

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (310) 618-2780. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II]

Direct questions or concerns to the Commission Liaison at (310) 618-2380, or individual department head prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

Security procedures: Members of the public will be directed to enter City Hall on the East side of the building through the sliding door. All other entrances will remain locked for entry. Oversized bags or backpacks will not be allowed in the Council Chamber of Commission meeting room. All bags are subject to search.

Any correspondence received after 2:00 p.m. Monday on any item on the agenda will be provided to the Commission electronically and available for public inspection in the City Clerk's Office. A copy of the correspondence will be available for public inspection in a binder at the back of the Council Chamber or Commission Meeting Room.

**TORRANCE CULTURAL ARTS COMMISSION AGENDA
NOVEMBER 15, 2021 7:00 P.M.
REGULAR MEETING
WEST ANNEX COMMISSION MEETING ROOM AT 3031 TORRANCE BLVD.**

COMMISSION MAY TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA

- 1. CALL MEETING TO ORDER**
ROLL CALL: COMMISSION MEMBERS HSIAO, KRAEMER, POLCARI, RADKE, SARGENT, WRIGHT, CHAIR KLINENBERG
- 2. FLAG SALUTE:** Commissioner Hsiao
- 3. REPORT OF STAFF ON THE POSTING OF THE AGENDA**
The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Wednesday November 10, 2021
- 4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**
- 5. ORAL COMMUNICATIONS** (Limited to a 30 minute period)
This portion of the meeting is reserved for public comment on items not on the agenda. Under the Ralph M. Brown Act, Commissioners cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under this Public Comment period will have no longer than 3 minutes per speaker. Speakers please turn off or leave your cellular phone when you come to the podium to speak; if presenting handout material to Council, please provide 10 copies to the staff before speaking.
- 6. CONSENT CALENDAR**
Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Commissioner and considered separately.
 - 6A. APPROVAL OF MINUTES: OCTOBER 18, 2021
 - 6B. ACCEPT AND FILE DIVISION MONTHLY REPORT
 - 6C. UPDATE ON ITEMS GOING TO CITY COUNCIL
- 7. ADMINISTRATIVE MATTERS**
 - 7A. OFFICIAL'S NIGHT ON DEC. 28
 - 7B. CANCEL DECEMBER COMMISSION MEETING
 - 7C. SCHEDULE FOR JANUARY AND FEBRUARY, 2022 COMMISSION MEETINGS
 - 7D. STATUS ON LETTER RECEIVED FROM TORRANCE ARTISTS GUILD
 - 7E. CULTURAL ARTS MANAGER RETIREMENT
- 8. COMMISSION ORAL COMMUNICATIONS**
- 9. ADJOURNMENT**
 - 9A.** Adjournment of the Cultural Arts Commission Meeting to Monday, January 24, 2022 at 7:00 p.m. in the Commission Meeting Room.

**MINUTES OF REGULAR MEETING OF THE
TORRANCE CULTURAL ARTS COMMISSION**

1. CALL MEETING TO ORDER

The Torrance Cultural Arts Commission convened at 6:59 p.m. on Monday, October 18, 2021, in the West Annex Commission meeting room, Torrance City Hall.

ROLL CALL

Present: Commissioners Hsiao, Kraemer, Polcari, Radke, Sargent, Wright, and Chairperson Klinenberg.

Absent: None.

Also Present: Cultural Services Manager Rappaport and Senior Business Manager Rumery.

2. FLAG SALUTE

Commissioner Radke led the Pledge of Allegiance.

3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA

Cultural Services Manager Rappaport reported the agenda was posted on the Public Notice Board and on the City's website on October 14, 2021.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

Chairperson Klinenberg read a letter from Tricia Alexander, Torrance Artists' Guild.

Senior Business Manager Rumery explained how meeting room rental rates are implemented.

5. ORAL COMMUNICATIONS #1

The Commission welcomed Torrance Youth Council members Camron Berga and Jonah Hirata.

