgomery led the Pledge of Allegiance.

**3. REPORT OF STAFF ON THE POSTING OF THE AGENDA**

Planning & Environmental Manager Martinez reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard on Thursday, January 27, 2022.

**4. WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS – None.**

**5. ORAL COMMUNICATIONS**

A member of the public spoke.

**6. CONSENT CALENDAR**

**6A. APPROVAL OF MINUTES: DECEMBER 2, 2021**

**MOTION:** Commissioner Seferian moved to approve the December 2, 2021 meeting minutes as presented. Commissioner Montgomery seconded the motion; a roll call vote reflected unanimous approval.

**7. ADMINISTRATIVE MATTERS**

**7A. ENVIRONMENTAL COMMISSION CLIMATE SMART AWARD SUBCOMMITTEE TO PROVIDE SUMMARY OF YOUTH COUNCIL MEETING**

Senior Environmental Quality Officer Jones reported that the Commissioners meeting with the Youth Council will be rescheduled Wednesday, March 2, 2022.

In response to Chairperson Wright, Senior Environmental Quality Officer Jones stated that the Commission on Aging meeting will be rescheduled.

**7B. ENVIRONMENTAL COMMISSION TO REVIEW DRAFTS OF NOMINATION FORM AND CERTIFICATE OF APPRECIATION FOR CLIMATE SMART AWARD PROGRAM**

Senior Environmental Quality Officer Jones presented drafts for the Nomination form and the Certificate of Appreciation form regarding the Climate Smart Awards. Senior Environmental Quality Officer requested feedback from the Commissioners to work on a final draft.

- Commissioner Love inquired if there was a word limit on the form, and if there was consideration of adding attachments, i.e., pictures.
- Commissioner Stecker agreed that pictures would be helpful.
- Commissioner Montgomery noted corrections to the form.
- Chairperson Wright noted that the entire Commission should sign the forms, not just the Chairperson.
- Commissioner DeWitt stated that version numbers should be included on the form to help with internal documentation and that the forms should have verbiage similar to the formalities of State Assembly awards.

**7C. ENVIRONMENTAL COMMISSION TO ESTABLISH A SUB-COMMITTEE TO PRESENT INFORMATION REGARDING THE CLIMATE SMART AWARD PROGRAM TO THE PARKS AND RECREATION COMMISSION**

Commissioners Seferian, Endo-Roberts, and Chairperson Wright volunteered to speak at the Parks and Recreation Commission on Wednesday, March 9, 2022, at 7:00 p.m.

Commissioner Seferian and Chairperson Wright will speak at the Water Commission on Wednesday, February 23, 2022, at 6:30 p.m.

Commissioners Endo-Roberts, Love and Montgomery will speak at the Youth Council Commission on Wednesday, March 2, 2022, at 6:30 p.m.

Senior Environmental Quality Officer Jones stated that in the upcoming weeks, sub-committees need to be established to speak at the Library Commission and the Commission on Aging, as well as any outstanding Commissions.

Commissioners Seferian, Love, and Chairperson Wright volunteered to speak to the Cultural Arts Commission on March 28, 2022, at 7:00 p.m.

**8. PUBLIC HEARINGS – None.**

**9. COMMISSION ORAL COMMUNICATIONS**

Commissioner Montgomery announced a volunteer opportunity with Beach Bluffs Restoration Project, that meets every second and fourth Saturday of the month. For additional information individuals can reach out to [jim.montgomery@southbayparks.org](mailto:jim.montgomery@southbayparks.org).

Additional members of the Commission spoke.

10. **ADJOURNMENT**

**MOTION:** At 7:41 p.m., Commissioner Love moved to adjourn the meeting to Thursday, March 3, 2022, at 7:00 p.m. The motion was seconded by Commissioner Endo-Roberts and a roll call vote reflected unanimous approval.

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Subject to Approval



# TORRANCE CLIMATE SMART AWARD NOMINATION FORM

Nominations Accepted January – June  
Awards distributed in October

The Climate Smart Award is a program being implemented by the Environmental Quality and Energy Conservation Commission in support of the Stewardship of the Environment Priority in the 2021 Strategic Plan. The goal of the award is to highlight people, businesses and organizations within Torrance that through services and actions clearly demonstrate the importance of environmental stewardship. The award categories are defined below.

Your Name: \_\_\_\_\_  
Your Phone Number: \_\_\_\_\_  
Your Email: \_\_\_\_\_

Nominee's Name: \_\_\_\_\_  
Nominee's Address: \_\_\_\_\_  
Nominee's Phone Number: \_\_\_\_\_  
Nominee's Email: \_\_\_\_\_

Please check one of the following award categories:

**CLIMATE SMART ENERGY:** Recognizes outstanding achievements in clean energy, energy efficiency, demand reduction and reduced greenhouse gas emissions.

**CLIMATE SMART WATER:** Recognizes achievements in water conservation through implementation, planning and promotion of water conservation efforts.

**CLIMATE SMART YOUTH:** Recognizes Torrance youth age 18 and under for outstanding leadership in climate change and building awareness and engagement of their peers, school and/or community.

**CLIMATE SMART COMMUNITY:** Recognizes an individual member of the Torrance community or a community group that has provided outstanding support to the implementation and goals of the strategic plan as it pertains to environmental stewardship.

**CLIMATE SMART BUSINESS:** Recognizes commercial and industrial businesses that demonstrate achievements in any areas of the award criteria or has received a LEED or other recognized environmental certification, including but not limited to Clean Bay Restaurant and Green Business Network standards.

Please briefly describe the achievements of the nominee and why you feel this individual or group efforts have significantly improved community life in Torrance:

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You may attach not more than two additional pages for details and photographs related to the nominee.  
Please return your nomination form to the Environmental Quality Division  
Community Development Dept. 3031 Torrance Blvd. Torrance 90503  
Or email to [CDDinfo@TorranceCA.GOV](mailto:CDDinfo@TorranceCA.GOV) Phone (310) 618-5929



*Torrance Climate Smart Award*

*Awarded to*

**NAME**

*This certificate is awarded for Outstanding Stewardship of the  
Environment for Recycling*

*by the*

*Torrance Environmental Quality and Energy Conservation Commission*

*October 2022*

