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Direct questions or concerns to the Commission Liaison at (310) 784-7900 or individual department head prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

**TORRANCE AIRPORT COMMISSION AGENDA  
AUGUST 12, 2021  
REGULAR MEETING  
7:00 P.M. WEST ANNEX COMMISSION MEETING ROOM  
AT 3031 TORRANCE BL**

**AIRPORT COMMISSION MAY TAKE ACTION ON ANY ITEM  
LISTED ON THE AGENDA**

**1. CALL METING TO ORDER**

**ROLL CALL:** Commission members De Rago \_\_\_\_\_, Gong \_\_\_\_\_, Cohen \_\_\_\_\_, Ross \_\_\_\_\_, Witherill \_\_\_\_\_, Zygielbaum \_\_\_\_\_, Chair O'Brien \_\_\_\_\_

**2. FLAG SALUTE:**

**3. REPORT OF THE AIRPORT STAFF ON THE POSTING OF THE AGENDA** The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Friday, August 6, 2021.

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**

**5. ORAL COMMUNICATIONS** (Limited to a 30 minute period)

*This portion of the meeting is reserved for public comment on items on the agenda or on topics of interest to the general public. Under the Ralph M. Brown Act, Commissioners cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under this Public Comment period will have no longer than 2 minutes per speaker. Please do not use Bluetooth or speaker devices, mute the volume on your television or other electronic devices and speak clearly. Your phone call to the Commission meeting will be recorded as part of the meeting. By staying on the line and making public comment during the meeting, you are agreeing to have your phone call recorded.*

**6. CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Commissioner from the Consent Calendar and considered separately.*

**6A. APPROVAL OF MINUTES JUNE 10, 2021 AND JULY 8, 2021**

**7. ADMINISTRATIVE MATTERS**

**7A. Monthly update of Aeronautical Operational Information Under the Purview of the General Services Department**

**8. ADJOURNMENT**

**8A.** Adjournment of the Airport Commission Meeting to Thursday, September 9, 2021, at 7:00 p.m. West Annex Commission Meeting Room.

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**MINUTES OF A REGULAR MEETING  
OF THE AIRPORT COMMISSION**

**1. CALL TO ORDER**

The Torrance Airport Commission convened in a regular session on Thursday, June 10, 2021 at 7:02 p.m. via teleconference or other electronic means.

**ROLL CALL**

Present: Commissioners De Rago, Gong, Nishinaga, Ross\*,  
Witherill, Zygielbaum, and Chairperson O'Brien.

Absent: None.

Also Present: Facility Operations Manager Pinela and  
Airport Manager Herrera.

\*Arrived at 7:05 p.m.

**2. FLAG SALUTE**

Commissioner Zygielbaum led the Pledge of Allegiance.

**3. AFFIDAVIT OF AGENDA POSTING**

Facility Operations Manager Pinela reported the agenda for this meeting was properly posted on the Public Notice Board and City Website on June 3, 2021.

**MOTION:** Commissioner Ross moved, with a second by Commissioner De Rago, to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a roll call vote reflected 7-0 approval.

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND / OR SUPPLEMENTAL ITEMS**

Facility Operations Manager Pinela reported supplemental correspondence for Item 7A was posted on the City Website.

**5. ORAL COMMUNICATIONS**

Jim Gates spoke regarding harassment of pilots.

Commissioners Zygielbaum, Nishinaga, Ross, and Chairperson O'Brien spoke.

**MOTION:** Chairperson O'Brien moved to direct staff to bring back to the next Commission meeting a fuller presentation with Noise Abatement staff and data presented by Jim Gates regarding noise abatement issues. Commissioner Nishinaga seconded the motion; a roll call vote reflected unanimous approval.

Chairperson O'Brien proposed inviting the Control Tower Chief to a future meeting and raised the possibility of forming a Noise Abatement ad hoc committee.

Commissioner Witherill expressed interest in visiting the Control Tower.

Facility Operations Manager Pinela reported the Non-Aviation Hangar Rental Agreement is being reviewed in the City Attorney's office.

**6. CONSENT CALENDAR**

**6A. APPROVAL OF MINUTES OF MAY 13, 2021**

**MOTION:** Commissioner Nishinaga moved to approve the Airport meeting minutes of May 13, 2021 as presented. Commissioner Gong seconded the motion; a roll call vote reflected 7-0 approval.

