

INDEX
TORRANCE CITY COUNCIL – JULY 7, 2020

<u>SUBJECT</u>	<u>PAGE</u>
<u>OPENING CEREMONIES</u>	
1. Call to Order/Roll Call	1
2. Flag Salute/Invocation	1
3. Affidavit of Posting/Waive Further Reading	1
4. Withdrawn, Deferred or Supplemental Items	2
5. Council Committee Meetings and Announcements	2
6. <u>COMMUNITY MATTERS</u>	
6A. Recognition of 2020 Outgoing Commissioners	2
6B. Resolution No. 2020-74 Re James Hatrak	2
6C. Proclamation Re Parks and Recreation Month	2
7. <u>ORAL COMMUNICATIONS</u>	2, 8
8. <u>CONSENT CALENDAR</u>	
8A. Approve City Council Minutes	2
8B. Agreement Amendment for Grant Writing Services	3
8C. Agreement Amendment for State Government Consulting Services	3
8D. Agreement Amendment for Federal Government Consulting Services	3
8E. Agreement Amendment for Janitorial Services	3
8F. Concession Agreement Amendment	3
8G. Concession Agreement Amendment	3
9. <u>ADMINISTRATIVE MATTERS</u>	
9A. COVID-19 Recovery Update and Options for Responding to County and State Orders	4
9B. Ratification and Extension of Administrative Orders	4
9C. Ratification of Public Order	4-5
9D. Extend Local Emergency Related to COVID-19	5
9E. Investment Reports for April 2020 and May 2020	5-6
9F. Acquisition of Property for I-405 at 182nd Street/Crenshaw Blvd. Operational Improvements, T-155	6-7
10. <u>HEARINGS</u>	7
11. <u>AGENCY AGENDAS</u>	7
12. <u>SECOND READING ORDINANCES</u>	7
12A. Second and Final Reading of Ordinance No. 3872	7
12B. Second and Final Reading of Ordinance No. 3873	7
12C. Second and Final Reading of Ordinance No. 3874	7
12D. Second and Final Reading of Ordinance No. 3875	7
12E. Second and Final Reading of Ordinance No. 3876	7
12F. Second and Final Reading of Ordinance No. 3877	7
12G. Second and Final Reading of Ordinance No. 3878	7
12H. Second and Final Reading of Ordinance No. 3879	8
12I. Second and Final Reading of Ordinance No. 3880	8
12J. Second and Final Reading of Ordinance No. 3881	8
14. <u>CLOSED SESSION</u>	1, 8
15. <u>ADJOURNMENT</u>	8-9

At 9:13 p.m., the City Council adjourned to July 14, 2020, at 5:30 p.m. for closed session, with the regular meeting commencing at 7:00 p.m. via teleconference or other electronic means.

**MINUTES OF AN ADJOURNED REGULAR MEETING
OF THE TORRANCE CITY COUNCIL**

1. CALL TO ORDER

The Torrance City Council convened in an adjourned regular meeting on Tuesday, July 7, 2020 at 5:30 p.m. via teleconference.

ROLL CALL

Present: Councilmembers Ashcraft, Chen, Goodrich, Griffiths, Kalani, and Mayor Furey

Absent: Mattucci.

Present: City Manager Jackson, Assistant City Manager Chaparyan, City Attorney Sullivan, City Clerk Poirier and other staff representatives

Agenda Item 14 was considered out of order at this time.

14. CLOSED SESSION

The City Council immediately recessed to closed session to confer with the City Manager and the City Attorney on agenda matters listed under 14A) Conference With Labor Negotiator, 14B) Public Employee Appointment, 14C) Public Employee Performance Evaluation, and 14D) Conference With Legal Counsel – Anticipated Litigation pursuant to California Government Code §54957.6, Government Code §54957 (b)(1), and Government Code §54956.9(d)(4).

The City Council reconvened in public session at 7:00 p.m. No formal action was taken on any item considered in closed session.

2. FLAG SALUTE/ INVOCATION

The flag salute was led by Councilmember Kalani.

The non-sectarian invocation was given by Mayor Furey.

3. REPORT OF CITY CLERK ON POSTING OF THE AGENDA/ MOTION TO WAIVE FURTHER READING

City Clerk Poirier reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard and on the City's website on Thursday, July 2, 2020.

