

In compliance with Governor Newsom's Executive Order N-29-20, which suspended portions of the Brown Act, Governor Newsom's Executive Order N-33-20 (Stay At Home Order issued March 19, 2020), and the County of Los Angeles Public Health Officer's Reopening Safer at Work and in the Community for Control of COVID-19 Order (revised Order issued July 1, 2020), members of the Torrance City Council and staff will participate in this meeting via teleconference or other electronic means in our continuing effort to practice social distancing to reduce the spread of COVID-19.

VIEW THE MEETING via CitiCABLE Channel 3 (Spectrum) and Channel 31 (Frontier), streaming on TorranceCA.Gov, Facebook @ City of Torrance CA Government, and YouTube Channel TorranceCitiCABLE.

PARTICIPATE BEFORE THE MEETING by emailing CouncilMeetingPublicComment@TorranceCA.Gov and write "Public Comment" in the subject line. In the body of the email include the item number and/or title of the item with your comments. All comments emailed by 2 p.m. on Tuesday, September 15, 2020 will be included as a "Supplemental" on the City's website prior to the meeting. Comments received after 2 p.m., but prior to the end of the meeting will be added to the record.

PARTICIPATE DURING THE MEETING by calling 310-618-2404.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Manager's office at (310) 618-5880. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II]

Direct questions or concerns to the City Council at (310) 618-2801, City Manager at (310) 618-5880, or individual department head prior to submission to the City Council. Parties will be notified if the complaint will be included on a subsequent agenda. City Council meetings are cablecast live Tuesdays on CitiCABLE Channel 3 (Spectrum), and Channel 31 (Frontier).

**TORRANCE CITY COUNCIL AGENDA
SEPTEMBER 15, 2020
ADJOURNED REGULAR MEETING
5:30 P.M. – CLOSED SESSION
7:00 P.M. – REGULAR BUSINESS BEGINS
VIA TELECONFERENCE OR OTHER ELECTRONIC MEANS**

OPENING CEREMONIES

1. CALL MEETING TO ORDER

ROLL CALL: Councilmembers Ashcraft, Chen, Goodrich, Griffiths, Kalani, Mattucci, and Mayor Furey

2. FLAG SALUTE: Councilmember Chen

NON SECTARIAN INVOCATION: Councilmember Goodrich

3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Thursday, September 10, 2020 /s/ Rebecca Poirier

MOTION TO WAIVE FURTHER READING OF RESOLUTIONS AND ORDINANCES AFTER NUMBER & TITLE – See Council Rules of Order Section 2.11 (Resolution 2006-65)

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS

6. COMMUNITY MATTERS

6A. RESOLUTION NO. 2020-95 honoring Finance Director Eric Tsao upon his retirement from the City of Torrance after twenty-four years of service.

7. ORAL COMMUNICATIONS (Limited to a 60 minute period)

This portion of the meeting is reserved for public comment on items on the agenda or on topics of interest to the general public. Under the Ralph M. Brown Act, City Council cannot act on items raised during public comment but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under this Public Comment period will have no longer than 3 minutes per speaker. Callers will have 1 minute to speak on 1 agenda item; 2 minutes total to speak on 2 or more agenda items; and 1 minute for general orals, not to exceed 3 minutes per speaker. During the live broadcast, the public may participate via telephone by calling 310-618-2404. Please do not use Bluetooth or speaker devices, mute the volume on your television or other electronic devices and speak clearly. Your phone call to the City Council meeting will be recorded as part of the City Council meeting. By staying on the line and making public comment during the City Council meeting, you are agreeing to have your phone call recorded.

10. HEARINGS

10A. Community Development – Consider Appeal of Planning Commission Approval of a Minor Hillside Exemption to Allow a One Story Addition to an Existing One Story Single-Family Residence in Conjunction with New Rear Yard Retaining Walls on Property Located Within the Hillside Overlay District in the R-1 Zone at 233 Via Monte D'Oro. MHE19-00081: MATT & SARAH TURK. Expenditure: None.