7B. RECOMMENDATION OF REVIEW PANEL FOR TORRANCE POET LAUREATE

This item was taken out of order.

Chairperson Klinenberg reported on September 24 the Review Panel met to review seven applications received for the Torrance Poet Laureate. He stated the Panel unanimously selected Alene Terzian-Zeitounian to be the Poet Laureate and Camron Berga to be the Youth Poet Laureate. He noted the Commission's recommendation would be considered by City Council on November 9.

Alene Terzian-Zeitounian and Camron Berga spoke.

MOTION: Commissioner Sargent moved to accept the recommendation by the Review Panel for the Torrance Poet Laureate and Youth Poet Laureate as presented. Commissioner Hsiao seconded the motion; a roll call vote reflected unanimous approval.

6. CONSENT CALENDAR

Commissioner Kraemer requested that items 6B and 6B be removed from the Consent Calendar.

6A. APPROVAL OF MINUTES: SEPTEMBER 20, 2021

MOTION: Commissioner Sargent moved to approve Commission meeting minutes of September 20, 2021 as presented. Commissioner Polcari seconded the motion; a roll call vote reflected unanimous approval.

6B. ACCEPT AND FILE DIVISION MONTHLY REPORT

Cultural Services Manager Rappaport answered Commissioner Kraemer's inquiries regarding the Torrance Seasons and 2022 Cherry Blossom Festival.

Commissioner Wright spoke about the Division's Ceramics class.

MOTION: Commissioner Sargent moved to accept and file the Division Monthly Report – September 2021. Commissioner Polcari seconded the motion; a roll call vote reflected unanimous approval.

6C. APPROVE THE CULTURAL ARTS COMMISSION'S ANNUAL REPORT

Commissioner Kraemer inquired if the Cultural Arts Commission Mission Statement was approved by City Council; Cultural Services Manager Rappaport offered to modify the Annual Report to say the Mission Statement is pending City Council approval.

MOTION: Commissioner Kraemer moved to approve the Cultural Arts Commission Annual Report for July 2020 to June 2021 as amended. Commissioner Radke seconded the motion; a roll call vote reflected unanimous approval.

7. ADMINISTRATIVE MATTERS

7A. DEBRIEF ON EXCELLENCE IN ARTS AWARDS PUBLIC RECOGNITION EVENT

A general discussion centered on the October 9, 2021 Excellence in Arts Awards ceremony in the Toyota Meeting Hall. Cultural Services Manager Rappaport noted there were approximately 120 people in attendance.

8. COMMISSION ORAL COMMUNICATIONS

Members of the Commission and staff spoke.

9. ADJOURNMENT

MOTION: At 8:00 p.m., Commissioner Wright moved to adjourn the meeting to Monday, November 15, 2021 at 7:00 p.m. in the West Annex Commission meeting room. Commissioner Hsiao seconded the motion; a roll call vote reflected approval.

###

FOR COMMISSION MEETING

November 15, 2021

TO: CULTURAL ARTS COMMISSION

FROM: EVE RAPPOPORT, CULTURAL SERVICES MANAGER

SUBJECT: CULTURAL SERVICES DIVISION REPORT – October 2021

Joyce Bell, Cultural Services Senior Supervisor

Administration – Staff helped facilitate logistics for the Excellence in Arts event on October 9th at the Toyota Meeting Hall.

Staff worked with Human Resources to begin the process of reclassifying several employees as Instructor I from Community Service Leaders, as they instruct visual and performing arts classes.

Classes – Fall classes continued in October. Staff are making preparations for the upcoming winter and spring 2022 sessions. We will continue to offer our full range of class disciplines in the upcoming sessions.

Our youth Drawing, Painting and Watercolor classes held classes in the Japanese Garden this month. Every session participants are taken to the garden to find inspiration for their art. The participants, ages 6-12, look forward to this every session.

