

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (310) 618-2780. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II]

Direct questions or concerns to the Commission Liaison John La Rock, Community Services Director at (310) 618-2937 prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

The Parks and Recreation Commission is an advisory body to the City Council that meets on the second Wednesday of each month at 7:00 p.m. in the West Annex Commission Meeting Room. All meetings are open to the public.

**TORRANCE PARKS AND RECREATION COMMISSION AGENDA  
WEDNESDAY, AUGUST 11, 2021  
REGULAR MEETING  
7:00 P.M. WEST ANNEX COMMISSION MEETING ROOM**

**THE PARKS AND RECREATION COMMISSION MAY TAKE ACTION ON ANY ITEM  
LISTED ON THE AGENDA**

**1. CALL MEETING TO ORDER**

**ROLL CALL:** Commission members Feliz, Korman, Mataallii, Mele, Montoya, Muhammed,  
Chair Candioty

**2. FLAG SALUTE:** Commissioner Mataallii

**3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA**

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Thursday, August 5, 2021 /s/ Rebecca Poirier

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**

**5. ORAL COMMUNICATIONS (Limited to a 30 minute period)**

*This portion of the meeting is reserved for public comment on items on the agenda or on topics of interest to the general public. Under the Ralph M. Brown Act, Commissioners cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under this Public Comment period will have no longer than 3 minutes per speaker. Speakers please turn off or leave your cellular phone when you come to the podium to speak.*

**6. CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Commissioner from the Consent Calendar and considered separately.*

**6A. APPROVAL OF MINUTES: NO MINUTES AVAILABLE FOR APPROVAL**

**6B. APPROVAL OF THE 2020-2021 PARKS AND RECREATION COMMISSION  
ANNUAL REPORT**

**7. ADMINISTRATIVE MATTERS**

**7A. Community Services Director – Status of Programming and Projects.**

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file updates on the status of programming and projects in the City of Torrance:

- Pandemic Reconstitution and Reopening
- Walteria Park Service Day
- Regular and Seasonal Staffing
- Skateboard Spot Park Project

**7B. Community Services Director – Review Department Monthly Reports**

Recommendation of the Community Services Director that the Parks and Recreation Commission review the Department Monthly Reports for:

- Administrative Services
- Park Services
- Recreation Services

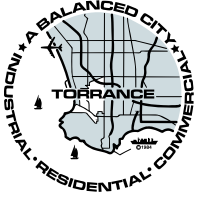
**8. COMMISSION ORAL COMMUNICATIONS**

**9. ADJOURNMENT**

**9A.** Adjournment of the Parks and Recreation Commission Meeting to WEDNESDAY, September 8, 2021, at 7:00 p.m.

**MINUTES OF  
June 9, 2021**

**NO MINUTES  
AVAILABLE FOR  
APPROVAL**



**City of Torrance  
PARKS AND RECREATION COMMISSION**

**ANNUAL REPORT  
for July 2020 to June 2021**

**Chairperson:** Ed Candioly  
**Vice-Chairperson:** Ron Mataallii

**Commissioners:** Dan Feliz                      Linda Mele                      Zohra Muhammed  
Dale Korman                      Keith Montoya

The Parks and Recreation Commission completed the year with discussions on different programs and projects. Here is a summary of their meetings and activities:

**Public Meetings and Workshops:**

Discussion on the continued use of a temporary RC Track for Radio Controlled cars at El Nido Park. A Charter Club agreement is in development in advance of eventual City Council consideration of approval.

**Public Events**

Various Community Services events such as the, Annual Turkey Trot Race on Thanksgiving Day 5K Fun Run, 28<sup>th</sup> Annual Fall Bazaar and Halloween Carnival were unable to take place due to the COVID-19 pandemic protocols.

**Standing Committees:**

Grants Committee:

The Non-Profit Social Services Agency Grant Program was officially closed as the Commission accepted the Financial Reports for the 2019 Grants and their recommendation to City Council to accept and file. At the September 22, 2020 City Council meeting the item was approved by City Council and the Non-Profit Social Services Agency Grant Program has been completed.

**Research and Review:**

Commissioners are registered as members of the California Association of Parks and Recreation Commissioners and receive California Parks and Recreation Society (CPRS) quarterly publications and discounted rates for the conferences and workshops, general information regarding legislation, and other information to remain current with parks and recreation industry matters.

Reports for 2020 - 2021 reviewed and accepted by the Commission included:

- Parks and Recreation Commission Annual Report
- Park Rangers Annual Report
- Toyota Sports Complex Annual Report

### **Discuss a Proposal for Modifications to El Nido Park for an RC Vehicle Track and Provide Direction to Staff**

In July 2019, staff noticed that some individuals had made some modifications to a non-recreational dirt area on the west side of El Nido Park.

On December 9, 2020 Staff brought an item to the Commission and invited the community to share their support or concerns on this potential enhancement to the park.

Staff are comfortable allowing this use of the park for the benefit of the community, and would recommend that this be considered for a Pilot Program. With direction from the Commission, staff would prepare an agreement to codify the use of park space and all City requirements and user responsibilities. Ultimately, an agreement would be presented to the City Council for consideration and approval. This Agreement would require this organization to meet all city requirements regarding permits and insurances. After review of this proposal, it is the recommendation of the Community Services Director that the Parks and Recreation Commission provide direction to advance this proposal of the dirt space along the west side of El Nido Park for an RC Vehicle track and allow staff to work with the organization to prepare an Agreement once their 501(c)3 non-profit status is official.

