

In compliance with Governor Newsom's Executive Order N-29-20, which suspended portions of the Brown Act, Governor Newsom's Executive Order N-33-20 (Stay At Home Order issued March 19, 2020), Acting State Public Health Officer Erica Pan's Regional Stay at Home Order (issued December 3, 2020), and the County of Los Angeles Public Health Officer's Temporary Targeted Safer at Home Health Officer Order for Control of COVID-19: Tier 1 Substantial Surge Updated Response (revised Order issued December 6, 2020) that temporarily replaces and suspends the Public Health Officer's Temporary Targeted Safer at Home Health Officer Order for Control of COVID-19: Tier 1 Substantial Surge Updated Response (revised Order issued November 28, 2020) and the Public Health Officer's Reopening Safer at Work and in the Community for Control of COVID-19 Order Blueprint for a Safer Economy – Tier 1 Surge Response (revised Order issued November 25, 2020), members of the Torrance City Council and staff will participate in this meeting via teleconference or other electronic means in our continuing effort to practice social distancing to reduce the spread of COVID-19.

MEMBERS OF THE PUBLIC MAY VIEW AND PARTICIPATE IN THE MEETING via Zoom by using the following link or by calling in with the phone number listed below: <https://bit.ly/3nv9SIs>

Phone number: 1-669-900-9128

Meeting ID: 963 9695 4657

Passcode: 964505

Access the Zoom meeting, use the above credentials at: <https://zoom.us>



Parks and Recreation Commission

The Parks and Recreation Commission is an advisory body to the City Council that meets on the second Wednesday of each month at 7:00 p.m. All meetings are open to the public via teleconference.

Staff reports are available for review at the West Annex Information Desk, Civic Center Main Library and the City Clerk's Office. Direct any other questions or concerns to Community Services Director John La Rock at 310.618.2939. Agendas are posted on the City of Torrance Home Page www.TorranceCA.Gov

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in this meeting, please call 310.618.2939. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR 35.102-104 ADA Title II]

HOURS OF OPERATION
Monday through Friday from
7:30 a.m. to 5:30 p.m.

Office are closed alternate Fridays.
City Hall closed:
Friday, January 1, 2021 (New Years Day)
Monday, January 18, 2021 (Martin Luther King Jr. Day)

CITY OF TORRANCE PARKS AND RECREATION COMMISSION

VIA TELECONFERENCE
OR OTHER ELECTRONIC MEANS

WEDNESDAY, JANUARY 13, 2020

7:00 P.M.

AGENDA

PARKS AND RECREATION COMMISSION MAY TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA.

1. **CALL TO ORDER**
2. **FLAG SALUTE**
3. **ROLL CALL/MOTIONS FOR EXCUSED ABSENCE**
4. **MOTION TO ACCEPT AND FILE REPORT OF THE CITY CLERK ON POSTING OF AGENDA**
5. **APPROVAL OF MINUTES**
December 9, 2020
6. **ORAL COMMUNICATIONS #1**
(Limited to a 30-minute period)

This portion of the meeting is reserved for comment on items not on the posted agenda and to no longer than 3 minutes per speaker. Under the Ralph M. Brown Act, the Commission cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under Orals are limited to either Oral Communications #1 or Oral Communication #2. To participate, please register for the hearing via Zoom at <https://zoom.us/join> and use the "Raise Your Hand" feature when prompted. Your comments to the Parks and Recreation Commission will be recorded as part of the Parks and Recreation Commission meeting. By staying online and making public comment during the Commission meeting, you are agreeing to have your audio recorded.

ROLL CALL: ___ Candioly ___ Chairperson Feliz ___ Love ___ Mataallii ___ Reilly ___ Vacant ___ Vacant

- 7. OLD BUSINESS**
 - A. Update on Status and Potential Extension of the AQMD Air Quality Monitoring Placement at Guenser Park.
- 8. NEW BUSINESS**
 - A. Nominations and Election of Interim Vice-Chair
 - B. Report on the formation of a staff committee to assess the transition from virtual and remote programming and services to reactivation of facilities and in-person programming and services following vaccine distribution and reduction of LA County Department of Public Health order restrictions in 2021
- 9. COMMITTEE UPDATES**
 - A. Grants Committee
- 10. MONTHLY DEPARTMENT ACTIVITY**
 - A. Administration Services
 - B. Recreation Services
 - C. Park Services
- 11. ORAL COMMUNICATIONS #2**
- 12. ADJOURNMENT**
Wednesday, February 10, 2021

Creating and Enriching the Community through People,
Programs, and Partnerships.