MOTION: Councilmember Griffiths moved that after the City Clerk has read aloud the number and title of any resolution or ordinance on the meeting agenda, the further reading thereof shall be waived, reserving and guaranteeing to each Councilmember the right to demand the reading of any such resolution or ordinance in regular order. The motion was seconded by Councilmember Chen and passed by 5-0 vote, with Councilmember Goodrich and Councilmember Mattucci absent.

ROLL CALL

Present: Councilmembers Ashcraft, Chen, Goodrich, Griffiths, Kalani, and Mayor Furey

Absent: Goodrich and Mattucci.

4. WITHDRAWN, DEFERRED OR SUPPLEMENTAL ITEMS

No items were withdrawn or deferred. Supplemental material available for items 8B, 8F, 8G, 9A, and Oral Communications.

5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS

Mayor Furey asked to adjourn the Council meeting in memory of Torrance resident Al "Pops" Romero, who passed away on June 30, 2020.

Item 6C was considered out of order.

6C. PROCLAMATION RE PARKS AND RECREATION MONTH

Councilmember Kalani read the proclamation declaring the month of July as Parks and Recreation Month in the City of Torrance.

5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS

Councilmember Ashcraft reminded the public that the 2020 Census is still accepting submissions online, by mail, and by phone. To submit online visit 2020census.gov.

6. COMMUNITY MATTERS

6A. RECOGNITION OF 2020 OUTGOING COMMISSIONERS

Mayor Furey read the names of the following 2020 outgoing commissioners in recognition of their service: Sarah D'anjou, Bob Chiota, Mark Ragins, and Joel Massa.

6B. RESOLUTION NO. 2020-74 RE JAMES HATRAK

Resolution No. 2020-74 honoring James Hatrak of the General Services Department upon his retirement from the City of Torrance after twenty-nine years of service.

MOTION: Councilmember Griffiths moved to adopt Resolution No. 2020-74. The motion was seconded by Councilmember Chen and passed by 5-0 vote, with Councilmember Goodrich and Councilmember Mattucci absent.

6C. PROCLAMATION RE PARKS AND RECREATION MONTH

Considered earlier, see above.

7. ORAL COMMUNICATIONS

Members of the public spoke.

8. CONSENT CALENDAR

8A. APPROVE CITY COUNCIL MINUTES

Recommendation of the City Clerk that City Council approve the City Council minutes of June 9, 2020 and June 16, 2020.

8B. AMENDMENT TO AGREEMENT FOR GRANT WRITING SERVICES

Recommendation of the City Manager that City Council approve a second amendment to contract services agreement with Blais & Associates of Little Elm, TX (C2015-058) for an additional amount not-to-exceed \$35,000, and a new total not-to-exceed amount of \$335,000, to provide grant writing services and extend contract one year to June 30, 2021.

8C. AMENDMENT TO AGREEMENT FOR STATE GOVERNMENT CONSULTING AND ADVOCACY SERVICES

Recommendation of the City Manager that City Council approve a fourth amendment to contract services agreement with Joe A. Gonsalves & Son of Sacramento, CA (C2014-163) for an additional amount not-to-exceed \$45,000, and a new total not-to-exceed amount of \$325,500, for State Government Consulting and Advocacy Services and extend contract for one year to June 30, 2021.

8D. AMENDMENT TO AGREEMENT FOR FEDERAL GOVERNMENT CONSULTING AND ADVOCACY SERVICES

Recommendation of the City Manager that City Council approve a fourth amendment to contract services agreement with Van Scoyoc Associates of Washington, DC (C2014-162) for an additional amount not-to-exceed \$18,000, and a new total not-to-exceed amount of \$414,000 for Federal Government Consulting and Advocacy Services and extend contract for one year to June 30, 2021.

8E. AMENDMENT TO AGREEMENT FOR JANITORIAL SERVICES

Recommendation of the Community Services Director that City Council approve a third amendment to the Contract Services Agreement with Ultimate Maintenance Services, Inc. of Lawndale, CA (C2015-029) in the amount of \$27,204 for a new not-to-exceed amount of \$403,212, to provide janitorial services at various City facilities and extend the contract term through December 31, 2020.

8F. AMENDMENT TO CONCESSION AGREEMENT

Recommendation of the Community Services Director that City Council approve a fourth amendment to the concession agreement with Tyler Sports Inc., of Torrance, CA (C2008-227) amending the indemnification language in response to COVID-19 and updating the negotiated fee schedule.