**7. ADMINISTRATIVE MATTERS**

**7A. AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT**

Airport Manager Herrera reviewed the April 2021 reports in the material of record: Hangar and Tiedown Rental Status, Ongoing Projects, Meeting Room Calendar, Hangar Waiting List, Events Requiring Emergency Response for April 2021, and Airfield Operations Status for April 2021.

Commissioners Nishinaga, Gong, and Chairperson O'Brien spoke.

Jim Gates spoke.

**8. ADJOURNMENT**

**MOTION:** At 7:53 p.m., Commissioner Ross moved to adjourn this meeting to July 8, 2021 at 7:00 p.m. via teleconference or other electronic means. Commissioner Zygielbaum seconded the motion; a roll call vote reflected approval.

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**MINUTES OF A REGULAR MEETING  
OF THE AIRPORT COMMISSION**

**1. CALL TO ORDER**

The Torrance Airport Commission convened in a regular session on Thursday, July 8, 2021 at 7:00 p.m. in the West Annex meeting room, Torrance City Hall.

**ROLL CALL**

Present: Commissioners Cohen, De Rago, Gong, Ross, Zygielbaum, and Chairperson O'Brien.

Absent: None.

Also Present: Facility Operations Manager Pinela, Airport Manager Herrera, Deputy Community Development Director Cessna, and Senior Environmental Quality Officer Duncan.

**MOTION:** Commissioner De Rago moved to approve the excused absence of Commissioner Witherill from the July 8, 2021 Airport Commission meeting. Commissioner Ross seconded the motion; a roll call vote reflected 6-0 approval (absent Commissioner Witherill).

**2. FLAG SALUTE**

Commissioner Gong led the Pledge of Allegiance.

**3. AFFIDAVIT OF AGENDA POSTING**

Facility Operations Manager Pinela reported the agenda for this meeting was properly posted on the Public Notice Board and City Website on July 1, 2021.

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND / OR SUPPLEMENTAL ITEMS**

Facility Operations Manager Pinela reported supplemental correspondence for Item 7B was posted on the City Website. He recommended that Item 7A be taken out of order following Item 7C.

**5. ORAL COMMUNICATIONS**

A member of the public spoke.

Commissioners De Rago, Zygielbaum, and Chairperson O'Brien spoke.

Facility Operations Manager Pinela informed the Commission that the Automated Weather Observation System (AWOS) passed.

6. **CONSENT CALENDAR**

6A. **APPROVAL OF MINUTES:** Minutes were not available.

7. **ADMINISTRATIVE MATTERS**

7B. **COMMUNITY DEVELOPMENT – CONTENTS OF FORTHCOMING NOISE ABATEMENT SYSTEM REQUEST FOR PROPOSALS**

This item was taken out of order.

Senior Environmental Quality Officer Duncan provided background on the item, continued from the March 11, 2021 Commission meeting, regarding the need for a Noise Abatement System. She stated, following the Commission's recommendation, City Council directed staff to prepare a Request for Proposals (RFP) for noise monitoring services with the following components to be considered:

- Noise Monitoring equipment and software
- Flight Monitoring
- Air Traffic Control recording access
- Complaint Management
- Reporting modules
- Citizen accessible noise and radar tracking

She recommended the Commission review the proposed components and sub-components of the RFP and receive public comment prior to the finalization of the document.

A general discussion centered on noise testing, privacy issues, prioritization of components, reaching out to other airports, Tail N Numbers, and what is new in this proposal from the previous noise monitoring system.

From 7:35 to 8:08 p.m., members of the public spoke.

7C. **MONTHLY UPDATE OF AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT**

Airport Manager Herrera reviewed the July 2021 reports in the material of record: Hangar and Tiedown Rental Status, Ongoing Projects, Meeting Room Calendar, Hangar Waiting List, Events Requiring Emergency Response for June 2021, and Airfield Operations Status for May 2021.

Jim Gates spoke.

7A. **RECOMMENDATION THAT THE AIRPORT COMMISSION NOMINATE AND ELECT A CHAIR AND VICE-CHAIR FOR THE TERM 2021-2022**

Commissioner Ross, seconded by Commissioner Gong, nominated Chairperson O'Brien for Chairperson and Commissioner De Rago for Vice-Chairperson. There were no further nominations.

**MOTION:** Commissioner Zygielbaum moved to reelect Chairperson O'Brien for Chairperson and Commissioner De Rago for Vice-Chairperson for the term 2021-2022. Commissioner Ross seconded the motion; a roll call vote reflected 6-0 approval (absent Commissioner Witherill).