**MINUTES OF A REGULAR MEETING OF THE
TORRANCE PARKS AND RECREATION COMMISSION**

1. CALL TO ORDER

The Torrance Parks and Recreation Commission convened via teleconference or other electronic means at 7:05 p.m. on Wednesday, December 9, 2020.

2. FLAG SALUTE

Commissioner Mataallii led the Pledge of Allegiance.

3. ROLL CALL/MOTIONS FOR EXCUSED ABSENCE

Present: Commissioners Love, Mataallii, Reilly, and Chairperson Feliz.

Absent: Commissioner Candioty

Also Present: Community Services Director La Rock,
Acting Administrative Services Manager Orpe,
Park Services Manager Drake, and
Senior Recreation Supervisor Wand.

4. AFFIDAVIT OF POSTING

MOTION: Commissioner Reilly moved to accept and file the report of the City Clerk on the posting of the agenda. Commissioner Love seconded the motion; a roll call vote reflected 4-0 approval (absent Commissioner Candioty).

5. APPROVAL OF MINUTES

MOTION: Commissioner Mataallii moved to approve the Parks and Recreation Commission meeting minutes of March 11, 2020 and November 18, 2020 as presented. Commissioner Love seconded the motion; a roll call vote reflected 4-0 approval (absent Commissioner Candioty)..

6. ORAL COMMUNICATIONS #1

Members of the Torrance Youth Council introduced themselves.

7. OLD BUSINESS

None.

8. NEW BUSINESS

8A. RECOMMENDATION THAT COMMISSION RECEIVE AND DISCUSS PROPOSAL FOR MODIFICATIONS TO EL NIDO PARK FOR AN RC VEHICLE TRACK AND PROVIDE DIRECTION TO STAFF

Community Services Director La Rock presented the proposal from a community group.

Members of South Bay Black Sheep Radio Control Club spoke and answered questions from Commissioners Mataallii and Reilly.

Members of the public spoke.

In response to Chairperson Feliz's inquiry, Park Services Manager Drake stated there would be no cost to the City.

MOTION: Commissioner Reilly moved to recommend that the pilot radio control car project at El Nido Park proceed with codifying an agreement on the use of park space, City requirements, and user responsibility, to be returned to the Parks and Recreation Commission. Commissioner Mataallii seconded the motion; a roll call vote reflected 4-0 approval (absent Commissioner Candioty).

9. **COMMITTEE UPDATES**

None.

10. **MONTHLY DEPARTMENT ACTIVITY**

None.

11. **CORRESPONDENCE FOR COMMISSION REVIEW TO ACCEPT AND FILE OR FOR CONSIDERATION AT A FUTURE MEETING**

None.

12. **ORAL COMMUNICATIONS #2**

Members of the Commission and public spoke.

13. **ADJOURNMENT**

MOTION: At 7:56 p.m., Commissioner Love moved to adjourn the meeting to January 13, 2021. Commissioner Reilly seconded the motion and a roll call vote reflected approval.

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TO: PARKS AND RECREATION COMMISSION

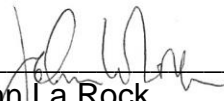
FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR

SUBJECT: STATUS REPORT AND POTENTIAL EXTENSION OF AQMD AIR MONITORING EQUIPMENT PLACEMENT AT GUENSER PARK

The Parks and Recreation Commission, at their meetings of November 13, 2019 and December 11, 2019, received a presentation from The South Coast Air Quality Management District (South Coast AQMD) regarding an air quality monitoring device proposed for placement in Guenser Park (17800 Gramercy Place) to perform State mandated Rule 1180 air quality testing downwind of the Torrance Refining Company. The air quality monitoring is a public service to ensure air quality standards and to provide a baseline for any unplanned air quality events. In addition to Torrance, South Coast AQMD air monitoring is currently active in the regional cities of Manhattan Beach, El Segundo, Carson and Long Beach.

