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Direct questions or concerns to the Commission Liaison, Steve Finton, at (310) 781-6900 prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

The Traffic Commission is an advisory body to the City Council. Actions of the Traffic Commission may be appealed by interested parties by filing a written notice of appeal with the City Clerk within 15 days of the action pursuant to TMC 11.5.1.

**TORRANCE TRAFFIC COMMISSION AGENDA
DECEMBER 6, 2021
REGULAR MEETING
7:00 P.M. AT WEST ANNEX COMMISSION ROOM
CITY HALL, 3031 TORRANCE BOULEVARD
TORRANCE, CA CALIFORNIA 90503**

**TRAFFIC COMMISSION MAY TAKE ACTION ON ANY ITEM
LISTED ON THE AGENDA**

1. CALL MEETING TO ORDER

ROLL CALL: Commission members Farao, Gibson, Habel, Chair Kosidlak, Obejas, Suruki, Thomas

2. FLAG SALUTE

3. REPORT OF STAFF ON THE POSTING OF THE AGENDA

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Thursday, December 2, 2021.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

5. ORAL COMMUNICATIONS (Limited to a 30 minute period)

This portion of the meeting is reserved for public comment on items not on the agenda under the subject matter of the Traffic Commission. Under the Ralph M. Brown Act, Commissioners cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under this Public Comment period will have no longer than 3 minutes per speaker. Please do not use Bluetooth or speaker devices, mute the volume on your television or other electronic devices and speak clearly. Your phone call to the Commission meeting will be recorded as part of the meeting. By staying on the line and making public comment during the meeting, you are agreeing to have your phone call recorded.

6. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Commissioner from the Consent Calendar and considered separately.

6a. APPROVAL OF MINUTES: NOVEMBER 1, 2021

7. ADMINISTRATIVE MATTERS (DISCUSSION ITEMS)

7a. Consideration to Change Traffic Commission Meeting Start Time

7b. Capital Improvement Project Funding Requests

8. COMMISSION AND STAFF ORAL COMMUNICATIONS

9. ADJOURNMENT

9A. Adjournment of Traffic Commission Meeting to Monday, February 7, 2022, at 7:00 p.m.

**MINUTES OF A REGULAR MEETING OF
THE TORRANCE TRAFFIC COMMISSION**

1. CALL MEETING TO ORDER

The Torrance Traffic Commission convened in a regular meeting at 7:00 p.m. on Monday, November 1, 2021 in the West Annex meeting room, Torrance City Hall.

ROLL CALL

Present: Commissioners Farao, Habel, Obejas, Suruki, and Chairperson Kosidlak.

Absent: Commissioners Gibson and Thomas.

Also Present: Deputy Public Works Director Finton, Associate Engineer Lotus, Engineering Manager Moun, and Torrance Police Sergeant Koenig.

2. SALUTE TO THE FLAG

Commissioner Habel led the Pledge of Allegiance.

3. REPORT OF STAFF ON THE POSTING OF THE AGENDA

Deputy Public Works Director Finton reported the agenda was posted on the Public Notice Board and City's Website on October 28, 2021.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

Deputy Public Works Director Finton called attention to two supplementals for Item 7B.

5. ORAL COMMUNICATIONS

None.

6. CONSENT CALENDAR

6A. APPROVAL OF MINUTES: OCTOBER 4, 2021

MOTION: Commissioner Suruki moved to approve Traffic Commission meeting minutes of October 4, 2021 as submitted. Commissioner Farao seconded the motion; a roll call vote reflected 4-0 approval (absent Commissioners Gibson and Thomas, and with Commissioner Obejas abstaining).

7. ADMINISTRATIVE MATTERS

7A. CONSIDERATION TO CHANGE TRAFFIC COMMISSION MEETING START TIME

Associate Engineer Lotus requested that Commissioner consider if they would like to change the start time of regularly scheduled Commission meetings from 7:00 p.m. to 6:30 p.m., 6:00 p.m., or continue to start meetings at 7:00 p.m.

MOTION: Commissioner Kosidlak moved to defer this item to the December 6, 2021 Commission meeting when more Commissioners are in attendance. Commissioner Obejas seconded the motion; a roll call vote reflected 5-0 approval (absent Commissioners Gibson and Thomas).

