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Direct questions or concerns to the Commission Liaison at (310)618-2949, or individual department head prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

The Commission on Aging is an advisory body to the City Council that meets on the second Tuesday of each month at 9:30 a.m. in the Bartlett Senior Center. All meetings are open to the public.

**TORRANCE COMMISSION ON AGING AGENDA  
AUGUST 10, 2021  
REGULAR MEETING  
9:30 A.M. BARTLETT SENIOR CENTER  
1318 CRAVENS AVENUE**

**COMMISSION ON AGING MAY TAKE ACTION ON ANY ITEM LISTED  
ON THE AGENDA**

**1. CALL MEETING TO ORDER**

**ROLL CALL:** Commission members Davis, Dojiri, Hileman, Mayfield, Pryor, Snyder, Chair Grundhaus

**2. FLAG SALUTE:** Commissioner

**3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA**

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on THURSDAY August 5, 2021

**MOTION TO ACCEPT AND FILE REPORT ON THE POSTING OF THE AGENDA  
MOTION TO WAIVE FURTHER READING OF RESOLUTIONS AND ORDINANCES  
AFTER NUMBER & TITLE – See Council Rules of Order Section 2.11 (Resolution 2006-65)**

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**

**5. ORAL COMMUNICATIONS** (Limited to a 30 minute period)

*This portion of the meeting is reserved for public comment on items on the agenda or on topics of interest to the general public. Under the Ralph M. Brown Act, Commissioners cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under this Public Comment period will have no longer than 3 minutes per speaker. Speakers please turn off or leave your cellular phone when you come to the podium to speak.*

**6. CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Commissioner from the Consent Calendar and considered separately.*

**6A. APPROVAL OF MINUTES: JULY 13, 2021**

**7. ADMINISTRATIVE MATTERS**

**7A. Discussion: Election of Officers**

Recommendation of the Community Services Director that the Commission on Aging nominate and Elect a Chair of the Commission on Aging for July 2021-June 2022.

**7B. Presentation - James Lee; Administration Manager; Transit Department**

Torrance Transit's Low or No Emission Program Grant Application for Seven Electric Buses and Electric Vehicle Charging Infrastructure.

**7C. Discussion on changing the location and time for the Commission on Aging Meetings.**

Recommendation of the Community Services Director that the Commission on Aging discuss and make recommendations regarding the location and time for the Commission on Aging meetings.

**7D. Discussion on Torrance becoming an AARP Age Friend City**

Recommendation of the Community Services Director that the Commission on Aging discuss and make recommendations regarding the City of Torrance becoming a part of the AARP network of Age Friendly States and Communities and the steps to make it happen.

**7E. Oral Reports on Senior Citizen Concerns**

Recommendation of the Community Services Director that the Commission on Aging assign or reassign senior concerns for reports on:

1. City Council Activities
2. Housing
3. Health
4. Transportation
5. Community Programs
6. Focal Point Programs
7. Elder Abuse/Fraud

**8. ADJOURNMENT**

**8A.** Adjournment of Commission on Aging Meeting to TUESDAY, September 14, 2021, at 9:30 a.m. Bartlett Senior Citizens Center, Hosler Conference Room

**MINUTES OF A REGULAR MEETING OF  
THE TORRANCE COMMISSION ON AGING**

**1. CALL TO ORDER**

The meeting convened on Tuesday, July 13, 2021 at 9:30 a.m. via teleconference or other electronic means.

**ROLL CALL/MOTIONS FOR EXCUSED ABSENCE**

Present: Commissioners Davis, Hileman, Mayfield, Pryor, Snyder and Chairperson Grundhaus

Absent: Commissioner Dojiri

Staff: Senior Recreation Supervisor Reed

**2. FLAG SALUTE AND INSPIRATIONAL**

Commissioner Pryor led the Pledge of Allegiance and Irene Griffith provided the inspirations.

**3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA**

Chairperson Grundhaus reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard and on the City's website on Tuesday, July 6, 2021 by City Clerk Poirier.

**MOTION:** Commissioner Pryor moved and Commissioner Mayfield seconded, to accept and file report on the posting of the agenda. The motion passed by a unanimous voice vote. (Absent: Commissioner Dojiri)

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**

None

**MOTION:** Commissioner Mayfield moved and Commissioner Pryor seconded, to consider Administrative Matters: 7A out of order. The motion passed by a unanimous voice vote. (Absent: Commissioner Dojiri)

**7. ADMINISTRATIVE MATTERS (considered out of order)**

**7A. Presentation – Rafi Nazarians AARP California Associate State Director Discussion - AARP Age Friendly City**

Mr. Rafi Nazarians, AARP California Associate State Director, discussed the AARP network of Age Friendly States and Communities (NAFSC) and noted that there were 55 community members within California. He reported that the network had been created in 2006 by the World Health Organization (WHO) to prepare for the large number of the population of baby boomers who were aging and contained a framework of eight domains of livability: Transportation, Communication and Information, Civic Participation and Employment, Respect and Social Inclusion, Health Services and Community Supports, Social Participation, Housing, and Outdoor Spaces and Buildings. He explained that cities could select all of the domains, focus on selected ones or create additional domains to address.