At their meeting of December 11, 2019, the Commission approved a one (1) year placement of a monitoring unit in Guenser Park. As noted on the attached images, the placement is in an otherwise inactive area of the park, behind a ballfield backstop, and is protected behind screened fencing. As the initial term came to a conclusion, representatives from South Coast AQMD informed City staff of their interest in extending the Guenser Park monitoring location. As a first step in reviewing that request, Park Services and Recreation Services confirmed no reportable impacts as a result of the monitoring placement. Additionally, staff have not registered any feedback from the public during the initial twelve (12) month period. Representatives from South Coast AQMD are in attendance for the meeting and will present the Commission with a presentation regarding the initial monitoring term and requested extension. The Commission may provide direction to staff regarding the proposed placement extension.

Respectfully submitted,



John La Rock
Community Services Director

Attachment: A. Images of monitoring installation at Guenser Park

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ATTACHMENT A





TO: PARKS AND RECREATION COMMISSION

FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR

SUBJECT: NOMINATIONS AND ELECTIONS OF INTERIM VICE CHAIR

RECOMMENDATION

Recommendation of the Community Services Director that the Parks and Recreation Commission Nominate and Elect the interim Vice Chair of the Parks and Recreation Commission for 2021.

BACKGROUND/ANALYSIS

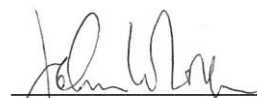
The Parks and Recreation Commission traditionally holds its annual elections of Chairperson and Vice-Chairperson during its June meeting. With the retirement of Commissioner Paul Cohen in October 2021, the role of Vice Chair became vacant.

Staff suggests that the Commission nominate and elect an interim Vice-Chairperson to fill the current vacancy. Past practice for the nominations and elections has been based on those Commissioners who have the most seniority. The Commission, however, may nominate fellow Commissioners for the position as they deem appropriate. The new Vice Chairperson will fulfill this role through June 30, 2021 or until the annual election.

The following chart indicates the appointment terms of the current sworn Commissioners:

NAME	FIRST APPOINTED	TERM BEGINS	TERM EXPIRES	CHAIRPERSON
Reilly	01-15-2013	02-01-2017	06-31-2021	2016-2017
Love	01-15-2013	02-01-2017	06-30-2021	2017-2018
Candioly	01-24-2017	02-01-2017	06-30-2021	2018-2019
Feliz	01-23-2018	07-01-2018	06-30-2022	2019-2020
Mataalii	07-01-2019	07-01-2019	06-30-2023	
Vacant			06-30-2022	
Vacant			06-30-2023	

Respectfully submitted,



John La Rock
Community Services Director

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TO: PARKS AND RECREATION COMMISSION

FROM: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR

SUBJECT: REPORT ON THE FORMATION OF A STAFF COMMITTEE TO ASSESS THE TRANSITION FROM VIRTUAL AND REMOTE PROGRAMMING AND SERVICES TO REACTIVATION OF FACILITIES AND IN-PERSON PROGRAMMING AND SERVICES FOLLOWING VACCINE DISTRIBUTION AND REDUCTION OF LA COUNTY DEPARTMENT OF PUBLIC HEALTH ORDER RESTRICTIONS IN 2021

As the initial rollout of the coronavirus vaccine begins, staff has undertaken planning for the reactivation of onsite and in-person programming, services and facilities that have been modified or provided virtually during the pandemic. It is anticipated that there will be a lengthy transition period with incremental restoration of the Department's activities as per Los Angeles County Department of Health protocols. To evaluate the Department's preparations for both the transition phase and the post-pandemic period, an internal committee of staff from the Cultural, Library and Recreation Divisions has been formed. This committee will assist in the short and long-term planning for customer services and programming during the anticipated 2021-22 transition period and the post-pandemic years. Reporting to the Parks and Recreation Commission regarding the committee's activities will be a regular agenda item for the foreseeable future. Staff welcomes input from the Commission on how the Department can best respond to the community as we eagerly look ahead to full strength operations.