Recommendation of the Planning Commission and Community Development Director that City Council deny the appeal and adopt a **RESOLUTION** approving a Minor Hillside Exemption to allow a one story addition to an existing one story single-family residence in conjunction with new rear yard retaining walls on property located within the Hillside Overlay District in the R-1 Zone at 233 Via Monte D'Oro.

8. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Councilmember from the Consent Calendar and considered separately.

8A. City Clerk – Approve City Council Minutes. Expenditure: None.

Recommendation of the City Clerk that City Council approve the City Council minutes of August 18, 2020.

8B. General Services – Reject All Bids Received and Authorize Re-Bid for Exterior Park Lighting Retrofit. Expenditure: None.

Recommendation of the General Services Director that City Council reject all bids received on June 24, 2020 (B2020-13) and authorize re-bid for Exterior Park Lighting Retrofit.

8C. Public Works – Approve Measure R Funding Agreement and Appropriate Grant Funding for the Pacific Coast Highway (PCH) at Crenshaw Blvd. Intersection Improvement, T-143. Expenditure: None.

Recommendation of the Public Works Director that City Council:

- 1) Approve Measure R Funding Agreement #920000000MR31263 with the Los Angeles County Metropolitan Transportation Authority (LACMTA) to provide grant funding in the amount of \$500,000 for a Project Study Report for the Pacific Coast Highway (PCH) at Crenshaw Blvd. Intersection Improvement, T-143; and
- 2) Upon approval of said Measure R Funding Agreement, appropriate \$500,000 of South Bay Measure R Highway Program funding to the Pacific Coast Highway (PCH) at Crenshaw Blvd. Intersection Improvement, T-143 thereby establishing a total appropriated budget of \$500,000.

8D. City Manager/Human Resources – Approve Revised Class Specification and Examination to Fill Finance Director Position. Expenditure: None.

Recommendation of the Civil Service Commission and the City Manager that City Council approve the following actions to fill the vacancy of Finance Director:

- 1) Revise the class specification for Finance Director; and
- 2) Conduct the Finance Director examination on an open basis.

8E. City Manager/Human Resources – Approve Revised Class Specification and Examination to Fill Community Services Director Position. Expenditure: None.

Recommendation of the Civil Service Commission and the City Manager that City Council approve the following actions to fill the vacancy of Community Services Director:

- 1) Revise the class specification for Community Services Director; and
- 2) Conduct the Community Services Director examination on an open basis.

8F. Public Works – Award Consulting Services Agreement for the Beach Cities Green Streets Project. Expenditure: \$899,689 (Non-General Fund).

Recommendation of the Public Works Director that City Council award a consulting services agreement to CWE of Fullerton, CA (B2020-11) for an amount not-to-exceed \$899,689 to perform engineering design services for the Beach Cities Greens Streets Project for a two-year period beginning September 15, 2020 and ending September 14, 2022.

8G. Police – Accept 2021 Selective Traffic Enforcement Program Grant Agreement and Appropriate and Allocate the Award for Traffic Safety Enforcement and Education. Expenditure: \$203,000 (Non-General Fund).

Recommendation of the Police Chief that City Council:

- 1) Accept the 2021 Selective Traffic Enforcement Program (STEP) grant agreement; and
- 2) Appropriate and allocate the award in the amount of \$203,000 for traffic safety enforcement, education, and supplies; and
- 3) Authorize the City Manager or Assistant City Manager as the City's signatory for the agreement.

8H. Community Services – Appropriate Annual Budget with Fee Offset for Theatre Productions at 1316 Cabrillo Ave. Expenditure: \$83,213 (Non-General Fund).

Recommendation of the Community Services Director that City Council appropriate \$83,213 to the Cultural Services Division Operating Budget for Theatre Productions at 1316 Cabrillo Ave.

8I. Finance – Accept and File Investment Report for July 2020. Expenditure: None.