8. **ADJOURNMENT**

**MOTION:** At 8:24 p.m., Commissioner Ross moved to adjourn this meeting to August 12, 2021 at 7:00 p.m. in the West Annex meeting room. Commissioner Zygielbaum seconded the motion; a roll call vote reflected approval.

###

Subject to Approval

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Honorable Chair and Members  
of the Airport Commission

Members of the Commission:

**SUBJECT:** Transmittal of Aeronautical Operational Information under the Purview of  
the General Services Department for the Months of **JULY 2021**

The General Services Department acts as both the landlord for the city-owned facilities  
at the airport and as business manager for the airport. As such, the department is  
providing the following informational reports for review by the commission:

Report #1: Hangar and Tie down Rental Status

Report #2: Ongoing Projects

Report #3: Meeting Room Calendar

Report #4: Hangar Waiting List

Report #5: Events Requiring Emergency Response

Report #6: Airfield Operations Status

For any questions about this transmittal, please call Rafael Herrera at  
(310) 784-7900.

**ITEM 7A**

REPORT 1

ZAMPERINI FIELD

HANGAR AND TIEDOWN INFORMATION

Total Number of City-Owned Hangars	341
Total Number of Hangar Vacancies	4
Total Number of Airport Tiedowns	181
Total Number of Tiedowns Available	64

The 341 hangars owned by the City are broken down into three size categories: small, medium, and executive. Of 341 total hangars, 74 were built by the City, while 267 hangars were funded by several private contractors. At time of construction, these hangars were built with individual preferences in mind and were not standardized according to size. Here are approximate sizes of small, medium and executive hangars.

Small Type A: Under 40' Door Opening Width	800-1,200 sq. ft.
Small Type B: 40'-41' Door Opening Width	800-1,200 sq. ft.
Medium: 52'-54' Door Opening Width	1,200-2,200 sq. ft.
Executive: 57'-61' Door Opening Width	2,200-3,200 sq. ft.

Current rates for hangars are: \$0.619/sq. ft. per month for Torrance Residents.  
\$0.694/sq. ft. per month for Non-Residents.

Current rates for Tiedowns are: Single Engine \$123.00  
Twin Engine \$136.00

Current rates for Transient (Overnight) are: Single Engine \$10.00  
Twin Engine \$16.00  
Jet Engine \$21.00

## REPORT 2

### ONGOING PROJECTS AUGUST 2021

1. Fire Extinguishers for City owned Hangars – The specifications of the project have been completed, and a request for proposal has been advertised, received, and the project has been awarded. We are currently working with vendor who is sourcing material and supplies to initiate this project this month with a completion period of next month. We will have monthly updates as we progress through this development.

#### NON- INFRASTRUCTURE

##### Capital Projects

	<u>FEAP #</u>	<u>PRIMARY FUNDING</u>	<u>PROJECT TOTAL</u>
Fire Extinguishers for City owned Hangars	FEAP-00792	AIRPORT	\$150,000
Automated Weather Observing System (AWOS)	FEAP – 00722	AIRPORT	\$352,000
Remodel General Aviation Center and East “T” Restrooms	FEAP - 00719	AIRPORT	\$275,000
<b>Total</b>			<b>\$777,000.00</b>