Staff coordinated plans for 3-week mini sessions of Ceramic Open Studio classes that will be held in November. Participants are excited to have an opportunity to continue working on holiday projects.

Charter Clubs –The Torrance Aikido, Fencing, Kendo and Naginata Charter Clubs continued classes this month at the Cultural Arts Center. The Dog Obedience Club of Torrance continued classes at Walteria Park this month. The South Bay Judo Charter Club continued classes at Wilson Park this month. Staff coordinated meeting logistics for the Torrance Artists' Guild, the Torrance Craftsmen's Guild and the South Bay Watercolor Society.

Nico Clifton, Performing Arts Program Coordinator

Fall classes continued during the month of October. Classes will continue until the end of November. The last draft of the winter 2022 Torrance Seasons was submitted on October 4th, and the first draft of the spring 2022 Torrance Seasons was submitted on October 5th.

Staff coordinated plans for a 3-week mini session of exercise classes that will be held in November. Participants are excited to have an opportunity to work off a few more pounds before the holiday break.

Michael Field, Senior Supervisor

Torrance Art Museum staff is experiencing difficulty scheduling and recruiting enough volunteers to cover front desk shifts due to a reduction of volunteers, and the limited hours for the Outreach

Specialist to recruit volunteers. Staff is in discussion with existing volunteers to determine if one could take on volunteer scheduling duties in the near term.

The 2021 Excellence in Arts Awards Ceremony was held on Saturday, October 9, 2021 at 2pm. Turn out exceeded expectation, and the entire crowd enjoyed the diverse array of performances from the recipients.

Staff reached a stop gap agreement with Friends of the Torrance Theatre Company to continue utilizing their existing ticketing agreement while staff works internally to transition software to the city. The new agreement with the existing vendor is working its way through the review process.

Due to the ongoing budget concerns within the city, it remains unknown if planning for the 2022 Cherry Blossom Festival as well as the 2022 Summer Concert Series will commence.

Torrance Sister City Association – Torrance Sister City Association held their September association meeting back in the Wes Annex on Monday, October 11. Many members continue to express concerns over meeting in person and did not attend. The association continues to consider alternative outdoor locations for the 2022 Alumni Friendship Celebration and Bunka Sai.

Planning for the 50th Anniversary resumed this month, and the Torrance/Kashiwa Committees are exploring new ideas to bring forward to the TSCA/City planning committee meeting in November.

Torrance Rose Float Association – Torrance Rose Float Association's monthly meeting was held on October 5. Membership continues to pick up momentum, however response to the Rose vial fundraiser is sharply behind. The first decorator orientation was held on Thursday, October 21, 2021 at 7pm in the Katy Geissert Civic Center Library Meeting Room. The turnout was roughly double the historical turnout for the first orientation. The Second Orientation will be held on Thursday, November 18, 2021 at 7pm in the Katy Geissert Civic Center Library Meeting Room.

Gia Jordahl - Torrance Theatre Company:

In October the Torrance Theatre Company opened *Murder in the Studio* by Agatha Christie; the first of our 5-show season in downtown Torrance. The first weekend of shows, the attendance was light, but by closing weekend, we oversold all four performances. Our season subscriptions by the end of October were 292. We are still encouraging single-ticket purchasers to upgrade to the full-season for an additional \$95, and offering a 4-show season for \$100.

We held auditions for our second show, *The Importance of Being Earnest: A Wilde New Musical* Music by Bret Simmons, Book and Lyrics by David Howard, adapted from *The Importance of Being Earnest* by Oscar Wilde. Rehearsals also began in October. This is a brand-new musical, and we are thrilled to be working with the creative team as we head towards a December 3rd opening night. As of October 31st, three of the eleven performances were sold out, and other performances were selling so well, that we are adding four additional performances to meet demand.