### **Discussion on Status and Extension of AQMD Air Monitoring Equipment Placement at Guenser Park**

On November 13, 2019 AQMD staff provided a PowerPoint presentation to the Commission and public requesting a temporary Air Monitoring Station be located at Guenser Park. At their meeting of December 11, 2019, the Commission approved a one (1) year placement of a monitoring unit in Guenser Park. behind a ballfield backstop, and is protected behind screened fencing.

As the initial term concluded, representatives from South Coast AQMD informed City staff of their interest in extending the Guenser Park monitoring location. As a first step in reviewing that request, Park Services and Recreation Services confirmed no reportable impacts as a result of the monitoring placement. Staff have not registered any feedback from the public during the initial twelve (12) month period.

The Parks and Recreation Commission considered the matter at their meeting on January 13, 2021 and provided unanimous approval to recommend the continuation of the air quality monitoring access in Guenser Park. Following the Commission's action, staff and SCAQMD negotiated a two (2) year agreement. On February 23, 2021 City Council approved the extension to March 5, 2023.

## **Approval of Signage for Group Open Play Pickle Ball Hours at Sur la Brea Park**

Since 2017, the Department has the growth of Pickle ball opportunities in Torrance. In addition, information was brought forward from pickle ball players about what they would like to see in terms of courts in Torrance.

The City continues to receive requests for additional pickle ball courts throughout the City as the sport and number of participants continues to grow.

As the community continues to support the growing sport of pickle ball, a need for more dedicated group play was necessary. Group play allows players of all skill levels to play with a constant rotation of players to allow everyone maximum play time. Due to the use of temporary nets at Sur La Brea, scheduled group play time is optimum, as it allows players to leave the nets up the entire duration of time. Currently, the two courts at Wilson Park are operating with the group play program providing a positive community experience.

At the June 9, 2021 meeting, the Commission hosted the discussion, gather feedback for review, and approve the signage for group open play hours at Sur La Brea Park.

## **Lago Seco Park Public Art Living Tree Installation**

In an effort to improve landscaped areas around the perimeter of the Lago Seco Park Community Garden, it is recommended that the City accept a donation of twenty-one dwarf fruit bearing trees, honoring the 100th anniversary of the City's incorporation, and their planting in the park. The tree planting project is under the auspices of the 2021 ULTRA! public art festival and is provided by Fallen Fruit, a multi-media and nature arts collective seeking to build nurturing community collectives.

The project is interactive and collaborative: it uses fruit trees, local neighborhood history, and social engagement to create a public artwork. Fruit trees engage visitors and residents in public participation, enhanced by messages that celebrate community. The fruit tree installation will encourage different ways to share, interact and collaborate, encouraging community building.

At their meeting of February 10, 2021, the Parks and Recreation Commission unanimously approved support for the installation of fruit trees at Lago Seco Park as a public art donation to the City.

## **Services Day in lieu of the Annual Parks and Recreation Awards Dinner**

In an effort to modernize the impact and connection of the Commission to the parks system, a day of service at Waltheria Park was conceived as a replacement for the Annual Awards Dinner. The service day would permit members of the Commission and their guests to collaborate with City staff on park beautification and cleaning.

## **Staff Transition**

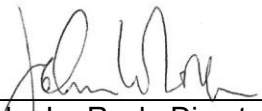
It should be noted that John Jones, Community Services Director, retired from the City on December 1, 2020. John's distinguished service to the community and collaboration with the

Parks and Recreation Commission spanning 40 years resulted in a City of Torrance where  
*Parks Make Life Better.*

Respectfully submitted,

(Unavailable for Signature)  
Ed Candioly, Chairperson  
Parks and Recreation Commission

CONCUR:

  
\_\_\_\_\_  
John La Rock, Director  
Community Services Department

**TO: PARKS AND RECREATION COMMISSION**

**FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR**

**SUBJECT: STATUS OF PROGRAMMING AND PROJECTS**

Recommendation of the Community Services Director that the Parks and Recreation Commission receive and file updates on the status of programming and projects in the City of Torrance:

- Pandemic reconstitution and reopening
  - Resumption of in-person Commission meetings with public attendance
  - Public attendance at City Council meetings effective August 10
  - Maintaining facial covering requirements for all interior City locations
  - Encouraging use of facial coverings for those who are unvaccinated and for children under 12 years of age
  - Size limitations for certain programs, i.e. After School Club
- Waleria Park Service Day
  - Park improvements and beautification
  - Excellent support from Park Services team
  - Power Point presentation
- Regular and seasonal staffing
  - Hiring personnel to accommodate reactivated programming continues to be a challenge
  - Welcome Shane Lee to the Community Services team as Administrative Analyst
- Skateboard Spot Park Project
  - September Commission meeting agenda
  - Siting at Wilson Park in Rink/Batting Cages area
  - Public outreach planning

Respectfully submitted,

  
\_\_\_\_\_  
John La Rock  
Community Services Director

Attachment: A) Power Point presentation





# Parks and Recreation Commission Service Day at WALTERIA PARK

AUGUST 11, 2021

# Walteria Park Service Day





# Walteria Park Service Day





# Walteria Park Service Day





# Walteria Park Service Day



# Walteria Park Service Day

- ▶ Thanks to all who visited  
and participated!
- ▶ Special thanks to the Park  
Services team!

**TO:           PARKS AND RECREATION COMMISSION**  
**FROM:       JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR**  
**SUBJECT:    ADMINISTRATIVE SERVICES DIVISION REPORT – JUNE 2021**

**FACILITY BOOKING** – Aleksandra Rosell, Acting Program Coordinator

During the month of June, staff issued 72 short-term, 2 hour permits for fields. Long-term field users were issued 253 permits. There were no softball tournaments held at Wilson Park. Due to COVID-19 there were no picnic reservations or park buildings rented.