**REPORT 4**  
**HANGAR WAITING LIST**

1	Schmidt, O.	01/17/12	MEDIUM
2	Giannola, P.	08/08/12	MED/EXEC
3	Bohner, R.	08/21/12	EXEC
4	Freitag, D.	11/05/12	EXEC
5	Striplin, D.	04/17/13	EXEC
6	Myronowicz, C.	05/01/13	MED/EXEC
7	Dwoskin, D.	07/12/13	EXEC
8	Deaver R.	10/22/13	EXEC
9	Ellison, B.	11/05/13	EXEC
10	Adams, R.	01/10/14	EXEC
11	Grau, W.	01/31/14	MED/EXEC
12	Yarymovych, N.	05/05/14	MED/EXEC
13	Bentley, D.	07/17/14	MED/EXEC
14	Rietdyk, G.	11/26/14	MED/EXEC
15	Deal, J.	03/12/15	MED/EXEC
16	Deal, B.	03/12/15	MED/EXEC
17	Myers, L.	03/12/15	MED/EXEC
18	Reisman, G.	08/20/15	MEDIUM
19	Garcia, D.	08/20/15	MED/EXEC
20	Hadley, L.	08/31/15	MED/EXEC
21	Schladen, M.	02/18/16	MED/EXEC
22	Robinson, A.	03/22/16	MEDIUM
23	Broen, P.	05/06/16	MED/EXEC
24	Macey, B.	08/02/16	MED/EXEC
25	Van De Velde, D.	09/26/16	MEDIUM
26	Woodside, D.	12/29/16	MED/EXEC
27	Ristevski, B.	01/09/17	MED/EXEC
28	Mabry, M.	01/24/17	MED/EXEC
29	Geiger, G.	02/06/17	EXEC
30	Adli, B.	02/22/17	EXEC
31	Constable, W.	03/23/17	EXEC
32	Stewart, D.	04/07/17	EXEC
33	Regan, K.	05/24/17	MEDIUM
34	Gerts, I.	06/27/17	MEDIUM
35	Armstrong, S.	11/14/17	MED/EXEC
36	Levine, M.	01/26/18	MED/EXEC
37	Bryson, Z.	03/22/18	EXEC
38	Badour, S.	09/24/18	MED/EXEC
39	Wachner, J.	10/02/18	MED/EXEC
40	Vartanian, J.	10/15/18	MED/EXEC
41	McNerney, R.	11/05/18	MED/EXEC
42	McKay, R.	03/28/19	MEDIUM
43	Burshtan, D.	06/24/19	MEDIUM
44	Ribitsch, R.	10/04/19	MEDIUM
45	Jenkins, R.	12/03/19	MEDIUM
46	Colton, J	06/03/20	MEDIUM
47	Ristevki, B.	10/02/20	MED/EXEC
48	Elminoufi, G.	01/08/21	MED/EXEC
49	McGivern, J.	05/14/21	MED/EXEC
50	Zimmer, C.	05/26/21	EXEC
51	Hong, D.	06/17/21	MED/EXEC

52	Iverson, T.	07/19/21	SMALL TYPE A OR B
53	Au, J.	08/02/21	SMALL TYPE A OR B

# Summary of Changes to Hangar Waiting List

## Applicants From Waiting List Who Received

Ford, W.	06/03/21	Small Type B
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## New Waiting List Applicants Added

Iverson, T.	07/19/21	Small Type A or B
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Au, J.	08/02/21	Small Type A or B
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## Request For Refund/Removal From Hangar Waiting List

## \*Hangars Received Through Advertisement (not from Waiting List)

Constantine, L.	07/15/21	Small Type A
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Williams, M.	08/04/21	Small Type A
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## REPORT 5

### EVENTS REQUIRING EMERGENCY RESPONSE FOR THE MONTH OF JUNE 2021

OPERATIONS	-----TOTAL	13,098
INCIDENTS	-----	3
ACCIDENTS	-----	0
PERCENT OF OPERATIONS	-----	.02

#### **Airport Incidents:**

6/11/2021- 20:51- Mobile 102 responded to a Burgess Pitts S-1 aircraft on 29L. Upon landing aircraft ground looped, and ended up on the grass area slight off the runway. Pilot was able to taxi off grass area and back into the runway. Mobile 102 towed aircraft to hangar with no further incident. FAA & NTSB contacted. TFD was not required.

6/17/2021 – 13:50- Mobile102 responded to a Sling aircraft, which lost its emergency breaking system due to cable failure. 102 towed to Sling Flying Academy without further incident. TFD was not required.

6/19/2021- 16:18- Mobile 102 responded to a Piper Cherokee on 29L & Taxiway Echo with a nose gear flat tire and unable to steer exiting runway. 102 towed to tiedown # 25 without further incident. TFD was not required.

#### Definitions:

**INCIDENTS:** An occurrence associated with the operation of an aircraft which takes place between the time any person boards the aircraft with the intention of flight and all such persons have disembarked, and in which any person suffers death or serious injury, or in which the aircraft receives substantial damage.

*SUBSTANTIAL DAMAGE* means damage or failure which adversely affects the structural, strength, performance, or flight characteristics of the aircraft, and which would normally require major repair or replacement of the affected component. Engine failure or damage limited to an engine if only one engine fails or is damaged, bent fairings or cowling, dented skin, small punctured holes in the skin or fabric, ground damage to rotor or propeller blades, and damage to landing gear, wheels, tires, flaps, engine accessories, brakes, or wingtips are not considered "substantial damage".