The rest of the season includes *Holmes and Watson* by Jeffrey Hatcher; *Wait Until Dark* by Frederick Knott, Adapted by Jeffrey Hatcher; and *The Legend of Georgia McBride* by Matthew Lopez. Season ticket information, and details about the productions will be found on our website at TorranceTheatreCompany.com Tickets for all shows are on sale at www.torrancetheatrecompany.com.

We are also working on an pilot program, offering high school drama students an opportunity to attend a dress rehearsal and a Q & A with actors and production team members. The outreach program is called TE(A)CH WEEK, playing off of the term TECH WEEK, which refers to the final week of rehearsals before opening night. Offers will be extended to drama students in our local high schools, as well as a few from surrounding communities. We hope to launch the program in December.

Torrance Civic Chorale:

We have a great candidate from the two rounds of interviews and we hope to move forward in mid-November.

Max Presneill, TAM Curator and Director

Sur: Biennial is on view at TAM through December 4.

Joyce Chan, Farmers' Market Manager

Farmers' Market

October brought fall produce to the Farmers' Market. The farm stands were full of butternut squash, spaghetti squash, kombucha squash, persimmons, and pomegranates. We are also seeing root veggies, such as celery, carrots, beets, and baby greens. Grapes are in season at the farmers' market, and very abundant. The grapes are still incredibly sweet. October tends to be our "transition" month, where Tennerelli Farms (stone fruit) has its last weeks of the season and Thys Farms (citrus and avocados) begins the season. Therefore, most stands are not plentiful with fall and winter produce yet.

During the last two weeks in October, the Farmers' Market had a Guess the Weight of the big pumpkin contest. The winner got to take home the big pumpkin. We weighed the pumpkin at Central Services, and displayed it in the middle of the market. People filled out forms guessing the weight. The winner was our very own Traci Fuentes. She actually plans to make pumpkin pies with the big pumpkin. There will be many pumpkin pies, because the pumpkin weighed 132 lbs.

For those of you with a sweet tooth, both Tuesday and Saturday markets now have hot fudge, hot butterscotch, and chocolate bombs, just in time for hot chocolate season!

Community Gardens:

A lot of gardeners have covered up their plots and do not plan to garden in the Winter.

Community Gardens staff was invited by Redondo Beach to speak at a picnic on a Saturday. Redondo Beach is opening their own Community Garden, and staff was happy to share expertise and information.

Respectfully submitted,

Eve Rappoport
Cultural Services Manager

**TORRANCE CERTIFIED FARMERS' MARKET
MONTHLY REPORT**

Joyce Chan, Market Manager

TUESDAY MARKET October	2020-2021 (4 Market Days) Pre & Post-Covid	2021-2022 (4 Market Days) Post-Covid
FARMERS' GROSS SALES	\$138,794.09	\$160,914.10
FARMERS' FEES TO CITY (8%)	\$ 11,103.53	\$12,873.13
NON-AGRICULTURAL GROSS SALES	\$43,365.39	\$81,270.44
NON-AGRICULTURAL FEES TO CITY (12%)	\$5,203.85	\$9,752.45
PROMOTIONAL REVENUE TO CITY	\$317.00	\$311.00
AVERAGE ATTENDANCE	5,552	6,437
AVERAGE NUMBER OF FARMERS	43	43
TUESDAY REVENUE TOTAL	\$ 16,624.38	\$22,936.58
SATURDAY MARKET September	2020-2021 (5 Market Days)	2021-2022 (5 Market Days)
FARMERS' GROSS SALES	\$ 328,862.60	\$ 406,452.02
FARMERS' FEES TO CITY (8%)	\$ 26,309.00	\$ 32,516.96
NON-AGRICULTURAL GROSS SALES	\$ 127,928.00	\$ 251,503.00
NON-AGRICULTURAL FEES TO CITY (12%)	\$ 15,351.36	\$ 30,180.36
PROMOTIONAL REVENUE TO CITY	\$ 849.00	\$ 236.00
AVERAGE ATTENDANCE	13,155	16,258
AVERAGE NUMBER OF FARMERS	58	58
SATURDAY REVENUE TOTAL	\$ 42,509.36	\$ 62,933.32
TOTAL MONTHLY PROGRAM REVENUE	\$59,133.74	\$85,869.90
FISCAL YEAR PROGRAM REVENUE TO DATE	\$227,012.26	\$334,737.90

