

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (310) 618-2780. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II] Direct questions or concerns to the Commission Liaison at (310)618-2949, or individual department head prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda. The Commission on Aging is an advisory body to the City Council that meets on the second Tuesday of each month at 9:30 a.m. in the Bartlett Senior Center. All meetings are open to the public.

**TORRANCE COMMISSION ON AGING AGENDA
SEPTEMBER 14, 2021
REGULAR MEETING
9:30 A.M. BARTLETT SENIOR CENTER
1318 CRAVENS AVENUE**

**COMMISSION ON AGING MAY TAKE ACTION ON ANY ITEM LISTED
ON THE AGENDA**

1. CALL MEETING TO ORDER

ROLL CALL: Commission members Davis, Grundhaus, Hileman, Mayfield, Pryor, Snyder, Chair Dojiri

2. FLAG SALUTE: Commissioner

3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on THURSDAY, SEPTEMBER 9, 2021

**MOTION TO ACCEPT AND FILE REPORT ON THE POSTING OF THE AGENDA
MOTION TO WAIVE FURTHER READING OF RESOLUTIONS AND ORDINANCES
AFTER NUMBER & TITLE – See Council Rules of Order Section 2.11 (Resolution 2006-65)**

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

5. ORAL COMMUNICATIONS FROM THE PUBLIC (Limited to a 30 minute period)

This portion of the meeting is reserved for public comment on items on the agenda or on topics of interest to the general public. Under the Ralph M. Brown Act, Commissioners cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under this Public Comment period will have no longer than 3 minutes per speaker

6. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Commissioner from the Consent Calendar and considered separately.

6A. APPROVAL OF MINUTES: AUGUST 10, 2021

7. ADMINISTRATIVE MATTERS

7A. Discussion on Commission on Aging Protocols

Recommendation of the Community Services Director that the Commission on Aging review and discuss current Commission protocols.

7B. Discuss and appoint an interim Vice Chair

Recommendation of the Community Services Director that the Commission on Aging discuss and appoint an interim Vice Chair.

7C. Discussion on changing the location and time for the Commission on Aging Meetings.

Recommendation of the Community Services Director that the Commission on Aging discuss and make recommendations regarding the location and time for the Commission on Aging meeting.

7D. Discussion on Torrance becoming an AARP Age Friendly City

Recommendation of the Community Services Director that the Commission on Aging discuss and make recommendations regarding the City of Torrance becoming a part of the AARP network of Age Friendly States and Communities and the steps to make it happen.

7E. Oral Reports on Senior Citizen Concerns

Recommendation of the Community Services Director that the Commission on Aging assign or reassign senior concerns for reports on:

1. City Council Activities
2. Housing
3. Health
4. Transportation
5. Community Programs
6. Focal Point Programs
7. Elder Abuse/Fraud

8. ORAL COMMUNICATIONS #2 Commission on Aging (Limited to a 30-minute period)

9. ADJOURNMENT

- 9A.** Adjournment of Commission on Aging Meeting to TUESDAY, OCTOBER 12, 2021, at 9:30 a.m. Bartlett Senior Citizens Center, Hosler Conference Room

**MINUTES OF A REGULAR MEETING OF
THE TORRANCE COMMISSION ON AGING**

1. CALL TO ORDER

The meeting convened on Tuesday, August 10, 2021 at 9:31 a.m. in the Hosler Conference Room at the Bartlett Senior Citizens Center.

ROLL CALL/MOTIONS FOR EXCUSED ABSENCE

Present: Commissioners Dojiri, Mayfield, Pryor, Snyder and Chairperson Grundhaus

Absent: Commissioners Davis and Hileman

Staff: Senior Recreation Supervisor Reed

2. FLAG SALUTE AND INSPIRATIONAL

Commissioner Pryor led the Pledge of Allegiance and Irene Griffith provided the inspirations.

3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA

Chairperson Grundhaus reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard and on the City's website on Tuesday, August 5, 2021 by City Clerk Poirier.