Mr. Nazarians outlined the four-step process to join the network: entering, planning phase with a survey for the community response, implementation and evaluation and continuous cycle of improvement. He noted that the AARP would support the City throughout the process, from the planning phase with community assessments, to developing their action plan and explained that the entire process would take five years.

**5. ORAL COMMUNICATIONS (considered out of order)**

None

**6. CONSENT CALENDAR**

**6A. APPROVAL OF MINUTES – May 11, 2021**

**MOTION:** Commissioner Pryor moved and Commissioner Snyder seconded, to approve the minutes of the Commission on Aging meeting of May 11, 2021, as submitted. The motion passed by a unanimous voice vote. (Absent: Commissioner Dojiri)

**7. ADMINISTRATIVE MATTERS**

**7A. Presentation – Rafi Nazarians AARP California Associate State Director Discussion -AARP Age Friendly City (considered out of order)**

**7B. Presentation – James Lee: Administration Manager: Transit Department**

Administration Manager Lee was not present. Commissioner Mayfield stated that she would contact him to reschedule his presentation.

**7C. Discussion: Election of Officers for Fiscal Year July 2021-2022**

Commissioner Davis nominated Commissioner Dojiri for Chair.

Commissioner Mayfield nominated Commissioner Hileman for Vice Chair.

Commissioner Hileman accepted the nomination

**MOTION:** Chairperson Grundhaus moved and Commissioner Davis seconded, to postpone selection of Chair of Commission until August, when Commissioner Dojiri would be present. The motion passed by a unanimous voice vote. (Absent: Commissioner Dojiri)

**MOTION:** Commissioner Mayfield moved and Commissioner Davis seconded, to accept Commissioner Hileman as the Vice Chair of the Commission. The motion passed by a voice vote. (Absent: Commissioner Dojiri, Abstain: Commissioner Hileman)

**7D. Oral Reports on Senior Citizens Concerns**

**1. City Council Activities**

Commissioner Hileman reported that the Council had approved the Commission's Older American nominees. She noted that the Los Angeles County had conducted their Older Americans award ceremony online, which had included Commissioner Dojiri as the Torrance honoree.

Commissioner Hileman announced that Commissioners Dojiri, Grundhaus, and Mayfield had been reappointed to the Commission on Aging.

## **2. Housing**

Chairperson Grundhaus reported that there would be 40 tiny homes installed near the courthouse for those experiencing homelessness.

Commissioner Hileman reported that she had requested a follow-up with Grace Farwell on the shared housing project, but had not yet received any information.

## **3. Health**

Commissioner Hileman discussed a report on new federal legislation for rules for visitations in nursing homes during a pandemic. She noted that there was a state bill pending to prohibit nursing homes from terminating service and transferring a patient without consent during COVID.

Commissioner Davis reported on a shortage on workers.

## **4. Transportation**

Commissioner Hileman requested a report from Administration Manager Lee on transportation services for seniors, including any survey responses on how many seniors were using the services and the seniors' opinions on the services.

There was a discussion of transport services offered through medical plans.

## **5. Community Programs**

Commissioner Davis spoke about South Bay Village and the impact of the pandemic on seniors.

Senior Recreation Supervisor Reed announce that the Bartlett Center had reopened on Monday, July 12 with reservations required for lunch and pool. She added that classes would begin in the fall and that the Tillim and Walteria Park Senior Centers would re-open soon.

## **6. Focal Point Program**

Commissioner Synder reported that Focal Point had received 17 phone calls in May, concerning legal help and rental assistance and had conducted 21 birthday calls and in June had received 13 phone calls, concerning hospice resources and Alzheimer's information and had conducted 19 birthday calls.

Commissioner Synder announced that there would be a meeting on July 16 to discuss re-opening the Focal Point office.

## **7. Elder Abuse/Fraud**

Commissioner Pryor recommended blocking calls and not clicking on emails.

## **8. COMMISSION ORAL COMMUNICATIONS**

In response to a question from Commissioner Hileman, Senior Recreation Supervisor Reed and Chairperson Grundhaus confirmed that the letter supporting the grant application submitted by Torrance Transit for seven Electric Buses and Electric Vehicle Charging Infrastructure had been sent.

There was a discussion for changing the time and locations of the meeting and the number of speakers at each meeting.

**9. ADJOURNMENT**

**9A.** At 10:48 a.m., Commissioner Mayfield moved to adjourn the meeting to the regular meeting on Tuesday, August 10, 2021 at 9:30 a.m. in the Hosler Conference Room at the Bartlett Senior Citizens Center. The motion was seconded by Commissioner Pryor and a roll call vote reflected unanimous approval. (Absent: Commissioner Dojiri)

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Subject to Approval