Facilities Revenue Report

<b>Revenue</b>	<b>2021 YTD</b>	<b>June</b>
Attic	-	-
Facility Reservations	824.00	824.00
Field Lights/Support	258,000.50	4,865.00
Field Prep	2,4924.00	67.50
Filming Permits	1,500.00	500.00
Hockey Rink	11,538.00	2,688.00
Picnic Reservations	1,035.00	435.00
Pool Rental	84,537.00	9,195.00
Special Events	-	-
Sports Center	2,773.75	1,632.50
Torrance Art Museum	-	-
Toyota Sports Complex	150,695.00	19,460.00
Weddings	-	-
<b>Monthly Total</b>	<b>\$535,827.25</b>	<b>\$39,667.00</b>

**PARK RANGER PROGRAM** – Vic Arevalo, Program Coordinator

Rangers welcome two new trainees this month and the Ranger Coordinator is actively working to add to the roster as the busy season ramps up.

Parks

Statistics were kept of common incidents that Rangers observed during the month of June.

- Transient activity remains high.
- Dogs off leash is still an ongoing problem.

- Met with Southwood Homeowners Association regarding ongoing concerns including unpermitted commercial users, transient and narcotic activity, and Torrance American Baseball coach hitting hardballs during peak usage times to his all-star team. Ranger patrols and contact helped diminish the frequency of offenses with the gratitude of the HOA.
- Increase in unpermitted food vendors selling goods at Wilson Park
- Increase in activity (and footprint) by the Rotary Club at El Nido Park
- Observation of outdoor Boy Scout and Alcoholic Anonymous groups at multiple parks.
- Resonate Church has returned to indoor services away from Wilson Park after some contentious encounters where they chose to run unpermitted services and risk citation from Torrance Police Department.

	<b>June</b>	<b>YTD</b>
Alcohol Violations	25	58
Amplified Sound	11	27
Bouncer Violations	0	1
Citizen Assist	25	58
Defiant/Disruptive Subjects	2	16
Dogs Off Leash Violations	30	179
Fire Call-Outs	0	3
Graffiti Hotline	27	94
Hazard Report/Removal	12	51
Maintenance/Park Call-Outs	1	4
Marijuana/Smoking/Vaping	15	56
Miscellaneous	0	15
Missing Subjects	0	0
Park Damage	3	25
Parking Violations	8	27
Permit Issues	260	1321
Police Call-Outs	0	3
Ranger Call-Outs	3	29
Skating/Biking Violations	0	28
Suspicious Subjects	5	10
Transient Contacts	31	143
Transient Welfare Checks	13	49
Trespassing on Closed Fields	0	23
Unpermitted Food/Street Vendor Contacts	6	16
<b>COVID SPECIFIC CONTACT SECTION</b>		
Enforcing Park Amenity Closures	0	33
Protests	0	5
Social Distancing/Mask Advises	0	95
Subjects Violating LA County Health Order	0	1334



**COYOTE MANAGEMENT** – Peggy Orenstein, Staff Assistant

Reports of coyote activity declined for the month of June for a total of thirty-six (36) reports, five (5) fewer than last month. When compared to this month last year we received eighty-four (84) fewer reports.

Ensuring human safety and preventing pet loss are goals of the Coyote Management Program. This month we followed-up with individuals via email and over the phone. We provided flyers to reporting parties which included coyote safety education. A newsletter article about wildlife encounters while hiking was also included in the E-Torrance Newsletter.

Statistics below are for the month of June.

<b>Type of Encounter</b>	<b>June 2021</b>		<b>June 2020</b>	
	<b>Number (#) of Reported Encounters</b>	<b>Percent Breakdown</b>	<b>Number (#) of Reported Encounters</b>	<b>Percent Breakdown</b>
Sighting Reported by Public (S)	31	86%	106	88%
Dog Attack (DA)	0	0%	9	8%
Cat Attack (CA)	0	0%	0	0%
Dog Attack Resulting in Fatality (DF)	0	0%	0	0%
Cat Attack Resulting in Fatality (CF)	4	11%	5	4%
Animal Fatality of Unknown Origins	1	3%	0	0
<b>Total Incidents</b>	<b>36</b>	<b>100%</b>	<b>120</b>	<b>100%</b>

**COYOTE STATISTICS**

	<b>Reported Data June 2021</b>	<b>Reported Data June 2020</b>
Not trapped/Euthanized	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

**REPORTING STATISTICS**

<b>Reporting Channel</b>	<b>Number (#)</b>
Animal Control & Dispatch (Spillman Police Software)	17
Hotline (24-Hour Coyote Hotline)	17
MyTorrance App	0
Web (Online Web Submission)	67
Other, E-mail	0
<b>Total</b>	<b>100%</b>

**REGISTRATION** – Debbie Parr, Program Coordinator

Registration processed a total of 4,275 enrollments with a net revenue of \$122,522.49 during the month of June 2021. The breakdown is as follows:

**June 2021**

	Resident Enrollments	Non-Resident Enrollments	Total Enrollments	Net Revenue
Staff Enrollments	291	119	410	29,486.60
Internet	1,244	2,526	3,770	54,663.11
<b>Totals</b>	<b>1,535</b>	<b>2,645</b>	<b>4,180</b>	<b>\$ 84,149.71</b>

**Adult Leagues June 2021**

	Total Enrollments	Net Revenue
Basketball	46	20,570.00
Softball	49	17,802.78
<b>Totals</b>	<b>95</b>	<b>\$ 38,372.78</b>

**HOME IMPROVEMENT PROGRAM** – Shawn Plunkett, Program Supervisor

During the month of June, the Home Improvement Program completed projects at 8 households, with ongoing projects at 14 additional households.