*SERIOUS INJURY* means any injury which: (1) requires hospitalization for more than 48 hours, commencing within 7 days from the date the injury was received; (2) results in a fracture of any bone (except simple fractures of fingers, toes, or nose); (3) causes severe hemorrhages, nerve, muscle or tendon damage; (4) involves any internal organ; or (5) involves second or third degree burns; or any burns affecting more than 5% of the body surface.

**INCIDENT:** Any occurrence other than an accident associated with the operation of an aircraft, which affects or could affect the safety of operations.

**NOTE: Per the FAA, Airport Operations totals will no longer be reported for the previous month. Due to automation, the totals will now be reported two months after they occur.**



## REPORT 6

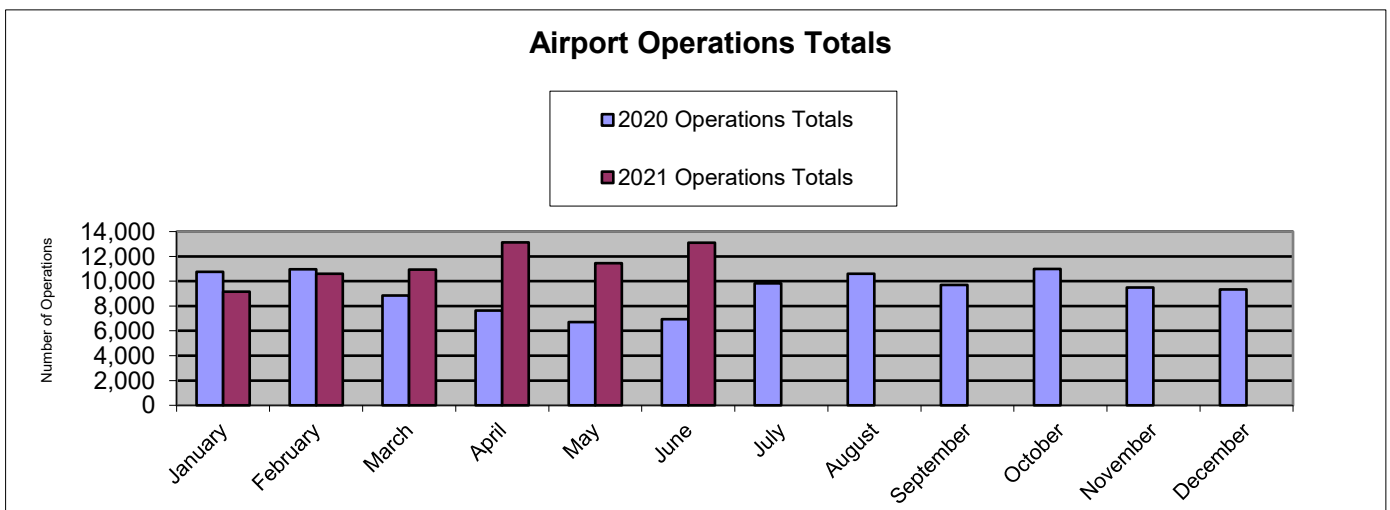
### **AIRFIELD OPERATIONS STATUS ZAMPERINI FIELD**

#### OPERATIONS ACTIVITIES FOR THE MONTH OF **JUNE 2021**

- Morning runway, taxiway, and hospital pad/lights checked for safety
- Foreign object debris checked on all runways and taxiways
- Storm water check done (for foreign object debris) for all drains, inlets, and outlets
- All runways, taxiways, and ramp areas vacuum swept
- Various hangars cleaned and prepared for rental
- All taxiway lights and signs sprayed for weeds
- All runways and taxiways swept
- Large items removed from trash bin area
- FOD removed from fence line

### **2020/2021 OPERATIONS TOTALS**

Month	Year	Operations		Month	Year	Operations
January	2020	10,761		January	2021	9,167
February	2020	10,965		February	2021	10,607
March	2020	8,835		March	2021	10,944
April	2020	7,636		April	2021	13,137
May	2020	6,702		May	2021	11,446
June	2020	6,938		June	2021	13,098
July	2020	9,831		July	2021	
August	2020	9,831		August	2021	
September	2020	10,596		September	2021	
October	2020	10,987		October	2021	
November	2020	9,482		November	2021	
December	2020	9,331		December	2021	



### 2008 - 2020 Airport Operations Totals

■ Total Operations