8G. AMENDMENT TO CONCESSION AGREEMENT

Recommendation of the Community Services Director that City Council approve a sixth amendment to the concession agreement with South Bay Tennis Center of Torrance, CA (C2008-243) amending the indemnification language in response to COVID-19.

MOTION: Councilmember Ashcraft moved to approve the Consent Calendar The motion was seconded by Councilmember Kalani and passed by 5-0 vote, with Councilmember Goodrich and Councilmember Mattucci absent.

9. ADMINISTRATIVE MATTERS

9A. COVID-19 RECOVERY UPDATE AND OPTIONS FOR RESPONDING TO ORDERS FROM LOS ANGELES COUNTY AND THE STATE OF CALIFORNIA

Recommendation of the City Manager that City Council:

- 1) Receive COVID-19 recovery update; and
- 2) Discuss and consider taking whatever action deemed appropriate for responding to Orders from the County of Los Angeles and the State of California regarding COVID-19.

City Manager Jackson provided an update on the COVID-19 recovery efforts. He shared in the past week LA County has experienced significant daily reported cases of COVID-19. As a result, LA County Department of Health modified the Safer At Home order effective June 29 with the following updates: re-closure of restaurant bar areas, tap rooms and tasting rooms; county beaches closed July 3-6 to prevent crowding; prohibited fireworks; reopening of sports day camps. Effective July 1: closure of indoor dining for the next three weeks; closure of indoor museums and indoor areas of zoos and aquariums; updated reporting protocols for businesses with COVID-19 positive employees. He touched on other reopenings in the city.

Mayor Furey relayed the number of positive tests in the city and shared he understands the governor's concerns as well as businesses' concerns but he concurs with the County and State, reiterating the numbers are going up dramatically. He encouraged the public to wear a face mask, socially distance, and avoid large gatherings.

Councilmember Griffiths thanked the Community Development Department for helping restaurants move to outdoor dining with a quick turnaround on the application review process.

MOTION: Councilmember Chen moved to accept and file. The motion was seconded by Councilmember Kalani and passed by 5-0 vote, with Councilmember Goodrich and Councilmember Mattucci absent.

9B. RATIFICATION AND EXTENSION OF ADMINISTRATIVE ORDERS

Recommendation of the City Manager and City Attorney that City Council adopt a Resolution ratifying Administrative Orders by the City Manager issued from June 5, 2020 to June 30, 2020.

City Attorney Sullivan reviewed the staff recommendation, noting the recommendation to resume street sweeping with a two-week enforcement grace period.

Councilmember Griffiths stated the city is still under Safer At Home orders, adding the City of Los Angeles reversed their decision to enforce street sweeping parking tickets and his preference to follow their lead and continue to sweep streets without enforcement. He suggested resuming street sweeping enforcement with the Safer At Home orders are lifted.

MOTION: Councilmember Chen moved to adopt Resolution No. 2020-75. The motion was seconded by Councilmember Kalani and passed by 4-1 vote, with Councilmember Griffiths voting no and Councilmember Goodrich and Councilmember Mattucci absent.

9C. RATIFICATION OF PUBLIC ORDER

Recommendation of the City Manager and City Attorney that City Council adopt a Resolution ratifying Public Order No. 2020-11 issued on June 30, 2020.

City Attorney Sullivan reviewed the staff recommendation.

MOTION: Councilmember Chen moved to adopt Resolution No. 2020-76. The motion was seconded by Councilmember Kalani and passed by 5-0 vote, with Councilmember Goodrich and Councilmember Mattucci absent.

9D. EXTEND LOCAL EMERGENCY RELATED TO COVID-19

Recommendation of the City Attorney and City Manager that City Council:

- 1) Review the need for extending the local emergency that was proclaimed on March 12, 2020; and
- 2) Adopt a Resolution extending the local emergency.

City Attorney Sullivan reviewed the staff recommendation, adding the Governor's March proclamation of emergency suspended the government code requiring city council to review a local emergency every 60 days. This item is to keep Council informed and to follow Government Code § 8630 if there are any challenges to the Governor's proclamation.

MOTION: Councilmember Ashcraft moved to concur and adopt Resolution No. 2020-77. The motion was seconded by Councilmember Chen and passed by 5-0 vote, with Councilmember Goodrich and Councilmember Mattucci absent.

