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Direct questions or concerns to the Commission Liaison at (310) 618-5930 or individual department head prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

**TORRANCE ENVIRONMENTAL QUALITY AND ENERGY CONSERVATION  
COMMISSION AGENDA  
SEPTEMBER 2, 2021  
REGULAR MEETING  
7:00 P.M. IN WEST ANNEX COMMISSION MEETING ROOM CITY HALL  
3031 TORRANCE BOULEVARD  
TORRANCE, CA 90503**

**ENVIRONMENTAL QUALITY AND ENERGY CONSERVATION COMMISSION MAY  
TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA**

**1. CALL MEETING TO ORDER/ROLL CALL**

**2. FLAG SALUTE:**

**3. REPORT OF STAFF ON THE POSTING OF THE AGENDA**

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Thursday, August 26, 2021

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**

**5. ORAL COMMUNICATIONS (Limited to a 30 minute period)**

*This portion of the meeting is reserved for comment on items not on the agenda. Under the Ralph M. Brown Act, City Council cannot act on items raised during public comment, but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. **Speakers under Orals are limited to either Oral Communications #1 or Oral Communication #2 and no longer than 3 minutes per speaker.** Speakers please turn off or leave your cellular phone when you come to the podium to speak. If presenting handout material to Council, please provide 10 copies to the City Clerk before speaking.*

**6. CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Commissioner from the Consent Calendar and considered separately.*

**6A. APPROVAL OF MINUTES: AUGUST 5, 2021**

**7. ADMINISTRATIVE MATTERS**

**7A. PRESENTATION:**

**OVERVIEW OF ENVIRONMENTAL DIVISION RESPONSIBILITIES**

**7B. ELECTION OF VICE-CHAIR**

**8. PUBLIC HEARINGS – NONE SCHEDULED**

**9. COMMISSION ORAL COMMUNICATIONS**

**10. ADJOURNMENT**

**10A.** Adjournment of Torrance Environmental Quality and Energy Conservation Commission Meeting, tentatively, to Thursday, October 7, 2021, at 7:00 p.m.

**MINUTES OF A REGULAR MEETING OF  
THE ENVIRONMENTAL QUALITY AND  
ENERGY CONSERVATION COMMISSION**

**1. CALL TO ORDER**

The Torrance Environmental Quality and Energy Conservation Commission convened in a regular session at 7:00 p.m. on Thursday, August 5, 2021 in the West Annex meeting room.

**ROLL CALL:**

Present: Commissioners DeWitt, Love, Seferian, Stecker, and Chairperson Wright.

Absent: Commissioners Endo-Roberts and Montgomery.

Also Present: Senior Environmental Quality Officer Jones and Senior Environmental Quality Officer Duncan.

**MOTION:** Commissioner DeWitt moved to approve the excused absence of Commissioner Montgomery for the August 5, 2021 Commission meeting. Commissioner Stecker seconded the motion; a roll call vote reflected 5-0 approval.

**2. SALUTE TO THE FLAG**

Commissioner Stecker led the Pledge of Allegiance.

**3. REPORT OF STAFF ON THE POSTING OF THE AGENDA**

Senior Environmental Quality Officer Duncan reported the agenda for this meeting was posted on the Public Notice Board and the City's Website on July 29, 2021.

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS – None.**

**5. ORAL COMMUNICATIONS**

Charles Deemer distributed a June 1, 2021 Los Angeles Times article.

**6. CONSENT CALENDAR**

**6A. APPROVAL OF MINUTES: JUNE 3, 2021**

**MOTION:** Commissioner Stecker moved to approve the Commission meeting minutes of June 3, 2021 as presented. Commissioner DeWitt seconded the motion; a roll call vote reflected 5-0 approval (absent Commissioners Endo-Roberts and Montgomery).

**7. ADMINISTRATIVE MATTERS**

**7A. PRESENTATION: TORRANCE SMOKE-FREE MULTI-UNIT HOUSING CAMPAIGN**

Senior Environmental Quality Officer Duncan introduced the item.

Dominga Pardo, Director, Robert F. Kennedy Institute of Community and Family Medicine, provided a presentation regarding its smoke-free multi-unit housing (MUH) campaign. Her presentation included her organization's background, Torrance statistics, health effects in children and pets, secondhand smoke in MUH, impact on vulnerable populations, cities with smoke-free MUH, and the benefits of smoke-free MUH policies.

A member of the public and Charles Deemer spoke.

Senior Environmental Quality Officer Jones provided information about the Commission's recommendation regarding MUH in 2019 that did not move forward.

Following discussion, the Commission directed staff to gather more information on MUH and to provide more precise direction on the proposed regulations.

8. **PUBLIC HEARINGS** – None scheduled.

9. **COMMISSION ORAL COMMUNICATIONS**

A member of the public spoke.

Members of the Commission spoke.

10. **ADJOURNMENT**

**MOTION:** At 7:49 p.m. Commissioner Love moved to adjourn tonight's meeting to September 2, 2021. Commissioner Stecker seconded the motion; a roll call vote reflected approval.

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