COMMISSION MEETING
November 15, 2021

TO: CULTURAL ARTS COMMISSION

FROM: EVE RAPPOPORT, CULTURAL SERVICES MANAGER

SUBJECT: UPDATE ON ITEMS GOING TO CITY COUNCIL

There are three items on the City Council agenda for Tuesday, November 16 pertaining to the Commission: approval of the annual report, approval of the revised Mission, Vision and Goals statements, and approval of the two Poet Laureates.

The City's current policy is that only staff will be allowed into the Council Chambers during meetings; the public will be able to call in during both oral communications and on items they are interested in. I don't anticipate any issues with these items, but if you like, you can communicate with the City Councilmembers your support of these items via email or you can call into the meeting. I will be present at the meeting to answer any questions, should any be raised.

Respectfully submitted,



Eve Rappoport
Cultural Services Manager

6C

COMMISSION MEETING
November 15, 2021

TO: CULTURAL ARTS COMMISSION
FROM: EVE RAPPOPORT, CULTURAL SERVICES MANAGER
SUBJECT: TRFA AND CITY OF TORRANCE OFFICIAL'S NIGHT

Right after the Thanksgiving holiday, you will be receiving an invitation to join the City of Torrance for Official's Night on Tuesday, December 28. Buses will leave from the West Annex about 5:45pm and take guests to Fiesta Parade Floats in Irwindale to see our entry into the Rose Parade, in addition to the other floats, being built. If you have never attended, I encourage you to go as it is a unique opportunity to see the floats up close in the process of being created.

The theme for this year's parade is Dream. Believe. Achieve. The City of Torrance entry is called *The Embodiment of Nature* and features a large elephant.

We hope you will be able to join us for this fun event.

Respectfully submitted,


Eve Rappoport
Cultural Services Manager

7A

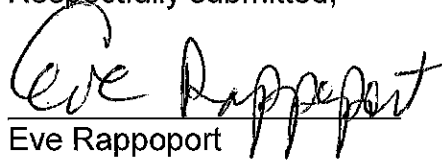
COMMISSION MEETING
November 15, 2021

TO: CULTURAL ARTS COMMISSION
FROM: EVE RAPPOPORT, CULTURAL SERVICES MANAGER
SUBJECT: CANCEL DECEMBER COMMISSION MEETING

In the past, the Commission has elected not to meet at least one month during the year, usually in December because it is typically a very busy month with holiday obligations. The Commission can consider not meeting in December to accommodate those Commissioners that may be out of town for the holidays.

If Commissioners wish to cancel the December meeting, it is recommended that a motion be made relative to this and, at the conclusion of the November 15, 2021 meeting, adjourn to the meeting of January 24, 2022.

Respectfully submitted,

A handwritten signature in black ink that reads "Eve Rappoport". The signature is written in a cursive style with a large initial "E".

Eve Rappoport
Cultural Services Manager

7B

COMMISSION MEETING
November 15, 2021

TO: CULTURAL ARTS COMMISSION
FROM: EVE RAPPOPORT, CULTURAL SERVICES MANAGER
SUBJECT: SCHEDULE FOR JANUARY & FEBRUARY 2022 MEETINGS

The Cultural Arts Commission typically meets on the third Monday of each month. However, in January and February the third Monday falls on national holidays and the City will be closed. Therefore the Commission will meet on Monday, January 24, 2022 and Monday, February 28, 2022; location and time will remain unchanged.