	June	YTD
Carpentry	8	40
Electrical	4	30
Miscellaneous	3	17
Paint	0	0
Plumbing	12	46
COVID-19	0	0
<b>Total number of services provided</b>	<b>27</b>	<b>133</b>

Respectfully submitted,

  
\_\_\_\_\_  
John La Rock  
Community Services Director

**TO: PARKS AND RECREATION COMMISSION**  
**FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR**  
**SUBJECT: ADMINISTRATIVE SERVICES DIVISION REPORT – JULY 2021**

**FACILITY BOOKING** – Aleksandra Rosell, Acting Program Coordinator

During the month of July, staff issued 109 short-term, 2 hour permits for fields. Long-term field users were issued 213 permits. There were no softball tournaments held at Wilson Park. Due to COVID-19 no park buildings were rented.

Picnic Reservations

- A total of 97 picnics with 3,080 guests in attendance were permitted at Torrance parks during the month of July. The breakdown is as follows:

Park	Picnics	Guests
Columbia Park	36	1,215
El Nido Park	9	227
El Retiro Park	6	186
Hickory Park	5	176
Lago Seco Park	3	51
McMaster Park	0	0
Paradise Park	7	275
Torrance Park	2	120
Victor Park	4	126
Walteria Park	4	93
Wilson Park	21	611
<b>TOTALS</b>	<b>97</b>	<b>3,080</b>

There were 27 bouncer permits issued for the month of July.

Facilities Revenue Report

Revenue	2021 YTD	July
Attic	-	-
Facility Reservations	1,648.00	824.00
Field Lights/Support	265,308.00	7,307.50
Field Prep	24,991.50	67.50
Filming Permits	2,000.00	500.00
Hockey Rink	13,634.00	2,096.00
Picnic Reservations	28,005.25	26,970.25
Pool Rental	88,474.50	3,937.50

Special Events	4,000.00	4,000.00
Sports Center	4,425.00	1,651.25
Torrance Art Museum	-	-
Toyota Sports Complex	166,980.00	16,285.00
Weddings	250.00	250.00
<b>Monthly Total</b>	<b>\$ 599,716.25</b>	<b>\$ 63,889.00</b>

**PARK RANGER PROGRAM** – Vic Arevalo, Program Coordinator

Four trainees have been added to the program and they are learning fast and expanding the scope of patrols as we continue to fill vacancies.

Parks

Statistics were kept of common incidents that Rangers observed during the month of July.

- Park Rangers with support from Recreation staff, played a significant role in supervising the 4<sup>th</sup> of July Fireworks show at the Civic Center. The event was well attended and required turning patrons attempting to park in the Courthouse parking lot away as early as 8pm.
- Park Rangers assisted with the Cultural Services Ultra event, helping to escort VIP's to and from their parking zone.
- At the request of Director La Rock, Park Rangers began to lock bathrooms at Columbia and Wilson Parks. An unfortunate result of these closures at 10pm has been the use of other areas on the park grounds as restrooms including the Gazebo area at Columbia.
- The majority of unhoused individuals who were occupying the area surrounding WALTERIA Park restrooms have accepted assistance and are no longer present. This has also been the case with a number of individuals residing in tents on the south side of the Community Gardens at Columbia Park. Praise and phone calls have been received and will continue the outreach effort.
- Additional patrols and direct communication with the residents surrounding Lago Seco Park has decreased unpermitted activity.
- The ongoing issue of private tennis instructors monopolizing courts at Sur La Brea, Wilson, and Paradise Park continues. Park Rangers are consistently contacting and educating violators with the intent to deter the behavior.
- The male subject that has been contentious with Park Rangers and has defied direction given by Park Services to not use city water, has expanded the railroad track well beyond the area previously defined at El Nido Park and the amount of equipment and hazards have increased.

	<b>July</b>	<b>YTD</b>
Alcohol Violations	17	75
Amplified Sound	16	27
Bouncer Violations	1	2
Citizen Assist	19	77
Defiant/Disruptive Subjects	1	17
Dogs Off Leash Violations	46	225
Fire Call-Outs	1	4
Graffiti Hotline	20	114
Hazard Report/Removal	9	60
Maintenance/Park Call-Outs	2	6
Marijuana/Smoking/Vaping	8	64
Miscellaneous	5	20
Missing Subjects	2	2
Park Damage	4	29
Parking Violations	17	44
Permit Issues	190	1511
Police Call-Outs	3	6
Ranger Call-Outs	16	45
Skating/Biking Violations	2	30
Suspicious Subjects	10	20
Transient Contacts	5	148
Transient Welfare Checks	12	61
Trespassing on Closed Fields	0	23
Unpermitted Food/Street Vendor Contacts	3	19
<b>COVID SPECIFIC CONTACT SECTION</b>		
Enforcing Park Amenity Closures	0	33
Protests	0	5
Social Distancing/Mask Advises	0	95
Subjects Violating LA County Health Order	0	1334

**COYOTE MANAGEMENT** – Peggy Orenstein, Staff Assistant

Statistics below are for the month of July.