Recommendation of the Finance Director that City Council accept and file the Investment Report for the month of July 2020.

9. ADMINISTRATIVE MATTERS

9A. City Manager – Provide COVID-19 Recovery Update and Discuss and Consider Options for Responding to Orders from the County of Los Angeles and the State of California Regarding COVID-19. Expenditure: None.

Recommendation of the City Manager that City Council:

- 1) Receive COVID-19 recovery update; and
- 2) Discuss and consider taking whatever action deemed appropriate for responding to Orders from the County of Los Angeles and the State of California regarding COVID-19.

9B. City Manager – Adopt RESOLUTION Appointing City Manager and RESOLUTION Setting Forth the Hours, Wages, and Working Conditions for the City Manager. Expenditure: None.

Recommendation of the City Manager that City Council:

- 1) Adopt a RESOLUTION appointing Aram Chaparyan as City Manager; and
- 2) Adopt a RESOLUTION setting forth the hours, wages, and working conditions for the City Manager.

9C. Public Works – Adopt RESOLUTION to Enter into an Agreement with the State of California for the I-405 Freeway and Repeal Existing Resolutions. Expenditure: None.

Recommendation of the Public Works Director that City Council:

- 1) Adopt a RESOLUTION repealing and replacing Resolution Nos. 62-237 and 70-211; and
- 2) Approve the Freeway Agreement with the State of California Department of Transportation for State Highway Route 405 between Western Avenue and Redondo Beach Boulevard.

9D. City Attorney and City Manager – Review and Determine the Need to Extend the Local Emergency Related to COVID-19. Expenditure: None.

Recommendation of the City Attorney and City Manager that City Council:

- 1) Review the need for extending the local emergency related to COVID-19 that was proclaimed on March 12, 2020; and
- 2) Adopt a RESOLUTION extending the local emergency.

9E. City Manager – Approve Insurance Agreement and Rates for Life/Accidental Death and Dismemberment (AD&D), Short-Term Disability (STD), Long-Term Disability (LTD) Insurance, and Dental Insurance. Expenditure: Not-to-Exceed \$3,523,436 (General Fund and Non-General Fund: Approximately \$1,761,718 Annually).

Recommendation of the City Manager that City Council:

- 1) Approve the selection of Lincoln Financial Group of Fort Wayne, IN to provide Term Life/Accidental Death and Dismemberment (AD&D), Short-Term Disability (STD), and Long-Term Disability (LTD) Insurance to eligible employees effective January 1, 2021; and
- 2) Approve the proposed rate of \$0.140 per \$1,000 of payroll for Term Life Insurance and \$0.020 per \$1,000 for AD&D, for a combined rate of \$0.160 per \$1,000 of payroll for a total expenditure of \$150,317 per year for a two-year period beginning January 1, 2021 and ending December 31, 2022; and
- 3) Approve the proposed rate of \$0.640 per \$100 of payroll for Short-Term Disability (STD) Insurance for a total expenditure of \$404,082 per year for a two-year period beginning January 1, 2021 and ending December 31, 2022; and
- 4) Approve the proposed rate of \$0.350 cents per \$100 of payroll for Long-Term Disability (LTD) Insurance for employees represented by TME-AFSCME/TLEA, and \$0.180 per \$100 payroll for executive, management, and general employees not represented by TME-AFSCME/TLEA for a combined total expenditure of \$167,033 per year for a two-year period beginning January 1, 2021 and ending December 31, 2022; and
- 5) Approve an agreement for insurance and group rates for Preferred Provider Organization (PPO) dental coverage at \$34.40 single party, \$68.80 two-party, and \$118.68 family; and Dental Health Maintenance Organization (DHMO) group rates at \$17.47 single party, \$31.54 two-party, and \$46.64 family with Delta Dental of San Francisco, CA for a combined total expenditure of \$1,040,286 per year for a two-year period beginning January 1, 2021 and ending December 31, 2022.