MOTION: Commissioner Mayfield moved and Commissioner Snyder seconded, to accept and file report on the posting of the agenda. The motion passed by a unanimous voice vote. (Absent: Commissioners Davis and Hileman)

MOTION: Commissioner Mayfield moved and Commissioner Snyder seconded, to waive further reading of resolutions and ordinances after number and title. The motion passed by a unanimous voice vote. (Absent: Commissioners Davis and Hileman)

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

None

5. ORAL COMMUNICATIONS

None

6. CONSENT CALENDAR

6A. APPROVAL OF MINUTES – July 13, 2021

MOTION: Commissioner Mayfield moved and Commissioner Snyder seconded, to approve the minutes of the Commission on Aging meeting of July 13, 2021, as submitted. The motion passed by a unanimous voice vote. (Absent: Commissioners Davis and Hileman)

7. ADMINISTRATIVE MATTERS

7A. Discussion: Election of Officers for Fiscal Year July 2021-2022

Chairperson Grundhaus stated that at the July Commission meeting, Commissioner Hileman had been elected as Vice Chair of the Commission and Commissioner Dojiri had been nominated to be Chair. Chairperson Grundhaus noted that since Commissioner Dojiri had been absent from the July meeting, she would need to accept or reject the nomination for Chair.

Commissioner Dojiri accepted the nomination for Chair.

MOTION: Commissioner Mayfield moved and Commissioner Pryor seconded, to accept Commissioner Dojiri as the Chair of the Commission. The motion passed by a unanimous voice vote. (Absent: Commissioners Davis and Hileman)

Commissioner Grundhaus turned over the gavel to Chairperson Dojiri to conduct the remainder of the meeting.

7C. Discussion on Changing the location and time for the Commission on Aging Meetings (considered out of order)

There was a discussion of available locations for the Commission meeting. Senior Recreation Supervisor Reed confirmed that City Clerk Poirier had reported that there were no evening spots available for the West Annex Commission meeting room and had provided a calendar showing day time availability for the West Annex Commission meeting room.

7B. Presentation – James Lee: Administration Manager: Transit Department (considered out of order)

Transit Administration Manager Lee presented an overview of the Transit Department, which was established in January 1940, and discussed the routes and services, the number of divisions and employees. He added that the Department was now an 100% alternative fuel fleet. He noted that electrical buses, purchased through grant awards, were now being added to the fleet. He discussed the service available through the Senior Taxi Program and added that the Department was investigating additional options.

Transit Administration Manager Lee discussed areas of improvements that the Department was exploring. He stated that department had completed a depot at the Del Amo Mall, launched the Line 13 Artesia Corridor in June 2021 and had been named as California's 2019 Transit Agency of the Year. He discussed some upcoming projects: the completion of the Torrance Transit Park and Ride Regional Terminal, the extension of Line 10 to SoFi Stadium, the Torrance Rubber Wheel Trolley and types of microtransit.

7C. Discussion on Changing the location and time for the Commission on Aging Meetings (continued out of order)

Chairperson Dojiri stated that she would speak to City Clerk Poirer about the availability of meeting spaces and look into the Herma Tillim Senior Citizens Center. The Commission agreed to continue to meet at the current location until an alternative was available.

7D. Discussion on Torrance becoming an AARP Age Friendly City

MOTION: Commissioner Pryor moved to present a letter to the Mayor and City Council requesting that the City begin the process to become an AARP Age Friendly City: Commissioner Grundhaus seconded. The motion passed by a unanimous voice vote. (Absent: Commissioners Davis and Hileman)

Commissioner Pryor stated that she would reach out to the South Bay Cities Council of Governments (SBCOG) to see if they could assist with the process of the AARP Age Friendly City.

7E. Oral Reports on Senior Citizens Concerns

1. City Council Activities

Chairperson Dojiri announced that the City Councils meetings would now be held twice a month at 6:30 p.m. and be both in person and online.

2. Housing

Chairperson Grundhaus reported that there would be 40 tiny homes installed near the courthouse for those experiencing homelessness.

3. Health

Commissioner Pryor discussed QR codes and noted that a vaccine date card with QR codes could be downloaded.

4. Transportation

No report

5. Community Programs

No report

6. Focal Point Program

Commissioner Synder reported that Focal Point had received 34 phone calls in July, had conducted three birthday calls and had had 1022 online inquiries on the directory.

Senior Recreation Supervisor Reed stated that Focal Point was now open in the morning, by appointment only.

7. Elder Abuse/Fraud

No report.

8. COMMISSION ORAL COMMUNICATIONS

None

9. **ADJOURNMENT**

9A. At 11:02 a.m., Commissioner Snyder moved to adjourn the meeting to the regular meeting on Tuesday, September 14, 2021 at 9:30 a.m. in the Hosler Conference Room at the Bartlett Senior Citizens Center. The motion was seconded by Commissioner Pryor and a roll call vote reflected unanimous approval. (Absent: Commissioners Davis and Hileman)

###

Subject to Approval