7B. DISCUSSION OF TRAFFIC CONDITIONS AT THE INTERSECTION OF LINDA DRIVE AND SUNNYVIEW STREET

Deputy Public Works Director Finton introduced the item and provided background on concerns from residents about speeding and pedestrian safety at the intersection of Linda Drive and Sunnyview Street. He recommended the Commission obtain public input regarding traffic conditions at this intersection to identify problems and develop solutions.

Associate Engineer Lotus described a vicinity map (Attachment 1), existing conditions (Attachment 2), visibility limitations in the northbound and southbound directions, accident history, and traffic counts collected in October 2021 (Attachment 3). She presented possible measures being considered: installation of stop signs, advanced warning signs, pavement markings, and radar feedback speed signs.

From 7:37 to 7:54 p.m., members of the public spoke.

Commissioners offered additional options that include edge lines, signage warning of limited visibility, and a crosswalk.

Deputy Public Works Director Finton stated staff would place a radar feedback trailer at the intersection to collect more data. Staff would then consider actions and develop a plan, noting that the item may come back to the Commission at a future meeting.

MOTION: Commissioner Suruki moved to approve the excused absences of Commissioners Gibson and Thomas from the November 1, 2021 Traffic Commission meeting. Commissioner Obejas seconded the motion; a roll call vote reflected 5-0 approval.

8. COMMISSION AND STAFF ORAL COMMUNICATIONS

A brief discussion centered on the Commissioners Training offered by the City Clerk's office.

9. ADJOURNMENT

MOTION: At 8:15 p.m., Commissioner Obejas moved to adjourn the meeting to December 6, 2021 at 7:00 p.m. in the West Annex meeting room. Commissioner Farao seconded the motion; a roll call vote reflected approval.

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Traffic Commission Meeting
December 6, 2021

Agenda Item No. 7a

TO: Traffic Commission
FROM: Craig Bilezerian, Public Works Director
SUBJECT: Consideration to Change Traffic Commission Meeting Start Time

RECOMMENDATION

The Public Works Director recommends that the Traffic Commission approve as follows:

Alternative A - Change the start time for regularly scheduled Traffic Commission meetings from 7:00 P.M. to 6:30 P.M. and move that the change be accepted by City Council;

OR Alternatively;

Alternative B - Change the start time for regularly scheduled Traffic Commission meetings from 7:00 P.M. to 6:00 P.M. and move that the change be accepted by City Council;

OR Alternatively;

Alternative C – Continue to start regularly scheduled Traffic Commission meetings at 7:00 P.M.

BACKGROUND AND ANALYSIS

On October 4, 2021, the Traffic Commission requested that staff return with an item to consider changing the start time for regularly scheduled Traffic Commission meetings. The recommendations above provide alternatives to change start times to 6:30 P.M., 6:00 P.M. or to make no change and continue to start meetings at 7:00 P.M. Any change in the meeting start time requires acceptance by City Council. If the Traffic Commission approves a change to meeting start times, staff will request acceptance by City Council at a regularly scheduled City Council meeting. The change in meeting time would take affect the second Traffic Commission meeting after approval by City Council.

This item was on the agenda on November 7, 2021; however, the commissioners requested to defer the discussion to another date when more commissioners were present.

Respectfully submitted,

CRAIG BILEZERIAN
PUBLIC WORKS DIRECTOR

By 

Steve Finton

Deputy Public Works Director/ City Engineer

Traffic Commission Meeting
December 6, 2021

Agenda Item No. 7b

TO: Traffic Commission
FROM: Craig Bilezerian, Public Works Director
SUBJECT: Capital Improvement Project Funding Requests

RECOMMENDATION

The Public Works Director recommends that the Traffic Commission receive a presentation regarding proposed Capital Improvement Projects (CIPs) and efforts to secure grant funding.

BACKGROUND/ANALYSIS

The City of Torrance funds CIPs from several fund sources depending on project type. For example, transportation projects are typically funded by fuel and sales taxes. Water and sewer system improvements are funded by water and sewer enterprise funds paid by rate payers. Other types of projects have other fund sources.

The City receives funding from several tax measures to maintain its transportation infrastructure. A portion of this funding is provided directly to the City on a per-capita basis. These funds are typically used for maintenance and smaller projects. The City must seek grant funding for larger projects. The City is actively seeking grant funding for several large projects at this time. The presentation tonight will provide an overview of the projects being considered for grant funding and grant programs available.

Respectfully submitted,

CRAIG BILEZERIAN
PUBLIC WORKS DIRECTOR

By



Steve Finton
Deputy Public Works Director/ City Engineer