9F. City Attorney and City Manager – Review and Determine the Need to Extend the Local Emergency Related to Civil Unrest. Expenditure: None.

Recommendation of the City Attorney and the City Manager that City Council:

- 1) Review the need for extending the local emergency related to civil unrest that was proclaimed on May 30, 2020 and ratified on June 2, 2020; and
- 2) Consider whether to allow the state of local emergency related to civil unrest to expire or extend the statement of local emergency regarding civil unrest.

9G. City Clerk – Approve Actual Expenditure for March 3, 2020 General Municipal Election. Expenditure: \$455,721.51 (General Fund).

Recommendation of the City Clerk that City Council approve actual expenditure for the March 3, 2020 General Municipal Election to be paid out of the Fiscal Year 2019-2020 budget.

9H. City Clerk – Accept and File Update on Vote by Mail (VBM) Drop Boxes at Various City Facilities. Expenditure: None.

Recommendation of the City Clerk that City Council accept and file update on Vote by Mail (VBM) drop boxes in the City Clerk’s Office and various library locations for the Presidential Primary Election on November 3, 2020.

9I. Community Development – Approve Three Year Licensing and Maintenance Agreement for Airport Noise Monitoring System (ANOMS). Expenditure: \$448,455 (Non-General Fund: \$149,485 Annually).

Recommendation of the Community Development Director that City Council approve a Noise Office Services Agreement with Brüel & Kjær of Sacramento, CA in the amount of \$448,455 (\$149,485 annually) for licensing and maintenance of the Airport Noise Monitoring System (ANOMS), Noise Abatement System, Noise Office Services, WebTrak, and Technology Management for a three-year period beginning October 1, 2020 and ending September 30, 2023.

9J. City Manager and City Clerk – Reconsideration of Proposal from the Los Angeles County Registrar-Recorder / County Clerk (LARRCC) for Unstaffed Vote by Mail (VBM) Drop Boxes at Various City Locations. Expenditure: None.

Recommendation of the City Manager and the City Clerk that City Council consider a motion to reconsider proposals from the Los Angeles County Registrar-Recorder / County Clerk on permanent unstaffed Vote by Mail (VBM) drop boxes at five locations in the City of Torrance for the Presidential Primary Election on November 3, 2020. It is further recommended that if the City Council determines to reconsider the matter that a new Council Meeting date be selected.

9K. City Manager and City Clerk – Consider Proposal from the Los Angeles County Registrar-Recorder / County Clerk (LARRCC) Regarding Unstaffed Vote by Mail (VBM) Drop Boxes at Various City Locations. Expenditure: None.

Recommendation of the City Manager and the City Clerk that City Council consider the Los Angeles County Registrar-Recorder / County Clerk's (LARRCC) proposal for unstaffed Vote by Mail (VBM) drop boxes in the City of Torrance for the November 3, 2020 Presidential Election.

11. AGENCY AGENDAS – None Scheduled.

12. 2ND READING ORDINANCES – None Scheduled.

13. CITY COUNCIL ORAL COMMUNICATIONS

Council Order –Goodrich, Griffiths, Kalani, Mattucci, Ashcraft, Chen, Mayor Furey

14. CLOSED SESSION

14A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

(Initiation of Litigation Pursuant to California Government Code §54956.9(d)(4)):

One case

15. ADJOURNMENT

15A. Adjournment of City Council Meeting to Tuesday, September 22, 2020, at 5:30 p.m. for closed session, with the regular meeting commencing at 7:00 p.m. In compliance with Governor Newsom's Executive Order N-29-20, which suspended portions of the Brown Act, members of the Torrance City Council and staff will participate in this meeting via teleconference and other electronic means in our continuing effort to practice social distancing to reduce the spread of COVID-19. Members of the public are encouraged to watch the meeting via CitiCABLE Channel 3 (Spectrum) and Channel 31 (Frontier), streaming on TorranceCA.Gov, Facebook @ City of Torrance CA Government, and YouTube Channel TorranceCitiCABLE.