Respectfully submitted,



John La Rock
Community Services Director

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JANUARY 13, 2021

TO: PARKS AND RECREATION COMMISSION
FROM: ANDREW ORPE, ACTING ADMINISTRATIVE SERVICES MANAGER
SUBJECT: ADMINISTRATIVE SERVICES DIVISION REPORT – DECEMBER 2020

FACILITY BOOKING – Cassidy Cooper, Program Coordinator

During the month of December staff did not issue any short or long-term permits for fields. Due to COVID-19 there were no picnic reservations or park buildings rented.

Facilities Revenue Report

Revenue	December	2020 YTD
Attic	-	-
Facility Reservations	-	8,373
Field Lights/Support	3,893	29,853
Field Prep	357	1,964
Filming Permits	-	3,290
Hockey Rink	60	1,740
Picnic Reservations	-	3,460
Pool Rental	8,417	146,831
Special Events	-	300
Sports Center	-	1,380
Torrance Art Museum	-	-
Toyota Sports Complex	14,575	121,477
Weddings	-	-
Monthly Total	\$ 27,302	\$ 318,668

PARK RANGER PROGRAM – Vic Arevalo, Program Coordinator

The COVID-19 challenges that Park Rangers have faced still continues throughout December. Some inclement weather slowed park usage for a few days, but the number of incidents routinely caused by defiant park users remains high. As a growing number of permits are issued to sports organizations who operate in compliance with Appendix K of the L.A. County Health Order, Park Rangers are frequently having to contact and educate non-permitted groups. This has become most problematic at Columbia and McMaster Park as lighting creates premium space that groups jockey to utilize.

Transient activity continues to be high at McMaster, Walteria, and Torrance Parks. Park Services has been helpful in addressing some of the issues along with Torrance Police Department, but we continue to see encampments and associated issues.

A new issue the Park Ranger unit has encountered are licensed food truck vendors operating in and adjacent to City parks. Contact was made with the food trucks and were advised that their business license does not grant them permission to operate in and adjacent to our City Parks. This resulted in multiple uncomfortable situations however compliance was gained without requiring police backup. Trucks contacted include: Felice Italian Catering, Triple Threat Food Truck, Beleaf Food Truck, a generic lunch truck, and Wonder Wok.

Other highlights include contact made with the public attempting to run gasoline powered generators to run lights, park users lighting off combustible engine powered rockets, a high number of dogs off leash, and a difficult week of public pushback/defiance when playgrounds were ordered to close.

Finally, to better illustrate the types and number of incidents Park Rangers are dealing with, the categories listed in the statistics, will be modified starting January 2021.

Parks

Statistics were kept of common incidents that Rangers observed during the month of December.

	December	YTD
Alcohol Violations	2	122
Amplified Sound	1	41
Animal Violations	34	641
Bouncer Violations	0	6
Citizen Assist	50	298
Disruptive/Suspicious Subjects	9	165
Enforcing Park Amenity Closures	495	5,868
Fire Call-Outs	0	4
Graffiti Hotline	8	211
Hazard Report/Removal	10	141
Maintenance/Park Call-Outs	6	31
Marijuana/Smoking	18	198
Miscellaneous (Social Distancing)	50	1,835
Missing Subjects	0	1
Parking Violations	5	192
Permit Issues	74	109
Police Call-Outs	0	25
Ranger Call-Outs	15	119
Skating/Biking Violations	5	54
Transient Issues	21	297
Trespassing on Closed Fields	33	135

COYOTE MANAGEMENT – Peggy Orenstein, Staff Assistant

Preventing coyote conflict and ensuring the safety of Torrance residents, visitors and businesses is the mission of the Urban Coyote Management Program.

Statistics below are for the month of December.

SUMMARY STATISTICS

Type of Encounter	Number (#) of Reported Encounters	Percent Breakdown
Sighting Reported by Public (S)	43	88%
Dog Attack (DA)	1	2%
Cat Attack (CA)	2	4%
Dog Attack Resulting in Fatality (DF)	0	0%
Cat Attack Resulting in Fatality (CF)	1	2%
Animal Fatality of Unknown Origins	2	4%
Total Incidents	49	100%

COYOTE STATISTICS

	Reported Data
Trapped/Euthanized	9
Not trapped/Euthanized	1
Total	10

REPORTING STATISTICS

Reporting Channel	Number (#)
Animal Control & Dispatch (Spillman Police Software)	1
Hotline (24-Hour Coyote Hotline)	10
MyTorrance App	6
Web (Online Web Submission)	31
Other, E-mail	1
Total	49

Coyote Trapping Summary

Critter Busters, the City's trapping company has been trapping since October 20, 2020, beginning with a single trapping site and now finishing December with four sites. The Park Ranger Coordinator had the opportunity to go on site visits with the trappers and observe not only all the sites, but learn about their trapping methods including the use of motion activated trail cameras. One of the sites has had repeated tampering with the traps resulting in suspension at that respective site. At present, a total of twelve animals have been trapped, with nine in December alone.