<b>Type of Encounter</b>	<b>July 2021</b>		<b>July 2020</b>	
	<b>Number (#) of Reported Encounters</b>	<b>Percent Breakdown</b>	<b>Number (#) of Reported Encounters</b>	<b>Percent Breakdown</b>
Sighting Reported by Public (S)	27	90%	84	92%
Dog Attack	0	0%	1	1%
Cat Attack	0	0%	0	0%
Dog Attack -Fatal	0	0%	3	3%
Cat Attack-Fatal	2	7%	3	3%
Wild Animal Fatalilty- Unknown Origins	1	3%	0	0
<b>Total Incidents</b>	<b>30</b>	<b>100%</b>	<b>91</b>	<b>100%</b>

**COYOTE STATISTICS**

	<b>Reported Data July 2021</b>	<b>Reported Data July 2020</b>
Not trapped/Euthanized	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

**REPORTING STATISTICS**

<b>Reporting Channel</b>	<b>Number (#)</b>
Animal Control & Dispatch	13
Hotline (24-Hour Coyote Hotline)	20
MyTorrance App	0
Web (Online Coyote Management Portal)	67
Other, E-mail	0
<b>Total</b>	<b>100%</b>

**REGISTRATION** – Debbie Parr, Program Coordinator

Registration processed a total of 2,470 enrollments with a net revenue of \$152,234.24 during the month of July 2021. The breakdown is as follows:

**July 2021**

	Resident Enrollments	Non-Resident Enrollments	Total Enrollments	Net Revenue
Staff Enrollments	390	115	505	108,156.86
Internet	784	1,156	1,940	34,887.88
<b>Totals</b>	<b>1,174</b>	<b>1,271</b>	<b>2,445</b>	<b>\$ 143,044.74</b>

**Adult Leagues July 2021**

	Total Enrollments	Net Revenue
Basketball	9	4,048.00
Softball	14	5,141.50
<b>Totals</b>	<b>23</b>	<b>\$ 9,189.50</b>

We no longer offer Hockey.

Non-resident fees were not charged for this short session and unable to determine residency.

**HOME IMPROVEMENT PROGRAM** – Shawn Plunkett, Program Supervisor

During the month of July, the Home Improvement Program completed projects at 6 households, with ongoing projects at 11 additional households.

	July	YTD
Carpentry	10	50
Electrical	5	35
Miscellaneous	6	23
Paint	0	0
Plumbing	11	57
COVID-19	0	0
<b>Total number of services provided</b>	<b>32</b>	<b>165</b>

Respectfully submitted,

  
\_\_\_\_\_  
John La Rock  
Community Services Director

**TO: PARKS AND RECREATION COMMISSION**  
**FROM: TRACY DRAKE, PARK SERVICES MANAGER**  
**SUBJECT: PARK SERVICES DIVISION REPORT – JUNE & JULY 2021**

As expected June and July were very busy in the parks. With programs and reservations fully restored, the maintenance to maintain each of the areas visitors use most has experienced its typical summer increase.

The tree growth in winter and spring tends to cause some overburden on tree limbs. The summer season is limb drop season. Staff monitors the trees daily, looking for overburden and trims as needed.

Irrigation is critical in high use areas. The weather, specifically the daytime heating and nighttime cooling of the ground causes expansion and contraction of the soil. This also causes expansion and contraction to aging irrigation systems. As a result, staff is dealing with irrigation breaks in one or more parks nearly every day.

The Parks and Recreation Commission service day on July 24 provided the highlight of the month. Staff appreciated the work done at Walteria and the resulting improved appearance of the park. We thank the Commission and the City Manager for their assistance in providing extra attention to this park!

Below are additional focus area highlights:

### **PARKS / FACILITIES**

#### **The Projects Crew:**

- Construction crew, as is normal from May-October, assisted the Landscape and Maintenance teams
- Repaired gates and fencing at Columbia, Victor, and Walteria parks
- Scheduled and implemented a sidewalk-grinding project at Lago Seco Park
- Repaired park signs at Los Arboles, Osage and La Romeria Parks – La Romeria will be installed as soon as possible
- Delivered park benches to the metal shop so they can be used in the downtown seating enhancement project led by the Community Development Department
- Started the process of repairing and installing the broken Miramar Park drinking fountain
- Began the process of assisting Public Works Streetscape Division on repairing a fence along Del Amo Blvd

#### **The Landscape Team:**

- Measured square footage of the planters at Discovery Park to plan the landscape installation
- Completed the Sea Aire tree-trimming project
- Removed and replanted dedication trees at Sea Aire Golf Course and Columbia Park
- Made a Map for ease of maintenance of the fruit trees at Lago Seco Park



- Performed a Tree Dedication ceremony Wilson Park
- Ran irrigation tests, made repairs and adjustments as needed at Victor, Hickory, Sur La Brea, Paradise, Osage, Pequeno, La Romeria, McMasters, Wilson, Hickory, Seaside Heroes, La Carretera, Victor, Columbia and Entradero Parks as well as the Southeast Branch Library
- Made mainline repairs at Columbia, Wilson, Guenser and Pueblo Parks
- Prepared for and worked on the Walteria Park Landscape Maintenance and Day of Service with the Parks and Recreation Commission
- Assisted staff from the Cultural Arts Center with the ULTRA! art project at El Prado Park.
- Prepared the picnic site for Park Services Division Luncheon
- Performed monthly maintenance weeding, mulching, and planting in the front gardens at the City Yard
- Fell a tree trunk at Delthorne Park and removed all of the tree debris
- Continued routing Splash Pad operations and picked up supplies and parts as needed
- Met with Rainmaster staff to repair irrigation clocks that were not functioning as programmed
- Filled the holes in the turf at Hickory Park
- Removed and replanted a tree at El Prado Park
- Removed a split tree, downed limb and debris at Columbia and Paradise Parks as well as at the ATTIC Teen Center
- Performed weeding, watering, plant and tree trimming at Mc Master Park, Sur La Brea, La Romeria, Pueblo, Wilson Park Tennis Courts and Sports Center, the picnic area at Victor Park and at the Ruben Ordaz Center
- Assisted the mowing and maintenance teams as needed