Respectfully submitted,


Eve Rappoport
Cultural Services Manager

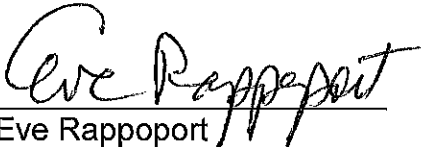
7C

COMMISSION MEETING
November 15, 2021

TO: CULTURAL ARTS COMMISSION
FROM: EVE RAPPOPORT, CULTURAL SERVICES MANAGER
SUBJECT: LETTER FROM TORRANCE ARTIST GUILD

Attached is a letter that Commissioner Klinenberg received from the Torrance Artist Guild President regarding fees to use spaces at the Cultural Arts Center. Staff was directed to put the item on the agenda for discussion. The General Services Department sets fees and manages rooms and rentals at the Cultural Arts Center, and they have been working to find a solution. We should have an update from General Services at our meeting.

Respectfully submitted,


Eve Rappoport
Cultural Services Manager

Attachment: Letter from Torrance Artist Guild President Tricia Alexander

7D



Randy Klinenberg
Torrance Cultural Arts Commission Director
3330 Civic Center Drive
Torrance, CA 90503

September 28, 2021

Dear Mr. Klinenberg:

I enjoyed meeting you last Saturday at the Destination Art open house. I'm not sure anyone has previously gotten me to laugh within 30 seconds of meeting him.

I'm writing to you as the current president of the Torrance Artists' Group (TAG). Our group has been meeting in Torrance since the 1960s and has been included under The City's charter since 1988. This enabled our artists to have use of a room in The City's facilities for our meetings free of charge, because it was paid for with grant money. The City of Torrance has done a great deal to foster the arts in our community. The artists in our group have appreciated their years of association with The City. During the holiday season, our members give back to the Torrance community by contributing toys for tots, which are turned over to the fire department for dissemination. Our group has hung artwork in Torrance libraries, theaters, and businesses, to offer our paintings for public enjoyment. This privilege of being supported by the City of Torrance lasted until February, 2020. Shortly after this, The City closed its facilities due to the pandemic.

Now, with things starting up again as the worst of the pandemic seems to be over, we were informed by Michelle Pinedo on behalf of Joyce Bell that if we wanted to resume convening in our usual meeting room, the Ken Miller auditorium, we would need to pay \$297 for the setup and take down of chairs. Our group would typically need 30-40 chairs. We certainly cannot afford the price we were quoted. If we were to meet in the nearby Garden Rooms, the same number of chairs will be assembled and put away for \$72. This price represents a surprising difference for assembling the same number of chairs, but would be a hardship for us as well. Without your continued support, it is likely that the Torrance Artists Guild will cease to exist. TAG functions on a limited budget. We can't handle the new setup cost for use of the facilities, and ask that these charges be reconsidered.

Respectfully,

A handwritten signature in black ink that reads "Tricia Alexander". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Tricia Alexander, Ph.D.
President, Torrance Artists' Guild
TriciaAlexander@verizon.net

cc. Joyce Bell

COMMISSION MEETING
November 15, 2021

TO: CULTURAL ARTS COMMISSION
FROM: EVE RAPPOPORT, CULTURAL SERVICES MANAGER
SUBJECT: CULTURAL SERVICES MANAGER RETIREMENT

Today will be my last meeting as your staff liaison, as I will be retiring on December 31 after 13 years of service. I have really enjoyed working with you, and all the previous Commissioners, over the years. I am appreciative of your generosity of time, and your commitment to supporting the arts in Torrance, in addition to serving the City. You play important roles, and I hope to see them expanded in the future.

A plan for my replacement has not been finalized yet, but I am confident that someone from the Cultural Services Division will be supporting your work starting in January. If you have any concerns, please feel free to reach out to John La Rock, Community Services Director, at 310-618-2939 or JLaRock@TorranceCA.Gov

I wish you all a Happy Holiday season and a wonderful 2022!

Respectfully submitted,


Eve Rappoport
Cultural Services Manager

7E