REGISTRATION – Debbie Parr, Program Coordinator

Registration processed a total of 515 enrollments with a net revenue of \$50,092.39 during the month of December 2020. The breakdown is as follows:

December 2020

	Resident Enrollments	Non-Resident Enrollments	Total Enrollments	Net Revenue
Staff Enrollments	8	2	10	\$ 1,430.00
Internet	461	42	503	48,375.39
Totals	469	44	513	\$ 49,805.39

Adult Leagues December 2020

	Resident Enrollments	Non-Resident Enrollments	Total Enrollments	Net Revenue
Basketball	0	0	0	\$ 0
Hockey	0	0	0	0
Softball	2	0	2	287.00
Totals	2	0	2	\$ 287.00

HOME IMPROVEMENT PROGRAM -- Shawn Plunkett, Program Supervisor

During the month of December, the Home Improvement Program completed projects at 8 households, with ongoing projects at 8 additional households.

	December	YTD
Carpentry	8	94
Electrical	4	43
Miscellaneous	3	42
Paint	0	7
Plumbing	4	58
COVID-19	0	7
Total number of services provided	19	251

Respectfully submitted,


Andrew Orpe
Acting Administrative Services Manager

CONCUR:


John La Rock
Community Services Director

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TO: PARKS AND RECREATION COMMISSION

FROM: DEBBIE REED, ACTING RECREATION SERVICES MANAGER

SUBJECT: RECREATION SERVICES MONTHLY REPORT FOR DECEMBER 2020

The following is information regarding Recreation Division programs and facilities for December 2020:

YOUTH SPORTS / AQUATICS / EARLY CHILDHOOD EDUCATION –

Darin McClelland, Sr. Recreation Supervisor; Patti Goldenson, Recreation Supervisor; Kimberly Hubbard, Aquatic Program Coordinator

Aquatics:

The Victor E. Benstead Plunge re-opened in July with limited and modified programming. The programs included Adult Lap Swim and Pool Rentals for swim training organizations. The lap swim program had 1,826 swimmers in December. The program has been modified from drop-in lap swim to LA County Health Department mandated one swimmer per lane Lap Swimming. This regulation required a new online reservations process to be implemented. Each swim session lasts 45 minutes and they are available Monday thru Friday during the early morning, mid-day and evening hours. On the weekends, 45 minute swim sessions are available in the morning hours. Long-term rental Swim Torrance has been happy to be back in the pool safely with modifications including a reduction in the number of participants. This month, Swim Torrance accounted for 711 pool visits. Likewise, Long-term rental Los Angeles Peninsula Swimmer is back in the pool with the same modifications accounting for 480 pool visits.

Early Childhood Education (ECE):

The fall Early Childhood Education classes ended on December 11, 2020 and the ten week winter session will begin on January 11, 2021. The winter session is full with 12 children and a waiting list. The classroom is broken down into two groups that will meet on Mondays, Wednesdays and Fridays at Greenwood Park. The children all wear masks and are socially distanced and all LA County Department of Health protocols will be implemented.

Youth Basketball:

The Youth Sports Basketball Clinic is geared to teach participants basic drills and skills in a safe and socially distance atmosphere. Registration began December 21, 2020 for residents and December 28, 2020 for non-residents. The program is designed to have 30 children per grade level kindergarten thru eighth grades, with most grades full with waiting lists. This is an eight-week program and is tentatively scheduled to start on February 6, 2021 outside at Wilson Park.

Youth Cheerleading:

Youth Sports Cheerleading Clinic kicked off on Saturday, November 7, 2020 with 28 participants enrolled. This 5-week clinic had participants in grades first through eighth and was held on Saturdays at Wilson Park on the outside basketball courts. These participants learned a

variety of cheerleading skills and routines while observing COVID-19 protocols. The season ended with the participants performing cheers and routines along with receiving a participation certificate! This clinic was a success with participants and parents requesting a clinic for the spring.