#### **Maintenance Crews:**

- Provided surface maintenance at Sunnyglen playground by removing compacted wood chips and replacing them with 30 yards of new playground certified wood chips
- Painted all of the basketball backboards in the various parks and added the red Bankshot squares
- Performed specialized field maintenance in mowing and leveling active TMP sport fields for the busy summer season; this included 16 mowing days, additional days leveling, adding soil, and irrigation adjustments
- Responded to many concerns and requests from residents regarding excess trash, debris, graffiti, dog waste bags, and workout stations repairs
- Moved forward with fitness station repairs at Wilson Park
- Received and provided quotes for:
  - playground hardware and chain (Play World) submitted to Dave Bang, quotes received and forwarded to manager for approval
  - two playground slide quotes as requested – these were approved for purchase
  - trashcan lids
- Inventoried the park BBQ grills and trash can lids for replacement
- In preparation for the summer season, provided additional maintenance to picnic areas including pressure washing, weed removal, and painting; repaired wooden picnic tables and wood benches at various parks

## **MADRONA MARSH PRESERVE AND NATURE CENTER**

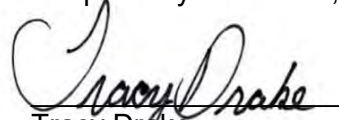
- “Once you're away from the fences and more deep into the marsh, it's like you've transported to a completely different place.” (public comment from ‘Yelp’)
  - Fall habitat management got an early start (usually Sept.)
    - Early start due to dry climate/weather conditions
    - Spring mowing was minor due to reduced vegetation loading; lack of rain induced
    - Work objective: reduce non-natives, decrease vegetation loading in wetlands, limb trees, maintain habitat
  - Bio Filter maintenance completed
    - Settling tank cleaned
    - Filter cartridges replaced
    - Pipes jet washed
    - Inflow absorbent boom installed in sump to manage oil intrusion
  - Micro invertebrate bio-survey fieldwork completed
    - Compilation of data, observations and conclusions nearing completion
    - Encompasses rainfall period for 2021 season
    - Research builds our portfolio of shared knowledge
    - Data to be made available for future researchers
  - Junior Naturalist program curriculum developed and program completed
    - Held week of July 19<sup>th</sup>
    - 4<sup>th</sup> through 6<sup>th</sup> grade age group
    - Partnership course conducted by Friends of Madrona Marsh and the City
    - Classes compliant with common core education standards
  - Friday Fun class expanded and now using classroom in Nature Center
    - Weekly registration fills rapidly – 30 minutes or less once opened; One of our most popular classes for kids
  - Nature Story Time and Crafts reopened on Thursday, July 8<sup>th</sup>
    - First topic was “Awesome Birds”
- Continuous each 2<sup>nd</sup> Thursday of the month; ages 2-5; another very popular class
- Perform repair and replacement of damaged perimeter fence panels and gates along Madrona Avenue
    - About 70% of assessed work completed
  - Volunteer animal care interns interviewed and trained
    - Program started June 14<sup>th</sup>
    - Three interns helping care for our Ambassador animals
  - Collected Southern Tarplant seeds from future Tarplant preserve site at Torrance Regional Transit Center
    - Seeds stored at Madrona Nature Center
    - Ensures genetic viability of species
    - Also collected Heliotrope plants

- Supported installation of Ultra! public art exhibits at Madrona Marsh
  - Two art pieces are being shown at the Nature Center
- Planning completed to reopen “Tyke Hike” on August 5<sup>th</sup>
  - For 3 months to 6 years
  - Offered each first Thursday of every month
  - Provides opportunity to explore and be introduced to nature
- Working with Audubon Society YES (Youth Environmental Stewards) Program Coordinator to implement a bio blitz this fall
  - Blitz collects basic taxonomic information on some groups or species
  - A learning opportunity and to provide environmental service
  - YES participants earn awards for their service to the community
- Visitation on the Preserve June/July totals 2,382 by hard count
  - Represents approximately 70% of total as entrance is not covered full-time
  - Many are new to the Madrona Marsh and Torrance, having heard of the Marsh via social media, television, or articles describing places to go in Torrance
- Visitation to the Nature Center since re-opening at the end of June totals 602 by hard count
  - Attendees for classes and programs are not included in the count; strictly walk-in
  - Nature Center now open at about 40% of pre-pandemic hours
- Preparing to perform a tree survey on the Preserve
  - Objectives: species count, overall health, height, volume, disease, infestation
  - Will help establish a baseline for future work
- Programs in work for re-opening
  - Nature Walk
  - Birds of Madrona
  - Tour de Torrance
  - Audubon Bird Walk
  - Exploring Henrietta Basin
- Rainfall at the Marsh - .04 inches; 5.15 inches for season.