9E. INVESTMENT REPORTS FOR APRIL 2020 AND MAY 2020

Recommendation of the Finance Director that City Council accept and file the Investment Reports for the months of April 2020 and May 2020.

Interim Deputy City Treasurer Kris Awshee reviewed the staff recommendation and provided a brief summary of the Investment Reports.

In response to a question from Councilmember Griffiths, Interim Deputy City Treasurer Awshee explained City Treasurer Cortez declined to certify the reports after the Investment Committee meeting because she could not check the numbers.

Responding to a follow-up question from Councilmember Griffiths, City Treasurer Cortez explained the report does not originate in the Treasurer's Office and she has no control over the manipulation of numbers, nor a way to certify the information included in the report. She furthered she will not certify something she cannot verify.

Councilmember Chen requested clarification from City Treasurer Cortez; if she has no means of verifying the data.

City Treasurer Cortez confirmed she cannot verify the reports the way the City Treasurer's Office used to verify them. She stated everything is run through the Finance Department, originates with the Finance Department, and is controlled by the Finance Department. They report to the Treasurer as they do to the Committee regarding the information on the report but she can't certify something that she cannot make sure is accurate.

Councilmember Kalani asked about a backup plan for someone else who has access to the information to certify the reports.

City Manager Jackson explained City Council can ask the Finance Director to give any information to the City Treasurer, who can request clarifying information. Finance can certify any of the information to review, comment on, and participate in the meeting with regards to that data.

Councilmember Kalani requested bringing this back after it has been certified under dual control.

City Manager Jackson stated this item can be continued a week or two weeks to allow the City Treasurer to request appropriate information be provided in order for her to review.

At Mayor Furey's request, City Treasurer Cortez confirmed two weeks would be sufficient time for this item.

Councilmember Ashcraft asked if the information City Treasurer Cortez needs is provided during the Committee meeting.

City Manager Jackson responded the information has been provided to the City Treasurer, but she has some concerns or questions related to that information and requires additional information to assist her in her certification.

Councilmember Ashcraft asked if City Treasurer Cortez is present for the Investment Committee meeting.

City Manager Jackson confirmed the City Treasurer is available at the meeting and can ask questions at the meeting.

MOTION: Councilmember Chen moved to bring back this item in two weeks. The motion was seconded by Councilmember Griffiths and passed by 5-0 vote, with Councilmember Goodrich and Councilmember Mattucci absent.

9F. ACQUISITION OF PROPERTY FOR I-405 AT 182ND STREET/CRENSHAW BLVD. OPERATIONAL IMPROVEMENTS, T-155

Recommendation of the Public Works Director that City Council:

- 1) Concur with finding of negative declaration under the California Environmental Quality Act (CEQA) and finding of no significant impact under the National Environmental Policy Act (NEPA) per Caltrans' determination, for the I-405 at 182nd Street/Crenshaw Blvd Operational Improvements, T-155; and
- 2) Approve Agreement for Sale of Real Property with Treasure Franchise Company LLC of Findlay, OH for an amount of \$3,050,000 for the purchase of property via the escrow holder, National Commercial Services Commonwealth Land Title of Newport Beach, CA; and
- 3) Authorize an expenditure of an amount not-to-exceed \$300,000 with Treasure Franchise Company LLC of Findlay, OH for the removal of existing underground storage tanks, signage, and building on the existing property; and
- 4) Authorize an expenditure of an amount not-to-exceed \$200,000 for potential soil remediation; and
- 5) Authorize an allowance not-to-exceed \$50,000 for associated escrow and closing costs with National Commercial Services Commonwealth Land Title of Newport Beach, CA for the acquisition of property required for the I-405 at 182nd Street/Crenshaw Blvd. Operational Improvements, T-155.

Engineering Manager Beth Overstreet reviewed the staff recommendation.

Councilmember Griffiths shared he was pleased a settlement has been reached with the property owner in order to get the project moving forward.

MOTION: Councilmember Griffiths moved to concur with staff recommendation on all five items listed on this agenda item. The motion was seconded by Councilmember Chen and passed by 5-0 vote, with Councilmember Goodrich and Councilmember Mattucci absent.