ADULT SPORTS / SEA-AIRE GOLF COURSE / PARK AMBASSADOR PROGRAM – *Garrett Craig, Senior Recreation Supervisor;*

Park Ambassador Program:

Throughout the Winter Park Ambassadors have been out at Torrance’s busiest parks, 7 days a week, specifically from 9am to 5pm at Wilson Park and at Columbia and Lago Seco Park from 1pm to 5pm, M-F and 9am to 5pm, on the weekend. They are out at the parks as a reminder to maintain safe social distancing as well as provide supervision to the public as needed. They are responsible for monitoring field/equipment usage, checking the restrooms and reporting any graffiti or maintenance issues.

Adult Sports:

After a successful Fall Hitting program at the Torrance Batting Cages, we were excited to bring it back for the Winter. If you are not familiar with program, it was created as an alternative to our popular seasonal Softball leagues to keep players engaged while sharpening their softball skills by being rewarded points for hitting placed targets throughout the batting cages. The program currently consists of 12 teams (3 players per team) on Thursday nights. Unfortunately, the program has been put on pause due to the current safer-at-home restrictions. It has been a popular alternative for participants of Adult Sports to keep active and they look forward to getting back out there when safe to do so.

Sea-Aire Golf Course:

December saw continued record numbers of golf patrons visiting *Sea-Aire* golf course. Total golf rounds played in December 2020 was an impressive 2,701. In comparison, total rounds for December 2019 were 1,253. Golf course attendance is up at all golf courses due to Covid 19 restrictions on a large number of other outdoor activities. With other options unavailable, a lot of new first time players are enjoying golf at *Sea-Aire*. There is nothing to report on

AFTER SCHOOL CLUB / PARK DROP-IN / DAY CAMPS / ADAPTIVE PROGRAMS / SPECIAL EVENTS – *Suzie Wand, Senior Recreation Supervisor; Allison Saufua, Recreation Supervisor; Charlene Walker, Program Coordinator*

After School Club Program:

The *After School Club* program has been on hold since March, 2020 due to the pandemic. It is hoped that the program will be returning once Elementary and Middle School students return to the classroom for in-person instruction.

Adaptive Recreation:

PALS (People Actively Learning and Sharing) members continued to enjoy virtual programming during the month of December. Highlights include: Bingo, Exercise Classes, and a Holiday Sing Along, which was particularly popular among participants! Each of the activities were offered using the Zoom platform, which *PALS* members have gotten very comfortable with. Staff made phone calls to *PALS* members to wish them a happy holiday season and to let them know that they are not forgotten. In addition, *FTEA (Friends of Torrance Exceptional Athletes)* delivered

holiday treat bags filled with snacks, extra face masks, and other goodies to home bound *PALS* members, which was greatly appreciated.

Letters to Santa:

This free program was open to the public from November 19 through December 15, 2020. Children were invited to send an email or letter to Santa Claus and receive an electronic response within a week. Participants received a personalized email along with a “Nice List Certificate” with their name on it. A combined total of 72 letters and emails were received and they were priceless! This is the first time this program was offered and it is anticipated that it will become a regular holiday tradition going forward.

TEENS/CO-REC / YOUTH COUNCIL / SENIOR CITIZENS / COMMISSION ON AGING

VIRTUAL RECREATION – *Deborah Reed, Senior Recreation Supervisor; Veronica Minter, Recreation Supervisor; Cindy Snodgrass, Recreation Supervisor*

THE ATTIC Teen Center:

Throughout the month of December, ATTIC staff created virtual content for posting as well as hosted virtual events. Staff wrote, filmed, and edited DIY instructional videos, Holiday themed videos, as well as various promotional content for The ATTIC’s social media pages. Staff hosted the Zoom Lunch Room program via Zoom every Thursday 12:00-12:30pm with an average of nine (9) participants attending each meeting. The Mindfulness Monday program met on Mondays 3:00-3:30pm via Zoom with an average of four (4) participants. THE ATTIC staff completed wellness check in calls to each current member and compiled a list of members who would like to continue receiving calls. Next month we will launch THE ATTIC Care Line for Torrance high school students during their lunch break. Whether they need someone to listen for a while, or are seeking professional resources, this will be an “open door” program where students are welcome to come in, have a seat and talk (on the phone).