CONCUR:

  
 \_\_\_\_\_  
 John La Rock  
 Community Services Director

Respectfully Submitted,

  
 Tracy Drake  
 Park Services Manager

**TO: PARKS AND RECREATION COMMISSION**

**FROM: GARRETT CRAIG, RECREATION SERVICES MANAGER**

**SUBJECT: RECREATION SERVICES MONTHLY REPORT FOR JUNE and JULY 2021**

The following is information regarding Recreation Division programs and facilities for June and July 2021:

**YOUTH SPORTS / AQUATICS / EARLY CHILDHOOD EDUCATION** – *Allison Saufua, Acting Sr. Recreation Supervisor; Patti Goldenson, Recreation Supervisor; Kim Hibbard, Aquatics Program Coordinator*

***Aquatics:***

- This summer, the Plunge is offering modified programming and has returned to drop-in programming.
- The Plunge has modernized payment methods. Drop-In programs have eliminated cash transactions and transitioned to an electronic payment point of sale system. Program participants may use credit on account through the City of Torrance Registration Office or pay by card at the time of the transaction.
- Lap swim limitations per lane have been restored to normal operating procedures with a maximum of 7 people per lane; although, it is rare to see this number of people swimming per lane for lap swim.
- Lap swimmers accounted for 6,958 pool visits.
- Long term pool rental, Swim Torrance, historically relocates during the summer to the Torrance Unified School District pool mid-June, for the summer. Prior to their departure, Swim Torrance accounted for 724 pool visits. We expect Swim Torrance to return to the Plunge for the school year.
- Long term pool rental LAPS (Los Angeles Peninsula Swimmers) Master's Swim Team accounted for 1,237 pool visits.
- Drop-In Recreational Swim resumed, as a modified program, after 16 months on July 24 with 167 program participants on the opening weekend.
- Swim Lesson sessions continue with 748 registrants for youth and adult lessons

***Early Childhood Education (ECE):***

- ECE is not in session this summer and will return in September 2021.

***Youth Sports:***

- 2021 Summer Volleyball program began Saturday, June 26, 2021 and will continue for 8 weeks.
- The program has 177 participants enrolled, with 8 teams in the Junior Division (grades 4 and 5) and 9 teams in the Senior Division (grades 6-8).
- Practices are being held at the Dee Hardison Sports Center Monday through Friday with games on Saturdays.

**ADULT SPORTS / SEA-AIRE GOLF COURSE** – *Garrett Craig, Recreation Services Manager*

**Adult Sports:**

- The Adult Softball Program concluded the Spring Season transitioning into a shortened 6 week Summer season, registering a total of 58 Men's and 40 Coed teams.
- Our Adult Basketball leagues returned to action in July registering a total of 54 teams. Players were also excited for our new 6'2" & under league on Monday nights.
- Adult Roller Hockey leagues have returned to the rink Monday-Saturday. On Sundays, the rink also stays busy with private rentals.
- With Summer now in full swing The Toyota Sports Complex has soccer groups out on the fields almost every day of the week.

**Sea-Aire Golf Course:**

- The Sea-Aire Summer golf season is in full swing with terrific June and July total golf round numbers. Total rounds for June were a record 3,750 and July was a record with 3,980 total rounds played.
- The Thursday morning Women's golf club and the Friday morning Seniors golf club continued to gain momentum as the restrictions on their golf clubs are now lifted.
- Park Services is working to cure the fungus disease that is hurting the grass on the putting greens at this time.
- With the long daylight, hours of summer patrons continue to enjoy early evening golf with the last tee-off set at 6:30pm.

**AFTER SCHOOL CLUB / DAY CAMPS / PARKS GRAB AND GO CRAFT PROGRAM/ ADAPTIVE PROGRAMS / SPECIAL EVENTS** – *Suzie Wand, Senior Recreation Supervisor; Nicole Madera, Acting Recreation Supervisor; Charlene Walker, Program Coordinator*

**After School Club Program:**

- Mail-in/Fax-in registration has begun for Torrance residents. Walk-in registration starts in August for residents and non-residents.
- The program begins on August 26 and will be held at eight elementary and seven middle school sites in the Torrance Unified School District.
- The program will follow L.A. County Department of Public Health guidelines and protocols.

**Parks Grab & Go Craft Program:**

- This program is being provided in place of the traditional Park Drop-in program.
- The program is five weeks in total and provides free craft kits for children to take home and create. It is held at three park locations from 12pm – 1 pm each week: Greenwood Park on Mondays, McMaster Park on Tuesdays and Walteria Park on Thursdays.
- The projects have been posted on social media along with a picture of the final product.

**Camp Torrance:**

- Camp Torrance has been a huge success, with all of the nine weeks filled to capacity.
- The program takes place at Greenwood Park (Kitchen, Ceramics Room and Room 28), McMaster Park, and El Retiro Park (Park Room and Rotary Room).
- Each camp has a maximum of 21 campers, ages 6-12, each week.
- Camp Torrance follows LA County Department of Public Health's Appendix K.

**Carpenter Wagon:**

- The Carpenter Wagon program has returned this summer and is being offered for a total of six weeks.
- Each week, a new woodcraft project is provided free of charge and participants are able to stay and build their project with supplies made available by city staff.
- The program offers three sessions each Wednesday with a limit of 15 children each session.
- Special thanks to our partner, Home Depot, for providing the woodcraft kits and orange aprons each year!

**Adaptive Recreation:**

- Virtual programming continues to be offered via Zoom for *PALS (People Actively Learning and Sharing)* members. An average of 15 - 20 members attend each activity.
- Recreational activities offered virtually in June and July included: Karaoke Nights, Trivia, Bingo, and a special Art Workshop provided by the Board and Brush Studio.
- A number of virtual exercise classes were offered to help keep PALS members in shape.
- An in-person Summer Basketball Clinic began on June 6 and will run through the month of August. An average of 25-30 participants attend the program each Sunday, enjoying the drills and the opportunity to interact with friends.
- Bocce Ball is being offered in-person on Friday evenings at Columbia Park with average attendance of 20 participants. Special thanks to the South Bay Bocce Club for their support; members of the Club come out to play bocce with PALS members once a month.