10. **HEARINGS** – None scheduled

11. **AGENCY AGENDAS** – None scheduled

12. **SECOND READING ORDINANCES**

12A. **SECOND AND FINAL READING OF ORDINANCE NO. 3872**

Second and Final reading of Ordinance No. 3872 adopting a Community Services Facilities Impact Fees program and adding a new Article 7 to Chapter 9 of Division 2 of the Torrance Municipal Code.

12B. **SECOND AND FINAL READING OF ORDINANCE NO. 3873**

Second and Final reading of Ordinance No. 3873 adopting a Fire Facilities Impact Fees program and amending Article 5 of Chapter 9 of Division 2 of the Torrance Municipal Code.

12C. **SECOND AND FINAL READING OF ORDINANCE NO. 3874**

Second and Final reading of Ordinance No. 3874 adopting a General services Facilities Impact Fees program and adding a new Article 8 to Chapter 9 of Division 2 of the Torrance Municipal Code.

12D. **SECOND AND FINAL READING OF ORDINANCE NO. 3875**

Second and Final reading of Ordinance No. 3875 adopting a Library Facilities Impact Fees program and adding a new Article 9 to Chapter 9 of Division 2 of the Torrance Municipal Code.

12E. **SECOND AND FINAL READING OF ORDINANCE NO. 3876**

Second and Final reading of Ordinance No. 3876 adopting a Police Facilities Impact Fees program and amending Article 6 of Chapter 9 of Division 2 of the Torrance Municipal Code.

12F. **SECOND AND FINAL READING OF ORDINANCE NO. 3877**

Second and Final reading of Ordinance No. 3877 adopting a Sewer Facilities Impact Fees program and amending Article 4 of Chapter 9 of Division 2 of the Torrance Municipal Code.

12G. **SECOND AND FINAL READING OF ORDINANCE NO. 3878**

Second and Final reading of Ordinance No. 3878 adopting a Storm Drain Facilities Impact Fees program and amending Article 3 of Chapter 9 of Division 2 of the Torrance Municipal Code.

12H. SECOND AND FINAL READING OF ORDINANCE NO. 3879

Second and Final reading of Ordinance No. 3879 adopting a Transportation Facilities Impact Fees program and amending Article 1 of Chapter 9 of Division 2 of the Torrance Municipal Code.

12I. SECOND AND FINAL READING OF ORDINANCE NO. 3880

Second and Final reading of ORDINANCE NO. 3880 adopting a Utility Undergrounding Facilities Impact Fees program and amending Article 2 of Chapter 9 of Division 2 of the Torrance Municipal Code.

12J. SECOND AND FINAL READING OF ORDINANCE NO. 3881

Second and Final reading of Ordinance No. 3881 amending Division 9 of the Torrance Municipal Code to reclassify certain property in the City of Torrance from A1/R2 Zone (Light Agricultural District/Two Family Residential District Zone (Limited Multiple Family Residential District)).

MOTION: Councilmember Kalani moved to adopt Ordinance Nos. 3872 through 3881. The motion was seconded by Councilmember Ashcraft and passed by 5-0 vote, with Councilmember Goodrich and Councilmember Mattucci absent.

7. ORAL COMMUNICATIONS (CONTINUED)

Councilmember Ashcraft and Mayor Furey spoke.

Councilmember Chen requested Council concurrence for a resolution denouncing xenophobia and anti-Asian sentiments due to COVID-19 fear.

14. CLOSED SESSION

Considered out of order, see page 1.

15. ADJOURNMENT

At 9:13 p.m., the City Council adjourned to July 14, 2020, at 5:30 p.m. for closed session, with the regular meeting commencing at 7:00 p.m. In compliance with Governor Newsom's Executive Order N-29-20, which suspended portions of the Brown Act, members of the Torrance City Council and staff will participate in this meeting via teleconference and other electronic means in our continuing effort to practice social distancing to reduce the spread of COVID-19. Members of the public are encouraged to watch the meeting via CitiCABLE Channel 3 (Spectrum) and Channel 31 (Frontier), Over-the-air on 25.2, streaming on TorranceCA.Gov, Facebook @ City of Torrance CA Government, and YouTube Channel TorranceCitiCABLE.

MOTION: Councilmember Ashcraft moved to adjourn. The motion was seconded by Councilmember Griffiths and passed by 5-0 vote, with Councilmember Goodrich and Councilmember Mattucci absent.

Attest:



62 Rebecca Poirier
City Clerk of the City of Torrance



Mayor of the City of Torrance

Approved on July 21, 2020