ATTIC Advisory Committee:

On Monday, December 7, 2020 THE ATTIC *Advisory Committee* held their monthly meeting, which was held via Zoom at 6:00pm. There were 16 committee members present. Agenda items included planning the ACC holiday party/practice game night. THE ATTIC Advisory Committee hosted their holiday party/practice game night on December 14 where they practiced hosting various games on Zoom for future events.

S.P.I.N. (Serving People in Need):

The S.P.I.N. Club is not currently meeting

Co-Rec (Co-Recreation):

Throughout the month of December Co-Rec continued with Monday Boredom Busters. Staff created virtual content for posting and encourage virtual participation. This month included three challenges (Ping-Tac-Toe, Roll the Can and T-Shirt Race) and two DIY videos (Paper Bag Snowflakes and Mini Snow Hat Garland).

Virtual Recreation:

Torrance virtual recreation and social media continues to grow through the pandemic. We continue to encourage our residents to stay home with our safer at home campaign through the Virtual Recreation pages on our website and social media, with Instagram and Facebook. We continue to use the social media platform to keep our residents informed, entertained and

provide virtual recreation. Every week we offer an assortment of fun and educational interactive content.

The content this month included three Photo Challenges - Light up the Holiday Season, Rock your Ugly Sweater, and Showcase your Gingerbread House/Holiday Treats. These holiday themed photo challenges encourage residents to tag or submit their photos that are shared on our story at the end of the week. The month ended with residents being encouraged to share their New Year's Resolutions. Wednesdays we feature home workouts or wellness post. This month we posted Tips on Staying Active, a Holiday Word Search and Wellness tips to Survive the Holidays.

This platform allows us to keep residents informed of program, activity status and new or updated policies related to COVID-19. Letters to Santa, Winter ECE, Winter Hitting League, Winter Camp, Virtual Bingo and Youth Sports Basketball Clinic were all promoted on the this platform. Residents were immediately informed of Playground Closures and Re-Opening. We were able to answer questions and concern with policies, procedures and programs that were accessed safely from their homes.

Youth Council (TYC):

The Youth Council began meeting virtually in November 2020. Suggesting and working on traditional TYC programs to become virtual. Election of Officers were held at the December 16th meeting. A gift exchanges was held after the meeting via Zoom.

RECREATION DIVISION VOLUNTEER INFORMATION FOR JANUARY:

LOCATION/PROGRAM	NUMBER of VOLUNTEERS	VOLUNTEER HOURS
Adaptive Sports		
Bartlett Senior Center		
Early Childhood		
Focal Point	1	25
AARP Tax Aide		
S.P.I.N.		
Torrance Travelers		
Youth Sports		
TOTAL:		

Commission on Aging (COA):

The Commission on Aging has been dark since April 2020, but did have their Older American Awards Program virtually, in May. Three seniors were honored by the Commission for their volunteer work in the Torrance community. Commission on Aging meetings will began again in January 2021.

Focal Point on Aging:

Although the Focal Point office is currently closed, Focal Point volunteer Kara has been monitoring the phones from home. She is also making the monthly birthday calls. In December, Kara handled 24 calls for information on behalf of Focal Point.

Senior Citizens Programs (Bartlett Center, Tillim, Walteria)

The Tillim Senior Center, Walteria Park Senior program, and Friday Recreation Seniors program have been closed due to COVID-19 since March 2020. Bartlett Center has been closed as well, but staff have been coming in each month to make wellness phone calls to almost 400 seniors on a monthly basis. Most of the seniors have been very receptive to the calls and many have stated that they are happy to hear from our staff. Staff have been working hard to offer virtual programming such as ZOOM bingo and *Conversations Worth Having* via ZOOM. Plans for offering other ZOOM based programs such as *Jeopardy* and *Wheel of Fortune* are currently being explored as well as a Book Club

Respectfully submitted,



DEBBIE REED
Acting Recreation Services Manager

CONCUR:



JOHN LAROCK
Community Services Director

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