**TEENS/CO-REC / YOUTH COUNCIL / SENIOR CITIZENS / COMMISSION ON AGING**

**VIRTUAL RECREATION** – *Deborah Reed, Senior Recreation Supervisor; Veronica Minter, Recreation Supervisor; Michelle Pinedo, Recreation Supervisor*

**THE ATTIC Teen Center:**

- THE ATTIC Cohorts program ran two days a week with an average of six (6) participants a day ending on June 9, 2021. Members were able to participate in socially distanced recreation through various activities and games.
- The Zoom Lunch Room program met twice a week every Monday and Thursday 11:55am-12:40pm. The program transitioned to Zoom Summer on June 14, 2021 meeting every Monday and Thursday from 11:00am-11:45am. Students had time to share, chat, and play games together online. These programs averaged five (5) participants per meeting.
- THE ATTIC began its summer hours on June 14, 2021, opening Monday-Thursday 12pm-3pm. Members were able to participate in socially distant physical fitness classes every Monday, enjoy a movie and snacks on Tuesdays, join outdoor games and crafts on Wednesdays, and learn various life skills on Thursday. THE ATTIC averaged four (4) participants a day.
- Staff continued to make wellness calls to participating members.

**ATTIC Advisory Committee:**

- On Monday, June 7, 2021 THE ATTIC *Advisory Committee* held their final monthly meeting of the 2020-2021 school year, at 6:00pm via Zoom. There were 12 committee

members present. Agenda items included debriefing Mental health month, and 2021-2022 AAC applications.

**S.P.I.N. (Serving People in Need):** (Not currently meeting)

**Co-Rec (Co-Recreation):**

- The end of the school year brings the end of the Monday Boredom Busters virtual program. The year culminated with one activity and two promotion posts.
- There are no virtual or in-person programming for July and August. Programming will resume September 24.

**Virtual Recreation:**

- Torrance virtual recreation and social media continues to grow through the pandemic. July is Parks and Recreation Month and Parks Make Life Better Month and we are using the social media platform to highlight facilities and parks to encourage our residents to visit these locations.
- This Month:
  - Spotlight Hickory Park
  - Celebrate by enjoying a round of golf and Sea-Aire Golf Course
  - Spotlight Columbia Park
  - Celebrate by signing up for a league at Dee Hardison Sports Center
  - Spotlight Miramar Park
  - Celebrate by visiting Rec Swim at The Plunge
  - Spotlight Wilson Park
- This platform continues to allow us to keep residents informed of programs, activity status and new or updated policies related to COVID-19. This month we promoted the Carpenter Wagon, Torrance Grab and Go Craft, Day Camps, Babysitter Preparedness Course, HIP projects and Rec Swim. Residents were informed of the Re-opening of the Bartlett Senior Center and Rec Swim. We were able to answer questions and concern with policies, procedures, programs and park closures.

**Youth Council (TYC):**

- The Youth Council's last meeting for the 2020-2021 school year was held on June 2, 2021. Eight seniors are graduating, 10 underclassman have the opportunity to return.
- TYC ended there year by posting their scrapbook on the City website and Facebook; as well as videos to the Seniors' in Torrance.
- TYC applications went out for the upcoming school year.
- The Youth Council interviews were held on July 14<sup>th</sup> and 15<sup>th</sup> via Zoom, with 26 potential applicants. The Committee chose eight new members and ten returning members to be on the 2021-2022 Torrance Youth Council.
- The 2021-2022 Youth Council is scheduled to be appointed by the City Council at their August 24<sup>th</sup> meeting and sworn in by the City Clerk.

**RECREATION DIVISION VOLUNTEER INFORMATION FOR JUNE and JULY:**

LOCATION/PROGRAM	NUMBER of VOLUNTEERS	VOLUNTEER HOURS
Adaptive Sports		
Bartlett Senior Center		
Early Childhood		
Focal Point	9	58

AARP Tax Aide		
S.P.I.N.		
Torrance Travelers		
Youth Sports		
<b>TOTAL:</b>	<b>9</b>	<b>58</b>

**Commission on Aging (COA):**

- The Commission on Aging was dark for the month of June.
- The Commission on Aging had a guest speaker for the month of July, Rafi Nazarians, AARP of California Associate State Director. He discussed how the COA can involve Torrance in becoming an AARP Age Friendly City
- The Commission will began meeting in person again at their August meeting.

**Focal Point on Aging:** (The Focal Point office remains closed)

- The Focal Point office re-opened on a temporary schedule beginning, July 19<sup>th</sup> from 9:00am -12pm. Only seeing clients, in-person by appointment.
- Some of the volunteers have agreed to pick up messages from home and make referrals from home during the remaining hours of 12pm-3:00pm.
- Focal Point staff continue to make birthday calls.
- Focal Point is not accepting walk-ins.

**Senior Citizens Programs (Bartlett Center)**

- Bartlett Center reopened on Monday, July 12<sup>th</sup> and is currently offering Pool in the morning by reservations only and also lunch by reservation. The reopening went very well and it was wonderful to see old friends reconnecting in the lunchroom.
- Card players are back in smaller groups.
- Bartlett staff continue to conduct ZOOM games, bingo, Wheel-less of Fortune, and ZOOM Conversations Worth Having. All are going well! The Tillim Senior Center, Walteria Park Senior program, and Friday Recreation (Ken Miller) Senior program remain closed due to COVID-19.
- Staff made wellness calls to let seniors know Bartlett is now open and to check in on them.
- Staff continue to work on fall classes and the re-opening of Tillim, Walteria and Ken Miller sites.

Respectfully Submitted,



Garrett Craig  
Recreation Services Manager

CONCUR:



John La Rock  
Community Services Director