

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (310) 618-2780. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II]

Direct questions or concerns to the Commission Liaison at (310) 618-5930 or individual department head prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

**TORRANCE ENVIRONMENTAL QUALITY AND ENERGY CONSERVATION
COMMISSION AGENDA
OCTOBER 7, 2021
REGULAR MEETING
7:00 P.M. IN WEST ANNEX COMMISSION MEETING ROOM CITY HALL
3031 TORRANCE BOULEVARD
TORRANCE, CA 90503**

**ENVIRONMENTAL QUALITY AND ENERGY CONSERVATION COMMISSION MAY
TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA**

1. CALL MEETING TO ORDER/ROLL CALL

2. FLAG SALUTE:

3. REPORT OF STAFF ON THE POSTING OF THE AGENDA

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Thursday, September 30, 2021

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

5. ORAL COMMUNICATIONS (Limited to a 30-minute period)

*This portion of the meeting is reserved for comment on items not on the agenda. Under the Ralph M. Brown Act, Torrance Environmental Quality and Energy Conservation Commission cannot act on items raised during public comment, but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. **Speakers under Orals are limited to either Oral Communications #1 or Oral Communication #2 and no longer than 3 minutes per speaker.** Speakers please turn off or leave your cellular phone when you come to the podium to speak. If presenting handout material to Torrance Environmental Quality and Energy Conservation Commission, please provide 10 copies to the City Clerk before speaking.*

6. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Commissioner from the Consent Calendar and considered separately.

6A. APPROVAL OF MINUTES: SEPTEMBER 02, 2021

7. ADMINISTRATIVE MATTERS

7A. Community Development- Stewardship of the Environment Strategic Plan Priority

The Deputy Community Development Director recommends that the Commission review the Stewardship of the Environment Strategic Priority and discuss possible implementation projects for the Commission to undertake.

ROLL CALL: Dewitt _____ Endo-Roberts _____ Love _____ Montgomery _____ Seferian _____ Stecker _____ Chairperson Wright _____

TEQECC 04/01/21

8. PUBLIC HEARINGS – NONE SCHEDULED

9. COMMISSION ORAL COMMUNICATIONS

10. ADJOURNMENT

10A. Adjournment of Torrance Environmental Quality and Energy Conservation Commission Meeting, tentatively, to Thursday, November 4, 2021, at 7:00 p.m.

**MINUTES OF A REGULAR MEETING OF
THE ENVIRONMENTAL QUALITY AND
ENERGY CONSERVATION COMMISSION**

1. CALL TO ORDER

The Torrance Environmental Quality and Energy Conservation Commission convened in a regular session at 7:11 p.m. on Thursday, September 2, 2021 in the West Annex meeting room.

ROLL CALL:

Present: Commissioners DeWitt, Endo-Roberts, Love, Montgomery, Seferian, Stecker, and Chairperson Wright.

Absent: None.

Also Present: Deputy Community Development Director Cessna, Senior Environmental Quality Officer Jones, Senior Environmental Quality Officer Duncan, Environmental Quality Officer Colclasure, Environmental Quality Officer Dartois, Environmental Quality Officer Fujimori, and Environmental Quality Officer Torres.

2. SALUTE TO THE FLAG

Commissioner Endo-Roberts led the Pledge of Allegiance.

3. REPORT OF STAFF ON THE POSTING OF THE AGENDA

Deputy Community Development Director Cessna reported the agenda for this meeting was posted on the Public Notice Board and on the City's Website on August 26, 2021.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS – None.

5. ORAL COMMUNICATIONS – None.

6. CONSENT CALENDAR

6A. APPROVAL OF MINUTES: AUGUST 5, 2021

MOTION: Commissioner DeWitt moved to approve the Commission meeting minutes of August 5, 2021 as presented. Commissioner Stecker seconded the motion; a roll call vote reflected 5-0 approval (Commissioners Endo-Roberts and Montgomery abstaining).

7. ADMINISTRATIVE MATTERS

7A. PRESENTATION: OVERVIEW OF ENVIRONMENTAL DIVISION RESPONSIBILITIES

Senior Environmental Quality Officer Jones provided a slide presentation on duties of the Environmental Quality Division. She described complaint and land use enforcement, property maintenance, noise codes, sign permits, plan checks, and final inspections. She distributed a current organization chart and introduced Environmental Quality Officer staff members.

Environmental Quality Officer Colclasure provided slides and discussed the enforcement of vegetation violations.

With the aid of slides, Environmental Quality Officer Torres showed examples of before and after property maintenance.

Environmental Quality Officer Fujimori provided information about noise, zoning, and entitlements that affect quality of life.

Environmental Quality Officer Dartois discussed Torrance Airport, noise abatement, and methods of compliance.

Senior Environmental Quality Officer Duncan concluded the presentation with information about City Development and Community Enhancements: plan checks, entitlements, final inspections, special animal permits, and oil wells.

Staff members answered Commissioners' questions.

7B. ELECTION OF VICE-CHAIR

Commissioner DeWitt nominated Commissioner Stecker for Vice-Chairperson. There were no further nominations and a roll call vote reflected unanimous approval.

8. PUBLIC HEARINGS – None scheduled.

9. COMMISSION ORAL COMMUNICATIONS

Members of the Commission spoke.

Deputy Community Development Director Cessna informed the Commission about future agenda topics.

10. ADJOURNMENT

MOTION: At 8:35 p.m. Commissioner Endo-Roberts moved to adjourn tonight's meeting to October 7, 2021. Commissioner Seferian seconded the motion; a roll call vote reflected approval.

###

Honorable Chair and Members
of the Torrance Environmental Quality Commission
City Hall
Torrance, California

Members of the Commission:

SUBJECT: Stewardship of the Environment Strategic Plan Priority

RECOMMENDATION:

The Deputy Community Development Director recommends that the Commission review the Stewardship of the Environment Strategic Priority and discuss possible implementation projects for the Commission to undertake.

BACKGROUND AND ANALYSIS:

Attached is a copy of the Stewardship of the Environment Strategic Priority for the Commission's review. The Priority has been strengthened in the 2021 version of the plan to more clearly demonstrate the importance of environmental stewardship and the need for action. While the bulk of implementation activities will be undertaken at the staff level, nonetheless, the Commission can identify areas within the priority that they would like to address.

The Commission will continue their discussion of an award/recognition program at their next meeting. Depending on how it is structured, such a program can support Goal 2: Actively inform, educate, and motivate the community regarding the value and benefit of environmental stewardship; Goal 4: Create and promote sustainable/green practices for use in daily life; and, Goal 7: Create a positive environment for businesses and industries to adopt sustainable/green practices. With the Strategic Plan in mind when designing categories for recognition, the recognition/award program could become a strong supporter of the Stewardship of the Environment Priority as well as an educational tool.

Although it is unsure when the Environmental Fair will return, the Fair also provides an opportunity to educate the public in support of environmental priorities. The Commission can discuss areas of focus for the Fair or other possible outreach events in support of the Stewardship sub-goal 2.1: Develop and implement a comprehensive environmental stewardship outreach plan that raises awareness of the issues and the importance of local action; educates and provides information; actively involves the community; and inspires action.

Below for the Commission's information is a link to the complete Strategic Plan document, including a section discussing the implementation process:

<https://www.torranceca.gov/home/showpublisheddocument/65284/637565245707470000>

At this meeting, the Commission should take the opportunity to explore the various goals and sub-goals, and make recommendations for possible projects or implementation measures for Stewardship of the Environment.

Respectfully submitted,

By _____
Linda Cessna
Deputy Community Development Director

Attachment:

- A) Stewardship of the Environment Strategic Priority